

# Undergraduate Academic Board Agenda

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January 18, 2013

2:00-5:00

## ADM 204

### I. Roll

( ) Dave Fitzgerald (CBPP)	( ) Ira Ortega (COE)	( ) Christina Stuiue (SA)	( ) Adjunct vacancy
( ) Paola Banchemo (CAS)	( ) Jeffrey Callahan (CTC)	( ) Francisco Miranda (FS CAS)	( ) USUAA vacancy
( ) Mari Ippolitio (CAS)	( ) Utpal Dutta (SOE)	( ) Alberta Harder (FSAL)	<u>Ex-Officio Members:</u>
( ) Barbara Harville(CAS)	( ) Michael Hawfield (KPC)	( ) Soren Orley (FSAL)	(x) Susan Kalina
( ) Len Smiley (CAS)	( ) Kevin Keating (LIB)	( ) FS at large vacancy	( ) Lora Volden
( ) Vacant (COH)	( ) Joan O'Leary (Mat-su)	( ) Kathryn Hollis Buchanan(Kodiak)	( ) S&P
( ) Eileen Weatherby (COH)	( ) Thia Falcone (Adjunct)		

### II. Approval of the Agenda (pg. 1-2)

### III. Approval of Meeting Summary (pg. 3-5)

### IV. Administrative Report

#### A. Vice Provost for Undergraduate Academic Affairs Susan Kalina

#### B. University Registrar Lora Volden

### V. Chair's Report

#### A. UAB Chair- Dave Fitzgerald

#### B. GERC

### VI. Program/Course Action Request- Second Readings

Chg	MATH A107	College Algebra (4 cr)(4+0)(pg. 6-13)
Chg		Minor, Mathematics (pg. 14)
Chg		BS, Mathematics (pg. 15)
Chg		BA, Mathematics (pg. 16-30)
Chg	CA A101	The Hospitality Industry; Carrers, Trends and Practices (2 cr)(2+0)(pg. 31-35)
Chg	CA A103L	Culinary Skill Development Lab (4 cr)(2+8)(pg. 36-42)
Chg	CA A110	Quantity Food Purchasing (2 cr)(2+0)(pg. 43-48)
Chg	CA A111L	Bakery Skill Development Lab (4 cr)(2+8)(pg. 49-56)
Chg	CA A114	Beverage Management (3 cr)(3+0)(pg. 57-61)
Chg	CA A295	Foodservice Internship (3 cr)(1+15)(pg. 62-65)

### VII. Program/Course Action Request- First Readings

Chg	BA A381	Consumer Behavior (3 cr)(3+0)(pg. 66-69)
Chg	BA A420	Marketing Research (3 cr)(3+0)(pg. 70-73)

Add	PS A323	International Organizations (3 cr)(3+0)(pg. 74-78)
Chg	PS A424	International Law (3 cr)(3+0)(pg. 79-83)
Chg	FREN A432	Selected Topics: Studies in French/Francophone Literature and Culture (3 cr)(3+0)(Pg.84-88)
Chg	SPAN A490	Selected Topics: Hispanic Culture and Civilization (3 cr)(3+0)(pg. 89-94)
Chg	DNCE A262	Theory and Improvisation (3 cr)(3+0)(pg. 95-98)
Chg	DNCE A365	Dance Repertory and Performance I (3 cr)(3+0)(pg. 99-103)
Add	DNCE A475	Dance Repertory and Performance II (3 cr)(3+0)(pg. 104-107)
Chg		BA, Theatre and Dance (pg. 108)
Chg		BA, Theatre and Dance: Theatre Option (pg. 109)
Chg		BA, Theatre and Dance: Dance Option (pg. 110)
Chg		Minor, Dance (pg.111-123)
Del	ED A200	Tutoring Lab (1-3 cr)(0+2-6)(pg.124)
Del	ED A200A	Beginning Tutor Training Seminar (1 cr)(1+0)(pg.125)
Del	ED A200B	Advanced Tutor Training Seminar (1 cr)(1+0)(pg. 126)
Del	ED A200C	Master Tutor Training Seminar (1 cr)(1+0)(pg. 127)

#### **VIII. Old Business**

#### **IX. New Business**

- A. CAR Form** (pg. 128)
- B. Curriculum Handbook Edits** (pg. 129-135)

#### **X. Informational Items and Adjournment**

# Undergraduate Academic Board Summary

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January 11, 2013

2:00-5:00

## ADM 204

### I. Roll

(x) Dave Fitzgerald (CBPP)	(e) Ira Ortega (COE)	(x) Christina Stuiwe (SA)	( ) Adjunct vacancy
(x) Paola Banchemo (CAS)	(x) Jeffrey Callahan (CTC)	(x) Francisco Miranda (FS CAS)	( ) USUAA vacancy
( ) Mari Ippolitio (CAS)	(e) Utpal Dutta (SOE)	(e) Alberta Harder (FSAL)	<u>Ex-Officio Members:</u>
(x) Barbara Harville (CAS)	(x) Michael Hawfield (KPC)	( ) Soren Orley (FSAL)	(x) Susan Kalina
(x) Len Smiley (CAS)	(e) Kevin Keating (LIB)	( ) FS at large vacancy	(e) Lora Volden
( ) Vacant (COH)	(x) Joan O'Leary (Mat-su)	(x) Kathryn Hollis Buchanan (Kodiak)	(x) S&P
(e) Eileen Weatherby (COH)	(e) Thia Falcone (Adjunct)		

### II. Approval of the Agenda (pg. 1-3)

*Approved*

### III. Approval of Meeting Summary (pg. 4-7)

*Approved*

### IV. Administrative Report

#### A. Vice Provost for Undergraduate Academic Affairs Susan Kalina

*Written report was distributed and posted online*

*Summer lab fee deadline is January 25<sup>th</sup>*

#### B. University Registrar Lora Volden

### V. Chair's Report

#### A. UAB Chair- Dave Fitzgerald

*Discussed an email regarding listing electives and selectives in catalog copy*

#### B. GERC

*Did not meet today*

### VI. Program/Course Action Request- Second Readings

Chg	ART A212	Beginning Watercolor (3 cr)(0+6)(pg. 8-12)
Chg	ART A312	Intermediate Watercolor (stacked with ART A412)(3 cr)(0+6)(pg. 13-18)
Chg	ART A412	Advanced Watercolor (stacked with ART A312)(3 cr)(0+6)(pg. 19-24)
Chg	ART A499	Thesis (3 cr)(0+6)(pg. 25-27)

**All ART courses are unanimously approved**

Chg	Bachelor of Science, Nursing Science (pg. 28-49)
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**Postponed**

### VII. Program/Course Action Request- First Readings

Chg	GEOL A490	Advanced Topics in Geology (Stacked with GEOL A690) (1-4 cr)(1-4+0)(pg. 50-59)
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**No Initiator Present**

Chg	CA A111L	Bakery Skill Development (4 cr)(2+8)(pg. 60-67)
Chg	CA A114	Beverage Management (3 cr)(3+0)(pg. 68-72)
Chg	CA A295	Foodservice Internship (3 cr)(1+15)(pg. 73-76)
Chg		AAS, Culinary Arts (pg. 77-78)
Chg		BA, Hospitality Restaurant Management (pg. 79-91)

**All Culinary Arts courses and programs are accepted for first reading**

Add	PTA A101	Fundamental of Physical Therapy (2 cr)(2+0)(pg. 92-96)
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Add PTA A105 Tests and Measures (3 cr)(1.5+3)(pg. 97-101)  
 Add PTA A110 Kinesiology and Biomechanics (3 cr)(2+2)(pg. 102-105)  
 Add PTA A120 Rehabilitation I (3 cr)(1.5+3)(pg. 106-110)  
 Add PTA A130 Physical Therapy Interventions I (4 cr)(2+4)(pg. 111-116)  
 Add PTA A150 Psychosocial Aspects of Health Care (2 cr)(2+0)(pg. 117-120)  
 Add PTA A195 Clinical Practicum I (1 cr)(0+3)(pg. 121-125)  
 Add PTA A210 Therapeutic Exercise (4 cr)(2+4)(pg. 126-129)  
 Add PTA A220 Rehabilitation II (3 cr)(1.5+3)(pg. 130-134)  
 Add PTA A230 Physical Therapy Interventions II (4 cr)(2+4)(pg. 135-139)  
 Add PTA A250 Neurological Interventions Across the Lifespan (3 cr)(2+2)(pg. 140-144)  
 Add PTA A292 Physical Therapist Assistant Seminar (2 cr)(2+0)(pg. 145-149)  
 Add PTA A295A Clinical Practicum II (5 cr)(0+15)(pg. 150-155)  
 Add PTA A295B Clinical Practicum III (5 cr)(0+15)(pg. 156-161)  
 Add AAS, Physical Therapist Assistant (pg. 162-166)

**All PTA courses are waive for first reading and approve for second**

Chg ACCT A101 Principles of Financial Accounting I (3 cr)(3+0)(pg. 167-173)

**Waive first reading, approve for second**

Chg ACCT A102 Principles of Financial Accounting II (3 cr)(3+0)(pg. 174-181)

**Waive first reading, approve for second**

Chg ACCT A120 Bookkeeping for Business I (3 cr)(3+0)(pg. 182-188)

**Waive first reading, approve for second**

Chg ACCT A210 Income Tax Preparation (3 cr)(3+0)(pg. 189-193)

**Waive first reading, approve for second**

Chg ACCT A222 Introduction to Computerized Accounting (3 cr)(3+0)(pg. 194-199)

**Waive first reading, approve for second**

Chg ACCT A225 Payroll Accounting (3 cr)(3+0)(pg. 200-204)

**Waive first reading, approve for second**

Chg ACCT A230 Workpaper Preparation and Presentation (3 cr)(3+0)(pg. 205-209)

**Waive first reading, approve for second**

Chg ACCT A295 Entry-Level Accounting Internship (3 cr)(0+9)(pg. 210-214)

**Waive first reading, approve for second**

Chg BA A381 Consumer Behavior (3 cr)(3+0)(pg. 215-218)

Chg BA A420 Marketing Research (3 cr)(3+0)(pg. 219-222)

Add NS A333 Ethics and the Practice of Nursing (3 cr)(3+0)(pg. 223-227)

**Accepted for first reading**

Add NS A334a Ethics and the Practice of Nursing: Personal and Professional Values  
(1 cr)(1+0)(pg. 228-231)

**Accepted for first reading**

Add NS A334b Ethics and the Practice of Nursing: Communications (1 cr)(1+0)(pg. 232-236)

**Accepted for first reading**

Add NS A334c Ethics and the Practice of Nursing: Case Studies (1 cr)(1+0)(pg. 237-241 )

**Accepted for first reading**

Del NS A408 Complex Health Disruptions: Nursing Therapeutics (2 cr)(2+0)(pg. 242-243)  
**Waive for first reading, approve for second**

Del NS A408L Complex Health Disruptions Lab: Nursing Therapeutics (2 cr)(2+0)(pg. 244)  
**Waive for first reading, approve for second**

**VIII. Old Business**

**IX. New Business**

**A. CAR Form** (pg. 245)

**B. Curriculum Handbook Edits** (pg. 246-252)

**X. Informational Items and Adjournment**



# Course Action Request

## University of Alaska Anchorage

### Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College AS CAS		1b. Division AMSC Division of Math Science		1c. Department MATH	
2. Course Prefix MATH	3. Course Number A107	4. Previous Course Prefix & Number N/A	5a. Credits/CEUs 4	5b. Contact Hours (Lecture + Lab) (4+0)	
6. Complete Course Title College Algebra <small>Abbreviated Title for Transcript (30 character)</small>					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development					
8. Type of Action: <input type="checkbox"/> Add    or <input checked="" type="checkbox"/> Change    or <input type="checkbox"/> Delete <i>If a change, mark appropriate boxes:</i> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> Prefix  <input type="checkbox"/> Credits  <input type="checkbox"/> Title  <input type="checkbox"/> Grading Basis  <input checked="" type="checkbox"/> Course Description  <input type="checkbox"/> Test Score Prerequisites  <input type="checkbox"/> Other Restrictions  <div style="display: flex;"> <input type="checkbox"/> Class    <input type="checkbox"/> Level  <input type="checkbox"/> College    <input type="checkbox"/> Major           </div> <input checked="" type="checkbox"/> Other Goals &amp; Outcomes (please specify)         </div> <div style="width: 50%;"> <input type="checkbox"/> Course Number  <input type="checkbox"/> Contact Hours  <input type="checkbox"/> Repeat Status  <input type="checkbox"/> Cross-Listed/Stacked  <input type="checkbox"/> Course Prerequisites  <input type="checkbox"/> Co-requisites  <input type="checkbox"/> Registration Restrictions         </div> </div>			9. Repeat Status No    # of Repeats    Max Credits <hr/> 10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG <hr/> 11. Implementation Date    semester/year From: Fall/2013    To:    /9999 <hr/> 12. <input type="checkbox"/> Cross Listed with _____ <input type="checkbox"/> Stacked with _____ <div style="text-align: right;">Cross-Listed Coordination Signature _____</div>		
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.uaa.alaska.edu/governance">www.uaa.alaska.edu/governance</a> .					
Impacted Program/Course		Catalog Page(s) Impacted		Date of Coordination	
1. See attached				10/8/2012	
2.					
3.					
Initiator Name (typed): <u>Mark Fitch</u> Initiator Signed Initials: _____            Date: _____					
13b. Coordination Email    Date: <u>10/08/12</u> submitted to Faculty Listserv: ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )			13c. Coordination with Library Liaison    Date: <u>10/08/12</u>		
14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input checked="" type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities <i>Mark appropriate box:</i> <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone					
15. Course Description ( <i>suggested length 20 to 50 words</i> ) Covers equations and inequalities, function theory, solution of equations greater than first degree, matrices and determinants, systems of equations and inequalities, exponential and logarithmic functions, graphs and equations of conic sections, including applications of all these topics; binomial theorem; and sequences and series. Special Note: A student may apply no more than 7 credits from any combination of MATH A107, MATH A108, and MATH A109 toward the graduation requirements for any baccalaureate degree.					
16a. Course Prerequisite(s) ( <i>list prefix and number</i> ) MATH A105 with minimum grade of C.		16b. Test Score(s) N/A		16c. Co-requisite(s) ( <i>concurrent enrollment required</i> ) N/A	
16d. Other Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level		16e. Registration Restriction(s) ( <i>non-codable</i> ) If prerequisite is not satisfied, appropriate SAT or ACT scores or approved UAA Placement Test required.			
17. <input checked="" type="checkbox"/> Mark if course has fees		18. <input type="checkbox"/> Mark if course is a selected topic course			
19. Justification for Action Departmental periodic review of curriculum					

<div><div></div><div>Initiator (faculty only)</div><div>Mark Fitch</div><div>Initiator (TYPE NAME)</div></div> <div><div><div><input type="checkbox"/> Approved</div><div><input type="checkbox"/> Disapproved</div></div><div><div></div><div>Department Chairperson</div><div></div></div><div><div><input type="checkbox"/> Approved</div><div><input type="checkbox"/> Disapproved</div></div><div><div></div><div>Curriculum Committee Chairperson</div><div></div></div></div> <div><div>Date</div><div></div><div>Date</div><div></div><div>Date</div><div></div></div>		<div><div><input type="checkbox"/> Approved</div><div><input type="checkbox"/> Disapproved</div></div> <div><div></div><div>Dean/Director of School/College</div><div></div></div> <div><div><input type="checkbox"/> Approved</div><div><input type="checkbox"/> Disapproved</div></div> <div><div></div><div>Undergraduate/Graduate Academic Board Chairperson</div><div></div></div> <div><div><input type="checkbox"/> Approved</div><div><input type="checkbox"/> Disapproved</div></div> <div><div></div><div>Provost or Designee</div><div></div></div> <div><div>Date</div><div></div><div>Date</div><div></div><div>Date</div><div></div></div>
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	<b>Impacted Program/Course</b>	<b>Catalog Page(s) Impacted</b>	<b>Date of Coordination</b>	<b>Chair/Coordinator</b>
1	Liberal Studies	115	10/8/2012	Sarah Gerken
2	BBA, Accounting	136	10/8/2012	Pat Fort
3	AAS, Small Business Administration	139	10/8/2012	Edward Forrest
4	Bachelor of Business Administration (Economics, Finance, Global Logistics and Supply Chain Management, Management, Marketing)	139-140	10/8/2012	Edward Forrest
5	AAS, Business Computer Information Systems	142	10/8/2012	Minnie Yen
6	BBA, Management Information Systems	142	10/8/2012	Minnie Yen
7	AAS, Logistics and Supply Chain Operations	146	10/8/2012	Darren Prokop
8	BS, Medical Laboratory Science	170	10/8/2012	Heidi Mannion
9	AAS, Radiologic Technology	173	10/8/2012	Erica Koch Wight
10	AAS, ATC	194	10/8/2012	Rocky Capozzi
11	AAS, Aviation Administration	196	10/8/2012	Rocky Capozzi
12	AAS, Professional Piloting	199	10/8/2012	Rocky Capozzi
13	BS, Aviation Technology	200	10/8/2012	Rocky Capozzi
14	AAS, Computer Electronics	202	10/8/2012	Rich Kochis
15	AAS, Computer Systems Technology	209	10/8/2012	Harry Banks / Alan Fugleberg
16	AAS, Construction Management	210	10/8/2012	Donn Ketner Jr.
17	BS, Dietetics	216	10/8/2012	Anne Bridges
18	BS, Nutrition	217	10/8/2012	Anne Bridges
19	AAS, Process Technology	228	10/8/2012	Henry Haney
20	BS, Technology	233	10/8/2012	Angela Dirks
21	BS, Technology Business Emphasis	234	10/8/2012	Angela Dirks
22	AAS, Geomatics	248	10/8/2012	Nicholas William Hazelton
23	BS, Geomatics	249	10/8/2012	Nicholas William Hazelton
24	ACCT A201	326	10/8/2012	Pat Fort
25	ATP A100	348	10/8/2012	Rocky Capozzi
26	ATP A320	349	10/8/2012	Rocky Capozzi
27	BA A273	350	10/8/2012	Edward Forrest
28	BA A295	350	10/8/2012	Edward Forrest
29	BA A306	350	10/8/2012	Edward Forrest



30	BA A320	351	10/8/2012	Edward Forrest
31	BIOL A200	355	11/28/2012	Fred Rainey
32	CHEM A055	367	11/30/2012	John Kennish
33	CHEM A103	368	11/30/2012	John Kennish
34	CHEM A105	368	11/30/2012	John Kennish
35	CIS A210	373	10/8/2012	Minnie Yen
36	CM A313	376	10/8/2012	Donn Ketner Jr.
37	CPLX A200	380	11/30/2012	Martin Cenek
38	CS A201	380	11/28/2012	Kenrick Mock
39	CS A241	380	11/28/2012	Kenrick Mock
40	CSE A205	381	11/28/2012	Kenrick Mock
41	DN A301	389	10/8/2012	Anne Bridges
42	ECON A201	392	11/28/2012	Paul Johnson
43	EE A241	406	11/30/2012	Jens Munk
44	ENGR A151	411	11/30/2012	Bart Quimby
45	ENGR A161	411	11/30/2012	Bart Quimby
46	ENVI A211	411	11/28/2012	Dorn VanDommelen
47	ENVI A211L	411	11/28/2012	Dorn VanDommelen
48	GEO A181	418	10/8/2012	Nicholas William Hazelton
49	GEO A256	418	10/8/2012	Nicholas William Hazelton
50	LSIS A201	444	11/30/2012	Sarah Gerken
51	LSIS A202	444	11/30/2012	Sarah Gerken
52	MATH A108	446	9/28/2012	Sam Thiru
53	MATH A109	446	9/28/2012	Sam Thiru
54	MATH A200	446	9/28/2012	Sam Thiru
55	MATH A231	447	9/28/2012	Sam Thiru
56	MATH A272	447	9/28/2012	Sam Thiru
57	OSH A112	467	11/28/2012	Don Weber
58	OSH A180	467	11/28/2012	Don Weber
59	OSH A240	467	11/28/2012	Don Weber
60	PSY A260	485	11/28/2012	Claudia Lampman
61	PSY A260L	485	11/28/2012	Claudia Lampman
62	PSY A375	486	11/28/2012	Claudia Lampman
63	STAT A253	497	9/28/2012	Sam Thiru

64	TECH A433	502	10/8/2012	Angela Dirks
65	TECH A443	502	10/8/2012	Angela Dirks

**Course Content Guide**  
**University of Alaska Anchorage**  
**College of Arts and Sciences**  
**Mathematical Sciences Department**

**Date:** September 28, 2012

**Course Information:**

**Course Subject/Number:** MATH A107  
**Course Title:** College Algebra  
**Credits:** 4.0  
**Contact Hours:** 4+0  
**Grading Basis:** A-F

**Course Description:**

Covers equations and inequalities, function theory, solution of equations greater than first degree, matrices and determinants, systems of equations and inequalities, exponential and logarithmic functions, graphs and equations of conic sections, including applications of all these topics; binomial theorem; and sequences and series.

**Special Note:** A student may apply no more than 7 credits from any combination of MATH A107, MATH A108 and MATH A109 toward the graduation requirements for any baccalaureate degree.

**Prerequisites:** MATH A105 with minimum grade of C.

**Registration Restrictions:** If prerequisite is not satisfied, appropriate SAT or ACT scores or approved UAA Placement Test required.

**Fees:** Yes.

**1. Instructional Goals and Student Learning Outcomes**

Instructional Goals: The instructor will

- Present proper algebraic notation and terminology
- Demonstrate the classification and algebraic methods for solving problems
- Present applications and algebraic methods of modeling

Student Learning Outcomes: Students will be able to

- Use proper algebraic notation and terminology
- Classify problems and use algebraic methods to solve them
- Apply analytic reasoning skills to develop algebraic models of applications

**2. Guidelines for evaluation**

The grading policy is left to the discretion of the instructor and such policies and procedures will be discussed during the first class meeting. Evaluation procedures will include quizzes or tests and a comprehensive final examination.

**3. Course level justification**

The course is similar to standard College Algebra courses taught nationwide at the freshman level.

## 4. Topical Course Outline

- 1.0 Basic Concepts The student is expected to know these topics prior to enrolling
  - 1.1 Sets of number and their properties
  - 1.2 Integer exponents and scientific notation
  - 1.3 Rational exponents and radicals
  - 1.4 Polynomials
  - 1.5 Factoring polynomials
  - 1.6 Algebraic fractions
- 2.0 Lines (review)
  - 2.1 Linear equations
  - 2.2 Linear inequalities
  - 2.3 Slope and equations of lines
  - 2.4 Proportion and variation
- 3.0 Equations and Inequalities
  - 3.1 Linear equations and modeling applications
  - 3.2 Quadratic equations and modeling applications
  - 3.3 Complex numbers
  - 3.4 Polynomial and radical equations
  - 3.5 Inequalities and absolute value
- 4.0 Graphs of equations
  - 4.1 Cartesian coordinate system
  - 4.2 Slopes and equations of lines
  - 4.3 Graphs of other equations
  - 4.4 Proportion and variation
- 5.0 Functions
  - 5.1 Functions and function notation
  - 5.2 Quadratic functions
  - 5.3 Polynomial and other functions
  - 5.4 Graphs of linear, quadratic, polynomial, and other functions
  - 5.5 Solutions to quadratic and radical equations
  - 5.6 Transformations of graphs of functions
  - 5.7 Rational functions including vertical and other asymptotes
  - 5.8 Operations on functions
  - 5.9 Inverse functions
- 6.0 Exponential and logarithmic functions
  - 6.1 Exponential functions and applications
  - 6.2 Logarithmic functions and applications
  - 6.3 Properties of logarithms
  - 6.4 Exponential and logarithmic equations

- 7.0 Polynomial equations
  - 7.1 Remainder and factor theorems
  - 7.2 Synthetic division (optional)
  - 7.3 Descartes' rules of signs and bounds on roots (optional)
  - 7.4 Finding rational roots of polynomial equations
  - 7.5 Approximating irrational roots of polynomial equations (optional)
- 8.0 Linear systems
  - 8.1 Systems of linear equations
  - 8.2 Gaussian elimination and matrix methods
  - 8.3 Cramer's rule (optional)
  - 8.4 Systems of inequalities and linear programming
  - 8.5 Matrix algebra
  - 8.6 Matrix inversion
  - 8.7 Partial fractions
- 9.0 Conic sections and Quadratic Systems
  - 9.1 Circle (review)
  - 9.2 Parabola
  - 9.3 Ellipse
  - 9.4 Hyperbola
  - 9.5 Solving systems involving second-degree equations
- 10.0 Natural number functions
  - 10.1 Binomial theorem and combinatoric notation
  - 10.2 Sequences, series and the summation notation
  - 10.3 Arithmetic and geometric sequences and applications
  - 10.4 Mathematical induction (optional)

## 5. Suggested Texts

Cohen, D. (2003). *College Algebra* (5<sup>th</sup>). Belmont, CA: Cengage Learning.

Gustafson, R., Frisk P. & Hughes J. (2010). *College Algebra* (10<sup>th</sup>). Belmont, CA: Cengage Learning.

Sullivan, M. (2012). *College Algebra* (9<sup>th</sup>). Boston, MA: Addison-Wesley – Pearson Learning Solutions.

## 6. Bibliography

Arem, C. (2009). *Conquering Math Anxiety*. Belmont, CA: Brooks/Cole.

Beecher, J., Penna, J. & Bittinger, M. (2012). *College Algebra* (4<sup>th</sup>). Boston, MA: Addison-Wesley – Pearson Learning Solutions.

Larson, R. & Hostetler, R. (2007). *College Algebra* (7<sup>th</sup>). Belmont, CA: Cengage Learning.

Tobias, S. (1995). *Overcoming Math Anxiety*. New York, NY: Norton & Company.



