

# Undergraduate Academic Board

Audio: 786-6755 | ID: 869016 | Agenda

December 14, 2018

2:00-5:00pm

Physical location: ADM 204

Audio Conference: 786-6755, Passcode: 869016

[Link to Live Skype Meeting](#)

## I. Roll

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Yvonne Chase, Chair (COH) | <input type="checkbox"/> Utpal Dutta (CoEng) | <input type="checkbox"/> Vacant (PWSC)            |
| <input type="checkbox"/> Luke Grabarek (FS)        | <input type="checkbox"/> Vacant (COH)        | <input type="checkbox"/> Erik Hirschmann (Mat-su) |
| <input type="checkbox"/> Vacant (FS)               | <input type="checkbox"/> Albert Grant (CTC)  | <input type="checkbox"/> Christina Stuve (SA)     |
| <input type="checkbox"/> Vacant (FS)               | <input type="checkbox"/> Robin Hanson (LIB)  | <input type="checkbox"/> Taran Haynes (USUAA)     |
| <input type="checkbox"/> Jackie Cason (FS, CAS)    | <input type="checkbox"/> Vacant (SOEd)       | <input type="checkbox"/> John Duffy (Adjunct)     |
| <input type="checkbox"/> Brian Cook (CAS)          | <input type="checkbox"/> Jared Griffin (Kod) |   |
| <input type="checkbox"/> Clayton Trotter (CBPP)    | <input type="checkbox"/> Lia Calhoun (KPC)   |   |

## Ex-Officio Members

- Susan Kalina, Vice Provost for Academic Affairs
- Lindsey Chadwell, University Registrar

## II. Review of Agenda (pg. 1-3)

## III. Review of Meeting Summary (pg. 4-6)

## IV. Administrative Reports

- A. Vice Provost for Academic Affairs, Susan Kalina
  - i. [Accreditation Self-Study](#)
- B. University Registrar, Lindsey Chadwell
  - i. [Student Dates & Deadlines](#)
  - ii. [Curriculum Dates & Deadlines](#)

## V. Chair's Report

- A. UAB Chair, Yvonne Chase
  - i. Faculty Senate Bylaws
- B. GERC Chair, Sandy Pence

## VI. Program/Course Action Request- Second Readings

- Chg [ECON A435: Natural Resource Economics](#)
- Chg [FREN A301: Advanced French I](#)
- Chg [FREN A302: Advanced French II](#)
- Chg [GER A301: Advanced German I](#)

- Chg [GER A302: Advanced German II](#)
- Chg [JPN A301: Advanced Japanese I](#)
- Chg [JPN A302: Advanced Japanese II](#)
- Chg [RUSS A301: Advanced Russian I](#)
- Chg [RUSS A302: Advanced Russian II](#)
- Chg [SPAN A301: Advanced Spanish I](#)
- Chg [SPAN A302: Advanced Spanish II](#)

## VII. Program/Course Action Request- First Readings

- Chg Justice Prefix Changes (pg. 7-12)
- Chg [ENSO-BS: Bachelor of Science in Environment and Society](#)
- Chg [ATP A126: Instrument Flying](#)
- Add [HLTH A151: Breaking Trail on Your Health and Human Service Career](#)
- Add [HS A305: Public Health for an Aging Society](#)
- Chg [VETT A201: Veterinary Anatomy and Physiology](#)
- Chg [VETT A295: Veterinary Assistant Practicum](#)
- Add [PM A440: Organizational Project Maturity and Improvement](#)
- Add [PM A441: Lean Six Sigma Green Belt](#)
- Chg [PHIL A302: Biomedical Ethics](#)
- Chg [PHIL A401: Aesthetics](#)
- Chg [BIOL A100: Human Biology](#)
- Chg [BIOL A178: Introduction to Oceanography](#)
- Chg [BIOL A179: Introduction to Oceanography Laboratory](#)
- Chg [BIOL A467: Wildlife Ecology](#)
- Chg [BIOL A490: Selected Lecture Topics in Biology](#)
- Chg [NSCI-BS: Bachelor of Science in Natural Sciences](#)
- Chg [AKNS A101B: Elementary Tlingit Language I](#)
- Chg [AKNS A101C: Elementary Alaska Native Language I](#)
- Chg [AKNS A101F: Elementary Dena'ina Language I](#)
- Chg [AKNS A102B: Elementary Tlingit Language II](#)
- Chg [AKNS A102C: Elementary Alaska Native Language II](#)
- Add [AKNS A102F: Elementary Dena'ina Language II](#)
- Chg [EE A438: Design of Electrical Engineering Systems](#)
- Chg [EE A354: Engineering Signal Analysis](#)
- Chg [EE A458: Antenna Theory](#)
- Chg [EE A462: Communication Systems](#)
- Chg [EE A465: Telecommunications](#)
- Chg [EE A471: Automatic Control](#)
- Add [BA A111: Real Estate Management and Investment Workshop](#)
- Chg [BA A215: Introduction to Real Estate Management](#)
- Chg [BA A388: Globalization and Business Environment](#)

