Undergraduate Academic Board

Audio: 786-6755 | ID: 284572 | Agenda

April 27, 2018
2:00-5:00pm
Physical location: ADM 204
Audio Conference: 786-6755, Passcode: 284572
Link to Live Skype Meeting

I. Roll

[ ] Carrie King, Chair (FS)
[ ] Sandy Pence (FS)
[ ] Luke Grabarek (FS)
[ ] Barbara Harville (FS, CAS)
[ ] Jackie Cason (CAS)
[ ] Clayton Trotter (CBPP)
[ ] Hilary Seitz (COE)
[ ] Utpal Dutta (CoEng)
[ ] Troy Payne (COH)
[ ] Yvonne Chase (COH)
[ ] Darrin Marshall (CTC)
[ ] Robin Hanson (LIB)
[ ] Kathrynn Hollis-Buchanan (Kod)
[ ] Casey Rudkin (KPC)
[ ] Erik Hirschmann (Mat-su)
[-] Vacant (PWSC)
[ ] Bettina Kipp Lavea (SA)
[-] Vacant (USUAA)
[ ] John Duffy (Adjunct)

Ex-Officio Members

[ ] Susan Kalina, Vice Provost for Academic Affairs
[ ] Lindsey Chadwell, Interim Registrar

II. Review of Agenda (pg. 1-3)

III. Review of Meeting Summary (pg. 4-5)

IV. Administrative Reports

A. **Vice Provost for Academic Affairs, Susan Kalina**
   i. Accreditation Self-Study Update

B. **Interim University Registrar, Lindsey Chadwell**
   i. Dates & Deadlines

V. Chair's Report

A. UAB Chair, Carrie King

B. GERC Chair, Sandy Pence

VI. New Business

A. Changes to UAB deadlines

VII. Policy Related Issues

A.

VIII. Program/Course Action Request- Second Readings

Chg EE A314: Electromagnetics

Chg EE A324: Electromagnetics II

IX. Program/Course Action Request- First Readings

Chg	EDEC A403: Mathematics and Science in Early Childhood
Chg	BA A375: Statistics for Business and Economics
Chg	GEO A246: Geomatics Computations II
Chg	GIS A467: Image Analysis
Chg	CHEM-BS: Bachelor of Science in Chemistry
Chg	CE A403: Arctic Engineering
Chg	MBIO A468: Geomicrobiology
Add	PM A423: Stakeholder Engagement and Collaboration
Add	PM A424: Advanced Project Risk Management
Chg	PM A430: Systems Engineering Fundamentals
Add	PM A432: Advanced Project Controls
Add	PM A450: Advanced Information Technology Project Management
Chg	PHYS A211: General Physics I
Chg	PHYS A212: General Physics II
Add	PHYS A214: Waves, Thermodynamics, and Electricity
Add	PHYS A214L: Waves, Thermodynamics, and Electricity Laboratory
Chg	CCNA-OECERT: Occupational Endorsement Certificate in Cisco Certified Network Associate (CCNA)
Chg	CNTC-AAS: Associate of Applied Science in Computer and Networking Technology
Chg	VETT-OECERT: Occupational Endorsement Certificate in Veterinary Assisting
Chg	MATH A314: Linear Algebra
Chg	MATH A420: Historical Mathematics
Chg	PSY A111: Introduction to Psychology
Chg	HIST A121: East Asian Civilization I

Chg HIST A122: East Asian Civilization II

Chg HIST A131: History of the United States I

Chg HIST A132: History of the United States II

Chg HIST A431: America: Colonies and Revolution

Add HIST A454: United States History in the New Gilded Age, 1980s to the Present

X. Informational Items and Adjournment

A. Next meeting: 8/24/18 in ADM 204
B. DSST Credit Award Changes – Corporate Finance (pg. 6)
C. DSST Credit Award Changes – Business Ethics (pg. 7)
D. Non-Credit COH - AHEC Scholars Program (pg. 8-10)
E. Non-Credit COH - Cancer (Multiple Seminar Titles) (pg. 11-13)
F. Non-Credit COH - Interprofessional Education Grand Rounds (pg. 14-16)
G. Non-Credit COH - Rural Immersion Institute of the North (pg. 17-19)
H. Non-Credit COH - Substance Abuse (Multiple Seminar Titles) (pg. 20-22)

