Undergraduate Academic Board
Agenda

February 12, 2010
ADM 204 at 2:00-5:00

I. Roll

( ) Hilary Davies	( ) Cheryl Smith	( ) Deborah Fox	
( ) Bettina Kipp Lavea	( ) Toni Croft	( ) David Meyers	
( ) Suzanne Forster	( ) Oliver Hedgepeth	( ) Jared Griffin	
( ) Utpal Dutta	( ) Kenrick Mock	( ) Susan Fallon	
( ) Susan Wilson	( ) Marion Yapuncich	( ) Vacant	
( ) Hilary Seitz	( ) Kevin Keating	( ) Vacant	( ) Bart Quimby

II. Approval of the Agenda (pg. 1-2)

III. Approval of Meeting Summary (pg. 3-4)

IV. Administrative Report

A. Associate Vice Provost Bart Quimby

B. Registrar John Allred

V. Chair's Report

A. UAB Chair- Hilary Davies

B. GERC- Len Smiley/ Suzanne Forster/Deborah Fox

C. Assessment Committee Report- Kenrick Mock/Susan Fallon

VI. Program/Course Action Request – Second Reading

Chg		Women's Studies (pg. 5-7)
Del	ENGL A116	Writing Life Stories (3 cr) (3+0) (pg. 8)
Chg	ENGL A120	Critical Thinking (3 cr) (3+0) (pg. 9-13)
Del	ENGL A150	Women Writer's (3 cr) (3+0) (pg. 14)
Add	ENGL A309	Texts of American Subcultures and Regions (3 cr) (3+0) (pg. 15-22)
Chg	ENGL A310	Ancient Literature (3 cr) (3+0) (pg. 23-27)
Del	ENGL A342	The Modernist Period (3 cr) (3+0) (pg. 28)
Chg	ENGL A475	Modern Grammar (3 cr) (3+0) (pg. 29-33)
Chg	ENGL A487	Standard Written English (3 cr) (3+0) (pg. 34-38)
Chg	ENGL A490	Topics in Language and Literature (1-3 cr) (1-3+0) (pg. 39-44)
Add	AGRI A101	Greenhouse Gardening (1 cr) (1+0) (pg. 45-48)
Chg	GEOL A310	Research Techniques in Geology (3 cr) (3+0) (pg.49-53)
Chg	GEOL A321	Mineralogy (4 cr) (3+3) (pg. 54-58)
Chg	GEOL A360	Geochemistry (3 cr) (3+0) (pg. 59-66)
Chg	ECON A312	Econometrics for Business and Economics (3 cr) (3+0) (pg. 67-71)

Chg		Bachelor of Business Administration, Economics (pg. 72)
Chg		Bachelor of Business Administration, Finance (pg. 73)
Chg		Bachelor of Business Administration, Logistics and Supply Chain Management (pg. 74)
Chg		Bachelor of Business Administration, Management Information Systems (pg. 75)
Chg		Bachelor of Business Administration, Marketing (pg. 76)
Chg		Associate of Applied Science, Logistics and Supply Chain Management (pg. 77-124)

Tabled:

Del	CWLA A260B	Introduction to Creative Writing: Poetry (3 cr) (3+0)
Del	CWLA A260C	Introduction to Creative Writing: Fiction (3 cr) (3+0)
Del	CWLA A260E	Introduction to Creative Writing: Nonfiction (3 cr) (3+0)
Del	CWLA A260F	Introduction to Creative Writing: Children's Stories (3 cr) (3+0)
Add	PER A155	Beginning Fly Fishing (1 cr) (1+0)

No revisions received for the GERC meeting:

Chg	FREN A301	Advanced French I (4 cr) (4+0)
Chg	FREN A302	Advanced French II (4 cr) (4+0)
Chg	GER A301	Advanced German I (4 cr) (4+0)
Chg	GER A302	Advanced German II (4 cr) (4+0)
Chg	JPN A301	Third Year Japanese I (4 cr) (4+0)
Chg	JPN A302	Third Year Japanese II (4 cr) (4+0)
Chg	RUSS A301	Advanced Russian I (4 cr) (4+0)
Chg	RUSS A302	Advanced Russian II (4 cr) (4+0)
Chg	SPAN A301	Advanced Spanish I (4 cr) (4+0)
Chg	SPAN A302	Advanced Spanish II (4 cr) (4+0)

VII. Program/Course Action Request – First Reading

Chg	RADT A133	Radiographic Procedures III (3 cr) (2+2) (pg. 125-130)
Add	CEL A390	Special Topics in Civil Engagement (1-3 cr) (1-3+0) (pg. 131-135)
Chg		Undergraduate and Post Baccalaureate Certificate in Civic Engagement (pg. 136-143)

IX. Old Business

A. Memo on UAB Issues (pg. 145-146)
B. Incomplete Grade Contract (pg. 147)

X. New Business

XI. Informational Items and Adjournment

A. Curriculum Log
B. Curriculum Handbook
C. Catalog Copy
D. Accreditation website
NWCCU Standards Draft 5.0 with Tracked Changes http://www.nwccu.org/Standards%20Review/StandardsReview.htm

January 29, 2010
ADM 204 at 2:00-5:00

I. Roll

(x) Hilary Davies	(x) Cheryl Smith	(x) Deborah Fox	
( ) Bettina Kipp Lavea	( ) Toni Croft	(x) David Meyers	
( ) Suzanne Forster	(e) Oliver Hedgepeth	(e) Jeanne Eder	
(x) Utpal Dutta	(e) Kenrick Mock (Alberta Harder)	(x) Jared Griffin	
(x) Susan Wilson	( ) Marion Yapuncich	(e) Susan Fallon	
(x) Hilary Seitz	(x) Kevin Keating	( ) Vacant	(e) Bart Quimby

II. Approval of the Agenda (pg. 1-2)
Approved

III. Approval of Meeting Summary (pg. 3-5)
Approved

IV. Administrative Report

A. Associate Vice Provost Bart Quimby
Unable to attend

B. Registrar John Allred
No report

V. Chair's Report

A. UAB Chair- Hilary Davies
February 12 will discuss duplication of courses

B. GERC- Len Smiley/ Suzanne Forster/Deborah Fox
Did not meet today

C. Assessment Committee Report- Kenrick Mock/Susan Fallon

VI. Program/Course Action Request – Second Reading

Chg HUMS A185 Introduction to Field Work (3 cr) (3+0) (pg.6-9)
Approved

Tabled:

Del	CWLA A260B	Introduction to Creative Writing: Poetry (3 cr) (3+0)
Del	CWLA A260C	Introduction to Creative Writing: Fiction (3 cr) (3+0)
Del	CWLA A260E	Introduction to Creative Writing: Nonfiction (3 cr) (3+0)
Del	CWLA A260F	Introduction to Creative Writing: Children's Stories (3 cr) (3+0)

No revisions received for the following second reading curriculum:

Add	PER A155	Beginning Fly Fishing (1 cr) (1+0)
Add	CED A101	Greenhouse Gardening (1 cr) (1+0)
Chg	GEOL A310	Research Techniques in Geology (3 cr) (3+0)
Chg	GEOL A321	Mineralogy (4 cr) (3+3) (pg. 109-114)
Chg	ECON A312	Econometrics for Business and Economics (3 cr) (3+0)
Chg		Bachelor of Business Administration, Economics
Chg		Bachelor of Business Administration, Finance
Chg		Bachelor of Business Administration, Logistics and Supply Chain Management
Chg		Bachelor of Business Administration, Management Information Systems
Chg		Bachelor of Business Administration, Marketing
Chg		Associate of Applied Science, Logistics and Supply Chain Management

No revisions received for the GERC meeting:

Chg	FREN A301	Advanced French I (4 cr) (4+0)
Chg	FREN A302	Advanced French II (4 cr) (4+0)
Chg	GER A301	Advanced German I (4 cr) (4+0)
Chg	GER A302	Advanced German II (4 cr) (4+0)
Chg	JPN A301	Third Year Japanese I (4 cr) (4+0)
Chg	JPN A302	Third Year Japanese II (4 cr) (4+0)
Chg	RUSS A301	Advanced Russian I (4 cr) (4+0)
Chg	RUSS A302	Advanced Russian II (4 cr) (4+0)
Chg	SPAN A301	Advanced Spanish I (4 cr) (4+0)
Chg	SPAN A302	Advanced Spanish II (4 cr) (4+0)
Chg	GEOL A360	Geochemistry (3 cr) (3+0)

VII. Program/Course Action Request – First Reading

Chg Women's Studies (pg. 10-12)
Accepted

Del ENGL A116 Writing Life Stories (3 cr) (3+0) (pg. 13)
Accepted

Chg ENGL A120 Critical Thinking (3 cr) (3+0) (pg. 14-18)
Accepted

Del ENGL A150 Women Writer's (3 cr) (3+0) (pg. 19)
Accepted

Add ENGL A308 Texts of American Subcultures and Regions (3 cr) (3+0) (pg. 20-27)
Accepted

Chg ENGL A310 Ancient Literature (3 cr) (3+0) (pg. 28-32)
Accepted

Del ENGL A342 The Modernist Period (3 cr) (3+0) (pg. 33)
Accepted

Chg ENGL A475 Modern Grammar (3 cr) (3+0) (pg. 34-38)
Accepted

Chg ENGL A487 Standard Written English (3 cr) (3+0) (pg. 39-43)
Accepted

Chg ENGL A490 Topics in Language and Literature (1-3 cr) (1-3+0) (pg. 44-50)
Accepted

IX. Old Business

X. New Business

A. Incomplete Grade
Faculty Senate Approved Policy (pg. 51)
Current Forms (pg. 52-54)
CBPP Survey (pg. 55-59)
Will look at both forms and work to finalize forms

XI. Informational Items and Adjournment

A. Curriculum Log
B. Curriculum Handbook
C. Catalog Copy
D. Accreditation website
NWCCU Standards Draft 5.0 with Tracked Changes http://www.nwccu.org/Standards%20Review/StandardsReview.htm

Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College	1b. Division	1c. Department
AS CAS	ASSC Division of Social Science	WS

2. Complete Program Title/Prefix
Women's Studies

3. Type of Program
☐ OEC ☐ Undergrad Certificate ☐ AA/AAS ☐ Baccalaureate ☒ Minor
☐ Post Baccalaureate Certificate ☐ Graduate ☐ Graduate Certificate ☐ Doctoral ☐ Specialty

4. Type of Action:

PROGRAM	PREFIX
☐ Add	☐ Add
☒ Change	☐ Change
☐ Delete	☐ Inactivate

5. Implementation Date (semester/year)
From: Fall/2010 To: /9999

6a. Coordination with Affected Units Department, School, or College: CAS
Initiator Name (typed): Kimberly J. Pace Initiator Signed Initials: _____
Date:_____

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 9/28/2009

6c. Coordination with Library Liaison Date: 9/28/2009

7. Title and Program Description - Please attach the following:
☒ Cover Memo ☒ Catalog Copy in Word using the track changes function

8. Justification for Action
Updated catalog copy to reflect change of credits for WS A401.

Initiator (faculty only) Date Kimberly J. Pace Initiator (TYPE NAME)		☐ Approved ☐ Disapproved	Dean/Director of School/College Date
☐ Approved ☐ Disapproved	Department Chairperson Date	☐ Approved ☐ Disapproved	Undergraduate/Graduate Academic Board Chairperson Date
☐ Approved ☐ Disapproved	Curriculum Committee Chairperson Date	☐ Approved ☐ Disapproved	Provost or Designee Date

WOMEN'S STUDIES

Social Sciences Building (SSB), Room 355 (907) 786-4837
http://womens.uaa.alaska.edu

The interdisciplinary Women's Studies minor offers students the opportunity to select courses from a variety of academic disciplines. Women's Studies courses are planned to foster open, vigorous inquiry about women, to challenge curricula in which women are absent or peripheral, to question cultural assumptions in light of new information, and to create a supportive environment for those interested in studying women.

MINOR, WOMEN'S STUDIES

Students majoring in another subject who wish to minor in Women's Studies must complete the following requirements. A total of 18 credits is required for the minor, of which 9 must be upper division.

1. Complete these required courses:

WS A200	Introduction to Women's and Gender Studies	3
WS A400	Feminist Theory	3
WS A401	Seminar in Women's Studies *	3

2. Complete 9 credits of pre-approved electives. 9

   Students must select electives from at least two different disciplines (as defined by prefix). At least one elective must be upper division (300 level or higher). Relevant courses not listed as approved electives may apply with the approval of Women's Studies chair.

ANTH A270	Cross-Cultural Perspectives on Women (3)
CWLA A461	Writing and Gender (3)
ENGL A403	Topics in Autobiography (3)**
ENGL A404	Topics in Women's Literature (3)
HIST A381	American Women's History to 1870 (3)
HIST A382	American Women's History Since 1870 (3)
RUSS A384	Russian Women (3)
HUMS A350	Men and Masculinity (3)
PSY A313	Psychology of Women (3)
SOC A242	An Introduction to Marriage, Family and Intimate Relationships (3)
SOC A342	Sexual, Marital and Family Lifestyles (3)
SOC A352	Women and Social Action (3)
SOC A377	Men, Women and Change (3)
SOC A452	Violence in Intimate Relationships (3)
WS/PS A355	Women in Politics (3)
WS A401	Seminar in Women's Studies (3)*

**WS A401: May be taken a second time with a change of subtitle as an elective.*

***Counts for Women's Studies minor only when focus is on Women's Autobiography. Taught every other year with this focus.*

Note: Other courses may apply to the minor with approval of Women's Studies chair.