- Add [BA A390: Selected Topics in Real Estate](#)
- Chg [BA A460: Marketing Management](#)
- Chg [BA A481: Applications in Management](#)
- Chg [CIS A295: Computer Programming Internship](#)
- Chg [CIS A395: Programmer/Analyst Internship](#)
- Chg [ENGL A120: Critical Thinking](#)

**VIII. New Business**

- A. Courses not yet in CIM

**IX. Policy Related Issues**

**X. Informational Items and Adjournment**

- A. Next meeting: 1/18/19 in ADM 204

# Undergraduate Academic Board

Audio: 786-6755 | ID: 284572 | Summary

November 16, 2018

2:00-5:00pm

Physical location: ADM 204

Audio Conference: 786-6755, Passcode: 284572

[Link to Live Skype Meeting](#)

## I. Roll

[X] Yvonne Chase, Chair (COH)	[X] Utpal Dutta (CoEng)	[ - ] Vacant (PWSC)
[X] Luke Grabarek (FS)	[ - ] Vacant (COH)	[E] Erik Hirschmann (Mat-su)
[ - ] Vacant (FS)	[X] Albert Grant (CTC)	[X] Christina Stuve (SA)
[ - ] Vacant (FS)	[A] Robin Hanson (LIB)	[X] Taran Haynes (USUAA)
[X] Jackie Cason(FS, CAS)	[ - ] Vacant (SOEd)	[A] John Duffy (Adjunct)
[X] Brian Cook (CAS)	[X] Jared Griffin (Kod)	
[X] Clayton Trotter (CBPP)	[X] Lia Calhoun (KPC)	

## Ex-Officio Members

[X] Susan Kalina, Vice Provost for Academic Affairs

[X] Lindsey Chadwell, University Registrar

## II. Review of Agenda (pg. 1-2)

## III. Review of Meeting Summary (pg. 3-4)

## IV. Administrative Reports

### A. Vice Provost for Academic Affairs, Susan Kalina

- i. [Accreditation Self-Study](#) Update

### B. University Registrar, Lindsey Chadwell

- i. [Student Dates & Deadlines](#)
- ii. [Curriculum Dates & Deadlines](#)

## V. Chair's Report

### A. UAB Chair, Yvonne Chase

- i. Faculty Senate Bylaws (pg. 5-18)

### B. GERC Chair, Sandy Pence

## VI. Program/Course Action Request- Second Readings

## VII. Program/Course Action Request- First Readings

Chg [DH A424: Community Dental Health II](#)

Chg [ENGL A499: English Honors Thesis](#)  
Chg [PEP A275: Media and Strategic Communication for Outdoors  
Professionals](#)  
Chg [BIOL A452: Human Genome](#)  
Chg [MATH A113: Numbers and Society](#)  
Chg [DNCE A170: Dance Appreciation](#)  
Chg [DNCE A262: Theory and Improvisation](#)  
Chg [DNCE A361: Approaches to Dance Composition](#)  
Chg [DNCE A370: Interdisciplinary Dance Studies: Issues and Methods](#)  
*Waive 1<sup>st</sup> read, approve 2<sup>nd</sup> read. Forward to Faculty Senate.*

Chg [PHIL A302: Biomedical Ethics](#)  
Chg [PHIL A401: Aesthetics](#)  
*No faculty initiator.*