Undergraduate Academic Board

Audio: 786-6755 | ID: 284572 | Summary

April 20, 2018
2:00-5:00pm
Physical location: ADM 204
Audio Conference: 786-6755, Passcode: 284572
Link to Live Skype Meeting

I. Roll

[X] Carrie King, Chair (FS)
[X] Sandy Pence (FS)
[E] Luke Grabarek (FS)
[X] Barbara Harville (FS, CAS)
[E] Jackie Cason (CAS)
[X] Clayton Trotter (CBPP)
[X] Hilary Seitz (COE)
[X] Utpal Dutta (CoEng)
[X] Troy Payne (COH)
[X] Yvonne Chase (COH)
[ ] Darrin Marshall (CTC)
[X] Robin Hanson (LIB)
[X] Kathrynn Hollis-Buchanan (Kod)
[X] Casey Rudkin (KPC)
[X] Erik Hirschmann (Mat-su)
[-] Vacant (PWSC)
[X] Bettina Kipp Lavea (SA)
[-] Vacant (USUAA)
[A] John Duffy (Adjunct)

Ex-Officio Members
[X] Susan Kalina, Vice Provost for Academic Affairs
[X] Lindsey Chadwell, Interim Registrar

II. Review of Agenda (pg. 1-2)

III. Review of Meeting Summary (pg. 3-4)

IV. Administrative Reports

A. **Vice Provost for Academic Affairs, Susan Kalina**
   i. Accreditation Self-Study Update

B. **Interim University Registrar, Lindsey Chadwell**
   i. Dates & Deadlines

V. Chair's Report

A. UAB Chair, Carrie King

B. GERC Chair, Sandy Pence

VI. New Business

A. Election of New Chair
Yvonne Chase was appointed as UAB Chair for 2018-2019

VII. Policy Related Issues

A.

VIII. Program/Course Action Request- Second Readings

Chg PSCI-BA: Bachelor of Arts in Political Science
Chg BIOS-BA: Bachelor of Arts in Biological Sciences
Chg AWEL-OECERT: Occupational Endorsement Certificate in Advanced Welding

Chg WLD-OECERT: Occupational Endorsement Certificate in Welding
Approved 2nd read. Forward to Faculty Senate.

IX. Program/Course Action Request- First Readings

Chg STAT A200: Elementary Statistics
Waive 1st, approve 2nd read. Forward to Faculty Senate.

Chg BA A375: Statistics for Business and Economics
No faculty initiator

Chg IPIN-AAS: Associate of Applied Science in Industrial Process Instrumentation
Chg ET A246: Electronic Industrial Instrumentation
Chg PETR-UGCERT: Undergraduate Certificate in Petroleum Technology
Chg PTEC-AAS: Associate of Applied Science in Process Technology
Waive 1st, approve 2nd read. Forward to Faculty Senate.

Chg GEO A246: Geomatics Computations II
Chg GIS A467: Image Analysis
No faculty initiator

Chg PSYC-BA: Bachelor of Arts in Psychology
Chg PSYC-BS: Bachelor of Science in Psychology
Waive 1st, approve 2nd read. Forward to Faculty Senate.

Chg EE A314: Electromagnetics
Chg EE A324: Electromagnetics II
Accepted as first read.

Chg EE A203: Fundamentals of Electrical Engineering I
Chg EE A333: Electronic Devices
Add EE A447: Power Electronics
Chg ME A306: Dynamics of Systems
Chg ME A308: Instrumentation and Measurement
Chg ME A456: Renewable Energy Systems Engineering
Waive 1st, approve 2nd read. Forward to Faculty Senate.

