I. Roll
( ) Dave Fitzgerald (CBPP)  ( ) Ira Ortega (COE)  ( ) Christina Stuive (SA)  ( ) Adjunct vacancy
( ) Paola Banchero (CAS)  ( ) Jeffrey Callahan (CTC)  ( ) Francisco Miranda (FS CAS)  ( ) USUAA vacancy
( ) Mari Ippolitio (CAS)  ( ) Utpal Dutta (SOE)  ( ) Alberta Harder (FSAL)  (x) Susan Kalina
( ) Barbara Harville (CAS)  ( ) Michael Hawfield (KPC)  ( ) Soren Orley (FSAL)  (x) Susan Kalina
( ) Len Smiley (CAS)  ( ) Kevin Keating (LIB)  ( ) FS at large vacancy  ( ) Lora Volden
( ) Vacant (COH)  ( ) Joan O’Leary (Mat-su)  ( ) Kathryn Hollis Buchanan (Kodiak)  ( ) S&P
( ) Eileen Weatherby (COH)  ( ) Thia Falcone (Adjunct)

II. Approval of the Agenda (pg. 1-2)

III. Approval of Meeting Summary (pg. 3-5)

IV. Administrative Report
A. Vice Provost for Undergraduate Academic Affairs Susan Kalina
B. University Registrar Lora Volden

V. Chair’s Report
A. UAB Chair- Dave Fitzgerald
B. GERC

VI. Program/Course Action Request- Second Readings
Chg  MATH A107  College Algebra (4 cr)(4+0)(pg. 6-13)
Chg  Minor, Mathematics (pg. 14)
Chg  BS, Mathematics (pg. 15)
Chg  BA, Mathematics (pg. 16-30)
Chg  CA A101  The Hospitality Industry; Carrers, Trends and Practices (2 cr)(2+0)(pg. 31-35)
Chg  CA A103L  Culinary Skill Development Lab (4 cr)(2+8)(pg. 36-42)
Chg  CA A110  Quantity Food Purchasing (2 cr)(2+0)(pg. 43-48)
Chg  CA A111L  Bakery Skill Development Lab (4 cr)(2+8)(pg. 49-56)
Chg  CA A114  Beverage Management (3 cr)(3+0)(pg. 57-61)
Chg  CA A295  Foodservice Internship (3 cr)(1+15)(pg. 62-65)

VII. Program/Course Action Request- First Readings
Chg  BA A381  Consumer Behavior (3 cr)(3+0)(pg. 66-69)
Chg  BA A420  Marketing Research (3 cr)(3+0)(pg. 70-73)
Add  PS A323  International Organizations (3 cr)(3+0)(pg. 74-78)
Chg  PS A424  International Law (3 cr)(3+0)(pg. 79-83)
Chg  FREN A432 Selected Topics: Studies in French/Francophone Literature and Culture
     (3 cr)(3+0)(Pg.84-88)
Chg  SPAN A490 Selected Topics: Hispanic Culture and Civilization (3 cr)(3+0)(pg. 89-94)
Chg  DNCE A262 Theory and Improvisation (3 cr)(3+0)(pg. 95-98)
Chg  DNCE A365 Dance Repertory and Performance I (3 cr)(3+0)(pg. 99-103)
Add  DNCE A475 Dance Repertory and Performance II (3 cr)(3+0)(pg. 104-107)
Chg  BA, Theatre and Dance (pg. 108)
Chg  BA, Theatre and Dance: Theatre Option (pg. 109)
Chg  BA, Theatre and Dance: Dance Option (pg. 110)
Chg  Minor, Dance (pg.111-123)
Del  ED A200 Tutoring Lab (1-3 cr)(0+2-6)(pg.124)
Del  ED A200A Beginning Tutor Training Seminar (1 cr)(1+0)(pg.125)
Del  ED A200B Advanced Tutor Training Seminar (1 cr)(1+0)(pg. 126)
Del  ED A200C Master Tutor Training Seminar (1 cr)(1+0)(pg. 127)

VIII. Old Business
IX. New Business
A. CAR Form (pg. 128)
B. Curriculum Handbook Edits (pg. 129-135)
X. Informational Items and Adjournment
January 11, 2013  
2:00-5:00  
ADM 204

I. Roll
(x) Dave Fitzgerald (CBPP)  (e) Ira Ortega (COE)  (x) Christina Stuive (SA)  ( ) Adjunct vacancy  
(x) Paola Banchero (CAS)  (x) Jeffrey Callahan (CTC)  (x) Francisco Miranda (FS CAS)  ( ) USUAA vacancy  
( ) Mari Ippolitio (CAS)  (e) Utpal Dutta (SOE)  (e) Alberta Harder (FSAL)  ( ) Ex Officio Members:  
(x) Barbara Harville (CAS)  (x) Michael Hawfield (KPC)  ( ) Soren Orley (FSAL)  (x) Susan Kalina  
( ) Vacant (COH)  (x) Joan O’Leary (Mat-su)  ( ) FS at large vacancy  
(e) Len Smiley (CAS)  (e) Kevin Keating (LIB)  ( ) Lora Volden  
(e) Eileen Weatherby (COH)  (e) Thia Falcone (Adjunct)  

II. Approval of the Agenda (pg. 1-3)  
Approved

III. Approval of Meeting Summary (pg. 4-7)  
Approved

IV. Administrative Report
A. Vice Provost for Undergraduate Academic Affairs Susan Kalina  
Written report was distributed and posted online  
Summer lab fee deadline is January 25th

B. University Registrar Lora Volden

V. Chair’s Report
A. UAB Chair- Dave Fitzgerald  
Discussed an email regarding listing electives and selectives in catalog copy

B. GERC  
Did not meet today

VI. Program/Course Action Request- Second Readings
Chg ART A212 Beginning Watercolor (3 cr)(0+6)(pg. 8-12)  
Chg ART A312 Intermediate Watercolor (stacked with ART A412)(3 cr)(0+6)(pg. 13-18)  
Chg ART A412 Advanced Watercolor (stacked with ART A312)(3 cr)(0+6)(pg. 19-24)  
Chg ART A499 Thesis (3 cr)(0+6)(pg. 25-27)  
All ART courses are unanimously approved

Chg Bachelor of Science, Nursing Science (pg. 28-49)  
Postponed

VII. Program/Course Action Request- First Readings
Chg GEOL A490 Advanced Topics in Geology (Stacked with GEOL A690)(1-4 cr)(1-4+0)(pg. 50-59)  
No Initiator Present

Chg CA A111L Bakery Skill Development (4 cr)(2+8)(pg. 60-67)  
Chg CA A114 Beverage Management (3 cr)(3+0)(pg. 68-72)  
Chg CA A295 Foodservice Internship (3 cr)(1+15)(pg. 73-76)  
Chg AAS, Culinary Arts (pg. 77-78)  
Chg BA, Hospitality Restaurant Management (pg. 79-91)  
All Culinary Arts courses and programs are accepted for first reading  
Add PTA A101 Fundamental of Physical Therapy (2 cr)(2+0)(pg. 92-96)
Add PTA A105 Tests and Measures (3 cr)(1.5+3)(pg. 97-101)
Add PTA A110 Kinesiology and Biomechanics (3 cr)(2+2)(pg. 102-105)
Add PTA A120 Rehabilitation I (3 cr)(1.5+3)(pg. 106-110)
Add PTA A130 Physical Therapy Interventions I (4 cr)(2+4)(pg. 111-116)
Add PTA A150 Psychosocial Aspects of Health Care (2 cr)(2+0)(pg. 117-120)
Add PTA A195 Clinical Practicum I (1 cr)(0+3)(pg. 121-125)
Add PTA A210 Therapeutic Exercise (4 cr)(2+4)(pg. 126-129)
Add PTA A220 Rehabilitation II (3 cr)(1.5+3)(pg. 130-134)
Add PTA A230 Physical Therapy Interventions II (4 cr)(2+4)(pg. 135-139)
Add PTA A250 Neurological Interventions Across the Lifespan (3 cr)(2+2)(pg. 140-144)
Add PTA A292 Physical Therapist Assistant Seminar (2 cr)(2+0)(pg. 145-149)
Add PTA A295A Clinical Practicum II (5 cr)(0+15)(pg. 150-155)
Add PTA A295B Clinical Practicum III (5 cr)(0+15)(pg. 156-161)
Add AAS, Physical Therapist Assistant (pg. 162-166)

All PTA courses are waive for first reading and approve for second

Waive first reading, approve for second

Chg ACCT A102 Principles of Financial Accounting II (3 cr)(3+0)(pg. 174-181)
Waive first reading, approve for second

Chg ACCT A120 Bookkeeping for Business I (3 cr)(3+0)(pg. 182-188)
Waive first reading, approve for second

Chg ACCT A210 Income Tax Preparation (3 cr)(3+0)(pg. 189-193)
Waive first reading, approve for second

Chg ACCT A222 Introduction to Computerized Accounting (3 cr)(3+0)(pg. 194-199)
Waive first reading, approve for second

Chg ACCT A225 Payroll Accounting (3 cr)(3+0)(pg. 200-204)
Waive first reading, approve for second

Chg ACCT A230 Workpaper Preparation and Presentation (3 cr)(3+0)(pg. 205-209)
Waive first reading, approve for second

Chg ACCT A295 Entry-Level Accounting Internship (3 cr)(0+9)(pg. 210-214)
Waive first reading, approve for second

Chg BA A381 Consumer Behavior (3 cr)(3+0)(pg. 215-218)
Chg BA A420 Marketing Research (3 cr)(3+0)(pg. 219-222)

Add NS A333 Ethics and the Practice of Nursing (3 cr)(3+0)(pg. 223-227)
Accepted for first reading

Add NS A334a Ethics and the Practice of Nursing: Personal and Professional Values (1 cr)(1+0)(pg. 228-231)
Accepted for first reading

Add NS A334b Ethics and the Practice of Nursing: Communications (1 cr)(1+0)(pg. 232-236)
Accepted for first reading

Add NS A334c Ethics and the Practice of Nursing: Case Studies (1 cr)(1+0)(pg. 237-241)
Accepted for first reading
Del NS A408  Complex Health Disruptions: Nursing Therapeutics (2 cr)(2+0)(pg. 242-243)
Waive for first reading, approve for second

Del NS A408L Complex Health Disruptions Lab: Nursing Therapeutics (2 cr)(2+0)(pg. 244)
Waive for first reading, approve for second

VIII. Old Business

IX. New Business
A. CAR Form (pg. 245)
B. Curriculum Handbook Edits (pg. 246-252)

X. Informational Items and Adjournment
### Course Action Request

**University of Alaska Anchorage**

**Proposal to Initiate, Add, Change, or Delete a Course**

| 1a. School or College
| AS CAS |
| 1b. Division
| AMSC Division of Math Science |
| 1c. Department
| MATH |

| 2. Course Prefix
| MATH |
| 3. Course Number
| A107 |

| 4. Previous Course Prefix & Number
| N/A |

| 5a. Credits/CEUs
| 4 |
| 5b. Contact Hours (Lecture + Lab)
| (4+0) |

| 6. Complete Course Title
| College Algebra |

| Abbreviated Title for Transcript (30 character) |

| 7. Type of Course
| ☒ Academic, ☐ Preparatory/Development, ☐ Non-credit, ☐ CEU, ☐ Professional Development |

| 8. Type of Action:
| ☐ Add or ☒ Change or ☐ Delete |

| If a change, mark appropriate boxes:
| ☐ Prefix, ☐ Credits, ☐ Title, ☐ Grading Basis, ☒ Course Description, ☐ Test Score Prerequisites, ☐ Other Restrictions, ☐ Class, ☐ Level, ☐ College, ☐ Major, ☒ Other Goals & Outcomes (please specify) |

| 9. Repeat Status No
| ☐ # of Repeats, ☒ Max Credits |

| 10. Grading Basis
| ☒ A-F, ☐ P/NP, ☐ NG |

| 11. Implementation Date
| semester/year |
| From: Fall/2013, To: /9999 |

| 12. ☐ Cross Listed with, ☐ Stacked with |

| Cross-Listed Coordination Signature |

---

### 13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at [www.uaa.alaska.edu/governance](http://www.uaa.alaska.edu/governance).

<table>
<thead>
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<th>Impacted Program/Course</th>
<th>Catalog Page(s)</th>
<th>Impacted Date of Coordination</th>
<th>Chair/Coordinator Contacted</th>
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Initiator Name (typed): Mark Fitch  
Initiator Signed Initials: __________  
Date: __________________

---

### 13b. Coordination Email

Date: 10/08/12

submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

---

### 13c. Coordination with Library Liaison

Date: 10/08/12

---

### 14. General Education Requirement

Mark appropriate box:

- Oral Communication
- Written Communication
- Quantitative Skills
- Social Sciences
- Natural Sciences
- Integrative Capstone

---

### 15. Course Description (suggested length 20 to 50 words)

Covers equations and inequalities, function theory, solution of equations greater than first degree, matrices and determinants, systems of equations and inequalities, exponential and logarithmic functions, graphs and equations of conic sections, including applications of all these topics; binomial theorem; and sequences and series.

Special Note: A student may apply no more than 7 credits from any combination of MATH A107, MATH A108, and MATH A109 toward the graduation requirements for any baccalaureate degree.

---

### 16a. Course Prerequisite(s) (list prefix and number)

MATH A105 with minimum grade of C.

---

### 16b. Test Score(s)

N/A

---

### 16c. Co-requisite(s) (concurrent enrollment required)

N/A

---

### 16d. Other Restriction(s)

- ☐ College  - ☐ Major  - ☐ Class  - ☐ Level

---

### 16e. Registration Restriction(s) (non-codable)

If prerequisite is not satisfied, appropriate SAT or ACT scores or approved UAA Placement Test required.

---

### 17. ☒ Mark if course has fees

---

### 18. ☐ Mark if course is a selected topic course

---

### 19. Justification for Action

Departmental periodic review of curriculum
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<td>Dean/Director of School/College</td>
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<td>Curriculum Committee Chairperson</td>
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<td>Undergraduate/Graduate Academic Board Chairperson</td>
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<td>Pat Fort</td>
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<td>Edward Forrest</td>
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<td>Bachelor of Business Administration (Economics, Finance, Global Logistics and Supply Chain Management, Management, Marketing)</td>
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<td>Minnie Yen</td>
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<td>Darren Prokop</td>
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Course Content Guide
University of Alaska Anchorage
College of Arts and Sciences
Mathematical Sciences Department

Date: September 28, 2012

Course Information:
Course Subject/Number: MATH A107
Course Title: College Algebra
Credits: 4.0
Contact Hours: 4+0
Grading Basis: A-F

Course Description:
Covers equations and inequalities, function theory, solution of equations greater than first degree, matrices and determinants, systems of equations and inequalities, exponential and logarithmic functions, graphs and equations of conic sections, including applications of all these topics; binomial theorem; and sequences and series.

Special Note: A student may apply no more than 7 credits from any combination of MATH A107, MATH A108 and MATH A109 toward the graduation requirements for any baccalaureate degree.

Prerequisites: MATH A105 with minimum grade of C.

Registration Restrictions: If prerequisite is not satisfied, appropriate SAT or ACT scores or approved UAA Placement Test required.

Fees: Yes.

1. Instructional Goals and Student Learning Outcomes
   Instructional Goals: The instructor will
   - Present proper algebraic notation and terminology
   - Demonstrate the classification and algebraic methods for solving problems
   - Present applications and algebraic methods of modeling

   Student Learning Outcomes: Students will be able to
   - Use proper algebraic notation and terminology
   - Classify problems and use algebraic methods to solve them
   - Apply analytic reasoning skills to develop algebraic models of applications

2. Guidelines for evaluation
   The grading policy is left to the discretion of the instructor and such policies and procedures will be discussed during the first class meeting. Evaluation procedures will include quizzes or tests and a comprehensive final examination.

3. Course level justification
   The course is similar to standard College Algebra courses taught nationwide at the freshman level.
4. Topical Course Outline

1.0 Basic Concepts The student is expected to know these topics prior to enrolling
   1.1 Sets of number and their properties
   1.2 Integer exponents and scientific notation
   1.3 Rational exponents and radicals
   1.4 Polynomials
   1.5 Factoring polynomials
   1.6 Algebraic fractions

2.0 Lines (review)
   2.1 Linear equations
   2.2 Linear inequalities
   2.3 Slope and equations of lines
   2.4 Proportion and variation

3.0 Equations and Inequalities
   3.1 Linear equations and modeling applications
   3.2 Quadratic equations and modeling applications
   3.3 Complex numbers
   3.4 Polynomial and radical equations
   3.5 Inequalities and absolute value

4.0 Graphs of equations
   4.1 Cartesian coordinate system
   4.2 Slopes and equations of lines
   4.3 Graphs of other equations
   4.4 Proportion and variation

5.0 Functions
   5.1 Functions and function notation
   5.2 Quadratic functions
   5.3 Polynomial and other functions
   5.4 Graphs of linear, quadratic, polynomial, and other functions
   5.5 Solutions to quadratic and radical equations
   5.6 Transformations of graphs of functions
   5.7 Rational functions including vertical and other asymptotes
   5.8 Operations on functions
   5.9 Inverse functions

6.0 Exponential and logarithmic functions
   6.1 Exponential functions and applications
   6.2 Logarithmic functions and applications
   6.3 Properties of logarithms
   6.4 Exponential and logarithmic equations
7.0 Polynomial equations
   7.1 Remainder and factor theorems
   7.2 Synthetic division (optional)
   7.3 Descartes’ rules of signs and bounds on roots (optional)
   7.4 Finding rational roots of polynomial equations
   7.5 Approximating irrational roots of polynomial equations (optional)

8.0 Linear systems
   8.1 Systems of linear equations
   8.2 Gaussian elimination and matrix methods
   8.3 Cramer's rule (optional)
   8.4 Systems of inequalities and linear programming
   8.5 Matrix algebra
   8.6 Matrix inversion
   8.7 Partial fractions

9.0 Conic sections and Quadratic Systems
   9.1 Circle (review)
   9.2 Parabola
   9.3 Ellipse
   9.4 Hyperbola
   9.5 Solving systems involving second-degree equations

10.0 Natural number functions
   10.1 Binomial theorem and combinatoric notation
   10.2 Sequences, series and the summation notation
   10.3 Arithmetic and geometric sequences and applications
   10.4 Mathematical induction (optional)

5. Suggested Texts

6. Bibliography
# Program/Prefix Action Request

**University of Alaska Anchorage**

**Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix**

<table>
<thead>
<tr>
<th>1a. School or College</th>
<th>1b. Division</th>
<th>1c. Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS CAS</td>
<td>AMSC Division of Math Science</td>
<td>Mathematical Sciences</td>
</tr>
</tbody>
</table>

## 2. Complete Program Title/Prefix

Minor, Mathematics

## 3. Type of Program

Choose one from the appropriate drop down menu:
- Undergraduate:
- Graduate:
- Other: specify type in box 2

### CHOOSE ONE

## 4. Type of Action:

**PROGRAM**
- Add
- Change
- Delete

**PREFIX**
- Add
- Change
- Inactivate

## 5. Implementation Date (semester/year)

From: Fall/2013 To: 9999

## 6a. Coordination with Affected Units

Department, School, or College: Initiator Name (typed): Mark Fitch Initiator Signed Initials: _________ Date:________________

## 6b. Coordination Email submitted to Faculty Listserv (uua-faculty@lists.uaa.alaska.edu)

Date: 10/10/2012

## 6c. Coordination with Library Liaison

Date: 10/10/2012

## 7. Title and Program Description - Please attach the following:

- Cover Memo
- Catalog Copy in Word using the track changes function

## 8. Justification for Action

MATH A430: Topology is an important and pervasive field of mathematics. The mathematical sciences faculty recognize the value of offering this course as part of the curriculum, and the course will better prepare our students for graduate study in mathematics and other endeavors.

Program Student Learning Outcomes: Revised wording better matches current departmental assessment methods.
Program/Prefix Action Request  
University of Alaska Anchorage  
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

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2. Complete Program Title/Prefix  
Bachelor of Arts, Mathematics

3. Type of Program  
Choose one from the appropriate drop down menu:  
- Undergraduate: Bachelor of Arts  
- Graduate:  

4. Type of Action:  
**PROGRAM**  
- Add  
- Change  
- Delete  

**PREFIX**  
- Add  
- Change  
- Inactivate

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Initiator (faculty only)  
Mark Fitch  
Initiator (TYPE NAME)  

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**Division**  
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**Complete Program Title/Prefix**
Bachelor of Science, Mathematics

**Type of Program**
Choose one from the appropriate drop down menu:  
Undergraduate: or Graduate: 
Bachelor of Science

**Type of Action:**
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**Implementation Date** (semester/year)
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Approved
Disapproved
Date

Provost or Designee

Approved
Disapproved
Date

Department Chairperson

Approved
Disapproved
Date

Curriculum Committee Chairperson

Approved
Disapproved
Date
The Department of Mathematical Sciences offers a Bachelor of Science degree and a Bachelor of Arts degree in Mathematics.

Student Learning Outcomes

Students graduating with a Bachelor of Science in Mathematics or a Bachelor of Arts in Mathematics will be able to:

- Demonstrate knowledge of the techniques of modern mathematical subjects including calculus, linear algebra, modern algebra, and probability and statistics.
- Demonstrate an ability to construct proofs and solve problems using deductive logic, data analysis, computation, modeling, and connections.
- Demonstrate an ability to read, write, and speak mathematics.
- Be cognizant of their mathematical knowledge, of mathematics around them, and the need for life-long learning.

Each degree has two options: the Traditional Option and the Secondary Teaching Preparation Option. The Traditional Option in the baccalaureate degree programs in Mathematics offer an excellent foundation for any career involving theoretical or applied mathematics. Well-trained mathematicians are in demand in many sectors of society including business, finance, education, computing, and government. The Traditional Option also prepares a student for graduate study in the mathematical sciences. Both the Traditional Option (with appropriately chosen electives) and the Secondary Teaching Preparation Option satisfy NCATE standards, and prepare a student to teach mathematics at the high school level.

In addition, the Department of Mathematical Sciences offers courses and programs for those students who wish to:

- Obtain an Associate of Applied Science degree
- Obtain an Associate of Arts degree
- Obtain a variety of certificates
- Study mathematics for use in another discipline
- Improve job-related mathematics skills
- Study mathematics for self-interest

Honors in Mathematics

Students majoring in Mathematics are eligible to graduate with departmental honors if they satisfy the following requirements:

1. Meet the requirements for Graduation with Honors as listed in Chapter 7, Academic Standards and Regulations.
2. Meet the requirements for a BA/BS degree in Mathematics.
3. Earn a grade point average of 3.50 or above in the major requirements.
4. Complete a minimum of 12 upper division credits required for the major in residence.

Bachelor of Arts, Mathematics

Admission Requirements

Complete the Baccalaureate Degree Programs Admission Requirements listed in Chapter 7, Academic Standards and Regulations.

Graduation Requirements

Students must complete the following graduation requirements.

A. General University Requirements

Complete the General University Requirements for Baccalaureate degrees listed at the beginning of this chapter.

B. General Education Requirements

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.
C. College of Arts and Sciences Requirements

Complete the College of Arts and Sciences Requirements listed at the beginning of the CAS section.

D. Major Requirements

Students pursuing a Bachelor of Arts degree in Mathematics may choose from two options:

1. Complete the following core courses (28 Credits)

   CS A109 Computer Programming (Languages Vary) (3) 3
   or
   CS A110 Java Programming (3)
   or
   CS A111 Visual Basic .Net Programming (3)
   or
   CS A201 Programming Concepts I (3)
   MATH A200 Calculus I 4
   MATH A201 Calculus II 4
   MATH A202 Calculus III 4
   MATH A215 Introduction to Mathematical Proofs 3
   MATH A303 Introduction to Modern Algebra 3
   MATH A314 Linear Algebra 3
   STAT A307 Probability and Statistics 4

2. Complete one of the following options:

   Traditional Option (21 Credits)

   MATH A302 Ordinary Differential Equations 3
   MATH A321 Analysis of Several Variables 3
   MATH A324 Advanced Calculus 3
   MATH A410 Introduction to Complex Analysis (3) 3
   or
   MATH A422 Partial Differential Equations (3)

   a. Complete three additional courses from the following list (9 credits):

      MATH A305 Introduction to Geometries (3)
      MATH A306 Discrete Methods (3)
      MATH A371 Stochastic Processes (3)
      MATH A407 Mathematical Statistics I (3)
      MATH A408 Mathematical Statistics II (3)
      MATH A410 Introduction to Complex Analysis (3)
      MATH A420 History of Mathematics (3)
      MATH A422 Partial Differential Equations (3)
      MATH A426 Numerical Methods (3)
      MATH A430 Concepts of Topology (3)
      MATH A490A* Selected Topics in Pure Mathematics (3)
      MATH A490B* Selected Topics in Applied Mathematics (3)
      STAT A308 Intermediate Statistics for the Sciences (3)
      STAT A402 Scientific Sampling (3)
      STAT A403 Regression Analysis (3)
      STAT A404 Analysis of Variance (3)
      STAT A405 Nonparametric Statistics (3)
      STAT A407 Time Series Analysis (3)
Multivariate Statistics (3)

*A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.

b. All Mathematics majors must take a standardized test of knowledge of mathematics approved by the Mathematics faculty for the purpose of evaluating program effectiveness. There is no minimum score required for graduation. This test will normally be taken during the senior year.

c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

Secondary Teaching Preparation Option (15 Credits)

The Secondary Teaching Preparation Option is intended for students interested in pursuing Secondary Teacher Certification to teach mathematics at the middle school and high school level. To obtain Secondary Teacher Certification, an approved Teacher Preparation Program must be successfully completed through the College of Education. Students choosing the Secondary Teacher Preparation Option should obtain advising from an academic advisor in the College of Education no later than the beginning of the junior year.