Chg [ENGL A478: Public Science Writing](#)  
Chg [THR A492: Seminar in Theatre or Dance](#)  
Chg [ECON A210: Environmental Economics and Policy](#)  
Chg [ECON A310: Energy Economics](#)  
Chg [ECON A333: Experimental Economics](#)  
Chg [ECON A337: Development Economics](#)  
Chg [ECON A351: Public Finance](#)  
*Waive 1<sup>st</sup> read, approve 2<sup>nd</sup> read. Forward to Faculty Senate.*

Chg [ECON A435: Natural Resource Economics](#)  
*1<sup>st</sup> read.*

Chg [ECON A456: Behavioral Economics](#)  
Chg [ATC A351: Flight Dispatcher Operations](#)  
Chg [ATP A101: Pre-Professional Flying](#)  
Chg [ATP A218: Commercial Flying I](#)  
Chg [ATP A219: Commercial Flying II](#)  
Chg [ATP A220: Commercial Flying III](#)  
Chg [ATP A301: CFI Flying](#)

Chg [ATP A305: Airplane Multiengine Land Rating](#)

Chg [CE A423: Traffic Engineering](#)

Chg [CE A424: Pavement Design](#)

Chg [CE A425: Highway Engineering](#)

Chg [FREN A301: Advanced French I](#)

Chg [FREN A302: Advanced French II](#)

*Waive 1<sup>st</sup> read, approve 2<sup>nd</sup> read. Forward to Faculty Senate.*

Chg [GER A301: Advanced German I](#)

Chg [GER A302: Advanced German II](#)

Chg [JPN A301: Advanced Japanese I](#)

Chg [JPN A302: Advanced Japanese II](#)

Chg [RUSS A301: Advanced Russian I](#)

Chg [RUSS A302: Advanced Russian II](#)

Chg [SPAN A301: Advanced Spanish I](#)

Chg [SPAN A302: Advanced Spanish II](#)

*1<sup>st</sup> read.*

Del [SOC A242: Introduction to Family, Marriage, and Intimate Relationships](#)

Del [SOC A250: Guns in American Society](#)

Del [SOC A310: Sociology of Aging](#)

Chg [SOC A361: Social Science Research Methods](#)

*Waive 1<sup>st</sup> read, approve 2<sup>nd</sup> read. Forward to Faculty Senate.*

## **VIII. New Business**

A.

## **IX. Policy Related Issues**

## **X. Informational Items and Adjournment**

- A. Next meeting: 11/30/18 in ADM 204
- B. Contact hours for FREN A202 administratively corrected to 4+0
- C. Prerequisite for NS A307L administratively corrected to NS A204



Date: October 2, 2018

To: Susan Kalina  
Vice Provost for Academic Affairs

Lindsey Chadwell  
University Registrar

Through: University of Alaska Anchorage Undergraduate Academic Board

Andre Rosay *AR*  
Associate Dean for Academic and Student Affairs, College of Health  
College of Health Curriculum Committee *Kathryn Stagle*

From: Brad Myrstol *BM*  
Director, Justice Center

Re: JUST and LEGL Course Prefix Changes

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The Justice Center is revising, where appropriate, course prefixes for both the Justice and Legal Studies programs. This effort is being undertaken in order to align each program's curriculum listings with each program's current programmatic student learning outcomes (PSLOs) (attached). Many of the courses with a JUST prefix are holdovers from a bygone era when the Justice BA was the only baccalaureate program in the Justice Center and nearly every course had a JUST prefix by default (with the exception of a few courses that had the PARL prefix). The development of our Legal Studies program makes that approach to course prefixes both outdated and inaccurate. It also creates challenges with respect to program assessment, evaluation, and coordination. Our objective in taking this action is to have the JUST prefix be reserved for bonafide Justice BA courses. The end result of these actions will be to remove the courses identified below from the Justice BA curriculum and catalog copy and, in some instances, add courses to the Legal Studies curriculum and catalog copy. The proposed changes will not alter the substantive content of any courses. The courses identified for this action are listed below:

- JUST A315 *Development of Law*<sup>1</sup>
- JUST/POLS A343 *Constitutional Law*<sup>1</sup>
- JUST/JPC A413 *Communications Law*<sup>2</sup>
- JUST/LEGL A340 *Family Law*<sup>1</sup>
- JUST/LEGL A352 *Criminal Law & Procedure*<sup>1</sup>
- JUST/LEGL A443 *Civil Liberties*<sup>1</sup>
- JUST/LEGL A485 *Tribal Courts and Alaska Native Rights*<sup>1</sup>
- JUST/BA A241 *Business Law I*<sup>3</sup>

<sup>1</sup> Taught only by Legal Studies faculty; not offered by Justice faculty.