X. Informational Items and Adjournment

A. Next meeting: 4/27/18 in ADM 204

College of Business and Public Policy
University of Alaska Anchorage

3211 Providence Drive
Anchorage, Alaska 99508-4614
T 907.786.4170 • F 907.786.4131
www.uaa.alaska.edu/cbpp

April 6, 2018

To: UAB Chair (Carrie King)

Bogdan Hoanca, Interim Dean, CBPP

From: John Nofsinger, Ph.D., Chair, CBPP Program Curriculum Committee

The new American Council on Education (ACE) recommendations for DSST examination credit states that credit should be given for lower division finance courses. Therefore, the existing policy for granting DSST examination credit for the upper division BA A325 Corporate Finance course may be inappropriate.

Thus, the CBPP will no longer allow students to get credit for BA A325 from the DSST examination. There is no longer an UAA process for getting credit by examination for BA A325. Students passing the DSST exam for finance will receive credit for a lower division finance elective. BA A1.

This policy has been approved by the finance faculty and the CBPP Program Curriculum Committee.

UNIVERSITY of ALASKA

Monique Marron <mdmarron@alaska.edu>

[fac] DSST Credit Award Change - Business Ethics

1 message

Stephanie Bauer <slbauer@alaska.edu> Mon, Apr 23, 2018 at 3:25 PM
To: uaa_faculty_dl@lists.uaa.alaska.edu

Dear colleagues,

Following the revised American Council on Education (ACE) recommendation, the Philosophy Department supports a change in the credit granted for DSST 475 (Business Ethics) from upper-division to "PHIL 200-level elective" (3 credits).

Please feel free to contact me at slbauer@alaska.edu with any questions about this change.

Best wishes,
Stephanie

Stephanie Bauer, Ph.D.
Associate Professor and Chair
Department of Philosophy
University of Alaska Anchorage
(907)786-4677

_____
UAA_Faculty_DL mailing list
UAA_Faculty_DL@lists.uaa.alaska.edu
https://lists.uaa.alaska.edu/mailman/listinfo/uaa_faculty_dl

OAA Rec'd 4/18

December 21, 2017

University of Alaska Anchorage
Non-Credit and CEU
Curriculum Form

Date: April 11, 2018

Required for all Non-credit Professional Development/Training, Personal Enrichment, University Access/College Success, and CEU Courses (Personal Enrichment offerings only need to complete 1-6 and gain approval by the dean or director)

1. Course/Workshop/Conference/Seminar Title: AHEC Scholars Program

2. Category and PREFIX: (Select one of the following)

- ☐ **PEN - Personal Enrichment** (Art, culture, music, fitness, languages, gardening, etc.)
- ☐ **PDT - Professional Development and Training** (professionally oriented offerings, workforce credentials, workshops, conferences, etc.)
- ☑ **UCS - University Access and College Success** (Youth Camps, writing, math, reading, ESL, test prep, etc.)

3. Submitted by:

Gloria Burnett	College of Health/UAA Main Campus
Faculty or Designee	College/Campus

4. Type of Activity: (Select one of the following)

- ☐ **Summer Camp** *(youth programs)*
- ☐ **Bridging Program** *(students advance between two education institutions)*
- ☐ **Workshop** *(participants engage in intensive group discussion on a specific subject)*
- ☐ **Seminar** *(small group setting facilitated by an instructor)*
- ☐ **Conference** *(formal meeting setting to discuss professional topic)*
- ☐ **Class** *(one or more gatherings of students who are taught together)*
- ☐ **Webinar** *(conducted over the internet)*
- ☑ **Other** Enrichment Program

5. Type of offering:

☐ **CEU:** CEU courses are awarded upon completion of a course of study that is intended for career development or personal enrichment. CEU courses may not be used in degree or certificate programs or be converted to academic credit. The number of CEUs awarded is related to the amount of time required to master the material presented, with one CEU typically awarded for 10 hours of active participation in a directed learning environment with an instructor available, or for 20 hours of laboratory or experiential

L420

learning where the student's investigation and discovery are largely independent. Fractional CEUS may be awarded. Participants may receive a certificate of completion from the offering unit.

