I. Call to Order

II. Introduction of Members, New Members and Guests

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Years</th>
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<tr>
<td>Russell Pressley</td>
<td>President</td>
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<td>Julia Martinez*</td>
<td>Vice President</td>
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<td>Suzanne Browner*</td>
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<td>Brian Brubaker</td>
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<td>Anna Bryant *</td>
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<td>Kristi Elkins</td>
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<td>Karol Weatherby</td>
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<td>Alessandra Abramczyk</td>
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<td>Bob Kizer</td>
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<td>Suzanne McCarthy**</td>
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<td>Carol Swartz</td>
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<td>Vince Yelmene *</td>
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* University Assembly Rep
** University Assembly Rep Alternate

IV. Approval of Agenda (pgs. 1-2)

V. Approval of November Summary (pgs. 3-4)

VI. Reports
   A. President - Russell Pressley
   B. Staff Alliance - Russell Pressley
   C. University Assembly - Russell Pressley
   D. Academic and Research Managers - Karol Weatherby
   E. UAA Faculty and Staff Association - Bob Kizer
   F. Safety Committee - Bob McDonnell (pgs. 5-7)
   G. Diversity Action Council - Doni Williams
   H. Sustainability Council
   I. Child Care Taskforce - Marsha Oberlender

VII. Old Business
   A. Staff Consolidation Advisory Vote Results (possible APT Council and Classified Council unification)

VIII. New Business
   A. Beth Behner, Chief Human Resource Officer to provide information on union
   B. Faculty and staff campaign – Julia Martinez

IX. Information Items
   A. UAA Assembly Day of Service Update
B. Governance Health Care Forum – April 15<sup>th</sup> Noon Library 307
C. UAA Development Day- May 13<sup>th</sup>
D. Accreditation Status Update
E. 2009 - 2010 APT Council Goals
   1. Evaluate Governance Structure
   2. Service
   3. Compensation
   4. Recognize and promote community involvement
   5. Collaborate with other governance groups/APT employees

X. Adjourn

Agenda Items for May:
I. Call to Order

II. Introduction of Members, New Members and Guests

| X | Russell Pressley, President* | 08-10 | Linda Morgan | 08-10 |
| X | Julia Martinez, Vice President* | 09-11 | X | Karol Weatherby | 08-10 |
| X | Suzanne Browner* | 08-10 | X | Alessandra Abramczyk | 09-11 |
| X | Brian Brubaker | 08-10 | X | Bob Kizer | 09-11 |
| X | Anna Bryant | 08-10 | X | Suzanne McCarthy** | 09-11 |
| R | Kristi Elkins | 08-10 | X | Carol Swartz | 09-11 |
| X | Theresa Lyons | 08-10 | X | Vince Yelmene * | 09-11 |
| X | Bob McDonnell | 08-10 |

* University Assembly Rep  ** University Assembly Rep Alternate

IV. Approval of Agenda (pgs. 1-2)

Approved

V. Approval of November Summary (pgs. 3-6)

Approved

VI. Reports

A. President - Russell Pressley
B. Staff Alliance - Russell Pressley
C. University Assembly - Russell Pressley
D. Academic and Research Managers - Karol Weatherby
   No report
E. UAA Faculty and Staff Association - Bob Kizer
   Post card campaign has started
   Budget review
F. Safety Committee - Bob McDonnell
   Meets tomorrow
   Will discuss guns on campus
G. Diversity Action Council - Doni Williams
   No report given
H. Sustainability Council
I. Child Care Taskforce - Marsha Oberlender
   No report given

VII. Old Business

A. Governance Travel- Legislative Advocacy March 15-16
B. Structure of staff governance (possible APT Council and Classified Council unification)—Vince Yelmene
  Vince Yelmene submitted late written report- this will be emailed to the council.
  Discussion on pros and cons of the combination.
  Committee is meeting on Tuesday in Diplomacy Building 101A at 11:30

VIII. New Business
  A. Union discussion
     Will contact Beth Behner to invite her to the April meeting

IX. Information Items
  A. UAA Assembly Day of Service – TBD
  B. Governance Health Care Forum
  C. Staff Make Students Count Awards
     a. Nominations due March 19th
     b. Serve on review committee (review of nominations March 20th - April 2nd)
  D. UAA Development Day- May 13th
     Planning committee will meet tomorrow
  E. Accreditation Status Update (pg. 7)
  F. 2009 - 2010 APT Council Goals
     1. Evaluate Governance Structure
     2. Service
     3. Compensation
     4. Recognize and promote community involvement
     5. Collaborate with other governance groups/APT employees

X. Adjourn
  Meeting adjourned

Agenda Items for April:
  Invite Beth Behner, Chief Human Resource Officer to provide information on union
  Faculty and staff campaign
Greetings to All:

Spring Break is over, break-up in our grasp, and we now set our sights on finishing this semester. This was a busy reporting period and I hope the following information will be useful to all.

The UAA Campus Safety Committee met on March 5, 2010 and covered a variety of topics. The Emergency Preparedness coordinator, Lt. Ron Swartz, announced that there would be a statewide disaster exercise in April. The municipality of Anchorage (MOA), along with the City of Valdez, will run an earthquake scenario to test the preparedness of Emergency Services.

