September 22, 2017  
2:00-5:00pm  
Physical location: ADM 204  
Audio Conference: 786-6755, Passcode: 284572  
Link to Live Skype Meeting

I. Roll
[ ] Carrie King, Chair (FS)  [ ] Utpal Dutta (CoEng)  [ ] Erik Hirschmann (Mat-su)
[ ] Sandy Pence (FS)  [ ] Troy Payne (COH)  [-] Vacant (PWSC)
[ ] Luke Grabarek (FS)  [ ] Yvonne Chase (COH)  [ ] Bettina Kipp Lavea (SA)
[ ] Barbara Harville (FS, CAS)  [ ] Darrin Marshall (CTC)  [ ] Ian Minnock (USUAA)
[ ] Jackie Cason (CAS)  [ ] Robin Hanson (LIB)  [ ] John Duffy (Adjunct)
[-] Vacant (CBPP)  [ ] Kathrynn Hollis-Buchanan (Kod)
[ ] Hilary Seitz (COE)  [ ] Casey Rudkin (KPC)

Ex-Officio Members
[ ] Susan Kalina, Vice Provost for Academic Affairs
[ ] Lindsey Chadwell, Interim Registrar

II. Review of Agenda (pg. 1-2)

III. Review of Meeting Summary (pg. 3-5)

IV. Administrative Report
   A. Vice Provost for Academic Affairs, Susan Kalina
      i. Self-Study Update

   B. Interim University Registrar, Lindsey Chadwell

V. Chair’s Report
   A. UAB Chair, Carrie King

   B. GERC Chair, Sandy Pence

VI. Policy Related Issues
   A. Related Instruction (pg. 6)

VII. Interim Provost, Duane Hrncir [2:30 p.m.]

VIII. Program/Course Action Request- Second Readings
   Chg  ODLD-AAS  Associate of Applied Science in Outdoor Leadership

IX. Program/Course Action Request- First Readings
   Add  CE A439  Loads on Structures
   Chg  THR A111  Theatre Appreciation
Ctg  THR A214  Historical Plays
Ctg  THR A215  Contemporary Plays
Ctg  ET A175  Technical Introduction to Computing Systems
Ctg  ET A241  Digital Control Systems

X. New Business
   A. 2017-18 UAB Goals (pg. 7)

XI. Informational Items and Adjournment:
   A. Next meeting: 9/29/17 in LIB 302
Undergraduate Academic Board
Audio: 786-6755 | ID: 284572 | Summary

September 15, 2017
2:00-5:00pm
Physical location: LIB 302
Audio Conference: 786-6755, Passcode: 284572
Link to Live Skype Meeting

I. Roll
[X] Carrie King, Chair (FS)
[X] Sandy Pence (FS)
[X] Luke Grabarek (FS)
[T] Barbara Harville (FS, CAS)
[X] Jackie Cason (CAS)
[-] Vacant (CBPP)
[X] Hilary Seitz (COE)
[T] Utpal Dutta (CoEng)
[X] Troy Payne (COH)
[X] Yvonne Chase (COH)
[X] Darrin Marshall (CTC)
[X] Robin Hanson (LIB)
[T] Kathryn Hollis-Buchanan (Kod)
[T] Casey Rudkin (KPC)

[X] Erik Hirschmann (Mat-su)
[X] Troy Payne (COH)
[T] Vacant (PWSC)
[X] Yvonne Chase (COH)
[T] Bettina Kipp Lavea (SA)
[X] Ian Minnock (USUAA)
[X] John Duffy (Adjunct)

Ex-Officio Members
[X] Susan Kalina, Vice Provost for Academic Affairs
[X] Lindsey Chadwell, Interim Registrar

II. Review of Agenda (pg. 1-2)

III. Review of Meeting Summary (pg. 3-4)

IV. Administrative Report
A. Vice Provost for Academic Affairs, Susan Kalina
   i. Self-Study Update
   ii. Policy for the definition of a BA vs BS will be forthcoming this fall
   iii. There will be a review of the common aspects of the AAS degrees, i.e. the general course requirements
   iv. PARs to deactivate programs that will complete their teach out this year are due to Governance by October 15th.
   v. The revised Academic Dispute Resolution Procedure is in the AY18 Catalog. Resources for faculty are posted on the Academic Affairs website here: https://intranet.uaa.alaska.edu/academic-affairs/office-of-academic-affairs/index.cshtml
   vi. AAC&U Rubrics: UAA faculty are exploring the possibility of participating in the Multi-State Collaborative, which uses the LEAP Value Rubrics to assess student learning across several states and institutions. UAB members were sent the rubrics for future discussion. For information about the Collaborative, UAB members have access to the report On Solid Ground, which is posted with the Seminar materials here: https://www.uaa.alaska.edu/about/governance/academic-assessment-committee/index.cshtml under “Seminars and Workshops.”

B. Interim University Registrar, Lindsey Chadwell
   i. Deadlines:
      • 9/18 at 5PM – Fall 2017 payment deadline at 5pm
      • Sept 22nd spring 2018 schedule proofs to Office of the Registrar
V. Chair’s Report
   A. UAB Chair, Carrie King
      No Report
      *Chat with the Chancellor regarding Tier 1 GER course shift to CTC.  
      Tuesday, September 26th, 10am Learning Commons in SMH.
   