☑ **Non-Credit**: Non-credit courses are offered as professional development/training, continuing education, or community interest instruction. Not applicable to any degree or certificate requirements (even by petition). Participants may receive a certificate of attendance or participation from the offering unit, except for personal enrichment offerings approved only through the dean/director level.

Courses designed to meet external agency continuing education standards may also check the below:

☐ **CE -eligible event by participant choice:** These courses meet the standards of an outside agency and participants may request Continuing Education credit through that agency.

6. Description of the non-credit activity, including topics covered and delivery method: (brief paragraph)

The AHEC Scholars Program is designed for current health profession students. It offers additional training and team-based experiential learning in rural and Underserved areas.

PERSONAL ENRICHMENT WITH CERTIFICATE OF ATTENDANCE OR PARTICIPATION/PROFESSIONAL DEVELOPMENT/TRAINING NON-CREDIT AND CEU PROPOSALS ARE REQUIRED TO COMPLETE THE FOLLOWING:

The 2-year program requires 40 hours of didactic and 40 hours of field based training per year.

7. Coordination Point(s) of Contact: (If the course topic is aligned with a program outside the offering unit, coordination with the appropriate department must occur in advance, and the department should have the opportunity to respond. List the name of the person with whom you coordinated, note any issues that came up, and how they were resolved.)

_____ ☑ Not Applicable

Name of Coordination POC

8. Recommended Minimum Instructor Qualifications: Bachelor's degree in health related field

9. Suggested Texts or Materials, if any: NA

10. If CEU Offering, Indicate Number of CEUs: NA

Contact Hours __ (Directed Learning) and/or _____ (Laboratory/Experiential Learning)

11. If CEU Offering, Complete the Following Table:

Upon completion of this course, the student will be able to:

Student Learning Outcomes and Assessment Measures	
Student Learning Outcomes	Assessment Measures
Add more rows as needed	

Approvals: (By signing, the dean/director has confirmed that appropriate consultation with faculty and coordination across units as needed has occurred.) The dean/director is the final approval. Other than Personal Enrichment offerings, all non-credit/CEU proposals must be submitted from the dean/director to the Office of Academic Affairs. After review, the Office of Academic Affairs shall inform the dean/director of any issues that it believes need to be addressed. If everything is in order, the Office of Academic Affairs will send an informational item to the Governance Office.

4/13/18

Dean or Director **Date**

4-19-18

Academic Affairs **Date**

OAA
Rec'd 4/18

December 21, 2017

University of Alaska Anchorage
Non-Credit and CEU
Curriculum Form

Date: April 11, 2018

Required for all Non-credit Professional Development/Training, Personal Enrichment, University Access/College Success, and CEU Courses (Personal Enrichment offerings only need to complete 1-6 and gain approval by the dean or director)

1. Course/Workshop/Conference/Seminar Title: Cancer (Multiple Seminar Titles)

2. Category and PREFIX: (Select one of the following)

- ☐ **PEN - Personal Enrichment** (Art, culture, music, fitness, languages, gardening, etc.)
- ☑ **PDT - Professional Development and Training** (professionally oriented offerings, workforce credentials, workshops, conferences, etc.)
- ☐ **UCS - University Access and College Success** (Youth Camps, writing, math, reading, ESL, test prep, etc.)

3. Submitted by:

Pat Sammartino, Education Network Manager	UAA - College of Health - Alaska Center for Rural Health and Health Workforce
Faculty or Designee	College/Campus

4. Type of Activity: (Select one of the following)

- ☐ **Summer Camp** *(youth programs)*
- ☐ **Bridging Program** *(students advance between two education institutions)*
- ☑ **Workshop** *(participants engage in intensive group discussion on a specific subject)*
- ☑ **Seminar** *(small group setting facilitated by an instructor)*
- ☐ **Conference** *(formal meeting setting to discuss professional topic)*
- ☐ **Class** *(one or more gatherings of students who are taught together)*
- ☑ **Webinar** *(conducted over the internet)*
- ☐ **Other** _____

5. Type of offering:

☐ **CEU:** CEU courses are awarded upon completion of a course of study that is intended for career development or personal enrichment. CEU courses may not be used in degree or certificate programs or be converted to academic credit. The number of CEUs awarded is related to the amount of time required to master the material presented, with one CEU typically awarded for 10 hours of active participation in a directed learning environment with an instructor available, or for 20 hours of laboratory or experiential

L422

learning where the student's investigation and discovery are largely independent. Fractional CEUS may be awarded. Participants may receive a certificate of completion from the offering unit.