MATH A305 Introduction to Geometries 3
MATH A306 Discrete Methods 3
MATH A420 History of Mathematics 3

a. Complete two additional courses from the following list (6 credits):
   MATH A302 Ordinary Differential Equations (3)
   MATH A321 Analysis of Several Variables
   MATH A324 Advanced Calculus (3)
   MATH A371 Stochastic Processes (3),
   MATH A407 Mathematical Statistics I (3)
   MATH A408 Mathematical Statistics (3)
   MATH A410 Introduction to Complex Analysis (3)
   MATH A422 Partial Differential Equations (3)
   MATH A426 Numerical Methods (3)
   MATH A430 Concepts of Topology (3)
   MATH A490A* Selected Topics in Pure Mathematics (3)
   MATH A490B* Selected Topics in Applied Mathematics (3)
   STAT A308 Intermediate Statistics for the Sciences (3)
   STAT A402 Scientific Sampling (3)
   STAT A403 Regression Analysis (3)
   STAT A404 Analysis of Variance (3)
   STAT A405 Nonparametric Statistics (3)
   STAT A407 Time Series Analysis (3)
   STAT A408 Multivariate Statistics (3)

*b* A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.

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c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

Bachelor of Science, Mathematics

Admission Requirements

Complete the Baccalaureate Degree Programs Admission Requirements listed at Languages Vary the beginning of this chapter.
Graduation Requirements

Students must complete the following graduation requirements.

A. General University Requirements

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B. General Education Requirements

Complete the General Education Requirements for Baccalaureate Degrees listed in Chapter 7, Academic Standards and Regulations.

C. College of Arts and Sciences Requirements

Complete the College of Arts and Sciences Requirements listed at the beginning of the CAS section.

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Students pursuing a Bachelor of Science in Mathematics may choose from two options:

1. Complete the following core courses (28 Credits)

   CS A109 Computer Programming
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   or
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   or
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   or
   CS A201 Programming Concepts I (3)
   MATH A200 Calculus I  4
   MATH A201 Calculus II  4
   MATH A202 Calculus III  4
   MATH A215 Introduction to Mathematical Proofs  3
   MATH A303 Introduction to Modern Algebra  3
   MATH A314 Linear Algebra  3
   STAT A307 Probability and Statistics  4

2. Complete one of the following options:

   Traditional Option (21 Credits)

   MATH A302 Ordinary Differential Equations  3
   MATH A321 Analysis of Several Variables  3
   MATH A324 Advanced Calculus  3
   MATH A410 Introduction to Complex Analysis (3)  3
   or
   MATH A422 Partial Differential Equations (3)

   a. Complete three additional courses from the following list (9 credits):

      MATH A305 Introduction to Geometries (3)
      MATH A306 Discrete Methods (3)
      MATH A371 Stochastic Processes (3)
      MATH A407 Mathematical Statistics I (3)
      MATH A408 Mathematical Statistics II (3)
      MATH A410 Introduction to Complex Analysis (3)
      MATH A420 History of Mathematics (3)
      MATH A422 Partial Differential Equations (3)
MATH A426  Numerical Methods (3)
MATH A430  Concepts of Topology (3)
MATH A490A*  Selected Topics in Pure Mathematics (3)
MATH A490B*  Selected Topics in Applied Mathematics (3)
STAT A308  Intermediate Statistics for the Sciences (3)
STAT A402  Scientific Sampling (3)
STAT A403  Regression Analysis (3)
STAT A404  Analysis of Variance (3)
STAT A405  Nonparametric Statistics (3)
STAT A407  Time Series Analysis (3)
STAT A408  Multivariate Statistics (3)

*A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.

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The Secondary Teaching Preparation Option is intended for students interested in pursuing Secondary Teacher Certification to teach mathematics at the middle school and high school level. To obtain Secondary Teacher Certification, an approved Teacher Preparation Program must be successfully completed through the College of Education. Students choosing the Secondary Teaching Preparation Option should obtain advising from an academic advisor in the College of Education no later than the beginning of the junior year.

MATH A305  Introduction to Geometries 3
MATH A306  Discrete Methods 3
MATH A420  History of Mathematics 3

a. Complete two additional courses from the following list (6 credits):
MATH A302  Ordinary Differential Equations (3)
MATH A321  Analysis of Several Variables
MATH A324  Advanced Calculus (3)
MATH A371  Stochastic Processes (3),
MATH A407  Mathematical Statistics I (3)
MATH A408  Mathematical Statistics (3)
MATH A410  Introduction to Complex Analysis (3)
MATH A422  Partial Differential Equations (3)
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MATH A430  Concepts of Topology (3)
MATH A490A*  Selected Topics in Pure Mathematics (3)
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STAT A403  Regression Analysis (3)
STAT A404  Analysis of Variance (3)
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STAT A407  Time Series Analysis (3)
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b. All Mathematics majors must take a standardized test of knowledge of mathematics approved by the Mathematics faculty for the purpose of evaluating program effectiveness. There is no minimum score required for graduation. This test will normally be taken during the senior year.

c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

**Minor, Mathematics**

Students majoring in another subject who wish to minor in Mathematics must complete the following requirements. A total of 18 credits is required for the minor, 6 of which must be approved upper division Mathematics credits.

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<td>MATH A202</td>
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Complete two additional courses from the following list (6 credits):

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**FACULTY**

Arthur Bukowski, Professor Emeritus  
Samuel Cook, Assistant Professor, sam.cook@uaa.alaska.edu  
Hilary Davies, Professor, mdavies@uaa.alaska.edu  
Mark Fitch, Associate Professor, mafitch@uaa.alaska.edu  
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Larry Foster, Professor, lmfoster@uaa.alaska.edu  
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Alberta Harder, Assistant Professor, amharder@uaa.alaska.edu  
Robert McCoy, Professor, romccoy@uaa.alaska.edu  
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Kamal Narang, Professor, knarang@uaa.alaska.edu  
Gail Opalinski, Term Assistant Professor, gopalinski@uaa.alaska.edu  
Leonard Smiley, Professor, lmsmile@uaa.alaska.edu
The Department of Mathematical Sciences offers a Bachelor of Science degree and a Bachelor of Arts degree in Mathematics. Each degree has two options: the Traditional Option and the Secondary Teaching Preparation Option.

Student Learning Outcomes

Students graduating with a Bachelor of Science in Mathematics or a Bachelor of Arts in Mathematics will be able to:

- Demonstrate knowledge of the techniques of modern mathematical subjects including calculus, linear algebra, modern algebra, and probability and statistics.
- Demonstrate an ability to construct proofs and solve problems using deductive logic, data analysis, computation, modeling, and connections.
- Demonstrate an ability to read, write, and speak mathematics.
- Be cognizant of their mathematical knowledge, of mathematics around them, and the need for lifelong learning.

Each degree has two options: the Traditional Option and the Secondary Teaching Preparation Option. The Traditional Option in the baccalaureate degree programs in Mathematics offers an excellent foundation for any career involving theoretical or applied mathematics. Well-trained mathematicians are in demand in many sectors of society including business, finance, education, computing, and government. The Traditional Option also prepares a student for graduate study in the mathematical sciences. Both the Traditional Option (with appropriately chosen electives) and the Secondary Teaching Preparation Option satisfy NCATE standards, and prepare a student to teach mathematics at the high school level.

In addition, the Department of Mathematical Sciences offers courses and programs for those students who wish to:

- Obtain an Associate of Applied Science degree
- Obtain an Associate of Arts degree
- Obtain a variety of certificates
- Study mathematics for use in another discipline
- Improve job-related mathematics skills
- Study mathematics for self-interest

Honors in Mathematics

Students majoring in Mathematics are eligible to graduate with departmental honors if they satisfy the following requirements:

1. Meet the requirements for Graduation with Honors as listed in Chapter 7, Academic Standards and Regulations.
2. Meet the requirements for a BA/BS degree in Mathematics.
3. Earn a grade point average of 3.50 or above in the major requirements.
4. Complete a minimum of 12 upper division credits required for the major in residence.

Bachelor of Arts, Mathematics

Admission Requirements

Complete the Baccalaureate Degree Programs Admission Requirements listed in Chapter 7, Academic Standards and Regulations.

Graduation Requirements

Students must complete the following graduation requirements.

A. General University Requirements

Complete the General University Requirements for Baccalaureate degrees listed at the beginning of this chapter.
### B. General Education Requirements
Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

### C. College of Arts and Sciences Requirements
Complete the College of Arts and Sciences Requirements listed at the beginning of the CAS section.

### D. Major Requirements
Students pursuing a Bachelor of Arts degree in Mathematics may choose from two options:

1. Complete the following core courses (28 Credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS A109</td>
<td>Computer Programming (Languages Vary)</td>
<td>3</td>
</tr>
<tr>
<td>CS A110</td>
<td>Java Programming</td>
<td>3</td>
</tr>
<tr>
<td>CS A111</td>
<td>Visual Basic .Net Programming</td>
<td>3</td>
</tr>
<tr>
<td>CS A201</td>
<td>Programming Concepts I</td>
<td>3</td>
</tr>
<tr>
<td>MATH A200</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MATH A201</td>
<td>Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>MATH A202</td>
<td>Calculus III</td>
<td>4</td>
</tr>
<tr>
<td>MATH A215</td>
<td>Introduction to Mathematical Proofs</td>
<td>3</td>
</tr>
<tr>
<td>MATH A303</td>
<td>Introduction to Modern Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MATH A314</td>
<td>Linear Algebra</td>
<td>3</td>
</tr>
<tr>
<td>STAT A307</td>
<td>Probability and Statistics</td>
<td>4</td>
</tr>
</tbody>
</table>

2. Complete one of the following options:

   - **Traditional Option (21 Credits)**
   
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH A302</td>
<td>Ordinary Differential Equations</td>
<td>3</td>
</tr>
<tr>
<td>MATH A321</td>
<td>Analysis of Several Variables</td>
<td>3</td>
</tr>
<tr>
<td>MATH A324</td>
<td>Advanced Calculus</td>
<td>3</td>
</tr>
<tr>
<td>MATH A410</td>
<td>Introduction to Complex Analysis</td>
<td>3</td>
</tr>
<tr>
<td>MATH A422</td>
<td>Partial Differential Equations</td>
<td>3</td>
</tr>
</tbody>
</table>
   
   a. Complete three additional courses from the following list @ credits:
   
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH A305</td>
<td>Introduction to Geometries</td>
<td>2</td>
</tr>
<tr>
<td>MATH A306</td>
<td>Discrete Methods</td>
<td>3</td>
</tr>
<tr>
<td>MATH A371</td>
<td>Stochastic Processes</td>
<td>3</td>
</tr>
<tr>
<td>MATH A407</td>
<td>Mathematical Statistics I</td>
<td>3</td>
</tr>
<tr>
<td>MATH A408</td>
<td>Mathematical Statistics II</td>
<td>3</td>
</tr>
<tr>
<td>MATH A410</td>
<td>Introduction to Complex Analysis</td>
<td>3</td>
</tr>
<tr>
<td>MATH A420</td>
<td>History of Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>MATH A422</td>
<td>Partial Differential Equations</td>
<td>3</td>
</tr>
<tr>
<td>MATH A426</td>
<td>Numerical Methods</td>
<td>3</td>
</tr>
<tr>
<td>MATH A430</td>
<td>Concepts of Topology</td>
<td>3</td>
</tr>
<tr>
<td>MATH A490A*</td>
<td>Selected Topics in Pure Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>MATH A490B*</td>
<td>Selected Topics in Applied Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>STAT A308</td>
<td>Intermediate Statistics for the Sciences</td>
<td>3</td>
</tr>
<tr>
<td>STAT A402</td>
<td>Scientific Sampling</td>
<td>3</td>
</tr>
<tr>
<td>STAT A403</td>
<td>Regression Analysis</td>
<td>3</td>
</tr>
</tbody>
</table>
b. All Mathematics majors must take a standardized test of knowledge of mathematics approved by the Mathematics faculty for the purpose of evaluating program effectiveness. There is no minimum score required for graduation. This test will normally be taken during the senior year.

c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

Secondary Teaching Preparation Option (15 Credits)
The Secondary Teaching Preparation Option is intended for students interested in pursuing Secondary Teacher Certification to teach mathematics at the middle school and high school level. To obtain Secondary Teacher Certification, an approved Teacher Preparation Program must be successfully completed through the College of Education. Students choosing the Secondary Teacher Preparation Option should obtain advising from an academic advisor in the College of Education no later than the beginning of the junior year.

MATH A305 Introduction to Geometries 3
MATH A306 Discrete Methods 3
MATH A420 History of Mathematics 3

a. Complete two additional courses from the following list (6 credits):
MATH A302 Ordinary Differential Equations (3)
MATH A321 Analysis of Several Variables
MATH A324 Advanced Calculus (3)
MATH A371 Stochastic Processes (3),
MATH A407 Mathematical Statistics I (3)
MATH A408 Mathematical Statistics (3)
MATH A410 Introduction to Complex Analysis (3)
MATH A422 Partial Differential Equations (3)
MATH A423 Concepts of Topology (3)
MATH A490A* Selected Topics in Pure Mathematics (3)
MATH A490B* Selected Topics in Applied Mathematics (3)
STAT A308 Intermediate Statistics for the Sciences (3)
STAT A402 Scientific Sampling (3)
STAT A404 Analysis of Variance (3)
STAT A405 Nonparametric Statistics (3)
STAT A407 Time Series Analysis (3)
STAT A408 Multivariate Statistics (3)

b. Complete two additional courses from the following list: MATH A302, MATH A321, MATH A324, MATH A371, MATH A407, MATH A408, MATH A422, MATH A426, MATH A490A, MATH A490B, STAT A308, STAT A402, STAT A404, STAT A407, STAT A408.
A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.

b. All Mathematics majors must take a standardized test of knowledge of mathematics approved by the Mathematics faculty for the purpose of evaluating program effectiveness. There is no minimum score required for graduation. This test will normally be taken during the senior year.

c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

Bachelor of Science, Mathematics

Admission Requirements

Complete the Baccalaureate Degree Programs Admission Requirements listed at Languages Vary the beginning of this chapter.

Graduation Requirements

Students must complete the following graduation requirements.

A. General University Requirements

Complete the General University Requirements for Baccalaureate degrees listed at the beginning of this chapter.

B. General Education Requirements

Complete the General Education Requirements for Baccalaureate Degrees listed in Chapter 7, Academic Standards and Regulations.

C. College of Arts and Sciences Requirements

Complete the College of Arts and Sciences Requirements listed at the beginning of the CAS section.

D. Major Requirements

Students pursuing a Bachelor of Science in Mathematics may choose from two options:

1. Complete the following core courses (28 Credits)

   - CS A109 Computer Programming (Languages Vary) (3) or
   - CS A110 Java Programming (3) or
   - CS A111 Visual Basic .Net Programming (3) or
   - CS A201 Programming Concepts I (3)

   - MATH A200 Calculus I 4
   - MATH A201 Calculus II 4
   - MATH A202 Calculus III 4
   - MATH A215 Introduction to Mathematical Proofs 3
   - MATH A303 Introduction to Modern Algebra 3
   - MATH A314 Linear Algebra 3
   - STAT A307 Probability and Statistics 4

2. Complete one of the following options:

   Traditional Option (21 Credits)

   - MATH A302 Ordinary Differential Equations 3
   - MATH A321 Analysis of Several Variables 3
   - MATH A324 Advanced Calculus 3
   - MATH A410 Introduction to Complex Analysis (3) or
MATH A422 Partial Differential Equations (3)

a. Complete three additional courses from the following list (9 credits):
   - MATH A305 Introduction to Geometries (3)
   - MATH A306 Discrete Methods (3)
   - MATH A371 Stochastic Processes (3)
   - MATH A407 Mathematical Statistics I (3)
   - MATH A408 Mathematical Statistics II (3)
   - MATH A410 Introduction to Complex Analysis (3)
   - MATH A420 History of Mathematics (3)
   - MATH A422 Partial Differential Equations (3)
   - MATH A426 Numerical Methods (3)
   - MATH A430 Concepts of Topology (3)
   - MATH A490A* Selected Topics in Pure Mathematics (3)
   - MATH A490B* Selected Topics in Applied Mathematics (3)
   - STAT A308 Intermediate Statistics for the Sciences (3)
   - STAT A402 Scientific Sampling (3)
   - STAT A403 Regression Analysis (3)
   - STAT A404 Analysis of Variance (3)
   - STAT A405 Nonparametric Statistics (3)
   - STAT A407 Time Series Analysis (3)
   - STAT A408 Multivariate Statistics (3)

* A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.

b. All Mathematics majors must take a standardized test of knowledge of mathematics approved by the Mathematics faculty for the purpose of evaluating program effectiveness. There is no minimum score required for graduation. This test will normally be taken during the senior year.

c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

Secondary Teaching Preparation Option (15 Credits)
The Secondary Teaching Preparation Option is intended for students interested in pursuing Secondary Teacher Certification to teach mathematics at the middle school and high school level. To obtain Secondary Teacher Certification, an approved Teacher Preparation Program must be successfully completed through the College of Education. Students choosing the Secondary Teaching Preparation Option should obtain advising from an academic advisor in the College of Education no later than the beginning of the junior year.

MATH A305 Introduction to Geometries 3
MATH A306 Discrete Methods 3
MATH A420 History of Mathematics 3

a. Complete two additional courses from the following list (6 credits):
   - MATH A302 Ordinary Differential Equations (3)
   - MATH A321 Analysis of Several Variables
   - MATH A324 Advanced Calculus (3)
MATH A371  Stochastic Processes (3)
MATH A407  Mathematical Statistics I (3)
MATH A408  Mathematical Statistics (3)
MATH A410  Introduction to Complex Analysis (3)
MATH A422  Partial Differential Equations (3)
MATH A426  Numerical Methods (3)
MATH A430  Concepts of Topology (3)
MATH A490A*  Selected Topics in Pure Mathematics (3)
MATH A490B*  Selected Topics in Applied Mathematics (3)
STAT A308  Intermediate Statistics for the Sciences (3)
STAT A402  Scientific Sampling (3)
STAT A403  Regression Analysis (3)
STAT A404  Analysis of Variance (3)
STAT A405  Nonparametric Statistics (3)
STAT A407  Time Series Analysis (3)
STAT A408  Multivariate Statistics (3)
Complete two additional courses from the following list: MATH A302, MATH A321, MATH A371, MATH A407, MATH A490A, MATH A490B, MATH A422, MATH A404, MATH A405, STAT A308, STAT A402, STAT A403, STAT A404, STAT A405, STAT A407, STAT A408.

*A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.

b. All Mathematics majors must take a standardized test of knowledge of mathematics approved by the Mathematics faculty for the purpose of evaluating program effectiveness. There is no minimum score required for graduation. This test will normally be taken during the senior year.

c. A total of 120 credits is required for the degree, of which 42 credits must be upper division.

Minor, Mathematics

Students majoring in another subject who wish to minor in Mathematics must complete the following requirements. A total of 18 credits is required for the minor, 6 of which must be approved upper division Mathematics credits.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH A200</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MATH A201</td>
<td>Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>MATH A202</td>
<td>Calculus III</td>
<td>4</td>
</tr>
</tbody>
</table>
Complete two additional courses from the following list (6 credits):

MATH A302 Ordinary Differential Equations (3)
MATH A303 Introduction to Modern Algebra (3)
MATH A305 Introduction to Geometries (3)
MATH A306 Discrete Methods (3)
MATH A314 Linear Algebra (3)
MATH A321 Analysis of Several Variables (3)
MATH A324 Advanced Calculus (3)
MATH A371 Stochastic Processes (3)
MATH A407 Mathematical Statistics I (3)
MATH A408 Mathematical Statistics (3)
MATH A410 Introduction to Complex Analysis (3)
MATH A420 History of Mathematics (3)
MATH A422 Partial Differential Equations (3)
MATH A423 Advanced Engineering Mathematics (3)
MATH A426 Numerical Methods (3)
MATH A430 Concepts of Topology (3)
MATH A490A* Selected Topics in Pure Mathematics (3)
MATH A490B* Selected Topics in Applied Mathematics (3)

Approved upper division Mathematics electives* 6

* A maximum of 6 credits of MATH A490A and/or MATH A490B may be applied to the degree requirements.

FACULTY

Arthur Bukowski, Professor Emeritus
Samuel Cook, Assistant Professor, sam.cook@uaa.alaska.edu
Hilary Davies, Professor, mdavies@uaa.alaska.edu
Mark Fitch, Associate Professor, mafitch@uaa.alaska.edu
Stefanos Folias, Assistant Professor, sefolias@uaa.alaska.edu
Larry Foster, Professor, lmfoster@uaa.alaska.edu
Joan Haig, Professor, jmhaig@uaa.alaska.edu
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Deborah Narang, Professor, dtnarang@uaa.alaska.edu
Kamal Narang, Professor, knarang@uaa.alaska.edu
Gail Opalinski, Term Assistant Professor, gopalinski@uaa.alaska.edu
Leonard Smiley, Professor, lmsmiley@uaa.alaska.edu
Brian Wick, Professor Emeritus
Yelena Yagodina, Term Assistant Professor, yyagodina@uaa.alaska.edu
Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College
   CT CTC

1b. Division
   ACAH Div of Culinary Arts Hosp

1c. Department
   Culinary Arts & Hospitality/Dietetics & Nutrition

2. Course Prefix
   CA

3. Course Number
   A101

4. Previous Course Prefix & Number
   N/A

5a. Credits/CEUs
   2.0

5b. Contact Hours
   (Lecture + Lab) (2+0)

6. Complete Course Title
   The Hospitality Industry: Careers, Trends and Practices
   Abbreviated Title for Transcript (30 character)
   Hospitality Industry: Careers
   Hospitality Industry: Careers, Trends and Practices

7. Type of Course
   □ Academic □ Preparatory/Development □ Non-credit □ CEU □ Professional Development

8. Type of Action:
   □ Add or □ Change or □ Delete

If a change, mark appropriate boxes:
   □ Prefix □ Credits □ Title □ Grade Basis □ Course Description □ Test Score Prerequisites □ Other Restrictions
   □ Contact Hours □ Repeat Status □ Cross-Listed/Stacked □ Course Prerequisites □ Registration Restrictions
   □ Class □ Level □ College □ Major □ Other CCG (please specify)

9. Repeat Status No
   □ # of Repeats □ Max Credits

10. Grading Basis
    □ A-F □ P/NP □ NG

11. Implementation Date
    semester/year
    From: Fall 2013 To: 9999

12. □ Cross Listed with N/A □ Stacked with N/A
    Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.
    Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

<table>
<thead>
<tr>
<th>Impacted Program/Course</th>
<th>Catalog Page(s)</th>
<th>Impacted</th>
<th>Date of Coordination</th>
<th>Chair/Coordinator Contacted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. AA Culinary Arts</td>
<td>213</td>
<td></td>
<td>Jan. 20, 2012</td>
<td>Tim Doebler</td>
</tr>
<tr>
<td>2. BA Hospitality</td>
<td>214</td>
<td></td>
<td>Jan. 20, 2012</td>
<td>Tim Doebler</td>
</tr>
<tr>
<td>3. CA A223</td>
<td>362</td>
<td></td>
<td>Jan. 20, 2012</td>
<td>Tim Doebler</td>
</tr>
</tbody>
</table>

Initiator Name (typed): Amy Green
Initiator Signed Initials: _________ Date: __________

13b. Coordination Email
    Date: Jan. 20, 2012
    submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison
    Date: Jan. 20, 2012

14. General Education Requirement
    Mark appropriate box:
    □ Oral Communication □ Written Communication □ Quantitative Skills □ Humanities
    □ Fine Arts □ Social Sciences □ Natural Sciences □ Integrative Capstone

15. Course Description (suggested length 20 to 50 words)
    Explores myriad career titles and opportunities in the hospitality industry and reviews emerging labor trends.

16a. Course Prerequisite(s) (/list prefix and number)
    (ENGL A111 and MATH A055) with minimum grade of C.

16b. Test Score(s)

16c. Co-requisite(s) (concurrent enrollment required)

16d. Other Restriction(s)
    □ College □ Major □ Class □ Level

16e. Registration Restriction(s) (non-codable)
    Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Appropriate SAT, ACT or UAA-approved Math Placement Test scores may be used in lieu of MATH A055.

17. □ Mark if course has fees

18. □ Mark if course is a selected topic course

19. Justification for Action
    Periodic curriculum revision resulted in changes to course prerequisites and registration restrictions.

Initiator (faculty only)
Amy Green
Initiator (TYPE NAME)

Approved □ Disapproved □
Dean/Director of School/College Date

Approved □ Disapproved □
Undergraduate/Graduate Academic Date

Approved □ Disapproved □
Board Chairperson Date

Approved □ Disapproved □
Provost or Designee Date
COURSE CONTENT GUIDE

Department: Culinary Arts & Hosp./Dietetics & Nutrition
Date: January 20, 2012
Course Number: CA A101
Course Title: The Hospitality Industry: Careers, Trends and Practices
Credits: 2.0

I. Course Description:
Explores myriad career titles and opportunities in the hospitality industry and reviews emerging labor trends.

II. Course Design:
a. An introduction course designed for students in Culinary Arts and Hospitality, Restaurant Management.
b. 2.0 credits.
c. Total time of student involvement – 90 hours per semester
   Lecture: 2 hours per week instruction
   Homework: 4 hours per week outside reading, study & research
e. No lab fees are assessed for this course.
f. Course may be taught during any timeframe but not less than six weeks.
g. This is a revised course.
h. UAA Listserv and extended sites.
i. Course level justification: This course introduces a body of knowledge.

III. Course Activities:
Course activities will be composed of course lectures and discussion. Assigned readings, group projects, presentations, internet research, guest speakers and field trips will be utilized.