Program/Prefix Action Request  
University of Alaska Anchorage  
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College AS CAS	1b. Division AMSC Division of Math Science	1c. Department Mathematical Sciences		
2. Complete Program Title/Prefix Minor, Mathematics				
3. Type of Program Choose one from the appropriate drop down menu: Undergraduate: _____ or Graduate: _____ Other: specify type in box 2 _____ CHOOSE ONE				
4. Type of Action: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <b>PROGRAM</b>  <input type="checkbox"/> Add  <input checked="" type="checkbox"/> Change  <input type="checkbox"/> Delete </div> <div style="width: 45%;"> <b>PREFIX</b>  <input type="checkbox"/> Add  <input type="checkbox"/> Change  <input type="checkbox"/> Inactivate </div> </div>				
5. Implementation Date (semester/year) From: Fall/2013 To: /9999				
6a. Coordination with Affected Units Initiator Name (typed): Mark Fitch Department, School, or College: _____ Initiator Signed Initials: _____ Date: _____				
6b. Coordination Email submitted to Faculty Listserv ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> ) Date: 10/10/2012				
6c. Coordination with Library Liaison Date: 10/10/2012				
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Program/Prefix Action Request  
University of Alaska Anchorage  
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College AS CAS	1b. Division AMSC Division of Math Science	1c. Department Mathematical Sciences
2. Complete Program Title/Prefix Bachelor of Arts, Mathematics		
3. Type of Program Choose one from the appropriate drop down menu: Undergraduate: Bachelor of Arts or Graduate: CHOOSE ONE		
4. Type of Action: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <b>PROGRAM</b>  <input type="checkbox"/> Add  <input checked="" type="checkbox"/> Change  <input type="checkbox"/> Delete </div> <div style="width: 45%;"> <b>PREFIX</b>  <input type="checkbox"/> Add  <input type="checkbox"/> Change  <input type="checkbox"/> Inactivate </div> </div>		
5. Implementation Date (semester/year) From: Fall/2013 To: /9999		
6a. Coordination with Affected Units <div style="display: flex; justify-content: space-between;"> <div>Department, School, or College: Mathematical Sciences, CAS</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Initiator Name (typed): Mark Fitch</div> <div>Initiator Signed Initials: _____ Date: _____</div> </div>		
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# MATHEMATICS

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*Social Sciences Building (SSB), Room 154, (907) 786-1744/786-4824*

*www.math.uaa.alaska.edu*

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- Demonstrate an ability to read, write, and speak mathematics.
- Be cognizant of their mathematical knowledge, of mathematics around them, and the need for life-long learning.

Each degree has two options: the Traditional Option and the Secondary Teaching Preparation Option. The Traditional Option in the baccalaureate degree programs in Mathematics offer an excellent foundation for any career involving theoretical or applied mathematics. Well-trained mathematicians are in demand in many sectors of society including business, finance, education, computing, and government. The Traditional Option also prepares a student for graduate study in the mathematical sciences. Both the Traditional Option (with appropriately chosen electives) and the Secondary Teaching Preparation Option satisfy NCATE standards, and prepare a student to teach mathematics at the high school level.

In addition, the Department of Mathematical Sciences offers courses and programs for those students who wish to:

- Obtain an Associate of Applied Science degree
- Obtain an Associate of Arts degree
- Obtain a variety of certificates
- Study mathematics for use in another discipline
- Improve job-related mathematics skills
- Study mathematics for self-interest

## Honors in Mathematics

Students majoring in Mathematics are eligible to graduate with departmental honors if they satisfy the following requirements:

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2. Meet the requirements for a BA/BS degree in Mathematics.
3. Earn a grade point average of 3.50 or above in the major requirements.
4. Complete a minimum of 12 upper division credits required for the major in residence.

## Bachelor of Arts, Mathematics

### Admission Requirements

Complete the Baccalaureate Degree Programs Admission Requirements listed in Chapter 7, Academic Standards and Regulations.

### Graduation Requirements

Students must complete the following graduation requirements.

#### A. General University Requirements

Complete the General University Requirements for Baccalaureate degrees listed at the beginning of this chapter.

#### B. General Education Requirements

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

## C. College of Arts and Sciences Requirements

Complete the College of Arts and Sciences Requirements listed at the beginning of the CAS section.

## D. Major Requirements

Students pursuing a Bachelor of Arts degree in Mathematics may choose from two options:

1. Complete the following core courses (28 Credits)

CS A109	Computer Programming (Languages Vary) (3)	3
	or	
CS A110	Java Programming (3)	
	or	
CS A111	Visual Basic .Net Programming (3)	
	or	
CS A201	Programming Concepts I (3)	
MATH A200	Calculus I	4
MATH A201	Calculus II	4
MATH A202	Calculus III	4
MATH A215	Introduction to Mathematical Proofs	3
MATH A303	Introduction to Modern Algebra	3
MATH A314	Linear Algebra	3
STAT A307	Probability and Statistics	4

2. Complete one of the following options:

### Traditional Option (21 Credits)

MATH A302	Ordinary Differential Equations	3
MATH A321	Analysis of Several Variables	3
MATH A324	Advanced Calculus	3
MATH A410	Introduction to Complex Analysis (3)	3
	or	

MATH A422 Partial Differential Equations (3)

- a. Complete three additional courses from the following list (9 credits):

MATH A305	Introduction to Geometries (3)
MATH A306	Discrete Methods (3)
MATH A371	Stochastic Processes (3)
MATH A407	Mathematical Statistics I (3)
MATH A408	Mathematical Statistics II (3)
MATH A410	Introduction to Complex Analysis (3)
MATH A420	History of Mathematics (3)
MATH A422	Partial Differential Equations (3)
MATH A426	Numerical Methods (3)
MATH A430	Concepts of Topology (3)
MATH A490A*	Selected Topics in Pure Mathematics (3)
MATH A490B*	Selected Topics in Applied Mathematics (3)
STAT A308	Intermediate Statistics for the Sciences (3)
STAT A402	Scientific Sampling (3)
STAT A403	Regression Analysis (3)
STAT A404	Analysis of Variance (3)
STAT A405	Nonparametric Statistics (3)
STAT A407	Time Series Analysis (3)

STAT A408      Multivariate Statistics (3)

*\*A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.*

- b. All Mathematics majors must take a standardized test of knowledge of mathematics approved by the Mathematics faculty for the purpose of evaluating program effectiveness. There is no minimum score required for graduation. This test will normally be taken during the senior year.
- c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

### **Secondary Teaching Preparation Option (15 Credits)**

The Secondary Teaching Preparation Option is intended for students interested in pursuing Secondary Teacher Certification to teach mathematics at the middle school and high school level. To obtain Secondary Teacher Certification, an approved Teacher Preparation Program must be successfully completed through the College of Education. Students choosing the Secondary Teacher Preparation Option should obtain advising from an academic advisor in the College of Education no later than the beginning of the junior year.

MATH A305	Introduction to Geometries	3
MATH A306	Discrete Methods	3
MATH A420	History of Mathematics	3

- a. Complete two additional courses from the following list (6 credits):

MATH A302	Ordinary Differential Equations (3)
MATH A321	Analysis of Several Variables
MATH A324	Advanced Calculus (3)
MATH A371	Stochastic Processes (3),
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## **Bachelor of Science, Mathematics**

### **Admission Requirements**

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## Graduation Requirements

Students must complete the following graduation requirements.

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MATH A202	Calculus III	4
MATH A215	Introduction to Mathematical Proofs	3
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MATH A314	Linear Algebra	3
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2. Complete one of the following options:

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- a. Complete three additional courses from the following list (9 credits):

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## Minor, Mathematics

Students majoring in another subject who wish to minor in Mathematics must complete the following requirements. A total of 18 credits is required for the minor, 6 of which must be approved upper division Mathematics credits.

MATH A200	Calculus I	4
MATH A201	Calculus II	4
MATH A202	Calculus III	4

Complete two additional courses from the following list (6 credits):

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MATH A303	Introduction to Modern Algebra (3)
MATH A305	Introduction to Geometries (3)
MATH A306	Discrete Methods (3)
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## FACULTY

*Arthur Bukowski, Professor Emeritus*

*Samuel Cook, Assistant Professor, sam.cook@uaa.alaska.edu*

*Hilary Davies, Professor, mdavies@uaa.alaska.edu*

*Mark Fitch, Associate Professor, mafitch@uaa.alaska.edu*

*Stefanos Folias, Assistant Professor, sefolias@uaa.alaska.edu*

*Larry Foster, Professor, lmfooster@uaa.alaska.edu*

*Joan Haig, Professor, jmhaig@uaa.alaska.edu*

*Alberta Harder, Assistant Professor, amharder@uaa.alaska.edu*

*Robert McCoy, Professor, romccoy@uaa.alaska.edu*

*Deborah Narang, Professor, dlnarang@uaa.alaska.edu*

*Kamal Narang, Professor, knarang@uaa.alaska.edu*

*Gail Opalinski, Term Assistant Professor, gopalinski@uaa.alaska.edu*

*Leonard Smiley, Professor, lmsmiley@uaa.alaska.edu*

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# MATHEMATICS

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Complete the General University Requirements for Baccalaureate degrees listed at the beginning of this chapter.



## B. General Education Requirements

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

## C. College of Arts and Sciences Requirements

Complete the College of Arts and Sciences Requirements listed at the beginning of the CAS section.

## D. Major Requirements

Students pursuing a Bachelor of Arts degree in Mathematics may choose from two options:

1. Complete the following core courses (28 Credits)

CS A109	Computer Programming (Languages Vary) (3)	3
	or	
CS A110	Java Programming (3)	
	or	
CS A111	Visual Basic .Net Programming (3)	
	or	
CS A201	Programming Concepts I (3)	
MATH A200	Calculus I	4
MATH A201	Calculus II	4
MATH A202	Calculus III	4
MATH A215	Introduction to Mathematical Proofs	3
MATH A303	Introduction to Modern Algebra	3
MATH A314	Linear Algebra	3
STAT A307	Probability and Statistics	4

2. Complete one of the following options:

### Traditional Option (21 Credits)

MATH A302	Ordinary Differential Equations	3
MATH A321	Analysis of Several Variables	3
MATH A324	Advanced Calculus	3
MATH A410	Introduction to Complex Analysis (3)	3
	or	
MATH A422	Partial Differential Equations (3)	

- a. Complete three additional courses from the following list (9 credits):

<u>MATH A305</u>	<u>Introduction to Geometries (3)</u>
<u>MATH A306</u>	<u>Discrete Methods (3)</u>
<u>MATH A371</u>	<u>Stochastic Processes (3)</u>
<u>MATH A407</u>	<u>Mathematical Statistics I (3)</u>
<u>MATH A408</u>	<u>Mathematical Statistics II (3)</u>
<u>MATH A410</u>	<u>Introduction to Complex Analysis (3)</u>
<u>MATH A420</u>	<u>History of Mathematics (3)</u>
<u>MATH A422</u>	<u>Partial Differential Equations (3)</u>
<u>MATH A426</u>	<u>Numerical Methods (3)</u>
<u>MATH A430</u>	<u>Concepts of Topology (3)</u>
<u>MATH A490A*</u>	<u>Selected Topics in Pure Mathematics (3)</u>
<u>MATH A490B*</u>	<u>Selected Topics in Applied Mathematics (3)</u>
<u>STAT A308</u>	<u>Intermediate Statistics for the Sciences (3)</u>
<u>STAT A402</u>	<u>Scientific Sampling (3)</u>
<u>STAT A403</u>	<u>Regression Analysis (3)</u>

STAT A404 Analysis of Variance (3)  
STAT A405 Nonparametric Statistics (3)  
STAT A407 Time Series Analysis (3)  
STAT A408 Multivariate Statistics (3)

~~Complete three additional courses from the following list: MATH A305, MATH A306, MATH A371, MATH A407, MATH A408, MATH A410, MATH A420, MATH A422, MATH A426, MATH A490A\*, MATH A490B\*, STAT A308, STAT A402, STAT A403, STAT A404, STAT A405, STAT A407, STAT A408.~~

*\*A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.*

- b. All Mathematics majors must take a standardized test of knowledge of mathematics approved by the Mathematics faculty for the purpose of evaluating program effectiveness. There is no minimum score required for graduation. This test will normally be taken during the senior year.
- c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

### Secondary Teaching Preparation Option (15 Credits)

The Secondary Teaching Preparation Option is intended for students interested in pursuing Secondary Teacher Certification to teach mathematics at the middle school and high school level. To obtain Secondary Teacher Certification, an approved Teacher Preparation Program must be successfully completed through the College of Education. Students choosing the Secondary Teacher Preparation Option should obtain advising from an academic advisor in the College of Education no later than the beginning of the junior year.

MATH A305	Introduction to Geometries	3
MATH A306	Discrete Methods	3
MATH A420	History of Mathematics	3

- a. Complete two additional courses from the following list (6 credits):

MATH A302 Ordinary Differential Equations (3)  
MATH A321 Analysis of Several Variables  
MATH A324 Advanced Calculus (3)  
MATH A371 Stochastic Processes (3)  
MATH A407 Mathematical Statistics I (3)  
MATH A408 Mathematical Statistics (3)  
MATH A410 Introduction to Complex Analysis (3)  
MATH A422 Partial Differential Equations (3)  
MATH A426 Numerical Methods (3)  
MATH A430 Concepts of Topology (3)  
MATH A490A\* Selected Topics in Pure Mathematics (3)  
MATH A490B\* Selected Topics in Applied Mathematics (3)  
STAT A308 Intermediate Statistics for the Sciences (3)  
STAT A402 Scientific Sampling (3)  
STAT A403 Regression Analysis (3)  
STAT A404 Analysis of Variance (3)  
STAT A405 Nonparametric Statistics (3)  
STAT A407 Time Series Analysis (3)  
STAT A408 Multivariate Statistics (3)  
~~Complete two additional courses from the following list: MATH A302, MATH A321, MATH A324, MATH A371, MATH A407, MATH A408, MATH A410, MATH A422, MATH A426, MATH A490A\*, MATH A490B\*, STAT A308, STAT A402, STAT A403, STAT A404, STAT A405, STAT A407, STAT A408.~~

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*\*A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.*

- b. All Mathematics majors must take a standardized test of knowledge of mathematics approved by the Mathematics faculty for the purpose of evaluating program effectiveness. There is no minimum score required for graduation. This test will normally be taken during the senior year.
- c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

## Bachelor of Science, Mathematics

### Admission Requirements

Complete the Baccalaureate Degree Programs Admission Requirements listed at Languages Vary the beginning of this chapter.

### Graduation Requirements

Students must complete the following graduation requirements.

#### A. General University Requirements

Complete the General University Requirements for Baccalaureate degrees listed at the beginning of this chapter.

#### B. General Education Requirements

Complete the General Education Requirements for Baccalaureate Degrees listed in Chapter 7, Academic Standards and Regulations.

#### C. College of Arts and Sciences Requirements

Complete the College of Arts and Sciences Requirements listed at the beginning of the CAS section.

#### D. Major Requirements

Students pursuing a Bachelor of Science in Mathematics may choose from two options:

1. Complete the following core courses (28 Credits)

CS A109	Computer Programming (Languages Vary) (3)	3
	or	
CS A110	Java Programming (3)	
	or	
CS A111	Visual Basic .Net Programming (3)	
	or	
CS A201	Programming Concepts I (3)	
MATH A200	Calculus I	4
MATH A201	Calculus II	4
MATH A202	Calculus III	4
MATH A215	Introduction to Mathematical Proofs	3
MATH A303	Introduction to Modern Algebra	3
MATH A314	Linear Algebra	3
STAT A307	Probability and Statistics	4

2. Complete one of the following options:

##### Traditional Option (21 Credits)

MATH A302	Ordinary Differential Equations	3
MATH A321	Analysis of Several Variables	3
MATH A324	Advanced Calculus	3
MATH A410	Introduction to Complex Analysis (3)	3
	or	

MATH A422 Partial Differential Equations (3)

- a. Complete three additional courses from the following list (9 credits):

MATH A305 Introduction to Geometries (3)

MATH A306 Discrete Methods (3)

MATH A371 Stochastic Processes (3)

MATH A407 Mathematical Statistics I (3)

MATH A408 Mathematical Statistics II (3)

MATH A410 Introduction to Complex Analysis (3)

MATH A420 History of Mathematics (3)

MATH A422 Partial Differential Equations (3)

MATH A426 Numerical Methods (3)

MATH A430 Concepts of Topology (3)

MATH A490A\* Selected Topics in Pure Mathematics (3)

MATH A490B\* Selected Topics in Applied Mathematics (3)

STAT A308 Intermediate Statistics for the Sciences (3)

STAT A402 Scientific Sampling (3)

STAT A403 Regression Analysis (3)

STAT A404 Analysis of Variance (3)

STAT A405 Nonparametric Statistics (3)

STAT A407 Time Series Analysis (3)

STAT A408 Multivariate Statistics (3)

Complete three additional courses from the

following list: MATH A305, MATH A306,

MATH A371, MATH A407, MATH A408,

MATH A410, MATH A420, MATH A422,

MATH A426, MATH A490A\*, MATH A490B\*,

STAT A308, STAT A402, STAT A403, STAT A404,

STAT A405, STAT A407, STAT A408,

*\*A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.*

- b. All Mathematics majors must take a standardized test of knowledge of mathematics approved by the Mathematics faculty for the purpose of evaluating program effectiveness. There is no minimum score required for graduation. This test will normally be taken during the senior year.
- c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

### Secondary Teaching Preparation Option (15 Credits)

The Secondary Teaching Preparation Option is intended for students interested in pursuing Secondary Teacher Certification to teach mathematics at the middle school and high school level. To obtain Secondary Teacher Certification, an approved Teacher Preparation Program must be successfully completed through the College of Education. Students choosing the Secondary Teaching Preparation Option should obtain advising from an academic advisor in the College of Education no later than the beginning of the junior year.

MATH A305 Introduction to Geometries 3

MATH A306 Discrete Methods 3

MATH A420 History of Mathematics 3

- a. Complete two additional courses from the following list (6 credits):

MATH A302 Ordinary Differential Equations (3)

MATH A321 Analysis of Several Variables

MATH A324 Advanced Calculus (3)

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MATH A371 Stochastic Processes (3),  
MATH A407 Mathematical Statistics I (3)  
MATH A408 Mathematical Statistics (3)  
MATH A410 Introduction to Complex Analysis (3)  
MATH A422 Partial Differential Equations (3)  
MATH A426 Numerical Methods (3)  
MATH A430 Concepts of Topology (3)  
MATH A490A\* Selected Topics in Pure Mathematics (3)  
MATH A490B\* Selected Topics in Applied Mathematics (3)  
STAT A308 Intermediate Statistics for the Sciences (3)  
STAT A402 Scientific Sampling (3)  
STAT A403 Regression Analysis (3)  
STAT A404 Analysis of Variance (3)  
STAT A405 Nonparametric Statistics (3)  
STAT A407 Time Series Analysis (3)  
STAT A408 Multivariate Statistics (3)  
 Complete two additional courses from the  
 following list: MATH A302, MATH A321,  
MATH A324, MATH A371, MATH A407,  
MATH A408, MATH A410, MATH A422,  
MATH A426, MATH A490A\*, MATH A490B\*, STAT A308, STAT A402, STAT A403,  
STAT A404, STAT A405, STAT A407, STAT A408.

*\*A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.*

- b. All Mathematics majors must take a standardized test of knowledge of mathematics approved by the Mathematics faculty for the purpose of evaluating program effectiveness. There is no minimum score required for graduation. This test will normally be taken during the senior year.
- c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

## Minor, Mathematics

Students majoring in another subject who wish to minor in Mathematics must complete the following requirements. A total of 18 credits is required for the minor, 6 of which must be approved upper division Mathematics credits.

MATH A200	Calculus I	4
MATH A201	Calculus II	4
MATH A202	Calculus III	4

Complete two additional courses from the following list (6 credits):

MATH A302 Ordinary Differential Equations (3)

MATH A303 Introduction to Modern Algebra (3)

MATH A305 Introduction to Geometries (3)

MATH A306 Discrete Methods (3)

MATH A314 Linear Algebra (3)

MATH A321 Analysis of Several Variables (3)

MATH A324 Advanced Calculus (3)

MATH A371 Stochastic Processes (3)

MATH A407 Mathematical Statistics I (3)

MATH A408 Mathematical Statistics (3)

MATH A410 Introduction to Complex Analysis (3)

MATH A420 History of Mathematics (3)

MATH A422 Partial Differential Equations (3)

MATH A423 Advanced Engineering Mathematics (3)

MATH A426 Numerical Methods (3)

MATH A430 Concepts of Topology (3)

MATH A490A\* Selected Topics in Pure Mathematics (3)

MATH A490B\* Selected Topics in Applied Mathematics (3)

Approved upper division Mathematics electives\* 6

\*A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.

## **FACULTY**

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# Course Action Request

## University of Alaska Anchorage

### Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College CT CTC		1b. Division ACAH Div of Culinary Arts Hosp		1c. Department Culinary Arts & Hospitality/Dietetics & Nutrition																	
2. Course Prefix CA	3. Course Number A101	4. Previous Course Prefix & Number N/A	5a. Credits/CEUs 2.0	5b. Contact Hours (Lecture + Lab) (2+0)																	
6. Complete Course Title The Hospitality Industry: Careers, Trends and Practices Hospitality Industry: Careers <small>Abbreviated Title for Transcript (30 character)</small>																					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																					
8. Type of Action: <input type="checkbox"/> Add    or <input checked="" type="checkbox"/> Change    or <input type="checkbox"/> Delete  <i>If a change, mark appropriate boxes:</i>  <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> Prefix  <input type="checkbox"/> Credits  <input type="checkbox"/> Title  <input type="checkbox"/> Grading Basis  <input type="checkbox"/> Course Description  <input type="checkbox"/> Test Score Prerequisites  <input checked="" type="checkbox"/> Other Restrictions  <div style="display: flex; font-size: small;"> <input type="checkbox"/> Class    <input type="checkbox"/> Level  <input type="checkbox"/> College    <input checked="" type="checkbox"/> Major </div> <input checked="" type="checkbox"/> Other CCG (please specify) </div> <div style="width: 50%;"> <input type="checkbox"/> Course Number  <input type="checkbox"/> Contact Hours  <input type="checkbox"/> Repeat Status  <input type="checkbox"/> Cross-Listed/Stacked  <input checked="" type="checkbox"/> Course Prerequisites  <input type="checkbox"/> Co-requisites  <input checked="" type="checkbox"/> Registration Restrictions </div> </div>			9. Repeat Status No    # of Repeats    Max Credits																		
			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG																		
			11. Implementation Date    semester/year From: Fall /2013    To:    /9999																		
			12. <input type="checkbox"/> Cross Listed with N/A  <input type="checkbox"/> Stacked with N/A    _____ <div style="text-align: right; font-size: small;">Cross-Listed Coordination Signature</div>																		
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.uaa.alaska.edu/governance">www.uaa.alaska.edu/governance</a> . <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width:35%;">Impacted Program/Course</th> <th style="width:15%;">Catalog Page(s) Impacted</th> <th style="width:15%;">Date of Coordination</th> <th style="width:35%;">Chair/Coordinator Contacted</th> </tr> </thead> <tbody> <tr> <td>1. AAS Culinary Arts</td> <td>213</td> <td>Jan. 20, 2012</td> <td>Tim Doeblner</td> </tr> <tr> <td>2. BA Hospitality Restaurant Management</td> <td>214</td> <td>Jan. 20, 2012</td> <td>Tim Doeblner</td> </tr> <tr> <td>3. CA A223</td> <td>362</td> <td>Jan. 20, 2012</td> <td>Tim Doeblner</td> </tr> </tbody> </table>						Impacted Program/Course	Catalog Page(s) Impacted	Date of Coordination	Chair/Coordinator Contacted	1. AAS Culinary Arts	213	Jan. 20, 2012	Tim Doeblner	2. BA Hospitality Restaurant Management	214	Jan. 20, 2012	Tim Doeblner	3. CA A223	362	Jan. 20, 2012	Tim Doeblner
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3. CA A223	362	Jan. 20, 2012	Tim Doeblner																		
Initiator Name (typed): <u>Amy Green</u> Initiator Signed Initials: _____      Date: _____																					
13b. Coordination Email    Date: <u>Jan. 20, 2012</u> submitted to Faculty Listserv: ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )			13c. Coordination with Library Liaison    Date: <u>Jan. 20, 2012</u>																		
14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities <i>Mark appropriate box:</i> <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone																					
15. Course Description ( <i>suggested length 20 to 50 words</i> ) Explores myriad career titles and opportunities in the hospitality industry and reviews emerging labor trends.																					
16a. Course Prerequisite(s) ( <i>list prefix and number</i> ) (ENGL A111 and MATH A055) with minimum grade of C.		16b. Test Score(s)		16c. Co-requisite(s) ( <i>concurrent enrollment required</i> )																	
16d. Other Restriction(s) <input type="checkbox"/> College <input checked="" type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level		16e. Registration Restriction(s) ( <i>non-codable</i> ) Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Appropriate SAT, ACT or UAA-approved Math Placement Test scores may be used in lieu of MATH A055.																			
17. <input type="checkbox"/> Mark if course has fees		18. <input type="checkbox"/> Mark if course is a selected topic course																			
19. Justification for Action Periodic curriculum revision resulted in changes to course prerequisites and registration restrictions.																					
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Initiator (faculty only) _____ Date _____  <u>Amy Green</u>  Initiator (TYPE NAME)  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Department Chairperson _____ Date _____  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Curriculum Committee Chairperson _____ Date _____ </div> <div style="width: 45%;"> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Dean/Director of School/College _____ Date _____  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Undergraduate/Graduate Academic Board Chairperson _____ Date _____  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Provost or Designee _____ Date _____ </div> </div>																					

## **COURSE CONTENT GUIDE**

**Department:** Culinary Arts & Hosp./Dietetics & Nutrition  
**Date:** January 20, 2012  
**Course Number:** CA A101  
**Course Title:** The Hospitality Industry: Careers, Trends and Practices  
**Credits:** 2.0

**I. Course Description:**

Explores myriad career titles and opportunities in the hospitality industry and reviews emerging labor trends.

**II. Course Design:**

- a. An introduction course designed for students in Culinary Arts and Hospitality, Restaurant Management.
- b. 2.0 credits.
- c. Total time of student involvement – 90 hours per semester
  - Lecture: 2 hours per week instruction
  - Homework: 4 hours per week outside reading, study & research
- d. Required course for AAS in Culinary Arts, BA Hosp. Restaurant Management.
- e. No lab fees are assessed for this course.
- f. Course may be taught during any timeframe but not less than six weeks.
- g. This is a revised course.
- h. UAA Listserv and extended sites.
- i. Course level justification: This course introduces a body of knowledge.

**III. Course Activities:**

Course activities will be composed of course lectures and discussion. Assigned readings, group projects, presentations, internet research, guest speakers and field trips will be utilized.

**IV. Course Prerequisite:**

(ENGL A111 and MATH A055) with minimum grade of C.

Registration restriction: Must be a declared Culinary Arts Major or Restaurant Management Major. Appropriate SAT, ACT or UAA-approved Math Placement Test scores may be used in lieu of MATH A055.