☑ **Non-Credit**: Non-credit courses are offered as professional development/training, continuing education, or community interest instruction. Not applicable to any degree or certificate requirements (even by petition). Participants may receive a certificate of attendance or participation from the offering unit, except for personal enrichment offerings approved only through the dean/director level.

Courses designed to meet external agency continuing education standards may also check the below:

☑ **CE -eligible event by participant choice:** These courses meet the standards of an outside agency and participants may request Continuing Education credit through that agency.

6. Description of the non-credit activity, including topics covered and delivery method: (brief paragraph)

Health Professionals will be provided training opportunities on reducing the risks of Cancer. This may include information on early detection, the latest testing options available or immunizing adolescents for HPV. To provide access for all providers these trainings will be delivered in multiple locations and in various formats.

PERSONAL ENRICHMENT WITH CERTIFICATE OF ATTENDANCE OR PARTICIPATION/PROFESSIONAL DEVELOPMENT/TRAINING NON-CREDIT AND CEU PROPOSALS ARE REQUIRED TO COMPLETE THE FOLLOWING:

7. Coordination Point(s) of Contact: (If the course topic is aligned with a program outside the offering unit, coordination with the appropriate department must occur in advance, and the department should have the opportunity to respond. List the name of the person with whom you coordinated, note any issues that came up, and how they were resolved.)

_____ ☑ Not Applicable

Name of Coordination POC

8. Recommended Minimum Instructor Qualifications: Minimum BS Degree

9. Suggested Texts or Materials, if any:

10. If CEU Offering, Indicate Number of CEUs: NA

Contact Hours __ (Directed Learning) and/or _____ (Laboratory/Experiential Learning)

11. If CEU Offering, Complete the Following Table:

December 21, 2017

Upon completion of this course, the student will be able to:

Student Learning Outcomes and Assessment Measures	
Student Learning Outcomes	Assessment Measures
Add more rows as needed	

Approvals: (By signing, the dean/director has confirmed that appropriate consultation with faculty and coordination across units as needed has occurred.) The dean/director is the final approval. Other than Personal Enrichment offerings, all non-credit/CEU proposals must be submitted from the dean/director to the Office of Academic Affairs. After review, the Office of Academic Affairs shall inform the dean/director of any issues that it believes need to be addressed. If everything is in order, the Office of Academic Affairs will send an informational item to the Governance Office.

4/13/18

Dean or Director **Date**

4-19-18

Academic Affairs **Date**

OAA
Rec'd 4/18

December 21, 2017

University of Alaska Anchorage
Non-Credit and CEU
Curriculum Form

Date: April 11, 2018

Required for all Non-credit Professional Development/Training, Personal Enrichment, University Access/College Success, and CEU Courses (Personal Enrichment offerings only need to complete 1-6 and gain approval by the dean or director)

1. Course/Workshop/Conference/Seminar Title: Interprofessional Education Grand Rounds

2. Category and PREFIX: (Select one of the following)

- ☐ **PEN - Personal Enrichment** (Art, culture, music, fitness, languages, gardening, etc.)
- ☐ **PDT - Professional Development and Training** (professionally oriented offerings, workforce credentials, workshops, conferences, etc.)
- ☑ **UCS - University Access and College Success** (Youth Camps, writing, math, reading, ESL, test prep, etc.)