FACULTY

Tara Lampert, Instructor, AFTL1@uaa.alaska.edu
Kimberly Pace, Director, AJKJP@uaa.alaska.edu

WOMEN'S STUDIES

Social Sciences Building (SSB), Room 355 (907) 786-4837
http://womens.uaa.alaska.edu

The interdisciplinary Women's Studies minor offers students the opportunity to select courses from a variety of academic disciplines. Women's Studies courses are planned to foster open, vigorous inquiry about women, to challenge curricula in which women are absent or peripheral, to question cultural assumptions in light of new information, and to create a supportive environment for those interested in studying women.

MINOR, WOMEN'S STUDIES

Students majoring in another subject who wish to minor in Women's Studies must complete the following requirements. A total of 18 credits is required for the minor, of which 9 must be upper division.

1. Complete these required courses:

WS A200	Introduction to Women's and~~&~~ Gender Studies	3
WS A400	Feminist Theory	3
WS A401	Seminar in Women's Studies *	3

2. Complete 9 credits of pre-approved electives. 9

Students must select electives from at least two different disciplines (as defined by prefix). At least one elective must be upper division (300 level or higher). Relevant courses not listed as approved electives may apply with the approval of Women's Studies chair.

ANTH A270	Cross-Cultural Perspectives on Women (3)
~~CWLA A260C~~	~~Women's Writing Workshop (3)~~
CWLA A461	Writing and Gender (3)
ENGL A403	Topics in Autobiography (3)**
ENGL A404	Topics in Women's Literature (3)
HIST A381	American Women's History to 1870 (3)
HIST A382	American Women's History Since 1870 (3)
~~HIST/~~	
RUSS A384	Russian Women (3)
HUMS A350	Men and Masculinity (3)
PSY A313	Psychology of Women (3)
SOC A242	An Introduction to Marriage, Family and Intimate Relationships (3)
SOC A342	Sexual, Marital and Family Lifestyles (3)
SOC A352	Women and Social Action (3)
SOC A377	Men, Women and Change (3)
~~SOC A352~~	~~Women and Social Action (3)~~
SOC A452	Violence in Intimate Relationships (3)
WS/PS A355	Women in Politics (3)
WS A401	Seminar in Women's Studies (3)*

**WS A401: ~~-~~ May be taken a second time with a change of subtitle as an elective.*

***Counts for Women's Studies minor only when focus is on Women's Autobiography. Taught every other year with this focus.*

Note: Other courses may apply to the minor with approval of Women's Studies chair.

FACULTY

Tara Lampert, Instructor, AFTL1@uaa.alaska.edu
Kimberly Pace, Director, AJKJP@uaa.alaska.edu

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AHUM Division of Humanities	English

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
ENGL	A116	N/A	3	(3+0)

6. Complete Course Title
Writing Life Stories
Writing Life Stories
Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☐ Change *or* ☒ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☐ Title
- ☐ Grading Basis
- ☐ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☐ Other (please specify)
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☐ Course Prerequisites
- ☐ Co-requisites
- ☐ Registration Restrictions

9. Repeat Status No # of Repeats Max Credits

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: 9999/9999

12. ☐ Cross Listed with
☐ Stacked with _____ Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.
Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. MatSu College	384	10/19/09	Sheri Denison
2.			
3.			

Initiator Name (typed): Judith Moore
Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: _____
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: _____

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Students will learn to write and record family history from a personal perspective, to preserve newspaper clippings and photos, and create a genealogical chart for their family.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
N/A	N/A	N/A

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
Offered only at Matanuska-Susitna College

17. ☐ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
This course is no longer taught.

Initiator (faculty only) Date
Judith Moore
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved Department Chairperson Date

☐ Approved
☐ Disapproved Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved Dean/Director of School/College Date

☐ Approved
☐ Disapproved Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved Provost or Designee Date

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AHUM Division of Humanities	English

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
ENGL	A120	n/a	3	(3+0)

6. Complete Course Title
Critical Thinking
Critical Thinking
Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☒ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☒ Title
- ☐ Grading Basis
- ☒ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☐ Course Prerequisites
- ☐ Co-requisites
- ☒ Registration Restrictions
- ☒ Other Update CCG and add fee (please specify)

9. Repeat Status No # of Repeats n/a Max Credits n/a

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: 9999/9999

12. ☐ Cross Listed with
☐ Stacked with
Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three impacts, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. Bachelor of Social Work	162	02/02/2010	Elizabeth Sirles, Director, School of Social Work
2. Bachelor of Science, Nursing Science	159	02/02/2010	Jean Ballantyne, Director, School of Nursing
3. Registered Nurse Option	160	02/02/2010	Jeane Ballantyne, Director, School of Nursing

Initiator Name (typed): Kerri Morris

Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 10/26/09
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison: Date: 10/26/09

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Introductory course emphasizing principles and techniques of critical thinking. Focuses on a variety of methods for analyzing written and visual arguments in a variety of media.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
n/a	n/a	n/a

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
n/a

17. ☒ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
Updating CCG for ENGL A120 to reflect current standards. Updating course description and course title to incorporate analysis of a variety of arguments in written and visual media. Adding fee because students will use Digital Composition Studio in order to complete multi-media assignment. Eliminated registration restriction because it is not necessary.

Initiator (faculty only)	Date	☐ Approved ☐ Disapproved	Dean/Director of School/College — Date
Kerri Morris Initiator (TYPE NAME)			
☐ Approved ☐ Disapproved	Department Chairperson — Date	☐ Approved ☐ Disapproved	Undergraduate/Graduate Academic Board Chairperson — Date
☐ Approved ☐ Disapproved	Curriculum Committee Chairperson — Date	☐ Approved ☐ Disapproved	Provost or Designee — Date

Course Content Guide
University of Alaska Anchorage
College of Arts and Sciences
Department of English

I. Initiation Date: November, 2009

II. Course Information

A.	College:	College of Arts and Sciences
B.	Course Title:	Critical Thinking
C.	Course Number:	ENGL A120
D.	Credit Hours:	3.0 Credits
E.	Contact Time:	3+0
F.	Grading Information:	A-F
G.	Course Description:	An introductory course emphasizing principles and techniques of critical thinking. Focuses on a variety of methods for analyzing written and visual arguments in a variety of media.
H.	Status of Course:	Satisfies the Ways of Knowing category of CAS General Education Requirements.
I.	Lab Fees:	A fee will be charged for students to use the Digital Composition Studio in order to complete a multi-media assignment.
J.	Coordination:	UAA Faculty Listserv
K.	Prerequisites:	None
L.	Registration Restrictions:	n/a
M.	Special Note:	n/a

III. Course Level Justification

This course is introductory and is appropriate for all students.

IV. Instructional Goals and Defined Outcomes

Instructional Goals *The instructor will:*	**Student Outcomes** *Students will be able to:*	**Assessment Methods**
Introduce a variety of methods for analyzing arguments.	Identify and explain a variety of methods for analyzing arguments.	Test Written Assignments
Illustrate how analytical methods can be applied to visual and written arguments.	Apply a variety of analytical methods to both visual and written arguments.	Written Assignments Group Presentation
Introduce multi-media approaches to creating visual arguments.	Interpret and create visual arguments.	Group Presentation Multi-media Project

V. Topical Course Outline

A. World View and Background Beliefs
    1. Values
    2. Culture
B. Logical Tools
    1. Informal Fallacies
    2. Premises and Conclusions
    3. Evidence
C. Psychological Principles
    1. Group Identity
    2. Bias
    3. Superstition
D. Language
    1. Definitions
    2. Connotation
    3. Euphemism and Jargon
E. Rhetorical Analysis
    1. Logos, Ethos, and Pathos
    2. Audience
    3. Purpose

VI. Suggested Texts

Cavendar, Nancy M. and Howard Kahane. *Logic and Contemporary Rhetoric: The Use of Reason in Everyday Life*. 11th edition. Belmont, CA: Wadsworth, 2006.

VII. Bibliography

Aristotle. *On Rhetoric: A Theory of Civic Discourse*. 2nd ed. Trans. George A. Kennedy. New York: Oxford UP, 2008. Print.

Crowley, Sharon. *Toward a Civil Discourse*. Pittsburgh: UP Press, 2006. Print.

Fisher, Walter. *Human Communication as Narration. Toward a Philosophy of Reason, Value, and Action*. Columbia, SC: USC Press, 1989. Print.

Handa, Carolyn. *Visual Rhetoric in a Digital World*. Bedford, 2004. Print.

Jackson, Brooks and Kathleen Hall Jamieson. *un-Spun: Finding Facts in a World of [disinformation]*. New York: Random House, 2007. Print.

Nye, Andrea. *Words of Power: A Feminist Reading of the History of Logic.* London: Routledge, 1990. Print.

Schiappa, Edward, ed. *Warranting Assent: Case Studies in Argument Evaluation.* Albany, NY: SUNY, 1995. Print.

vanEemeren, Frans H. et al. *Fundamentals of Argumentation Theory*. Mahwah, NJ: Lawrence Erlbaum, 1996. Print.

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AHUM Division of Humanities	English

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
ENGL	A150	N/A	3	(3+0)

6. Complete Course Title
Women Writers
Women Writers
Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☐ Change *or* ☒ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☐ Title
- ☐ Grading Basis
- ☐ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☐ Other (please specify)
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☐ Course Prerequisites
- ☐ Co-requisites
- ☐ Registration Restrictions

9. Repeat Status No # of Repeats Max Credits

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: 9999/9999

12. ☐ Cross Listed with
☐ Stacked with
Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.
Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. Women's Studies?	not listed under WS	10/19/09	Kim Pace
2.			
3.			

Initiator Name (typed): Judith Moore
Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: _____
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: _____

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
A survey of women authors, with examination of how they portray both women and men in their writings.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
N/A	N/A	N/A

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
NA

17. ☐ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
This course is no longer offered.

Initiator (faculty only) Date
Judith Moore
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved
Department Chairperson Date

☐ Approved
☐ Disapproved
Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved
Dean/Director of School/College Date

☐ Approved
☐ Disapproved
Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved
Provost or Designee Date

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AHUM Division of Humanities	English

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
ENGL	A309	ENGL A394	3	(3+0)

6. Complete Course Title
Texts of American Subcultures and Regions
American Cultures and Regions
Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☒ Add *or* ☐ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☐ Title
- ☐ Grading Basis
- ☐ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☐ Other (please specify)
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☐ Course Prerequisites
- ☐ Co-requisites
- ☐ Registration Restrictions

9. Repeat Status Yes # of Repeats 1 Max Credits 6

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: 9999/9999

12. ☐ Cross Listed with
☐ Stacked with _____ Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. BA in English	100-101	11/02/09	Judith Moore, Chair, Dept. of English
2.			
3.			

Initiator Name (typed): Robert Crosman

Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 11/02/2009
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: 11/02/2009

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Intensive study of the texts of an American subculture or region from the beginnings to the present day, with emphasis on major figures within their historical context. May be repeated once for credit with a change in the subtitle.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
Minimum grade of C in [ENGL A211, or ENGL A212, or ENGL A213, or ENGL A214.]	n/a	n/a

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
n/a

17. ☐ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
This course has been successfully taught twice as a trial course in African-American literature. Widening its scope to include the possibility of teaching other subcultural or regional texts under its rubric will increase the number of faculty members able to teach it.

Initiator (faculty only)	Date	☐ Approved ☐ Disapproved	Dean/Director of School/College	Date
Robert Crosman Initiator (TYPE NAME)				
☐ Approved ☐ Disapproved	Department Chairperson	Date	☐ Approved ☐ Disapproved	Undergraduate/Graduate Academic Board Chairperson	Date
☐ Approved ☐ Disapproved	Curriculum Committee Chairperson	Date	☐ Approved ☐ Disapproved	Provost or Designee	Date

Course Content Guide
University of Alaska Anchorage
College of Arts and Sciences
Department of English

I. Initiation Date: November 2, 2009

II. Course Information

A. College: College of Arts and Sciences

B. Course Title: Texts of American Subcultures and Regions

C. Course Number: ENGL A309

D. Credit Hours: 3.0 Credits

E. Contact Time: 3 + 0

F. Grading Information: A-F

G. Course Description: Intensive study of the texts of an American subculture or region from the beginnings to the present day, with emphasis on major figures within their historical contex. May be repeated once for credit with a change in the subtitle.

H. Status of Course: The course fills an elective requirement for BA in English and Minor in English, literature emphasis.

I. Lab Fees: None

J. Coordination: UAA Faculty Listserv

K. Prerequisites: Minimum of grade of C in [ENGL A211, or ENGL A212, or ENGL A213, or ENGL A214.]

L. Registration Restrictions: n/a

III. Course Level Justification

As a course that provides an in-depth consideration of several centuries of texts, analogous to ENGL A306 and ENGL A307 (The Literature of the United States I & II), this course is best suited to students in their junior and senior years.

