I. Roll
( ) Sandy Pence (FS) ( ) Carrie King (COH, Chair) ( ) Casey Rudkin (KPC)
( ) Utpal Dutta (FS) ( ) Yvonne Chase (COH) ( ) Luke Grabarek (Mat-su)
( ) Cheryl Smith (FS) ( ) Vacant (COE) ( ) Kathrynn Hollis-Buchanan (Kod)
( ) Alberta Harder (CAS) ( ) Vacant (CTC) ( ) DB Palmer (PWSC)
( ) Barbara Harville (CAS) ( ) Vacant (COENG) ( ) Christina Stuive (ADV)
( ) Grant Cochrans (CAS) ( ) Robin Hanson (LIB) ( ) Ian Minnock (USUAA)
( ) Vacant (CBPP)

Ex-Officio Members
( ) Susan Kalina
( ) Lora Volden
( ) Scheduling and Publications

II. Approval of the Agenda (pg. 1-2)

III. Approval of Meeting Summary (pg. 3-4)

IV. Administrative Report
A. Vice Provost for Undergraduate Academic Affairs Susan Kalina

B. University Registrar Lora Volden

V. Chair’s Report
A. UAB Chair, Carrie King

B. GERC Chair, Sandy Pence

VI. Program/Course Action Request- Second Readings

VII. Program/Course Action Request- First Readings
Chg EDEL A205 Becoming an Elementary Teacher
Chg EDFN A210 Assessment-Based Online Tutoring
Chg EDFN A302 Foundations of Educational Technology
Chg AKNS A201 Alaska Native Perspectives
Chg AKNS A313 Tribes, Nations and Peoples
Chg BA A166 Entrepreneurship and Small Business Management
Add MEDT A306 Advanced Immunology and Blood Banking
Chg MEDT A495 Medical Laboratory Science Practicum
Chg MUS A152 Voice Class
Chg PS A313 Tribes, Nations and Peoples
Deact BIOS-MNR: Minor in Biological Sciences
Chg CIVL-BS: Bachelor of Science in Civil Engineering
Deact GEOG-MINOR: Minor in Geography
Chg HDTE-AAS: Associate of Applied Science in Diesel Power Technology
Chg MECH-BS: Bachelor of Science in Mechanical Engineering
Chg MLSC-BS: Bachelor of Science in Medical Laboratory Science

VIII. Old Business
   A. Purge List
   B. Review UAB Joint Values Statement

IX. New Business
   A. Graduate Council Catalog Update Request – Incomplete Clarification (pg. 5)

X. Informational Items and Adjournment:
March 25, 2016  
2:00-5:00pm  
Physical location: ADM 204  
Audio Conference: 786-6755, Passcode: 284572  

I. Roll  
(E) Sandy Pence (FS)  
(P) Utpal Dutta (FS)  
(P) Cheryl Smith (FS)  
(P) Alberta Harder (CAS)  
(T) Barbara Harville (CAS)  
(P) Grant Cochran (CAS)  
() Vacant (CAS)  
() Vacant (CAS)  
(P) Carrie King (COH, Chair)  
(P) Yvonne Chase (COH)  
() Vacant (COE)  
() Vacant (CTC)  
() Vacant (COENG)  
(P) Robin Hanson (LIB)  
(P) Luke Grabarek (Mat-su)  
() Kathrynn Hollis-Buchanan (Kod)  
() DB Palmer (PWSC)  
() Christina Stuive (ADV)  
(P) Ian Minnock (USUAA)  

Ex-Officio Members  
(P) Susan Kalina  
(P) Lora Volden  
(T) Scheduling and Publications  

II. Approval of the Agenda (pg. 1-2)  
Approved  

III. Approval of Meeting Summary (pg. 3-5)  
Approved  

IV. Administrative Report  
A. Vice Provost for Undergraduate Academic Affairs Susan Kalina  
B. University Registrar Lora Volden  

V. Chair’s Report  
A. UAB Chair, Carrie King  
B. GERC Chair, Sandy Pence  
Approved SOC A342 Marriage and Families  

VI. Program/Course Action Request- Second Readings  
Chg OSH A250 __ Hazardous Materials Operations  
Approved and forward to Faculty Senate  

VII. Program/Course Action Request- First Readings  
Chg OSHL-AAS __ Associate of Applied Science in Occupational Safety and Health  
Add BS __ Bachelor of Science in Occupational Safety and Health  
Chg SOC A342 __ Marriage and Families  
Chg BIO A430 __ Marine Animals and Seabirds (pg. 6-9)  
Chg LANG-BA __ Bachelor of Arts in Languages  
Add ME A420 __ Automotive Engineering
Add ME A421  Engineering Finite Element Analysis
Chg BA A264  Personal Selling
Chg BA A273  Introduction to Statistics for Business and Economics
Chg BA A303  Real Estate Investment Finance
Chg BA A431  Real Estate Appraisal
Chg MGMT-BBA Bachelor of Business Administration in Management
Chg REAL-MNR Minor in Real Estate

Approved at first read, forward to Faculty Senate

Chg EDEL A205 Becoming an Elementary Teacher
Chg EDFN A210 Assessment-Based Online Tutoring
Chg EDFN A302 Foundations of Educational Technology

Postponed to 4/8/16

VIII. Old Business
IX. New Business
A. Purge List (pg. 10-26)
   Approved for Faculty Senate
B. Review UAB Joint Values Statement (pg. 27-32)

X. Informational Items and Adjournment:
Graduate Council’s Requested Catalog Updates, 2016

Incomplete Grades

An incomplete grade (I) is assigned only at the discretion of the instructor. It is used to indicate that a student has made satisfactory progress in the majority of the work in a course but, for unavoidable absences or other conditions beyond the control of the student, has not been able to complete the remainder of the course. Students must have completed the majority of the course assignments with a passing grade as determined by the instructor by the time they request the incomplete grade. The incomplete grade can be requested only when an unforeseen situation beyond the control of the student makes it difficult for the student to complete the remaining assignments in the class; it cannot be used to make up assignments previously missed or completed with lower than expected grades. In any given situation meeting the requirements above, the decision whether to grant the incomplete grade rests with the instructor for the class. The instructor may require documentation. The instructor who agrees to assign an incomplete grade is responsible for grading any yet to be completed material and for submitting a change of grade form for the student. Students assigned an incomplete grade are not entitled to complete the remaining coursework within the classroom/lab or to any additional instruction, nor may they participate in the class/lab during a future semester without re-registering, paying tuition and retaking the course.

An Incomplete Grade Contract Form between the student and the faculty member, stipulating the assignment(s) required to finish the course and the time frame for submission, is required and should be filed with the department or dean’s office when an incomplete grade is assigned. Coursework must be completed by the date specified in the contract, not to exceed one year.

Upon completion of the required coursework, the faculty member must submit a Change of Grade Form to the Office of the Registrar. If coursework is not completed by the contract deadline and the faculty member does not submit a Change of Grade Form at that time, the incomplete will become a permanent grade. The student has until the last day of class of the first full semester following the end of the contract to resolve any grading discrepancies.

- See more at: https://catalog.uaa.alaska.edu/policies/academicstandardsregulations/grading/#sthash.MwaCYe0I.RwBWBXiq.dpuf