IV. Course Prerequisite:
(ENGL A111 and MATH A055) with minimum grade of C.

Registration restriction: Must be a declared Culinary Arts Major or Restaurant Management Major. Appropriate SAT, ACT or UAA-approved Math Placement Test scores may be used in lieu of MATH A055.
V. Course Evaluation:
Course will be graded A-F

VI. Course Outline:
1.0 Safety
   1.1 Campus and online safety
   1.2 Classroom/ laboratory and virus protection

2.0 Brief history of the hospitality industry
   2.1 Contemporary foodservices
   2.2 Advent of tourism
   2.3 Consumer behavior

3.0 Hospitality job titles and roles
   3.1 A vast industry
   3.2 Job titles and roles

4.0 Labor trends in the hospitality industry
   4.1 Trend versus fad
   4.2 Current trends
   4.3 Emerging trends
   4.4 Predicting trends
   4.5 Best practices and model businesses

5.0 Profiles of industry leaders and entrepreneurs
   5.1 Julia Child
   5.2 Walt Disney
   5.3 William F. Harrah
   5.4 Conrad Hilton
   5.5 J. Willard Marriott
   5.6 Jacques Pepin
   5.7 Martha Stewart

6.0 Career definition
   6.1 Where are you going?
   6.2 Setting realistic career goals
   6.3 Projecting a 3-5 year career goal plan
7.0 The job interview
  7.1 The job search
  7.2 Maintaining a resume
  7.3 How to be successful in the job interview

VII. Suggested Text:

VIII. Bibliography:


IX. Instructional Goals, Student Learning Outcomes, and Assessment Measures:

A. Instructional Goal:
Teaches student to better comprehend, appreciate and prepare for a multitude of job opportunities in the hospitality industry

*Classic text.*
### B. Student Learning Outcomes/Assessment Measures:

<table>
<thead>
<tr>
<th>Student will:</th>
<th>Assessment Measures:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discuss job titles and roles in the hospitality industry.</td>
<td>Discussion</td>
</tr>
<tr>
<td></td>
<td>Team project</td>
</tr>
<tr>
<td></td>
<td>Exam</td>
</tr>
<tr>
<td>Identify trends that affect the hospitality industry labor force.</td>
<td>Discussion</td>
</tr>
<tr>
<td></td>
<td>Team project</td>
</tr>
<tr>
<td></td>
<td>Exam</td>
</tr>
<tr>
<td>Identify and pursue career opportunities.</td>
<td>Discussion</td>
</tr>
<tr>
<td></td>
<td>Mock Interview</td>
</tr>
</tbody>
</table>
**Course Action Request**

**University of Alaska Anchorage**

Proposal to Initiate, Add, Change, or Delete a Course

---

1a. School or College  
CT CTC

1b. Division  
ACAH Div of Culinary Arts Hosp

1c. Department  
Culinary Arts & Hospitality/Dietetics & Nutrition

2. Course Prefix  
CA

3. Course Number  
A103L

4. Previous Course Prefix & Number  
CA A103

5a. Credits/CEUs  
4.0

5b. Contact Hours  
(Lecture + Lab)  
(2+8)

6. Complete Course Title  
Culinary Skill Development Lab

Abbreviated Title for Transcript (30 character)

7. Type of Course  
☑ Academic  ☐ Preparatory/Development  ☐ Non-credit  ☐ CEU  ☐ Professional Development

8. Type of Action:  
☐ Add  ☑ Change  ☐ Delete

If a change, mark appropriate boxes:

- Prefix
- Credits
- Title
- Grading Basis
- Cross-Listed/Stacked
- Course Prerequisites
- Registration Restrictions
- Other Restrictions

9. Repeat Status No  
# of Repeats  
Max Credits

10. Grading Basis  
☑ A-F  ☐ P/NP  ☐ NG

11. Implementation Date  
semester/year  
From: Fall /2013  
To: 9999

12. ☐ Cross Listed with  
N/A  
Stacked with  
N/A

Cross-Listed Coordination Signature

---

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at [www.uaa.alaska.edu/governance](http://www.uaa.alaska.edu/governance).

**Impacted Program/Course**  
**Catalog Page(s) Impacted**  
**Date of Coordination**  
**Chair/Coordinator Contacted**

1. See attachment

2.

3.

Initiator Name (typed): Naomi Everett  
Initiator Signed Initials: [ ]  
Date: [ ]

13b. Coordination Email  
Date: Jan. 20, 2012  
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison  
Date: Jan. 20, 2012

14. General Education Requirement  
Mark appropriate box:

- Oral Communication
- Written Communication
- Quantitative Skills
- Humanities
- Fine Arts
- Social Sciences
- Natural Sciences
- Integrative Capstone

15. Course Description (suggested length 20 to 50 words)

Introduces and provides student with a solid theoretical and practical foundation in commercial kitchen practices.

16a. Course Prerequisite(s) (list prefix and number)  
(CA A101, CA A104, CA A107, CA A110, and DN A101) with min. grade of C.

16b. Test Score(s)  
N/A

16c. Co-requisite(s) (concurrent enrollment required)  
CA A111L

16d. Other Restriction(s)  
☑ College  ☑ Major  ☐ Class  ☐ Level

16e. Registration Restriction(s) (non-codable)  
Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Must have current Serv-Safe certification.

17. ☑ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action

Periodic curriculum revision resulted in changes to course number, course description, prerequisites, registration restrictions and suggested texts/bibliography.

---

Initiator (faculty only)

Naomi Everett  
Initiator (TYPE NAME)

☑ Approved  
Disapproved  
Dean/Director of School/College  
Date

☑ Approved  
Disapproved  
Undergraduate/Graduate Academic  
Date

☑ Approved  
Disapproved  
Board Chairperson  
Date

☑ Approved  
Disapproved  
Provost or Designee  
Date

---

36
<table>
<thead>
<tr>
<th>Impacted Program or Course</th>
<th>Type of Impact (course or program)</th>
<th>Catalog Page</th>
<th>Type/Date of Notification</th>
<th>Chair/Coordinator Contacted</th>
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<tbody>
<tr>
<td>AAS Culinary Arts</td>
<td>Course Impacts examples: prerequisite, corequisite, recommended</td>
<td>213</td>
<td>1/20/12</td>
<td>Tim Doebler</td>
</tr>
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<td>BA Hospitality Restaurant Management</td>
<td>Program Impacts examples: requirement, selective, program credit total</td>
<td>213</td>
<td>1/20/12</td>
<td>Tim Doebler</td>
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<td>Prerequisite</td>
<td>362</td>
<td>1/20/12</td>
<td>Tim Doebler</td>
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<tr>
<td>CAA201</td>
<td>Prerequisite</td>
<td>362</td>
<td>1/20/12</td>
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<tr>
<td>CAA202</td>
<td>Prerequisite</td>
<td>362</td>
<td>1/20/12</td>
<td>Tim Doebler</td>
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<tr>
<td>CAA223</td>
<td>Prerequisite</td>
<td>362</td>
<td>1/20/12</td>
<td>Tim Doebler</td>
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<td>CAA225</td>
<td>Prerequisite</td>
<td>362</td>
<td>1/20/12</td>
<td>Tim Doebler</td>
</tr>
</tbody>
</table>
COURSE CONTENT GUIDE

Department: Culinary Arts and Hospitality/Dietetics & Nutrition
Date: January 20, 2012
Course Number: CA A103L
Course Title: Culinary Skill Development Lab
Credits: 4.0

I. Course Description:
Introduces and provides student with a solid theoretical and practical foundation in commercial kitchen practices.

II. Course Design:
a. Designed for students in the Culinary Arts AAS and BA in Hospitality Restaurant Management major.
b. 4.0 credits.
c. Total time of student involvement - 180 hours per semester
   Lecture: 2 hours per week
   Lab: 8 hours per week
   Homework: 2 hours per week outside reading, study, and practice
d. Required for AAS Culinary Arts and BA Hospitality and Restaurant Management.
e. Lab fees are assessed for this course.
f. Course may be taught in any time frame but not less than three weeks.
g. This is a revised course.
h. UAA Listserv and extended sites.
i. Course level justification: This course introduces a body of knowledge and skills.

III. Course Activities:
Course will be conducted as a laboratory situation with student gaining hands-on experience through individual and group instruction. Directed laboratory and topical introductions will be used to prepare students for, and support the laboratory experience. Other methods of instruction may include demonstration, guest speakers, field trips, and audiovisual resources.

IV. Course Prerequisites:
(CA A101, CA A104, CA A107, CA A110, and DN A101) with minimum grade of C.

Registration restriction: Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Must have current Serv-Safe certification.
V. **Co-requisite:**
CA A111L

VI. **Course Evaluations:**
Course will be graded A-F.

VII. **Content Outline:**
1.0 Safety
  1.1 Laboratory safety features and rules
  1.2 Building safety features and rules
  1.3 Campus safety features and rules
  1.4 Hazardous Materials
    1.4.1 Right to Know Information
    1.4.2 MSDS Information

2.0 Tool and equipment
  2.1 Identification, selection, use, and cleaning of small equipment
  2.2 Identification, selection, use, and cleaning of large equipment
  2.3 Knife care and handling

3.0 Production kitchen foundations
  3.1 Brigade system
  3.2 Sanitation and safety
  3.3 Mise en place - station flow
  3.4 French and industry vocabulary
  3.5 Knife cuts - herbs, fruits, and vegetables
  3.6 Seasoning and flavoring
  3.7 Recipe structure

4.0 Stocks and sauces
  4.1 Stocks
    4.1.1 Types of stocks
    4.1.2 Production techniques
    4.1.3 Convenience products
    4.1.4 Quality standards
  4.2 Sauces
    4.2.1 Thickening agents
    4.2.2 Classical sauces
    4.2.3 Contemporary sauces
    4.2.4 Production techniques
    4.2.5 Convenience products
    4.2.6 Quality standards
5.0 Soups
  5.1 Classifications
  5.2 Production techniques
  5.3 Presentation
  5.4 Quality standards

6.0 Product identification
  6.1 Meats
      6.1.1 Inspection and grading, market forms
      6.1.2 Composition and structure
      6.1.3 Fabrication techniques
      6.1.4 Handling and storage
  6.2 Poultry
      6.2.1 Inspection and grading, market forms
      6.2.2 Composition and structure
      6.2.3 Fabrication techniques
      6.2.4 Handling and storage
  6.3 Fish and shellfish
      6.3.1 Market forms, quality indicators
      6.3.2 Composition and structure
      6.3.3 Fabrication techniques
      6.3.4 Handling and storage

7.0 Cooking methods
  7.1 Dry heat
      7.1.1 Meats
      7.1.2 Poultry
      7.1.3 Fish and shellfish
      7.1.4 Production techniques
      7.1.5 Presentation
      7.1.6 Recipe costing
      7.1.7 Quality standards
  7.2 Moist heat
      7.2.1 Meats
      7.2.2 Poultry
      7.2.3 Fish and shellfish
      7.2.4 Production techniques
      7.2.5 Presentation
      7.2.6 Recipe costing
      7.2.7 Quality standards
8.0 Potatoes and other starches
  8.1 Identification, handling, storage, and market forms
  8.2 Production techniques
  8.3 Presentation
  8.4 Recipe costing
  8.5 Quality standards

9.0 Vegetables
  9.1 Identification, handling, storage, and market forms
  9.2 Production techniques
  9.3 Presentation
  9.4 Recipe costing
  9.5 Quality standards

VIII. Suggested Texts:


IX. Bibliography:


**X. Instructional Goals, Student Learning Outcomes, and Assessment Measures:**

**A. Instructional Goals:**
Increase student ability to apply principles, skills, and techniques fundamental to foodservice kitchen operations.

**B. Student Learning Outcomes/Assessment Measures:**

<table>
<thead>
<tr>
<th>Student will:</th>
<th>Assessment Measures:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demonstrate safe and sanitary laboratory practices and procedures.</td>
<td>Teacher observation</td>
</tr>
<tr>
<td></td>
<td>Practical and written tests</td>
</tr>
<tr>
<td>Identify and fabricate meat, fish, and poultry items.</td>
<td>Teacher observation</td>
</tr>
<tr>
<td></td>
<td>Class participation</td>
</tr>
<tr>
<td></td>
<td>Practical and written tests</td>
</tr>
<tr>
<td>Apply skills and techniques necessary for stock, soup, and sauce production.</td>
<td>Teacher observation</td>
</tr>
<tr>
<td></td>
<td>Class participation</td>
</tr>
<tr>
<td></td>
<td>Practical and written tests</td>
</tr>
<tr>
<td>Demonstrate a mastery of moist and dry heat cooking methods with a variety of foods.</td>
<td>Teacher observation</td>
</tr>
<tr>
<td></td>
<td>Class participation</td>
</tr>
<tr>
<td></td>
<td>Practical and written tests</td>
</tr>
<tr>
<td>Exhibit the mastery of classical knife skills.</td>
<td>Teacher observation</td>
</tr>
<tr>
<td></td>
<td>Class participation</td>
</tr>
<tr>
<td></td>
<td>Practical and written tests</td>
</tr>
<tr>
<td>Utilize French and industry culinary terminology.</td>
<td>Teacher observation</td>
</tr>
<tr>
<td></td>
<td>Class participation</td>
</tr>
<tr>
<td></td>
<td>Written Tests</td>
</tr>
<tr>
<td>Describe and utilize tools and equipment in a professional kitchen.</td>
<td>Teacher observation</td>
</tr>
<tr>
<td></td>
<td>Class participation</td>
</tr>
<tr>
<td></td>
<td>Practical and written tests</td>
</tr>
<tr>
<td>Apply the skills necessary for production of vegetables, potatoes, and other starches.</td>
<td>Teacher observation</td>
</tr>
<tr>
<td></td>
<td>Class participation</td>
</tr>
<tr>
<td></td>
<td>Practical and written tests</td>
</tr>
<tr>
<td>Apply prior learning in food science, nutrition, cost control, and purchasing to food production.</td>
<td>Teacher observation</td>
</tr>
<tr>
<td></td>
<td>Class participation</td>
</tr>
<tr>
<td></td>
<td>Written Tests</td>
</tr>
<tr>
<td>Demonstrate an understanding of seasonings and spices and their use.</td>
<td>Teacher observation</td>
</tr>
<tr>
<td></td>
<td>Class participation</td>
</tr>
<tr>
<td></td>
<td>Practical and written tests</td>
</tr>
</tbody>
</table>
1a. School or College  
CT CTC

1b. Division  
ACAH Div of Culinary Arts Hosp

1c. Department  
Culinary Arts & Hospitality/Dietetics & Nutrition

2. Course Prefix  
CA

3. Course Number  
A110

4. Previous Course Prefix & Number  
N/A

5a. Credits/CEUs  
2.0

5b. Contact Hours  
(Lecture + Lab)  
(2+0)

6. Complete Course Title
Quantity Food Purchasing

7. Type of Course
☒ Academic  ☐ Preparatory/Development  ☐ Non-credit  ☐ CEU  ☐ Professional Development

8. Type of Action:  
☐ Add or ☒ Change or ☐ Delete

9. Repeat Status No  # of Repeats  Max Credits

10. Grading Basis
☒ A-F  ☐ P/NP  ☐ NG

11. Implementation Date
Semester/year:  
From: Fall /2013  
To: /9999

12. ☐ Cross Listed with  
N/A

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

13b. Coordination Email
Date: Jan. 20, 2012
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison
Date: Jan. 20, 2012

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication  ☐ Written Communication  ☐ Quantitative Skills  ☐ Humanities
☐ Fine Arts  ☐ Social Sciences  ☐ Natural Sciences  ☐ Integrative Capstone

15. Course Description (suggested length 20 to 50 words)
Covers foodservice industry purchasing practices and standards.

16a. Course Prerequisite(s) (list prefix and number)  
(ENGL A111 and MATH A055) with min. grade of C.

16b. Test Score(s)  
N/A

16c. Co-requisite(s) (concurrent enrollment required)  

16d. Other Restriction(s)  
☐ College  ☒ Major  ☐ Class  ☒ Level

16e. Registration Restriction(s) (non-codable)  
Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Appropriate SAT, ACT or UAA-approved Math Placement Test scores may be used in lieu of MATH A055.

17. ☐ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
Periodic curriculum revision resulted in changes to course pre-requisites, registration restrictions and suggested texts/bibliography.

Initiator Name (typed): Amy Green
Initiator Signed Initials: ________ Date: __________

Dean/Director of School/College  Date  ☐ Approved  ☐ Disapproved

Department Chairperson  Date  ☐ Approved  ☐ Disapproved

Board Chairperson  Date  ☐ Approved

Provost or Designee  Date  ☐ Disapproved

Curriculum Committee Chairperson  Date  ☐ Approved
## Course Impacts

**examples:** prerequisite, corequisite, recommended

## Program Impacts

**examples:** requirement, selective, program credit total

<table>
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<td>BA Hospitality Restaurant Management</td>
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<td>Tim Doebler</td>
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<tr>
<td>CAA111</td>
<td>Prerequisite Requirement</td>
<td>362</td>
<td>1/20/12</td>
<td>Tim Doebler</td>
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<td>CAA201</td>
<td>Prerequisite Requirement</td>
<td>362</td>
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<td>CAA225</td>
<td>Prerequisite Requirement</td>
<td>362</td>
<td>1/20/12</td>
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</table>
I. Course Description:
Covers foodservice industry purchasing practices and standards.

II. Course Design:
a. Designed for students in the Culinary Arts major and the Hospitality Restaurant Management major.
b. 2.0 credits.
c. Total time of student involvement- 90 hours per semester
   Lecture: 2 hours per week.
   Homework: 4 hours per week.
d. Required for AAS Culinary Arts and BA Hospitality Restaurant Management.
e. No lab fees are assessed for this course.
f. Course may be taught in any time frame, but not less than three weeks.
g. This is a revised course.
h. UAA Listserv and extended sites.
i. Course level justification: This course introduces a body of knowledge.

III. Course Activities:
Course activities will include lectures, discussion, reading of assigned information, completion of text workbook, guest speakers and site tours will comprise the course activities.

IV. Course Prerequisite:
(ENGL A111 and MATH A055) with minimum grade of C.

Registration restriction: Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Appropriate SAT, ACT or UAA-approved Math Placement Test scores may be used in lieu of MATH A055.

V. Course Evaluation:
Course will be graded A-F.
VI. Course Outline:

1.0 Safety
   1.1 Classroom safety features and rules
   1.2 Building safety features and rules
   1.3 Campus safety features and rules
   1.4 Hazardous Materials
      1.4.1 Right to Know Information
      1.4.2 MSDS information

2.0 Hospitality Procurement
   2.1 The market place
   2.2 Regulatory agencies
   2.3 Legal considerations
   2.4 Distribution systems
   2.5 Technology applications in purchasing

3.0 Purchasing Procedures
   3.1 The buyer/supplier relationship
   3.2 Development of specifications
   3.3 Ordering procedures
   3.4 Receiving procedures
   3.5 Storage procedures
   3.6 Terms of payment
   3.7 Ethics in purchasing

4.0 Fresh Fruit and Vegetables
   4.1 History and classification
   4.2 Identification
   4.3 Grades and grading criteria
   4.4 Buying specifications
   4.5 Storage

5.0 Processed Fruits and Vegetables
   5.1 History and classification
   5.2 Production
   5.3 Grades and grading criteria
   5.4 Buying specifications
   5.5 Storage

6.0 Dairy Products
   6.1 History and classification
   6.2 Processing
   6.3 Grades and grading criteria
   6.4 Buying specifications
   6.5 Storage
7.0 Eggs
  7.1 History, classification and sizing
  7.2 Grades and grading criteria
  7.3 Processing and other products
  7.4 Buying specifications
  7.5 Storage

8.0 Poultry
  8.1 History and classification
  8.2 Processing
  8.3 Grades and grading criteria
  8.4 Buying specifications
  8.5 Storage

9.0 Meat
  9.1 History and classification
  9.2 Processing
  9.3 Grades and grading criteria
  9.4 Buying specifications
  9.5 Storage

10.0 Fish
  10.1 History and classification
  10.2 Processing
  10.3 Grades and grading criteria
  10.4 Buying specifications
  10.5 Storage

11.0 Beverages
  11.1 History and classification
  11.2 Processing
  11.3 Grades and grading criteria
  11.4 Buying specifications
  11.5 Storage

12.0 Non-Food Items
  12.1 History and classification
  12.2 Processing
  12.3 Grades and grading criteria
  12.4 Buying specifications
  12.5 Storage
VII. **Suggested Text:**

VIII. **Bibliography:**


IX. **Instructional Goals, Student Learning Outcomes and Assessment Measures:**

**A. Instructional Goals**
Prepare student for purchasing functions in foodservice operations. Increase student ability to identify, grade and write specifications, and control costs and reduce wastes.

**B. Student Learning Outcomes/Assessment Measures:**

<table>
<thead>
<tr>
<th>Student will:</th>
<th>Assessment Measures:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify components of purchasing distribution systems.</td>
<td>Discussion</td>
</tr>
<tr>
<td></td>
<td>Quiz</td>
</tr>
<tr>
<td>Describe ordering and receiving procedures.</td>
<td>Discussion</td>
</tr>
<tr>
<td></td>
<td>Quiz</td>
</tr>
<tr>
<td>Describe storage and inventory control procedures.</td>
<td>Discussion</td>
</tr>
<tr>
<td></td>
<td>Quiz</td>
</tr>
<tr>
<td>Analyze technology application in purchasing.</td>
<td>Discussion</td>
</tr>
<tr>
<td></td>
<td>Quiz</td>
</tr>
<tr>
<td>Identify websites applicable to purchasing.</td>
<td>Summary Assignment</td>
</tr>
<tr>
<td>Develop purchasing procedure manual for foodservice operation.</td>
<td>Project</td>
</tr>
<tr>
<td>Identify and classify food items according to industry standards: fresh and</td>
<td>Discussion</td>
</tr>
<tr>
<td>processed produce and fruit, eggs, poultry, dairy, meat, fish, beverages</td>
<td>Exam</td>
</tr>
<tr>
<td>and non-food items.</td>
<td></td>
</tr>
</tbody>
</table>
Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College: CT CTC
1b. Division: ACAH Div of Culinary Arts Hosp
1c. Department: Culinary Arts & Hospitality/Dietetics & Nutrition

2. Course Prefix: CA
3. Course Number: A111L
4. Previous Course Prefix & Number: CA A111
5a. Credits/CEUs: 4.0
5b. Contact Hours: (Lecture + Lab) (2+8)

6. Complete Course Title:
   Bakery Skill Development Lab

Abbreviated Title for Transcript (30 character)

7. Type of Course:
   ☒ Academic
   ☐ Preparatory/Development
   ☐ Non-credit
   ☐ CEU
   ☐ Professional Development

8. Type of Action:
   ☒ Add
   ☐ Change
   ☐ Delete

If a change, mark appropriate boxes:
   ☒ Prefix
   ☐ Credits
   ☒ Title
   ☐ Contact Hours
   ☐ Repeat Status
   ☐ Grading Basis
   ☐ Cross-Listed/Stacked
   ☐ Course Prerequisites
   ☒ Co-requisites
   ☐ Registration Restrictions
   ☐ Other Restrictions
      Class
      Level
      College
      Major
   ☐ Other CCG (please specify)

9. Repeat Status No:
   # of Repeats: __________
   Max Credits: __________

10. Grading Basis:
    ☒ A-F
    ☐ P/NP
    ☐ NG

11. Implementation Date:
    semester/year: From: Fall 2013 To: /9999

12. Cross Listed with:
    N/A

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

<table>
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<tr>
<th>Impacted Program/Course</th>
<th>Catalog Page(s) Impacted</th>
<th>Date of Coordination</th>
<th>Chair/Coordinator Contacted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. See attachment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
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<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Initiator Name (typed): Vern Wolfram
Initiator Signed Initials: __________
Date: __________

13b. Coordination Email:
    Date: Jan. 20, 2012
    submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison:
    Date: Jan. 20, 2012

14. General Education Requirement:
    Mark appropriate box:
    ☐ Oral Communication
    ☐ Written Communication
    ☐ Quantitative Skills
    ☐ Humanities
    ☐ Fine Arts
    ☐ Social Sciences
    ☐ Natural Sciences
    ☐ Integrative Capstone

15. Course Description (suggested length 20 to 50 words):
    Introduces and provides student with a solid theoretical and practical foundation in commercial baking practices.

16a. Course Prerequisite(s) (list prefix and number):
    (CA A101, CA A104, CA A107, CA A110, and DN A101) with minimum grade of C.

16b. Test Score(s):
   N/A

16c. Co-requisite(s) (concurrent enrollment required):
    CA A103L

16d. Other Restriction(s):
    ☐ College
    ☐ Major
    ☐ Class
    ☐ Level

16e. Registration Restriction(s) (non-codable):
    Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major

17. ☒ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action:
    Periodic curriculum revision resulted in changes to course number, course description, prerequisites, registration restrictions, suggested texts/bibliography, instructional goals/objectives and outcomes/assessment.

Initiator (faculty only) Date: __________
Vern Wolfram
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved
Dean/Director of School/College Date: __________

☐ Approved
☐ Disapproved
Department Chairperson Date: __________

☐ Approved
☐ Disapproved
Board Chairperson Date: __________

☐ Approved
☐ Disapproved
Provost or Designee Date: __________
### Course Impacts
- prerequisite, corequisite, recommended

### Program Impacts
- requirement, selective, program credit total

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<tr>
<td>CA A103</td>
<td>Prerequisite Requirement</td>
<td>362</td>
<td>1/20/12</td>
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<tr>
<td>CA A201</td>
<td>Prerequisite Requirement</td>
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<td>362</td>
<td>1/20/12</td>
<td>Tim Doebler</td>
</tr>
<tr>
<td>CA A225</td>
<td>Prerequisite Requirement</td>
<td>362</td>
<td>1/20/12</td>
<td>Tim Doebler</td>
</tr>
</tbody>
</table>
COURSE CONTENT GUIDE

Department: Culinary Arts & Hosp./Dietetics & Nutrition
Date: January 20, 2012
Course Number: CA A111L
Course Title: Bakery Skill Development Lab
Credits: 4.0

I. Course Description:
Introduces and provides student with a solid theoretical and practical foundation in commercial baking practices.

II. Course Design:
   a. Intended for students in the Culinary Arts major and the Hospitality Restaurant Management Major.
   b. 4.0 credits.
   c. Total time of student involvement – 180 total hours
      - 10 (8 hours lab + 2 hours lecture per week)
      - 2 hours of outside work per week
   e. Lab fees are assessed for this course.
   f. Course may be taught during any timeframe but not less than three weeks.
   g. This is a revised course.
   h. UAA Listserv and extended sites.
   i. Course level justification: This course introduces a body of knowledge and skills.