IV. Instructional Goals and Defined Outcomes

Instructional Goals *The instructor will:*	**Student Outcomes** *Students will be able to:*	**Assessment Methods**
Familiarize students with an extensive range of the texts from a selected subculture or region, tracing its beginnings to the present, emphasizing major figures.	Identify important details and representative passages of subculture or regional works under discussion.	Class participation in classroom discussion. Performance on quizzes.
Examine the development of texts written in the United States by writers of a selected subculture or region against a background of the major events of its history.	Demonstrate understanding of an entire range of texts by synthesizing the political, social, economic, and cultural history of the selected subculture or region.	Midterm and final exams. Oral reports and critical, interpretive essays of major works read in the course of the semester.
Provide a framework for interpretation of texts.	Interpret texts of a selected subculture or region both in writing and orally in class.	Oral reports and critical, interpretive essays of major works read in the course of the semester. Major paper assignment

V. Topical Course Outline: Texts of African America (Note: for purposes of exemplification, what follows is one specific offering of this course, focused on the texts of African-America)

A. The Vernacular Tradition
   1. Oral vs. written literature
   2. Spirituals
   3. Gospel
   4. Secular Rhymes & Songs, Ballads, Work Songs, and Songs of Social Change
   5. The Blues
   6. Jazz
   7. Rhythm & Blues
   8. Hip Hop
   9. Sermons & Prayers
   10. Folktales

B. The Texts of Slavery & Freedom (1746-1865)
   1. The Historical Context: Slavery and the Civil War
   2. Olaudah Equiano
   3. Phyllis Whatley
   4. Sojourner Truth
   5. Harriet Jacobs

6. Frederick Douglass
7. Harriet Wilson

C. Texts of Reconstruction to the New Negro Renaissance (1865-1919***)***
1. The Historical Context: The Reconstruction & Jim Crow
2. Booker T. Washington
3. W.E.B. du Bois
4. James Weldon Johnson
5. Paul Laurence Dunbar

D. The Harlem Renaissance (1919-1940)
1. The Historical Context: WWI & the New Negro
2. Alain Locke
3. Zora Neale Hurston
4. Nella Larsen
5. Jean Toomer
6. Langston Hughes

E. Realism, Naturalism, Modernism (1940-60)
1. The Historical Context: The Great Depression, WWII, & the Cold War
2. Richard Wright
3. Ralph Ellison
4. Margaret Walker
5. Gwendolyn Brooks
6. James Baldwin
7. Lorraine Hansberry

F. The Black Arts Era (1960-75)
1. The Historical Context: The Civil Rights and Black Power Movements
2. Malcom X
3. Martin Luther King
4. Amiri Baraka (LeRoy Jones)
5. Larry Neal

G. African American Writing Comes of Age (1940-60)
1. The Historical Context: Rediscovering Roots; A Place in the Sun; Pulitzer and Nobel Prizes
2. Maya Angelou
3. Toni Morrison
4. Alice Walker
5. August Wilson
6. Charles Johnson

VI. Suggested Texts

Textbooks will vary depending on the specific subculture or region under consideration. For Texts of African-America:

The Norton Anthology of African American Literature, 2nd ed., Henry Louis Gates & Nellie McKay, General Editors. New York: Norton, 2004.

VII. Bibliography

Secondary and background reading for a specimen course in the texts of African-America:

Abel, Elizabeth, Barbara Christian, and Helene Moglen, eds. *Female Subjects in Black and White: Race, Psychoanalysis, Feminism.* Berkeley and Los Angeles: Univ. of Calif. Press, 1997.

Andrews, William L. *et. al. The Oxford Companion to African American Literature*. NYC: Oxford Univ. Press, 1997.

Appiah, K. A. and H. W. Gates. *Encarta Africana*. On-line: Microsoft, 2000.

Baker, Houston. *Critical Memory: Public Spheres, African American Writing, and Black Fathers and Sons in America.* Athens, GA: Univ. of Georgia Press, 2001.

---. *Turning South Again: Re-Thinking Modernism / Re-Reading Booker T. Washington.* Raleigh, NC: Duke University Press, 2001.

Bennett, Michael and Vanessa D. Dickerson, eds. *Recovering the Black Female Body: Self-Representations by African American Women*. Piscataway, NJ: Rutgers Univ. Press, 2001.

Berke, Nancy. *Women Poets on the Left: Lola Ridge, Genevieve Taggard, Margaret Walker*. Gainesville, FL: Univ. Press of Florida, 2001.

Blassingame, John W., general ed. *The Frederick Douglass Papers Series*. New Haven, CT: Yale Univ. Press, 1991 – . 2 vols. have appeared so far.

Bowser, Benjamin B. *et. al.* eds. *Against the Odds. Scholars Who Challenged Racism in the Twentieth Century*. Amherst & Boston: Univ. of Massachusetts Press, 2004.

Bruce, Dickson D. *The Origins of African American Literature, 1680-1865.* Charlottesville, VA: University of Virginia Press, 2001.

Butler, Cheryl B. *The Art of the Black Essay: From Meditation to Transcendence.* NYC: Routledge, 2003.

Butler, Robert J., ed. *The Critical Response to Ralph Ellison***.** Westport, CT: Greenwood Press, 2000.

Carretta, Vincent & Philip Gould, eds. *Genius in Bondage: Literature of the Early Black Atlantic*. Lexington, KY: Univ. Press of Kentucky, 2001.

Chang, Jeff. *Can't Stop Won't Stop: A History of the Hip-Hop Generation*. NYC: St. Martin's, 2005.

Christian, Barbara. *Black Feminist Criticism: Perspectives on Black Women Writers*. NYC: Teachers College Press; 1985.

Clark, Keith. *Black Manhood in James Baldwin, Ernest J. Gaines, and August Wilson*. Champagne-Urbana, IL: Univ. of Illinois Press, 2004.

Conner, Marc, ed. *The Aesthetics of Toni Morrison: Speaking the Unspeakable.* Oxford, MS: Univ. Press of Mississippi, 2000.

Dieke, Ikenna. *Critical Essays on Alice Walker*. Westport, CT: Greenwood Press, 1999.

Faggins, Barbara A. *Africans and Indians: An Afrocentric Analysis of Contacts between Africans and Indians in Colonial Virginia*. London: Routledge, 2001.

Fabre, Genvieve and Michel Feith, eds. *Temples for Tomorrow: Looking Back at the Harlem Renaissance.* Bloomington, IN: Indiana Univ. Press, 2001.

Gates, Henry Louis, Jr. and Cornell West, eds. *The African American Century: How Black Americans Have Shaped our Country*. NYC: Simon & Schuster, 2000.

Glaude, Eddie S. *Exodus!: Religion, Race, and Nation in Early Nineteenth-Century Black America*. Chicago: Univ. of Chicago Press, 2000.

Hall, James C. *Mercy, Mercy Me: African American Culture and the American Sixties*. NYC: Oxford Univ. Press, 2001.

Harris-Lopez, Trudier. *South of Tradition: Essays on African American Literature.* Athens, GA: Univ. of Georgia Press, 2002.

Hine, Darlene Clark & Kathleen Thompson. *A Shining Thread of Hope: The History of Black Women in America*. NYC: Random House, 1998.

Kaplan, Carla ed. *Zora Neale Hurston: A Life in Letters*. NYC: Random House, 2002.

Lang, Beryl, ed. *Race and Racism in Theory and Practice*. Totowa, NJ: Rowman & Littlefield, 2000.

McHenry, Elizabeth. *Forgotten Readers: Recovering the Lost History of African-American Literary Societies.* Raleigh, NC: Duke Univ. Press, 2002.

Moody, Joycelyn. *Sentimental Confessions: Spiritual Narratives of Nineteenth-Century African American Women.* Athens, GA: University of Georgia Press, 2003.

Napier, Winston, ed. *African American Literary Theory: A Reader.* NYC: New York Univ. Press, 2000.

Nelson, Bruce. *Divided We Stand: American Workers and the Struggle for Black Equality.* Princeton, NJ: Princeton Univ. Press, 2001.

Packard, Jerrold M. *American Nightmare: The History of Jim Crow*. NYC: St. Martin's, 2002.

Palmer, Colin A., ed. *Encyclopedia of African American Culture and History: The Black Experience in the Americas (Encyclopedia of African American Culture and History),* 6 vols. London: MacMillan, 2005.

Schechter, Patricia A. *Ida B. Wells-Barnett and American Reform, 1880-1930.* Chapel Hill, NC: Univ. of North Carolina Press, 2001.

Smith, Barbara, ed. *Home Girls: A Black Feminist Anthology*. New Brunswick, NJ: Rutgers Univ. Press, 2000.

Sollors, Werner, ed. *Interracialism: Black-White Intermarriage in American History, Literature, and Law.* NYC: Oxford Univ. Press, 2000.

Tolson, Melvin B. *The Harlem Group of Negro Writers*. Westport, CT: Greenwood Press, 2001.

Waldrep, Christopher & Donald G. Niemen, eds. *Local Matters: Race, Crime, and Justice in the Nineteenth-Century South.* Athens, GA: Univ. of Georgia Press, 2001.

White, Evelyn C. *Alice Walker: A Life*. NYC: Norton, 2005.

Wright, Donald R. *African Americans in the Colonial Era: From African Origins Through the American Revolution,* 2nd ed. Wheeling, IL: Harlan Davidson, Inc. 2000.

Wright, Stephen C., ed. *On Gwendolyn Brooks: Reliant Contemplation*. Ann Arbor, MI: Univ. of Michigan Press, 2001.

Zierden, Martha. *Another's Country: Archaeological and Historical Perspectives on Cultural Interactions in the Southern Colonies*. Tuscalousa, AL: Univ. of Alabama Press, 2001.

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AHUM Division of Humanities	English

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
ENGL	A310	n/a	3	(3+0)

6. Complete Course Title
Ancient Literature
Ancient Literature
Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☒ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☐ Title
- ☐ Grading Basis
- ☒ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☒ Course Prerequisites
- ☐ Co-requisites
- ☒ Registration Restrictions
- ☒ Other Update CCG (please specify)

9. Repeat Status No # of Repeats Max Credits

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: 9999/9999

12. ☐ Cross Listed with
☐ Stacked with
Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.
Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1.			
2.			
3.			

Initiator Name (typed): Judith Moore
Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 10/26/09
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: 10/26/09

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☒ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Selected Biblical texts and Classical Western and ancient Asian literature in English translations.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
Minimum grade of C in ENGL A211 or ENGL A212 or ENGL A213 or ENGL A214	n/a	n/a

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*

17. ☐ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
Updating of CCG to add Goals, Outcomes, and Assessment Measures. Changing the term "Oriental" to more acceptable usage "Asian" in Course Description. Adding recently added composition class ENGL A214 to Course Prerequisites. Eliminating registration restriction to allow for flexibility.

Initiator (faculty only) Date
Judith Moore
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved
Department Chairperson Date

☐ Approved
☐ Disapproved
Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved
Dean/Director of School/College Date

☐ Approved
☐ Disapproved
Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved
Provost or Designee Date

Course Content Guide
University of Alaska Anchorage
College of Arts and Sciences
Department of English

Initiation Date: November 1, 2009

I. Course Information

A. College:	College of Arts and Sciences
B. Course Title:	Ancient Literature
C. Course Number:	ENGL A310
D. Credit Hours:	3.0 Credits
E. Contact Time:	3+0
F. Grading Information:	A-F
G. Course Description:	Selected Biblical texts and Classical Western and ancient Asian literature in English translations.
H. Status of Course:	The course fulfills a UAA GER Humanities Requirement.
I. Lab Fees:	None
J. Coordination:	UAA Faculty Listserv
K. Prerequisites:	Minimum grade of C in [ENGL A211 or ENGL A212 or ENGL A213 or ENGL A214]
L. Registration Restrictions:	None
M. Special Note:	n/a

II. Course Level Justification

As a course that provides an in-depth consideration of issues in comparative literature, culture, and religion, this course is best suited to students in their junior or senior years. It meets a distribution requirement in the Literature track of the English major and also satisfies a Humanities GER at the upper-division level.

III. Instructional Goals and Defined Outcomes

Instructional Goals *The instructor will:*	**Student Outcomes** *Students will be able to:*	**Assessment Methods**
Provide an overview of the scope of the course, stressing diversity of cultures.	Compare specific texts from different cultures on common themes.	Class discussion Major paper assignment
Provide a framework for the literary and historical analysis of translations from each separate cultural tradition.	Compare styles of translation from different periods.	Class discussion Major paper assignment
Raise questions of the definition of such terms as literature, history, culture, civilization, and religion in the light of wide textual diversity.	Discuss issues raised by the texts used in the course.	Online discussion boards Mid-term exam Final exam

IV. Topical Course Outline

1.0 Translation Issues
- 1.1 Literal accuracy
- 1.2 Linguistic fidelity
- 1.3 Literary quality

2.0 Cultural and Religious Issues
- 2.1 Universality vs. Relativism
- 2.2 Problems in reading scriptural texts
  - 2.2.1 Origins
  - 2.2.2 Authority

3.0 Cultural Traditions
- 3.1. Ancient Greek
- 3.2. Roman
- 3.3. Ancient Hebrew ("Old Testament")
- 3.4. Christian ("New Testament")
- 3.5. Chinese
- 3.6. Japanese

V. Suggested Texts

Keene, Donald, ed. *An Anthology of Japanese Literature*. New York: Grove, 1955.
Knox, Bernard, ed. *The Norton Book of Classical Literature.* New York: Norton, 1993.
Mair, Victor, ed. *The Columbia Anthology of Traditional Chinese Literature.* New York: Columbia UP, 1994.
Suggs, M. Jack *et al. The Oxford Study Bible: Revised English Bible with the Apocrypha*. New York: Oxford UP, 1992.