3. Submitted by:

Gloria Burnett	College of Health/UAA Main Campus
Faculty or Designee	College/Campus

4. Type of Activity: (Select one of the following)

- ☐ **Summer Camp** *(youth programs)*
- ☐ **Bridging Program** *(students advance between two education institutions)*
- ☑ **Workshop** *(participants engage in intensive group discussion on a specific subject)*
- ☐ **Seminar** *(small group setting facilitated by an instructor)*
- ☐ **Conference** *(formal meeting setting to discuss professional topic)*
- ☐ **Class** *(one or more gatherings of students who are taught together)*
- ☐ **Webinar** *(conducted over the internet)*
- ☐ **Other** _____

5. Type of offering:

☐ **CEU:** CEU courses are awarded upon completion of a course of study that is intended for career development or personal enrichment. CEU courses may not be used in degree or certificate programs or be converted to academic credit. The number of CEUs awarded is related to the amount of time required to master the material presented, with one CEU typically awarded for 10 hours of active participation in a directed learning environment with an instructor available, or for 20 hours of laboratory or experiential

L421

learning where the student's investigation and discovery are largely independent. Fractional CEUS may be awarded. Participants may receive a certificate of completion from the offering unit.

☑ **Non-Credit**: Non-credit courses are offered as professional development/training, continuing education, or community interest instruction. Not applicable to any degree or certificate requirements (even by petition). Participants may receive a certificate of attendance or participation from the offering unit, except for personal enrichment offerings approved only through the dean/director level.

Courses designed to meet external agency continuing education standards may also check the below:

☐ **CE -eligible event by participant choice:** These courses meet the standards of an outside agency and participants may request Continuing Education credit through that agency.

6. Description of the non-credit activity, including topics covered and delivery method: (brief paragraph)

The Interprofessional Education Grand Rounds are facilitated discussion based events which explore case studies on a variety of health topics.

PERSONAL ENRICHMENT WITH CERTIFICATE OF ATTENDANCE OR PARTICIPATION/PROFESSIONAL DEVELOPMENT/TRAINING NON-CREDIT AND CEU PROPOSALS ARE REQUIRED TO COMPLETE THE FOLLOWING:

7. Coordination Point(s) of Contact: (If the course topic is aligned with a program outside the offering unit, coordination with the appropriate department must occur in advance, and the department should have the opportunity to respond. List the name of the person with whom you coordinated, note any issues that came up, and how they were resolved.)

_____ ☑ Not Applicable

Name of Coordination POC

8. Recommended Minimum Instructor Qualifications: Bachelor's degree in health related field

9. Suggested Texts or Materials, if any: NA

10. If CEU Offering, Indicate Number of CEUs: NA

Contact Hours __ (Directed Learning) and/or _____ (Laboratory/Experiential Learning)

11. If CEU Offering, Complete the Following Table:

December 21, 2017

Upon completion of this course, the student will be able to:

Student Learning Outcomes and Assessment Measures	
Student Learning Outcomes	Assessment Measures
Add more rows as needed	

Approvals: (By signing, the dean/director has confirmed that appropriate consultation with faculty and coordination across units as needed has occurred.) The dean/director is the final approval. Other than Personal Enrichment offerings, all non-credit/CEU proposals must be submitted from the dean/director to the Office of Academic Affairs. After review, the Office of Academic Affairs shall inform the dean/director of any issues that it believes need to be addressed. If everything is in order, the Office of Academic Affairs will send an informational item to the Governance Office.

4/13/18
Dean or Director **Date**

4-19-18
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December 21, 2017

University of Alaska Anchorage
Non-Credit and CEU
Curriculum Form

Date: April 11, 2018

Required for all Non-credit Professional Development/Training, Personal Enrichment, University Access/College Success, and CEU Courses (Personal Enrichment offerings only need to complete 1-6 and gain approval by the dean or director)

1. Course/Workshop/Conference/Seminar Title: Rural Immersion Institute of the North

2. Category and PREFIX: (Select one of the following)

- ☐ **PEN - Personal Enrichment** (Art, culture, music, fitness, languages, gardening, etc.)
- ☐ **PDT - Professional Development and Training** (professionally oriented offerings, workforce credentials, workshops, conferences, etc.)
- ☑ **UCS - University Access and College Success** (Youth Camps, writing, math, reading, ESL, test prep, etc.)