**V.**

**Course Evaluation:**

Course will be graded A-F

**VI.**

**Course Outline:**

- 1.0 Safety
  - 1.1 Campus and online safety
  - 1.2 Classroom/ laboratory and virus protection
- 2.0 Brief history of the hospitality industry
  - 2.1 Contemporary foodservices
  - 2.2 Advent of tourism
  - 2.3 Consumer behavior
- 3.0 Hospitality job titles and roles
  - 3.1 A vast industry
  - 3.2 Job titles and roles
- 4.0 Labor trends in the hospitality industry
  - 4.1 Trend versus fad
  - 4.2 Current trends
  - 4.3 Emerging trends
  - 4.4 Predicting trends
  - 4.5 Best practices and model businesses
- 5.0 Profiles of industry leaders and entrepreneurs
  - 5.1 Julia Child
  - 5.2 Walt Disney
  - 5.3 William F. Harrah
  - 5.4 Conrad Hilton
  - 5.5 J. Willard Marriott
  - 5.6 Jacques Pepin
  - 5.7 Martha Stewart
- 6.0 Career definition
  - 6.1 Where are you going?
  - 6.2 Setting realistic career goals
  - 6.3 Projecting a 3-5 year career goal plan

- 7.0 The job interview
  - 7.1 The job search
  - 7.2 Maintaining a resume
  - 7.3 How to be successful in the job interview

**VII. Suggested Text:**

Chalmers, I. (2008). *Food jobs, 150 great jobs for culinary students, career changers and food lovers*. NY: Beaufort Books.

**VIII. Bibliography:**

Brefere, L. (2006). *So you want to be a chef*. Hoboken, NJ: John Wiley & Sons.

\*Escoffier, A. (1969). *The Escoffier cook book*. New York, NY: Crown.

Goeldner, C. (2008). *Tourism*. Hoboken, NJ: John Wiley & Sons.

Singh, R. (2007). *Modern trends in the hospitality industry*. New Delhi, India: Aman.

Toussaint-Samat, M. (1994). *A history of food*. Oxford, United Kingdom: Blackwell.

**IX. Instructional Goals, Student Learning Outcomes, and Assessment Measures:**

**A. Instructional Goal:**

Teaches student to better comprehend, appreciate and prepare for a multitude of job opportunities in the hospitality industry

\*Classic text.

**B. Student Learning Outcomes/Assessment Measures:**

<b>Student will:</b>	<b>Assessment Measures:</b>
Discuss job titles and roles in the hospitality industry.	Discussion Team project Exam
Identify trends that affect the hospitality industry labor force.	Discussion Team project Exam
Identify and pursue career opportunities.	Discussion Mock Interview



# Course Action Request University of Alaska Anchorage Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College CT CTC		1b. Division ACAH Div of Culinary Arts Hosp		1c. Department Culinary Arts & Hospitality/Dietetics & Nutrition	
2. Course Prefix CA	3. Course Number A103L	4. Previous Course Prefix & Number CA A103	5a. Credits/CEUs 4.0	5b. Contact Hours (Lecture + Lab) (2+8)	
6. Complete Course Title Culinary Skill Development Lab					
Abbreviated Title for Transcript (30 character)					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development					
8. Type of Action: <input type="checkbox"/> Add    or <input checked="" type="checkbox"/> Change    or <input type="checkbox"/> Delete			9. Repeat Status No    # of Repeats    Max Credits		
If a change, mark appropriate boxes:			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG		
<input type="checkbox"/> Prefix <input checked="" type="checkbox"/> Course Number <input type="checkbox"/> Credits <input type="checkbox"/> Contact Hours <input checked="" type="checkbox"/> Title <input type="checkbox"/> Repeat Status <input type="checkbox"/> Grading Basis <input type="checkbox"/> Cross-Listed/Stacked <input checked="" type="checkbox"/> Course Description <input checked="" type="checkbox"/> Course Prerequisites <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Co-requisites <input checked="" type="checkbox"/> Other Restrictions <input checked="" type="checkbox"/> Registration Restrictions <input type="checkbox"/> Class <input type="checkbox"/> Level <input type="checkbox"/> College <input checked="" type="checkbox"/> Major <input checked="" type="checkbox"/> Other CCG (please specify)			11. Implementation Date    semester/year From: Fall /2013                      To:                      /9999		
			12. <input type="checkbox"/> Cross Listed with N/A  <input type="checkbox"/> Stacked                      with N/A                      Cross-Listed Coordination Signature		
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.uaa.alaska.edu/governance">www.uaa.alaska.edu/governance</a> .					
Impacted Program/Course		Catalog Page(s) Impacted		Date of Coordination	
1. See attachment					
2.					
3.					
Initiator Name (typed): <u>Naomi Everett</u> Initiator Signed Initials: _____                      Date: _____					
13b. Coordination Email                      Date: <u>Jan. 20, 2012</u> submitted to Faculty Listserv: ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )			13c. Coordination with Library Liaison                      Date: <u>Jan. 20, 2012</u>		
14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities Mark appropriate box: <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone					
15. Course Description (suggested length 20 to 50 words) Introduces and provides student with a solid theoretical and practical foundation in commercial kitchen practices.					
16a. Course Prerequisite(s) (list prefix and number) (CA A101, CA A104, CA A107, CA A110, and DN A101) with min. grade of C.		16b. Test Score(s) N/A		16c. Co-requisite(s) (concurrent enrollment required) CA A111L	
16d. Other Restriction(s) <input type="checkbox"/> College <input checked="" type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level		16e. Registration Restriction(s) (non-codable) Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Must have current Serv-Safe certification.			
17. <input checked="" type="checkbox"/> Mark if course has fees		18. <input type="checkbox"/> Mark if course is a selected topic course			
19. Justification for Action Periodic curriculum revision resulted in changes to course number, course description, prerequisites, registration restrictions and suggested texts/bibliography.					
<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved </div> <div> <div>Initiator (faculty only) _____ Date _____ <u>Naomi Everett</u> Initiator (TYPE NAME)</div> <div>Department Chairperson _____ Date _____</div> <div>Curriculum Committee Chairperson _____ Date _____</div> </div> <div> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved </div> <div> <div>Dean/Director of School/College _____ Date _____</div> <div>Undergraduate/Graduate Academic Board Chairperson _____ Date _____</div> <div>Provost or Designee _____ Date _____</div> </div> </div>					

# CA A103L

[illegible]

## **COURSE CONTENT GUIDE**

**Department:** Culinary Arts and Hospitality/Dietetics & Nutrition  
**Date:** January 20, 2012  
**Course Number:** CA A103L  
**Course Title:** Culinary Skill Development Lab  
**Credits:** 4.0

### **I. Course Description:**

Introduces and provides student with a solid theoretical and practical foundation in commercial kitchen practices.

### **II. Course Design:**

- a. Designed for students in the Culinary Arts AAS and BA in Hospitality Restaurant Management major.
- b. 4.0 credits.
- c. Total time of student involvement - 180 hours per semester
  - Lecture: 2 hours per week
  - Lab: 8 hours per week
  - Homework: 2 hours per week outside reading, study, and practice
- d. Required for AAS Culinary Arts and BA Hospitality and Restaurant Management.
- e. Lab fees are assessed for this course.
- f. Course may be taught in any time frame but not less than three weeks.
- g. This is a revised course.
- h. UAA Listserv and extended sites.
- i. Course level justification: This course introduces a body of knowledge and skills.

### **III. Course Activities:**

Course will be conducted as a laboratory situation with student gaining hands-on experience through individual and group instruction. Directed laboratory and topical introductions will be used to prepare students for, and support the laboratory experience. Other methods of instruction may include demonstration, guest speakers, field trips, and audiovisual resources.

### **IV. Course Prerequisites:**

(CA A101, CA A104, CA A107, CA A110, and DN A101) with minimum grade of C.

Registration restriction: Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Must have current Serv-Safe certification.

**V.** **Co-requisite:**  
CA A111L

**VI.** **Course Evaluations:**  
Course will be graded A-F.

**VII.** **Content Outline:**

- 1.0 Safety
  - 1.1 Laboratory safety features and rules
  - 1.2 Building safety features and rules
  - 1.3 Campus safety features and rules
  - 1.4 Hazardous Materials
    - 1.4.1 Right to Know Information
    - 1.4.2 MSDS Information
- 2.0 Tool and equipment
  - 2.1 Identification, selection, use, and cleaning of small equipment
  - 2.2 Identification, selection, use, and cleaning of large equipment
  - 2.3 Knife care and handling
- 3.0 Production kitchen foundations
  - 3.1 Brigade system
  - 3.2 Sanitation and safety
  - 3.3 Mise en place - station flow
  - 3.4 French and industry vocabulary
  - 3.5 Knife cuts - herbs, fruits, and vegetables
  - 3.6 Seasoning and flavoring
  - 3.7 Recipe structure
- 4.0 Stocks and sauces
  - 4.1 Stocks
    - 4.1.1 Types of stocks
    - 4.1.2 Production techniques
    - 4.1.3 Convenience products
    - 4.1.4 Quality standards
  - 4.2 Sauces
    - 4.2.1 Thickening agents
    - 4.2.2 Classical sauces
    - 4.2.3 Contemporary sauces
    - 4.2.4 Production techniques
    - 4.2.5 Convenience products
    - 4.2.6 Quality standards

- 5.0 Soups
  - 5.1 Classifications
  - 5.2 Production techniques
  - 5.3 Presentation
  - 5.4 Quality standards
- 6.0 Product identification
  - 6.1 Meats
    - 6.1.1 Inspection and grading, market forms
    - 6.1.2 Composition and structure
    - 6.1.3 Fabrication techniques
    - 6.1.4 Handling and storage
  - 6.2 Poultry
    - 6.2.1 Inspection and grading, market forms
    - 6.2.2 Composition and structure
    - 6.2.3 Fabrication techniques
    - 6.2.4 Handling and storage
  - 6.3 Fish and shellfish
    - 6.3.1 Market forms, quality indicators
    - 6.3.2 Composition and structure
    - 6.3.3 Fabrication techniques
    - 6.3.4 Handling and storage
- 7.0 Cooking methods
  - 7.1 Dry heat
    - 7.1.1 Meats
    - 7.1.2 Poultry
    - 7.1.3 Fish and shellfish
    - 7.1.4 Production techniques
    - 7.1.5 Presentation
    - 7.1.6 Recipe costing
    - 7.1.7 Quality standards
  - 7.2 Moist heat
    - 7.2.1 Meats
    - 7.2.2 Poultry
    - 7.2.3 Fish and shellfish
    - 7.2.4 Production techniques
    - 7.2.5 Presentation
    - 7.2.6 Recipe costing
    - 7.2.7 Quality standards



- 8.0 Potatoes and other starches
  - 8.1 Identification, handling, storage, and market forms
  - 8.2 Production techniques
  - 8.3 Presentation
  - 8.4 Recipe costing
  - 8.5 Quality standards
- 9.0 Vegetables
  - 9.1 Identification, handling, storage, and market forms
  - 9.2 Production techniques
  - 9.3 Presentation
  - 9.4 Recipe costing
  - 9.5 Quality standards

## VIII.

### **Suggested Texts:**

Ingram, G., & Labensky, S. (2006). *Prentice Hall dictionary of culinary arts, the trade version* (2nd ed.). Upper Saddle River, NJ: Prentice Hall.

Labensky, S., & Hause, A. (2011). *On cooking: A textbook of culinary fundamentals*. (5th ed.). Upper Saddle River, NJ: Pearson/Prentice Hall.

## IX.

### **Bibliography:**

American Culinary Federation, Culinary Institute of America (2010). *Culinary fundamentals*. Upper Saddle River, NJ: Pearson Education.

Gisslen, W. (2010). *Professional cooking* (7th ed.). Edison, NY: Wiley & Sons.

Le Cordon Bleu. (2001). *Kitchen essentials: The complete illustrated reference to ingredients, equipment, terms, and techniques used by le cordon bleu*. Edison, NY: Wiley & Sons.

Lynch, F. (2010). *The book of yields: Accuracy in food costing and purchasing* (8th ed.). Edison, NY: Wiley & Sons.

NAMP North American Meat Processors Association. (2007). *The meat buyers guide: Lamb, veal, pork, and poultry*. Edison, NY: Wiley & Sons.

**X.****Instructional Goals, Student Learning Outcomes, and Assessment Measures:****A. Instructional Goals:**

Increase student ability to apply principles, skills, and techniques fundamental to foodservice kitchen operations.

**B. Student Learning Outcomes/Assessment Measures:**

<b>Student will:</b>	<b>Assessment Measures:</b>
Demonstrate safe and sanitary laboratory practices and procedures.	Teacher observation Practical and written tests
Identify and fabricate meat, fish, and poultry items.	Teacher observation Class participation Practical and written tests
Apply skills and techniques necessary for stock, soup, and sauce production.	Teacher observation Class participation Practical and written tests
Demonstrate a mastery of moist and dry heat cooking methods with a variety of foods.	Teacher observation Class participation Practical and written tests
Exhibit the mastery of classical knife skills.	Teacher observation Class participation Practical and written tests
Utilize French and industry culinary terminology.	Teacher observation Class participation Written Tests
Describe and utilize tools and equipment in a professional kitchen.	Teacher observation Class participation Practical and written tests
Apply the skills necessary for production of vegetables, potatoes, and other starches.	Teacher observation Class participation Practical and written tests
Apply prior learning in food science, nutrition, cost control, and purchasing to food production.	Teacher observation Class participation Written Tests
Demonstrate an understanding of seasonings and spices and their use.	Teacher observation Class participation Practical and written tests



# Course Action Request University of Alaska Anchorage Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College CT CTC		1b. Division ACAH Div of Culinary Arts Hosp		1c. Department Culinary Arts & Hospitality/Dietetics & Nutrition																	
2. Course Prefix CA	3. Course Number A110	4. Previous Course Prefix & Number N/A	5a. Credits/CEUs 2.0	5b. Contact Hours (Lecture + Lab) (2+0)																	
6. Complete Course Title Quantity Food Purchasing <small>Abbreviated Title for Transcript (30 character)</small>																					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																					
8. Type of Action: <input type="checkbox"/> Add   or <input checked="" type="checkbox"/> Change   or <input type="checkbox"/> Delete <i>If a change, mark appropriate boxes:</i> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Prefix  <input type="checkbox"/> Credits  <input type="checkbox"/> Title  <input type="checkbox"/> Grading Basis  <input type="checkbox"/> Course Description  <input type="checkbox"/> Test Score Prerequisites  <input checked="" type="checkbox"/> Other Restrictions  <div style="display: flex; justify-content: space-between; font-size: small;"> <div><input type="checkbox"/> Class    <input type="checkbox"/> Level</div> <div><input type="checkbox"/> College   <input checked="" type="checkbox"/> Major</div> </div> <input checked="" type="checkbox"/> Other CCG (please specify) </div> <div style="width: 45%;"> <input type="checkbox"/> Course Number  <input type="checkbox"/> Contact Hours  <input type="checkbox"/> Repeat Status  <input type="checkbox"/> Cross-Listed/Stacked  <input checked="" type="checkbox"/> Course Prerequisites  <input type="checkbox"/> Co-requisites  <input checked="" type="checkbox"/> Registration Restrictions </div> </div>			9. Repeat Status No    # of Repeats    Max Credits																		
			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG																		
			11. Implementation Date    semester/year From: Fall /2013    To:    /9999																		
			12. <input type="checkbox"/> Cross Listed with N/A <input type="checkbox"/> Stacked    with N/A    _____ <div style="text-align: right; font-size: small;">Cross-Listed Coordination Signature</div>																		
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.uaa.alaska.edu/governance">www.uaa.alaska.edu/governance</a> . <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width:35%;">Impacted Program/Course</th> <th style="width:20%;">Catalog Page(s) Impacted</th> <th style="width:20%;">Date of Coordination</th> <th style="width:25%;">Chair/Coordinator Contacted</th> </tr> </thead> <tbody> <tr><td>1. See attachment</td><td></td><td></td><td></td></tr> <tr><td>2.</td><td></td><td></td><td></td></tr> <tr><td>3.</td><td></td><td></td><td></td></tr> </tbody> </table>						Impacted Program/Course	Catalog Page(s) Impacted	Date of Coordination	Chair/Coordinator Contacted	1. See attachment				2.				3.			
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2.																					
3.																					
Initiator Name (typed): <u>Amy Green</u> Initiator Signed Initials: _____      Date: _____																					
13b. Coordination Email    Date: <u>Jan. 20, 2012</u> submitted to Faculty Listserv: ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )			13c. Coordination with Library Liaison    Date: <u>Jan. 20, 2012</u>																		
14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities <i>Mark appropriate box:</i> <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone																					
15. Course Description ( <i>suggested length 20 to 50 words</i> ) Covers foodservice industry purchasing practices and standards.																					
16a. Course Prerequisite(s) ( <i>list prefix and number</i> ) (ENGL A111 and MATH A055) with min. grade of C.		16b. Test Score(s) N/A		16c. Co-requisite(s) ( <i>concurrent enrollment required</i> )																	
16d. Other Restriction(s) <input type="checkbox"/> College <input checked="" type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level		16e. Registration Restriction(s) ( <i>non-codable</i> ) Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Appropriate SAT, ACT or UAA-approved Math Placement Test scores may be used in lieu of MATH A055.																			
17. <input type="checkbox"/> Mark if course has fees		18. <input type="checkbox"/> Mark if course is a selected topic course																			
19. Justification for Action Periodic curriculum revision resulted in changes to course pre-requisites, registration restrictions and suggested texts/bibliography.																					
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <div style="margin-bottom: 10px;"> Initiator (faculty only) _____ Date _____  <u>Amy Green</u>  Initiator (TYPE NAME) </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Department Chairperson _____ Date _____ </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Curriculum Committee Chairperson _____ Date _____ </div> </div> <div style="width: 45%;"> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Dean/Director of School/College _____ Date _____ </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Undergraduate/Graduate Academic Board Chairperson _____ Date _____ </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Provost or Designee _____ Date _____ </div> </div> </div>																					

CA A110L

[illegible]

## **COURSE CONTENT GUIDE**

**Department:** Culinary Arts and Hospitality/Dietetics & Nutrition  
**Date:** January 20, 2012  
**Course Number:** CA A110  
**Course Title:** Quantity Food Purchasing  
**Credits:** 2.0

- I. Course Description:**  
Covers foodservice industry purchasing practices and standards.
- II. Course Design:**
- a. Designed for students in the Culinary Arts major and the Hospitality Restaurant Management major.
  - b. 2.0 credits.
  - c. Total time of student involvement- 90 hours per semester
    - Lecture: 2 hours per week.
    - Homework: 4 hours per week.
  - d. Required for AAS Culinary Arts and BA Hospitality Restaurant Management.
  - e. No lab fees are assessed for this course.
  - f. Course may be taught in any time frame, but not less than three weeks.
  - g. This is a revised course.
  - h. UAA Listserv and extended sites.
  - i. Course level justification: This course introduces a body of knowledge.
- III. Course Activities:**  
Course activities will include lectures, discussion, reading of assigned information, completion of text workbook, guest speakers and site tours will comprise the course activities.
- IV. Course Prerequisite:**  
(ENGL A111 and MATH A055) with minimum grade of C.
- Registration restriction: Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Appropriate SAT, ACT or UAA-approved Math Placement Test scores may be used in lieu of MATH A055.
- V. Course Evaluation:**  
Course will be graded A-F.

## **VI.**

### **Course Outline:**

- 1.0 Safety
  - 1.1 Classroom safety features and rules
  - 1.2 Building safety features and rules
  - 1.3 Campus safety features and rules
  - 1.4 Hazardous Materials
    - 1.4.1 Right to Know Information
    - 1.4.2 MSDS information
- 2.0 Hospitality Procurement
  - 2.1 The market place
  - 2.2 Regulatory agencies
  - 2.3 Legal considerations
  - 2.4 Distribution systems
  - 2.5 Technology applications in purchasing
- 3.0 Purchasing Procedures
  - 3.1 The buyer/supplier relationship
  - 3.2 Development of specifications
  - 3.3 Ordering procedures
  - 3.4 Receiving procedures
  - 3.5 Storage procedures
  - 3.6 Terms of payment
  - 3.7 Ethics in purchasing
- 4.0 Fresh Fruit and Vegetables
  - 4.1 History and classification
  - 4.2 Identification
  - 4.3 Grades and grading criteria
  - 4.4 Buying specifications
  - 4.5 Storage
- 5.0 Processed Fruits and Vegetables
  - 5.1 History and classification
  - 5.2 Production
  - 5.3 Grades and grading criteria
  - 5.4 Buying specifications
  - 5.5 Storage
- 6.0 Dairy Products
  - 6.1 History and classification
  - 6.2 Processing
  - 6.3 Grades and grading criteria
  - 6.4 Buying specifications
  - 6.5 Storage

- 7.0 Eggs
  - 7.1 History, classification and sizing
  - 7.2 Grades and grading criteria
  - 7.3 Processing and other products
  - 7.4 Buying specifications
  - 7.5 Storage
- 8.0 Poultry
  - 8.1 History and classification
  - 8.2 Processing
  - 8.3 Grades and grading criteria
  - 8.4 Buying specifications
  - 8.5 Storage
- 9.0 Meat
  - 9.1 History and classification
  - 9.2 Processing
  - 9.3 Grades and grading criteria
  - 9.4 Buying specifications
  - 9.5 Storage
- 10.0 Fish
  - 10.1 History and classification
  - 10.2 Processing
  - 10.3 Grades and grading criteria
  - 10.4 Buying specifications
  - 10.5 Storage
- 11.0 Beverages
  - 11.1 History and classification
  - 11.2 Processing
  - 11.3 Grades and grading criteria
  - 11.4 Buying specifications
  - 11.5 Storage
- 12.0 Non-Food Items
  - 12.1 History and classification
  - 12.2 Processing
  - 12.3 Grades and grading criteria
  - 12.4 Buying specifications
  - 12.5 Storage

- VII. Suggested Text:**  
Feinstein, A. (2011). *Purchasing: Selection and procurement for the hospitality industry* (8th ed.). Hoboken, NJ: John Wiley & Sons.
- VIII. Bibliography:**  
Bourlakis, M. (2009). *Food supply chain management* (3rd ed.). Hoboken, NJ: John Wiley & Sons.
- Reed, L. (2007). *The comprehensive foodservice purchasing and specification manual* (3rd ed.). Hoboken, NJ: John Wiley & Sons.
- IX. Instructional Goals, Student Learning Outcomes and Assessment Measures:**
- A. Instructional Goals**  
Prepare student for purchasing functions in foodservice operations.  
Increase student ability to identify, grade and write specifications, and control costs and reduce wastes.
- B. Student Learning Outcomes/Assessment Measures:**

<b>Student will:</b>	<b>Assessment Measures:</b>
Identify components of purchasing distribution systems.	Discussion Quiz
Describe ordering and receiving procedures.	Discussion Quiz
Describe storage and inventory control procedures.	Discussion Quiz
Analyze technology application in purchasing.	Discussion Quiz
Identify websites applicable to purchasing.	Summary Assignment
Develop purchasing procedure manual for foodservice operation.	Project
Identify and classify food items according to industry standards: fresh and processed produce and fruit, eggs, poultry, dairy, meat, fish, beverages and non-food items.	Discussion Exam





# Course Action Request University of Alaska Anchorage Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College CT CTC		1b. Division ACAH Div of Culinary Arts Hosp		1c. Department Culinary Arts & Hospitality/Dietetics & Nutrition																	
2. Course Prefix CA	3. Course Number A111L	4. Previous Course Prefix & Number CA A111	5a. Credits/CEUs 4.0	5b. Contact Hours (Lecture + Lab) (2+8)																	
6. Complete Course Title Bakery Skill Development Lab <small>Abbreviated Title for Transcript (30 character)</small>																					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																					
8. Type of Action: <input type="checkbox"/> Add   or <input checked="" type="checkbox"/> Change   or <input type="checkbox"/> Delete <i>If a change, mark appropriate boxes:</i> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Prefix  <input type="checkbox"/> Credits  <input checked="" type="checkbox"/> Title  <input type="checkbox"/> Grading Basis  <input checked="" type="checkbox"/> Course Description  <input type="checkbox"/> Test Score Prerequisites  <input checked="" type="checkbox"/> Other Restrictions  <div style="display: flex; justify-content: space-between; font-size: small;"> <span><input type="checkbox"/> Class    <input type="checkbox"/> Level</span> <span><input type="checkbox"/> College   <input checked="" type="checkbox"/> Major</span> </div> <input checked="" type="checkbox"/> Other CCG (please specify) </div> <div style="width: 45%;"> <input checked="" type="checkbox"/> Course Number  <input type="checkbox"/> Contact Hours  <input type="checkbox"/> Repeat Status  <input type="checkbox"/> Cross-Listed/Stacked  <input checked="" type="checkbox"/> Course Prerequisites  <input type="checkbox"/> Co-requisites  <input checked="" type="checkbox"/> Registration Restrictions </div> </div>			9. Repeat Status No    # of Repeats    Max Credits																		
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Initiator Name (typed): <u>Vern Wolfram</u> Initiator Signed Initials: _____    Date: _____																					
13b. Coordination Email    Date: <u>Jan. 20, 2012</u> submitted to Faculty Listserv: ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )			13c. Coordination with Library Liaison    Date: <u>Jan. 20, 2012</u>																		
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15. Course Description ( <i>suggested length 20 to 50 words</i> ) Introduces and provides student with a solid theoretical and practical foundation in commercial baking practices.																					
16a. Course Prerequisite(s) ( <i>list prefix and number</i> ) (CA A101, CA A104, CA A107, CA A110, and DN A101) with minimum grade of C.		16b. Test Score(s) N/A		16c. Co-requisite(s) ( <i>concurrent enrollment required</i> ) CA A103L																	
16d. Other Restriction(s) <input type="checkbox"/> College <input checked="" type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level		16e. Registration Restriction(s) ( <i>non-codable</i> ) Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major																			
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## CA A111L

[illegible]

## **COURSE CONTENT GUIDE**

**Department:** Culinary Arts & Hosp./Dietetics & Nutrition  
**Date:** January 20, 2012  
**Course Number:** CA A111L  
**Course Title:** Bakery Skill Development Lab  
**Credits:** 4.0

**I. Course Description:**

Introduces and provides student with a solid theoretical and practical foundation in commercial baking practices.

**II. Course Design:**

- a. Intended for students in the Culinary Arts major and the Hospitality Restaurant Management Major.
- b. 4.0 credits.
- c. Total time of student involvement – 180 total hours
  - 10 (8 hours lab + 2 hours lecture per week)
  - 2 hours of outside work per week
- d. Required for AAS in Culinary Arts, BA Hosp. Restaurant Management.
- e. Lab fees are assessed for this course.
- f. Course may be taught during any timeframe but not less than three weeks.
- g. This is a revised course.
- h. UAA Listserv and extended sites.
- i. Course level justification: This course introduces a body of knowledge and skills.

**III. Course Activities:**

Course will be conducted in a laboratory and lecture situation simulating industry work demands, performance and product standards. Students will plan, prepare and present products for sale at the Cuddy Hall Bakery Cart, and at Lucy's (restaurant laboratory). Other methods of instruction may include demonstrations from industry professionals, guest speakers, field trips and various media resources. Evaluations will be performed through the use of quizzes, reports, essays, tests and practical application.

**IV. Course Prerequisite:**

(CA A101, CA A104, CA A107, CA A110 and DN A101) with minimum grade of C.

Registration restriction: Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major.