VI. Selected Recent Bibliography

Alcina, Amparo. "Translation Technologies: Scope, Tools, and Resources." *Target: International Journal of Translation Studies* 20.1 (2008): 79-102. Print.

Allen, Louis. "Translations of Classical Japanese Literature: I, Prose." *Notes and Queries* 22 (1975): 407-12. Print.

Andersen, Wayne. "Chasing Shadows: Lives of Ancient Greek Statues as Lived by Writers." *European Legacy: Toward New Paradigms* 9.4 (2004): 503-13. Print.

Armstrong, Richard. "Penelope's Challenge to Her . . . Translators." *Classical and Modern Literature: A Quarterly* 20.1 (1999): 37-76. Print.

Bradbury, Steve. "On the Cathay Tour with Eliot Weinberger's New Directions Anthology of Classical Chinese Poetry." *Translation Review* 66 (2003): 39-52. Print.

Carter, Shannon. "Living Inside the Bible (Belt)." *College English* 69.6 (2007): 572-95. Print.

Chan, Leo Tak-hung. *One into Many: Translation and the Dissemination of Classical Chinese Literature.* Amsterdam: Rodopi, 2009. Print.

---. "Translation, Transmission, and Travel: Culturalist Theorizing on 'Outward' Translations of Classical Chinese Literature." In Chen, *One into Many*, 321-46. Print.

Christian, Margaret. "Academic and Personal Connections to the Text: The Bible as Literature." *Profession* (2004): 83-94. Print.

Dam-Jensen, Helle, and Karen Korning Zethsen. "Translator Awareness of Semantic Prosodies." *Target: International Journal of Translation Studies* 20.2 (2008): 203-21. Print.

Darwish, Ali. "Translation Studies: The Next Generation: Issues of Autonomy, Dichotomy, and Legacy." *Translation Watch Quarterly* 3.4 (2007): 5-74. Print.

Dyas, Deee, Esther Hughes, and Stephen H. Travis. *The Bible in Western Culture: The Student's Guide.* London: Routledge, 2005. Print.

Ekstroem, Martin Svensson. "Illusion, Lie, and Metaphor: The Paradox of Diversion in Early Chinese Poetics." *Poetics Today* 23.2 (2002): 251-89. Print.

Flynn, Peter. "Exploring Literary Translation Practice: A Focus on Ethos." *Target: International Journal of Translation Studies* 19.1 (2007): 21-44. Print.

Frankel, Hans H. "English Translations of Classical Chinese Poetry Since the 1950's: Problems and Achievements." *Tamkang Review: A Quarterly of Comparative Studies between Chinese and Foreign Literatures.* 15. 1-4 (1984): 307-28. Print.

Fraser, Chris. "Language and Ontology in Early Chinese Thought." *Philosophy East and West: A Quarterly of Comparative Philosophy* 57.4 (2007): 4Cl20-56. Print.

Hammond, Paul. "Classical Texts: Translations and Transformations." *English Literature 1650-1740.* Cambridge: Cambridge UP, 1998, 143-61. Print.

Jeffrey, David Lyle. *Houses of the Interpreter: Reading Scripture, Reading Culture.* Waco: Baylor U, 2003. Print.

Lema Quintana, Maria Pilar, and Juana Teresa Guerra de la Torre. "A Study of Meaning Construction across Cultures." *Language and Meaning: Cognitive and Functional*

Perspectives. 199-216. Frankfurt: Peter Lang. 2007. Print.
Lu, Xing, and Thomas W. Benson. *Rhetoric in Ancient China, Fifth to Third Century, B.C.E.: A Comparison with Classical Greek Rhetoric.* Columbia: U of South Carolina P, 1998. Print.
Martin Garcia, Adolfo. "The Circumscribed Infinites Scheme (CIS): A Deconstructive Approach to Translating Poetry." *Target: International Journal of Translation Studies* 20.1 (2008): 115-34. Print.
Mason, Tom. "Is There a Classical Tradition in English Poetry?" *Translation and Literature* 5.2 (1996): 203-19. Print.
Maynard, Senko K. "A Poetics of Grammar: Playing with Narrative Perspectives and Voices in Japanese and Translation Texts." *Poetics: Journal of Empirical Research on Culture, the Media, and the Arts* 26.3 (1999): 115-41. Print.
Mazur, Iwona. "The Metalanguage of Localization: Theory and Practice." *Target: International Journal of Translation Studies* 19:2 (2007): 337-57. Print.
Morini, Massimiliano. "Outlining a New Linguistic Theory of Translation." *Target: International Journal of Translation Studies* 20.1 (2008): 29-51. Print.
Nie, Zhenzhao. "On Comparative Literature: An Interview with Joshua Scodel." *Foreign Language Studies/Wai Guo Wen Xue Yan Jiu* 31.1 (2009), 1-8. Print.
Parker, Jan. "Teaching Troubling Texts: Virgil, Dryden, and Exemplary Translation." *Translation and Literature* 10.1 (2001): 33-50. Print.
Pokorn, Nike K. "In Defense of Fuzziness." *Target: International Journal of Translation Studies* 19.2 (2007): 327-36. Print.
Schwartz, Regina M. "Teaching a Sacred Text as Literature, Teaching Literature as a Sacred Text." *Profession* (1998): 186-96. Print.
Shirane, Haruo and Tomi Suzuki, *Inventing the Classics: Modernity, National Identity, and Japanese Literature.* Stanford: Stanford UP, 2000. Print.
Shirane, Haruo. "Curriculum and Competing Canons" In Shirane, Haruo and Tomi Suzuki, *Inventing the Classics: Modernity, National Identity, and Japanese Literature.* Stanford: Stanford UP, 2000. 220-49. Print.
Singh, Rajendra. "Unsafe at Any Speed? Some Unfinished Reflections on the 'Cultural Turn' in Translation Studies." *Translation: Reflections, Refractions, Transformations*. Amsterdam: Benjamins, 2007. Print.
Sugimoto, Mike. "Translating Literature and Japan." *Inventio: Creative Thinking about Learning and Teaching* 5.1 (2003). Print.
Vogt, Leonard. "Teaching Notes." *Radical Teacher: A Socialist, Feminist, and Anti-Racist Journal on the Theory and Practice of Teaching* 78 (2007)): 43-44. Print.
Wang, Hui. *Translating Chinese Classics in a Colonial Context: James Legge and His Two Versions of the Zhongyong.* Bern: Peter Lang, 2008. Print.
Yazicki, Mine. "Translation Studies: An Autonomous Discipline vs. an Interdisciplinary." *Translation Watch Quarterly*3.4 (2008): 35-49. Print.
Yu, Chu Chi. "Translation Theory in Chinese Translations of Buddhist Texts." In *InvestigatingTranslation.* Amsterdam, Benjamins, 2000. 43-53. Print.
Zajko, Vanda, and Miriam Leonard. *Laughing with Medusa: Classical Myth and Feminist Thought*. London: Oxford UP, 2006. Print.

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AHUM Division of Humanities	English

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
ENGL	A342	n/a	3	(3+0)

6. Complete Course Title
The Modernist Period
The Modernist Period
Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☐ Change *or* ☒ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☐ Title
- ☐ Grading Basis
- ☐ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☐ Other (please specify)
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☐ Course Prerequisites
- ☐ Co-requisites
- ☐ Registration Restrictions

9. Repeat Status No # of Repeats Max Credits

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: 9999/9999

12. ☐ Cross Listed with
☐ Stacked with _____ Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three impacts, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. BA in English	100-101	11/2/09	Judith Moore, Chair, Dept. of English
2. BA in International Studies	107	2/1/09	Susan Kalina, Chair Interational Studies
3.			

Initiator Name (typed): Genie Babb

Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 11/2/09
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison: Date: 11/2/09

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
A study of significant works from the early to mid twentieth century, including selections from U.S. and international literature.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
ENGL A201 or A202	n/a	n/a

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
n/a

17. ☐ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
No longer any need for the course--Modernist literature has been combined with Contemporary in ENGL A343 (approved AY09).

Initiator (faculty only) Date
Genie Babb
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved Department Chairperson Date

☐ Approved
☐ Disapproved Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved Dean/Director of School/College Date

☐ Approved
☐ Disapproved Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved Provost or Designee Date

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AHUM Division of Humanities	English

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
ENGL	A475	n/a	3	(3+0)

6. Complete Course Title
Modern Grammar
Modern Grammar
Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☒ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☐ Title
- ☐ Grading Basis
- ☒ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☒ Course Prerequisites
- ☐ Co-requisites
- ☐ Registration Restrictions
- ☒ Other Update CCG (please specify)

9. Repeat Status No # of Repeats Max Credits

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: 9999/9999

12. ☐ Cross Listed with
☐ Stacked with
Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. BA in English	100-101	10/26/2009	Judith Moore, Chair, Dept. of English
2. Minor, English, Linguistics Emphasis	101-102	10/26/2009	Judith Moore, Chair, Dept. of English
3.			

Initiator Name (typed): David Bowie

Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 10/26/2009
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: 10/26/2009

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
An inductive linguistic analysis of English emphasizing transformational grammar. Special note: Recommended for students in the Education Option for the English Major.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
LING A201 with a minimum grade of C	n/a	n/a

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
n/a

17. ☐ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
Updating CCG to reflect current standards; changing course pre-requisite to ensure consistency with other courses; eliminating "offered spring semesters" from special note for scheduling flexibility.

Initiator (faculty only) Date
David Bowie
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved
Department Chairperson Date

☐ Approved
☐ Disapproved
Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved
Dean/Director of School/College Date

☐ Approved
☐ Disapproved
Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved
Provost or Designee Date

Course Content Guide
University of Alaska Anchorage
College of Arts and Sciences
Department of English

I. Initiation Date: October 26, 2009

II. Course Information

A.	College:	College of Arts and Sciences
B.	Course Title:	Modern Grammar
C.	Course Number:	ENGL A475
D.	Credit Hours:	3.0 credits
E.	Contact Time:	3 + 0
F.	Grading Information:	A-F
G.	Course Description:	An inductive linguistic analysis of English emphasizing transformational grammar.
H.	Status of Course:	The course fulfills a requirement for the BA in English, the English Minor, and the Linguistics Emphasis.
I.	Lab Fees:	None
J.	Coordination:	UAA Faculty Listserv
K.	Prerequisites:	LING A201 with minimum grade of C
L.	Registration Restrictions:	n/a
M.	Special Note:	Recommended for students in the Education Option for the English Major.

III. Course Level Justification

As a course that deals with advanced concepts in linguistics, this course is best suited to students in their junior or senior years. It is also appropriate for graduate students.

IV. Instructional Goals and Defined Outcomes

Instructional Goals *The instructor will:*	**Student Outcomes** *Students will be able to:*	**Assessment Methods**
Provide an overview of differences between traditional and modern models of syntax.	Identify grammatical features using traditional and modern models.	Reading exercise Performance on quizzes
Provide a description of the effects of hierarchical structure in modern syntactic models.	Derive hierarchical structures of phrases and clauses.	Problem sets Performance on quizzes
Provide a description of syntactic movement processes.	Apply movement processes to syntactic structures.	Problem sets Performance on quizzes
Provide an overview of agreement processes, with a focus on how they relate to movement processes.	Derive methods of agreement in syntactic structures.	Problem sets Performance on quizzes Performance on cumulative examination
Provide an overview of competing models of movement and spellout (particularly move and trace vs. copy and deletion approaches).	Compare the ramifications of different approaches to syntactic movement.	Problem sets Performance on quizzes Performance on cumulative examination

V. Topical Course Outline

A. Traditional and Current Syntactic Models
    1. The differences between syntax and usage
    2. Models based on usage manuals
    3. Structuralist models
    4. Transformational models

B. Hierarchical Structure in Syntax
    1. Ramifications of structure
    2. Structural ambiguities
    3. Pronoun reference

C. Movement
    1. Yes-no question formation
    2. Wh-question formation
    3. Embedded questions
    4. Topic movement

D. Agreement
    1. Forms of agreement
    2. Serial verbs
    3. Agreement as movement

E. Spellout
    1. Underlying and surface representations
    2. Spellout from movement with traces
    3. Spellout from copying and deletion
    4. Comparing models

VI. Suggested Texts

Haegeman, Liliane. 1994. *Introduction to government and binding theory*. 2nd ed. Malden, Massachusetts: Wiley-Blackwell.

Huddleston. Rodney D. & Geoffrey K. Pullum. 2005. *A student's introduction to English grammar*. Cambridge, England: Cambridge University Press.

Radford, Andrew. 1988. *Transformational grammar: A first course*. Cambridge, England: Cambridge University Press.

VII. Bibliography

Note: This is a selective list of references for teaching.

Chomsky, Noam. 1986. *Barriers*. Boston, Massachusetts: The MIT Press.

Chomsky, Noam. 1993. *Lectures on government and binding: The Pisa lectures*. 7th ed. Amsterdam, The Netherlands: Mouton de Gruyter.

Chomsky, Noam. 1995. *The minimalist program*. Boston, Massachusetts: The MIT Press.

Chomsky, Noam. 2002. *Syntactic structures*. 2nd ed. Amsterdam, The Netherlands: Mouton de Gruyter.

Cook, Vivian & Mark Newson. 1996. *Chomsky's universal grammar: An introduction*. 2nd ed. Malden, Massachusetts: Blackwell Publishers.