Also presented was a list of activities conducted by his office in January and February, with other items scheduled for March. Some highlights are as follows:

January
- Campus Community Emergency Response Team (CERT) course training given to UAA & Charter College staff.
- Software updates were completed at all campuses on the Lifepack 500 defibrillators.
- Federal Emergency Management Agency (FEMA) intro courses to the Incident Command System (ICS) and National Incident Management System (NIMS) were conducted for building managers and other potential incident responders.
- Training was given to the UPD Auxiliary on Bloodborne Pathogens.

February
- Training workshop to Chancellor’s Suite on Workplace Violence/Campus Safety was given.
- After Action Review meeting was held with the local Health Department regarding the response to the H1N1 flu.
- Training to UPD Auxiliary on Injury & Death of responders.
- Organizational planning workshop with new admin response team at MatSu College.

March
- Campus (CERT) training at Kodiak College 3/15-18
- Training to UPD Auxiliary on APD’s volunteer search team
- Alaska Preparedness conference 3/22-24
- Statewide Tsunami Warning Test 3/24
- Home Depot Emergency Preparedness display by the UPD Auxiliary 3/27
- Training for PWSCC Campus – CERT

The Community Emergency Response Team (CERT) Program educates people about disaster preparedness and trains them in basic disaster response skills, such as fire safety, light search and rescue, and disaster medical operations. Using their training, CERT members can assist others in their neighborhood or workplace following an event and can take a more active role in preparing their community.

As you can see, Emergency Preparedness is a vital part of our university system, and Lt. Swartz keeps very busy bringing UA to the proper standards.
Are you aware that every building on campus has a Building-specific Emergency Plan (BEP)? Within the plan it states where the “Safe Room” for shelter-in-place is located on each floor of the building you occupy. A supply kit will eventually be located in each Safe Room. These kits keep a variety of items (snacks, first aid, radio, flashlight, etc.) to be used if needed during an emergency. The UPD Auxiliary has volunteered to assemble kits and distribute them to areas that have not already assembled their own.

Policy revision draft was clarified by EHS Director, Trig Trigano, concerning exterior exit door postings. The guidelines are designed to keep door postings reserved for emergency type postings. Glass doors tend to collect multiple postings of non-emergency, creating a safety issue when people stop to read a notice, and get hit with the door as another person approaches. The new policy has more examples and gives the authority to “clean” windows of all unnecessary postings. This policy includes all doors whether or not they contain glass.

Postings that may be found on exit glass doors are those only related to emergency type situations, and placed there by the Campus Response Team, or by their authorization. For a listing of policies and procedures, along with valuable safety information, go to [http://ehsrms.uaa.alaska.edu/index.htm](http://ehsrms.uaa.alaska.edu/index.htm).

Thefts across campus have been occurring, with the value of items stolen totaling around $20,000.00. An investigation by UPD developed a suspect who happened to be a contract employee. Needless to say, this person won’t be stealing from the university for quite some time.

Other Topics:

- Information on current policies concerning weapons on campus was provided during the meeting. The group Students for Carrying Concealed Weapons made a request with President Hamilton to change the policy concerning weapons. The President’s response was that the policy, which states that a weapon can only be kept in a vehicle on campus, would not change at this time.
  
  It will also be determined at a later meeting whether weapons can be kept in a student’s room in Housing. An interesting note is that the current school policy is designed for staff and students, so visitors on campus are not covered by this policy at this point.

  This is a hot topic all around the country in light of the recent school shootings in the lower 48, along with the incidents of gun violence in the Municipality of Anchorage. Colorado recently changed their policy to allow weapons on campus.

- Associate Vice Chancellor, Chris Turletes, of Facilities & Campus Services updated the group on the project schedule for summer 2010. Although this is a “draft”, it does show the tentative schedule where construction will be happening on Campus. Bob will have copies to hand out.

- Vice Chancellor for Student Affairs, Bruce Schultz, provided statistics of the UAA Care Team cases from August 2009 to March 2010. The Care Team is a group of University employees who specialize in evaluating student behavior. The Care Team’s first priority is to assess whether students pose a threat to themselves or others, and following, to take actions to protect the safety and welfare of the student and member of the University community. The Care Team addresses reports related to students’ emotional well-being and physical well-being in addition to complaints about student behavior. In response, the Care Team provides guidance, resources, and referral to students, staff and faculty. The Care Team’s actions are designed to promote student success while protecting a rich learning environment for everyone.
There were a total of 107 Care reports during this period of time. The breakdown is as follows:

**Complaints/Disruptions**
- Faculty/Staff Complaint about Student: 35
- Other: 9
- Perceived Threat to Others: 7
- Student Complaint about Student: 6
- Trespass Notice: 3
- Housing Applicant with Felony Record: 1
- Academic Integrity, Recordkeeping Only: 1

**Emotional Well-Being**
- General Emotional Well Being: 37
- Feeling Depressed: 13
- Suicidal Ideations: 8
- Other: 7
- Personal Loss: 6
- Feeling Homesick: 5
- Personal Trauma: 5
- Suicide Attempt: 1

**Care Report: Physical Well Being**
- Alcohol and Drug Use: 9
- Other: 8
- Accident/Injury: 8
- Not Attending Class: 4