**V. Course Co-requisite:**  
CA A103L

**VI. Course Evaluation:**  
Course will be graded A-F

**VII. Course Outline:**

- 1.0 Safety
  - 1.1 Classroom safety features and rules
  - 1.2 Building safety features and rules
  - 1.3 Campus safety features and rules
  - 1.4 Hazardous materials
    - 1.4.1 Right to know information
    - 1.4.2 MSDS information
- 2.0 Basic principles
  - 2.1 Baking-historical background
  - 2.2 Formulas and measurements
  - 2.3 Mixing and gluten development
  - 2.4 Baking process
  - 2.5 Staling
  - 2.6 Bakery product faults
- 3.0 Baking and pastry equipment
  - 3.1 Large equipment
  - 3.2 Pans, containers and molds
  - 3.3 Hand tools
  - 3.4 Miscellaneous tools and equipment
- 4.0 Ingredients
  - 4.1 Wheat flour
  - 4.2 Other meals, flours and starches
  - 4.3 Sugars
  - 4.4 Fats, oils
  - 4.5 Milk and milk products
  - 4.6 Eggs
  - 4.7 Leavening agents
  - 4.8 Jelling agents
  - 4.9 Fruits and nuts

- 4.10 Chocolate and cocoa
  - 4.11 Salt, spices and flavorings
- 5.0 Yeast dough
  - 5.1 Yeast product types
  - 5.2 Steps in yeast dough production
  - 5.3 Types of dough making processes
  - 5.4 Controlling fermentation
- 6.0 Artisan Breads
  - 6.1 What is Artisan Bread
  - 6.2 Ingredients
  - 6.3 Pre-ferments and sourdoughs
  - 6.4 Autolyse
  - 6.5 Fermentation
  - 6.6 Baking
- 7.0 Lean yeast dough
  - 7.1 Introduction to hand crafted bread
  - 7.2 Crisp crusted bread formulas
  - 7.3 Soft crusted bread formulas
- 8.0 Rich yeast dough
  - 8.1 Sweet and rich dough formulas
  - 8.2 Rolled-in dough formulas
  - 8.3 Filling and toppings
  - 8.4 Make-up techniques
- 9.0 Quick breads
  - 9.1 Mixing and production methods
  - 9.2 Formulas
- 10.0 Doughnuts, fritters, pancakes and waffles
  - 10.1 Doughnuts
  - 10.2 Fritters
  - 10.3 Pancakes and waffles

- 11.0 Pies
  - 11.1 Pie dough
  - 11.2 Assembly and baking
  - 11.3 Fillings
- 12.0 Pastry basics
  - 12.1 Pate brisee and short pastry
  - 12.2 Puff pastry
  - 12.3 Éclair paste
  - 12.4 Strudel and phyllo
  - 12.5 Baked meringues
- 13.0 Tarts and special pastries
  - 13.1 Tarts and tartlets
  - 13.2 Special pastries
- 14.0 Cake mixing technique
  - 14.1 Mixing
  - 14.2 Cake formula balance
  - 14.3 Scaling, panning, baking
  - 14.4 Formulas
- 15.0 Cake assembly and decorating technique
  - 15.1 Icings
  - 15.2 Assembling and icing of simple cakes
  - 15.3 Basic decorating techniques
- 16.0 Cookies
  - 16.1 Cookie characteristics and their causes
  - 16.2 Mixing methods
  - 16.3 Types and make-up methods
  - 16.4 Panning, baking and cooling
  - 16.5 Petit fours
  - 16.6 Formulas
- 17.0 Computer skills
  - 17.1 Introduction to computer-based recipe system
  - 17.2 Retrieval, editing of recipes

- 18.0 Sanitation
  - 18.1 Personal sanitation
  - 18.2 Classroom sanitation
  - 18.3 Building sanitation

## **VIII.**

### **Suggested Text:**

Gisslen, W. (2012). *Professional baking* (6<sup>th</sup> ed.). New York, NY: John Wiley & Sons

## **IX.**

### **Bibliography:**

Amendola, J. (2003). *The bread bakers manual* (5<sup>th</sup> ed.). New York, NY: John Wiley & Sons

Friberg B. (2002). *Professional pastry chef* (4<sup>th</sup> ed.). New York, NY: John Wiley & Sons

Hamelman, J. (2004). *Bread*. New York, NY: John Wiley & Sons

Reinhart, P. (2001). *The bread bakers apprentice*. Berkley, CA: Ten Speed Press

Rinsky, G. (2009). *Pastry chef's companion*. New York NY: John Wiley & Sons

Suas, M. (2008). *Advanced bread & pastry*. Detroit, MI: Delmar

## **X.**

### **Instructional Goals, Student Learning Outcomes, and Assessment Measures:**

#### **A. Instructional Goal:**

Prepare student to apply principles, skills and techniques fundamental to commercial bakery operations

**B. Student Learning Outcomes/Assessment Measures:**

<b>Student will:</b>	<b>Assessment Measures:</b>
Identify the importance of sanitation and safety principles as it pertains to bakery operations	Written assignments Exams
Analyze the use and operation of baking and pastry equipment	Quizzes Laboratory performance
Identify function of different ingredients used in bakery production	Exams Quizzes Performance analysis
Analyze baked products and compare to industry standards	Evaluations Performance analysis
Prepare bakery products through the use of standardized formulas and mixing techniques	Exams Performance analysis
Utilize computer applications for recipe development, purchasing specifications, costing and inventory control	Performance test
Utilize culinary and bakery vocabulary	Quizzes





# Course Action Request

## University of Alaska Anchorage

### Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College CT CTC		1b. Division ACAH Div of Culinary Arts Hosp		1c. Department Culinary Arts & Hospitality/Dietetics & Nutrition	
2. Course Prefix CA	3. Course Number A114	4. Previous Course Prefix & Number N/A	5a. Credits/CEUs 3.0	5b. Contact Hours (Lecture + Lab) (3+0)	
6. Complete Course Title Beverage Management					
Abbreviated Title for Transcript (30 character)					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development					
8. Type of Action: <input type="checkbox"/> Add    or <input checked="" type="checkbox"/> Change    or <input type="checkbox"/> Delete			9. Repeat Status No    # of Repeats    Max Credits		
If a change, mark appropriate boxes:			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG		
<input type="checkbox"/> Prefix <input type="checkbox"/> Course Number <input type="checkbox"/> Credits <input type="checkbox"/> Contact Hours <input type="checkbox"/> Title <input type="checkbox"/> Repeat Status <input type="checkbox"/> Grading Basis <input type="checkbox"/> Cross-Listed/Stacked <input checked="" type="checkbox"/> Course Description <input type="checkbox"/> Course Prerequisites <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Co-requisites <input checked="" type="checkbox"/> Other Restrictions <input checked="" type="checkbox"/> Registration Restrictions <input type="checkbox"/> Class <input type="checkbox"/> Level <input type="checkbox"/> College <input checked="" type="checkbox"/> Major <input checked="" type="checkbox"/> Other CCG (please specify)			11. Implementation Date    semester/year From: Fall /2013                      To:                      /9999		
			12. <input type="checkbox"/> Cross Listed with N/A  <input type="checkbox"/> Stacked                      with N/A                      Cross-Listed Coordination Signature		
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.uaa.alaska.edu/governance">www.uaa.alaska.edu/governance</a> .					
Impacted Program/Course		Catalog Page(s) Impacted		Date of Coordination	
1. AAS Culinary Arts		195		Jan. 20, 2012	
2. BA Hospitality Restaurant Management		Courtesy Coordination		Jan. 20, 2012	
3.					
Initiator Name (typed): <u>Amy Green</u>		Initiator Signed Initials: _____		Date: _____	
13b. Coordination Email                      Date: <u>Jan. 20, 2012</u> submitted to Faculty Listserv: ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )			13c. Coordination with Library Liaison                      Date: <u>Jan. 20, 2012</u>		
14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities Mark appropriate box: <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone					
15. Course Description (suggested length 20 to 50 words) Reviews the history of the beverage industry, including alcohol and non-alcohol beverages. Focuses on the management and operations of beverage service. Covers legal responsibilities of serving alcohol and awareness of alcohol abuse. Special note: Students are prepared to take alcohol server exam that will allow them to legally serve alcohol in the State of Alaska.					
16a. Course Prerequisite(s) (list prefix and number)		16b. Test Score(s) N/A		16c. Co-requisite(s) (concurrent enrollment required)	
16d. Other Restriction(s) <input type="checkbox"/> College <input checked="" type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level		16e. Registration Restriction(s) (non-codable) Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Must be 21 years old or older.			
17. <input checked="" type="checkbox"/> Mark if course has fees		18. <input type="checkbox"/> Mark if course is a selected topic course			
19. Justification for Action Periodic curriculum revision resulted in changes to course prerequisites, registration restrictions, suggested texts/bibliography and Instructional goals/student outcomes.					
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Initiator (faculty only) _____ Date _____  <u>Amy Green</u>  Initiator (TYPE NAME)  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Department Chairperson _____ Date _____  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Curriculum Committee Chairperson _____ Date _____ </div> <div style="width: 45%;"> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Dean/Director of School/College _____ Date _____  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Undergraduate/Graduate Academic Board Chairperson _____ Date _____  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Provost or Designee _____ Date _____ </div> </div>					

## **COURSE CONTENT GUIDE**

**Department:** Culinary Arts & Hosp./Dietetics & Nutrition  
**Date:** January 20, 2012  
**Course Number:** CA A114  
**Course Title:** Beverage Management  
**Credits:** 3.0

### **I. Course Description:**

Reviews the history of the beverage industry, including alcohol and non-alcohol beverages. Focuses on the management and operations of beverage service. Covers legal responsibilities of serving alcohol and awareness of alcohol abuse.

Special note: Students are prepared to take alcohol server exam that will allow them to legally serve alcohol in the State of Alaska.

### **II. Course Design:**

- a. Elective designed for students in the Culinary Arts major and the Hospitality Restaurant Management major.
- b. 3.0 credits
- c. Total time of student involvement – 135 hours per semester
  - Lecture: 3 hours per week
  - Homework: 6 hours per week
- d. Elective for AAS in Culinary Arts, BA Hosp. Restaurant Management.
- e. Lab fees are assessed for this course.
- f. Course may be taught during any timeframe but not less than three weeks.
- g. This is a revised course.
- h. UAA Listserv and extended sites.
- i. Course level justification: This course introduces a body of knowledge and skills.

### **III. Course Activities:**

Course lectures will be conducted on campus. Reading of assigned information, completion of text workbook, lectures, guest speakers and site tours will comprise the course activities.

### **IV. Course Prerequisite:**

Registration restriction: Must be a declared Culinary Arts Major or Restaurant Management Major.

Must be 21 years old or older.

**V.**

**Course Evaluation:**

Course will be graded A-F

**VI.**

**Course Outline:**

- 1.0 Safety
  - 1.1 Classroom safety features and rules
  - 1.2 Building safety features and rules
  - 1.3 Campus safety features and rules
  - 1.4 Hazardous Materials
    - 1.4.1 Right to Know Information
    - 1.4.2 MSDS information
- 2.0 History of the beverage industry
  - 2.1 History and cultural aspects of alcohol consumption
  - 2.2 Effects of alcohol on the human body
  - 2.3 Public awareness in the beverage industry
- 3.0 Bar and beverage marketing
  - 3.1 Determining customer needs
  - 3.2 Product identification
  - 3.3 Development of wine and beer lists
  - 3.4 Components of the customer-service transaction
- 4.0 Bar and beverage planning
  - 4.1 Operation equipment
  - 4.2 Layout and design of bar operations
  - 4.3 Upkeep and maintenance
- 5.0 Wine fundamentals
  - 5.1 History, geography and origins
  - 5.2 Selling and serving of wine
  - 5.3 Classifications and pairings
  - 5.4 Wine language and vocabulary
  - 5.5 Wine purchasing and storage
- 6.0 Spirits and cordials
  - 6.1 Types of spirits
  - 6.2 Types of cordials
  - 6.3 Classifications and pairings

- 7.0 Beer
  - 7.1 Origins and productions
  - 7.2 Beer types
  - 7.3 Packaging and pasteurization
  - 7.4 Storage, handling and storage
- 8.0 Bar management
  - 8.1 Training and staffing
  - 8.2 Control and licensing
  - 8.3 Governmental compliance
  - 8.4 Costing, pricing and control
  - 8.5 Theft deterrents
  - 8.6 Profit pouring
- 9.0 Legal factors in beverage service
  - 9.1 Development of liquor laws
  - 9.2 Prohibition
  - 9.3 Liquor liability and dram shop laws
  - 9.4 The law and the customer
  - 9.5 The law and the employee
  - 9.6 State certification exam for alcohol service

## VII.

### **Suggested Text:**

Katsigris, C. (2011). *The bar and beverage book* (5<sup>th</sup> ed.). Hoboken, NJ: John Wiley and Sons

## VIII.

### **Bibliography:**

\*Grossman, H.J. (1983). *Grossman's guide to wine, beer and spirits* (7<sup>th</sup> ed.). Hoboken, NJ: John Wiley & Sons

\*Koplan, S. (2002). *The culinary institute of America's complete guide to the wines of the world* (2<sup>nd</sup> ed.). Hoboken, NJ: John Wiley & Sons

National Restaurant Association. *National Restaurant Association: Servsafe alcohol training*. Retrieved November 12, 2011 from [www.nraef.org/servsafe/alcohol/](http://www.nraef.org/servsafe/alcohol/)

Ninemeier, J.D. (2004). *Planning and control for beverage operations* (6<sup>th</sup> ed.). Lansing, MI: Educational Institute of the American Hotel and Motel Association

\*Classic texts

**IX. Instructional Goals, Student Learning Outcomes, and Assessment Measures:**

**A. Instructional Goal:**

Prepare student for beverage management to include the liabilities of alcohol service, bar set up and maintenance, wine, beer and spirit fundamentals and customer/employee interactions

**B. Student Learning Outcomes/Assessment Measures:**

<b>Student will:</b>	<b>Assessment Measures:</b>
Review planning and development of successful bar operations	Discussion and quiz
Identify and understand the basic components of bar service equipment and glassware	Discussion and quiz
Describe the fundamentals of wine types, origins, productions and classifications	Discussion and quiz
Describe spirits, cordials and beer and their origins and production methods	Discussion and quiz
Review legal factors in alcohol service, costing, pricing and control	Discussion and quiz
Develop a wine and beer list for a food service operation	Project Term paper



**Course Action Request**  
**University of Alaska Anchorage**  
**Proposal to Initiate, Add, Change, or Delete a Course**

1a. School or College CT CTC		1b. Division ACAH Div of Culinary Arts Hosp		1c. Department Culinary Arts	
2. Course Prefix CA	3. Course Number A295	4. Previous Course Prefix & Number CA A295C	5a. Credits/CEUs 3.0	5b. Contact Hours (Lecture + Lab) (1+15)	
6. Complete Course Title Foodservice Internship <small>Abbreviated Title for Transcript (30 character)</small>					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development					
8. Type of Action: <input type="checkbox"/> Add    or <input checked="" type="checkbox"/> Change    or <input type="checkbox"/> Delete  <small>If a change, mark appropriate boxes:</small> <div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Prefix <input type="checkbox"/> Credits <input type="checkbox"/> Title <input type="checkbox"/> Grading Basis <input type="checkbox"/> Course Description <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Other Restrictions     <input type="checkbox"/> Class    <input type="checkbox"/> Level     <input type="checkbox"/> College    <input type="checkbox"/> Major <input checked="" type="checkbox"/> Other CCG (please specify)</div><div><input checked="" type="checkbox"/> Course Number <input type="checkbox"/> Contact Hours <input type="checkbox"/> Repeat Status <input type="checkbox"/> Cross-Listed/Stacked <input checked="" type="checkbox"/> Course Prerequisites <input type="checkbox"/> Co-requisites <input checked="" type="checkbox"/> Registration Restrictions</div></div>			9. Repeat Status No    # of Repeats    Max Credits		
			10. Grading Basis <input type="checkbox"/> A-F <input checked="" type="checkbox"/> P/NP <input type="checkbox"/> NG		
			11. Implementation Date    semester/year From: Fall /2013    To:    /9999		
			12. <input type="checkbox"/> Cross Listed with _____ <input type="checkbox"/> Stacked with _____ Cross-Listed Coordination Signature _____		
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. <small>Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.uaa.alaska.edu/governance">www.uaa.alaska.edu/governance</a>.</small>					
Impacted Program/Course		Catalog Page(s) Impacted	Date of Coordination	Chair/Coordinator Contacted	
1. AAS Culinary Arts		213	Jan. 20, 2012	Tim Doeblor	
2.					
3.					
Initiator Name (typed): <u>Naomi Everett</u> Initiator Signed Initials: _____    Date: _____					
13b. Coordination Email    Date: _____ submitted to Faculty Listserv: ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )			13c. Coordination with Library Liaison    Date: <u>Jan. 20, 2012</u>		
14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities <small>Mark appropriate box:</small> <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone					
15. Course Description ( <i>suggested length 20 to 50 words</i> ) Provides supervised workplace training in selected foodservice industry settings. Integrates knowledge and skills through work designed to meet student's individual competency needs and career objectives. Requires minimum of 225 hours at worksite plus 15 hours of consultation with faculty mentor.					
16a. Course Prerequisite(s) ( <i>list prefix and number</i> ) (CA A103L and CA A111L) with minimum grade of C.		16b. Test Score(s) N/A		16c. Co-requisite(s) ( <i>concurrent enrollment required</i> ) N/A	
16d. Other Restriction(s) <input type="checkbox"/> College <input checked="" type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level		16e. Registration Restriction(s) ( <i>non-codable</i> ) Must be declared Culinary Arts Major.			
17. <input type="checkbox"/> Mark if course has fees		18. <input type="checkbox"/> Mark if course is a selected topic course			
19. Justification for Action Periodic curriculum revision resulted in changes to course number, prerequisites, registration restrictions, suggested texts/bibliography, instructional goals/objectives and outcomes/assessment.					
<div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div><div><div>Initiator (faculty only) <u>Naomi Everett</u> Initiator (TYPE NAME)</div><div>Department Chairperson</div><div>Curriculum Committee Chairperson</div></div><div><div><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div><div>Dean/Director of School/College Undergraduate/Graduate Academic Board Chairperson Provost or Designee</div></div><div><div>Date Date Date Date</div><div>Date Date Date Date</div></div></div>					

## **COURSE CONTENT GUIDE**

**Department:** Culinary Arts & Hosp./Dietetics & Nutrition  
**Date:** January 20, 2012  
**Course Number:** CA A295  
**Course Title:** Foodservice Internship  
**Credits:** 3.0

**I. Course Description:**

Provides supervised workplace training in selected foodservice industry settings. Integrates knowledge and skills through work designed to meet student's individual competency needs and career objectives. Requires minimum of 225 hours at worksite plus 15 hours of consultation with faculty mentor.

**II. Course Design:**

- a. Elective course designed for students in the Culinary Arts major.
- b. 3.0 credits.
- c. Total student time: 15 hours faculty consultation + 225 hours at worksite.
- d. Elective for AAS in Culinary Arts.
- e. No lab fees are assessed for this course.
- f. Course may be taught in any timeframe but not less than six weeks.
- g. This is a revised course.
- h. UAA Listserv and extended sites.
- i. Course level justification: Student will apply culinary arts knowledge and skills to real work environment. Student will practice learned skills, operate equipment, solve real work problems, assess root causes of process or product failures and may improve existing processes.

**III. Course Activities:**

Includes hands-on experiences and training on-the-job at a foodservice establishment supplemented by consultation with faculty mentor.

**IV. Course Prerequisite:**

(CA A103L and CA A111L) with minimum grade of C.

Registration restriction: Must be a declared Culinary Arts Major.

**V. Course Evaluation:**  
Course will be graded A-F

**VI. Course Outline:**

- 1.0 Safety
- 2.0 Utilize technical skills appropriate for varied work situations
  - 2.1 Utilize necessary computer skills for job functions
  - 2.2 Use process analysis to assess work challenges
- 3.0 Maintain internship journal
  - 3.1 Develop individual learning outcomes
  - 3.2 Note work experiences and challenges
  - 3.3 Log work hours
  - 3.4 Suggest process improvement or situational resolutions
  - 3.5 Review journal weekly with faculty mentor
- 4.0 Participate in weekly consultation with faculty mentor
  - 4.1 Discuss worksite learning experiences
  - 4.2 Discuss process improvements or situational resolutions

**VII. Suggested Text:**

Dopson, L., Hayes, D. (2010). *Food and beverage cost control* (5<sup>th</sup> ed.). Hoboken, NY: John Wiley & Sons.

**VIII. Bibliography:**

Bott, P. (1997). *Teaching your occupation to others* (2<sup>nd</sup> ed.). Needham Heights, MA: Allyn & Bacon

Gilmore, S. (2005). *Cases in human resource management in hospitality*. Upper Saddle River, NJ: Pearson Prentice Hall

**IX. Instructional Goals, Student Learning Outcomes, and Assessment Measures:**

**A. Instructional Goal:**

Expose student intern to work situations in the Foodservice/Hospitality industry. Mentor student intern and assist him/her with integration of knowledge and skills learned through work intended to meet intern's individual competency needs and career objectives.



**B. Student Learning Outcomes/Assessment Measures:**

<b>Student will:</b>	<b>Assessment Measures:</b>
Self-determine, with faculty mentor consultation, 3-5 learning objectives to be accomplished through internship work experience	Discussion with faculty mentor Work journal
Self-evaluate performance compared to learning objectives	Discussion with faculty mentor Self-Evaluation I Self-Evaluation II Employer Evaluation I Employer Evaluation II
Accumulate 225 actual work hours at internship site	Work journal



# Course Action Request

## University of Alaska Anchorage

### Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College CB CBPP		1b. Division ADBP Division of Business Programs		1c. Department Business Administration	
2. Course Prefix BA	3. Course Number A381	4. Previous Course Prefix & Number N/A	5a. Credits/CEUs 3	5b. Contact Hours (Lecture + Lab) (3+0)	
6. Complete Course Title Consumer Behavior					
Abbreviated Title for Transcript (30 character)					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development					
8. Type of Action: <input type="checkbox"/> Add    or <input checked="" type="checkbox"/> Change    or <input type="checkbox"/> Delete  If a change, mark appropriate boxes: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Prefix  <input type="checkbox"/> Credits  <input type="checkbox"/> Title  <input type="checkbox"/> Grading Basis  <input type="checkbox"/> Course Description  <input type="checkbox"/> Test Score Prerequisites  <input type="checkbox"/> Other Restrictions  <div style="display: flex; justify-content: space-between; font-size: small;"> <div><input type="checkbox"/> Class    <input type="checkbox"/> Level</div> <div><input type="checkbox"/> College    <input type="checkbox"/> Major</div> </div> <input checked="" type="checkbox"/> Other Update CCG (please specify) </div> <div> <input type="checkbox"/> Course Number  <input type="checkbox"/> Contact Hours  <input type="checkbox"/> Repeat Status  <input type="checkbox"/> Cross-Listed/Stacked  <input checked="" type="checkbox"/> Course Prerequisites  <input type="checkbox"/> Co-requisites  <input type="checkbox"/> Registration Restrictions </div> </div>			9. Repeat Status No    # of Repeats    Max Credits		
			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG		
			11. Implementation Date    semester/year From: Fall/2013    To:    /9999		
			12. <input type="checkbox"/> Cross Listed with _____  <input type="checkbox"/> Stacked with _____ Cross-Listed Coordination Signature _____		
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.uaa.alaska.edu/governance">www.uaa.alaska.edu/governance</a> .					
Impacted Program/Course		Catalog Page(s) Impacted		Date of Coordination	
1. Marketing, BBA				10/19/2012	
2. Aviation Technology, BS				10/19/2012	
3. Hospitality and Restaurant Management, BA				10/19/2012	
Initiator Name (typed): <u>Yong Cao</u> Initiator Signed Initials: _____      Date: _____					
13b. Coordination Email      Date: <u>12/07/2012</u> submitted to Faculty Listserv: ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )			13c. Coordination with Library Liaison      Date: <u>12/07/2012</u>		
14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities Mark appropriate box: <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone					
15. Course Description (suggested length 20 to 50 words) Consumer-firm relationship analyzed through the application of concepts drawn from contemporary behavioral science to concrete business cases and practices. Relevant concepts from fields of cultural anthropology, sociology, and psychology applied to problems encountered in marketing to various consumer groups.					
16a. Course Prerequisite(s) (list prefix and number) BA A343 with a minimum grade of C		16b. Test Score(s) N/A		16c. Co-requisite(s) (concurrent enrollment required) N/A	
16d. Other Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level		16e. Registration Restriction(s) (non-codable) College of Business & Public Policy majors must be admitted to upper-division standing.			
17. <input checked="" type="checkbox"/> Mark if course has fees Standard CBPP computer lab fee		18. <input type="checkbox"/> Mark if course is a selected topic course			
19. Justification for Action Added minimum grade of C to prerequisite. Updated text and bibliography.					
<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved </div> <div> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved </div> </div>					
Initiator (faculty only) <u>Yong Cao</u> Initiator (TYPE NAME)		Date _____		Dean/Director of School/College      Date _____	
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved    Department Chairperson		Date _____		Undergraduate/Graduate Academic Board Chairperson      Date _____	
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved    Curriculum Committee Chairperson		Date _____		Provost or Designee      Date _____	

**COURSE CONTENT GUIDE**  
**UNIVERSITY OF ALASKA ANCHORAGE**  
**COLLEGE OF BUSINESS AND PUBLIC POLICY**

**I. Date Initiated** January 15, 2013

**II. Course Information**

**College/School:** College of Business and Public Policy  
**Department:** Business Administration  
**Program:** Bachelor of Business Administration, Marketing; Aviation Technology, BS; Hospitality and Restaurant Management, BA  
**Course Title:** Consumer Behavior  
**Course Number:** BA A381  
**Credits:** 3  
**Contact Hours:** 3 per week x 15 weeks = 45 hours  
0 lab hours  
6 hours outside of class per week x 15 weeks = 90 hours  
**Grading Basis:** A - F  
**Course Description:** Consumer-firm relationship analyzed through the application of concepts drawn from contemporary behavioral science to concrete business cases and practices. Relevant concepts from fields of cultural anthropology, sociology, and psychology applied to problems encountered in marketing to various consumer groups.  
**Course Prerequisites:** BA A343 with a minimum grade of C.  
**Registration Restrictions:** College of Business & Public Policy majors must be admitted to upper-division standing  
**Fees:** Standard CBPP computer lab fee.

**III. Course Activities**

- A. Lecture
- B. Discussion
- C. Guest lecturers

**IV. Course Level Justification**

Students apply previous course work. The course requires familiarity with the basic principles, underlying theories, concepts, and vocabulary of marketing.