3. Submitted by:

Gloria Burnett	College of Health/UAA Main Campus
Faculty or Designee	College/Campus

4. Type of Activity: (Select one of the following)

- ☐ **Summer Camp** *(youth programs)*
- ☐ **Bridging Program** *(students advance between two education institutions)*
- ☐ **Workshop** *(participants engage in intensive group discussion on a specific subject)*
- ☐ **Seminar** *(small group setting facilitated by an instructor)*
- ☐ **Conference** *(formal meeting setting to discuss professional topic)*
- ☐ **Class** *(one or more gatherings of students who are taught together)*
- ☐ **Webinar** *(conducted over the internet)*
- ☑ **Other** Immersion Program

5. Type of offering:

☐ **CEU:** CEU courses are awarded upon completion of a course of study that is intended for career development or personal enrichment. CEU courses may not be used in degree or certificate programs or be converted to academic credit. The number of CEUs awarded is related to the amount of time required to master the material presented, with one CEU typically awarded for 10 hours of active participation in a directed learning environment with an instructor available, or for 20 hours of laboratory or experiential

L424

learning where the student's investigation and discovery are largely independent. Fractional CEUS may be awarded. Participants may receive a certificate of completion from the offering unit.

☑ **Non-Credit**: Non-credit courses are offered as professional development/training, continuing education, or community interest instruction. Not applicable to any degree or certificate requirements (even by petition). Participants may receive a certificate of attendance or participation from the offering unit, except for personal enrichment offerings approved only through the dean/director level.

Courses designed to meet external agency continuing education standards may also check the below:

☐ **CE -eligible event by participant choice:** These courses meet the standards of an outside agency and participants may request Continuing Education credit through that agency.

6. Description of the non-credit activity, including topics covered and delivery method: (brief paragraph)

The Rural Immersion Institute of the North program is designed to expose health majors to a rural and/or underserved healthcare experience. Students gain practical experience as they work towards achieving their healthcare goals.

PERSONAL ENRICHMENT WITH CERTIFICATE OF ATTENDANCE OR PARTICIPATION/PROFESSIONAL DEVELOPMENT/TRAINING NON-CREDIT AND CEU PROPOSALS ARE REQUIRED TO COMPLETE THE FOLLOWING:

7. Coordination Point(s) of Contact: (If the course topic is aligned with a program outside the offering unit, coordination with the appropriate department must occur in advance, and the department should have the opportunity to respond. List the name of the person with whom you coordinated, note any issues that came up, and how they were resolved.)

_____ ☑ Not Applicable

Name of Coordination POC

8. Recommended Minimum Instructor Qualifications: Bachelor's degree in health related

9. Suggested Texts or Materials, if any: NA

10. If CEU Offering, Indicate Number of CEUs: NA

Contact Hours __ (Directed Learning) and/or _____ (Laboratory/Experiential Learning)

11. If CEU Offering, Complete the Following Table:

December 21, 2017

Upon completion of this course, the student will be able to:

Student Learning Outcomes and Assessment Measures	
Student Learning Outcomes	Assessment Measures
Add more rows as needed	

Approvals: (By signing, the dean/director has confirmed that appropriate consultation with faculty and coordination across units as needed has occurred.) The dean/director is the final approval. Other than Personal Enrichment offerings, all non-credit/CEU proposals must be submitted from the dean/director to the Office of Academic Affairs. After review, the Office of Academic Affairs shall inform the dean/director of any issues that it believes need to be addressed. If everything is in order, the Office of Academic Affairs will send an informational item to the Governance Office.