III. Course Activities:
Course will be conducted in a laboratory and lecture situation simulating industry work demands, performance and product standards. Students will plan, prepare and present products for sale at the Cuddy Hall Bakery Cart, and at Lucy’s (restaurant laboratory). Other methods of instruction may include demonstrations from industry professionals, guest speakers, field trips and various media resources. Evaluations will be performed through the use of quizzes, reports, essays, tests and practical application.

IV. Course Prerequisite:
(CA A101, CA A104, CA A107, CA A110 and DN A101) with minimum grade of C.

Registration restriction: Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major.
V. Course Co-requisite:
CA A103L

VI. Course Evaluation:
Course will be graded A-F

VII. Course Outline:
1.0 Safety
   1.1 Classroom safety features and rules
   1.2 Building safety features and rules
   1.3 Campus safety features and rules
   1.4 Hazardous materials
       1.4.1 Right to know information
       1.4.2 MSDS information

2.0 Basic principles
   2.1 Baking-historical background
   2.2 Formulas and measurements
   2.3 Mixing and gluten development
   2.4 Baking process
   2.5 Staling
   2.6 Bakery product faults

3.0 Baking and pastry equipment
   3.1 Large equipment
   3.2 Pans, containers and molds
   3.3 Hand tools
   3.4 Miscellaneous tools and equipment

4.0 Ingredients
   4.1 Wheat flour
   4.2 Other meals, flours and starches
   4.3 Sugars
   4.4 Fats, oils
   4.5 Milk and milk products
   4.6 Eggs
   4.7 Leavening agents
   4.8 Jelling agents
   4.9 Fruits and nuts
4.10 Chocolate and cocoa
4.11 Salt, spices and flavorings

5.0 Yeast dough
5.1 Yeast product types
5.2 Steps in yeast dough production
5.3 Types of dough making processes
5.4 Controlling fermentation

6.0 Artisan Breads
6.1 What is Artisan Bread
6.2 Ingredients
6.3 Pre-ferments and sourdoughs
6.4 Autolyse
6.5 Fermentation
6.6 Baking

7.0 Lean yeast dough
7.1 Introduction to hand crafted bread
7.2 Crisp crusted bread formulas
7.3 Soft crusted bread formulas

8.0 Rich yeast dough
8.1 Sweet and rich dough formulas
8.2 Rolled-in dough formulas
8.3 Filling and toppings
8.4 Make-up techniques

9.0 Quick breads
9.1 Mixing and production methods
9.2 Formulas

10.0 Doughnuts, fritters, pancakes and waffles
10.1 Doughnuts
10.2 Fritters
10.3 Pancakes and waffles
11.0 Pies
   11.1 Pie dough
   11.2 Assembly and baking
   11.3 Fillings

12.0 Pastry basics
   12.1 Pate brisee and short pastry
   12.2 Puff pastry
   12.3 Éclair paste
   12.4 Strudel and phyllo
   12.5 Baked meringues

13.0 Tarts and special pastries
   13.1 Tarts and tartlets
   13.2 Special pastries

14.0 Cake mixing technique
   14.1 Mixing
   14.2 Cake formula balance
   14.3 Scaling, panning, baking
   14.4 Formulas

15.0 Cake assembly and decorating technique
   15.1 Icings
   15.2 Assembling and icing of simple cakes
   15.3 Basic decorating techniques

16.0 Cookies
   16.1 Cookie characteristics and their causes
   16.2 Mixing methods
   16.3 Types and make-up methods
   16.4 Panning, baking and cooling
   16.5 Petit fours
   16.6 Formulas

17.0 Computer skills
   17.1 Introduction to computer-based recipe system
   17.2 Retrieval, editing of recipes
18.0 Sanitation
   18.1 Personal sanitation
   18.2 Classroom sanitation
   18.3 Building sanitation

VIII. Suggested Text:

IX. Bibliography:


X. Instructional Goals, Student Learning Outcomes, and Assessment Measures:

A. Instructional Goal:
Prepare student to apply principles, skills and techniques fundamental to commercial bakery operations
### B. Student Learning Outcomes/Assessment Measures:

<table>
<thead>
<tr>
<th>Student will:</th>
<th>Assessment Measures:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify the importance of sanitation and safety principles as it pertains to bakery operations</td>
<td>Written assignments</td>
</tr>
<tr>
<td></td>
<td>Exams</td>
</tr>
<tr>
<td>Analyze the use and operation of baking and pastry equipment</td>
<td>Quizzes</td>
</tr>
<tr>
<td></td>
<td>Laboratory performance</td>
</tr>
<tr>
<td>Identify function of different ingredients used in bakery production</td>
<td>Exams</td>
</tr>
<tr>
<td></td>
<td>Quizzes</td>
</tr>
<tr>
<td></td>
<td>Performance analysis</td>
</tr>
<tr>
<td>Analyze baked products and compare to industry standards</td>
<td>Evaluations</td>
</tr>
<tr>
<td></td>
<td>Performance analysis</td>
</tr>
<tr>
<td>Prepare bakery products through the use of standardized formulas and mixing techniques</td>
<td>Exams</td>
</tr>
<tr>
<td></td>
<td>Performance analysis</td>
</tr>
<tr>
<td>Utilize computer applications for recipe development, purchasing specifications, costing and inventory control</td>
<td>Performance test</td>
</tr>
<tr>
<td>Utilize culinary and bakery vocabulary</td>
<td>Quizzes</td>
</tr>
</tbody>
</table>
Course Action Request  
University of Alaska Anchorage  
Proposal to Initiate, Add, Change, or Delete a Course  

<table>
<thead>
<tr>
<th>1a. School or College</th>
<th>CT CTC</th>
<th>1b. Division</th>
<th>ACAH Div of Culinary Arts Hosp</th>
<th>1c. Department</th>
<th>Culinary Arts &amp; Hospitality/Dietetics &amp; Nutrition</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Course Prefix</td>
<td>CA</td>
<td>3. Course Number</td>
<td>A114</td>
<td>4. Previous Course Prefix &amp; Number</td>
<td>N/A</td>
</tr>
<tr>
<td>5b. Contact Hours (Lecture + Lab)</td>
<td>(3+0)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6. Complete Course Title  
Beverage Management  
Abbreviated Title for Transcript (30 character)  

7. Type of Course  
[X] Academic  
[ ] Preparatory/Development  
[ ] Non-credit  
[ ] CEU  
[ ] Professional Development  

8. Type of Action:  
[X] Add  
[ ] Change  
[ ] Delete  

If a change, mark appropriate boxes:  
[ ] Prefix  
[ ] Credits  
[ ] Title  
[ ] Course Description  
[ ] Test Score Prerequisites  
[ ] Cross-Listed/Stacked  
[ ] Registration Restrictions  
[ ] Class  
[ ] Level  
[ ] College  
[ ] Major  
[ ] Other CCG (please specify)  

9. Repeat Status No  
# of Repeats  
Max Credits  

10. Grading Basis  
[X] A-F  
[ ] P/NP  
[ ] NG  

11. Implementation Date  
From: Fall /2013  
To: /9999  

12. [ ] Cross Listed with N/A  
[ ] Stacked with N/A  
Cross-Listed Coordination Signature  

13a. Impacted Courses or Programs:  
List any programs or college requirements that require this course.  
Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.  

<table>
<thead>
<tr>
<th>Impacted Program/Course</th>
<th>Catalog Page(s)</th>
<th>Impacted</th>
<th>Date of Coordination</th>
<th>Chair/Coordinator Contacted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. AAS Culinary Arts</td>
<td>195</td>
<td></td>
<td>Jan. 20, 2012</td>
<td>Tim Doebler</td>
</tr>
<tr>
<td>2. BA Hospitality Restaurant Management</td>
<td>Courtesy Coordination</td>
<td></td>
<td>Jan. 20, 2012</td>
<td>Tim Doebler</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Initiator Name (typed): Amy Green  
Initiator Signed Initials: _________  
Date: ________________  

13b. Coordination Email  
Date: Jan. 20, 2012  
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)  

13c. Coordination with Library Liaison  
Date: Jan. 20, 2012  

14. General Education Requirement  
Mark appropriate box:  
[X] Oral Communication  
[ ] Written Communication  
[ ] Quantitative Skills  
[ ] Humanities  
[ ] Fine Arts  
[ ] Social Sciences  
[ ] Natural Sciences  
[ ] Integrative Capstone  

15. Course Description (suggested length 20 to 50 words)  
Reviews the history of the beverage industry, including alcohol and non-alcohol beverages. Focuses on the management and operations of beverage service. Covers legal responsibilities of serving alcohol and awareness of alcohol abuse.  
Special note: Students are prepared to take alcohol server exam that will allow them to legally serve alcohol in the State of Alaska.  

16a. Course Prerequisite(s) (list prefix and number)  
16b. Test Score(s)  
N/A  
16c. Co-requisite(s) (concurrent enrollment required)  

16d. Other Restriction(s)  
[ ] College  
[X] Major  
[ ] Class  
[ ] Level  

16e. Registration Restriction(s) (non-codable)  
Must be a declared Culinary Arts Major or Hospitality Restaurant Management Major. Must be 21 years old or older.  

17. [ ] Mark if course has fees  
18. [ ] Mark if course is a selected topic course  

19. Justification for Action  
Periodic curriculum revision resulted in changes to course prerequisites, registration restrictions, suggested texts/bibliography and Instructional goals/student outcomes.  

Initiator (faculty only)  
Amy Green  
Initiator (TYPE NAME)  

[ ] Approved  
[ ] Disapproved  
Dean/Director of School/College  
Date  

[ ] Approved  
[ ] Disapproved  
Undergraduate/Graduate Academic  
Date  

[ ] Approved  
[ ] Disapproved  
Board Chairperson  
Date  

[ ] Approved  
[ ] Disapproved  
Provost or Designee  
Date  

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COURSE CONTENT GUIDE

Department: Culinary Arts & Hosp./Dietetics & Nutrition
Date: January 20, 2012
Course Number: CA A114
Course Title: Beverage Management
Credits: 3.0

I. Course Description:
Reviews the history of the beverage industry, including alcohol and non-alcohol beverages. Focuses on the management and operations of beverage service. Covers legal responsibilities of serving alcohol and awareness of alcohol abuse.

Special note: Students are prepared to take alcohol server exam that will allow them to legally serve alcohol in the State of Alaska.

II. Course Design:
   a. Elective designed for students in the Culinary Arts major and the Hospitality Restaurant Management major.
   b. 3.0 credits
   c. Total time of student involvement – 135 hours per semester
      Lecture: 3 hours per week
      Homework: 6 hours per week
   e. Lab fees are assessed for this course.
   f. Course may be taught during any timeframe but not less than three weeks.
   g. This is a revised course.
   h. UAA Listserv and extended sites.
   i. Course level justification: This course introduces a body of knowledge and skills.

III. Course Activities:
Course lectures will be conducted on campus. Reading of assigned information, completion of text workbook, lectures, guest speakers and site tours will comprise the course activities.

IV. Course Prerequisite:
Registration restriction: Must be a declared Culinary Arts Major or Restaurant Management Major.

Must be 21 years old or older.
V.  **Course Evaluation:**
Course will be graded A-F

VI.  **Course Outline:**

1.0  Safety
  1.1 Classroom safety features and rules
  1.2 Building safety features and rules
  1.3 Campus safety features and rules
  1.4 Hazardous Materials
      1.4.1 Right to Know Information
      1.4.2 MSDS information

2.0  History of the beverage industry
  2.1 History and cultural aspects of alcohol consumption
  2.2 Effects of alcohol on the human body
  2.3 Public awareness in the beverage industry

3.0  Bar and beverage marketing
  3.1 Determining customer needs
  3.2 Product identification
  3.3 Development of wine and beer lists
  3.4 Components of the customer-service transaction

4.0  Bar and beverage planning
  4.1 Operation equipment
  4.2 Layout and design of bar operations
  4.3 Upkeep and maintenance

5.0  Wine fundamentals
  5.1 History, geography and origins
  5.2 Selling and serving of wine
  5.3 Classifications and pairings
  5.4 Wine language and vocabulary
  5.5 Wine purchasing and storage

6.0  Spirits and cordials
  6.1 Types of spirits
  6.2 Types of cordials
  6.3 Classifications and pairings
7.0 Beer
   7.1 Origins and productions
   7.2 Beer types
   7.3 Packaging and pasteurization
   7.4 Storage, handling and storage

8.0 Bar management
   8.1 Training and staffing
   8.2 Control and licensing
   8.3 Governmental compliance
   8.4 Costing, pricing and control
   8.5 Theft deterrents
   8.6 Profit pouring

9.0 Legal factors in beverage service
   9.1 Development of liquor laws
   9.2 Prohibition
   9.3 Liquor liability and dram shop laws
   9.4 The law and the customer
   9.5 The law and the employee
   9.6 State certification exam for alcohol service

VII.  Suggested Text:

VIII.  Bibliography:


*Classic texts*

**IX. Instructional Goals, Student Learning Outcomes, and Assessment Measures:**

**A. Instructional Goal:**
Prepare student for beverage management to include the liabilities of alcohol service, bar set up and maintenance, wine, beer and spirit fundamentals and customer/employee interactions

**B. Student Learning Outcomes/Assessment Measures:**

<table>
<thead>
<tr>
<th>Student will:</th>
<th>Assessment Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review planning and development of successful bar operations</td>
<td>Discussion and quiz</td>
</tr>
<tr>
<td>Identify and understand the basic components of bar service equipment and glassware</td>
<td>Discussion and quiz</td>
</tr>
<tr>
<td>Describe the fundamentals of wine types, origins, productions and classifications</td>
<td>Discussion and quiz</td>
</tr>
<tr>
<td>Describe spirits, cordials and beer and their origins and production methods</td>
<td>Discussion and quiz</td>
</tr>
<tr>
<td>Review legal factors in alcohol service, costing, pricing and control</td>
<td>Discussion and quiz</td>
</tr>
<tr>
<td>Develop a wine and beer list for a food service operation</td>
<td>Project Term paper</td>
</tr>
</tbody>
</table>
## Course Action Request
### University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

<table>
<thead>
<tr>
<th>1a. School or College</th>
<th>1b. Division</th>
<th>1c. Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>CT CTC</td>
<td>ACAH Div of Culinary Arts Hosp</td>
<td>Culinary Arts</td>
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</table>

<table>
<thead>
<tr>
<th>2. Course Prefix</th>
<th>3. Course Number</th>
<th>4. Previous Course Prefix &amp; Number</th>
<th>5a. Credits/CEUs</th>
<th>5b. Contact Hours (Lecture + Lab)</th>
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<tr>
<td>CA</td>
<td>A295</td>
<td>CA A295C</td>
<td>3.0</td>
<td>(1+15)</td>
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</table>

### 6. Complete Course Title
Foodservice Internship

Abbreviated Title for Transcript (30 character)

### 7. Type of Course
- [ ] Academic
- [ ] Preparatory/Development
- [ ] Non-credit
- [ ] CEU
- [ ] Professional Development

### 8. Type of Action:
- [ ] Add
- [ ] Change
- [ ] Delete

#### If a change, mark appropriate boxes:
- [ ] Prefix
- [ ] Credits
- [ ] Title
- [ ] Grading Basis
- [ ] Course Description
- [ ] Test Score Prerequisites
- [ ] Other Restrictions
- [ ] Class
- [ ] Level
- [ ] College
- [ ] Major
- [ ] Other CCG (please specify)

### 9. Repeat Status
- [ ] No
- [ ] # of Repeats
- [ ] Max Credits

### 10. Grading Basis
- [ ] A-F
- [ ] P/NP
- [ ] NG

### 11. Implementation Date
- From: Fall / 2013
- To: / 9999

### 12. Cross Listed
- [ ] with
- [ ] Stacked with

### 13a. Impacted Courses or Programs:
List any programs or college requirements that require this course.

<table>
<thead>
<tr>
<th>Impacted Program/Course</th>
<th>Catalog Page(s)</th>
<th>Impacted</th>
<th>Date of Coordination</th>
<th>Chair/Coordinator Contacted</th>
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<tbody>
<tr>
<td>AAS Culinary Arts</td>
<td>213</td>
<td>1</td>
<td>Jan. 20, 2012</td>
<td>Tim Doebler</td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
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</table>

Initiator Name (typed): Naomi Everett
Initiator Signed Initials: ____________ Date: ____________

### 13b. Coordination Email
Date: ________
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

### 13c. Coordination with Library Liaison
Date: Jan. 20, 2012

### 14. General Education Requirement
Mark appropriate box:
- [ ] Oral Communication
- [ ] Written Communication
- [ ] Quantitative Skills
- [ ] Humanities
- [ ] Fine Arts
- [ ] Social Sciences
- [ ] Natural Sciences
- [ ] Integrative Capstone

### 15. Course Description (suggested length 20 to 50 words)
Provides supervised workplace training in selected foodservice industry settings. Integrates knowledge and skills through work designed to meet student's individual competency needs and career objectives. Requires minimum of 225 hours at worksite plus 15 hours of consultation with faculty mentor.

### 16a. Course Prerequisite(s) ([list prefix and number])
(CA A103L and CA A111L) with minimum grade of C.

### 16b. Test Score(s)
N/A

### 16c. Co-requisite(s) (concurrent enrollment required)
N/A

### 16d. Other Restriction(s)
- [ ] College
- [ ] Major
- [ ] Class
- [ ] Level

### 16e. Registration Restriction(s) (non-codable)
Must be declared Culinary Arts Major.

### 17. Mark if course has fees

### 18. Mark if course is a selected topic course

### 19. Justification for Action
Periodic curriculum revision resulted in changes to course number, prerequisites, registration restrictions, suggested texts/bibliography, instructional goals/objectives and outcomes/assessment.

<table>
<thead>
<tr>
<th>Initiator (faculty only)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Naomi Everett</td>
<td></td>
</tr>
</tbody>
</table>

Initiator (TYPE NAME)

<table>
<thead>
<tr>
<th>Initiator (faculty only)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Chairperson</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Initiator (faculty only)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curriculum Committee Chairperson</td>
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</table>

<table>
<thead>
<tr>
<th>Initiator (faculty only)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean/Director of School/College</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Initiator (faculty only)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provost or Designee</td>
<td></td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Initiator (faculty only)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate/Graduate Academic Board Chairperson</td>
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</table>

<table>
<thead>
<tr>
<th>Initiator (faculty only)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provost or Designee</td>
<td></td>
</tr>
</tbody>
</table>

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I. Course Description:
Provides supervised workplace training in selected foodservice industry settings. Integrates knowledge and skills through work designed to meet student’s individual competency needs and career objectives. Requires minimum of 225 hours at worksite plus 15 hours of consultation with faculty mentor.

II. Course Design:
   a. Elective course designed for students in the Culinary Arts major.
   b. 3.0 credits.
   c. Total student time: 15 hours faculty consultation + 225 hours at worksite.
   d. Elective for AAS in Culinary Arts.
   e. No lab fees are assessed for this course.
   f. Course may be taught in any timeframe but not less than six weeks.
   g. This is a revised course.
   h. UAA Listserv and extended sites.
   i. Course level justification: Student will apply culinary arts knowledge and skills to real work environment. Student will practice learned skills, operate equipment, solve real work problems, assess root causes of process or product failures and may improve existing processes.

III. Course Activities:
Includes hands-on experiences and training on-the-job at a foodservice establishment supplemented by consultation with faculty mentor.

IV. Course Prerequisite:
(CA A103L and CA A111L) with minimum grade of C.

Registration restriction: Must be a declared Culinary Arts Major.
V. Course Evaluation:
Course will be graded A-F

VI. Course Outline:
1.0 Safety

2.0 Utilize technical skills appropriate for varied work situations
   2.1 Utilize necessary computer skills for job functions
   2.2 Use process analysis to assess work challenges

3.0 Maintain internship journal
   3.1 Develop individual learning outcomes
   3.2 Note work experiences and challenges
   3.3 Log work hours
   3.4 Suggest process improvement or situational resolutions
   3.5 Review journal weekly with faculty mentor

4.0 Participate in weekly consultation with faulty mentor
   4.1 Discuss worksite learning experiences
   4.2 Discuss process improvements or situational resolutions

VII. Suggested Text:

VIII. Bibliography:


IX. Instructional Goals, Student Learning Outcomes, and Assessment Measures:

A. Instructional Goal:
Expose student intern to work situations in the Foodservice/Hospitality industry. Mentor student intern and assist him/her with integration of knowledge and skills learned through work intended to meet intern’s individual competency needs and career objectives.
### B. Student Learning Outcomes/Assessment Measures:

<table>
<thead>
<tr>
<th>Student will:</th>
<th>Assessment Measures:</th>
</tr>
</thead>
</table>
| Self-determine, with faculty mentor consultation, 3-5 learning objectives to be accomplished through internship work experience | Discussion with faculty mentor  
Work journal                                                                 |
| Self-evaluate performance compared to learning objectives                     | Discussion with faculty mentor  
Self-Evaluation I  
Self-Evaluation II  
Employer Evaluation I  
Employer Evaluation II                                                       |
| Accumulate 225 actual work hours at internship site                           | Work journal                                     |
## Consumer Behavior

Consumer-firm relationship analyzed through the application of concepts drawn from contemporary behavioral science to concrete business cases and practices. Relevant concepts from fields of cultural anthropology, sociology, and psychology applied to problems encountered in marketing to various consumer groups.

### Course Action Request

**University of Alaska Anchorage**

**Proposal to Initiate, Add, Change, or Delete a Course**

### Initial Information

<table>
<thead>
<tr>
<th>1a. School or College</th>
<th>1b. Division</th>
<th>1c. Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>CB CBPP</td>
<td>ADBP Division of Business Programs</td>
<td>Business Administration</td>
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### Course Details

<table>
<thead>
<tr>
<th>2. Course Prefix</th>
<th>3. Course Number</th>
<th>4. Previous Course Prefix &amp; Number</th>
<th>5a. Credits/CEUs</th>
<th>5b. Contact Hours</th>
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<td>BA</td>
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<td>3</td>
<td>(Lecture + Lab) (3+0)</td>
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</table>

### Type of Course

- Academic
- Preparatory/Development
- Non-credit
- CEU
- Professional Development

### Type of Action

- Add
- Change
- Delete

### Repeat Status

- Repeat Status
- Max Credits

### Course Action Request

- Initiated by: Yong Cao

### Impacted Courses or Programs

List any programs or college requirements that require this course.

### General Education Requirement

Mark appropriate box:

- Oral Communication
- Written Communication
- Quantitative Skills
- Humanities
- Social Sciences
- Natural Sciences
- Integrative Capstone

### Course Description

Consumer-firm relationship analyzed through the application of concepts drawn from contemporary behavioral science to concrete business cases and practices. Relevant concepts from fields of cultural anthropology, sociology, and psychology applied to problems encountered in marketing to various consumer groups.

### Course Requirements

- Co-requisites
- Pre-requisites
- Course Prerequisite(s)
- Other Restriction(s)

### Registration Restrictions

- Cross Listed
- Stacked

### Course Approval

Initiator Signed Initials: _________

### Coordination

- Date: 12/07/2012
- Coordinator Contacted: Rocky Capozzi

### Chair/Coordinator Contacted

- Date: 10/19/2012
- Chair/Coordinator: Ed Forrest

### Course Action

- Added minimum grade of C to prerequisite. Updated text and bibliography.

### Course Approval

Initiator (faculty only) Yong Cao

Approved

Date

Disapproved

Dean/Director of School/College

Date

Undergraduate/Graduate Academic

Date

Board Chairperson

Date

Provost or Designee

Date

### Conclusion

University of Alaska Anchorage

Proposal to Initiate, Add, Change, or Delete a Course

Initiator Name (typed): Yong Cao

Initiator Signed Initials: _________

Date:

Coordination with Library Liaison

Date: 12/07/2012

submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)
I. Date Initiated
   January 15, 2013

II. Course Information
   College/School: College of Business and Public Policy
   Department: Business Administration
   Program: Bachelor of Business Administration, Marketing; Aviation Technology, BS; Hospitality and Restaurant Management, BA
   Course Title: Consumer Behavior
   Course Number: BA A381
   Credits: 3
   Contact Hours: 3 per week x 15 weeks = 45 hours
                 0 lab hours
                 6 hours outside of class per week x 15 weeks = 90 hours
   Grading Basis: A - F
   Course Description: Consumer-firm relationship analyzed through the application of concepts drawn from contemporary behavioral science to concrete business cases and practices. Relevant concepts from fields of cultural anthropology, sociology, and psychology applied to problems encountered in marketing to various consumer groups.
   Course Prerequisites: BA A343 with a minimum grade of C.
   Registration Restrictions: College of Business & Public Policy majors must be admitted to upper-division standing
   Fees: Standard CBPP computer lab fee.