**V. Outline**

- A. Consumer Motivation
- B. Personality
- C. Perception
- D. Consumer Learning and Attitude Change
- E. The Self
- F. Communication and Consumer Behavior
- G. Reference Groups and Family
- H. Social Class and Consumer Behavior
- I. The Influence of Culture
- J. Subculture and Consumer Behavior

**VI. Suggested Text**

Solomon, M. (2012). *Consumer behavior* (10th ed.). Upper Saddle River, NJ: Prentice-Hall.

**VII. Bibliography**

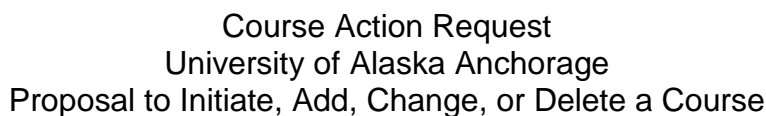
Hoyer, W., MacInnis, D., & Pieters, R. (2012). *Consumer behavior*. Mason, OH: South-Western College Publishing.

Schiffman, L., & Kanuk, L. (2009). *Consumer behavior* (10th ed.). Upper Saddle River, NJ: Prentice-Hall.

**VIII. Instructional Goals and Student Learning Outcomes**

<b>A. Instructional Goals.</b> <b>The instructor will:</b>
1. Present the history and the foundations of the consumer decision-making process
2. Describe the decision rules in low-involvement buying situations
3. Present marketing strategies and research framework related to consumer purchase decisions

<b>B. Student Learning Outcomes. Students will be able to:</b>	<b>Assessment Method</b>
1. Articulate the decision-making process of individual buyers and families, including the student's decision-making process	Exam and quiz
2. Specify internal and external factors that impact the decision-making process	Homework
3. Describe consumer research methods	Homework
4. Diagnose ethical issues and social concerns related to consumer behavior issues	Homework
5. Describe the significance of consumer behavior and its relevance to the discipline of marketing	Exam or quiz
6. Analyze and interpret market information related to consumers	Exam or quiz
7. Apply theories of consumer behavior to making appropriate and effective marketing management decisions	Exam

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**COURSE CONTENT GUIDE**  
**UNIVERSITY OF ALASKA ANCHORAGE**  
**COLLEGE OF BUSINESS AND PUBLIC POLICY**

- I. Date Initiated** January 15, 2013
- II. Course Information**
- |                                   |  |
|-----------------------------------|--|
| <b>College/School:</b>            | College of Business and Public Policy  |
| <b>Department:</b>                | Business Administration  |
| <b>Program:</b>                   | Bachelor of Business Administration, Marketing; Bachelor of Business Administration, Global Logistics and Supply Chain Management  |
| <b>Course Title:</b>              | Marketing Research   |
| <b>Course Number:</b>             | BA A420  |
| <b>Credits:</b>                   | 3  |
| <b>Contact Hours:</b>             | 3 per week x 15 weeks = 45 hours<br>0 lab hours<br>6 hours outside of class per week x 15 weeks = 90 hours   |
| <b>Grading Basis:</b>             | A - F  |
| <b>Course Description:</b>        | Examines the marketing research function and its role in the managerial decision-making process. Course will include an overview of the marketing research process. Includes conducting primary and secondary data collection, analysis of statistical data, and preparing a written and oral research report. |
| <b>Course Prerequisites:</b>      | (BA A343 and [BA A375 or ECON A312 or ECON A429]) with a minimum grade of C.   |
| <b>Registration Restrictions:</b> | College of Business & Public Policy majors must be admitted to upper-division standing.  |
| <b>Fees:</b>                      | Standard CBPP computer lab fee   |
- III. Course Activities**
- A. Lectures and discussion
  - B. Guest lecturers
  - C. Case studies
- IV. Course Level Justification**
- Requires prior knowledge of statistics; elementary probability and sampling distributions; estimation of means, proportions, and simple regression coefficients.

## **V. Outline**

- A. Marketing Research Definition, Industry, History, Role, and Scope
- B. The Market Research Process and Problem
- C. Primary and Secondary Research
- D. Focus Groups
- E. Questionnaire Design, Variable Scaling, and Measurement
- F. Descriptive Statistics, Cross Tabulation, and Association
- G. Regression Analysis
- H. Factor Analysis
- I. Stepwise Discrimination

## **VI. Suggested Text**

Hair, J., Bush, R., & Ortinau, D. (2009). *Essentials of marketing research* (2nd ed.). New York, NY: Irwin McGraw-Hill.

## **VII. Bibliography**

Aaker, D., Kumar, V., & Day, G. (2009). *Marketing research*, (10th ed.). New York, NY: John Wiley and Sons.

Iacobucci, D. & Churchill, G. (2009). *Marketing research: Methodological foundations (with Qualtrics card)*. Mason, OH: South-Western.

Malhotra, N., & Peterson, M. (2006). *Basic marketing research*. Upper Saddle River, NJ: Prentice Hall.

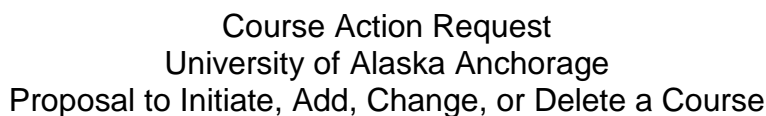
Zikmund, B. (2012). *Exploring marketing research*. Mason, OH: South-Western.

## **VIII. Instructional Goals and Student Learning Outcomes**

<b>A. Instructional Goals.</b> <b>The instructor will:</b>
1. Describe marketing problems and explain how to formulate correct procedures to solve research problems
2. Present correct procedures to collect relevant data and conduct primary and secondary research
3. Demonstrate statistical procedures to analyze the data and deliver the research findings



<b>B. Student Learning Outcomes. Students will be able to:</b>	<b>Assessment Method</b>
1. Identify marketing problems and formulate correct procedures to solve the problems	Exam and Project
2. Specify steps and procedures for conducting primary and secondary research	Exam and Project
3. Apply correct procedure to collect relevant data	Quiz
4. Apply statistical procedures to analyze the data and present the research findings	Project

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## Course Content Guide

### International Organizations

PS A323

**Date:** October 31, 2012  
**College:** College of Arts and Sciences  
**Course Number:** PS A323  
**Number of Credits:** 3  
**Contact Hours:** 3 + 0  
**Course Program Title:** International Organizations  
**Grading Basis:** A - F

**Course Description:**

Introduction to the theory and practice of international organizations.

**Course Prerequisites/Test Scores/Corequisite(s)/ Other Restriction(s)/Registration Restriction(s)**

Prerequisites: PS A101 or PS A102.

**I. Instructional Goals and Student Learning Outcomes:**

**A. Instructors will**

1. Examine the historical evolution of international organizations and the interaction of states within such organizations in the context of international relations.
2. Analyze the development of formal and informal international organizations, as well as their roles, processes, and functions in the contemporary world.
3. Examine the institutional behavior and their interactions with states devoted to the substantive work of international organizations in the principal areas of peace and security, human rights, environment, and sustainable development.
4. Develop communications skills, written and oral, applicable to the study of international organizations.

5. Develop research skills relevant to the sources and subjects of international organizations and international relations generally.

**B. Student will be able to**

Student Learning Outcomes	Assessment
Discuss the development of international organizations and participation of states, non-state actors, and civil society.	In class discussions, written assignments, mid-term, and final exams.
Analyze formal and informal international organizations, their substantive outcomes, and how they contribute to and guide international relations and corresponding state behavior domestically and internationally.	Written assignments, term paper, mid-term, and final exams.
Analyze issues relating to treaty-making, rule-making, dispute settlement, enforcement, and structures and mechanisms of international and regional organizations.	Written assignments, term paper, mid-term, and final exams.
Demonstrate research and analytic skills, as well as written and oral skills.	In-class discussions, written assignments, mid-term, and final exams.

**II. Guidelines for Evaluation:**

Student evaluation is based on regular course attendance and participation in class discussion and debates; reading of articles and related instruments; and an assessment of student understanding of the basic and specific principles of international organizations through performance on a midterm and a final examination. Letter grades correspond to current University grading criteria.

**III. Course Level Justification:**

This course material was previously taught in relation to a 400-level course entitled International Law and Organization. However, with the plethora of new and emerging international and regional organizations, it is logical to split the course into two distinct subject matters. The material is appropriate to the challenges of its subject matter and to the challenges posed by level of content introduced by the text and supplementary materials. It is a specialized upper-division course, which offers an introduction to an important body of knowledge, literature, and writing skills. Because of the requirements in the course, the prerequisite of either PS A101 or PS A102 insures that students taking the course will have basic competence in concepts of the study of political science.

#### **IV. Topical Course Outline**

- I. Introduction
  - A. Definitions and Types of International Organizations
- II. Interdependent World -- Introduction
  - A. Nation-states, Civil Society, Non-state actors, Non-governmental organizations
- III. Evolutionary Development of International Organizations
  - A. League of Nations and the United Nations
    - 1. The League of Nations
    - 2. UN Principles and Practices
    - 3. Structural Components
  - B. Historical Trends
  - C. Creation of IGOs
- IV. Institutions and Processes
  - A. Typical Structure
  - B. Role(s) of International Organizations
  - C. Decision-Making in IGOs
- V. Nongovernmental Int'l Organizations (NGOs) & Multinational Corporations (MNCs)
- VI. Analytical Approaches
  - A. Overview of the Field and its Approaches to International Organizations
  - B. Neo-Institutionalism and International Regimes
- VII. Functional Areas and International Organizations Performance
  - A. Security
    - 1. Peaceful Settlement of Disputes
    - 2. Collective Security
    - 3. Peace Keeping: UN Efforts During the Cold War
    - 4. Peace Making: UN Efforts After the Cold War & in the Future
  - B. Promotion of Human Rights
  - C. Promotion of Economic Welfare
    - 1. Growth and IGOs
    - 2. Development
    - 3. Sustainable Development
  - D. Protection of the Environment
  - E. Promotion of Social Progress
- VIII. Conclusions/Future
  - A. Evaluations and Proposed Reforms of the Global Governance Organizations
  - B. The Future

#### **V. Suggested Texts:**

Hurd, I. (2010). *International Organizations: Politics, Law, Practice*. New York: Cambridge University Press.

## **VI. Bibliography**

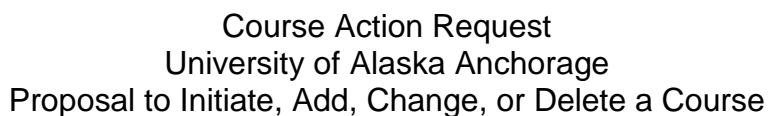
Archer, C. (2001). *International Organizations*, 3<sup>rd</sup> ed. London: Routledge.

Barnett, M. & Finnemore, M. (2004). *Rules for the World: International Organizations in Global Politics*. Ithaca: Cornell University.

Karns, M. and Mingst, K. (2009). *International Organizations: The Politics and Processes of Global Governance*. Boulder: Lynne Rienner.

McCormick, J. (2008). *Understanding the European Union*. New York: Palgrave.

Weiss, T.G., Forsythe, D.P. & Coate, R.A. (2010). *The United Nations and Changing World Politics*. Boulder: Westview.

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## Course Content Guide

### International Law

PS A424

<b>Date:</b>	<b>November 19, 2012</b>
<b>College:</b>	<b>College of Arts and Sciences</b>
<b>Course Number:</b>	<b>PS A424</b>
<b>Number of Credits:</b>	<b>3</b>
<b>Contact Hours:</b>	<b>3 + 0</b>
<b>Course Program Title:</b>	<b>International Law</b>
<b>Grading Basis:</b>	<b>A - F</b>

#### **Course Description:**

Examines the development of international law in the international community and analyzes issues such as nation-state sovereignty, human rights, the use of force, and international criminal law to demonstrate the application of international law.

#### **Course Prerequisites/Test Scores/Corequisite(s)/ Other Restriction(s)/Registration Restriction(s)**

Prerequisites: PS A323 with a minimum of C grade.

#### **I. Instructional Goals and Student Learning Outcomes:**

##### **A. Instructors will**

1. Examine the evolution of the field of international law and the interaction of its basic principles in the field of international relations.
2. Examine the general contours of public international law and nation-state behavior and their interactions within international intergovernmental organizations, including peace and security, human rights, environment, and development.
3. Develop communications skills, written and oral, applicable to the study of public international law and international organizations.



4. Develop research skills relevant to the sources and subjects of public international law, international organizations, and international relations generally.

**B. Student will be able to**

Student Learning Outcomes	Assessment
Discuss the historical evolution of public international law, nation-state participation, and the progressive development of international law.	In class discussions, written assignments, mid-term, and final exams.
Analyze relevant public international case law that has contributed to the basic principles of international law that guide international relations and corresponding state behavior.	Written assignments, term paper, mid-term, and final exams.
Analyze the influence of state behavior as a source or evidence of international law and difficulties related to interpretation, enforcement, and jurisdiction in the field of public international law.	Written assignments, term paper, mid-term, and final exams.
Demonstrate legal research and analytic skills, as well as written and oral skills.	In-class discussions, written assignments, mid-term, and final exams.

**II. Guidelines for Evaluation:**

Student evaluation is based on regular course attendance and participation in class discussion; reading of legal cases; briefing cases; and an assessment of student understanding of the basic and specific principles of public international law and organization through performance on a midterm and a final examination. Letter grades correspond to current University grading criteria.

**III. Course Level Justification:**

This course has traditionally been at the 400-level and combined with the study of international organizations. However, with introduction of a distinct course entitled International Organizations it is necessary to minimally modify its content, which is appropriate to the challenges of its subject matter and to the challenges posed by level of content introduced by the text and supplementary materials. It is a specialized upper-division course, which offers an introduction to an important body of knowledge, literature, and writing skills. Because of the requirements in the course, the prerequisite of PS A323 insures that students taking the course will have basic competence in concepts of the study of international law.

#### **IV. Topical Course Outline**

- A. Introduction of Law – Key Concepts**
- B. The Nature of International Law**
- C. Parties in International Law: States**
- D. Parties in International Law: Organizations**
- E. Sources and Evidence in International Law**
- F. Sources of International Law: Custom and *Jus Cogens***
- G. Sources of International Law: Treaties**
- H. Sources of International Law: General Principles**
- I. Enforcement and Jurisdiction under International Law**
- J. The Use of Force Between States**
- K. Intervention in Internal Conflicts**
- L. Collective Use of Force**
- M. The Law of War**
- N. Human Rights Law**
- O. Human Rights of Women and Children**
- P. Human Rights of Victims of Persecution, Torture, Discrimination and Genocide**
- Q. Human Rights and US Law**
- R. Implementation and Enforcement of Human Rights Law**
- S. The History and Development of the International Criminal Court**

## **V. Suggested Texts:**

Brownlie, Ian (2008). *Principles of Public International Law*, 6<sup>th</sup> ed. Oxford: Oxford University Press.

Damrosch, L., Henkin, I., Pugh, R., Schachter, O., & Smit, H. (2001). *International Law: Cases and Materials*, 4<sup>th</sup> ed. St. Paul: West Group.

Damrosch, L., Henkin, I., Pugh, R., Schachter, O., & Smit, H. (2001). *Basic Documents Supplement to International Law: Cases and Materials*, 4<sup>th</sup> ed. St. Paul: West Group.

## **VI. Bibliography**

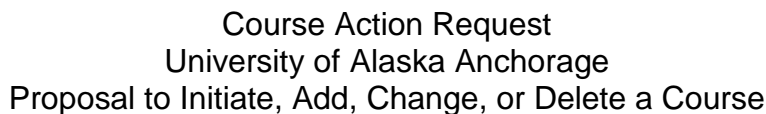
Cassese, A. (2005). *International Law*, 2<sup>nd</sup> ed. Oxford: Oxford University Press.

Evans, M., ed. (2006). *International Law*, 2<sup>nd</sup> ed. Oxford: Oxford University Press.

Janis, M. (2003). *An Introduction to International Law*, 4<sup>th</sup> ed. New York: Aspen Publishers.

Malanczuk, P. (1997). *Akehurst's Modern Introduction to International Law*, 7<sup>th</sup> revised ed. London/New York: Routledge.

Shaw, M. (2003). *International Law*, 5<sup>th</sup> ed. Cambridge: Cambridge University Press.

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**University of Alaska Anchorage**

**Course Content Guide**

**Department of Languages**

**FREN A432**

**Selected Topics: Studies in French/Francophone Literature and Culture**

- I. Initiation Date:** December 3, 2012
- II. Course Information:**
  - A. College: College of Arts and Sciences
  - B. Course Title: Selected Topics: Studies in French/Francophone Literature and Culture
  - C. Course Subject/Number: FREN A432
  - D. Credit Hours: 3.0
  - E. Contact Time: 3 + 0 hours per week
  - F. Grading Information: A-F
  - G. Course Description: Focuses on the intensive study of authors, literary movements, periods, and genres in their historical and cultural contexts. Enhances French language skills in reading, listening, writing, speaking, and cultural literacy.  
Special Note: May be repeated for credit with a change in subtitle. Course conducted in French.
  - H. Status of Course Relative to Degree or Certificate Programs: Course may be used as an elective to satisfy the upper-division component of a French major or minor.
  - I. Course Attributes: Applies toward the upper-division requirement for French majors and minors.
  - J. Lab Fees: Yes
  - K. Coordination: UAA Faculty List Serve
  - L. Course Prerequisite: FREN A302 with a minimum grade of C.
  - M. Registration Restriction: None
- III. Instructional Goals and Student Learning Outcomes:**
  - A. **Instructional Goals:** The instructor will...

- 1 Conduct the class in French, soliciting student collaboration via discussion of course material.
- 2 Present literary, historical, and cultural background relevant to the author, period, literary movement or genre selected as the focus of the course.
- 3 Introduce appropriate disciplinary approaches and terminology for the interpretation of the material selected as the focus of the course.
- 4 Guide students in critically analyzing and interpreting the reading material selected as the focus of the course.

**B. Student Learning Outcomes and Assessment Methods:** Upon successful completion of the course, students will be able to...

<b>Student Learning Outcomes</b>	<b>Assessment Methods</b>
Demonstrate effective analytical writing skills in French through the interpretation of the material studied in the course.	Papers Research paper Exams and quizzes
Demonstrate proper use of discipline-specific terminology when interpreting the material studied in the course.	Exams and quizzes Class discussions Papers Research paper
Demonstrate enhancement and refinement of oral skills.	Class discussions Class presentations
Demonstrate appropriate understanding of literary, historical, and cultural background relevant to the author, period, literary movement or genre studied in the course.	Exams and quizzes Class discussions Papers Research paper Class presentations

**IV. Course Activities:**

This course reflects a balance of learner-centered, small-group collaboration as well as instructor-delivered lesson format based on extensive reading assignments from authentic French literature and/or cultural artifacts.

**V. Course-level Justification:**

Course requires prior introduction to the formal study of college French grammar at the upper-division level to ensure the success of the student, and builds upon the knowledge of fundamental concepts refined in FREN A302.

## **VI. Course Outline:**

The following outline focuses on Twentieth-Century French Literature as one possible version of the course.

- A. Introduction to French literary movements of the pre- and post- World War II periods
- B. The impact of German occupation
- C. Introduction to narratology
- D. The importance of narrative form rather than content
- E. Introduction to ancient myths and their innovative uses in French theatre
- F. Critical reading and discussion of selected novels and plays of representative authors

## **VII. Texts**

Anouilh, Jean. *Antigone*. Paris: Table Ronde, 2008. Print

Camus, Albert. *L'Étranger*. Paris: Gallimard, 2005. Print

Gide, André. *La Symphonie pastorale*. Paris: Gallimard, 1972. Print

Ionesco, Eugène. *La Cantatrice chauve*. Paris: Gallimard, 1993. Print

---. *Le Rhinocéros*. Paris: Gallimard, 1976. Print

Saint-Exupéry. *Vol de nuit*. Paris: Gallimard, 2009. Print

Sartre, Jean-Paul. *Huis-clos* suivi de *Les Mouches*. Paris: Gallimard, 2000. Print

## **VIII. Bibliography**

Camus, Catherine. Ed. *Albert Camus: Solitude and Solidarity*. Zürich, Switzerland: Olms, 2012. Print

Esslin, Martin. *The Theatre of the Absurd*. New York: Vintage, 2004. Print

Fleming, Katie. "Fascism on Stage: Jean Anouilh's *Antigone*." *Laughing with Medusa: Classical Myth and Feminist Thought*. Eds. Vanda Zajko and Miriam Leonard. London: Oxford UP, 2006. 163-86. Print

France, Peter. *The New Oxford Companion to Literature in French*. New York: Clarendon, 1995. Print

Kwon, Hyun-Jung. "Forme et sens dans *Huis clos* de Sartre." *Revue d'Histoire du Théâtre* 251 (2011): 287-296, 316. Print

Lamont, Rosette C. *Ionesco: A Collection of Critical Essays*. Englewood Cliffs, NJ: Prentice Hall, 1973. Print

Sartre, Jean-Paul. *L'Être et le néant: Essai d'ontologie phénoménologique*. Paris: Gallimard, 1943.\* Print

Scherr, Arthur. "Marie Cardona. An Ambivalent Nature-Symbol in Albert Camus's *L'Etranger*." *Orbis Litterarum* 66.1 (2011): 1-20. Print

Sherman, David. *Camus*. Malden, MA: Wiley-Blackwell, 2009. Print

Tanas, Virgil. *Camus*. Paris: Gallimard, 2010. Print

Wall, Walter. "Demasking the Pasteur: André Gide's *La Symphonie pastorale*." *The Image of the Hero in Literature, Media, and Society*. Eds. Will Wright and Steven Kaplan. Pueblo: Colorado State U, 2004. Print

Zaretsky, Robert. *Camus: Elements of a Life*. Ithaca : Cornell University Press, 2010. Print





**Course Action Request**  
**University of Alaska Anchorage**  
**Proposal to Initiate, Add, Change, or Delete a Course**

1a. School or College AS CAS		1b. Division AHUM Division of Humanities		1c. Department Languages													
2. Course Prefix SPAN	3. Course Number A490	4. Previous Course Prefix & Number N/A	5a. Credits/CEUs 3	5b. Contact Hours (Lecture + Lab) (3+0)													
6. Complete Course Title Selected Topics: Hispanic Culture and Civilization ST: Hispanic Culture & Civ <small>Abbreviated Title for Transcript (30 character)</small>																	
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																	
8. Type of Action: <input type="checkbox"/> Add    or <input checked="" type="checkbox"/> Change    or <input type="checkbox"/> Delete  <small>If a change, mark appropriate boxes:</small> <div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Prefix <input type="checkbox"/> Credits <input checked="" type="checkbox"/> Title <input type="checkbox"/> Grading Basis <input checked="" type="checkbox"/> Course Description <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Other Restrictions     <input type="checkbox"/> Class    <input type="checkbox"/> Level     <input type="checkbox"/> College    <input type="checkbox"/> Major <input checked="" type="checkbox"/> Other CCG Update (please specify)</div><div><input type="checkbox"/> Course Number <input type="checkbox"/> Contact Hours <input type="checkbox"/> Repeat Status <input type="checkbox"/> Cross-Listed/Stacked <input checked="" type="checkbox"/> Course Prerequisites <input type="checkbox"/> Co-requisites <input type="checkbox"/> Registration Restrictions</div></div>			9. Repeat Status Yes    # of Repeats 2    Max Credits 9														
			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG														
			11. Implementation Date <small>semester/year</small> From: Fall/2013    To: Spring/9999														
			12. <input type="checkbox"/> Cross Listed with _____ <input type="checkbox"/> Stacked with _____ <div style="text-align: right;"><small>Cross-Listed Coordination Signature</small></div>														
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. <small>Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.uaa.alaska.edu/governance">www.uaa.alaska.edu/governance</a>.</small>																	
<table border="1" style="width: 100%;"><thead><tr><th>Impacted Program/Course</th><th>Date of Coordination</th><th>Chair/Coordinator Contacted</th></tr></thead><tbody><tr><td>1. BA International Studies</td><td>December 2, 2012</td><td>Professor Dorn Van Dommelen</td></tr><tr><td>2.</td><td></td><td></td></tr><tr><td>3.</td><td></td><td></td></tr></tbody></table>		Impacted Program/Course	Date of Coordination	Chair/Coordinator Contacted	1. BA International Studies	December 2, 2012	Professor Dorn Van Dommelen	2.			3.						
Impacted Program/Course	Date of Coordination	Chair/Coordinator Contacted															
1. BA International Studies	December 2, 2012	Professor Dorn Van Dommelen															
2.																	
3.																	
Initiator Name (typed): <u>Patricia Fagan</u> Initiator Signed Initials: _____    Date: _____																	
13b. Coordination Email    Date: <u>December 2, 2012</u> <small>submitted to Faculty Listserv: (<a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a>)</small>			13c. Coordination with Library Liaison    Date: <u>December 2, 2012</u>														
14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities <small>Mark appropriate box:</small> <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone																	
15. Course Description ( <i>suggested length 20 to 50 words</i> ) Focuses on critical analysis of diverse artistic traditions from Spanish-speaking communities using a variety of disciplinary methodologies (e.g. historical, cultural, socio-political) and related terminology. Enhances Spanish language skills in writing, reading, speaking, listening, and cross-cultural literacy. Special note: Course may be repeated twice for credit with change of subtitle. Course conducted in Spanish.																	
16a. Course Prerequisite(s) ( <i>list prefix and number or test code and score</i> ) SPAN A302 with a minimum grade of C.			16b. Co-requisite(s) ( <i>concurrent enrollment required</i> ) N/A														
16c. Other Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level			16d. Registration Restriction(s) ( <i>non-codable</i> ) N/A														
17. <input checked="" type="checkbox"/> Mark if course has fees			18. <input checked="" type="checkbox"/> Mark if course is a selected topic course														
19. Justification for Action Updating of CCG to reflect new course description, prerequisites, instructional goals, student learning outcomes, and bibliography.																	
<div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Approved</div><div><input type="checkbox"/> Disapproved</div></div>																	
Initiator (faculty only) <u>Patricia Fagan</u> Initiator (TYPE NAME)			Dean/Director of School/College _____ Date _____														
<input type="checkbox"/> Approved			<input type="checkbox"/> Approved														
<input type="checkbox"/> Disapproved    Department Chair _____ Date _____			<input type="checkbox"/> Disapproved    Undergraduate/Graduate Academic Board Chair _____ Date _____														
<input type="checkbox"/> Approved			<input type="checkbox"/> Approved														
<input type="checkbox"/> Disapproved    College/School Curriculum Committee Chair _____ Date _____			<input type="checkbox"/> Disapproved    Provost or Designee _____ Date _____														

**University of Alaska Anchorage**

**Course Content Guide**

**Department of Languages**

**SPAN A490**

**Selected Topics: Hispanic Culture and Civilization**

- I. Initiation Date: Fall 2012
- II. Course Information:
  - A. College: College of Arts and Sciences
  - B. Course Title: Selected Topics: Hispanic Culture and Civilization
  - C. Course Subject/Number: SPAN A490
  - D. Credit Hours: 3.0
  - E. Contact Time: 3 + 0 hours per week
  - F. Grading Information: A-F
  - G. Course Description: Focuses on critical analysis of diverse artistic traditions from Spanish-speaking communities using a variety of disciplinary methodologies (e.g. historical, cultural, socio-political) and related terminology. Enhances Spanish language skills in writing, reading, speaking, listening, and cross-cultural literacy.  
Special note: Course may be repeated twice for credit with change of subtitle. Course conducted in Spanish.
  - H. Status of Course Relative to Degree or Certificate Programs: Course may be used as an elective to satisfy the upper-division component of a Spanish major or minor.
  - I. Course Attributes: Applies toward the upper-division requirement for Spanish majors and minors.
  - J. Lab Fees: Yes
  - K. Coordination: UAA Faculty List Serve
  - L. Course Prerequisite: SPAN A302 with a minimum grade of C.

III. Instructional Goals and Student Learning Outcomes:

**Instructional Goals:**

1. Conduct the class in Spanish, soliciting student participation via discussion of course material.
2. Present representative artistic works and relate them to the historical and cultural contexts in which they were composed.
3. Present opportunities for the students to enhance linguistic proficiency and rhetorical skills through engagement with artistic works.
4. Guide students in critically analyzing and interpreting artistic works, using appropriate disciplinary approaches and terminology.
5. Elicit student articulation of cross-cultural similarities and differences among the communities examined through engagement with representative works.

<b>Student Learning Outcomes</b>	<b>Assessment Methods</b>
Demonstrate comprehension of class instruction.	Class Participation Exams (Research) Papers Oral Presentations
Identify representative artistic works and relate them to the historical and cultural context in which they were composed.	Class Participation Exams (Research) Papers Oral Presentations
Employ appropriate disciplinary approaches and terminology in critical analyses.	Class Participation Exams (Research) Papers Oral Presentations
Produce critical analyses which articulate cross-cultural similarities and differences through engagement with artistic works.	Exams (Research) Papers Oral Presentations

IV. Course Activities:

This course reflects a balance of learner-centered, small-group collaboration as well as instructor-delivered lesson format based on analysis and interpretation of authentic Hispanic cultural works.

V. Course-level Justification:

Course requires prior formal study of college Spanish grammar and composition at the upper-division level, building upon the concepts presented in SPAN A302.

VI. Course Outline:

The following is a possible version of the course: “Hispanic Cinema: The Study of Language and Culture through Film”

- A. Overview of the History of Film
- B. Introduction to Film Analysis and Theory
- C. Discipline Terminology in Spanish
- D. The Mexican Revolution of 1910 and Testimonial Narrative: *Como agua para chocolate*
- E. The Spanish Social Liberation Movement of the Second Republic and the New Romantic Genre: *Belle Epoque*
- F. The Spanish Civil War via Fantasy and Animation: *El laberinto del fauno*
- G. Latin American Revolutionaries, Human Rights, and Protest Film: *Diarios de motocicleta*
- H. *Indigenismo* and US Multicultural Film: *Hombres armados*
- I. Cuba, Marginalized Social Groups, and Film Censorship: *Fresa y chocolate*
- J. Cuba, Socio-Political Parody, and Comedy of Errors: *Guantanamera*
- K. Argentina’s “Dirty War” and Film of Conscience: *La historia oficial*
- L. Colombian BioMules, Docudrama, and Suspense: *María llena eres de gracia*
- M. Post-Francoist Spain and Cult Film: *Mujeres al borde de un ataque de nervios*
- N. Peru and Post-Colonial Andean Representations: *Madeinusa*

VII. Suggested texts

Gill, Mary McVey, María-Paz Haro and Deana Smalley. 3<sup>a</sup> edición. *Cinema for*

*Spanish Conversation*. Newburyport: Focus Publishing/R. Pullins Company, 2010.

Print

VIII. Bibliography

Deveny, Thomas G. *Migration in Contemporary Hispanic Cinema*. Lanham, MD.: Scarecrow Press, 2012. Print

Fowler, Catherine, ed. *The European Cinema Reader*. London: Routledge, 2002. Print

García de Dueñas, Jesús. *Cine español: Una crónica visual desde 1896 hasta nuestros días*. Barcelona: Lunwerg Editores, 2008. Print

Graham, Helen and Jo Labanyi. *Spanish Cultural Studies: An Introduction—The Struggle for Modernity*. Oxford: Oxford UP, 1995. Print

Gubern, Román, José Enrique Monterde, Julio Pérez Perucha, Esteve Riambau y Casimiro Torreiro. *Historia del cine español*. 6ª edición. Madrid: Ediciones Cátedra, 2009. Print

Hayward, Susan. *Cinema Studies: The Key Concepts*. 2<sup>nd</sup> ed. New York: Routledge, 2000. Print

Hershfield, Joanne and David R. Maciel, eds. *Mexico's Cinema: A Century of Film and Filmmakers*. Wilmington: Scholarly Resources, 1999. Print

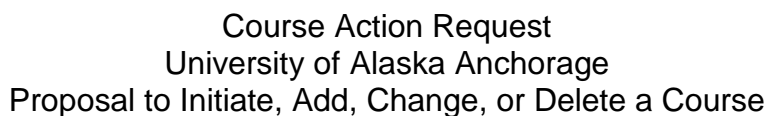
Kinder, Marsha. *Blood Cinema: The Reconstruction of National Identity in Spain*. Berkeley: University of California UP, 1993. Print

King, John. *Magical Reels: A History of Cinema in Latin America*. London: Verso, 1990. Print

Mora, Carl. J. *Mexican Cinema: Reflections of a Society, 1896-1980*. Berkeley: University of California UP, 1982. Print

Navarrete Cardero, José Luis. *Historia de un género cinematográfico: La española*. Madrid: Quiasmo Editorial, 2009. Print

- Rodríguez, Hilario J., ed. *Miradas para un nuevo milenio: Fragmentos para una historia futura del cine español*. Madrid: Festival de Cine de Alcalá de Henares, Fundación Colegio del Rey, 2006. Print
- Sacchi, Fabiana, Silvia Pessoa y Luis Martín-Cabrera. *Más allá de la pantalla: El mundo hispano a través del cine*. Boston: Thomson Heinle, 2006. Print
- Sastre, Aina Calvo, Lola Millás y Antonio Papell. 2ª edición. *Literatura española: Una historia de cine*. Madrid: Ediciones Polifemo, 2005. Print
- Stone, Rob. *Spanish Cinema*. Harlow: Pearson Education, Limited, 2002. Print
- Triana-Toribio, Núria. *National Spanish Cinema*. London: Routledge, 2003. Print
- Underwood, John. *Hablando de cine: Conversación avanzada*. Boston: McGraw Hill, Inc., 2003. Print

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**Course Content Guide**  
**University of Alaska Anchorage**  
**DNCE A262**  
**Theory and Improvisation**

**I. Date of Revision:** Fall, 2012

**II. Course Information:**

- A. College or School: CAS
- B. Course Prefix: DNCE
- C. Course Number: DNCE A262
- D. Number of Credits: 3.0 (3+0)
- E. Course Title: Theory and Improvisation
- F. Grading Basis: A-F
- G. Implementation Date: Spring 2013
- H. Course Description:

Development of improvised movement material. Elements of time, space, and dynamics studied through assignments that focus on movement analysis and performance. Students apply improvisational techniques that are expected to be employed as part of the compositional and choreographic process.
- I. Course Prerequisites: DNCE A121 or THR A221 with a minimum grade of C.

Other Restrictions: Instructor permission required.
- J. Fees: Yes

**III. Course Level Justification**

This course builds upon DNCE A121 or THR A221 fundamentals. Efficient and effective movement improvisation instruction requires an understanding of basic modern dance skills or stage movement principles.

**IV. Instructional Goals and Student Learning Outcomes**

**Instructional goals**

The instructor will:

- A. Guide the dancer in the discovery and exploration of their movement improvisation resources: body, intentions, personal history, and imagination.
- B. Familiarize students with the basic history and aesthetics of movement improvisation.
- C. Provide outlines and parameters for solo and group improvisational studies using established vocabulary and terminology.
- D. Reinforce the fundamental elements of movement analysis and how to apply this information to dance improvisation.



## **Student Learning Outcomes:**

The students will be able to:

Apply improvisational theories to design and create improvisational studies	Self-evaluation journal entries and homework
Demonstrate a series of improvisation studies based on specific movement styles, techniques and levels of difficulty	Self-evaluation journal entries, class performance and faculty observation
Examine how elements of movement improvisation are utilized in contemporary dance making practices	Final research paper
Demonstrate critical analysis skills through individual assessment and group discussion	Self-evaluation journal entries and faculty observation
Discuss improvisational tools of spontaneity, creativity, adaptability, trust and cooperation	Self-evaluation journal entries and homework

## **V. Course Evaluation**

Students will be evaluated on their active participation in class, their individual progress and their self-evaluation student journals. Students will also be evaluated on written responses to assigned readings and on a final research paper on improvisation theory.

## **VI. Topical Course Outline**

1. Basic Principles of Movement Improvisation
2. Physical Warm-up, Trust Exercises, Safety
3. Movement Exploration and Spontaneous Response
4. Cultural, Historical and Stylistic Perspectives
5. Self to Inner Self
6. Self to Environment
7. Self to Important Other
8. Self to Group
9. Observing and Constructive Criticism
10. Postmodern Movement Theories and Practices
11. Time Study
12. Energy Study
13. Space Study
14. Weight Sharing
15. Paxton & Stark Smith Theories of Contact Improvisation
16. Leading and Following
17. Form and Composition
18. Content and Theme
19. Structure and Transition
20. Repetition and Manipulation
21. Performance Preparation

## VII. Suggested Text

Albright, Ann Cooper. *Taken by Surprise: A Dance Improvisation Reader*. Middletown, CT: Wesleyan University Press, 2003.

## VIII. Bibliography

Banes, Sally, ed. *Reinventing Dance in the 1960s: Everything Was Possible*. Madison, WI: University of Wisconsin Press, 2003.

Buckwalter, Melinda. 2010. *Composing While Dancing: An Improviser's Companion*. Madison: University of Wisconsin Press, 2010.

Copeland, Rodger. *Merce Cunningham: The Modernizing of Modern Dance*. New York: Routledge, 2004.

Novack, Cynthia Jean. *Sharing the Dance: Contact Improvisation and American Culture*. Madison, WI: University of Wisconsin Press, 1990.\*

Pallant, Cheryl. *Contact Improvisation: An Introduction to Vitalizing Dance Form*. Jefferson, NC: McFarland, 2006.

Tufnell, Miranda, Chris Crickmay and David Vaughn. *Body, Space, Image: Notes Toward Improvisation and Performance*. Highstown, NJ: Princeton Book Company, 1999.

\* Classic book in this subject area.



# Course Action Request University of Alaska Anchorage Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College AS CAS		1b. Division AFAR Division of Fine Arts		1c. Department Theatre and Dance	
2. Course Prefix DNCE	3. Course Number A365	4. Previous Course Prefix & Number	5a. Credits/CEUs 3	5b. Contact Hours (Lecture + Lab) (3+0)	
6. Complete Course Title Dance Repertory and Performance I Dnce Rep and Performance I Abbreviated Title for Transcript (30 character)					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development					
8. Type of Action: <input type="checkbox"/> Add or <input checked="" type="checkbox"/> Change or <input type="checkbox"/> Delete If a change, mark appropriate boxes: <input type="checkbox"/> Prefix <input type="checkbox"/> Course Number <input type="checkbox"/> Credits <input checked="" type="checkbox"/> Contact Hours <input checked="" type="checkbox"/> Title <input type="checkbox"/> Repeat Status <input type="checkbox"/> Grading Basis <input type="checkbox"/> Cross-Listed/Stacked <input checked="" type="checkbox"/> Course Description <input type="checkbox"/> Course Prerequisites <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Co-requisites <input type="checkbox"/> Other Restrictions <input type="checkbox"/> Registration Restrictions <input type="checkbox"/> Class <input type="checkbox"/> Level <input type="checkbox"/> College <input type="checkbox"/> Major <input checked="" type="checkbox"/> Other update course content guide (please specify)			9. Repeat Status Yes # of Repeats 3 Max Credits 12		
			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG		
			11. Implementation Date semester/year From: Fall/2013 To: 99/9999		
			12. <input type="checkbox"/> Cross Listed with _____ <input type="checkbox"/> Stacked with _____ Cross-Listed Coordination Signature		
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.uaa.alaska.edu/governance">www.uaa.alaska.edu/governance</a> .					
Impacted Program/Course		Catalog Page(s) Impacted		Date of Coordination	
1. BA in Theatre and Dance		132, 379		11/1/12	
2.					
3.					
Initiator Name (typed): <u>Jill Flanders Crosby</u> Initiator Signed Initials: _____ Date: _____					
13b. Coordination Email Date: 11/1/12 submitted to Faculty Listserv: ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )			13c. Coordination with Library Liaison Date: 11/1/12		
14. General Education Requirement Mark appropriate box: <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone					
15. Course Description (suggested length 20 to 50 words) Designed to address key concepts of dance making with a focus on improvisation, composition and choreographic process. Class work focuses on learning and refining works of choreography while also examining the social, political or cultural forces that influence performance works.  Special note: May be repeated three times for credit.					
16a. Course Prerequisite(s) (list prefix and number) (DNCE A205, or DNCE A 223, or DNCE A224, or DNCE A234, or DNCE A245) with a minimum grade of C.		16b. Test Score(s)		16c. Co-requisite(s) (concurrent enrollment required)	
16d. Other Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level		16e. Registration Restriction(s) (non-codable) Audition required			
17. <input checked="" type="checkbox"/> Mark if course has fees		18. <input type="checkbox"/> Mark if course is a selected topic course			
19. Justification for Action Credit hours changed to accurately reflect student hour workload and course content. Course description and course content guide updated. Minor title change reflects that there are two levels in Dance Repertory and Performance.					

Initiator (faculty only)		Date	<input type="checkbox"/> Approved		
Initiator (TYPE NAME)			<input type="checkbox"/> Disapproved	Dean/Director of School/College	Date
<input type="checkbox"/> Approved			<input type="checkbox"/> Approved		
<input type="checkbox"/> Disapproved	Department Chairperson	Date	<input type="checkbox"/> Disapproved	Undergraduate/Graduate Academic Board Chairperson	Date
<input type="checkbox"/> Approved			<input type="checkbox"/> Approved		
<input type="checkbox"/> Disapproved	Curriculum Committee Chairperson	Date	<input type="checkbox"/> Disapproved	Provost or Designee	Date

**Course Content Guide**  
**University of Alaska Anchorage**  
**DNCE A365**  
**Dance Repertory and Performance I**

**I. Date of Revision:** Fall, 2012

**II. Course Information:**

- A. College or School: CAS
- B. Course Prefix: DNCE
- C. Course Number: A365
- D. Number of Credits: 3 (3+0)
- E. Course Title: Dance Repertory and Performance I
- F. Grading Basis: A-F
- G. Implementation Date: Fall 2013
- H. Course Description:

Designed to address key concepts of dance making with a focus on improvisation, composition and choreographic process. Class work focuses on learning and refining works of choreography while also examining the social and cultural forces that influence performance works.

Special Note: This class may be repeated three times for credit.

- I. Course Prerequisites: DNCE A205, or DNCE A 223, or DNCE A224, or DNCE A234, or DNCE A245 with a minimum grade of C.  
Other Restrictions: Audition required.
- J. Fees: Yes

**III. Course Level Justification**

This course builds upon DNCE A205, or DNCE A223, or DNCE A224, or DNCE A234, or DNCE A245. Efficient and effective instruction for Dance Repertory and Performance I requires understanding of course material introduced in at least one of the 200 level dance technique courses.

**IV. Instructional Goals and Student Learning Outcomes**

**Instructional goals**

The instructor will:

- A. Guide the dancer in the discovery and exploration of their physical resources with regards to manipulating the elements of time, space and dynamics through movement.
- B. Identify and discuss historically significant and/or exemplary works of dance as inspiration for creating with artistic intent.
- C. Critique student participation to develop technical ability, memorization and retention skills.
- D. Reinforce aesthetic, creative and cultural awareness through the study of diverse choreographies.

**Student learning outcomes**

The students will be able to:

Demonstrate an understanding of a variety of choreographic and improvisational styles	Self-evaluation journal entries and faculty observation
Analyze artistic and technical challenges to define and weigh solutions for individual problems in technique and performance	Homework and final report
Demonstrate appropriate technical competence to accomplished artistry in performance	Student performance and faculty critique
Perform choreographic works of varying styles and techniques at an advanced skill level integrating performance theory	Homework, final report and faculty observation

**V. Course Evaluation**

Students will be evaluated on their active participation in class, their individual progress and their self-evaluation student journals. Students will also be evaluated on written responses to assigned readings and their written reports of performance theories, and a final report on the relationship of these theories to their final performance process.

**VI. Topical Course Outline**

1. Introduction of Working Methods
2. Improvisation Skills
3. Generating Movement Material
4. Research Historically Significant Choreographer
5. Individual Technique Development
6. Solo Performance Skills
7. Movement Analysis
8. Process of Collaboration
9. Partnering Techniques
10. Survey Dance Works by Artists of Diverse Backgrounds
11. Assessment of Artistic and Performance Goals
12. Constructing Choreographic Structures
13. Performing as a Group
14. Group Development: Intention
15. Group Development: Spacing
16. Theatre Technical Rehearsals
17. Theatre Performances

**VII. Suggested Text**

Foster, Susan Leigh. *Choreographing Empathy: Kinesthesia in Performance*. New York and London: Routledge, 2011.

## VIII. Bibliography

Foster, Susan Leigh, ed. *Corporealities*. New York and London: Routledge, 1996.

H'Doubler, Margaret. *Dance: A Creative Art Experience*. Madison, WI: University of Wisconsin Press, 1957.\*

Lepecki, Andre. *Of the Presence of the Body: Essays on Dance and Performance Theory*. Middletown, CT: Wesleyan Press, 2004.

Nagrin, Daniel. *Six Questions: Acting Techniques for Dance Performance*. Pittsburgh, PA: University of Pittsburgh Press, 1997.

Schechner, Richard. *Performance Theory*. New York and London: Routledge, 2003.

Wilkinson, Robert. *Minds and Bodies: An Introduction with Readings*. New York and London: Routledge, 2000.

\* Classic book in this subject area.



# Course Action Request University of Alaska Anchorage Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College AS CAS		1b. Division AFAR Division of Fine Arts		1c. Department Theatre and Dance																	
2. Course Prefix DNCE	3. Course Number A475	4. Previous Course Prefix & Number	5a. Credits/CEUs 3	5b. Contact Hours (Lecture + Lab) (3+0)																	
6. Complete Course Title Dance Repertory and Performance II Dnce Rep and Performance II <small>Abbreviated Title for Transcript (30 character)</small>																					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																					
8. Type of Action: <input checked="" type="checkbox"/> Add    or <input type="checkbox"/> Change    or <input type="checkbox"/> Delete  <i>If a change, mark appropriate boxes:</i> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Prefix  <input type="checkbox"/> Credits  <input type="checkbox"/> Title  <input type="checkbox"/> Grading Basis  <input type="checkbox"/> Course Description  <input type="checkbox"/> Test Score Prerequisites  <input type="checkbox"/> Other Restrictions  <div style="display: flex; justify-content: space-between; font-size: small;"> <div><input type="checkbox"/> Class    <input type="checkbox"/> Level</div> <div><input type="checkbox"/> College    <input type="checkbox"/> Major</div> </div> <input type="checkbox"/> Other (please specify) </div> <div style="width: 45%;"> <input type="checkbox"/> Course Number  <input type="checkbox"/> Contact Hours  <input type="checkbox"/> Repeat Status  <input type="checkbox"/> Cross-Listed/Stacked  <input type="checkbox"/> Course Prerequisites  <input type="checkbox"/> Co-requisites  <input type="checkbox"/> Registration Restrictions </div> </div>			9. Repeat Status Yes    # of Repeats 3    Max Credits 12																		
			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG																		
			11. Implementation Date <small>semester/year</small> From: Fall/2013    To: 99/9999																		
			12. <input type="checkbox"/> Cross Listed with _____ <input type="checkbox"/> Stacked with _____ <div style="text-align: right; font-size: small;">Cross-Listed Coordination Signature</div>																		
13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.uaa.alaska.edu/governance">www.uaa.alaska.edu/governance</a> . <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width:35%;">Impacted Program/Course</th> <th style="width:20%;">Catalog Page(s) Impacted</th> <th style="width:20%;">Date of Coordination</th> <th style="width:25%;">Chair/Coordinator Contacted</th> </tr> </thead> <tbody> <tr> <td>1. BA in Theatre and Dance</td> <td></td> <td></td> <td>Tom Skore</td> </tr> <tr> <td>2.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Impacted Program/Course	Catalog Page(s) Impacted	Date of Coordination	Chair/Coordinator Contacted	1. BA in Theatre and Dance			Tom Skore	2.				3.			
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14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities Mark appropriate box: <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone																					
15. Course Description ( <i>suggested length 20 to 50 words</i> ) Advanced exploration of the spatial and qualitative aspects of dance technique. Refinement of complex patterning skills and attention to details of dramatic or emotional content. Skills related to the creation and performance of choreography further developed. Examination of performance theory and the social, cultural and political forces that influence and shape significant performance works.  Special note: May be repeated three times for credit.																					
16a. Course Prerequisite(s) ( <i>list prefix and number</i> ) DNCE A365 with a minimum grade of C.		16b. Test Score(s)		16c. Co-requisite(s) ( <i>concurrent enrollment required</i> )																	
16d. Other Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level		16e. Registration Restriction(s) ( <i>non-codable</i> ) Audition required																			
17. <input checked="" type="checkbox"/> Mark if course has fees		18. <input type="checkbox"/> Mark if course is a selected topic course																			
19. Justification for Action Adds an advanced level performance course to meet the needs of dance minors and theatre majors with a dance option.																					
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <div style="margin-bottom: 10px;"> Initiator (faculty only) _____ Date _____  <u>Jill Flanders Crosby</u>  Initiator (TYPE NAME) </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Department Chairperson _____ Date _____  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Curriculum Committee Chairperson _____ Date _____ </div> <div style="width: 45%;"> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Dean/Director of School/College _____ Date _____  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Undergraduate/Graduate Academic Board Chairperson _____ Date _____  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved    Provost or Designee _____ Date _____ </div> </div> </div> </div>																					



**Course Content Guide**  
**University of Alaska Anchorage**  
**DNCE A475**  
**Dance Repertory and Performance II**

**I. Date of Initiation:** Fall, 2012

**II. Course Information:**

- A. College or School: CAS
- B. Course Prefix: DNCE
- C. Course Number: A475
- D. Number of Credits: 3 (3+0)
- E. Course Title: Dance Repertory and Performance II
- F. Grading Basis: A-F
- G. Implementation Date: Fall 2013
- H. Course Description:  
Advanced exploration of the spatial and qualitative aspects of dance technique. Refinement of complex patterning skills and attention to details of dramatic or emotional content. Skills related to the creation and performance of choreography further developed. Examination of performance theory and the social, cultural and political forces that influence and shape significant performance works.

Special Note: This class may be repeated three times for credit.

- I. Course Prerequisites: DNCE A365 with a minimum grade of C.  
Other Restrictions: Audition required.
- J. Fees: Yes

**III. Course Level Justification**

This course builds upon DNCE A365. Efficient and effective instruction for Dance Repertory and Performance II requires an understanding of the course material introduced in Dance Repertory and Performance I.

**IV. Instructional Goals and Student Learning Outcomes**

**Instructional goals**

The instructor will:

- A. Devise advanced working methods for movement invention, solo material development and group participation.
- B. Create choreography incorporating improvisational tools and established movement vocabularies.
- C. Critique student participation to develop advanced technical ability, memorization and retention skills.
- D. Reinforce performance theories of gender, race, politics, power and embodiment through the study of diverse choreographies.

## **Student Learning Outcomes**

The students will be able to:

Generate choreographic material through the process of movement improvisation	Self-evaluation journal entries and faculty observation and critique
Formulate critical assessments of the quality and effectiveness of one's own technique and performance abilities to support personal competence and artistic growth	Homework, self-evaluation journal entries and faculty observation and critique
Perform movement vocabulary at an advanced skill level with detailed attention to musicality, physical clarity and accuracy	Self-evaluation journal entries and faculty observation and critique
Examine how perceptions of gender, race, age, and physical ability have challenged dance artists in various cultures, and how changing perceptions have affected dance as an art form	Final paper

## **V. Course Evaluation**

Students will be evaluated on their active participation in class, their individual progress and their self-evaluation student journals. Students will also be evaluated on written responses to assigned readings, written reports of performance theories, and a final report analyzing one of these theories in relationship to the performance process.

## **VI. Topical Course Outline**

1. Introduction of Working Methods
2. Improvisation Skills
3. Generating Movement Material
4. Manipulating Material
5. Individual Technique Development
6. Performance Theory
7. Solo Performance Skills
8. Survey Exemplary Repertory. Summarize how it has been judged on its technique, aesthetic appeal, cultural influence or social value.
9. Artistic Interpretation
10. Process of Collaboration
11. Weight Sharing/Lifts
12. Research Innovative Dance Artist. Identify and analyze their departure from convention.
13. Gender Theory
14. Performing as a Group
15. Group Development: Intention
16. Group Development: Spacing
17. Theatre Performances

## **VII. Suggested Text**

Lepecki, Andre. 2004. *Of the Presence of the Body: Essays on Dance and Performance Theory*. Middletown, CT: Wesleyan Press, 2004.

## **VIII. Bibliography**

Alexander, Elena. *Six Choreographers Inscribe the Page*. Amsterdam; G&B Arts International, 1998.

Brown, Jean, M., Naomi Mindlin and Charles Humphrey Woodford, eds. *The Vision of Modern Dance: In the Words of Its Creators*. Hightstown, NJ: Princeton Book Company, 1998.

Dils, Ann, and Ann Cooper Albright, eds. 2001. *Moving History/Dancing Cultures*. Middletown, CT: Wesleyan Press.

Dixon, Michael Bigelow. *Anne Bogart: Viewpoints*. Lyme, NH: Smith and Kraus, 1995.

Foster, Susan Leigh, ed. *Corporealities*. New York and London: Routledge, 1996.

Homans, Jennifer. *Apollo's Angels*. New York: Random House, 2010.

Humphrey, Doris. *The Art of Making Dances*. Hightstown, NJ: Princeton Book Company, 1991. \*

Sellers-Young, Barbara. *Breathing, Movement, Exploration*. New York: Applause Theatre & Cinema Books, 2001.

\* Classic book in this subject area.