Greenbaum, Sidney. 1996. *The Oxford English grammar*. Oxford, England: Oxford University Press.

Halliday, M.A.K. 2006. *On language and linguistics*. New York, New York: Continuum.

Halliday, M.A.K. 2009. *The essential Halliday*. New York, New York: Continuum.

Halliday, M.A.K. 2009. *Continuum companion to systemic functional linguistics*. New York, New York: Continuum.

Huddleston. Rodney D. & Geoffrey K. Pullum. 2002. *The Cambridge grammar of the English Language*. Cambridge, England: Cambridge University Press.

Karlsson, Feed, Atro Voutilainen, Juha Heikkila, & Arto Anttila. 1994. *Constraint grammar: A language-independent system for parsing unrestricted text*. Amsterdam, The Netherlands: Mouton de Gruyter.

Müller, Stefan. 2007. *Head-driven phrase structure grammar*. Tübingen, Germany: Stauffenburg Verlag.

Quirk, Randolph, Sidney Greenbaum, Geoffrey Leech, & Jan Svartvik. 1985. *A comprehensive grammar of the English language*. London, England: Longman.

Radford, Andrew. 2004. *Minimalist syntax: Exploring the structure of English*. Cambridge, England: Cambridge University Press.

Radford, Andrew. 2009. *Analysing English sentences: A minimalist approach*. Cambridge, England: Cambridge University Press.

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AHUM Division of Humanities	English

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
ENGL	A487	n/a	3	(3+0)

6. Complete Course Title
Standard Written English
Standard Written English
Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☒ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☐ Title
- ☐ Grading Basis
- ☒ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☒ Other Update CCG (please specify)
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☒ Course Prerequisites
- ☐ Co-requisites
- ☐ Registration Restrictions

9. Repeat Status No # of Repeats Max Credits

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: 9999/9999

12. ☐ Cross Listed with
☐ Stacked with
Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. BA in English	100-101	10/26/2009	Judith Moore, Chair, Dept. of English
2. Minor, English, Linguistics Emphasis	101-102	10/26/2009	Judith Moore, Chair, Dept. of English
3.			

Initiator Name (typed): David Bowie

Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 10/26/2009
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: 10/26/2009

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Analysis of English emphasizing traditional grammar, standard usage, and rhetoric.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
LING A201 with a minimum grade of C	n/a	n/a

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
n/a

17. ☐ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
Updating CCG to reflect current standards; changing course pre-requisite to ensure consistency with other courses; eliminating "offered Fall semesters" from special note for scheduling flexibility.

Initiator (faculty only) Date
David Bowie
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved
Department Chairperson Date

☐ Approved
☐ Disapproved
Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved
Dean/Director of School/College Date

☐ Approved
☐ Disapproved
Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved
Provost or Designee Date

Course Content Guide
University of Alaska Anchorage
College of Arts and Sciences
Department of English

I. Initiation Date: October 26, 2009

II. Course Information

A.	College:	College of Arts and Sciences
B.	Course Title:	Standard Written English
C.	Course Number:	ENGL A487
D.	Credit Hours:	3.0 credits
E.	Contact Time:	3 + 0
F.	Grading Information:	A-F
G.	Course Description:	Analysis of English emphasizing traditional grammar, standard usage, and rhetoric.
H.	Status of Course:	The course fulfills a requirement for the BA in English, the English Minor, and the Linguistics Emphasis.
I.	Lab Fees:	None
J.	Coordination:	UAA Faculty Listserv
K.	Prerequisites:	LING A201 with minimum grade of C
L.	Registration Restrictions:	n/a

III. Course Level Justification

As a course that deals with advanced concepts in linguistics and writing, this course is best suited to students in their junior or senior years. It is also appropriate for graduate students.

IV. Instructional Goals and Defined Outcomes

Instructional Goals *The instructor will:*	**Student Outcomes** *Students will be able to:*	**Assessment Methods**
Provide an overview of features of Standard Written English and the process of revising texts to conform to those features.	Recognize features of Standard Written English and edit texts to conform to those features.	Editing worksheets Performance on quizzes
Provide an overview of differences between standardized and nonstandardized varieties of English.	Evaluate texts to determine adherence to and deviance from norms of Standard Written English.	Reading exercises Qualitative and quantitative comparison of texts Performance on quizzes
Provide an overview of arguments made for and against the use of Standard Written English.	Evaluate the utility of adherence to or deviance from norms of Standard Written English in various contexts.	Classroom discussion Qualitative and quantitative comparison of texts Research paper
Provide an overview of several sets of norms for Standard Written English in various contexts, and how to recognize them.	Analyze Standard Written English texts to determine what norms they are following.	Qualitative and quantitative comparison of texts Research paper

V. Topical Course Outline

A. Standard Written English Norms
    1. Differences between speech and writing
    2. Prescriptive and descriptive linguistics
    3. Grammar and mechanics
    4. Style and flow
    5. Copy-editing

B. Standardized and Nonstandardized Norms
    1. Basic qualitative analysis methods
    2. Basic quantitative analysis methods
    3. Applying qualitative and quantitative methods to texts
    4. Comparing texts

C. Controversies relating to Standard Written English
    1. The usefulness of Standard Written English
    2. Arguments against the usefulness of Standard Written English
    3. Social awareness of standardized and nonstandardized forms
    4. Standard and nonstandard forms as a vehicle for social power

D. Variation in Standard Written English
    1. Judging claims of standardness
    2. Discrete and scalar models of standardization
    3. Commonalities and differences between models of standardization

VI. Suggested Texts

Biber, Douglas, Stig Johansson, Geoffrey Leech, Susan Conrad, & Edward Finegan. 1999. *Longman grammar of spoken and written English*. 2nd ed. Essex, England: Pearson Education Limited.

Epes, Mary & Michael G. Southwall. 2000. *Mastering written English: The comp-lab exercises*. 6th ed. Upper Saddle River, New Jersey: Prentice Hall.

Gaskell, Philip. 1998. *Standard Written English: A guide*. Edinburgh, Scotland: Edinburgh University Press.

VII. Bibliography

Note: This is a selective list of references for teaching.

American Psychological Association. 2009. *Publication manual of the American Psychological Association*. 6th ed. Washington DC: American Psychological Association.

Burchfield, R.W. 2004. *Fowler's modern usage*. 3rd ed. Oxford, England: Oxford University Press.

Celce-Muria, Marianne & Diane Larsen-Freeman. 1998. *The grammar book: An ESL/EFL teacher's course*. 2nd ed. Boston, Massachusetts: Heinle & Heinle.

Chalker, Sylvia. 1998. *The Oxford dictionary of English grammar*. Oxford, England: Oxford University Press.

Garner, Bryan A. 2000. *The Oxford dictionary of American usage and style*. Oxford, England: University of Oxford Press.

Greenbaum, Sidney. 1996. *The Oxford English grammar*. Oxford, England: Oxford University Press.

Huddleston. Rodney D. & Geoffrey K. Pullum. 2002. *The Cambridge grammar of the English Language*. Cambridge, England: Cambridge University Press.

Huddleston. Rodney D. & Geoffrey K. Pullum. 2005. *A student's introduction to English grammar*. Cambridge, England: Cambridge University Press.

Modern Language Association of America. 2008. *MLA style manual and guide to scholarly publishing*. 3rd ed. New York, New York: Modern Language Association of America.

Quirk, Randolph, Sidney Greenbaum, Geoffrey Leech, & Jan Svartvik. 1985. *A comprehensive grammar of the English language*. London, England: Longman.

Siegal, Allan M. & William G. Connolly. 2002. *The New York Times manual of style and usage*. Rev. ed. New York, New York: Three Rivers Press.

Sutcliffe, Andrea. 1994. *New York Public Library writer's guide to style and usage*. New York, New York: Collins.

Swan, Michael. 2005. *Practical English usage*. Oxford, England: Oxford University Press.

Turabian, Kate L. 2007. *A manual for writers of research papers, theses, and dissertations*. 7th ed. Chicago, Illinois: University of Chicago Press.

University of Chicago Press. 2003. *The Chicago manual of style*. 15th ed. Chicago, Illinois: University of Chicago Press.

Yule, George. 1999. *Explaining English grammar*. Oxford, England: Oxford University Press.

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AHUM Division of Humanities	English

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
ENGL	A490	n/a	1-3	(1-3+0)

6. Complete Course Title
Topics in Language and Literature
Topics in Language and Lit
Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☒ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☒ Title
- ☐ Grading Basis
- ☒ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☒ Other Revise CCG (please specify)
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☒ Course Prerequisites
- ☐ Co-requisites
- ☒ Registration Restrictions

9. Repeat Status Yes # of Repeats 6 Max Credits 6

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: 9999/9999

12. ☐ Cross Listed with
☐ Stacked with
Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.
Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. English Minor, Linguistic Emphasis	102	2/1/10	Judith Moore, Department of English Chair
2.			
3.			

Initiator Name (typed): Patricia Jenkins
Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 10/26/09
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: 10/26/09

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Current topics in English literature, composition, rhetoric, or linguistics, arising from special circumstances of demand or faculty expertise. May be repeated for a maximum of six credits with a change of subtitle.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
ENGL A201 or ENGL A202	n/a	n/a

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
For courses with a linguistics topic, LING A101 prerequisite required

17. ☐ Mark if course has fees n/a

18. ☒ Mark if course is a selected topic course

19. Justification for Action
Course scope expanded from literature to include topics in composition, rhetoric, or linguistics. Prequisite changed because either ENGL A201 or ENGL A202 adequately prepares student for course. Adding a registration restriction for courses with a linguistics topic.

Initiator (faculty only) Date
Patricia Jenkins
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved
Department Chairperson Date

☐ Approved
☐ Disapproved
Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved
Dean/Director of School/College Date

☐ Approved
☐ Disapproved
Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved
Provost or Designee Date

Course Content Guide
University of Alaska Anchorage
College of Arts and Sciences
Department of English

I. Initiation Date: November 9, 2009

II. Course Information

A.	College:	College of Arts and Sciences
B.	Course Title:	Topics in Language and Literature
C.	Course Number:	ENGL A490
D.	Credit Hours:	1.0 to 3.0 Credits
E.	Contact Time:	1-3+0
F.	Grading Information:	A-F
G.	Course Description: Current topics in English literature, composition, rhetoric, or linguistics, arising from special circumstances of demand or faculty expertise. May be repeated for a maximum of six credits with a change of subtitle.	
H.	Status of Course:	The course may fulfill a requirement for BA in English.
I.	Lab Fees:	None
J.	Coordination:	UAA Faculty Listserv
K.	Prerequisites:	ENGL A201 or ENGL A202
L.	Registration Restrictions:	For courses with a linguistics topic, LING A101 prerequisite required
M.	Special Note:	n/a

III. Course Level Justification

As a course that deals with an in-depth consideration of a complex topic, this course is best suited to students in their junior or senior years. It is also appropriate for graduate students.

IV. Instructional Goals and Defined Outcomes **(Note:** for purposes of exemplification, what follows is one specific offering of this course, focused on the topic of plagiarism)

Instructional Goals *The instructor will:*	**Student Outcomes** *Students will be able to:*	**Assessment Methods**
Provide an overview of definitions and cultural perspectives as they relate to different contexts where plagiarism occurs.	Define plagiarism according to the context where it occurs and explain cultural perspectives on plagiarism.	Reading exercises Performance on quizzes
Introduce issues and concepts necessary to discuss plagiarism.	Explain concepts associated with plagiarism in order to analyze issues associated with plagiarism.	Reading exercises Classroom discussion Performance on quizzes Writing assignments
Address the practices and places associated with plagiarism as well as with plagiarism prevention and detection.	Identify and analyze issues associated with 1) places considered to be sites of plagiarism and 2) practices used to commit and prevent plagiarism.	Analysis of plagiarism policies Writing center observation Analysis of faculty attitude toward plagiarism detection software
Address public and academic attitudes about and perceptions of plagiarism as well as attitudes about knowledge.	Develop an informed perspective on plagiarism based on multiple perceptions of plagiarism.	Classroom discussion Audio essay or major paper

Note: for purposes of exemplification, what follows is one specific offering of this course, focused on the topic of plagiarism

V. Topical Course Outline

A. Definitions and Perspectives

1. Legal and historical definitions
2. Academic definitions
3. Literary definitions
4. Cultural perspectives

B. Issues and concepts

1. Authorship
2. Intertextuality
3. Fair use
4. Public domain
5. Copyright laws

C. Practices and places

1. The marketplace
2. Writing centers, collaboration, and peer writing groups
3. Plagiarism detection software
4. E-cheating and self-plagiarism
5. Classroom policies

D. Perceptions

1. Public perceptions
2. Student perceptions
3. Institutional and faculty perceptions
4. Disciplinary perceptions

VI. Suggested Texts

Buranen, L., & Roy, A. M. (1999). *Perspectives on plagiarism*. New York: State University of New York Press.

Howard, R. M. (1999). *Standing in the shadow of giants: Plagiarists, authors, collaborators.* Stamford, CN: Ablex Publishing Corporation.

Howard, R. M., & Robillard, A. E. (2008). *Pluralizing plagiarism: Identities, contexts, pedagogies.* Portsmouth, NH: Boynton/Cook.

VII. Bibliography

Bakhtin, M. M. (1981). *The dialogic imagination.* Austin: University of Texas Press.

Briggs, R. (2003). Shameless! Reconceiving the problem of plagiarism. *Australian Universities Review 46,* 19-23.

