January 22, 2015  
2:00-5:00pm  
Physical location: ADM 204  
Audio Conference: 786-6755, Passcode: 284572

I. Roll
- Sandy Pence (FS)
- Utpal Dutta (FS)
- Cheryl Smith (FS)
- Alberta Harder (CAS)
- Barbara Harville (CAS)
- Vacant (CAS)
- Vacant (CBPP)

II. Carrie King (COH, Chair)
- Yvonne Chase (COH)
- Vacant (COE)
- Vacant (CTC)
- Jeff Hoffman (COENG)
- Robin Hanson (LIB)
- Vacant (KPC)
- Luke Grabarek (Mat-su)
- Kathrynn Hollis-Buchanan (Kod)
- DB Palmer (PWSC)
- Christine Stuive (ADV)
- Ian Minnock (USUAA)

III. Ex-Officio Members
- Susan Kalina
- Lora Volden
- Scheduling and Publications

II. Approval of the Agenda (pg. 1-3)

III. Approval of Meeting Summary (pg. 4-6)

IV. Administrative Report
   A. Vice Provost for Undergraduate Academic Affairs Susan Kalina
   B. University Registrar Lora Volden

V. Chair’s Report
   A. UAB Chair, Carrie King
   B. GERC Chair, Sandy Pence

VI. Program/Course Action Request- Second Readings
   Chg BA A151 Business Foundations
   Chg CBPP BBA Requirements

VII. Program/Course Action Request- First Readings
   Chg PHIL A309 Mind and Machines
   Chg CEL A392 CEL A392: Civic Engagement: Learning by Giving
   Chg CEL A395 CEL A395: Civic Engagement Internship
   Chg CEL A450 CEL A450: Civic Engagement Leadership Capstone
   Chg MUS A468 Voice Master Class
Del MUPR-BM Bachelor of Music in Performance
Chg MUSI-BM Bachelor of Music
Del MUSI-MNR Minor in Music
Chg THR A431 THR A431: Directing I
Chg EDSE A212 Human Development and Learning
Chg EDSE A336 Classroom Guidance and Behavior Management
Add EDSE A475 Science, Technology, Reading, Engineering and Math for Students with Exceptional Learning Needs
Chg EDSE A484 Collaboration and Partnerships Between Families and Professionals
Chg EDSE A495A Internship in Special Education: Elementary
Chg EDSE A495B Internship in Special Education: Secondary
Add Minor in Special Education
Chg CIOS A101A CIOS A101A: Keyboarding A: Basic Keyboarding
Chg CIOS A101B CIOS A101B: Keyboarding B: Business Documents I
Chg CIOS A101C CIOS A101C: Keyboarding C: Business Documents II
Chg CIOS A113 CIOS A113: Operating Systems: MS Windows
Chg CIOS A115 CIOS A115: 10-Key for Business Calculations
Chg CIOS A125A CIOS A125A: Electronic Communications I: MS Outlook
Chg CIOS A130A CIOS A130A: Word Processing I: MS Word
Chg CIOS A135A CIOS A135A: Spreadsheets I: MS Excel
Chg CIOS A140A CIOS A140A: Databases I: MS Access
Chg CIOS A146 CIOS A146: Internet Concepts and Applications
Chg CIOS A150A CIOS A150A: Presentations: MS PowerPoint
Chg CIOS A161A CIOS A161A: Proofreading
Chg CIOS A165 CIOS A165: Office Procedures
Chg CIOS A230A CIOS A230A: Word Processing II: MS Word
Chg CIOS A235A CIOS A235A: Spreadsheets II: MS Excel
Chg CIOS A260A CIOS A260A: Business Communications
Chg CIOS A262A CIOS A262A: Job Search Strategies
Chg CIOS A264A CIOS A264A: Records Management
Chg CIOS A265 CIOS A265: Office Management
Chg CIOS A276A CIOS A276A: Independent Project
Chg CIOS A295 CIOS A295: Office Internship

VIII. Old Business
IX. New Business
X. Informational Items and Adjournment:
I. Roll
(x) Sandy Pence (FS)  (x) Carrie King (COH, Chair)  (x) Casey Rudkin (KPC)
(x) Utpal Dutta (FS)  (e) Yvonne Chase (COH)  (x) Luke Grabarek (Mat-su)
(x) Cheryl Smith (FS)  () Vacant (COE)  (x) Kathryn Hollis-Buchanan
(x) Alberta Harder (CAS)  () Vacant (CTC)  (Kod)
() Barbara Harville (CAS)  () Jeff Hoffman (COENG)  () DB Palmer (PWSC)
() Vacant (CAS)  () Robin Hanson (LIB)  (x) Christina Stuive (ADV)
() Vacant (CBPP)  (x) Ian Minnock (USUAA)

Ex-Officio Members
(x) Susan Kalina
(x) Lora Volden
(x) Scheduling and Publications

II. Approval of the Agenda (pg. 1-2)
Postpone: BA 151 & BA 180
Add: EDSE 212 & 475

III. Approval of Meeting Summary (pg. 3-5)
Approved. Note: Cheryl Smith attended last meeting on 12/11/15

IV. Administrative Report
A. Vice Provost for Undergraduate Academic Affairs Susan Kalina
B. University Registrar Lora Volden

V. Chair’s Report
A. UAB Chair, Carrie King
B. GERC Chair, Sandy Pence
   Approved ENGL A211, BA180 being postponed.

VI. Program/Course Action Request- Second Readings
Chg BA, International Studies – Returned for further discussion. This program was approved for second reading on 12/11/15.
   Unanimously Approved

Chg BA A151 Business Foundations
   Postponed

Chg CBPP BBA Requirements
VII. Program/Course Action Request- First Readings

Add  **BA A180**  Working in Effective Teams
     Postponed

Chg  **ACCT A409**  Individual Income Tax
     Waive first reading, approve for second

Chg  **ACCT A410**  Corporate and Partnership Income Tax
     Waive first reading, approve for second

Chg  Bachelor of Business Administration in Accounting
     Waive first reading, approve for second

Chg  **PHIL A309**  Mind and Machines
     Postponed

Chg  Bachelor of Arts in Theatre
     Waive first reading, approve for second

Chg  **DNCE A290**  Selected Topics in Dance
     Waive first reading, approve for second

Chg  **MUS A161**  Private Lessons
     Waive first reading, approve for second

Chg  **MUS A162**  Private Lessons
     Waive first reading, approve for second

Chg  **MUS A261**  Private Lessons
     Waive first reading, approve for second

Chg  **MUS A262**  Private Lessons
     Waive first reading, approve for second

Chg  **MUS A468**  Voice Master Class
     Accepted for first reading

Chg  **ENGL A211**  Writing and the Humanities
     Waive first reading, approve for second

Add  **ENGL A489**  English Studies Senior Seminar
     Waive first reading, approve for second

Chg  Bachelor of Arts in English
     Waive first reading, approve for second

Chg  **EDSE A212**  Human Development and Learning
     Approved for first reading

Chg  **EDSE A336**  Classroom Guidance and Behavior Management
     Approved for first reading
Add  **EDSE A475**  Science, Technology, Reading, Engineering and Math for Students with Exceptional Learning Needs  
Approved for first reading

Chg  **EDSE A484**  Collaboration and Partnerships Between Families and Professionals  
Approved for first reading

Chg  **EDSE A495A**  Internship in Special Education: Elementary  
Approved for first reading

Chg  **EDSE A495B**  Internship in Special Education: Secondary  
Approved for first reading

Add  **Minor in Special Education**  
Approved for first reading

VIII.  Old Business

IX.  New Business

X.  Informational Items and Adjournment: