

# Undergraduate Academic Board

Audio: 786-6755 | ID: 284572 | Agenda

February 19, 2016

2:00-5:00pm

Physical location: LIB 302

Audio Conference: 786-6755, Passcode: 284572

## I. Roll

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Sandy Pence (FS)       | <input type="checkbox"/> Carrie King (COH, Chair) | <input type="checkbox"/> Casey Rudkin (KPC)            |
| <input type="checkbox"/> Utpal Dutta (FS)       | <input type="checkbox"/> Yvonne Chase (COH)       | <input type="checkbox"/> Luke Grabarek (Mat-su)        |
| <input type="checkbox"/> Cheryl Smith (FS)      | <input type="checkbox"/> Vacant (COE)             | <input type="checkbox"/> Kathryn Hollis-Buchanan (Kod) |
| <input type="checkbox"/> Alberta Harder (CAS)   | <input type="checkbox"/> Vacant (CTC)             | <input type="checkbox"/> DB Palmer (PWSC)              |
| <input type="checkbox"/> Barbara Harville (CAS) | <input type="checkbox"/> Jeff Hoffman (COENG)     | <input type="checkbox"/> Christina Stuiwe (ADV)        |
| <input type="checkbox"/> Grant Cochran (CAS)    | <input type="checkbox"/> Robin Hanson (LIB)       | <input type="checkbox"/> Ian Minnock (USUAA)           |
| <input type="checkbox"/> Vacant (CBPP)          |   |  |

## Ex-Officio Members

- Susan Kalina
- Lora Volden
- Scheduling and Publications

## II. Approval of the Agenda (pg. 1-2)

## III. Approval of Meeting Summary (pg. 3-4)

## IV. Administrative Report

- A. Vice Provost for Undergraduate Academic Affairs Susan Kalina
- B. University Registrar Lora Volden

## V. Chair's Report

- A. UAB Chair, Carrie King
- B. GERC Chair, Sandy Pence

## VI. Program/Course Action Request- Second Readings

- Chg [CIOS A113 Operating Systems: MS Windows](#)
- Chg [CIOS A135A Spreadsheets I: MS Excel](#)
- Chg [CIOS A146 Internet Concepts and Applications](#)
- Chg [CIOS A150A Presentations: MS PowerPoint](#)
- Chg [CIOS A230A Word Processing II: MS Word](#)
- Chg [CIOS A235A Spreadsheets II: MS Excel](#)
- Chg [CIOS A260A Business Communications](#)
- Chg [CIOS A262A Job Search Strategies](#)
- Chg [CIOS A276A Independent Project](#)
- Chg [CIOS A295 Office Internship](#)

**The following block of CIOS courses has been waived first reading, approved for second on 1/22/16, and is being held for review of program on 2/19/16.**

- Chg [CIOS A101A](#) [Keyboarding A: Basic Keyboarding](#)
- Chg [CIOS A101B](#) [Keyboarding B: Business Documents I](#)
- Chg [CIOS A101C](#) [Keyboarding C: Business Documents II](#)
- Chg [CIOS A115](#) [10-Key for Business Calculations](#)
- Chg [CIOS A125A](#) [Electronic Communications I: MS Outlook](#)
- Chg [CIOS A130A](#) [Word Processing I: MS Word](#)
- Chg [CIOS A140A](#) [Databases I: MS Access](#)
- Chg [CIOS A161A](#) [Proofreading](#)
- Chg [CIOS A165](#) [Office Procedures](#)
- Chg [CIOS A264A](#) [Records Management](#)
- Chg [CIOS A265](#) [Office Management](#)
  
- Add [BA A180](#) [Working in Effective Teams](#)
- Chg [TECH-BS](#) [Bachelor of Science in Applied Technologies Leadership](#)

**VII. Program/Course Action Request- First Readings**

- Chg [CEL A450](#) [CEL A450: Civic Engagement Leadership Capstone](#)
- Chg [TECH A453](#) [Capstone Project](#)
- Chg [BA A273](#) [Introduction to Statistics for Business and Economics](#)
- Chg [MATH A211](#) [Mathematics for Elementary School Teachers I](#)
- Chg [MATH A212](#) [Mathematics for Elementary School Teachers II](#)
- Chg [MATH A302](#) [Ordinary Differential Equations](#)
- Chg [CSCE A241](#) [Computer Hardware Concepts](#)
- Chg [EE A241](#) [Computer Hardware Concepts](#)
- Chg [GEO A146](#) [Geomatics Computations I](#)
- Chg [GEO A156](#) [Fundamentals of Surveying](#)
- Chg [ENGN-BS](#) [Bachelor of Science in Electrical Engineering](#)