Campbell, J. (2002, April/May). When popular culture meets grand literacy ambition: The case of Jonathan Franzen. *Boston Review*, 39-42.

Douglas, S. (2006). Plagiarists: Catch your own clue. Retrieved from http://www.inthesetimes.com.site/main/article/2782/

Fitzgerald L. (2008). Torah is not learned but in a group: Talmud study and collaborative learning. In A. Greenbaum & D. H. Holdsteine (Ed.), *Judaic perspectives in rhetoric and composition*. Cresskill, NJ: Hampton Press.

Foucault, M. (1977). What is an author? In D. F. Bouchard & S. Simon, (Trans.), *Language, counter-memory, practice* (pp. 124-127). Ithaca, New York: Cornell University Press.

Giroux, H. A. (2006). Higher education under siege: Implications for public intellectuals. *Thought and Action, 22,* 63-78.

Lederman, D. (2006, June 1). Student plagiarism, faculty responsibility. *Inside Higher Ed.* Retrieved from http://insidehighered.com/news/2006/06/01/plagiarism

Liu, D. (2005). Plagiarism in ESOL students: Is cultural conditioning truly the major culprit? *ELT Journal, 59* (3), 234-41.

Lethem, J. (2007, February). The ecstasy of influence: A plagiarism. *Harper's*, 2, 59-71.

O'Rourke, M. (2007, January 11). The copycat syndrome: Plagiarist at work. Retrieved from http://www.slate.com/toolbar.aspx?action=print&id=2157435

Posner, R. (2007). *The little book of plagiarism*. New York: Pantheon Books.

Price, M. (2002). Beyond gotcha!: Situating plagiarism in policy and pedagogy. *College Composition and Communication, 54* (1), 88-114.

Purdy, J. P. (2005). Call off the hounds: Technology and the visibility of plagiarism. *Pedagogy: Critical Approaches to Teaching Literature, Language, Composition and Culture, 5,* (2) 275-96.

Ritter, K. (2005). The economics of authorship: Online paper mills, student writers, and first-year composition. *College Composition and Communication, 56* (4), 601-31.

Robillard, A. E. (2006). 'Young Scholars' affecting composition: A challenge to disciplinary citation practices. *College English, 68* (3), 253-70.

Sapp, D. (2003). Towards an international and intercultural understanding of plagiarism and academic dishonesty in composition: Reflections from the People's Republic of China. *Issues in Writing*, 13 (1), 58-79.

Valentine, K. (2006). Plagiarism as literacy practice: Recognizing and rethinking ethical binaries. *College Composition and Communication, 58* (1), 89-109.

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
KP KPC	No Division Code	AGRI

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
AGRI	A140	AGRI A194B	1	(1+0)

6. Complete Course Title
Home Greenhouse Gardening

Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☒ Add *or* ☐ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☐ Title
- ☐ Grading Basis
- ☐ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☐ Other (please specify)
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☐ Course Prerequisites
- ☐ Co-requisites
- ☐ Registration Restrictions

9. Repeat Status Yes # of Repeats 3 Max Credits 4

10. Grading Basis ☐ A-F ☒ P/NP ☐ NG

11. Implementation Date semester/year
From: spring/2010 To: 99/9999

12. ☐ Cross Listed with
☐ Stacked with
Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. N/A	N/A	N/A	N/A
2.			
3.			

Initiator Name (typed): WJ

Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 01/14/10 with Matsu
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: _____

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Introduction to home greenhouse design and operation . Covers construction design and size, plant growth environment, pest prevention and control, water, soil and nutrient requirements and managing greenhouse crops.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
none	N/A	N/A

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
N/A

17. ☒ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
Having a permanent AGRI number reflects the mission of KPC to provide courses in this subject. Strengthens offerings. Course is less than 15 weeks.

Initiator (faculty only) Date
Brian Partridge
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved
Department Chairperson Date

☐ Approved
☐ Disapproved
Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved
Dean/Director of School/College Date

☐ Approved
☐ Disapproved
Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved
Provost or Designee Date

University of Alaska Anchorage

Kenai Peninsula College

I. **Initiation Date:** November, 2009

II. Course Information

a. College: KPC
b. Course Title: Home Greenhouse Gardening
c. Course Number: AGRI A140
d. Credit Hours: 1 credit
e. Contact Time 1+0
f. Grading Information: Pass/No Pass
g. Course Description: Introduction to home greenhouse design and operation. Covers construction design and size, plant growth environment, pest prevention and control, water, soil and nutrient requirements and managing greenhouse crops.
h. Fee: Yes
i. Coordination: Faculty list serve (Nov. 13, 2009); Agriculture/Mat-Su Campus (01/14/10)
j. Prerequisite: None
k. Registration restriction: No

III. **Course Level Justification**: Provides basic information on greenhouse gardening.

IV. **Instructional Goals**

The instructor will:

1. Explain and discuss the basic environmental factors pertinent to successful greenhouse design, construction and management for homes in Alaska.

2. Present information on selected crops common to Alaskan greenhouses and explain recommended procedures for each from planting through harvest.

3. Discuss plant diseases common to greenhouse crops and explain cause, prevention and control measures.

4. Present information on the insect pests found in Alaska greenhouses and explain prevention and control measures.

5. Discuss the costs associated with all aspects of home greenhouse gardening and ways to make it profitable.

V. Student Outcomes and Assessment Measures

Outcomes and Assessment Measures

Student Outcomes Students will be able to:	Assessment Measures
A. Identify environmental factors necessary for greenhouse crops.	Participation and written assignments
B. Describe the techniques to successfully grow greenhouse crops.	Participation and written assignments
C. Name the important insect pests and the crops affected.	Participation and written assignments
D. Identify greenhouse diseases and the ways to identify, prevent and control.	Participation and written assignments
E. Choose a specific crop and describe how to grow it economically.	Participation and written assignments
F. Identify techniques to construct a greenhouse	Participation and written assignments

VI. Course Outline

1. Greenhouse materials and designs for Alaska
2. Managing the greenhouse environment: Temperature, light, air exchange, humidity
3. Pest identification, prevention and control
4. Water nutrient management
5. Managing the growth media
6. Plant growth and production

VII. Suggested Text:

Hebert, Michele, and Wayne Vandre. *Cucumber Production in Greenhouses*. Fairbanks: University of Alaska Fairbanks Cooperative Extension Service, 2006.

Siefert, Richard D. *The Attached Solar Greenhouse.* Fairbanks: University of Fairbanks Cooperative Extension Service, 2008.

Vandre, Wayne. *Controlling the Greenhouse Environment*. Fairbanks: University of Alaska Fairbanks Cooperative Extension Service, 1988.

Vandre, Wayne. *Fluorescent Lights for Plant Growth.* Fairbanks: University of Alaska Fairbanks Cooperative Extension Service, 2006.

Vandre, Wayne. *Growing Tree & Bush Fruits in Alaska.* Fairbanks: University of Alaska Fairbanks Cooperative Extension Service, 1993.

VIII. Bibliography

Bird, Richard. *How to Grow Tomatoes*. London: Southwater, 2008.

Bubel, Nancy. *The New Seed-Starter Handbook*. Emmaus, PA: Rodale Press, 1988.

Hanan, Joe. *Greenhouses: Advanced Technology for Protected Horticulture.* Boca Raton, FL: CRC Press, 1998.

Nelson, Paul. *Greenhouse Operation and Management.* Upper Saddle River, N.J.: Prentice Hall. 1998.

Wolfe, Delores. *Growing Food in Solar Greenhouses.* Garden City, NJ: Dolphin Books, 1981.

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AMSC Division of Math Science	Geological Sciences

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
GEOL	A310	GEOL A410	3	(3+0)

6. Complete Course Title
Professional Practices in Geology

Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☒ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☒ Title
- ☐ Grading Basis
- ☒ Course Description
- ☐ Test Score Prerequisites
- ☒ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☒ Major
- ☒ Other CCG (please specify)
- ☒ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☒ Course Prerequisites
- ☐ Co-requisites
- ☒ Registration Restrictions

9. Repeat Status No # of Repeats Max Credits

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: /9999

12. ☐ Cross Listed with

☐ Stacked with

Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. Geological Sciences BS	103-105	10-30-09	LeeAnn Munk
2.			
3.			

Initiator Name (typed): LeeAnn Munk

Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 10-30-09
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: 10-30-09

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Introduction to and practice in research methods, writing, and presentation techniques in the geosciences. Research design, proposal writing, resume and job applications, scientific writing, critical review, ethics, and oral presentation techniques. Preparation for professional-level scientific communication.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
GEOL A221 and either [ENGL A211, A212, A213, or A214]		

16d. Other Restriction(s)
☐ College ☒ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
none

17. ☐ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
GEOL A310 is designed to develop sound scientific skills and practices most valuable to geologists. The proposed changes will update the course curriculum to meet evolving technologies and target students earlier in their major career so they may progressively build a solid scientific foundation.

Initiator (faculty only) Date		☐ Approved ☐ Disapproved	Dean/Director of School/College Date
Initiator (TYPE NAME)			
☐ Approved ☐ Disapproved	Department Chairperson Date	☐ Approved ☐ Disapproved	Undergraduate/Graduate Academic Board Chairperson Date
☐ Approved ☐ Disapproved	Curriculum Committee Chairperson Date	☐ Approved ☐ Disapproved	Provost or Designee Date

Course Content Guide
University of Alaska Anchorage

GEOL A310
Professional Practices in Geology

I. **Date of Initiation:** Spring 2010

II. Course Information

A. College or School: CAS
B. Course Subject: Geological Sciences
C. Course Number: GEOL A310
D. Number of Credits: 3.0 (3+0)
E. Course Title: Professional Practices in Geology
F. Grading Basis: A-F
G. Course Description: Introduction to and practice in research methods, writing, and presentation techniques in the geosciences. Research design, proposal writing, resume and job applications, scientific writing, critical review, ethics, and oral presentation techniques. Preparation for professional level scientific communication.
H. Course Prerequisites: GEOL A221 and either [ENGL A211, A212, A213, or A214]
I. Restrictions: BSGS majors only
J. Fee amount: none

III. Instructional Goals and Student Outcomes:

A. Instructional Goals. The instructor will:
   1) Present proper research, writing, and presentation methods and techniques expected from a professional geoscientists.
   2) Require intensive writing exercises and teach students to critically review their own work as well as the work of their peers.
   3) Provide special focus on scientific method, critical thinking, and communications skills that will enable UAA students, coming in with variable levels of writing experience and ability, to graduate with skills and resources necessary to compete in the job market and succeed in their profession.
   4) Provide discussion of workplace ethics, responsibility, and expectations of geologists in a professional role.

B. Student Outcomes. The students will:
   1) Practice sound scientific method.
   2) Edit and revise one's own work and the work of peers through the peer review process.
   3) Explain the expectations and responsibilities of an ethical scientist.
   4) Formulate research ideas, generate questions, design and propose a research project applying skills gained in the course.
   5) Write, evaluate, and revise a research paper and present orally before peers.
   6) Evaluate current literature, formulate, justify, and adequately communicate educated opinions.

IV. Course Evaluation

Students will be evaluated on class participation, weekly writing exercises, oral presentation, and professional contribution to the work of others. A portion of their grade will come from the demonstrated improvement of communication skills through the progression of the class.

V. Course Level Justification

This course will utilize, build on, and integrate the knowledge gained in introductory geology courses in a way that prepares students to demonstrate, and communicate adequately, what they will learn through their course of study in geology. Sufficient introductory background knowledge, some previous exposure to writing, and the emphasis on peer and self evaluation make this course most appropriate for the 300 level so that students can build skills before entering into the core curriculum. Successful completion of GEOL A221 and either ENGL A211, A212, A213, or A214 is required as a prerequisite.

VI. Topical Course Outline

A. Scientific Method
    1) Asking the right question
    2) Multiple working hypotheses
    3) How to recognize good science and practice good science
B. Ethics in Geological Research
    1) In industry, academia, self-employment
    2) The Professional Geologist
    3) Legal liability
C. Basics of Communication in Geology
    1) Types of presentation
    2) Audience objective
    3) Reviewing, editing, constructive criticism
    4) Self evaluation
D. Background research: Libraries, Reference Tools, Citations
    1) Finding sources, using sources
    2) Proper citation of sources
    3) Internet/web source issues
E. Writing for obtaining employment in the Field of Earth Science
    1) Letters, resumes, curricula vitae
F. Writing Research Proposals
    1) Main parts of a proposal
    2) Writing budgets
G. Professional and Scholarly Writing in Geology
    1) Field Notes
    2) Term Papers
    3) Manuscripts
    4) Theses
H. Technical Presentations

1) Types of presentation- oral, poster, web
2) Speaking skills and practice
3) Graphics and design

VII. Suggested Text(s)

Alley, M. 1996, The Craft of Scientific Writing: New York, Springer Verlag New York LLC, 282 p.

Alley, M., 2003, The Craft of Scientific Presentations: Critical steps to succeed and critical errors to avoid: New York, Springer Verlag New York LLC, 241 p.

Day, R. A. and Gastell, B., 2006, How To Write & Publish a Scientific Paper, 6th Edition: Phoenix, Oryx Press, 320 p.

VIII. Bibliography

Abbot, Jr., D.M., 2009, Geological Ethics and Professional Practices 1987-current, American Institute of Professional Geologists, CD Rom.