<sup>2</sup> Taught by adjunct faculty from the Department of Journalism and Public Communication.

<sup>3</sup> Taught by adjunct faculty from the College of Business & Public Policy.

- JUST/BA A242 *Business Law II*<sup>3</sup>

Please note that Justice faculty do not offer any of the courses listed.

Justice Center faculty proposes:

- JUST A315 *Development of Law*: **replace** JUST prefix with LEGL prefix;
- JUST/POLS A343 *Constitutional Law*: **replace** JUST prefix with LEGL prefix; and,
- JUST/JPC A413 *Communications Law*: **replace** JUST prefix with LEGL prefix.

In addition, Justice Center faculty proposes:

- JUST/LEGL A340 *Family Law*: **remove** JUST prefix;
- JUST/LEGL A352 *Criminal Law & Procedure*: **remove** JUST prefix;
- JUST/LEGL A443 *Civil Liberties*: **remove** JUST prefix;
- JUST/LEGL A485 *Tribal Courts and Alaska Native Rights*: **remove** JUST prefix;
- JUST/BA A241 *Business Law I*: **remove** JUST prefix; and,
- JUST/BA A242 *Business Law II*: **remove** JUST prefix.

Faculty from both academic programs – Justice and Legal Studies – are working together on this effort. Curriculum coordination emails to the College of Business & Public Policy, as well as to the Political Science and Journalism & Public Communications departments, were sent on Tuesday, October 2, 2018.

In addition, the Justice Center has coordinated this action with UAA’s Office of Academic Affairs (OAA), and is submitting this memo upon OAA’s recommendation.

#### **Program Impacts: Justice BA**

If implemented, the proposed prefix changes will impact the Justice BA program in the following ways:

- At present, Justice BA students are required to successfully complete JUST A315 *Development of Law*. Justice BA students will still be required to take the same course; however, the course will have the new LEGL prefix.
  - Solution: For current JUST BA students, the Justice Center will use a blanket petition to accept LEGL A315 to meet JUST BA degree requirements.

#### **Program Impacts: Legal Studies BA**

If implemented, the proposed prefix changes will impact the Legal Studies BA program in the following ways:

- At present, Legal Studies BA students are required to successfully complete JUST A315 *Development of Law*. Legal Studies BA students will still be required to take the same course; however, the course will have the new LEGL prefix.
  - Solution: For current LEGL BA students, the Justice Center will use a blanket petition to accept LEGL A315 to meet LEGL BA degree requirements.
- At present, Legal Studies BA students are required to successfully complete JUST/LEGL A352 *Criminal Law & Procedure*. Legal Studies BA students will still be required to take the same course; however, the course will have only the LEGL prefix.



- Solution: No programmatic action required because this is current a cross-listed course, and students meet degree requirements with either the LEGL or JUST prefix.

**Program Impacts: Associate of Applied Science in Paralegal Studies**

If implemented, the proposed prefix changes will impact the Associate of Applied Science in Paralegal Studies program in the following ways:

- None.

**Program Impacts: Undergraduate Certificate in Legal Nurse Consultant Paralegal**

If implemented, the proposed prefix changes will impact the Undergraduate Certificate in Legal Nurse Consultant Paralegal program in the following ways:

- None.

**Program Impacts: Post-Baccalaureate Certificate in Paralegal Studies**

If implemented, the proposed prefix changes will impact the Post-Baccalaureate Certificate in Paralegal Studies program in the following ways:

- None.

## **Program Student Learning Outcomes**

### **Bachelor of Arts in Justice**

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Students graduating with a Bachelor of Arts in Justice will be able to:

- Explain the essential principles of justice research and evaluate the results of social science research;
- Assess and critique the different theoretical perspectives in criminology;
- Evaluate the historical and contemporary philosophies of justice;
- Describe processes of justice policy development and the requirements of evidence-based policy making; and,
- Synthesize the history and development of the institutions of government forming the sources of American law and the social, economic, and cultural forces that influence the development of law.