**VIII. Old Business**

**IX. New Business**

**X. Informational Items and Adjournment:**

# Undergraduate Academic Board

Audio: 786-6755 | ID: 284572 | Summary

February 12, 2016

2:00-5:00pm

Physical location: ADM 204

Audio Conference: 786-6755, Passcode: 284572

## I. Roll

- |  |   |   |
|--|---|---|
| (x) Sandy Pence (FS)                   | (x) Carrie King (COH, Chair)                  | (x) Casey Rudkin (KPC)                    |
| (x) Utpal Dutta (FS)                   | (e) Yvonne Chase (COH)                        | (x) Luke Grabarek (Mat-su)                |
| (x) Cheryl Smith (FS)                  | <input type="checkbox"/> Vacant (COE)         | (e) Kathryn Hollis-Buchanan (Kod)         |
| (x) Alberta Harder (CAS)               | <input type="checkbox"/> Vacant (CTC)         | <input type="checkbox"/> DB Palmer (PWSC) |
| (x) Barbara Harville (CAS)             | <input type="checkbox"/> Jeff Hoffman (COENG) | (x) Christina Stuve (ADV)                 |
| (X) Grant Cochran (CAS)                | (x) Robin Hanson (LIB)                        | (x) Ian Minnock (USUAA)                   |
| <input type="checkbox"/> Vacant (CBPP) |   |   |

## Ex-Officio Members

- (x) Susan Kalina
- (x) Lora Volden
- (x) Scheduling and Publications

## II. Approval of the Agenda (pg. 1-2)

Amendment to Make CEL A450 a First Read, not second Read.

***Approved with amendments***

## III. Approval of Meeting Summary (pg. 3-5)

## IV. Administrative Report

### A. Vice Provost for Undergraduate Academic Affairs Susan Kalina

We are reviewing the UAA electronic catalog to assure that it is relevant to all campuses, rather than focused on any one campus. There is a small working group, and I will bring the UAB periodic updates on its progress. As part of this project, any proposals to change or adjust policy will be submitted to the academic boards and to Faculty Senate.

### B. University Registrar Lora Volden

## V. Chair's Report

### A. UAB Chair, Carrie King

### B. GERC Chair, Sandy Pence

## VI. Program/Course Action Request- Second Readings

Chg [DLS A200 Introduction to Children's Behavioral Health](#)

Chg [DLS A205 Teaching Social Skills to Youth in Children's Behavioral Health](#)

Chg [DLS A206 Positive Behavioral Supports in Children's Behavioral Health](#)

Chg [DLS A385 Working with Traumatized Children](#)

Chg [CHBH-OECERT Occupational Endorsement Certificate in Children's Behavioral Health](#)

*Unanimously Approved*

**VII. Program/Course Action Request- First Readings**

Add [BA A180 Working in Effective Teams](#)  
*Accepted for first read*

Chg [TECH A302 Organizational Safety and Health](#)

Chg [TECH A305 Applied Leadership for Technicians](#)

Add [TECH A390 Selected Topics in Applied Technologies Management](#)

Chg [TECH A412 Field-Based Study](#)

Chg [TECH A433 Project Design, Implementation and Control](#)  
*Waive first, approve for second*

Chg [TECH-BS Bachelor of Science in Applied Technologies Leadership](#)  
*Accepted for first reading*

Chg [CSER-BS Bachelor of Science in Computer Systems Engineering](#)

Chg [GEOM-AAS Associate of Applied Science in Geomatics](#)

Chg [GEOM-BS Bachelor of Science in Geomatics](#)

Chg [GISY-MINOR Minor in Geographic Information Systems](#)

Chg [MUSI-BA Bachelor of Arts in Music](#)  
*Waive first, approve for second*

Chg [CEL A450 CEL A450: Civic Engagement Leadership Capstone](#)  
*Hold for UAB meeting on 2/19/16*

**VIII. Old Business**

**IX. New Business**

**X. Informational Items and Adjournment:**