Bates, R.L., Adkins-Heljeson, M.D., and Buchanan, R.C., 1995, Geowriting, 5th Edition: Alexandria, American Geological Institute, 138 p.

Brown, L.M., Carson, C., Pingatore, D.R., and Rexroad, C.B., 1993, A comprehensive model for teaching writing and oral skills in the geology curriculum: Journal of Geological Education, v. 41, p. 151-154.

Block, S.M., 1996, Do's and don'ts of poster presentation: Biophysical Journal, v. 71, p. 3527-3529.

Lipson, C., 2004, Doing Honest Work in College: How to prepare citations, avoid plagiarism, and achieve real academic success: Chicago, The University of Chicago Press, 258 p.

McCartney, K., 1992, Preparing a term paper for a physical geology course: Journal of Geological Education, v. 40, p. 62-65.

Rubens, P., editor, 2001, Science and Technical Writing: A manual of style: New York, Routledge, 427 p.

Tufte, E.R., 2001, The Visual Display of Quantitative Information, 2nd Edition: Cheshire, Graphics Press, 197 p.

Young, T.M., 2005, Technical Writing A-Z: A commonsense guide to engineering reports and theses, US Edition: New York, American Society of Mechanical Engineers, 240 p

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AMSC Division of Math Science	Geological Sciences

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
GEOL	A321		4	(3+3)

6. Complete Course Title
Mineralogy

Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☒ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☐ Title
- ☐ Grading Basis
- ☒ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☐ Other (please specify)
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☒ Course Prerequisites
- ☐ Co-requisites
- ☐ Registration Restrictions

9. Repeat Status No # of Repeats Max Credits

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: /

12. ☐ Cross Listed with

☐ Stacked with _____ Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. BS Geological Sciences	103-105	10-26-09	LeeAnn Munk
2. GEOL A322	398	10-26-09	LeeAnn Munk
3.			

Initiator Name (typed): LeeAnn Munk

Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 10-30-09
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: 10-30-09

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Crystallography including external form and internal order. Crystal chemistry, atomic structure, crystal structure, and compositional variation, nature and origin of physical properties of minerals. Mineral association, occurrence, and paragenesis. Introduction to x-ray crystallography and optical mineralogy. Laboratory includes determinative crystallography, optical mineralogy and systematic determinative mineralogy

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
GEOL A221, MATH A105, and (GEOL A360 or concurrent enrollment)	NA	NA

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
NA

17. ☒ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
GEOL A321 is one of the gateway courses for the BSGS majors and requires additional prerequisites to ensure that majors take this course in the appropriate sequence. Also, the course description has been modified to include optical mineralogy.

Initiator (faculty only) Date		☐ Approved ☐ Disapproved	Dean/Director of School/College Date
Initiator (TYPE NAME)			
☐ Approved ☐ Disapproved	Department Chairperson Date	☐ Approved ☐ Disapproved	Undergraduate/Graduate Academic Board Chairperson Date
☐ Approved ☐ Disapproved	Curriculum Committee Chairperson Date	☐ Approved ☐ Disapproved	Provost or Designee Date

Course Content Guide
University of Alaska Anchorage

GEOL A321
Mineralogy

I. Date of Initiation: Spring 2010

II. Course Information:

A. College or School: CAS
B. Course Subject: Geological Sciences
C. Course Number: A321
D. Number of Credits: 4.0 (3+3)
E. Course Program Title: Mineralogy
F. Grading Basis: A-F
G. Course Description: Crystallography including external form and internal order. Crystal chemistry, atomic structure, crystal structure, and compositional variation, nature and origin of physical properties of minerals. Mineral association, occurrence, and paragenesis. Introduction to x-ray crystallography and optical mineralogy. Laboratory includes determinative crystallography, optical mineralogy and systematic determinative mineralogy
H. Course Prerequisites: GEOL A221, Math A105 and (GEOL A360 or concurrent enrollment)
I. Registration Restrictions: none
J. Fee: yes

III. Instructional Goals and Student Outcomes:

A. Instructional Goals. The instructor will:

1) Present the concepts important in the study of mineralogy and guide students to an understanding of the principles and applications of mineralogy to geologic problems.
2) Present an introduction to crystallography and mineral chemistry.
3) Present the principles of optical mineralogy.
4) Present the principals of systematic determinative mineralogy of silicate and non-silicate minerals.
5) Provide laboratory assignments will require students to apply their knowledge of the physical and optical properties of minerals and identify a wide range of mineral samples.

B. Student Outcomes. The students will be able to:

1) Classify the major mineral groups.
2) Discriminate between isotropic, uniaxial, and biaxial minerals in thin section and grain mounts.

3) Determine the fundamentals of crystal chemistry and illustrate the crystal structure of the major mineral groups.
4) Discriminate between the different types of optical figures in thin section.
5) Use Pauling's Rules to derive the cation/anion ratio and bond strength of major minerals.
6) Identify rock-forming minerals in hand specimen.

IV. Course Evaluation

The evaluation is at the discretion of the instructor. The evaluation can include written and practical exams, quizzes, written exercises and problems, laboratory exercises, class discussion, special projects, and reading the scientific literature. Evaluation procedures are explained at the first class meeting.

V. Course Level Justification

This course provides students with content and problem solving skills that are utilized throughout other courses in the geology curriculum. Students are expected to learn advanced concepts and apply them deterministically over a wide range of applications in geology.

VI. Topical Course Outline

1. Mineral Chemistry
    a. Electronic structure of atoms
    b. Periodic table and atomic weights
    c. Bonding, ionic crystals and radii
    d. Pauling's Rules
    e. Ionic substitutions in crystals
2. Crystallography
    a. Crystal symmetry
    b. Unit cells
    c. Crystal systems
    d. Miller Indices
3. Optical mineralogy
    a. Properties of light transmission
    b. Velocity of light in crystals
    c. Refractive index of rock forming minerals
    d. Dispersion in minerals
    e. Polarized light in minerals
    f. Becke line method of determining refractive index
    g. Optical classes of minerals
    h. Birefringence in minerals
    i. Uniaxial sign and interference figures
    j. Biaxial Sign and Interference figures
4. Mineral classification

a. Systematic determinative mineralogy (silicates)
b. Systematic determinative mineralogy (non-silicates)

VII. Suggested Text(s)

Klein, C., and Dutrow, B., 2008, The 23rd edition of the manual of mineral science: New York, Wiley, 644 p.

Nesse, W. D., 2003, Introduction to optical mineralogy: New York, Oxford University Press, 370 p.

VIII. Bibliography

Blackburn, W. H., and W. H. Dennen, 1997, Encyclopedia of mineral names: The Canadian Mineralogist, Special Publication 1, Mineralogical Association of Canada, 368 p.

Deer, W.A., Howie, R.A. and Zussman, J., 1992, An Introduction to the Rock-Forming Minerals (2nd edition), London, Longman, 696 p.

Gunter, M.E., 2004, The polarized light microscope: Should we teach the use of a 19th century instrument in the 21st century?, Journal of Geoscience Education v. 52, p. 34-44.

Perkins, D., and Henke, K.R., 2000, Minerals in thin section. Upper Saddle River, Prentice Hall, 125 p.

Smith, W., Bupp, M., and Sethi, P.S., 2000, Design and development of an interactive, multimedia cd-rom for teaching and learning optical mineralogy, Virginia Journal of Science, v. 51, 116 p.

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
AS CAS	AMSC Division of Math Science	Geological Sciences

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
GEOL	A360		3	(3+0)

6. Complete Course Title
Geochemistry

Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☒ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☐ Title
- ☐ Grading Basis
- ☐ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☒ Course Prerequisites
- ☐ Co-requisites
- ☐ Registration Restrictions
- ☒ Other GER capstone, CCG (please specify)

9. Repeat Status No # of Repeats Max Credits

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: /9999

12. ☐ Cross Listed with _____
☐ Stacked with Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. BS Geological Sciences	103-105	10-26-09	LeeAnn Munk
2. BS Chemistry			Eric Holmberg
3. GEOL A321, A460, and A465/665			LeeAnn Munk

Initiator Name (typed): LeeAnn Munk

Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 10-30-09
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: 10-30-09

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☒ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Introduction to principles and applications of inorganic geochemistry. Emphasis on crystal structures and substitution in crystals, equilibrium geochemistry, dissociation of acids and bases, and mineral stability. Applying the laws of thermodynamics, Eh-pH diagrams, and oxidation-reduction reactions to geologic problems. Principles of radioactivity and geochronometers for age determination. A review of applications of stable isotopes to geologic problems.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
GEOL A221 and CHEM A106	NA	NA

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
Junior standing; completion of all GER Tier 1 (basic college-level skills) courses.

17. ☐ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
GEOL A360 is an exisiting course offered every year and is a natural fit for the GER integrative capstone because it is interdisciplinary requiring both geological sciences and chemistry.

Initiator (faculty only)	Date	☐ Approved ☐ Disapproved	Dean/Director of School/College	Date
LeeAnn Munk Initiator (TYPE NAME)				
☐ Approved ☐ Disapproved	Department Chairperson	Date	☐ Approved ☐ Disapproved	Undergraduate/Graduate Academic Board Chairperson	Date
☐ Approved ☐ Disapproved	Curriculum Committee Chairperson	Date	☐ Approved ☐ Disapproved	Provost or Designee	Date

Course Content Guide
University of Alaska Anchorage

GEOL A360
Geochemistry

I. Date of Initiation: Spring 2010

II. Course Information:

A. College or School: CAS
B. Course Subject: Geological Sciences
C. Course Number: A360
D. Number of Credits: 3.0 (3+0)
E. Course Title: Geochemistry
F. Grading Basis: A-F
G. Course Description: Introduction to principles and applications of inorganic geochemistry. Emphasis on crystal structures and substitution in crystals, equilibrium geochemistry, dissociation of acids and bases, and mineral stability. Applying the laws of thermodynamics, Eh-pH diagrams, and oxidation-reduction reactions to geologic problems. Principles of radioactivity and geochronometers for age determination. A review of applications of stable isotopes to geologic problems.
H. Status of Course Relative to Degree Program: Required core course for BSGS major and elective capstone course for BS-Chemistry majors and BS-Natural Science majors.
I. Course Fees: no
J. Lab fees: no
K. Coordination: UAA faculty list-serv, Chemistry Department
L. Cross-listing: none
M. Course Prerequisites: GEOL A221 and CHEM A106
N. Restrictions: Junior standing; completion of all GER Tier 1 (basic college-level skills) courses.
O. Course Attributes: UAA GER Integrative Capstone, required course for BSGS

III. Course Activities

This is primarily a lecture course. However, students will be engaged in every lecture through a systematic series of question and answer sessions lead by the professor. Student participation by articlation of their understanding of the coure material and readings is an integral part of the course. Students are required to research, read and summarize information from the literature on a topic of modern geochemistry that has an application to relevant scientific problems ranging from environmental contamination to the origin of the solar system. This research will be presented in written and oral format.

IV. Course Evaluation

The course will assess each student's ability to communicate effectively in both the written and oral formats through individual and in-class participation and through written synthesis of the professional literature. Students will be required to utilize a variety of peer-reviewed resources to complete their projects. The assignments will require quantitative and critical thinking skills to solve geochemistry problems relevant to the earth and climate sciences as well as ecological sciences. The outcomes will be evaluated using problem sets, exams, interactive class exercises, class discussions, and each student will give a lecture on a topic of geochemistry and its relevance to modern society as their final exam.

V. Course Level Justification

This is a 300-level course because it requires a 200-level prerequisite in geological sciences as well as a full year of inorganic chemistry at the 100 level. In order to meet the requirements of the GER integrative capstone this course provides students with content and problem solving skills that utilize chemistry and geologic concepts learned in other courses in the geological sciences and chemistry curriculum. Students are expected to analyze geochemical data and utilize it for problem solving applications in geology, chemistry and other sciences.

Specifically this course meets the various requirements of the GER integrative capstone in:

1. Knowledge Integration / Interrelationships and synergy among GER disciplines: Geochemitry is the foundation of many interdisciplinary scientific fields. It focuses on the connections between chemical principles and complex geologic processes and problems. There are applications to all areas of natural science as well as to relevant issues that face society such as water pollution, disposal of nuclear waste, and resource development.

2. Effective communication skills: Students are expected to articulate orally and in written format not only information related to course content but to apply it to modern scientific problems. This is accomplished through daily in class participation by answering question posed by the professor as well as through formal oral and written presentation.

3. Critical Thinking: Successful learning only happens when students must apply their knowledge to problem solving. This is a very important aspect of the course as students will complete homework problems that require not only a conceptual understanding of the lecture and reading material but the ability to solve geochemical problems with the application of equations and chemical principles. This requires integrating information across disciplines.

4. Information literacy: Students will use a combination of professional scientific journal articles as well as computer software to aquire the informatin they need for both homework assignments and for research papers.

5. Quantitative Perspectives: All aspects of geochemistry involve developing conceptual modesl based on an underestanding of how the Earth works and then applying various mathematical and chemical principles to quantifying the processes. Students must be able to generate and interpret scientific graphs of quantitative data, graphically displayed), and to generate graphs showing the relationship between different properties (such as the temperature and luminosity of a star). Exams will specifically test on these skills.

6. Evolving realities of the 21st Century: Many modern environmental problems that face the global society can be addressed with the science of geochemistry. Some examples include many types of environmental pollution of water, sediment, and the atmosphere. In addition, geochemistry has many applications to the understanding of global climate change. In addition, other aspects of resource exploration and development require a working knowledge of geochemical principles to ensure that the world has both energy and mineral resources that are developed in environmentally and socially responsible ways.