Program/Prefix Action Request  
University of Alaska Anchorage  
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College AS CAS	1b. Division AFAR Division of Fine Arts	1c. Department Theatre and Dance		
2. Complete Program Title/Prefix BA Theatre and Dance				
3. Type of Program Choose one from the appropriate drop down menu:      Undergraduate: Bachelor of Fine Arts      or      Graduate: CHOOSE ONE				
4. Type of Action: <b>PROGRAM</b> <b>PREFIX</b> <div style="display: flex; justify-content: space-around;"> <div style="text-align: left;"> <input type="checkbox"/> Add  <input checked="" type="checkbox"/> Change  <input type="checkbox"/> Delete </div> <div style="text-align: left;"> <input type="checkbox"/> Add  <input type="checkbox"/> Change  <input type="checkbox"/> Inactivate </div> </div>				
5. Implementation Date (semester/year) From: Fall/2013      To: 99/999				
6a. Coordination with Affected Units      Department, School, or College: Theatre and Dance  Initiator Name (typed): Daniel Anteau      Initiator Signed Initials: _____ Date: _____				
6b. Coordination Email submitted to Faculty Listserv ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )      Date: 11/1/12				
6c. Coordination with Library Liaison      Date: 11/1/12				
7. Title and Program Description - Please attach the following:  <div style="display: flex; justify-content: space-around;"> <input checked="" type="checkbox"/> Cover Memo      <input checked="" type="checkbox"/> Catalog Copy in Word using the track changes function </div>				
8. Justification for Action Departmental student learning outcomes are added. Mandatory Theatre Practicum: Technical requirement added to the list of requirements for the degree to strengthen the students' experience in the program.				
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top;"> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Initiator (faculty only)</div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <span><b>Daniel Anteau</b></span> <span>Date</span> </div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Initiator (TYPE NAME)</div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Approved      <input type="checkbox"/> Disapproved </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Disapproved      Department Chairperson      Date </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Approved      <input type="checkbox"/> Disapproved </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Disapproved      Curriculum Committee Chairperson      Date </div> </td> <td style="width: 50%; border: none; vertical-align: top;"> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Approved      <input type="checkbox"/> Disapproved      Dean/Director of School/College      Date </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Approved      <input type="checkbox"/> Disapproved      Undergraduate/Graduate Academic Board Chairperson      Date </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Approved      <input type="checkbox"/> Disapproved      Provost or Designee      Date </div> </td> </tr> </table>			<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Initiator (faculty only)</div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <span><b>Daniel Anteau</b></span> <span>Date</span> </div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Initiator (TYPE NAME)</div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Approved      <input type="checkbox"/> Disapproved </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Disapproved      Department Chairperson      Date </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Approved      <input type="checkbox"/> Disapproved </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Disapproved      Curriculum Committee Chairperson      Date </div>	<div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Approved      <input type="checkbox"/> Disapproved      Dean/Director of School/College      Date </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Approved      <input type="checkbox"/> Disapproved      Undergraduate/Graduate Academic Board Chairperson      Date </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <input type="checkbox"/> Approved      <input type="checkbox"/> Disapproved      Provost or Designee      Date </div>
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Program/Prefix Action Request  
University of Alaska Anchorage  
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College AS CAS	1b. Division AFAR Division of Fine Arts	1c. Department Theatre and Dance		
2. Complete Program Title/Prefix Theatre and Dance / Theatre Option				
3. Type of Program Choose one from the appropriate drop down menu: <div style="display: flex; justify-content: space-around;"><div>Undergraduate: Bachelor of Arts</div><div>or</div><div>Graduate: CHOOSE ONE</div></div>				
4. Type of Action: <div style="display: flex; justify-content: space-between;"><div><b>PROGRAM</b> <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change <input type="checkbox"/> Delete</div><div><b>PREFIX</b> <input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Inactivate</div></div>				
5. Implementation Date (semester/year) From: Fall/2013      To: /9999				
6a. Coordination with Affected Units Department, School, or College: Theatre and Dance Initiator Name (typed): Daniel Anteau Date: _____ Initiator Signed Initials: _____				
6b. Coordination Email submitted to Faculty Listserv ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )      Date: 11-1-12				
6c. Coordination with Library Liaison      Date: 11/1/12				
7. Title and Program Description - Please attach the following: <div style="display: flex; justify-content: space-around;"><input checked="" type="checkbox"/> Cover Memo      <input checked="" type="checkbox"/> Catalog Copy in Word using the track changes function</div>				
8. Justification for Action Increasing the number of credits in the Theatre Option to be consistent with Dance option which improves the integrity of the degree.				
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Program/Prefix Action Request  
University of Alaska Anchorage  
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College AS CAS	1b. Division AFAR Division of Fine Arts	1c. Department Theatre and Dance		
2. Complete Program Title/Prefix BA Theatre and Dance/Dance Option				
3. Type of Program Choose one from the appropriate drop down menu: <div style="display: flex; justify-content: space-between;"><div>Undergraduate: Bachelor of Fine Arts</div><div>or</div><div>Graduate: CHOOSE ONE</div></div>				
4. Type of Action: <div style="display: flex; justify-content: space-between;"><div><b>PROGRAM</b> <input type="checkbox"/> Add <input checked="" type="checkbox"/> Change <input type="checkbox"/> Delete</div><div><b>PREFIX</b> <input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Inactivate</div></div>				
5. Implementation Date (semester/year) From: Fall/2013      To: 99/999				
6a. Coordination with Affected Units Department, School, or College: Theatre and Dance <div style="display: flex; justify-content: space-between;"><div>Initiator Name (typed): Jill Flanders Crosby Date: _____</div><div>Initiator Signed Initials: _____</div></div>				
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8. Justification for Action Credit hours for DNCE A262 increased. New course added to menu of options. Confusing language and copy errors corrected. Increasing the number of credits in the Dance Option to be consistent with the Theatre Option which improves the integrity of the degree. DNCE A146 deleted from menu of options as AKNS will soon move to no longer cross list this course with Dance.				
<table style="width: 100%; border: none;"><tr><td style="width: 50%; border: none; vertical-align: top;"><div style="border-bottom: 1px solid black; margin-bottom: 5px;">Initiator (faculty only) _____ Date _____</div><div style="margin-bottom: 10px;"><b>Jill Flanders Crosby</b> Initiator (TYPE NAME)</div><div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div><div style="border-bottom: 1px solid black; margin-bottom: 5px;">Department Chairperson _____ Date _____</div><div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div><div style="border-bottom: 1px solid black; margin-bottom: 5px;">Curriculum Committee Chairperson _____ Date _____</div><div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div></td><td style="width: 50%; border: none; vertical-align: top;"><div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div><div style="border-bottom: 1px solid black; margin-bottom: 5px;">Dean/Director of School/College _____ Date _____</div><div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div><div style="border-bottom: 1px solid black; margin-bottom: 5px;">Undergraduate/Graduate Academic Board Chairperson _____ Date _____</div><div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div><div style="border-bottom: 1px solid black; margin-bottom: 5px;">Provost or Designee _____ Date _____</div><div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div></td></tr></table>			<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Initiator (faculty only) _____ Date _____</div> <div style="margin-bottom: 10px;"><b>Jill Flanders Crosby</b> Initiator (TYPE NAME)</div> <div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Department Chairperson _____ Date _____</div> <div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Curriculum Committee Chairperson _____ Date _____</div> <div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div>	<div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Dean/Director of School/College _____ Date _____</div> <div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Undergraduate/Graduate Academic Board Chairperson _____ Date _____</div> <div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Provost or Designee _____ Date _____</div> <div style="display: flex; justify-content: space-between;"><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</div>
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Program/Prefix Action Request  
University of Alaska Anchorage  
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College AS CAS	1b. Division AFAR Division of Fine Arts	1c. Department Theatre and Dance
2. Complete Program Title/Prefix Dance Minor		
3. Type of Program Choose one from the appropriate drop down menu: <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>Undergraduate: Bachelor of Fine Arts</div> <div>or</div> <div>Graduate: CHOOSE ONE</div> </div>		
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<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><b>PROGRAM</b></p> <p><input type="checkbox"/> Add</p> <p><input checked="" type="checkbox"/> Change</p> <p><input type="checkbox"/> Delete</p> </div> <div style="width: 45%;"> <p><b>PREFIX</b></p> <p><input type="checkbox"/> Add</p> <p><input type="checkbox"/> Change</p> <p><input type="checkbox"/> Inactivate</p> </div> </div>		
5. Implementation Date (semester/year) From: Spring/2013      To: 99/999		
6a. Coordination with Affected Units <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>Department, School, or College: Theatre and Dance</div> <div>Initiator Name (typed): Jill Flanders Crosby</div> <div>Initiator Signed Initials: _____</div> </div> Date: _____		
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8. Justification for Action Credit hours on DNCE A262 in catalogue copy changed. Dance minor requirements modified to improve the integrity of the degree. New course added to menu of options. DNCE A146 deleted from menu of options as AKNS will soon move to no longer cross list this course with Dance.		
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Initiator (faculty only) _____ Date _____</p> <p><b>Jill Flanders Crosby</b></p> <p>Initiator (TYPE NAME)</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Disapproved</p> <p>Department Chairperson _____ Date _____</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Disapproved</p> <p>Curriculum Committee Chairperson _____ Date _____</p> </div> <div style="width: 45%;"> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Disapproved</p> <p>Dean/Director of School/College _____ Date _____</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Disapproved</p> <p>Undergraduate/Graduate Academic Board Chairperson _____ Date _____</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Disapproved</p> <p>Provost or Designee _____ Date _____</p> </div> </div>		

# THEATRE AND DANCE

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*Fine Arts Building (ARTS), Room 302, (907) 786-1792*

*<http://theatre.uaa.alaska.edu>*

The Department of Theatre and Dance offers a well-rounded liberal arts approach in its curriculum. Theatre courses cover all the basic areas of theatrical endeavor, including acting, movement for the actor, directing, stagecraft, scene design, lighting, costuming, makeup, dramatic literature, theatre history, dramatic theory and criticism, and play writing. The Dance program offers courses in dance techniques, choreography, improvisation, dance history and dance research methods. Selected topics offered from time to time range from a diverse menu of performance and technical offerings such as: *Alba Emoting Technique*, *Scene Painting*, *Practical Applications in Theatrical Control Systems*, *Sound Engineering*, and *Prop Design and Construction*. Dance offers *Hip Hop*, *Salsa Immersion*, and *Capoeira*.

Theatre is the art of giving life in performance to dramatic literature. Production is at the very center of our award-winning Theatre and Dance program. Each season UAA Theatre and Dance produces four plays and two dance concerts on its “modified thrust” Mainstage, and in the Jerry Harper Studio Theatre, a fully-equipped, black-box space. Student-directed scenes, one-acts, and full-length plays are also presented yearly in the Harper. Department plays are cast at open auditions and on average more than 100 majors, non-majors and members of the community are involved in our productions each year. All Theatre and Dance majors are required to participate in Mainstage productions and/or related departmental activities.

Dance as performance and as theoretical discourse from a multidisciplinary and multicultural perspective is primary in the Dance program. As in theatre, production is also at the heart of the program, with the UAA Dance Ensemble as the core performing group. Each year, we feature two dance productions either on Mainstage and/or at the Harper Theatre and guest artist residencies are a staple of the program. All Dance minors, or Theatre majors choosing the dance option, are required to participate in Dance Ensemble performances and/or related departmental activities.

## Student Learning Outcomes:

Students earning a Bachelor of Arts, Theatre with a Theatre or Dance option will be able to:

1. Translate creative skills and techniques into performance and/or related technical production areas.
2. Demonstrate integral collaborative communication skills fundamental to performance and/or related technical production areas.
3. Demonstrate theories based on the historical and cultural foundations of theatre, dance and production.
4. Analyze artistic works within an informed critical framework through a variety of contexts and formats such as artistic creation, performance, production and critical written analysis.

## Honors in Theatre

Students majoring in Theatre are eligible to graduate with departmental honors if they satisfy all of the following requirements:

1. Meet the requirements for a BA degree in Theatre.
2. Maintain a grade point average of 3.50 or above in Theatre courses applicable to the major requirements.
3. Complete THR A498 Individual Research with a minimum grade of B prior to enrolling in THR A499 Senior Thesis.
4. Complete THR A499 Senior Thesis with a minimum grade of B. The thesis project must be approved in writing in advance by the department faculty and be completed in the senior year. The project must culminate in a public performance or presentation.
5. Students intending to graduate with departmental honors must notify the department in writing at least one year prior to filing their Application for Graduation with the Office of the Registrar.



# Bachelor of Arts, Theatre

## Admission Requirements

### Admission Requirements: All Majors

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

### Mandatory Practicum Requirement

All Theatre Majors (Theatre or Dance option) are required to take at least one credit of Technical Practicum per semester for the first three years. Students will meet with the Department Practicum coordinator to sign up for the semester practicum assignment.

Practicum opportunities are available (but not limited to) in the areas of: scene shop assistant, costume shop assistant, prop artist or artisan, light shop assistant, master electrician, master carpenter, assistant technical director, cutter/drafter, costume crafts, and student publicist assistant.

### Admission Requirements to Upper Division Courses

1. Completion of any combination of at least 9 credits from the Tier 1 General Education Requirements with a cumulative GPA of 2.25 or higher.
2. Completion of each of the following courses with a grade of C or better.

#### Theatre Option (21 credits):

THR A121	Introduction to Acting	3
THR A131	Theatrical Production Techniques	3
THR A141	Stagecraft I	3
THR A221	Movement for the Actor	3
THR A222	Voice for the Actor	3
THR A243	Scene Design	3
THR A257	Costume Design and Construction 1	3

#### Dance Option (21 credits):

4 credits of any 100- or 200-level dance (DNCE)

	performance course	3
DNCE A170	Dance Appreciation	3
DNCE A262	Theory and Improvisation	3
THR A121	Introduction to Acting	3
THR A131	Theatrical Production Techniques	3
THR A221	Movement for the Actor	3
THR A257	Costume Design and Construction 1	3

### Admission to Upper Division Courses

Students in the Theatre and Dance Program who do not meet the above standards may not take upper division courses.

### Conditional Admission to Upper Division Courses

A student classified as being conditionally admitted to upper division status may take upper division THR and DNCE courses for one semester only while fulfilling division deficiencies with departmental approval.

## Graduation Requirements

Students must complete the following graduation requirements:

### A. General University Requirements

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.

## B. General Education Requirements

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

## C. College of Arts and Sciences Requirements

Complete the College of Arts and Sciences Requirements listed at the beginning of the CAS section.

## D. Major Requirements, BA Theatre

1. Complete the following required core courses (33 credits):

THR A121	Introduction to Acting	3
THR A131	Theatrical Production Techniques	3
THR A221	Movement for the Actor	3
THR A257	Costume Design and Construction I	3
THR A295	Theatre Practicum: Technical (1-3)	6
THR A306	Stage Management	3
THR A411	History of the Theatre I	3
THR A412	History of the Theatre II	3
THR A431	Directing I	3

2. Complete one of the following design area courses: 3

THR A347	Lighting Design (3)
THR A357	Costume Design and Construction II (3)

3. Students working toward a degree in Theatre may choose from the following two options:

### Theatre Option (21 credits):

- a. Complete the following required courses (12 credits):

THR A141	Stagecraft I	3
THR A222	Voice for the Actor	3
THR A243	Scene Design	3
THR A311	Representative Plays I (3)	3
	or	
THR A312	Representative Plays II (3)	

- b. Complete three of the following performance or technical area courses: 9

THR A315	Playwriting Workshop (3)
THR A321	Meisner Acting Technique (3)
THR A325	Theatre Speech and Dialects (3)
THR A328	Acting Shakespeare (3)
THR A329	Combat for the Stage (3)
THR A376	CAD for the Arts (3)
THR A435	Directing II (3)
THR A490	Selected Topics in Performance (3)
THR A491	Selected Topics in Technical Theatre (3)3
THR A495	Advanced Practicum: Technical (1-3)

### Dance Option (21 credits):

- a. Complete the following required courses (13 credits):

2 credits from DNCE A100- or DNCE A200-level technique classes	2
--	---

- |           |                                 |   |
|-----------|---------------------------------|---|
| DNCE A170 | Dance Appreciation              | 3 |
| DNCE A262 | Theory and Improvisation        | 3 |
| DNCE A361 | Approaches to Dance Composition | 3 |
| DNCE A395 | Advanced Practicum: Performance | 2 |
- b. Complete 8 credits from the following performance area courses: 8
- |            |   |  |
|------------|---|--|
| DNCE A101  | Fundamentals of Ballet I (2)                        |  |
| DNCE A121  | Fundamentals of Modern I (2)                        |  |
| DNCE/      |   |  |
| THR A124   | Dance for Musical Theatre I (2)                     |  |
| DNCE A131  | Fundamentals of Music-Based Jazz I (2)              |  |
| DNCE A145  | Dances of the West African Diaspora I (2)           |  |
| DNCE A147  | Popular American Social Dance (2)                   |  |
| DNCE A151  | Fundamentals of Tap I (1)                           |  |
| DNCE A205  | Fundamentals of Ballet II (2)                       |  |
| DNCE A223  | Fundamentals of Modern II (2)                       |  |
| DNCE/      |   |  |
| THR A224   | Dance for Musical Theatre II (2)                    |  |
| DNCE A234  | Fundamentals of Music-Based Jazz II (2)             |  |
| DNCE A245  | Dances of the West African Diaspora II (2)          |  |
| DNCE A253  | Beginning Tap II (1)                                |  |
| DNCE A321  | Intermediate Modern I (2)                           |  |
| DNCE A322  | Intermediate Modern II (2)                          |  |
| DNCE A365  | Dance Repertory and Performance I (3)               |  |
| DNCE A395  | Advanced Practicum: Performance (1-3)               |  |
| DNCE A465  | Advanced Performance and Choreographic Workshop (3) |  |
| DNCE A 475 | Dance Repertory and Performance II                  |  |
| THR A222   | Voice for the Actor (3)                             |  |

4. A total of 120 credits is required for the degree of which 42 credits must be upper division.

## Minor, Theatre

Students majoring in another subject who wish to minor in Theatre must complete the following requirements. A total of 18 credits is required for the minor in Theatre.

1. Complete the following required courses (9 credits):
- |          |                                  |   |
|----------|----------------------------------|---|
| THR A121 | Introduction to Acting           | 3 |
| THR A131 | Theatrical Production Techniques | 3 |
| THR A411 | History of the Theatre I (3)     | 3 |
|          | or                               |   |
| THR A412 | History of the Theatre II (3)    |   |
|          | Theatre electives                | 3 |

2. Choose 9 credits from any 200-level or above Theatre course offerings excluding Theatre Practicum 9

## Minor, Dance

Students majoring in another subject who wish to minor in Dance must complete the following requirements. A total of 21 credits is required for the minor. Theatre majors with a dance emphasis are not eligible for a dance minor.

1. Complete the following required courses (17 credits):
 

DNCE A170	Dance Appreciation	3
DNCE A262	Theory and Improvisation	3
DNCE A361	Approaches to Dance Composition	3
DNCE A370	Interdisciplinary Dance Studies: Issues and Methods	3
DNCE A 395	Advanced Practicum: Performance (1-3)	2
THR A131	Theatrical Production Techniques	3
2. And choose 4 more credits from the following courses: 4
 

DNCE A101	Fundamentals of Ballet I (2)	
DNCE A121	Fundamentals of Modern Dance I (2)	
DNCE/		
THR A124	Dance for Musical Theatre I (2)	
DNCE A131	Fundamentals of Music-Based Jazz I (2)	
DNCE A145	Dances of the West African Diaspora I (2)	
DNCE A147	Popular American Social Dance (2)	
DNCE A151	Fundamentals of Tap I (1)	
DNCE A205	Fundamentals of Ballet II (2)	
DNCE A223	Fundamentals of Modern II (2)	
DNCE/		
THR A224	Dance for Musical Theatre II (2)	
DNCE A234	Fundamentals of Music-Based Jazz II (2)	
DNCE A245	Dances of the West African Diaspora II (2)	
DNCE A253	Beginning Tap II (1)	
DNCE A321	Intermediate Modern I (2)	
DNCE A322	Intermediate Modern II (2)	
DNCE A365	Dance Repertory and Performance I (3)	
DNCE A465	Advanced Performance and Choreographic Workshop (3)	
DNCE A 475	Dance Repertory and Performance II (3)	

## FACULTY

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*Daniel Anteau, Associate Professor, [danteau@uaa.alaska.edu](mailto:danteau@uaa.alaska.edu)*

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*David Edgecombe, Professor, [dpedgecombe@uaa.alaska.edu](mailto:dpedgecombe@uaa.alaska.edu)*

*Brian Jeffery, Term Assistant Professor, [bjeffery2@uaa.alaska.edu](mailto:bjeffery2@uaa.alaska.edu)*

*Daniel G. CarlgrenAssistant, Professor [dcarlgren@uaa.alaska.edu](mailto:dcarlgren@uaa.alaska.edu)[Fran](#) Lautenberger, Professor Emeritus Katherine Kramer, Term Assistant Professor, [kkramer1001@uaa.alaska.edu](mailto:kkramer1001@uaa.alaska.edu)*

# WOMEN'S STUDIES

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*Social Sciences Building (SSB), Room 355 (907) 786-4837*

*<http://www.uaa.alaska.edu/womensstudies>*

The interdisciplinary Women's Studies minor offers students the opportunity to select courses from a variety of academic disciplines. Women's Studies courses are planned to foster open, vigorous inquiry about women, to challenge curricula in which women are absent or peripheral, to question cultural assumptions in light of new information, and to create a supportive environment for those interested in studying women.

## Minor, Women's Studies

Students majoring in another subject who wish to minor in Women's Studies must complete the following requirements. A total of 18 credits is required for the minor, of which 9 must be upper division.

1. Complete these required courses:

WS A200	Introduction to Women's and Gender Studies	3
WS A400	Feminist Theory	3
WS A401	Seminar in Women's Studies*	3
2. Complete 9 credits of pre-approved electives. 9

# THEATRE AND DANCE

*Fine Arts Building (ARTS), Room 302, (907) 786-1792*

*<http://theatre.uaa.alaska.edu>*

The Department of Theatre and Dance offers a well-rounded liberal arts approach in its curriculum. Theatre courses cover all the basic areas of theatrical endeavor, including acting, movement for the actor, directing, stagecraft, scene design, lighting, costuming, makeup, dramatic literature, theatre history, dramatic theory and criticism, and play writing. The Dance program offers courses in dance techniques, choreography, improvisation, dance history and dance research methods. Selected topics offered from time to time range from a diverse menu of performance and technical offerings such as: *Alba Emoting Technique*, Scene Painting, Practical Applications in Theatrical Control Systems, Sound Engineering, and Prop Design and Construction. Dance offers Hip Hop, Salsa Immersion, and Capoeira.

Theatre is the art of giving life in performance to dramatic literature. Production is at the very center of our award-winning Theatre and Dance program. Each season UAA Theatre and Dance produces four plays and two dance concerts on its “modified thrust” Mainstage, and in the Jerry Harper Studio Theatre, a fully-equipped, black-box space. Student-directed scenes, one-acts, and full-length plays are also presented yearly in the Harper. Department plays are cast at open auditions and on average more than 100 majors, non-majors and members of the community are involved in our productions each year. All Theatre and Dance majors are required to participate in Mainstage productions and/or related departmental activities.

Dance as performance and as theoretical discourse from a multidisciplinary and multicultural perspective is primary in the Dance program. As in theatre, production is also at the heart of the program, with the UAA Dance Ensemble as the core performing group. Each year, we feature two dance productions either on Mainstage and/or at the Harper Theatre and guest artist residencies are a staple of the program. All Dance minors, or Theatre majors choosing the dance option, are required to participate in Dance Ensemble performances and/or related departmental activities.

## **Student Learning Outcomes:**

Students earning a Bachelor of Arts, Theatre with a Theatre or Dance option will be able to:

1. Translate creative skills and techniques into performance and/or related technical production areas.
2. Demonstrate integral collaborative communication skills fundamental to performance and/or related technical production areas.
3. Demonstrate theories based on the historical and cultural foundations of theatre, dance and production.
4. Analyze artistic works within an informed critical framework through a variety of contexts and formats such as artistic creation, performance, production and critical written analysis.

## **Honors in Theatre**

Students majoring in Theatre are eligible to graduate with departmental honors if they satisfy all of the following requirements:

1. Meet the requirements for a BA degree in Theatre.
2. Maintain a grade point average of 3.50 or above in Theatre courses applicable to the major requirements.
3. Complete THR A498 Individual Research with a minimum grade of B prior to enrolling in THR A499 Senior Thesis.
4. Complete THR A499 Senior Thesis with a minimum grade of B. The thesis project must be approved in writing in advance by the department faculty and be completed in the senior year. The project must culminate in a public performance or presentation.
5. Students intending to graduate with departmental honors must notify the department in writing at least one year prior to filing their Application for Graduation with the Office of the Registrar.

# Bachelor of Arts, Theatre

## Admission Requirements

### Admission Requirements: All Majors

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

#### **Mandatory Practicum Requirement**

All Theatre Majors (Theatre or Dance option) are required to take at least one credit of Technical Practicum per semester for the first three years. Students will meet with the Department Practicum coordinator to sign up for the semester practicum assignment. Practicum opportunities are available (but not limited to) in the areas of: scene shop assistant, costume shop assistant, prop artist or artisan, light shop assistant, master electrician, master carpenter, assistant technical director, cutter/drafter, costume crafts, and student publicist assistant.

### Admission Requirements to Upper Division Courses

1. Completion of any combination of at least 9 credits from the Tier 1 General Education Requirements with a cumulative GPA of 2.25 or higher.
2. Completion of each of the following courses with a grade of C or better.

#### **Theatre Option (21 credits):**

THR A121	Introduction to Acting	3
THR A131	Theatrical Production Techniques	3
THR A141	Stagecraft I	3
THR A221	Movement for the Actor	3
THR A222	Voice for the Actor	3
THR A243	Scene Design	3
THR A257	Costume Design and Construction 1	3

#### **Dance Option (21 credits):**

4 credits of any 100- or 200-level dance (DNCE)

performance course		<del>23</del> 43
DNCE A170	Dance Appreciation	3
DNCE A262	Theory and Improvisation	<del>23</del>
THR A121	Introduction to Acting	3
THR A131	Theatrical Production Techniques	3
THR A221	Movement for the Actor	3
THR A257	Costume Design and Construction 1	3

### Admission to Upper Division Courses

Students in the Theatre and Dance Program who do not meet the above standards may not take upper division courses.

### Conditional Admission to Upper Division Courses

A student classified as being conditionally admitted to upper division status may take upper division THR and DNCE courses for one semester only while fulfilling division deficiencies with departmental approval.

## Graduation Requirements

Students must complete the following graduation requirements:

### A. General University Requirements

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.