III. Course Activities
   A. Lecture
   B. Discussion
   C. Guest lecturers

IV. Course Level Justification
   Students apply previous course work. The course requires familiarity with the basic principles, underlying theories, concepts, and vocabulary of marketing.
V. Outline
A. Consumer Motivation
B. Personality
C. Perception
D. Consumer Learning and Attitude Change
E. The Self
F. Communication and Consumer Behavior
G. Reference Groups and Family
H. Social Class and Consumer Behavior
I. The Influence of Culture
J. Subculture and Consumer Behavior

VI. Suggested Text

VII. Bibliography

VIII. Instructional Goals and Student Learning Outcomes

<table>
<thead>
<tr>
<th>A. Instructional Goals. The instructor will:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Present the history and the foundations of the consumer decision-making process</td>
</tr>
<tr>
<td>2. Describe the decision rules in low-involvement buying situations</td>
</tr>
<tr>
<td>3. Present marketing strategies and research framework related to consumer purchase decisions</td>
</tr>
<tr>
<td>B. Student Learning Outcomes.</td>
</tr>
<tr>
<td>--------------------------------</td>
</tr>
<tr>
<td>Students will be able to:</td>
</tr>
<tr>
<td>1. Articulate the decision-making process of individual buyers and families, including the student’s decision-making process</td>
</tr>
<tr>
<td>2. Specify internal and external factors that impact the decision-making process</td>
</tr>
<tr>
<td>3. Describe consumer research methods</td>
</tr>
<tr>
<td>4. Diagnose ethical issues and social concerns related to consumer behavior issues</td>
</tr>
<tr>
<td>5. Describe the significance of consumer behavior and its relevance to the discipline of marketing</td>
</tr>
<tr>
<td>6. Analyze and interpret market information related to consumers</td>
</tr>
<tr>
<td>7. Apply theories of consumer behavior to making appropriate and effective marketing management decisions</td>
</tr>
</tbody>
</table>
### Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

<table>
<thead>
<tr>
<th>1a. School or College</th>
<th>CB CBPP</th>
<th>1b. Division</th>
<th>ADBP Division of Business Programs</th>
<th>1c. Department</th>
<th>Business Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Course Prefix</td>
<td>BA</td>
<td>3. Course Number</td>
<td>A420</td>
<td>4. Previous Course Prefix &amp; Number</td>
<td>N/A</td>
</tr>
<tr>
<td>5a. Credits/CEUs</td>
<td>3</td>
<td>5b. Contact Hours</td>
<td>(Lecture + Lab) (3+0)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6. Complete Course Title
Marketing Research

Abbreviated Title for Transcript (30 character)

7. Type of Course
☐ Academic
☐ Preparatory/Development
☐ Non-credit
☐ CEU
☐ Professional Development

8. Type of Action:
☐ Add
☐ Change
☐ Delete

If a change, mark appropriate boxes:
☐ Prefix
☐ Credits
☐ Title
☐ Grading Basis
☐ Course Description
☐ Text Score Prerequisites
☐ Other Restrictions
☐ Contact Hours
☐ Repeat Status
☐ Cross-Listed/Stacked
☐ Co-requisites
☐ Registration Restrictions

9. Repeat Status No
☐ No
☐ # of Repeats
☐ Max Credits

10. Grading Basis
☐ A-F
☐ P/NC
☐ NG

11. Implementation Date
From: Fall/2013
To: /9999

12. Cross Listed with
☐ Stacked with

Cross-Listed Coordination Signature

13a. Impacted Courses or Programs:
List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at [www.uaa.alaska.edu/governance](http://www.uaa.alaska.edu/governance).

<table>
<thead>
<tr>
<th>Impacted Program/Course</th>
<th>Catalog Page(s)</th>
<th>Date of Coordination</th>
<th>Chair/Coordinator Contacted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Global Logistics and Supply Chain Management, BBA</td>
<td>141</td>
<td>11/19/2012</td>
<td>Darren Prokop</td>
</tr>
<tr>
<td>2. Marketing, BBA</td>
<td>141</td>
<td>11/19/2012</td>
<td>Ed Forrest</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Initiator Name (typed): Yong Cao
Initiator Signed Initials: _________
Date: _______________________

13b. Coordination Email
Date: 12/07/2012

submitted to Faculty Listserv: [uaa-faculty@lists.uaa.alaska.edu](mailto:uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison
Date: 12/07/2012

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication
☐ Written Communication
☐ Fine Arts
☐ Social Sciences
☐ Quantitative Skills
☐ Humanities
☐ Natural Sciences
☐ Integrative Capstone

15. Course Description (suggested length 20 to 50 words)
Examine the marketing research function and its role in the managerial decision-making process. Course will include an overview of the marketing research process. Includes conducting primary and secondary data collection, analysis of statistical data, and preparing a written and oral research report.

16a. Course Prerequisite(s) (list prefix and number) (BA A343 and [BA A375 or ECON A312 or ECON A429]) with a minimum grade of C

16b. Test Score(s)
N/A

16c. Co-requisite(s) (concurrent enrollment required)
N/A

16d. Other Restriction(s)
☐ College
☐ Major
☐ Class
☐ Level

16e. Registration Restriction(s) (non-codable)
College of Business & Public Policy majors must be admitted to upper-division standing.

17. ☐ Mark if course has fees Standard CBPP computer lab fee

18. ☐ Mark if course is a selected topic course

19. Justification for Action
Added minimum grade of C to prerequisites. Updated text and bibliography.

Initiator (faculty only)
Yong Cao
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved

Dean/Director of School/College
Date

Undergraduate/Graduate Academic
Date

Provost or Designee
Date
I. Date Initiated
   January 15, 2013

II. Course Information
   College/School: College of Business and Public Policy
   Department: Business Administration
   Program: Bachelor of Business Administration, Marketing; Bachelor of Business Administration, Global Logistics and Supply Chain Management
   Course Title: Marketing Research
   Course Number: BA A420
   Credits: 3
   Contact Hours: 3 per week x 15 weeks = 45 hours
                 6 hours outside of class per week x 15 weeks = 90 hours
   Grading Basis: A - F
   Course Description: Examines the marketing research function and its role in the managerial decision-making process. Course will include an overview of the marketing research process. Includes conducting primary and secondary data collection, analysis of statistical data, and preparing a written and oral research report.
   Course Prerequisites: (BA A343 and [BA A375 or ECON A312 or ECON A429]) with a minimum grade of C.
   Registration Restrictions: College of Business & Public Policy majors must be admitted to upper-division standing.
   Fees: Standard CBPP computer lab fee

III. Course Activities
   A. Lectures and discussion
   B. Guest lecturers
   C. Case studies

IV. Course Level Justification
   Requires prior knowledge of statistics; elementary probability and sampling distributions; estimation of means, proportions, and simple regression coefficients.
V. Outline
A. Marketing Research Definition, Industry, History, Role, and Scope
B. The Market Research Process and Problem
C. Primary and Secondary Research
D. Focus Groups
E. Questionnaire Design, Variable Scaling, and Measurement
F. Descriptive Statistics, Cross Tabulation, and Association
G. Regression Analysis
H. Factor Analysis
I. Stepwise Discrimination

VI. Suggested Text

VII. Bibliography

VIII. Instructional Goals and Student Learning Outcomes

<table>
<thead>
<tr>
<th>A. Instructional Goals. The instructor will:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Describe marketing problems and explain how to formulate correct procedures to solve research problems</td>
</tr>
<tr>
<td>2. Present correct procedures to collect relevant data and conduct primary and secondary research</td>
</tr>
<tr>
<td>3. Demonstrate statistical procedures to analyze the data and deliver the research findings</td>
</tr>
</tbody>
</table>
B. **Student Learning Outcomes.**  
*Students will be able to:*  

<table>
<thead>
<tr>
<th></th>
<th></th>
<th>Assessment Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Identify marketing problems and formulate correct procedures to solve the problems</td>
<td>Exam and Project</td>
</tr>
<tr>
<td>2.</td>
<td>Specify steps and procedures for conducting primary and secondary research</td>
<td>Exam and Project</td>
</tr>
<tr>
<td>3.</td>
<td>Apply correct procedure to collect relevant data</td>
<td>Quiz</td>
</tr>
<tr>
<td>4.</td>
<td>Apply statistical procedures to analyze the data and present the research findings</td>
<td>Project</td>
</tr>
</tbody>
</table>
## Course Action Request

**University of Alaska Anchorage**

**Proposal to Initiate, Add, Change, or Delete a Course**

<table>
<thead>
<tr>
<th>1a. School or College</th>
<th>1b. Division</th>
<th>1c. Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS CAS</td>
<td>ASSC Division of Social Science</td>
<td>Political Science</td>
</tr>
</tbody>
</table>

### 2. Course Prefix

- **PS**

### 3. Course Number

- **A323**

### 4. Previous Course Prefix & Number

- **NA**

### 5. Credits/CEUs

- **3.0**

### 6. Complete Course Title

**International Organizations**

#### Abbreviated Title for Transcript (30 character)

**International Organizations**

### 7. Type of Course

- **Academic**

### 8. Type of Action:

- **Add**

### 9. Repeat Status No

- **# of Repeats**
- **Max Credits**

### 10. Grading Basis

- **A-F**
- **P/ NP**
- **NG**

### 11. Implementation Date (semester/year)

- **From:** FALL/2013
- **To:** 19999

### 12. Cross Listed with

- **Stacked with**

### 13. Impacted Courses or Programs:

List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at [www. uaa. alaska. edu/governance](http://www. uaa. alaska. edu/governance).

<table>
<thead>
<tr>
<th>Impacted Program/ Course</th>
<th>Catalog Page(s) Impacted</th>
<th>Date of Coordination</th>
<th>Chair/Coordinator Contacted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<tr>
<td>2.</td>
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<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Initiator Name (typed): Dalee Sambo Dorough

Initiator Signed Initials: __________ Date: __________

### 13b. Coordination Email

- **Date:** 11/19/12
- **submitted to Faculty Listserv:** uaa-faculty@lists. uaa. alaska. edu

### 13c. Coordination with Library Liaison

- **Date:** 11/19/12

### 14. General Education Requirement

Mark appropriate box:

- Oral Communication
- Written Communication
- Quantitative Skills
- Humanities
- Fine Arts
- Social Sciences
- Natural Sciences
- Integrative Capstone

### 15. Course Description (suggested length 20 to 50 words)

Introduction to the theory and practice of international organizations.

### 16a. Course Prerequisite(s) (list prefix and number)

- **PS A101 or PS A102**

### 16b. Test Score(s)

- **N/A**

### 16c. Co-requisite(s) (concurrent enrollment required)

- **N/A**

### 16d. Other Restriction(s)

- **College**
- **Major**
- **Class**
- **Level**

### 16e. Registration Restriction(s) (non-codable)

- **N/A**

### 17. Mark if course has fees

### 18. Mark if course is a selected topic course

### 19. Justification for Action

With the plethora of existing and emerging international and regional organizations, a course specifically addressing this distinct subject matter is needed. The course also complements those offered in the International Relations emphasis area in Political Science.

---

Initiator (faculty only)

Dalee Sambo Dorough

Initiator (TYPE NAME)

- Approved
- Disapproved

Dean/Director of School/College

- Approved
- Disapproved

Undergraduate/Graduate Academic

- Approved
- Disapproved

Board Chairperson

- Approved
- Disapproved

Provost or Designee

- Approved
- Disapproved

Department Chairperson

- Approved
- Disapproved

Curriculum Committee Chairperson

- Approved
- Disapproved
Course Content Guide

International Organizations

PS A323

Date: October 31, 2012

College: College of Arts and Sciences

Course Number: PS A323

Number of Credits: 3

Contact Hours: 3 + 0

Course Program Title: International Organizations

Grading Basis: A - F

Course Description:

Introduction to the theory and practice of international organizations.

Course Prerequisites/Test Scores/Corequisite(s)/Other Restriction(s)/Registration Restriction(s)

Prerequisites: PS A101 or PS A102.

I. Instructional Goals and Student Learning Outcomes:

A. Instructors will

1. Examine the historical evolution of international organizations and the interaction of states within such organizations in the context of international relations.
2. Analyze the development of formal and informal international organizations, as well as their roles, processes, and functions in the contemporary world.
3. Examine the institutional behavior and their interactions with states devoted to the substantive work of international organizations in the principal areas of peace and security, human rights, environment, and sustainable development.
4. Develop communications skills, written and oral, applicable to the study of international organizations.
5. Develop research skills relevant to the sources and subjects of international organizations and international relations generally.

B. Student will be able to

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discuss the development of international organizations and participation of states, non-state actors, and civil society.</td>
<td>In class discussions, written assignments, mid-term, and final exams.</td>
</tr>
<tr>
<td>Analyze formal and informal international organizations, their substantive outcomes, and how they contribute to and guide international relations and corresponding state behavior domestically and internationally.</td>
<td>Written assignments, term paper, mid-term, and final exams.</td>
</tr>
<tr>
<td>Analyze issues relating to treaty-making, rule-making, dispute settlement, enforcement, and structures and mechanisms of international and regional organizations.</td>
<td>Written assignments, term paper, mid-term, and final exams.</td>
</tr>
<tr>
<td>Demonstrate research and analytic skills, as well as written and oral skills.</td>
<td>In-class discussions, written assignments, mid-term, and final exams.</td>
</tr>
</tbody>
</table>

II. Guidelines for Evaluation:

Student evaluation is based on regular course attendance and participation in class discussion and debates; reading of articles and related instruments; and an assessment of student understanding of the basic and specific principles of international organizations through performance on a midterm and a final examination. Letter grades correspond to current University grading criteria.

III. Course Level Justification:

This course material was previously taught in relation to a 400-level course entitled International Law and Organization. However, with the plethora of new and emerging international and regional organizations, it is logical to split the course into two distinct subject matters. The material is appropriate to the challenges of its subject matter and to the challenges posed by level of content introduced by the text and supplementary materials. It is a specialized upper-division course, which offers an introduction to an important body of knowledge, literature, and writing skills. Because of the requirements in the course, the prerequisite of either PS A101 or PS A102 insures that students taking the course will have basic competence in concepts of the study of political science.
IV. Topical Course Outline

I. Introduction
   A. Definitions and Types of International Organizations

II. Interdependent World -- Introduction
   A. Nation-states, Civil Society, Non-state actors, Non-governmental organizations

III. Evolutionary Development of International Organizations
   A. League of Nations and the United Nations
      1. The League of Nations
      2. UN Principles and Practices
      3. Structural Components
   B. Historical Trends
   C. Creation of IGOs

IV. Institutions and Processes
   A. Typical Structure
   B. Role(s) of International Organizations
   C. Decision-Making in IGOs

V. Nongovernmental Int'l Organizations (NGOs) & Multinational Corporations (MNCs)

VI. Analytical Approaches
   A. Overview of the Field and its Approaches to International Organizations
   B. Neo-Institutionalism and International Regimes

VII. Functional Areas and International Organizations Performance
   A. Security
      1. Peaceful Settlement of Disputes
      2. Collective Security
      3. Peace Keeping: UN Efforts During the Cold War
      4. Peace Making: UN Efforts After the Cold War & in the Future
   B. Promotion of Human Rights
   C. Promotion of Economic Welfare
      1. Growth and IGOs
      2. Development
      3. Sustainable Development
   D. Protection of the Environment
   E. Promotion of Social Progress

VIII. Conclusions/Future
   A. Evaluations and Proposed Reforms of the Global Governance Organizations
   B. The Future

V. Suggested Texts:

VI. Bibliography


# Course Action Request

**University of Alaska Anchorage**

Proposal to Initiate, Add, Change, or Delete a Course

<table>
<thead>
<tr>
<th>1a. School or College</th>
<th>1b. Division</th>
<th>1c. Department</th>
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<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Course Prefix</th>
<th>3. Course Number</th>
<th>4. Previous Course Prefix &amp; Number</th>
<th>5a. Credits/CEUs</th>
<th>5b. Contact Hours (Lecture + Lab)</th>
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<tbody>
<tr>
<td>PS</td>
<td>A424</td>
<td>NA</td>
<td>3.0</td>
<td>(3+0)</td>
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</table>

<table>
<thead>
<tr>
<th>6. Complete Course Title</th>
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<tbody>
<tr>
<td>International Law</td>
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<table>
<thead>
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<th>Abbreviated Title for Transcript (30 character)</th>
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<tbody>
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<td>IntLaw</td>
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<table>
<thead>
<tr>
<th>7. Type of Course</th>
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</thead>
<tbody>
<tr>
<td>Academic</td>
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<table>
<thead>
<tr>
<th>8. Type of Action:</th>
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<td>Add</td>
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</table>

<table>
<thead>
<tr>
<th>9. Repeat Status No</th>
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<tbody>
<tr>
<td># of Repeats</td>
</tr>
<tr>
<td>Max Credits</td>
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<table>
<thead>
<tr>
<th>10. Grading Basis</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-F</td>
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<table>
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<tr>
<th>11. Implementation Date</th>
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<tr>
<td>semester/year</td>
</tr>
<tr>
<td>From: FALL/2013 To: 9999</td>
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<table>
<thead>
<tr>
<th>12. Cross Listed with</th>
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<tbody>
<tr>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>13a. Impacted Courses or Programs:</th>
</tr>
</thead>
<tbody>
<tr>
<td>List any programs or college requirements that require this course.</td>
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<td>Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at <a href="http://www.aaa.alaska.edu/governance">www.aaa.alaska.edu/governance</a>.</td>
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</table>

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<tr>
<th>Impacted Program/Course</th>
<th>Catalog Page(s)</th>
<th>Impacted</th>
<th>Date of Coordination</th>
<th>Chair/Coordinator Contacted</th>
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</thead>
<tbody>
<tr>
<td>Bachelor of Arts, Political Science</td>
<td>129</td>
<td>11/19/12</td>
<td>James Muller, Department Chair</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Initiator Name (typed): Dalee Sambo Dorough</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initiator Signed Initials: __________ Date: __________</td>
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<table>
<thead>
<tr>
<th>13b. Coordination Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date: 11/19/12</td>
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</table>

<table>
<thead>
<tr>
<th>13c. Coordination with Library Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date: 11/19/12</td>
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<table>
<thead>
<tr>
<th>14. General Education Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark appropriate box:</td>
</tr>
<tr>
<td>Oral Communication</td>
</tr>
<tr>
<td>Written Communication</td>
</tr>
<tr>
<td>Quantitative Skills</td>
</tr>
<tr>
<td>Humanities</td>
</tr>
<tr>
<td>Fine Arts</td>
</tr>
<tr>
<td>Social Sciences</td>
</tr>
<tr>
<td>Natural Sciences</td>
</tr>
<tr>
<td>Integrative Capstone</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>15. Course Description (suggested length 20 to 50 words)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examines the development of international law in the international community and analyzes issues such as nation-state sovereignty, human rights, the use of force, and international criminal law to demonstrate the application of international law.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>16a. Course Prerequisite(s) (list prefix and number)</th>
<th>16b. Test Score(s)</th>
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<th>18. Mark if course is a selected topic course</th>
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| 19. Justification for Action |
| Update course description and CCG. |

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<tr>
<td>Dalee Sambo Dorough</td>
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<tr>
<td>Initiator (TYPE NAME)</td>
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<tbody>
<tr>
<td>Date: __________</td>
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</table>
Course Content Guide

International Law

PS A424

Date: November 19, 2012
College: College of Arts and Sciences
Course Number: PS A424
Number of Credits: 3
Contact Hours: 3 + 0
Course Program Title: International Law
Grading Basis: A - F

Course Description:

Examines the development of international law in the international community and analyzes issues such as nation-state sovereignty, human rights, the use of force, and international criminal law to demonstrate the application of international law.

Course Prerequisites/Test Scores/Corequisite(s)/ Other Restriction(s)/Registration Restriction(s)

Prerequisites: PS A323 with a minimum of C grade.

I. Instructional Goals and Student Learning Outcomes:

A. Instructors will

1. Examine the evolution of the field of international law and the interaction of its basic principles in the field of international relations.
2. Examine the general contours of public international law and nation-state behavior and their interactions within international intergovernmental organizations, including peace and security, human rights, environment, and development.
3. Develop communications skills, written and oral, applicable to the study of public international law and international organizations.
4. Develop research skills relevant to the sources and subjects of public international law, international organizations, and international relations generally.

B. Student will be able to

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discuss the historical evolution of public international law, nation-state participation, and the progressive development of international law.</td>
<td>In class discussions, written assignments, mid-term, and final exams.</td>
</tr>
<tr>
<td>Analyze relevant public international case law that has contributed to the basic principles of international law that guide international relations and corresponding state behavior.</td>
<td>Written assignments, term paper, mid-term, and final exams.</td>
</tr>
<tr>
<td>Analyze the influence of state behavior as a source or evidence of international law and difficulties related to interpretation, enforcement, and jurisdiction in the field of public international law.</td>
<td>Written assignments, term paper, mid-term, and final exams.</td>
</tr>
<tr>
<td>Demonstrate legal research and analytic skills, as well as written and oral skills.</td>
<td>In-class discussions, written assignments, mid-term, and final exams.</td>
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II. Guidelines for Evaluation:

Student evaluation is based on regular course attendance and participation in class discussion; reading of legal cases; briefing cases; and an assessment of student understanding of the basic and specific principles of public international law and organization through performance on a midterm and a final examination. Letter grades correspond to current University grading criteria.

III. Course Level Justification:

This course has traditionally been at the 400-level and combined with the study of international organizations. However, with introduction of a distinct course entitled International Organizations it is necessary to minimally modify its content, which is appropriate to the challenges of its subject matter and to the challenges posed by level of content introduced by the text and supplementary materials. It is a specialized upper-division course, which offers an introduction to an important body of knowledge, literature, and writing skills. Because of the requirements in the course, the prerequisite of PS A323 insures that students taking the course will have basic competence in concepts of the study of international law.
IV. Topical Course Outline

A. Introduction of Law – Key Concepts
B. The Nature of International Law
C. Parties in International Law: States
D. Parties in International Law: Organizations
E. Sources and Evidence in International Law
F. Sources of International Law: Custom and Jus Cogens
G. Sources of International Law: Treaties
H. Sources of International Law: General Principles
I. Enforcement and Jurisdiction under International Law
J. The Use of Force Between States
K. Intervention in Internal Conflicts
L. Collective Use of Force
M. The Law of War
N. Human Rights Law
O. Human Rights of Women and Children
P. Human Rights of Victims of Persecution, Torture, Discrimination and Genocide
Q. Human Rights and US Law
R. Implementation and Enforcement of Human Rights Law
S. The History and Development of the International Criminal Court
V. Suggested Texts:


VI. Bibliography


# Course Action Request

**University of Alaska Anchorage**

Proposal to Initiate, Add, Change, or Delete a Course

---

1a. School or College  
AS CAS

1b. Division  
AHUM Division of Humanities

1c. Department  
LANGUAGES

2. Course Prefix  
FREN

3. Course Number  
A432

4. Previous Course Prefix & Number  
N/A

5a. Credits/CEUs  
3

5b. Contact Hours  
(Lecture + Lab)  
(3+0)

6. Complete Course Title  
Selected Topics: Studies in French/Francophone Literature and Culture

7. Type of Course  
☑️ Academic  
☐ Preparatory/Development  
☐ Non-credit  
☐ CEU  
☐ Professional Development

8. Type of Action:  
☐ Add  
☐ Change  
☐ Delete

If a change, mark appropriate boxes:

- Prefix
- Credits
- Grading Basis
- Title
- Contact Hours
- Repeat Status
- Cross-Listed/Stacked
- Course Description
- Test Score Prerequisites
- Co-requisites
- Other Restrictions
- Class
- College
- Major
- Registration Restrictions
- Other Updating CCG (please specify)

---

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.  
Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at [www.uaa.alaska.edu/governance](http://www.uaa.alaska.edu/governance).

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<th>Chair/Coordinator Contacted</th>
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<td>111</td>
<td>December 4, 2012</td>
<td>Prof. Dorn Van Dommelen</td>
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Initiator Name (typed): Sudarsan Rangarajan  
Initiator Signed Initials: _________  
Date: __________

13b. Coordination Email  
Date: December 4, 2012  
Submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison  
Date: December 4, 2012

14. General Education Requirement  
Mark appropriate box:

- Oral Communication
- Written Communication
- Quantitative Skills
- Humanities
- Fine Arts
- Social Sciences
- Natural Sciences
- Integrative Capstone

15. Course Description  (suggested length 20 to 50 words)

Focuses on the intensive study of authors, literary movements, periods, and genres in their historical and cultural contexts. Enhances French language skills in reading, listening, writing, speaking, and cultural literacy. Special Note: May be repeated for credit with a change in subtitle. Course conducted in French.

16a. Course Prerequisite(s) (list prefix and number)

FREN A302 with a minimum grade of C.

16b. Test Score(s)

N/A

16c. Co-requisite(s) (concurrent enrollment required)

N/A

16d. Other Restriction(s)

☑️ College  
☐ Major  
☐ Class  
☐ Level

16e. Registration Restriction(s) (non-codable)

N/A

17. ☑️ Mark if course has fees

18. ☑️ Mark if course is a selected topic course

19. Justification for Action

Updating CCG to reflect new course description, prerequisites, instructional goals, student learning outcomes, and bibliography.

Initiator (faculty only)  
Date

Sudarsan Rangarajan

Initiator (TYPE NAME)

☑️ Approved  
☐ Disapproved

 Dean/Director of School/College  
Date

Undergraduate/Graduate Academic  
Date

Board Chairperson

Approved  
☐ Disapproved

Provost or Designee  
Date
University of Alaska Anchorage

Course Content Guide

Department of Languages

FREN A432

Selected Topics: Studies in French/Francophone Literature and Culture

I. Initiation Date: December 3, 2012

II. Course Information:
   A. College: College of Arts and Sciences
   B. Course Title: Selected Topics: Studies in French/Francophone Literature and Culture
   C. Course Subject/Number FREN A432
   D. Credit Hours: 3.0
   E. Contact Time: 3 + 0 hours per week
   F. Grading Information: A-F
   G. Course Description: Focuses on the intensive study of authors, literary movements, periods, and genres in their historical and cultural contexts. Enhances French language skills in reading, listening, writing, speaking, and cultural literacy.
   Special Note: May be repeated for credit with a change in subtitle. Course conducted in French.
   H. Status of Course Relative to Degree or Certificate Programs: Course may be used as an elective to satisfy the upper-division component of a French major or minor.
   I. Course Attributes: Applies toward the upper-division requirement for French majors and minors.
   J. Lab Fees: Yes
   K. Coordination: UAA Faculty List Serve
   L. Course Prerequisite: FREN A302 with a minimum grade of C.
   M. Registration Restriction: None

III. Instructional Goals and Student Learning Outcomes:
   A. Instructional Goals: The instructor will...
1. Conduct the class in French, soliciting student collaboration via discussion of course material.
2. Present literary, historical, and cultural background relevant to the author, period, literary movement or genre selected as the focus of the course.
3. Introduce appropriate disciplinary approaches and terminology for the interpretation of the material selected as the focus of the course.
4. Guide students in critically analyzing and interpreting the reading material selected as the focus of the course.