4/13/18

Dean or Director **Date**

4-19-18

Academic Affairs **Date**

OAA Recd 4/18

December 21, 2017

University of Alaska Anchorage
Non-Credit and CEU
Curriculum Form

Date: April 11, 2018

Required for all Non-credit Professional Development/Training, Personal Enrichment, University Access/College Success, and CEU Courses (Personal Enrichment offerings only need to complete 1-6 and gain approval by the dean or director)

1. Course/Workshop/Conference/Seminar Title: Substance Abuse (Multiple Seminar Titles)

2. Category and PREFIX: (Select one of the following)

- ☐ **PEN - Personal Enrichment** (Art, culture, music, fitness, languages, gardening, etc.)
- ☑ **PDT - Professional Development and Training** (professionally oriented offerings, workforce credentials, workshops, conferences, etc.)
- ☐ **UCS - University Access and College Success** (Youth Camps, writing, math, reading, ESL, test prep, etc.)

3. Submitted by:

Pat Sammartino, Education Network Manager	UAA - College of Health - Alaska Center for Rural Health and Health Workforce
Faculty or Designee	College/Campus

4. Type of Activity: (Select one of the following)

- ☐ **Summer Camp** *(youth programs)*
- ☐ **Bridging Program** *(students advance between two education institutions)*
- ☑ **Workshop** *(participants engage in intensive group discussion on a specific subject)*
- ☑ **Seminar** *(small group setting facilitated by an instructor)*
- ☐ **Conference** *(formal meeting setting to discuss professional topic)*
- ☑ **Class** *(one or more gatherings of students who are taught together)*
- ☑ **Webinar** *(conducted over the internet)*
- ☐ **Other** _____

5. Type of offering:

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L423

learning where the student's investigation and discovery are largely independent. Fractional CEUS may be awarded. Participants may receive a certificate of completion from the offering unit.

☑ **Non-Credit**: Non-credit courses are offered as professional development/training, continuing education, or community interest instruction. Not applicable to any degree or certificate requirements (even by petition). Participants may receive a certificate of attendance or participation from the offering unit, except for personal enrichment offerings approved only through the dean/director level.

Courses designed to meet external agency continuing education standards may also check the below:

☑ **CE -eligible event by participant choice:** These courses meet the standards of an outside agency and participants may request Continuing Education credit through that agency.

6. Description of the non-credit activity, including topics covered and delivery method: (brief paragraph)

Medical and Behavioral Health Professionals will be provided training opportunities to help identify and treat the effects of Substance abuse in their patients and clients. This will include: understanding of the risks of common prescription pain medications and providing alternate options for pain management.

PERSONAL ENRICHMENT WITH CERTIFICATE OF ATTENDANCE OR PARTICIPATION/PROFESSIONAL DEVELOPMENT/TRAINING NON-CREDIT AND CEU PROPOSALS ARE REQUIRED TO COMPLETE THE FOLLOWING:

7. Coordination Point(s) of Contact: (If the course topic is aligned with a program outside the offering unit, coordination with the appropriate department must occur in advance, and the department should have the opportunity to respond. List the name of the person with whom you coordinated, note any issues that came up, and how they were resolved.)

To provide access for all providers, these trainings will be delivered in multiple locations and in various formats.

_____ ☑ Not Applicable

Name of Coordination POC

8. Recommended Minimum Instructor Qualifications: Minimum BS Degree

9. Suggested Texts or Materials, if any:

10. If CEU Offering, Indicate Number of CEUs: NA

Contact Hours __ (Directed Learning) and/or _____ (Laboratory/Experiential Learning)

11. If CEU Offering, Complete the Following Table:

Upon completion of this course, the student will be able to:

Student Learning Outcomes and Assessment Measures	
Student Learning Outcomes	Assessment Measures
Add more rows as needed	

Approvals: (By signing, the dean/director has confirmed that appropriate consultation with faculty and coordination across units as needed has occurred.) The dean/director is the final approval. Other than Personal Enrichment offerings, all non-credit/CEU proposals must be submitted from the dean/director to the Office of Academic Affairs. After review, the Office of Academic Affairs shall inform the dean/director of any issues that it believes need to be addressed. If everything is in order, the Office of Academic Affairs will send an informational item to the Governance Office.

4/13/18

Dean or Director **Date**

4-19-18

Academic Affairs **Date**