## B. General Education Requirements

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

## C. College of Arts and Sciences Requirements

Complete the College of Arts and Sciences Requirements listed at the beginning of the CAS section.

## D. Major Requirements, BA Theatre

1. Complete the following required core courses (~~26-33~~ credits):

THR A121	Introduction to Acting	3
THR A131	Theatrical Production Techniques	3
THR A221	Movement for the Actor	3
THR A257	Costume Design and Construction I	3
THR A295	Theatre Practicum: Technical (1-3)	<del>26</del>
THR A306	Stage Management	3
THR A411	History of the Theatre I	3
THR A412	History of the Theatre II	3
THR A431	Directing I	3

2. Complete one of the following design area courses: 3

THR A347	Lighting Design (3)
THR A357	Costume Design and Construction II (3)

3. Students working toward a degree in Theatre may choose from the following two options:

### Theatre Option (~~21~~~~18~~ credits):

- a. Complete the following required courses (12 credits):

THR A141	Stagecraft I	3
THR A222	Voice for the Actor	3
THR A243	Scene Design	3
THR A311	Representative Plays I (3)	3
	or	
THR A312	Representative Plays II (3)	

- b. Complete ~~two-three~~ of the following performance or technical area courses: ~~6-9~~

THR A315	Playwriting Workshop (3)	
THR A321	Meisner Acting Technique (3)	
THR A325	Theatre Speech and Dialects (3)	
THR A328	Acting Shakespeare (3)	
THR A329	Combat for the Stage (3)	
THR A376	CAD for the Arts (3)	
THR A435	Directing II (3)	
THR A490	Selected Topics in Performance (3)	
THR A491	Selected Topics in Technical Theatre (3)	3
THR A495	Advanced Practicum: Technical (1-3)	

### Dance Option (~~18~~~~21~~ credits):

- a. Complete the following required courses (~~13~~~~2~~ credits):

~~4~~2 credits from DNCE A100- or DNCE A200-level technique classes 22



DNCE A170	Dance Appreciation	3
DNCE A262	Theory and Improvisation	<del>23</del>
DNCE A361	Approaches to Dance Composition	3
<del>DNCE A395</del>	<del>Advanced Practicum: Performance</del>	<del>2</del>

- b. Complete ~~88~~ credits from the following performance area courses: ~~88~~

DNCE A101	Fundamentals of Ballet I (2)	
DNCE A121	Fundamentals of Modern I (2)	
DNCE/		
THR A124	Dance for Musical Theatre I (2)	
DNCE A131	Fundamentals of Music-Based Jazz I (2)	
DNCE A145	Dances of the West African Diaspora I (2)	
<del>DNCE/</del>		
<del>AKNS A146</del>	<del>Introduction to Alaska Native Dance (1-2)</del>	
DNCE A147	Popular American Social Dance (2)	
DNCE A151	Fundamentals of Tap I (1)	
DNCE A205	Fundamentals of Ballet II (2)	
DNCE A223	Fundamentals of Modern II (2)	
DNCE/		
THR A224	Dance for Musical Theatre II (2)	
DNCE A234	Fundamentals of Music-Based Jazz II (2)	
DNCE A245	Dances of the West African Diaspora II (2)	
DNCE A253	Beginning Tap II (1)	
DNCE A321	Intermediate Modern I (2)	
DNCE A322	Intermediate Modern II (2)	
DNCE A365	Dance Repertory and Performance I (3)	
DNCE A395*	Advanced Practicum: Performance (1-3)	
DNCE A465	Advanced Performance and Choreographic Workshop (3)	
<del>DNCE A 475</del>	<del>Dance Repertory and Performance II</del>	
THR A222	Voice for the Actor (3)	

~~\*Note: DNCE A395 may be used for a maximum of 2 credits to meet elective Performance Area Requirements.~~

4. A total of 120 credits is required for the degree of which 42 credits must be upper division.

## Minor, Theatre

Students majoring in another subject who wish to minor in Theatre must complete the following requirements. A total of 18 credits is required for the minor in Theatre.

1. Complete the following required courses (9 credits):

THR A121	Introduction to Acting	3
THR A131	Theatrical Production Techniques	3
THR A411	History of the Theatre I (3)	3

- |          |                               |   |
|----------|-------------------------------|---|
|          | or                            |   |
| THR A412 | History of the Theatre II (3) |   |
|          | Theatre electives             | 3 |
2. Choose 9 credits from any 200-level or above Theatre course offerings excluding Theatre Practicum 9

## Minor, Dance

Students majoring in another subject who wish to minor in Dance must complete the following requirements. A total of ~~21~~48 credits is required for the minor. Theatre majors with a dance emphasis are not eligible for a dance minor.

- Complete the following required courses (~~14~~7 credits):

DNCE A170	Dance Appreciation	3
DNCE A262	Theory and Improvisation	<del>3</del> 2
DNCE A361	Approaches to Dance Composition	3
DNCE A370	Interdisciplinary Dance Studies: Issues and Methods	3
<u>DNCE A 395</u>	<u>Advanced Practicum: Performance (1-3)</u>	<u>2</u>
THR A131	Theatrical Production Techniques	3
- And choose 4 more credits from the following courses: 4

DNCE A101	Fundamentals of Ballet I (2)
DNCE A121	Fundamentals of Modern Dance I (2)
DNCE/	
THR A124	Dance for Musical Theatre I (2)
DNCE A131	Fundamentals of Music-Based Jazz I (2)
DNCE A145	Dances of the West African Diaspora I (2)
<del>DNCE/</del>	
<del>AKNS A146</del>	<del>Introduction to Alaska Native Dance (1-2)</del>
DNCE A147	Popular American Social Dance (2)
DNCE A151	Fundamentals of Tap I (1)
DNCE A205	Fundamentals of Ballet II (2)
DNCE A223	Fundamentals of Modern II (2)
DNCE/	
THR A224	Dance for Musical Theatre II (2)
DNCE A234	Fundamentals of Music-Based Jazz II (2)
DNCE A245	Dances of the West African Diaspora II (2)
DNCE A253	Beginning Tap II (1)
DNCE A321	Intermediate Modern I (2)
DNCE A322	Intermediate Modern II (2)
DNCE A365	Dance Repertory and Performance <u>I</u> (3)
DNCE A465	Advanced Performance and Choreographic Workshop (3)
<u>DNCE A 475</u>	<u>Dance Repertory and Performance II (3)</u>

## FACULTY

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~~Katherine Kramer, Term Assistant Professor, kkramer1001@uaa.alaska.edu~~

## WOMEN'S STUDIES

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*Social Sciences Building (SSB), Room 355 (907) 786-4837*  
*<http://www.uaa.alaska.edu/womensstudies>*

The interdisciplinary Women's Studies minor offers students the opportunity to select courses from a variety of academic disciplines. Women's Studies courses are planned to foster open, vigorous inquiry about women, to challenge curricula in which women are absent or peripheral, to question cultural assumptions in light of new information, and to create a supportive environment for those interested in studying women.

### Minor, Women's Studies

Students majoring in another subject who wish to minor in Women's Studies must complete the following requirements. A total of 18 credits is required for the minor, of which 9 must be upper division.

1. Complete these required courses:

WS A200	Introduction to Women's and Gender Studies	3
WS A400	Feminist Theory	3
WS A401	Seminar in Women's Studies*	3
2. Complete 9 credits of pre-approved electives. 9



# Course Action Request

## University of Alaska Anchorage

### Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College KP KPC		1b. Division No Division Code		1c. Department Arts & Sciences																	
2. Course Prefix ED	3. Course Number A200	4. Previous Course Prefix & Number NA	5a. Credits/CEUs 1-3	5b. Contact Hours (Lecture + Lab) (0+2-6)																	
6. Complete Course Title Tutoring Lab <small>Abbreviated Title for Transcript (30 character)</small>																					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																					
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15. Course Description ( <i>suggested length 20 to 50 words</i> ) The goal of this course is to successfully tutor students. Introduction to tutoring lab serves as the practical experience for ED A200A, ED A200B, and ED A200C.																					
16a. Course Prerequisite(s) ( <i>list prefix and number</i> ) ED A200A		16b. Test Score(s) NA		16c. Co-requisite(s) ( <i>concurrent enrollment required</i> ) NA																	
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**Course Action Request**  
**University of Alaska Anchorage**  
**Proposal to Initiate, Add, Change, or Delete a Course**

1a. School or College KP KPC		1b. Division No Division Code		1c. Department Arts & Sciences																	
2. Course Prefix ED	3. Course Number A200A	4. Previous Course Prefix & Number NA	5a. Credits/CEUs 1	5b. Contact Hours (Lecture + Lab) (1+0)																	
6. Complete Course Title Beginning Tutor Training Seminar <small>Abbreviated Title for Transcript (30 character)</small>																					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																					
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15. Course Description ( <i>suggested length 20 to 50 words</i> ) Students new to the tutor program develop skills for successfully helping students with their course work. Tutors learn and practice techniques for handling a variety of situations before tutoring begins. The framework for each semester tutor program is established during the course.																					
16a. Course Prerequisite(s) ( <i>list prefix and number</i> ) NA		16b. Test Score(s) NA		16c. Co-requisite(s) ( <i>concurrent enrollment required</i> ) NA																	
16d. Other Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level		16e. Registration Restriction(s) ( <i>non-codable</i> ) Faculty permission.																			
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# Course Action Request

## University of Alaska Anchorage

### Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College KP KPC		1b. Division No Division Code		1c. Department Arts & Sciences																	
2. Course Prefix ED	3. Course Number A200B	4. Previous Course Prefix & Number NA	5a. Credits/CEUs 1	5b. Contact Hours (Lecture + Lab) (1+0)																	
6. Complete Course Title Advanced Tutor Training Seminar <small>Abbreviated Title for Transcript (30 character)</small>																					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																					
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			11. Implementation Date <small>semester/year</small> From: Spring/2013    To: Spring/9999																		
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15. Course Description ( <i>suggested length 20 to 50 words</i> ) Advanced tutors will hone their skills through seminars, workshops and projects. Tutors may qualify for assisting their peers in academic courses, adult basic education, and English-as-a-Second-Language or in public schools.																					
16a. Course Prerequisite(s) ( <i>list prefix and number</i> ) ED A200A		16b. Test Score(s) NA		16c. Co-requisite(s) ( <i>concurrent enrollment required</i> ) NA																	
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# Course Action Request

## University of Alaska Anchorage

### Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College KP KPC		1b. Division No Division Code		1c. Department Arts & Sciences																	
2. Course Prefix ED	3. Course Number A200C	4. Previous Course Prefix & Number NA	5a. Credits/CEUs 1	5b. Contact Hours (Lecture + Lab) (1+0)																	
6. Complete Course Title Master Tutor Training Seminar <small>Abbreviated Title for Transcript (30 character)</small>																					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Preparatory/Development <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development																					
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# Course Action Request

## University of Alaska Anchorage

### Proposal to Initiate, Add, Change, or Delete a Course

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13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.uaa.alaska.edu/governance">www.uaa.alaska.edu/governance</a> . <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 40%;">Impacted Program/Course</th> <th style="width: 20%;">Date of Coordination</th> <th style="width: 40%;">Chair/Coordinator Contacted</th> </tr> </thead> <tbody> <tr><td>1. _____</td><td>_____</td><td>_____</td></tr> <tr><td>2. _____</td><td>_____</td><td>_____</td></tr> <tr><td>3. _____</td><td>_____</td><td>_____</td></tr> </tbody> </table>						Impacted Program/Course	Date of Coordination	Chair/Coordinator Contacted	1. _____	_____	_____	2. _____	_____	_____	3. _____	_____	_____
Impacted Program/Course	Date of Coordination	Chair/Coordinator Contacted															
1. _____	_____	_____															
2. _____	_____	_____															
3. _____	_____	_____															
Initiator Name (typed): _____ Initiator Signed Initials: _____ Date: _____																	
13b. Coordination Email     Date: _____ submitted to Faculty Listserv: ( <a href="mailto:uaa-faculty@lists.uaa.alaska.edu">uaa-faculty@lists.uaa.alaska.edu</a> )			13c. Coordination with Library Liaison     Date: _____														
14. General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities Mark appropriate box: <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Integrative Capstone																	
15. Course Description (suggested length 20 to 50 words)																	
16a. Course Prerequisite(s) (list prefix and number or test code and score)			16b. Co-requisite(s) (concurrent enrollment required)														
16c. Other Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input type="checkbox"/> Level			16d. Registration Restriction(s) (non-codable)														
17. <input type="checkbox"/> Mark if course has fees			18. <input type="checkbox"/> Mark if course is a selected topic course														
19. Justification for Action																	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Initiator (faculty only) _____ Date _____  Initiator (TYPE NAME)  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved     Department Chair _____ Date _____  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved     College/School Curriculum Committee Chair _____ Date _____ </div> <div style="width: 45%;"> <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved     Dean/Director of School/College _____ Date _____  <input type="checkbox"/> Approved     Undergraduate/Graduate Academic Board Chair _____ Date _____  <input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved     Provost or Designee _____ Date _____ </div> </div>																	



The  
University of Alaska Anchorage  
Curriculum Handbook  
for  
Faculty

*Revised November 2012*

## Section 4 - Prefixes

Responsibility for prefixes and their associated courses are assigned to academic departments. All proposals to add, change, inactivate or transfer a prefix must originate with the academic program currently assigned to the prefix.

### 4.1 Changes to or Replacement of a Prefix

*The school/college must discuss the change or replacement of prefix with the OAA before the proposal is presented to the UAB/GAB for review. OAA contact persons are the Vice Provost for Undergraduate Academic Affairs or the Assistant Vice Provost ([ayaaa@uaa.alaska.edu](mailto:ayaaa@uaa.alaska.edu), ph 907-786-1054).*

1. The following must be submitted to the Governance Office ([aygov@uaa.alaska.edu](mailto:aygov@uaa.alaska.edu)):
  - a. A cover memo summarizing the proposal.
  - b. Signed Program/Prefix Action Request (PAR;  
[www.uaa.alaska.edu/governance/coordination/index.cfm](http://www.uaa.alaska.edu/governance/coordination/index.cfm))

If the change of prefix affects a degree or certificate, a separate signed PAR must be submitted for each program change, together with revised catalog copy in Word using the track changes function. A Word copy of the current catalog is available on the Governance website.  
([www.uaa.alaska.edu/governance](http://www.uaa.alaska.edu/governance)).
2. Coordination should take place early in the curriculum process and consists of two steps:
  - a. Coordination memo or email. Coordination is required when the change of prefix has any impact on another course or program. The faculty initiator must contact the department chair/director of every affected program and provide documentation of the changes to the affected programs upon request. Proof of coordination must be provided to the Governance Office.

A list of impacted courses, programs and catalog references can be found by an electronic search of the UAA catalog using keywords such as MATH A172. A spreadsheet ([www.uaa.alaska.edu/governance/coordination/index.cfm](http://www.uaa.alaska.edu/governance/coordination/index.cfm)) is required listing the reference and the impact (program requirements, electives, selectives, course prerequisite, corequisites).
  - b. The faculty initiator is also required to send an email to [uaa-faculty@lists.uaa.alaska.edu](mailto:uaa-faculty@lists.uaa.alaska.edu) explaining the addition or inactivation of the prefix. The [coordination](#) email must include contact information, ~~as well as; and must be sent at least 10 working days before being presented at UAB/GAB.~~
    - School and department (PAR boxes 1a and 1b).
    - Complete Program Title (PAR box 2).
    - Type of Program (PAR box 3).
    - Type of Action (Add/Change/Delete) (PAR box 4).
    - justification for action (PAR box 8).
    - any other relevant information.

The email must be sent at least 10 working days before being presented at UAB/GAB.

3. Approval of changes to or replacement of a prefix follows the curriculum approval process outlined in Section 3.

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## 4.2 Addition of a Prefix

*The school/college must discuss the addition of a prefix with the OAA before the proposal is presented to the UAB/GAB for review. OAA contact persons are the Vice Provost for Undergraduate Academic Affairs and the Assistant Vice Provost ([ayvaa@uaa.alaska.edu](mailto:ayvaa@uaa.alaska.edu), ph 907-786-1054).*

*A new prefix must be requested from the Office of the Registrar. Email address is [aypublications@uaa.alaska.edu](mailto:aypublications@uaa.alaska.edu)*

1. The following must be submitted to the Governance Office ([aygov@uaa.alaska.edu](mailto:aygov@uaa.alaska.edu)):
  - a. A cover memo summarizing the proposal.
  - b. Signed PAR ([www.uaa.alaska.edu/governance/coordination/index.cfm](http://www.uaa.alaska.edu/governance/coordination/index.cfm)).
  - c. If the addition of the prefix affects a degree or certificate, a separate signed PAR must be submitted for each program change, together with revised catalog copy in Word using the track changes function. A Word copy of the current catalog is available on the Governance website ([www.uaa.alaska.edu/governance/](http://www.uaa.alaska.edu/governance/)).
2. Coordination should take place early in the curriculum process and consists of two steps:
  - a. Coordination memo or email. Coordination is required when the new prefix has any impact on another course or program. The faculty initiator must contact the department chair/director of every affected program and provide documentation of the changes to the affected programs upon request. Proof of coordination must be provided to the Governance Office.
  - b. The faculty initiator is also required to send an email to [uaa-faculty@lists.uaa.alaska.edu](mailto:uaa-faculty@lists.uaa.alaska.edu) explaining the addition of the prefix. The email must include contact information, ~~as well as:~~ ~~and must be sent at least 10 working days before being presented at UAB/GAB.~~
    - School and department (PAR boxes 1a and 1b).
    - Complete Program Title (PAR box 2).
    - Type of Program (PAR box 3).
    - Type of Action (Add/Change/Delete) (PAR box 4).
    - justification for action (PAR box 8).
    - any other relevant information.

The email must be sent at least 10 working days before being presented at UAB/GAB.

3. Approval of addition of a prefix follows the curriculum approval process outlined in Section 3.

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## 4.3 Inactivation of a Prefix

*The school/college must discuss the inactivation of a prefix with the OAA before the proposal is presented to the UAB/GAB for review. OAA contact persons are the Vice Provost for Undergraduate Academic Affairs and the Assistant Vice Provost ([ayvaa@uaa.alaska.edu](mailto:ayvaa@uaa.alaska.edu), ph 907-786-1054).*

1. The following must be submitted to the Governance Office ([aygov@uaa.alaska.edu](mailto:aygov@uaa.alaska.edu)):
  - a. A cover memo summarizing the proposal.
  - b. Signed PAR ([www.uaa.alaska.edu/governance/coordination/index.cfm](http://www.uaa.alaska.edu/governance/coordination/index.cfm)).

If the inactivation of the prefix affects a degree or certificate, a separate signed PAR must be submitted for each program change, together with revised catalog copy in Word using the track

changes function. A Word copy of the current catalog is available on the Governance website ([www.uaa.alaska.edu/governance/](http://www.uaa.alaska.edu/governance/)).

2. Coordination should take place early in the curriculum process and consists of two steps:

- a. Coordination memo or email. Coordination is required when the inactivated prefix has any impact on another course or program. The faculty initiator must contact the department chair/director of every affected program and provide documentation of the changes to the affected programs upon request. Proof of coordination must be provided to the Governance Office.

A list of impacted courses, programs and catalog references can be found by an electronic search of the UAA catalog using keywords such as MATH A172. A spreadsheet is required listing the reference and the impact (program requirements, electives, selectives, course prerequisite, corequisites).

- b. The faculty initiator is also required to send an email to [uaa-faculty@lists.uaa.alaska.edu](mailto:uaa-faculty@lists.uaa.alaska.edu) explaining the addition or inactivation of the prefix. The email must include contact information, ~~as well as: and must be sent at least 10 working days before being presented at UAB/GAB.~~

- School and department (PAR boxes 1a and 1b).
- Complete Program Title (PAR box 2).
- Type of Program (PAR box 3).
- Type of Action (Add/Change/Delete) (PAR box 4).
- justification for action (PAR box 8).
- any other relevant information.

The email must be sent at least 10 working days before being presented at UAB/GAB.

3. Approval to inactivate a prefix follows the curriculum approval process outlined in Section 3.

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#### 4.4 Transfer of a Prefix

A proposal to transfer responsibility for a prefix and its associated courses to an academic department other than the department currently assigned to the prefix requires approval from the Provost. The proposal consists of a memorandum of understanding between the departments stating the requested action and the reason for the action. The memorandum is to be signed by the department chairs of the two departments and the dean/director of each department. The memorandum of understanding is forwarded to OAA for consideration. Proposals approved by the Provost are forwarded to the Office of the Registrar to update relevant records.

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## Section 5 - Courses

### 5.1 Changes or Revisions to a Course

It is advisable to write the Course Content Guide (CCG) first. The information from the CCG can then be pasted into the CAR. Before developing the CCG, the following need to be considered in addition to the course content: type of

## Section 7 - Programs

### 7.1 Minor Revisions to Programs

*Minor Revisions to Programs are changes that do not  
'substantially alter the student learning outcomes of the program'*

Also refer to UA Regulation 10.04.02 [www.alaska.edu/bor/policy-regulations/](http://www.alaska.edu/bor/policy-regulations/)

Minor program revisions are approved through the standard curriculum review process at UAA as outlined in section 3. The final approval rests with the Provost. Reviews by the SAC, the BOR and NWCCU are not necessary.

The school/college must discuss the proposal to determine the magnitude of the change and the document requirements with the OAA.

**OAA contact persons are Accreditation Liaison Officer and either the Vice Provost for Undergraduate Academic Affairs for undergraduate programs or the Vice Provost for Research and Graduate Studies for graduate programs([avoaa@uaa.alaska.edu](mailto:avoaa@uaa.alaska.edu)).**

1. The following must be submitted to the Governance Office ([aygov@uaa.alaska.edu](mailto:aygov@uaa.alaska.edu)):
  - a. PAR signed by the faculty initiator, the department chair, the curriculum committee chair, and the dean or director or designee ([www.uaa.alaska.edu/governance/coordination/index.cfm](http://www.uaa.alaska.edu/governance/coordination/index.cfm)). A faculty member may sign no more than two signature lines on the PAR. Exceptions to this rule may be permissible with supporting documentation.
  - b. Complete program catalog copy in Word using the track changes function including student learning outcomes for the program. A Word copy of the current catalog is available on the Governance website ([www.uaa.alaska.edu/records/catalogs/catalogs.cfm](http://www.uaa.alaska.edu/records/catalogs/catalogs.cfm))
  - c. All course CARs and CCGs for new and revised courses.
  - d. Four-Year Course Offering Plan for the program.
  - e. Signed Resource Implication Form.
  - f. Signed Fee Request Form (for new, deleted or revised fees).
  - g. Programs designated as Gainful Employment programs must also complete additional documentation for the Financial Aid office.
2. Coordination should take place early in the process and consists of three steps:
  - a. Coordination memo or email. Coordination is required when the revision has any impact on another course or program. The faculty initiator must contact the department chair/director of every affected program and provide documentation of the changes to the affected programs upon request. Examples are when courses are deleted/added to a program or when prerequisites/registration restrictions are changed. Proof of coordination must be provided to the Governance Office.
  - b. The faculty initiator is also required to send an email to [uaa-faculty@lists.uaa.alaska.edu](mailto:uaa-faculty@lists.uaa.alaska.edu) explaining the revision. The email must include contact information, as well as: ~~and must be sent at least 10 working days before being presented at UAB/GAB.~~
    - School and department (PAR boxes 1a and 1b).
    - Complete Program Title (PAR box 2).
    - Type of Program (PAR box 3).

- Type of Action (Add/Change/Delete) (PAR box 4).
- justification for action (PAR box 8).
- any other relevant information.

The email must be sent at least 10 working days before being presented at UAB/GAB.

- The faculty initiator is required to send the CARs and CCGs to the library liaison for that department ([http://consortiumlibrary.org/find/subject\\_liaison\\_librarians](http://consortiumlibrary.org/find/subject_liaison_librarians)).

The program approval process is outlined in section 3.

## **7.2 Programs which have MATH, ENGL, and/or COMM requirements**

### **7.2.1 Programs which have MATH program requirements:**

It is recommended that programs with specific MATH requirements use the following language in specifying the requirement:

“MATH A or any MATH course for which MATH A is in the prerequisite chain.”

Rationale: In programs with specific mathematics requirements (e.g., MATH A105), students can meet those requirements with either

- A course specifically required by the program (e.g., MATH A105) or
- A higher-level mathematics course (e.g., MATH A200) that has the specifically –required course (e.g., MATH A105) in its pre-requisite chain.

Rationale: This change will allow students who have taken MATH A200 to use this course in a program that requires MATH A105 without going through the petition process. Rewriting the requirement as indicated will reduce the number of petitions students must submit.

### **7.2.2 Programs which have ENGL A111 as a specific major requirement:**

It is recommended that programs with a specific ENGL requirements use the following language in specifying the requirement:

“ENGL A111 or ENGL A1W- Written Communication GER.”

Rationale: In programs with ENGL A111 as a specific major requirement, students can meet that requirement with either

- ENGL A111 or
- Transfer course which meets Written Communication GER

Rationale: This change will allow use of transfer course work which meets Written Communication GER standards without going through the petition process. Rewriting the requirement as indicated will reduce the number of petitions students must submit.

- After coordination is complete, in Box 6a; type in the department, schools, or colleges coordinated with; type the faculty initiator's name; write in the faculty initiator's initials and the date.

**Box 6b. Coordination Email Submitted to Faculty Listserv**

Initiating faculty are required to send an email notification to faculty listserv at: [uaa-faculty@lists.uaa.alaska.edu](mailto:uaa-faculty@lists.uaa.alaska.edu) giving a brief overview of the proposal including:

- School and department (PAR boxes 1a and 1b).
- Complete Program Title (PAR box 2).
- Type of Program (PAR box 3).
- Type of Action (Add/Change/Delete) (PAR box 4).
- justification for action (PAR box 8).
- any other relevant information.

The email must be sent at least 10 working days before being presented at UAB/GAB.

~~1. Description of the proposed action~~

~~2. Any other relevant information.~~

**Do not send proposals as attachments when sending email notices to the faculty listserv since large files can cause problems.**

**Box 6c. Coordination with Library Liaison**

Coordination with the library liaison should occur early in the curriculum process. The faculty initiator is required to send the PAR to the library liaison for that department ([http://consortiumlibrary.org/find/subject\\_liaison\\_librarians](http://consortiumlibrary.org/find/subject_liaison_librarians)), with a copy of the email sent to the Governance Office. Type in the date of coordination to indicate that the coordination has been done.

**Box 7. Title and Program Description**

Include a description of the intent of the program in the form of an attached cover memo. A program proposal must also include catalog copy with text changes and a clean copy of how the new catalog text will appear.

**Box 8. Justification for Action**

Insert the need for and/or reasoning behind the proposed action, such as student or community interest or how the proposal strengthens existing offerings.