B. Student Learning Outcomes and Assessment Methods: Upon successful completion of the course, students will be able to...

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Methods</th>
</tr>
</thead>
</table>
| Demonstrate effective analytical writing skills in French through the interpretation of the material studied in the course.                                                                                                                                                                                                                      | Papers  
Research paper  
Exams and quizzes                                        |
| Demonstrate proper use of discipline-specific terminology when interpreting the material studied in the course.                                                                                                                                                                                                                          | Exams and quizzes  
Class discussions  
Papers  
Research paper                                            |
| Demonstrate enhancement and refinement of oral skills.                                                                                                                                                                                                                                                                                                | Class discussions  
Class presentations                                       |
| Demonstrate appropriate understanding of literary, historical, and cultural background relevant to the author, period, literary movement or genre studied in the course.                                                                                                                                                   | Exams and quizzes  
Class discussions  
Papers  
Research paper  
Class presentations                                |

IV. Course Activities:
This course reflects a balance of learner-centered, small-group collaboration as well as instructor-delivered lesson format based on extensive reading assignments from authentic French literature and/or cultural artifacts.

V. Course-level Justification:
Course requires prior introduction to the formal study of college French grammar at the upper-division level to ensure the success of the student, and builds upon the knowledge of fundamental concepts refined in FREN A302.
VI. **Course Outline:**
The following outline focuses on Twentieth-Century French Literature as one possible version of the course.

A. Introduction to French literary movements of the pre- and post- World War II periods
B. The impact of German occupation
C. Introduction to narratology
D. The importance of narrative form rather than content
E. Introduction to ancient myths and their innovative uses in French theatre
F. Critical reading and discussion of selected novels and plays of representative authors

VII. **Texts**

VIII. **Bibliography**


# Course Action Request

## University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

<table>
<thead>
<tr>
<th>1a. School or College</th>
<th>1b. Division</th>
<th>1c. Department</th>
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<tr>
<td>AS CAS</td>
<td>AHUM Division of Humanities</td>
<td>Languages</td>
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<td>☐ CEU</td>
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If a change, mark appropriate boxes:
- ☑ Prefix
- ☑ Credits
- ☑ Title
- ☑ Grading Basis
- ☑ Course Description
- ☑ Test Score Prerequisites
- ☑ Other Restrictions
- ☑ Class
- ☑ Level
- ☑ College
- ☑ Major
- ☑ Other CCG Update (please specify)

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13a. Impacted Courses or Programs: List any programs or college requirements that require this course. Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at [www.uaa.alaska.edu/governance](http://www.uaa.alaska.edu/governance).

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<td>BA International Studies</td>
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<td>Professor Dorn Van Dommelen</td>
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13b. Coordination Email submitted to Faculty Listserv: [uaa-faculty@lists.uaa.alaska.edu](mailto:uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: December 2, 2012

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<td>☑ Natural Sciences</td>
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<td>☑ Integrative Capstone</td>
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15. Course Description (suggested length 20 to 50 words)

Focuses on critical analysis of diverse artistic traditions from Spanish-speaking communities using a variety of disciplinary methodologies (e.g. historical, cultural, socio-political) and related terminology. Enhances Spanish language skills in writing, reading, speaking, listening, and cross-cultural literacy.

Special note: Course may be repeated twice for credit with change of subtitle. Course conducted in Spanish.

16a. Course Prerequisite(s) (list prefix and number or test code and score)

SPAN A302 with a minimum grade of C.

16b. Co-requisite(s) (concurrent enrollment required)

N/A

16c. Other Restriction(s)

- ☑ College
- ☑ Major
- ☑ Class
- ☑ Level

16d. Registration Restriction(s) (non-codable)

N/A

17. ☑ Mark if course has fees

18. ☑ Mark if course is a selected topic course

19. Justification for Action

Updating of CCG to reflect new course description, prerequisites, instructional goals, student learning outcomes, and bibliography.

---

**Initiator Name (typed): Patricia Fagan**

Initiator Signed Initials: __________

Date: __________

**Initiator (faculty only)**

Patricia Fagan

Initiator (TYPE NAME) __________________________

Date: __________________________

**Approved**

**Disapproved**

Dean/Director of School/College Date: __________________________

**Approved**

**Disapproved**

Undergraduate/Graduate Academic Board Chair Date: __________________________

**Approved**

**Disapproved**

Provost or Designee Date: __________________________
University of Alaska Anchorage

Course Content Guide

Department of Languages

SPAN A490

Selected Topics: Hispanic Culture and Civilization

I. Initiation Date: Fall 2012

II. Course Information:
   A. College: College of Arts and Sciences
   B. Course Title: Selected Topics: Hispanic Culture and Civilization
   C. Course Subject/Number SPAN A490
   D. Credit Hours: 3.0
   E. Contact Time: 3 + 0 hours per week
   F. Grading Information: A-F
   G. Course Description: Focuses on critical analysis of diverse artistic traditions from Spanish-speaking communities using a variety of disciplinary methodologies (e.g. historical, cultural, socio-political) and related terminology. Enhances Spanish language skills in writing, reading, speaking, listening, and cross-cultural literacy.
      Special note: Course may be repeated twice for credit with change of subtitle. Course conducted in Spanish.
   H. Status of Course Relative to Degree or Certificate Programs:
      Course may be used as an elective to satisfy the upper-division component of a Spanish major or minor.
   I. Course Attributes: Applies toward the upper-division requirement for Spanish majors and minors.
   J. Lab Fees: Yes
   K. Coordination: UAA Faculty List Serve
   L. Course Prerequisite: SPAN A302 with a minimum grade of C.
III. Instructional Goals and Student Learning Outcomes:

**Instructional Goals:**

1. Conduct the class in Spanish, soliciting student participation via discussion of course material.
2. Present representative artistic works and relate them to the historical and cultural contexts in which they were composed.
3. Present opportunities for the students to enhance linguistic proficiency and rhetorical skills through engagement with artistic works.
4. Guide students in critically analyzing and interpreting artistic works, using appropriate disciplinary approaches and terminology.
5. Elicit student articulation of cross-cultural similarities and differences among the communities examined through engagement with representative works.

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Assessment Methods</th>
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<tbody>
<tr>
<td>Demonstrate comprehension of class instruction.</td>
<td>Class Participation Exams (Research) Papers Oral Presentations</td>
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<tr>
<td>Identify representative artistic works and relate them to the historical and cultural context in which they were composed.</td>
<td>Class Participation Exams (Research) Papers Oral Presentations</td>
</tr>
<tr>
<td>Employ appropriate disciplinary approaches and terminology in critical analyses.</td>
<td>Class Participation Exams (Research) Papers Oral Presentations</td>
</tr>
<tr>
<td>Produce critical analyses which articulate cross-cultural similarities and differences through engagement with artistic works.</td>
<td>Exams (Research) Papers Oral Presentations</td>
</tr>
</tbody>
</table>
IV. Course Activities:
This course reflects a balance of learner-centered, small-group collaboration as well as instructor-delivered lesson format based on analysis and interpretation of authentic Hispanic cultural works.

V. Course-level Justification:
Course requires prior formal study of college Spanish grammar and composition at the upper-division level, building upon the concepts presented in SPAN A302.

VI. Course Outline:
The following is a possible version of the course: “Hispanic Cinema: The Study of Language and Culture through Film”
   A. Overview of the History of Film
   B. Introduction to Film Analysis and Theory
   C. Discipline Terminology in Spanish
   D. The Mexican Revolution of 1910 and Testimonial Narrative: Como agua para chocolate
   E. The Spanish Social Liberation Movement of the Second Republic and the New Romantic Genre: Belle Epoque
   F. The Spanish Civil War via Fantasy and Animation: El laberinto del fauno
   G. Latin American Revolutionaries, Human Rights, and Protest Film: Diarios de motocicleta
   H. Indigenismo and US Multicultural Film: Hombres armados
   I. Cuba, Marginalized Social Groups, and Film Censorship: Fresa y chocolate
   J. Cuba, Socio-Political Parody, and Comedy of Errors: Guantanamera
   K. Argentina’s “Dirty War” and Film of Conscience: La historia oficial
   L. Colombian BioMules, Docudrama, and Suspense: Maria llena eres de gracia
   M. Post-Francoist Spain and Cult Film: Mujeres al borde de un ataque de nervios
   N. Peru and Post-Colonial Andean Representations: Madeinusa

VII. Suggested texts

Print
Bibliography


### Course Action Request

**University of Alaska Anchorage**

**Proposal to Initiate, Add, Change, or Delete a Course**

<table>
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<th>1a. School or College</th>
<th>1b. Division</th>
<th>1c. Department</th>
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<td>Theatre and Dance</td>
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<td>Theory and Improvisation</td>
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<th>☐ Preparatory/Development</th>
<th>☐ Non-credit</th>
<th>☐ CEU</th>
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<th>8. Type of Action:</th>
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<th>☐ Change</th>
<th>☐ Delete</th>
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</table>

If a change, mark appropriate boxes:
- ☐ Prefix
- ☒ Credits
- ☒ Title
- ☐ Grading Basis
- ☐ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
- ☒ Other Update Course Content Guide (please specify)

<table>
<thead>
<tr>
<th>9. Repeat Status No</th>
<th># of Repeats</th>
<th>Max Credits</th>
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10. Grading Basis
- ☒ A-F
- ☐ P/NP
- ☐ NG

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<tr>
<th>11. Implementation Date</th>
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<td>From: Fall 2013</td>
<td>To: 99/9999</td>
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<th>Cross-Listed Coordination Signature</th>
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13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at [www.uaa.alaska.edu/governance](http://www.uaa.alaska.edu/governance).

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<tr>
<th>Impacted Program/Course</th>
<th>Catalog Page(s)</th>
<th>Date of Coordination</th>
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<tr>
<td>1. BA in Theatre and Dance</td>
<td>131, 132, 379</td>
<td>11/1/12</td>
<td>Tom Skore</td>
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<td>2. DNCE A 361</td>
<td>392</td>
<td>11/1/12</td>
<td>Jill Flanders Crosby</td>
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Initiator Name (typed): **Jill Flanders Crosby**  Initiator Signed Initials: _________  Date:__________

13b. Coordination Email  Date: 11/1/12

submitted to Faculty Listserv: [uaa-faculty@lists.uaa.alaska.edu](mailto:uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison  Date: 11/1/12

14. General Education Requirement

Mark appropriate box:
- ☐ Oral Communication
- ☐ Written Communication
- ☐ Quantitative Skills
- ☐ Social Sciences
- ☐ Natural Sciences
- ☐ Humanities
- ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*

Development of improvised movement material. Elements of time, space, and dynamics studied through assignments that focus on movement analysis and performance. Students apply improvisational techniques that are expected to be employed as part of the compositional and choreographic process.

16a. Course Prerequisite(s) *(list prefix and number)*

(DNCE A121 or THR A221) with a minimum grade of C

16b. Test Score(s)

16c. Co-requisite(s) *(concurrent enrollment required)*

16d. Other Restriction(s)

- ☐ College
- ☐ Major
- ☐ Class
- ☐ Level

16e. Registration Restriction(s) *(non-codable)*

Instructor permission required

17. ☒ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action

Credit hours changed to accurately reflect student hour workload and course content. Course pre-requisite change better prepares students for successful completion of the course. Course description and course content guide updated. Repeat option removed.

Initiator (faculty only)  Date:__________

Jill Flanders Crosby  Initiator (TYPE NAME)

Initiator (TYPE NAME)  Date:__________

Approved  Disapproved  Dean/Director of School/College  Date:__________

Approved  Disapproved  Undergraduate/Graduate Academic  Date:__________

Approved  Disapproved  Board Chairperson  Date:__________

Approved  Disapproved  Provost or Designee  Date:__________
Course Content Guide
University of Alaska Anchorage
DNCE A262
Theory and Improvisation

I. Date of Revision: Fall, 2012

II. Course Information:
A. College or School: CAS
B. Course Prefix: DNCE
C. Course Number: DNCE A262
D. Number of Credits: 3.0 (3+0)
E. Course Title: Theory and Improvisation
F. Grading Basis: A-F
G. Implementation Date: Spring 2013

H. Course Description:
Development of improvised movement material. Elements of time, space, and dynamics studied through assignments that focus on movement analysis and performance. Students apply improvisational techniques that are expected to be employed as part of the compositional and choreographic process.

I. Course Prerequisites: DNCE A121 or THR A221 with a minimum grade of C.
Other Restrictions: Instructor permission required.

J. Fees: Yes

III. Course Level Justification
This course builds upon DNCE A121 or THR A221 fundamentals. Efficient and effective movement improvisation instruction requires an understanding of basic modern dance skills or stage movement principles.

IV. Instructional Goals and Student Learning Outcomes

Instructional goals
The instructor will:
A. Guide the dancer in the discovery and exploration of their movement improvisation resources: body, intentions, personal history, and imagination.
B. Familiarize students with the basic history and aesthetics of movement improvisation.
C. Provide outlines and parameters for solo and group improvisational studies using established vocabulary and terminology.
D. Reinforce the fundamental elements of movement analysis and how to apply this information to dance improvisation.
Student Learning Outcomes:

The students will be able to:

<table>
<thead>
<tr>
<th>Outcome</th>
<th>Evaluation Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apply improvisational theories to design and create improvisational studies</td>
<td>Self-evaluation journal entries and homework</td>
</tr>
<tr>
<td>Demonstrate a series of improvisation studies based on specific movement styles, techniques and levels of difficulty</td>
<td>Self-evaluation journal entries, class performance and faculty observation</td>
</tr>
<tr>
<td>Examine how elements of movement improvisation are utilized in contemporary dance making practices</td>
<td>Final research paper</td>
</tr>
<tr>
<td>Demonstrate critical analysis skills through individual assessment and group discussion</td>
<td>Self-evaluation journal entries and faculty observation</td>
</tr>
<tr>
<td>Discuss improvisational tools of spontaneity, creativity, adaptability, trust and cooperation</td>
<td>Self-evaluation journal entries and homework</td>
</tr>
</tbody>
</table>

V. Course Evaluation

Students will be evaluated on their active participation in class, their individual progress and their self-evaluation student journals. Students will also be evaluated on written responses to assigned readings and on a final research paper on improvisation theory.

VI. Topical Course Outline

1. Basic Principles of Movement Improvisation
2. Physical Warm-up, Trust Exercises, Safety
3. Movement Exploration and Spontaneous Response
4. Cultural, Historical and Stylistic Perspectives
5. Self to Inner Self
6. Self to Environment
7. Self to Important Other
8. Self to Group
9. Observing and Constructive Criticism
10. Postmodern Movement Theories and Practices
11. Time Study
12. Energy Study
13. Space Study
14. Weight Sharing
15. Paxton & Stark Smith Theories of Contact Improvisation
16. Leading and Following
17. Form and Composition
18. Content and Theme
19. Structure and Transition
20. Repetition and Manipulation
21. Performance Preparation
VII. Suggested Text


VIII. Bibliography


* Classic book in this subject area.
### Course Action Request
**University of Alaska Anchorage**
**Proposal to Initiate, Add, Change, or Delete a Course**

<table>
<thead>
<tr>
<th>1a. School or College</th>
<th>1b. Division</th>
<th>1c. Department</th>
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<tbody>
<tr>
<td>AS CAS</td>
<td>AFAR Division of Fine Arts</td>
<td>Theatre and Dance</td>
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<th>2. Course Prefix</th>
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<th>4. Previous Course Prefix &amp; Number</th>
<th>5a. Credits/CEUs</th>
<th>5b. Contact Hours</th>
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<td>DNCE</td>
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#### 6. Complete Course Title
**Dance Repertory and Performance I**
**DNCE Rep and Performance I**
Abbreviated Title for Transcript (30 character)

#### 7. Type of Course
- Academic
- Preparatory/Development
- Non-credit
- CEU
- Professional Development

#### 8. Type of Action:
- Add
- Change
- Delete

#### 9. Repeat Status
- Yes
- # of Repeats: 3
- Max Credits: 12

#### 10. Grading Basis
- A-F
- P/NP
- NG

#### 11. Implementation Date
- Semester/year
  - From: Fall/2013
  - To: 99/9999

#### 12. Cross Listed with
- Stacked with

#### 13a. Impacted Courses or Programs:
- List any programs or college requirements that require this course.

#### 13b. Coordination Email
- Date: 11/1/12
- Submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

#### 13c. Coordination with Library Liaison
- Date: 11/1/12

#### 14. General Education Requirement
- Mark appropriate box:
  - Oral Communication
  - Written Communication
  - Quantitative Skills
  - Humanities
  - Social Sciences
  - Natural Sciences
  - Integrative Capstone

#### 15. Course Description (suggested length 20 to 50 words)
- Designed to address key concepts of dance making with a focus on improvisation, composition and choreographic process. Class work focuses on learning and refining works of choreography while also examining the social, political or cultural forces that influence performance works.

- Special note: May be repeated three times for credit.

#### 16a. Course Prerequisite(s) (list prefix and number)
- (DNCE A205, or DNCE A223, or DNCE A224, or DNCE A234, or DNCE A245) with a minimum grade of C.

#### 16b. Test Score(s)

#### 16c. Co-requisite(s) (concurrent enrollment required)

#### 16d. Other Restriction(s)
- College
- Major
- Class
- Level

#### 16e. Registration Restriction(s) (non-codable)
- Audition required

#### 17. Mark if course has fees

#### 18. Mark if course is a selected topic course

#### 19. Justification for Action
- Credit hours changed to accurately reflect student hour workload and course content. Course description and course content guide updated. Minor title change reflects that there are two levels in Dance Repertory and Performance.
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<th>Disapproved</th>
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I. Date of Revision: Fall, 2012

II. Course Information:
A. College or School: CAS
B. Course Prefix: DNCE
C. Course Number: A365
D. Number of Credits: 3 (3+0)
E. Course Title: Dance Repertory and Performance I
F. Grading Basis: A-F
G. Implementation Date: Fall 2013
H. Course Description:
   Designed to address key concepts of dance making with a focus on
   improvisation, composition and choreographic process. Class work
   focuses on learning and refining works of choreography while also
   examining the social and cultural forces that influence performance works.

   Special Note: This class may be repeated three times for credit.

I. Course Prerequisites: DNCE A205, or DNCE A223, or DNCE A224, or
   DNCE A234, or DNCE A245 with a minimum grade of C.
J. Other Restrictions: Audition required.
K. Fees: Yes

III. Course Level Justification

   This course builds upon DNCE A205, or DNCE A223, or DNCE A224, or DNCE
   A234, or DNCE A245. Efficient and effective instruction for Dance Repertory
   and Performance I requires understanding of course material introduced in at least
   one of the 200 level dance technique courses.

IV. Instructional Goals and Student Learning Outcomes

   Instructional goals
   The instructor will:
   A. Guide the dancer in the discovery and exploration of their physical
      resources with regards to manipulating the elements of time, space and
      dynamics through movement.
   B. Identify and discuss historically significant and/or exemplary works of
      dance as inspiration for creating with artistic intent.
   C. Critique student participation to develop technical ability, memorization
      and retention skills.
   D. Reinforce aesthetic, creative and cultural awareness through the study of
      diverse choreographies.
**Student learning outcomes**
The students will be able to:

| Demonstrate an understanding of a variety of choreographic and improvisational styles | Self-evaluation journal entries and faculty observation |
| Analyze artistic and technical challenges to define and weigh solutions for individual problems in technique and performance | Homework and final report |
| Demonstrate appropriate technical competence to accomplished artistry in performance | Student performance and faculty critique |
| Perform choreographic works of varying styles and techniques at an advanced skill level integrating performance theory | Homework, final report and faculty observation |

**V. Course Evaluation**

Students will be evaluated on their active participation in class, their individual progress and their self-evaluation student journals. Students will also be evaluated on written responses to assigned readings and their written reports of performance theories, and a final report on the relationship of these theories to their final performance process.

**VI. Topical Course Outline**

1. Introduction of Working Methods
2. Improvisation Skills
3. Generating Movement Material
4. Research Historically Significant Choreographer
5. Individual Technique Development
6. Solo Performance Skills
7. Movement Analysis
8. Process of Collaboration
9. Partnering Techniques
10. Survey Dance Works by Artists of Diverse Backgrounds
11. Assessment of Artistic and Performance Goals
12. Constructing Choreographic Structures
13. Performing as a Group
14. Group Development: Intention
15. Group Development: Spacing
16. Theatre Technical Rehearsals
17. Theatre Performances

**VII. Suggested Text**

Foster, Susan Leigh. *Choreographing Empathy: Kinesthesia in Performance.*
VIII. Bibliography


* Classic book in this subject area.
Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College
AS CAS

1b. Division
AFAR Division of Fine Arts

1c. Department
Theatre and Dance

2. Course Prefix
DNCE

3. Course Number
A475

4. Previous Course Prefix & Number

5a. Credits/CEUs
3

5b. Contact Hours
(Lecture + Lab) (3+0)

6. Complete Course Title
Dance Repertory and Performance II
DNCE Rep and Performance II

Abbreviated Title for Transcript (30 character)
Dance Repertory and Performance II

7. Type of Course
☐ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☒ Add or ☐ Change or ☐ Delete

If a change, mark appropriate boxes:
- Prefix
- Credits
- Title
- Grading Basis
- Course Description
- Test Score Prerequisites
- Other Restrictions
  - Class
  - College
  - Major
  - (please specify)
- Course Number
- Contact Hours
- Repeat Status
- Cross-Listed/Stacked
- Course Prerequisites
- Co-requisites
- Registration Restrictions

9. Repeat Status Yes # of Repeats 3 Max Credits 12

10. Grading Basis
☒ A-F ☐ P/NP ☐ NG

11. Implementation Date
Semester/year:
From: Fall/2013 To: 99/9999

12. ☐ Cross Listed with
☐ Stacked with
Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

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Initiator Name (typed): Jill Flanders Crosby
Initiator Signed Initials: _________ Date: __________

13b. Coordination Email
Date: 11/11/12
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison
Date: 11/11/12

14. General Education Requirement
Mark appropriate box:
- Oral Communication
- Written Communication
- Fine Arts
- Social Sciences
- Quantitative Skills
- Natural Sciences
- Humanities
- Integrative Capstone

15. Course Description (suggested length 20 to 50 words)
Advanced exploration of the spatial and qualitative aspects of dance technique. Refinement of complex patterning skills and attention to details of dramatic or emotional content. Skills related to the creation and performance of choreography further developed. Examination of performance theory and the social, cultural and political forces that influence and shape significant performance works.

Special note: May be repeated three times for credit.

16a. Course Prerequisite(s) (list prefix and number)
DNCE A365 with a minimum grade of C.

16b. Test Score(s)

16c. Co-requisite(s) (concurrent enrollment required)

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) (non-codable)
Audition required

17. ☒ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
Adds an advanced level performance course to meet the needs of dance minors and theatre majors with a dance option.

Initiator (faculty only)

Jill Flanders Crosby
Initiator (TYPE NAME)

☐ Approved ☐ Disapproved
Dean/Director of School/College Date:

☐ Approved ☐ Disapproved
Department Chairperson Date:

☐ Approved ☐ Disapproved
Board Chairperson Date:

☐ Approved ☐ Disapproved
Provost or Designee Date:

Provost or Designee Date:

Mark appropriate box:
- Approved
- Disapproved
Course Content Guide
University of Alaska Anchorage
DNCE A475
Dance Repertory and Performance II

I. Date of Initiation: Fall, 2012

II. Course Information:
A. College or School: CAS
B. Course Prefix: DNCE
C. Course Number: A475
D. Number of Credits: 3 (3+0)
E. Course Title: Dance Repertory and Performance II
F. Grading Basis: A-F
G. Implementation Date: Fall 2013
H. Course Description:
Advanced exploration of the spatial and qualitative aspects of dance technique. Refinement of complex patterning skills and attention to details of dramatic or emotional content. Skills related to the creation and performance of choreography further developed. Examination of performance theory and the social, cultural and political forces that influence and shape significant performance works.

Special Note: This class may be repeated three times for credit.

I. Course Prerequisites: DNCE A365 with a minimum grade of C.
Other Restrictions: Audition required.
J. Fees: Yes

III. Course Level Justification
This course builds upon DNCE A365. Efficient and effective instruction for Dance Repertory and Performance II requires an understanding of the course material introduced in Dance Repertory and Performance I.

IV. Instructional Goals and Student Learning Outcomes

Instructional goals
The instructor will:
A. Devise advanced working methods for movement invention, solo material development and group participation.
B. Create choreography incorporating improvisational tools and established movement vocabularies.
C. Critique student participation to develop advanced technical ability, memorization and retention skills.
D. Reinforce performance theories of gender, race, politics, power and embodiment through the study of diverse choreographies.
**Student Learning Outcomes**

The students will be able to:

| Generate choreographic material through the process of movement improvisation | Self-evaluation journal entries and faculty observation and critique |
| Formulate critical assessments of the quality and effectiveness of one’s own technique and performance abilities to support personal competence and artistic growth | Homework, self-evaluation journal entries and faculty observation and critique |
| Perform movement vocabulary at an advanced skill level with detailed attention to musicality, physical clarity and accuracy | Self-evaluation journal entries and faculty observation and critique |
| Examine how perceptions of gender, race, age, and physical ability have challenged dance artists in various cultures, and how changing perceptions have affected dance as an art form | Final paper |

**V. Course Evaluation**

Students will be evaluated on their active participation in class, their individual progress and their self-evaluation student journals. Students will also be evaluated on written responses to assigned readings, written reports of performance theories, and a final report analyzing one of these theories in relationship to the performance process.