   B. GERC Chair, Sandy Pence
      Notified Colleges/Departments of GER courses needing to be updated.

VI. Policy Related Issues
   A. 

VII. Program/Course Action Request- Second Readings

VIII. Program/Course Action Request- First Readings

Add  CE A439     Loads on Structures     [Andrew Metzger]
     Postponed

Add  BA A470     Becoming a Leader     [Terry Nelson]
     Approved for first reading, forward to Faculty Senate.

Chg   ODLD-AAS  Associate of Applied Science in Outdoor Leadership  [Sharry Miller]
     Motion to accept for first reading. Approved.

Chg   ET A175     Technical Introduction to Computing Systems     [Henry Haney]

Chg   ET A241     Digital Control Systems     [Henry Haney]
     Postponed – No Faculty Representative

Chg   MUS A302A  Chamber Music and Accompanying     [Tim Smith]

Chg   MUS A405A  University Jazz Ensemble     [Tim Smith]

Chg   MUS A407  Jazz Combo     [Tim Smith]

Chg   MUS A409A  University Guitar Ensemble     [Tim Smith]
     Approved for first reading, forward to Faculty Senate.

Add  -UGCERT  Paramedical Technology     [Dane Wallace & Paul Perry]

Chg   PMED-AAS  Associate of Applied Science in Paramedical Technology  
     [Dane Wallace & Paul Perry]  [bring back 9/29]
     Accepted as first read

Chg   ARTS-MNR  Minor in Art     [Deborah Tharp & Steven Godfrey]
     Postponed
IX. New Business
   A. Orientation to UAB for 2017-18 (*Please bring a laptop or tablet to view items on-line.)
      i. Review of Current Curriculum Handbook Draft (pg. 5-32)
      ii. New Curriculum Website **Email to College Curriculum Chairs**
      iii. Academic Dates and Deadlines
      iv. Roles of the Academic Boards
   B. Academic Board Values Review
   C. Cross-Listing and Stacking of Special Topics Courses

X. Informational Items and Adjournment:
   A. Deactivation of OEC Direct Services Specialist and AAS Disability Services (pg. 33-34)
Related Instruction

NWCCU Standards:

Undergraduate Programs

2.C.9 The General Education component of undergraduate programs (if offered) demonstrates an integrated course of study that helps students develop the breadth and depth of intellect to become more effective learners and to prepare them for a productive life of work, citizenship, and personal fulfillment. Baccalaureate degree programs and transfer associate degree programs include a recognizable core of general education that represents an integration of basic knowledge and methodology of the humanities and fine arts, mathematical and natural sciences, and social sciences. Applied undergraduate degree and certificate programs of thirty (30) semester credits or forty-five (45) quarter credits in length contain a recognizable core of related instruction or general education with identified outcomes in the areas of communication, computation, and human relations that align with and support program goals or intended outcomes.

2.C.10 The institution demonstrates that the General Education components of its baccalaureate degree programs (if offered) and transfer associate degree programs (if offered) have identifiable and assessable learning outcomes that are stated in relation to the institution’s mission and learning outcomes for those programs.

2.C.11 The related instruction components of applied degree and certificate programs (if offered) have identifiable and assessable learning outcomes that align with and support program goals or intended outcomes. Related instruction components may be embedded within program curricula or taught in blocks of specialized instruction, but each approach must have clearly identified content and be taught or monitored by teaching faculty who are appropriately qualified in those areas.

UAA Catalog:

**Occupational Endorsements and Undergraduate Certificates**

The university offers two types of certificates at the undergraduate level:

- Occupational endorsement certificates (OECs) are certificates requiring 29 or fewer credits to complete. These certificates provide the specialized knowledge and skills needed in specific employment sectors.

- Undergraduate certificates of 30 credits or more offer focused instruction in a concentrated area. They include an equivalent of at least 6 credits of related instruction at the collegiate level in communications, computation, and human relations. These certificates provide knowledge and skill development in broad enough areas to prepare students for entry into a variety of career fields. They are particularly appropriate in scientific or technical areas such as health care, computer systems, transportation, or industrial technology.

Both of these certificate types are noted on transcripts. Coursework used to complete each type may also apply to associate and baccalaureate degrees that the student may pursue.
**UAB Goals 2016-2017**

**Goal 1:** Improve the efficiency and maintain the quality of curriculum review by adopting new procedures and by promoting the use of new technologies.

**Goal 2:** Work with the Office of Academic Affairs and the Office of the Registrar on academic policies and procedures.

**Goal 3:** Participate in the UAA institutional self-study process as required.

**Goal 4:** Coordinate curriculum update plans with the Vice Provost for Academic Affairs, the Graduate Academic Board Chair, and the Academic Assessment Chair.

**Goal 5:** Continue the coordination of curricular affairs with college/school committee chairs, department chairs, and faculty initiators.

**Goal 6:** Update the Curriculum Handbook.