### **Bachelor of Arts in Legal Studies**

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Students graduating with a Bachelor of Arts in Legal Studies will be able to:

- Produce superior university-level written documents and oral reports;
- Identify and accurately apply the rules of professional ethics governing lawyers and nonlawyer staff, and the rules governing the unauthorized practice of law in Alaska;
- Interpret and accurately apply legal terminology and the foundational principles of substantive and procedural law in the analysis of legal issues;
- Develop and execute legal research plan using law library resource and commonly used legal research databases;
- Synthesize primary and secondary legal authorities and draft memoranda of legal analysis;
- Prepare legal investigation and discovery plans and draft legal pleadings that conform to the rules of civil procedure and incorporate standard techniques and resources for managing a case in litigation;
- Assess and critique theories of law and the impact of American law, both historically and currently, on social and economic relationships, access to public resources, and individual liberties; and,
- Construct from disparate fields of substantive law a unified theory of law as a mechanism for ordering social and economic relationships.

### **Associate of Applied Science in Paralegal Studies**

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Students graduating with an Associate of Applied Science in Paralegal Studies will be able to:

- Produce superior university-level written documents and oral reports;
- Identify and accurately apply the rules of professional ethics governing lawyers and nonlawyer staff, and the rules governing the unauthorized practice of law in Alaska;

- Interpret and accurately apply legal terminology and the foundational principles of substantive and procedural law in the analysis of legal issues;
- Develop and execute legal research plan using law library resource and commonly used legal research databases;
- Synthesize primary and secondary legal authorities and draft memoranda of legal analysis;
- Prepare legal investigation and discovery plans and draft legal pleadings that conform to the rules of civil procedure and incorporate standard techniques and resources for managing a case in litigation; and,
- Relate legal rules and doctrines to client problems in the performance of entry-level paralegal duties in a private law firm, public legal service agency or law department.

### **Undergraduate Certificate in Legal Nurse Consultant Paralegal**

Students graduating with an Undergraduate Certificate in Legal Nurse Consultant Paralegal will be able to:

- Produce superior university-level written documents and oral reports;
- Identify and accurately apply the rules of professional ethics governing lawyers and nonlawyer staff, and the rules governing the unauthorized practice of law in Alaska;
- Interpret and accurately apply legal terminology and the foundational principles of substantive and procedural law in the analysis of legal issues;
- Develop and execute legal research plan using law library resource and commonly used legal research databases;
- Synthesize primary and secondary legal authorities and draft memoranda of legal analysis;
- Prepare legal investigation and discovery plans and draft legal pleadings that conform to the rules of civil procedure and incorporate standard techniques and resources for managing a case in litigation;
- Integrate substantive principles of law and medical/clinical practice in the analysis of medical evidence;
- Formulate theories of injury causation pursuant to accepted principles of forensic nursing; and,
- Construct from the American Association of Legal Nurse Consultants (AALNC) Code of Ethics and Conduct, the AALNC's Scope and Standards of Practice, and the Alaska Bar Association's Rules of Professional Responsibility coherent principles of ethical practice for the legal nurse consultant paralegal.

### **Post-Baccalaureate Certificate in Paralegal Studies**

Students graduating with Post-Baccalaureate Certificate in Paralegal Studies will be able to:

- Produce superior university-level written documents and oral reports;

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- Identify and accurately apply the rules of professional ethics governing lawyers and nonlawyer staff, and the rules governing the unauthorized practice of law in Alaska;
  - Interpret and accurately apply legal terminology and the foundational principles of substantive and procedural law in the analysis of legal issues;
  - Develop and execute legal research plan using law library resource and commonly used legal research databases;
  - Synthesize primary and secondary legal authorities and draft memoranda of legal analysis;
  - Prepare legal investigation and discovery plans and draft legal pleadings that conform to the rules of civil procedure and incorporate standard techniques and resources for managing a case in litigation; and,
  - Relate legal rules and doctrines to client problems in the performance of entry-level paralegal duties in a private law firm, public legal service agency, or law department.