**VI. Topical Course Outline**

1. Introduction of Working Methods
2. Improvisation Skills
3. Generating Movement Material
4. Manipulating Material
5. Individual Technique Development
6. Performance Theory
7. Solo Performance Skills
8. Survey Exemplary Repertory. Summarize how it has been judged on its technique, aesthetic appeal, cultural influence or social value.
9. Artistic Interpretation
11. Weight Sharing/Lifts
12. Research Innovative Dance Artist. Identify and analyze their departure from convention.
13. Gender Theory
14. Performing as a Group
15. Group Development: Intention
16. Group Development: Spacing
17. Theatre Performances
VII. Suggested Text


VIII. Bibliography


* Classic book in this subject area.
1a. School or College
   AS CAS

1b. Division
   AFAR Division of Fine Arts

1c. Department
   Theatre and Dance

2. Complete Program Title/Prefix
   BA Theatre and Dance

3. Type of Program
   Choose one from the appropriate drop down menu:
   Undergraduate: or Graduate:
   Bachelor of Fine Arts  CHOOSE ONE

4. Type of Action:
   PROGRAM
   Add
   ☒ Change
   Delete
   PREFIX
   Add
   Change
   Inactivate

5. Implementation Date (semester/year)
   From: Fall/2013  To: 99/999

6a. Coordination with Affected Units
    Department, School, or College: Theatre and Dance
    Initiator Name (typed): Daniel Anteau
    Initiator Signed Initials:
    Date:

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu)
    Date: 11/1/12

6c. Coordination with Library Liaison
    Date: 11/1/12

7. Title and Program Description - Please attach the following:
   ☒ Cover Memo  ☒ Catalog Copy in Word using the track changes function

8. Justification for Action
   Departmental student learning outcomes are added. Mandatory Theatre Practicum: Technical requirement added to the list of requirements for the degree to strengthen the students' experience in the program.

Daniel Anteau
Initiator (TYPE NAME)

Initiator (faculty only)
Date

Dean/Director of School/College
Date

Undergraduate/Graduate Academic Board Chairperson
Date

Provost or Designee
Date
**Program/Prefix Action Request**  
**University of Alaska Anchorage**  
**Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix**

1a. School or College  
AS CAS

1b. Division  
AFAR Division of Fine Arts

1c. Department  
Theatre and Dance

2. Complete Program Title/Prefix  
Theatre and Dance / Theatre Option

3. Type of Program  
Choose one from the appropriate drop down menu:  
Undergraduate: or Graduate:  
- Bachelor of Arts  
- CHOOSE ONE

4. Type of Action:  

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5. Implementation Date (semester/year)  
From: Fall 2013  
To: 9999

6a. Coordination with Affected Units  
Department, School, or College: Theatre and Dance  
Initiator Name (typed): Daniel Anteau  
Initiator Signed Initials: _________  
Date: ____________________

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu)  
Date: 11-1-12

6c. Coordination with Library Liaison  
Date: 11/1/12

7. Title and Program Description - Please attach the following:  
- Cover Memo  
- Catalog Copy in Word using the track changes function

8. Justification for Action  
Increasing the number of credits in the Theatre Option to be consistent with Dance option which improves the integrity of the degree.

---

**Initiator (faculty only)**  
Daniel Anteau  
Initiator (TYPE NAME)

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**Dean/Director of School/College**  
Date

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**Undergraduate/Graduate Academic Board Chairperson**  
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**Provost or Designee**  
Date

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109
## Program/Prefix Action Request

**University of Alaska Anchorage**

**Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix**

1a. **School or College**
   AS CAS

1b. **Division**
   AFAR Division of Fine Arts

1c. **Department**
   Theatre and Dance

### 2. Complete Program Title/Prefix

**BA Theatre and Dance/Dance Option**

### 3. Type of Program

Choose one from the appropriate drop down menu:
- Undergraduate: Bachelor of Fine Arts
- Graduate: CHOOSE ONE

### 4. Type of Action:

- PROGRAM
  - Add
  - Change
  - Delete
- PREFIX
  - Add
  - Change
  - Inactivate

### 5. Implementation Date (semester/year)

From: **Fall/2013**
To: **99/999**

### 6a. Coordination with Affected Units

Department, School, or College: Theatre and Dance

**Initiator Name (typed):** Jill Flanders Crosby

Initiator Signed Initials: ____________

Date: __________________

### 6b. Coordination Email submitted to Faculty Listserv

**Email submitted to Faculty Listserv:** uaa-faculty@lists.uaa.alaska.edu

Date: **11/1/12**

### 6c. Coordination with Library Liaison

Date: **11/1/12**

### 7. Title and Program Description - Please attach the following:

- **Cover Memo**
- **Catalog Copy in Word using the track changes function**

### 8. Justification for Action

Credit hours for DNCE A262 increased. New course added to menu of options. Confusing language and copy errors corrected. Increasing the number of credits in the Dance Option to be consistent with the Theatre Option which improves the integrity of the degree. DNCE A146 deleted from menu of options as AKNS will soon move to no longer cross list this course with Dance.

**Initiator (faculty only)**

Jill Flanders Crosby

Initiator (TYPE NAME)

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<td>Date</td>
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1a. School or College  
AS CAS  

1b. Division  
AFAR Division of Fine Arts  

1c. Department  
Theatre and Dance  

2. Complete Program Title/Prefix  
Dance Minor  

3. Type of Program  
Choose one from the appropriate drop down menu:  
Undergraduate: Bachelor of Fine Arts or Graduate:  

4. Type of Action:  
PROGRAM  
Add  
Change  
Delete  

PREFIX  
Add  
Change  
Inactivate  

5. Implementation Date (semester/year)  
From: Spring/2013  
To: 99/999  

6a. Coordination with Affected Units  
Department, School, or College: Theatre and Dance  
Initiator Name (typed): Jill Flanders Crosby  
Initiator Signed Initials: _________  
Date:________________  

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu)  
Date: 11/1/12  

6c. Coordination with Library Liaison  
Date: 11/1/12  

7. Title and Program Description - Please attach the following:  
☐ Cover Memo  
☐ Catalog Copy in Word using the track changes function  

8. Justification for Action  
Credit hours on DNCE A262 in catalogue copy changed. Dance minor requirements modified to improve the integrity of the degree. New course added to menu of options. DNCE A146 deleted from menu of options as AKNS will soon move to no longer cross list this course with Dance.  

Initiator (faculty only)  
Jill Flanders Crosby  
Initiator (TYPE NAME)  
Date  

☐ Approved  
☐ Disapproved  
Dean/Director of School/College  
Date  

☐ Approved  
☐ Disapproved  
Undergraduate/Graduate Academic Board Chairperson  
Date  

☐ Approved  
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Provost or Designee  
Date  

☐ Approved  
☐ Disapproved  
Department Chairperson  
Date  

☐ Approved  
☐ Disapproved  
Curriculum Committee Chairperson  
Date  

☐ Approved  
☐ Disapproved  

The Department of Theatre and Dance offers a well-rounded liberal arts approach in its curriculum. Theatre courses cover all the basic areas of theatrical endeavor, including acting, movement for the actor, directing, stagecraft, scene design, lighting, costuming, makeup, dramatic literature, theatre history, dramatic theory and criticism, and play writing. The Dance program offers courses in dance techniques, choreography, improvisation, dance history and dance research methods. Selected topics offered from time to time range from a diverse menu of performance and technical offerings such as: Alba Emoting Technique, Scene Painting, Practical Applications in Theatrical Control Systems, Sound Engineering, and Prop Design and Construction. Dance offers Hip Hop, Salsa Immersion, and Capoeira.

Theatre is the art of giving life in performance to dramatic literature. Production is at the very center of our award-winning Theatre and Dance program. Each season UAA Theatre and Dance produces four plays and two dance concerts on its “modified thrust” Mainstage, and in the Jerry Harper Studio Theatre, a fully-equipped, black-box space. Student-directed scenes, one-acts, and full-length plays are also presented yearly in the Harper. Department plays are cast at open auditions and on average more than 100 majors, non-majors and members of the community are involved in our productions each year. All Theatre and Dance majors are required to participate in Mainstage productions and/or related departmental activities.

Dance as performance and as theoretical discourse from a multidisciplinary and multicultural perspective is primary in the Dance program. As in theatre, production is also at the heart of the program, with the UAA Dance Ensemble as the core performing group. Each year, we feature two dance productions either on Mainstage and/or at the Harper Theatre and guest artist residencies are a staple of the program. All Dance minors, or Theatre majors choosing the dance option, are required to participate in Dance Ensemble performances and/or related departmental activities.

Student Learning Outcomes:
Students earning a Bachelor of Arts, Theatre with a Theatre or Dance option will be able to:
1. Translate creative skills and techniques into performance and/or related technical production areas.
2. Demonstrate integral collaborative communication skills fundamental to performance and/or related technical production areas.
3. Demonstrate theories based on the historical and cultural foundations of theatre, dance and production.
4. Analyze artistic works within an informed critical framework through a variety of contexts and formats such as artistic creation, performance, production and critical written analysis.

Honors in Theatre
Students majoring in Theatre are eligible to graduate with departmental honors if they satisfy all of the following requirements:
1. Meet the requirements for a BA degree in Theatre.
2. Maintain a grade point average of 3.50 or above in Theatre courses applicable to the major requirements.
3. Complete THR A498 Individual Research with a minimum grade of B prior to enrolling in THR A499 Senior Thesis.
4. Complete THR A499 Senior Thesis with a minimum grade of B. The thesis project must be approved in writing in advance by the department faculty and be completed in the senior year. The project must culminate in a public performance or presentation.
5. Students intending to graduate with departmental honors must notify the department in writing at least one year prior to filing their Application for Graduation with the Office of the Registrar.
Bachelor of Arts, Theatre

Admission Requirements

Admission Requirements: All Majors

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

Mandatory Practicum Requirement

All Theatre Majors (Theatre or Dance option) are required to take at least one credit of Technical Practicum per semester for the first three years. Students will meet with the Department Practicum coordinator to sign up for the semester practicum assignment. Practicum opportunities are available (but not limited to) in the areas of: scene shop assistant, costume shop assistant, prop artist or artisan, light shop assistant, master electrician, master carpenter, assistant technical director, cutter/draper, costume crafts, and student publicist assistant.

Admission Requirements to Upper Division Courses

1. Completion of any combination of at least 9 credits from the Tier 1 General Education Requirements with a cumulative GPA of 2.25 or higher.
2. Completion of each of the following courses with a grade of C or better.

   **Theatre Option (21 credits):**
   - THR A121 Introduction to Acting 3
   - THR A131 Theatrical Production Techniques 3
   - THR A141 Stagecraft I 3
   - THR A221 Movement for the Actor 3
   - THR A222 Voice for the Actor 3
   - THR A243 Scene Design 3
   - THR A257 Costume Design and Construction 1 3

   **Dance Option (21 credits):**
   - 4 credits of any 100- or 200-level dance (DNCE) performance course 3
   - DNCE A170 Dance Appreciation 3
   - DNCE A262 Theory and Improvisation 3
   - THR A121 Introduction to Acting 3
   - THR A131 Theatrical Production Techniques 3
   - THR A221 Movement for the Actor 3
   - THR A257 Costume Design and Construction 1 3

Admission to Upper Division Courses

Students in the Theatre and Dance Program who do not meet the above standards may not take upper division courses.

Conditional Admission to Upper Division Courses

A student classified as being conditionally admitted to upper division status may take upper division THR and DNCE courses for one semester only while fulfilling division deficiencies with departmental approval.

Graduation Requirements

Students must complete the following graduation requirements:

A. General University Requirements

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.
B. General Education Requirements
Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

C. College of Arts and Sciences Requirements
Complete the College of Arts and Sciences Requirements listed at the beginning of the CAS section.

D. Major Requirements, BA Theatre
1. Complete the following required core courses (33 credits):
   - THR A121 Introduction to Acting 3
   - THR A131 Theatrical Production Techniques 3
   - THR A221 Movement for the Actor 3
   - THR A257 Costume Design and Construction I 3
   - THR A295 Theatre Practicum: Technical (1-3) 6
   - THR A306 Stage Management 3
   - THR A411 History of the Theatre I 3
   - THR A412 History of the Theatre II 3
   - THR A431 Directing I 3
2. Complete one of the following design area courses: 3
   - THR A347 Lighting Design (3)
   - THR A357 Costume Design and Construction II (3)
3. Students working toward a degree in Theatre may choose from the following two options:
   
   **Theatre Option (21 credits):**
   a. Complete the following required courses (12 credits):
      - THR A141 Stagecraft I 3
      - THR A222 Voice for the Actor 3
      - THR A243 Scene Design 3
      - THR A311 Representative Plays I (3) 3
         or
      - THR A312 Representative Plays II (3)
   b. Complete three of the following performance or technical area courses: 9
      - THR A315 Playwriting Workshop (3)
      - THR A321 Meisner Acting Technique (3)
      - THR A325 Theatre Speech and Dialects (3)
      - THR A328 Acting Shakespeare (3)
      - THR A329 Combat for the Stage (3)
      - THR A376 CAD for the Arts (3)
      - THR A435 Directing II (3)
      - THR A490 Selected Topics in Performance (3)
      - THR A491 Selected Topics in Technical Theatre (3)
      - THR A495 Advanced Practicum: Technical (1-3)

   **Dance Option (21 credits):**
   a. Complete the following required courses (13 credits):
      - 2 credits from DNCE A100- or DNCE A200-level technique classes 2
b. Complete 8 credits from the following performance area courses:  

- DNCE A101  Fundamentals of Ballet I (2)  
- DNCE A121  Fundamentals of Modern I (2)  
- DNCE/THR A124  Dance for Musical Theatre I (2)  
- DNCE A131  Fundamentals of Music-Based Jazz I (2)  
- DNCE A145  Dances of the West African Diaspora I (2)  
- DNCE A147  Popular American Social Dance (2)  
- DNCE A151  Fundamentals of Tap I (1)  
- DNCE A205  Fundamentals of Ballet II (2)  
- DNCE A223  Fundamentals of Modern II (2)  
- DNCE/THR A224  Dance for Musical Theatre II (2)  
- DNCE A234  Fundamentals of Music-Based Jazz II (2)  
- DNCE A245  Dances of the West African Diaspora II (2)  
- DNCE A253  Beginning Tap II (1)  
- DNCE A321  Intermediate Modern I (2)  
- DNCE A322  Intermediate Modern II (2)  
- DNCE A365  Dance Repertory and Performance I (3)  
- DNCE A395  Advanced Practicum: Performance I (3)  
- DNCE A465  Advanced Performance and Choreographic Workshop (3)  
- DNCE A475  Dance Repertory and Performance II  
- THR A222  Voice for the Actor (3)  

4. A total of 120 credits is required for the degree of which 42 credits must be upper division.

**Minor, Theatre**

Students majoring in another subject who wish to minor in Theatre must complete the following requirements. A total of 18 credits is required for the minor in Theatre.

1. Complete the following required courses (9 credits):
   - THR A121  Introduction to Acting  
   - THR A131  Theatrical Production Techniques  
   - THR A411  History of the Theatre I (3)  
   or
   - THR A412  History of the Theatre II (3)  
   - Theatre electives  

   3 credits total
2. Choose 9 credits from any 200-level or above Theatre course offerings excluding Theatre Practicum 9

**Minor, Dance**

Students majoring in another subject who wish to minor in Dance must complete the following requirements. A total of 21 credits is required for the minor. Theatre majors with a dance emphasis are not eligible for a dance minor.

1. Complete the following required courses (17 credits):
   - DNCE A170 Dance Appreciation 3
   - DNCE A262 Theory and Improvisation 3
   - DNCE A361 Approaches to Dance Composition 3
   - DNCE A370 Interdisciplinary Dance Studies: Issues and Methods 3
   - DNCE A 395 Advanced Practicum: Performance (1-3) 2
   - THR A131 Theatrical Production Techniques 3

2. And choose 4 more credits from the following courses: 4
   - DNCE A101 Fundamentals of Ballet I (2)
   - DNCE A121 Fundamentals of Modern Dance I (2)
   - DNCE/THR A124 Dance for Musical Theatre I (2)
   - DNCE A131 Fundamentals of Music-Based Jazz I (2)
   - DNCE A145 Dances of the West African Diaspora I (2)
   - DNCE A147 Popular American Social Dance (2)
   - DNCE A151 Fundamentals of Tap I (1)
   - DNCE A205 Fundamentals of Ballet II (2)
   - DNCE A223 Fundamentals of Modern II (2)
   - DNCE/THR A224 Dance for Musical Theatre II (2)
   - DNCE A234 Fundamentals of Music-Based Jazz II (2)
   - DNCE A245 Dances of the West African Diaspora II (2)
   - DNCE A253 Beginning Tap II (1)
   - DNCE A321 Intermediate Modern I (2)
   - DNCE A322 Intermediate Modern II (2)
   - DNCE A365 Dance Repertory and Performance I (3)
   - DNCE A465 Advanced Performance and Choreographic Workshop (3)
   - DNCE A 475 Dance Repertory and Performance II (3)

**FACULTY**

Tom Skore, Professor/Chair, ttskore@uua.alaska.edu
Colleen Metzger, Assistant Professor, cmetzger@uua.alaska.edu
Daniel Anteau, Associate Professor, danteau@uua.alaska.edu
Jill Flanders Crosby, Professor, jflanderscrosby@uua.alaska.edu
David Edgecombe, Professor, dpedgecombe@uua.alaska.edu
Brian Jeffery, Term Assistant Professor, bjeffery2@uua.alaska.edu
Daniel G. Carlgren Assistant, Assistant Professor, dcarlgren@uua.alaska.edu
Fran Lautenberger, Professor Emeritus Katherine Kramer, Term Assistant Professor, kkramer1001@uua.alaska.edu
The interdisciplinary Women’s Studies minor offers students the opportunity to select courses from a variety of academic disciplines. Women’s Studies courses are planned to foster open, vigorous inquiry about women, to challenge curricula in which women are absent or peripheral, to question cultural assumptions in light of new information, and to create a supportive environment for those interested in studying women.

**Minor, Women’s Studies**

Students majoring in another subject who wish to minor in Women’s Studies must complete the following requirements. A total of 18 credits is required for the minor, of which 9 must be upper division.

1. Complete these required courses:
   - **WS A200** Introduction to Women’s and Gender Studies 3
   - **WS A400** Feminist Theory 3
   - **WS A401** Seminar in Women’s Studies* 3

2. Complete 9 credits of pre-approved electives. 9
The Department of Theatre and Dance offers a well-rounded liberal arts approach in its curriculum. Theatre courses cover all the basic areas of theatrical endeavor, including acting, movement for the actor, directing, stagecraft, scene design, lighting, costuming, makeup, dramatic literature, theatre history, dramatic theory and criticism, and play writing. The Dance program offers courses in dance techniques, choreography, improvisation, dance history and dance research methods. Selected topics offered from time to time range from a diverse menu of performance and technical offerings such as: Alba Emoting Technique, Scene Painting, Practical Applications in Theatrical Control Systems, Sound Engineering, and Prop Design and Construction. Dance offers Hip Hop, Salsa Immersion, and Capoeira.

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Dance as performance and as theoretical discourse from a multidisciplinary and multicultural perspective is primary in the Dance program. As in theatre, production is also at the heart of the program, with the UAA Dance Ensemble as the core performing group. Each year, we feature two dance productions either on Mainstage and/or at the Harper Theatre and guest artist residencies are a staple of the program. All Dance minors, or Theatre majors choosing the dance option, are required to participate in Dance Ensemble performances and/or related departmental activities.

**Student Learning Outcomes:**

Students earning a Bachelor of Arts, Theatre with a Theatre or Dance option will be able to:

1. Translate creative skills and techniques into performance and/or related technical production areas.
2. Demonstrate integral collaborative communication skills fundamental to performance and/or related technical production areas.
3. Demonstrate theories based on the historical and cultural foundations of theatre, dance and production.
4. Analyze artistic works within an informed critical framework through a variety of contexts and formats such as artistic creation, performance, production and critical written analysis.

**Honors in Theatre**

Students majoring in Theatre are eligible to graduate with departmental honors if they satisfy all of the following requirements:

1. Meet the requirements for a BA degree in Theatre.
2. Maintain a grade point average of 3.50 or above in Theatre courses applicable to the major requirements.
3. Complete THR A498 Individual Research with a minimum grade of B prior to enrolling in THR A499 Senior Thesis.
4. Complete THR A499 Senior Thesis with a minimum grade of B. The thesis project must be approved in writing in advance by the department faculty and be completed in the senior year. The project must culminate in a public performance or presentation.
5. Students intending to graduate with departmental honors must notify the department in writing at least one year prior to filing their Application for Graduation with the Office of the Registrar.
Bachelor of Arts, Theatre

Admission Requirements

Admission Requirements: All Majors

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

Mandatory Practicum Requirement

All Theatre Majors (Theatre or Dance option) are required to take at least one credit of Technical Practicum per semester for the first three years. Students will meet with the Department Practicum coordinator to sign up for the semester practicum assignment. Practicum opportunities are available (but not limited to) in the areas of: scene shop assistant, costume shop assistant, prop artist or artisan, light shop assistant, master electrician, master carpenter, assistant technical director, cutter/driver, costume crafts, and student publicist assistant.

Admission Requirements to Upper Division Courses

1. Completion of any combination of at least 9 credits from the Tier 1 General Education Requirements with a cumulative GPA of 2.25 or higher.

2. Completion of each of the following courses with a grade of C or better.

   Theatre Option (21 credits):
   
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<td>THR A131</td>
<td>Theatrical Production Techniques</td>
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<tr>
<td>THR A141</td>
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<td>THR A221</td>
<td>Movement for the Actor</td>
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<td>THR A222</td>
<td>Voice for the Actor</td>
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<td>THR A243</td>
<td>Scene Design</td>
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<tr>
<td>THR A257</td>
<td>Costume Design and Construction 1</td>
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   Dance Option (21 credits):
   
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<td>DNCE A262</td>
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Admission to Upper Division Courses

Students in the Theatre and Dance Program who do not meet the above standards may not take upper division courses.

Conditional Admission to Upper Division Courses

A student classified as being conditionally admitted to upper division status may take upper division THR and DNCE courses for one semester only while fulfilling division deficiencies with departmental approval.

Graduation Requirements

Students must complete the following graduation requirements:

A. General University Requirements

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.
B. General Education Requirements
Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

C. College of Arts and Sciences Requirements
Complete the College of Arts and Sciences Requirements listed at the beginning of the CAS section.

D. Major Requirements, BA Theatre

1. Complete the following required core courses (26–33 credits):
   - THR A121  Introduction to Acting  3
   - THR A131  Theatrical Production Techniques  3
   - THR A221  Movement for the Actor  3
   - THR A257  Costume Design and Construction I  3
   - THR A295  Theatre Practicum: Technical (1-3)  26
   - THR A306  Stage Management  3
   - THR A411  History of the Theatre I  3
   - THR A412  History of the Theatre II  3
   - THR A431  Directing I  3

2. Complete one of the following design area courses:  3
   - THR A347  Lighting Design (3)
   - THR A357  Costume Design and Construction II (3)

3. Students working toward a degree in Theatre may choose from the following two options:

   **Theatre Option (2118 credits):**
   a. Complete the following required courses (12 credits):
      - THR A141  Stagecraft I  3
      - THR A222  Voice for the Actor  3
      - THR A243  Scene Design  3
      - THR A311  Representative Plays I (3)  3
      or
      - THR A312  Representative Plays II (3)
   b. Complete **three** of the following performance or technical area courses:  6-9
      - THR A315  Playwriting Workshop (3)
      - THR A321  Meisner Acting Technique (3)
      - THR A325  Theatre Speech and Dialects (3)
      - THR A328  Acting Shakespeare (3)
      - THR A329  Combat for the Stage (3)
      - THR A376  CAD for the Arts (3)
      - THR A435  Directing II (3)
      - THR A490  Selected Topics in Performance (3)
      - THR A491  Selected Topics in Technical Theatre (3)
      - THR A495  Advanced Practicum: Technical (1-3)

   **Dance Option (1821 credits):**
   a. Complete the following required courses (132 credits):
      - 2 credits from DNCE A100- or DNCE A200-level technique classes
DNCE A170  Dance Appreciation  3  
DNCE A262  Theory and Improvisation  2  
DNCE A361  Approaches to Dance Composition  3  
DNCE A395  Advanced Practicum: Performance  2  

b. Complete 88 credits from the following performance area courses:  

DNCE A101  Fundamentals of Ballet I (2)  
DNCE A121  Fundamentals of Modern I (2)  
DNCE/  
THR A124  Dance for Musical Theatre I (2)  
DNCE A131  Fundamentals of Music-Based Jazz I (2)  
DNCE A145  Dances of the West African Diaspora I (2)  
DNCE/  
AKNS A146  Introduction to Alaska Native Dance (1-2)  
DNCE A147  Popular American Social Dance (2)  
DNCE A151  Fundamentals of Tap I (1)  
DNCE A205  Fundamentals of Ballet II (2)  
DNCE A223  Fundamentals of Modern II (2)  
DNCE/  
THR A224  Dance for Musical Theatre II (2)  
DNCE A234  Fundamentals of Music-Based Jazz II (2)  
DNCE A245  Dances of the West African Diaspora II (2)  
DNCE A253  Beginning Tap II (1)  
DNCE A321  Intermediate Modern I (2)  
DNCE A322  Intermediate Modern II (2)  
DNCE A365  Dance Repertory and Performance I (3)  
DNCE A395*  Advanced Practicum: Performance (1-3)  
DNCE A465  Advanced Performance and Choreographic Workshop (3)  
DNCE A475  Dance Repertory and Performance II  
THR A222  Voice for the Actor (3)  

*Note: DNCE A395 may be used for a maximum of 2 credits to meet elective Performance Area Requirements.

4. A total of 120 credits is required for the degree of which 42 credits must be upper division.

**Minor, Theatre**

Students majoring in another subject who wish to minor in Theatre must complete the following requirements. A total of 18 credits is required for the minor in Theatre.

1. Complete the following required courses (9 credits):

   THR A121  Introduction to Acting  3  
   THR A131  Theatrical Production Techniques  3  
   THR A411  History of the Theatre I (3)  3  

   **Note:**
2. Choose 9 credits from any 200-level or above Theatre course offerings excluding Theatre Practicum

Minor, Dance

Students majoring in another subject who wish to minor in Dance must complete the following requirements. A total of 2118 credits is required for the minor. **Theatre majors with a dance emphasis are not eligible for a dance minor.**

1. Complete the following required courses (147 credits):

   - DNCE A170 Dance Appreciation 3
   - DNCE A262 Theory and Improvisation 3
   - DNCE A361 Approaches to Dance Composition 3
   - DNCE A370 Interdisciplinary Dance Studies: Issues and Methods 3
   - DNCE A395 Advanced Practicum: Performance (1-3) 2
   - THR A131 Theatrical Production Techniques 3

2. And choose 4 more credits from the following courses: 4

   - DNCE A101 Fundamentals of Ballet I (2)
   - DNCE A121 Fundamentals of Modern Dance I (2)
   - DNCE/THR A124 Dance for Musical Theatre I (2)
   - DNCE A131 Fundamentals of Music-Based Jazz I (2)
   - DNCE A145 Dances of the West African Diaspora I (2)
   - AKNS A146 Introduction to Alaska Native Dance (1-2)
   - DNCE A147 Popular American Social Dance (2)
   - DNCE A151 Fundamentals of Tap I (1)
   - DNCE A205 Fundamentals of Ballet II (2)
   - DNCE A223 Fundamentals of Modern II (2)
   - DNCE/THR A224 Dance for Musical Theatre II (2)
   - DNCE A234 Fundamentals of Music-Based Jazz II (2)
   - DNCE A245 Dances of the West African Diaspora II (2)
   - DNCE A253 Beginning Tap II (1)
   - DNCE A321 Intermediate Modern I (2)
   - DNCE A322 Intermediate Modern II (2)
   - DNCE A365 Dance Repertory and Performance I (3)
   - DNCE A465 Advanced Performance and Choreographic Workshop (3)
   - DNCE A475 Dance Repertory and Performance II (3)

FACULTY

Tom Skore, Professor/Chair, AFTTSitalks bore@uaa.alaska.edu
Anita Algiene Colleen Metzger, Assistant Professor, cmetzger@uaa.alaska.edu, AFJAK@uaa.alaska.edu
Daniel Anteau, Associate Professor, AFDJAutenteau@uaa.alaska.edu
Jill Flanders Crosby, Professor, AFJAFjillanderscrosby@uaa.alaska.edu
David Edgecombe, Professor, AFDPEdpedgecombe@uaa.alaska.edu
WOMEN’S STUDIES

Social Sciences Building (SSB), Room 355 (907) 786-4837
http://www.uaa.alaska.edu/womensstudies

The interdisciplinary Women’s Studies minor offers students the opportunity to select courses from a variety of academic disciplines. Women’s Studies courses are planned to foster open, vigorous inquiry about women, to challenge curricula in which women are absent or peripheral, to question cultural assumptions in light of new information, and to create a supportive environment for those interested in studying women.

Minor, Women’s Studies

Students majoring in another subject who wish to minor in Women’s Studies must complete the following requirements. A total of 18 credits is required for the minor, of which 9 must be upper division.

1. Complete these required courses:

   WS A200 Introduction to Women’s and Gender Studies  3
   WS A400 Feminist Theory  3
   WS A401 Seminar in Women’s Studies*  3

2. Complete 9 credits of pre-approved electives.  9
Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

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<tr>
<th>1a. School or College</th>
<th>1b. Division</th>
<th>1c. Department</th>
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<th>4. Previous Course Prefix &amp; Number</th>
<th>5a. Credits/CEUs</th>
<th>5b. Contact Hours (Lecture + Lab)</th>
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6. Complete Course Title
Tutoring Lab
Abbreviated Title for Transcript (30 character)

7. Type of Course
☑ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action:
☐ Add ☐ Change ☐ Delete

If a change, mark appropriate boxes:
☐ Prefix ☐ Credits ☐ Title ☐ Grading Basis ☐ Course Description ☐ Test Score Prerequisites ☐ Other Restrictions
☐ Course Number ☐ Contact Hours ☐ Repeat Status ☐ Cross-Listed/Stacked ☐ Co-requisites ☐ Registration Restrictions
☐ College ☐ Level ☐ Class ☐ College Major
☐ Other (please specify)

9. Repeat Status
Choose one:
☐ # of Repeats ☐ Max Credits:

10. Grading Basis
☐ A-F ☐ P/NP ☐ NG

11. Implementation Date
Semester/year
From: Spring/2013 To: Spring/9999

12. ☐ Cross Listed with
☐ Stacked with

Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

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<th>Catalog Page(s)</th>
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<th>Chair/Coordinator Contacted</th>
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<td>1. Elementary Edu (Courtesy)</td>
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<td>09/07/12</td>
<td>Christine Theno, COE</td>
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Initiator Name (typed): [Initiator Name]
Initiator Signed Initials: [Initiator Signed Initials]
Date: [Date]

13b. Coordination Email
Date: 09/07/2012
submitted to Faculty Listserv: [uaa-faculty@lists.uaa.alaska.edu]

13c. Coordination with Library Liaison
Date: 09/07/2012

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description (suggested length 20 to 50 words)
The goal of this course is to successfully tutor students. Introduction to tutoring lab serves as the practical experience for ED A200A, ED A200B, and ED A200C.

16a. Course Prerequisite(s) (list prefix and number)
ED A200A

16b. Test Score(s)
NA

16c. Co-requisite(s) (concurrent enrollment required)
NA

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) (non-codable)

17. ☐ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
Course has not been offered for a few years, course content is out of date and academic credit for tutoring services is not necessary.

Initiator (faculty only) Date
Cheryl Siemers
Initiator (TYPE NAME)

☑ Approved ☐ Disapproved
Dean/Director of School/College Date

☐ Approved ☐ Disapproved
Undergraduate/Graduate Academic Date
Board Chairperson

☑ Approved
Provost or Designee Date

☑ Approved
Department Chairperson Date

☐ Disapproved
Curriculum Committee Chairperson Date

124
**Course Action Request**

University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

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<th>Test Score Prerequisites</th>
<th>Co-requisites</th>
<th>Other Restrictions</th>
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Cross-Listed Coordination Signature

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Initiator Name (typed): ___________ Initiator Signed Initials: _________ Date: ___________

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submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

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<th>14. General Education Requirement</th>
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<td>☑ Oral Communication</td>
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<tr>
<th>15. Course Description (suggested length 20 to 50 words)</th>
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<tr>
<td>Students new to the tutor program develop skills for successfully helping students with their course work. Tutors learn and practice techniques for handling a variety of situations before tutoring begins. The framework for each semester tutor program is established during the course.</td>
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<th>16a. Course Prerequisite(s) (list prefix and number)</th>
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<td>Faculty permission.</td>
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| 17. | Mark if course has fees |
|--------------------------|
| ☑ |

| 18. | Mark if course is a selected topic course |
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<td>Cheryl Siemers</td>
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Approved Disapproved

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Initiator (faculty only) Date

Approved Disapproved

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Department Chairperson Date

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Curriculum Committee Chairperson Date
Course Action Request
University of Alaska Anchorage
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| 12. | ☑ Cross Listed with |
|     | ☑ Stacked with |
|     | Cross-Listed Coordination Signature |

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| 14. General Education Requirement Mark appropriate box: |
| Oral Communication | Written Communication | Quantitative Skills | Humanities |
| Fine Arts | Social Sciences | Natural Sciences | Integrative Capstone |

| 15. Course Description (suggested length 20 to 50 words) |
| Advanced tutors will hone their skills through seminars, workshops and projects. Tutors may qualify for assisting their peers in academic courses, adult basic education, and English-as-a-Second-Language or in public schools. |

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| 17. | ☑ Mark if course has fees |
| 18. | ☑ Mark if course is a selected topic course |

| 19. | Justification for Action |
|     | Course has not been offered for a few years, course content is out of date and academic credit for tutoring services is not necessary. |

<table>
<thead>
<tr>
<th>Initiator (faculty only)</th>
<th>Date</th>
<th>Initiator Signed Initials:</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cheryl Siemers</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dean/Director of School/College</th>
<th>Date</th>
<th>Undergraduate/Graduate Academic Chairperson</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Board Chairperson</td>
<td>Date</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Provost or Designee</th>
<th>Date</th>
</tr>
</thead>
</table>

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Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College: KP KPC
1b. Division: No Division Code
1c. Department: Arts & Sciences

<table>
<thead>
<tr>
<th>2. Course Prefix</th>
<th>3. Course Number</th>
<th>4. Previous Course Prefix &amp; Number</th>
<th>5a. Credits/CEUs</th>
<th>5b. Contact Hours (Lecture + Lab)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ED</td>
<td>A200C</td>
<td>NA</td>
<td>1</td>
<td>(1+0)</td>
</tr>
</tbody>
</table>

6. Complete Course Title
Master Tutor Training Seminar
Abbreviated Title for Transcript (30 character)

7. Type of Course
- [x] Academic
- [ ] Preparatory/Development
- [ ] Non-credit
- [ ] CEU
- [ ] Professional Development

8. Type of Action: [ ] Add  or  [x] Change  or  [ ] Delete

If a change, mark appropriate boxes:
- [ ] Prefix
- [ } Credits
- [ ] Title
- [ ] Grading Basis
- [ ] Course Description
- [ ] Test Score Prerequisites
- [ ] Other Restrictions
- [ ] Class
- [ ] Major
- [ ] Level
- [ ] Other
- [x] Contact Hours
- [x] Repeat Status
- [ ] Cross-Listed/Stacked
- [ ] Course Prerequisites
- [ ] Co-requisites
- [ ] Registration Restrictions
- [ ] Non-credit
- [ ] Oral Communication
- [ ] Written Communication
- [ ] Quantitative Skills
- [ ] Social Sciences
- [ ] Natural Sciences
- [ ] Humanities
- [ ] Integrative Capstone

9. Repeat Status choose one
- [x] # of Repeats
- [ ] Max Credits

10. Grading Basis
- [x] A-F
- [ ] P/NP
- [ ] NG

11. Implementation Date
- Semester/Year
  - From: Spring/2013  
  - To: Spring/9999

12. Cross Listed
- [ ] with
- [ ] Stacked
- [ ] with
  - [ ] Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

13b. Coordinated Email
- [ ] Date: 09/07/2012
- [ ] submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison
- [x] Date: 09/07/2012

14. General Education Requirement
- Mark appropriate box:
  - [ ] Oral Communication
  - [ ] Written Communication
  - [ ] Quantitative Skills
  - [ ] Social Sciences
  - [ ] Natural Sciences
  - [ ] Humanities
  - [ ] Integrative Capstone

15. Course Description (suggested length 20 to 50 words)
Master tutors will hone their skills through seminars, workshops, and projects. Tutors may qualify for assisting their peers in academic courses, adult basic education, English-as-a-Second-Language or in the public schools.

16a. Course Prerequisite(s) (list prefix and number)
- ED A200A and ED A200B

16b. Test Score(s)
- NA

16c. Co-requisite(s) (concurren enrollment required)
- NA

16d. Other Restriction(s)
- [x] 2 credits of ED A200 and faculty permission. Specific tutoring assignments may have other requirements.

16e. Registration Restriction(s) (non-codable)
- [ ] Mark if course has fees
- [x] 2 credits of ED A200 and faculty permission. Specific tutoring assignments may have other requirements.

17. Mark if course is selected topic course

18. Mark if course is a selected topic course

19. Justification for Action
Course has not been offered for a few years, course content is out of date and academic credit for tutoring services is not necessary.

Initiator (faculty only)
Cheryl Siemers
Initiator (TYPE NAME)

[ ] Approved
[ ] Disapproved

[ ] Approved
[ ] Disapproved

[ ] Approved
[ ] Disapproved

[ ] Approved
[ ] Disapproved

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# Course Action Request

University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

<table>
<thead>
<tr>
<th>1a. School or College</th>
<th>1b. Division</th>
<th>1c. Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>choose one</td>
<td>choose one</td>
<td></td>
</tr>
<tr>
<td>2. Course Prefix</td>
<td>3. Course Number</td>
<td>4. Previous Course Prefix &amp; Number</td>
</tr>
<tr>
<td>5a. Credits/CEUs</td>
<td>5b. Contact Hours (Lecture + Lab)</td>
<td></td>
</tr>
<tr>
<td>6. Complete Course Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abbreviated Title for Transcript (30 character)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. Type of Course</th>
<th>8. Type of Action:</th>
<th>9. Repeat Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic</td>
<td>Add</td>
<td># of Repeats</td>
</tr>
<tr>
<td>Preparatory/Development</td>
<td>Change</td>
<td>Max Credits</td>
</tr>
<tr>
<td>Non-credit</td>
<td>Delete</td>
<td></td>
</tr>
<tr>
<td>CEU</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professional Development</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### If a change, mark appropriate boxes:

- Prefix
- Credits
- Title
- Grading Basis
- Cross-Listed/Stacked
- Course Description
- Course Prerequisites
- Test Score Prerequisites
- Co-requisites
- Other Restrictions
- General Education Requirement
- Registration Restrictions
- Class
- Level
- College
- Major
- Other

### 10. Grading Basis

- A-F
- P/NP
- NG

### 11. Implementation Date

semester/year

From: / To: /

### 12. Cross Listed with

Stacked with

Cross-Listed Coordination Signature

### 13a. Impacted Courses or Programs:

List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at [www.uaa.alaska.edu/governance](http://www.uaa.alaska.edu/governance).

<table>
<thead>
<tr>
<th>Impacted Program/Course</th>
<th>Date of Coordination</th>
<th>Chair/Coordinator Contacted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Initiator Name (typed): ___________  Initiator Signed Initials: ___________  Date: ___________

### 13b. Coordination Email

submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

### 13c. Coordination with Library Liaison

Date: ___________  

### 14. General Education Requirement

- Oral Communication
- Written Communication
- Quantitative Skills
- Humanities
- Fine Arts
- Social Sciences
- Natural Sciences
- Integrative Capstone

### 15. Course Description (suggested length 20 to 50 words)

### 16a. Course Prerequisite(s) (list prefix and number or test code and score)

### 16b. Co-requisite(s) (concurrent enrollment required)

### 16c. Other Requirement(s)

- College
- Major
- Class
- Level

### 17. Mark if course has fees

### 18. Mark if course is a selected topic course

### 19. Justification for Action

Initiator (faculty only)  Date  

Initiator (TYPE NAME)  Date  

Approved  Disapproved  

Dean/Director of School/College   Date

Approved  Disapproved  

Undergraduate/Graduate Academic  Date

Approved  Disapproved  

Board Chair   Date

Approved  Disapproved  

Provost or Designee   Date

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The
University of Alaska Anchorage
Curriculum Handbook
for
Faculty

Revised November 2012
Section 4 - Prefixes

Responsibility for prefixes and their associated courses are assigned to academic departments. All proposals to add, change, inactivate or transfer a prefix must originate with the academic program currently assigned to the prefix.

4.1 Changes to or Replacement of a Prefix

The school/college must discuss the change or replacement of prefix with the OAA before the proposal is presented to the UAB/GAB for review. OAA contact persons are the Vice Provost for Undergraduate Academic Affairs or the Assistant Vice Provost (ayoaa@uaa.alaska.edu, ph 907-786-1054).

1. The following must be submitted to the Governance Office (aygov@uaa.alaska.edu):
   a. A cover memo summarizing the proposal.
   b. Signed Program/Prefix Action Request (PAR; www.uaa.alaska.edu/governance/coordination/index.cfm)
      If the change of prefix affects a degree or certificate, a separate signed PAR must be submitted for each program change, together with revised catalog copy in Word using the track changes function. A Word copy of the current catalog is available on the Governance website. (www.uaa.alaska.edu/governance).

2. Coordination should take place early in the curriculum process and consists of two steps:
   a. Coordination memo or email. Coordination is required when the change of prefix has any impact on another course or program. The faculty initiator must contact the department chair/director of every affected program and provide documentation of the changes to the affected programs upon request. Proof of coordination must be provided to the Governance Office.
      A list of impacted courses, programs and catalog references can be found by an electronic search of the UAA catalog using keywords such as MATH A172. A spreadsheet (www.uaa.alaska.edu/governance/coordination/index.cfm) is required listing the reference and the impact (program requirements, electives, selectives, course prerequisite, corequisites).
   b. The faculty initiator is also required to send an email to uaa-faculty@lists.uaa.alaska.edu explaining the addition or inactivation of the prefix. The coordination email must include contact information, as well as, and must be sent at least 10 working days before being presented at UAB/GAB.
      - School and department (PAR boxes 1a and 1b),
      - Complete Program Title (PAR box 2),
      - Type of Program (PAR box 3),
      - Type of Action (Add/Change/Delete) (PAR box 4),
      - justification for action (PAR box 8),
      - any other relevant information.
      The email must be sent at least 10 working days before being presented at UAB/GAB.

3. Approval of changes to or replacement of a prefix follows the curriculum approval process outlined in Section 3.
4.2 Addition of a Prefix

The school/college must discuss the addition of a prefix with the OAA before the proposal is presented to the UAB/GAB for review. OAA contact persons are the Vice Provost for Undergraduate Academic Affairs and the Assistant Vice Provost (ayoaa@uaa.alaska.edu, ph 907-786-1054).

A new prefix must be requested from the Office of the Registrar. Email address is aypublications@uaa.alaska.edu

1. The following must be submitted to the Governance Office (aygov@uaa.alaska.edu):
   a. A cover memo summarizing the proposal.
   b. Signed PAR (www.uaa.alaska.edu/governance/coordination/index.cfm).
   c. If the addition of the prefix affects a degree or certificate, a separate signed PAR must be submitted for each program change, together with revised catalog copy in Word using the track changes function. A Word copy of the current catalog is available on the Governance website (www.uaa.alaska.edu/governance/).

2. Coordination should take place early in the curriculum process and consists of two steps:
   a. Coordination memo or email. Coordination is required when the new prefix has any impact on another course or program. The faculty initiator must contact the department chair/director of every affected program and provide documentation of the changes to the affected programs upon request. Proof of coordination must be provided to the Governance Office.
   b. The faculty initiator is also required to send an email to uaa-faculty@lists.uaa.alaska.edu explaining the addition of the prefix. The email must include contact information, as well as:
      - School and department (PAR boxes 1a and 1b),
      - Complete Program Title (PAR box 2),
      - Type of Program (PAR box 3),
      - Type of Action (Add/Change/Delete) (PAR box 4),
      - justification for action (PAR box 8),
      - any other relevant information.

   The email must be sent at least 10 working days before being presented at UAB/GAB.

3. Approval of addition of a prefix follows the curriculum approval process outlined in Section 3.

4.3 Inactivation of a Prefix

The school/college must discuss the inactivation of a prefix with the OAA before the proposal is presented to the UAB/GAB for review. OAA contact persons are the Vice Provost for Undergraduate Academic Affairs and the Assistant Vice Provost (ayoaa@uaa.alaska.edu, ph 907-786-1054).

1. The following must be submitted to the Governance Office (aygov@uaa.alaska.edu):
   a. A cover memo summarizing the proposal.
   b. Signed PAR (www.uaa.alaska.edu/governance/coordination/index.cfm).

   If the inactivation of the prefix affects a degree or certificate, a separate signed PAR must be submitted for each program change, together with revised catalog copy in Word using the track changes function.
2. Coordination should take place early in the curriculum process and consists of two steps:
   a. Coordination memo or email. Coordination is required when the inactivated prefix has any impact on another course or program. The faculty initiator must contact the department chair/director of every affected program and provide documentation of the changes to the affected programs upon request. Proof of coordination must be provided to the Governance Office.

   A list of impacted courses, programs and catalog references can be found by an electronic search of the UAA catalog using keywords such as MATH A172. A spreadsheet is required listing the reference and the impact (program requirements, electives, selectives, course prerequisite, corequisites).

   b. The faculty initiator is also required to send an email to uaa-faculty@lists.uaa.alaska.edu explaining the addition or inactivation of the prefix. The email must include contact information, as well as:
      - School and department (PAR boxes 1a and 1b),
      - Complete Program Title (PAR box 2),
      - Type of Program (PAR box 3),
      - Type of Action (Add/Change/Delete) (PAR box 4),
      - justification for action (PAR box 8),
      - any other relevant information.

   The email must be sent at least 10 working days before being presented at UAB/GAB.

3. Approval to inactivate a prefix follows the curriculum approval process outlined in Section 3.

4.4 Transfer of a Prefix

A proposal to transfer responsibility for a prefix and its associated courses to an academic department other than the department currently assigned to the prefix requires approval from the Provost. The proposal consists of a memorandum of understanding between the departments stating the requested action and the reason for the action. The memorandum is to be signed by the department chairs of the two departments and the dean/director of each department. The memorandum of understanding is forwarded to OAA for consideration. Proposals approved by the Provost are forwarded to the Office of the Registrar to update relevant records.

Section 5 - Courses

5.1 Changes or Revisions to a Course

It is advisable to write the Course Content Guide (CCG) first. The information from the CCG can then be pasted into the CAR. Before developing the CCG, the following need to be considered in addition to the course content: type of
Section 7 - Programs

7.1 Minor Revisions to Programs

Minors Revisions to Programs are changes that do not ‘substantially alter the student learning outcomes of the program’

Also refer to UA Regulation 10.04.02 www.alaska.edu/bor/policy-regulations/

Minor program revisions are approved through the standard curriculum review process at UAA as outlined in section 3. The final approval rests with the Provost. Reviews by SAC, the BOR and NWCCU are not necessary.

The school/college must discuss the proposal to determine the magnitude of the change and the document requirements with the OAA.

OAA contact persons are Accreditation Liaison Officer and either the Vice Provost for Undergraduate Academic Affairs for undergraduate programs or the Vice Provost for Research and Graduate Studies for graduate programs (ayouq@uaa.alaska.edu).

1. The following must be submitted to the Governance Office (aygov@uaa.alaska.edu):
   a. PAR signed by the faculty initiator, the department chair, the curriculum committee chair, and the dean or director or designee (www.uaa.alaska.edu/governance/coordination/index.cfm). A faculty member may sign no more than two signature lines on the PAR. Exceptions to this rule may be permissible with supporting documentation.
   b. Complete program catalog copy in Word using the track changes function including student learning outcomes for the program. A Word copy of the current catalog is available on the Governance website (www.uaa.alaska.edu/records/catalogs/catalogs.cfm).
   c. All course CARs and CCGs for new and revised courses.
   d. Four-Year Course Offering Plan for the program.
   e. Signed Resource Implication Form.
   f. Signed Fee Request Form (for new, deleted or revised fees).
   g. Programs designated as Gainful Employment programs must also complete additional documentation for the Financial Aid office.

2. Coordination should take place early in the process and consists of three steps:
   a. Coordination memo or email. Coordination is required when the revision has any impact on another course or program. The faculty initiator must contact the department chair/director of every affected program and provide documentation of the changes to the affected programs upon request. Examples are when courses are deleted/added to a program or when prerequisites/registration restrictions are changed. Proof of coordination must be provided to the Governance Office.
   b. The faculty initiator is also required to send an email to uaa-faculty@lists.uaa.alaska.edu explaining the revision. The email must include contact information, as well as, and must be sent at least 10 working days before being presented at UAB/GAB.
      • School and department (PAR boxes 1a and 1b),
      • Complete Program Title (PAR box 2),
      • Type of Program (PAR box 3).
c. The faculty initiator is required to send the CARs and CCGs to the library liaison for that department (http://consortiumlibrary.org/find/subject_liaison_librarians).

The program approval process is outlined in section 3.

7.2 Programs which have MATH, ENGL, and/or COMM requirements

7.2.1 Programs which have MATH program requirements:

It is recommended that programs with specific MATH requirements use the following language in specifying the requirement:

“MATH A or any MATH course for which MATH A is in the prerequisite chain.”

Rationale: In programs with specific mathematics requirements (e.g., MATH A105), students can meet those requirements with either

a. A course specifically required by the program (e.g., MATH A105) or
b. A higher-level mathematics course (e.g., MATH A200) that has the specifically required course (e.g., MATH A105) in its pre-requisite chain.

Rationale: This change will allow students who have taken MATH A200 to use this course in a program that requires MATH A105 without going through the petition process. Rewriting the requirement as indicated will reduce the number of petitions students must submit.

7.2.2 Programs which have ENGL A111 as a specific major requirement:

It is recommended that programs with a specific ENGL requirements use the following language in specifying the requirement:

“ENGL A111 or ENGL A1W- Written Communication GER.”

Rationale: In programs with ENGL A111 as a specific major requirement, students can meet that requirement with either

a. ENGL A111 or
b. Transfer course which meets Written Communication GER

Rationale: This change will allow use of transfer course work which meets Written Communication GER standards without going through the petition process. Rewriting the requirement as indicated will reduce the number of petitions students must submit.
• After coordination is complete, in Box 6a; type in the department, schools, or colleges coordinated with; type the faculty initiator’s name; write in the faculty initiator’s initials and the date.

**Box 6b. Coordination Email Submitted to Faculty Listserv**
Initiating faculty are required to send an email notification to faculty listserv at: uaa-faculty@lists.uaa.alaska.edu giving a brief overview of the proposal including:

- School and department (PAR boxes 1a and 1b),
- Complete Program Title (PAR box 2),
- Type of Program (PAR box 3),
- Type of Action (Add/Change/Delete) (PAR box 4),
- justification for action (PAR box 8),
- any other relevant information.

The email must be sent at least 10 working days before being presented at UAB/GAB.

1. Description of the proposed action
2. Any other relevant information.

Do not send proposals as attachments when sending email notices to the faculty listserv since large files can cause problems.

**Box 6c. Coordination with Library Liaison**
Coordination with the library liaison should occur early in the curriculum process. The faculty initiator is required to send the PAR to the library liaison for that department (http://consortiumlibrary.org/find/subject_liaison_librarians), with a copy of the email sent to the Governance Office. Type in the date of coordination to indicate that the coordination has been done.

**Box 7. Title and Program Description**
Include a description of the intent of the program in the form of an attached cover memo. A program proposal must also include catalog copy with text changes and a clean copy of how the new catalog text will appear.

**Box 8. Justification for Action**
Insert the need for and/or reasoning behind the proposed action, such as student or community interest or how the proposal strengthens existing offerings.