VI. Topical Course Outline

1. Introduction to geochemistry
    a. The history of the development of geochemistry as a science
    b. Early applications of geochemistry vs. modern
    c. Limitations of applying geochemistry to complex geologic problems
2. Basics of atomic physics as applied to minerals
    a. Electronic structure of atoms
    b. Periodic table and atomic weights
    c. Bonding, ionic crystals and radii
    d. Ionic substitutions in crystals
3. Aqueous geochemistry and mineral stability
    a. Acids, bases, and salts
    b. Chemical equilibria
    c. Law of Mass Action
    d. Dissociation of weak acids and bases
    e. pH control of dissociation equilibria
    f. Solubility of amorphous silica
    g. Solubility of salts and hydrolysis
    h. Activities and concentrations
    i. Carbonate equilibria
    j. Dissolution of feldspar
4. Review of thermodynamics
    a. Laws of thermodynamics
5. Mineral Stability Diagrams

    a. Common rock-forming minerals
    b. Weathering of sulfide ore deposits
6. Oxidation– reduction reactions
    a. Principles of redox
    b. Eh – pH diagrams
7. Geochronometery
    a. Law of radioactivity
    b. Radioactive decay modes
    c. Isotope geochronometers
    d. Methods of dating
8. Stable Isotopes
    a. Hydrologic cycle
    b. Climate change

VII. Instructional Goals and Student Outcomes:

A. Instructional Goals. The instructor will:

1) Present the use of geological and chemical principles to solve geochemistry problems.
2) Demonstrate the applications of geochemistry to solving relevant problems in the earth, natural and ecological sciences.
3) Prompt students to utilize problem solving skills gained from their training in both the geological sciences and chemistry to understand the integration and application of the two sciences.

B. Student Outcomes

Students will be able to:	Assessment Method
Demonstrate their knowledge of geochemical processes that are relevant to Earth systems.	Homework, in class discussions and exams
Diagram the periodic properties of the elements and integrate the principles of atomic structure with chemical bonding, crystal structure and elemental substitution in minerals of the Earth.	Homework, in class discussions and exams
Apply equilibrium geochemistry to principles and processes such as solubility, weathering, and effects of redox in aqueous environments.	Homework, in class discussions and exams
Derive the thermodynamic equations for mineral stability and construct mineral	Homework, in class discussions and exams

stability/solubility diagrams and apply the results to relevant geologic problems.	
Utilize the Law of radioactivity to generategeochronometry equations and graphical displays for age determination and compare the validity of various dating methods based on geologic situations. Apply stable isotope geochemistry to understand the hydrologic cycle and climate change.	Homework, in class discussions and exams
Develop both oral and written communication skills through demostrating their grasp of the field of geochemistry and its applications to solving important scientific problems.	In class discussions and presentations and written assignments

VII. Suggested Text(s)

Albarede, F., 2009, Geochemistry, an introduction, 2nd edition: Cambridge University Press, 356p.

Faure, G., 1998, Principles and applications of geochemistry, 2nd edition: New Jersey, Prentice Hall, 600p. (note: 3rd ed. by Faure, G. and Munk, L.A. in prep to be published 2012)

Walther, J., 2009, Essentials of geochemistry, 2nd edition: Sudbury, MA, Jones and Bartlett Publishers, 797p.

VIII. Bibliography

*Bowen, N.L., 1908. The evolution of the igneous rocks. Princeton University Press, Princeton, NJ, 332p.

Faure, G. and Mensing T., 2007. Principles and Applications of Isotope Geology, 3nd ed., Wiley, New York, 589p.

Hagedorn, B., Sletten, R.S., Hallet, B., McTigue, D.F., Steig, E.J., 2010, Ground ice recharge via brine transport in frozen soils of Victoria Valley, Antarctica: Insights from modeling of $\delta^{18}O$ and δD profiles, Geochimica et Cosmochimica Acta, no. 74, pp. 435-448.

Hoefs, J., 2009, Stable isotope geochemistry, 6th edition, Germany, Springer, 285p.

Huminicki, D.M.C., and Rimstidt, J.D., 2009, Iron oxyhydroxide coating of pyrite for acid mine drainage control, Applied Geochemistry, vol. 24, no. 9, pp. 1626-1634.

Palmer, M.R., and Pearson, P.N., 2003, A 23,000-year record of surface water pH and Pco_2 in Western Equatorial Pacific Ocean, Nature, v. 300, pp. 480-482.

Scanlon, B.R., Nicot J.P., Reedy, R.C., Kurtzman, D., Mukherjee, A., and Nordstrom, D.K., 2009, Elevated naturally occurring arsenic in semiarid oxidizing system, Southern High Planis aquifer, Texas, USA, Applied Geochemistry, v. 24, no. 11, pp. 2061-2071.

*classic reading

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
CB CBPP	ADBP Division of Business Programs	ECON

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
ECON	A312	ECON A412	3	(3+0)

6. Complete Course Title
Econometrics for Business and Economics
Econometrics
Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☒ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☒ Title
- ☐ Grading Basis
- ☒ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☐ Other (please specify)
- ☒ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☒ Course Prerequisites
- ☐ Co-requisites
- ☒ Registration Restrictions

9. Repeat Status No # of Repeats Max Credits

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: /9999

12. ☐ Cross Listed with
☐ Stacked with
Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.
Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. BA Economics	137	12/9/09	Jim Murphy
2. BBA Economics	133	12/9/09	Jim Murphy
3. BBA Finance	133	12/9/09	Ed Forrest

Initiator Name (typed): James Murphy Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 12/14/09
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: 01/08/10

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Basic concepts in regression analysis and econometric methods. Application of methods to naturally occurring and experimental data; emphasis on application through use of econometrics software and personal computers.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
{BA A273, [BA A377 or ECON A321], [MATH A200 or MATH A272]} with minimum grade of C.		

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
Familiarity with personal computers and basic software applications. Keyboarding of at least 30 wpm recommended.

17. ☒ Mark if course has fees Standard CBPP computer lab fee

18. ☐ Mark if course is a selected topic course

19. Justification for Action
Change to 300-level, update description to emphasize applications using statistical software. Broaden description and content to both business and economics

Initiator (faculty only) Date

Initiator (TYPE NAME)

☐ Approved
☐ Disapproved Department Chairperson Date

☐ Approved
☐ Disapproved Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved Dean/Director of School/College Date

☐ Approved
☐ Disapproved Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved Provost or Designee Date

COURSE CONTENT GUIDE
UNIVERSITY OF ALASKA ANCHORAGE
COLLEGE OF BUSINESS AND PUBLIC POLICY

I. Date Initiated February 10, 2010

II. Course Information

College/School: College of Business and Public Policy
Department: Economics
Program: Bachelor of Arts, Economics
Bachelor of Business Administration, Economics
Bachelor of Business Administration, Finance
Bachelor of Business Administration, Global Logistics and Supply Chain Management
Bachelor of Business Administration, Marketing
Bachelor of Business Administration, Management Information Systems
Associate of Applied Science, Logistics and Supply Chain Operations
Course Title: Econometrics for Business and Economics
Course Number: ECON A312
Credits: 3
Contact Hours: 3 per week x 15 weeks = 45 hours
0 lab hours
6 to 9 hours outside of class per week x 15 weeks = 90 to 135 hours
Grading Basis: A – F

Course Description: Basic concepts in regression analysis and econometric methods. Application of methods to naturally occurring and experimental data; emphasis on application through use of econometrics software and personal computers.
Course Prerequisites: {BA A273, [BA A377 or ECON A321], [MATH A200 or MATH A272]} with minimum grade of C.
Registration Restrictions: Familiarity with personal computers and basic software applications. Keyboarding of at least 30 wpm recommended.
Fees: Standard CBPP computer lab fee

III. Course Activities

A. Lectures
B. Computer lab
C. Discussions
D. In-class exercises

IV. Guidelines for Evaluation

A. Homework
B. In-class exercises
C. Exams

V. Course Level Justification

Junior-level, upper division course that builds upon previous coursework and requires familiarity with the concepts, methods, and vocabulary of business, economics and statistics.

VI. Outline

A. Statistical Inference and its Relationship to Economic Theory
   1. Probability
   2. Variance and covariance
   3. Standard hypothesis testing
   4. Nonparametric hypothesis testing
   5. Analysis of variance

B. Application of Regression Analysis to Problems in Business and Economics
   1. Single variable linear regression models
   2. Multivariate linear regression models
   3. Panel data models
   4. Nonlinear regression models
   5. Limited dependent variable regression

C. Issues in Regression Modeling
   1. Multicollinearity
   2. Heteroskedasticity
   3. Serial correlation
   4. Nonstationarity

VII. Suggested Texts

Adkins, L.C. and Carter Hill, R. 2008. *Using Stata for Principles of Econometrics*. Hoboken, NJ: John Wiley & Sons.

Stock, J.H. and Watson, M.W. 2007. *Introduction to Econometrics*, 2nd ed. New York: Pearson Addison Wesley.

VIII. Bibliography

Johnston, Jack and John DiNardo. 1997. *Econometric Methods*, 4th ed. New York: McGraw Hill, 1997.

Judge, George C., et al. *The Theory and Practice of Econometrics*, 2nd ed. Wiley: New York, 1985.

Kennedy, P. 2008. *A Guide to Econometrics*, 6th ed. Malden, MA: Blackwell Publishing.

Wooldridge, J. 2008. *Introductory Econometrics: A Modern Approach*, 4th ed. Mason, OH: South-Western Cengage Learning.

Instructional Goals and Student Outcomes

A. Instructional Goals. **The instructor will:**
1. Present standard theoretical models of econometrics
2. Demonstrate standard analysis techniques of econometrics
3. Demonstrate strategic approaches to econometric modeling
4. Compare and contrast alternate statistical solution techniques
5. Discuss applications of econometric models to common economic problems

B. Student Outcomes. **Students will be able to:**	**Assessment Method**
1. Apply hypothesis testing to characterize data	Exam or in-class exercise
2. Prepare a regression model appropriate to a specific problem	Homework or in-class exercise
3. Use diagnostic testing to evaluate an estimated regression	Homework or in-class exercise
4. Evaluate the accuracy of estimates considering the limits of econometric theory	Exam or in-class exercise
5. Compare two or more estimates and determine which estimate is more accurate	Exam

13a. Impacted courses or programs (continued)

Impacted program/course	*Catalog pages impacted*	*Date of Coordination*	*Chair/coordinator contacted*
Bachelor of Business Administration, Global Logistics and Supply Chain Management	133	12/9/09	Darren Prokop
Bachelor of Business Administration, Marketing	134	12/9/09	Ed Forrest
Bachelor of Business Administration, Management Information Systems	136	12/9/09	Minnie Yen
Associate of Applied Science, Logistics and Supply Chain Operations	138	12/9/09	Darren Prokop
BA A420 – Marketing Research	329	12/9/09	Ed Forrest
ECON A492 – Seminar in Economic Research	368	12/9/09	Jim Murphy

Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College	1b. Division	1c. Department
CB CBPP	ADBP Division of Business Programs	ECON

2. Complete Program Title/Prefix
Bachelor of Business Administration, Economics

3. Type of Program
☐ OEC ☐ Undergrad Certificate ☐ AA/AAS ☒ Baccalaureate ☐ Minor
☐ Post Baccalaureate Certificate ☐ Graduate ☐ Graduate Certificate ☐ Doctoral ☐ Specialty

4. Type of Action:

PROGRAM	**PREFIX**
☐ Add	☐ Add
☒ Change	☐ Change
☐ Delete	☐ Inactivate

5. Implementation Date (semester/year)
From: Fall/2010 To: /9999

6a. Coordination with Affected Units
Department, School, or College: ECON
Initiator Name (typed): James Murphy
Initiator Signed Initials: _____ Date:_____

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 12/14/09

6c. Coordination with Library Liaison Date: 01/08/10

7. Title and Program Description - Please attach the following:
☐ Cover Memo ☒ Catalog Copy in Word using the track changes function

8. Justification for Action
Delete ECON A429 as a required course, replace with ECON A312, to bring both the BA and BBA curricula in line with each other.

Initiator (faculty only) Date	☐ Approved ☐ Disapproved Dean/Director of School/College Date
James Murphy Initiator (TYPE NAME)	
☐ Approved ☐ Disapproved Department Chairperson Date	☐ Approved ☐ Disapproved Undergraduate/Graduate Academic Board Chairperson Date
☐ Approved ☐ Disapproved Curriculum Committee Chairperson Date	☐ Approved ☐ Disapproved Provost or Designee Date

Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College	1b. Division	1c. Department
CB CBPP	ADBP Division of Business Programs	BA

2. Complete Program Title/Prefix
Bachelor of Business Administration, Finance

3. Type of Program
☐ OEC ☐ Undergrad Certificate ☐ AA/AAS ☒ Baccalaureate ☐ Minor
☐ Post Baccalaureate Certificate ☐ Graduate ☐ Graduate Certificate ☐ Doctoral ☐ Specialty

4. Type of Action:

PROGRAM	**PREFIX**
☐ Add	☐ Add
☒ Change	☐ Change
☐ Delete	☐ Inactivate

5. Implementation Date (semester/year)
From: Fall/2010 To: /9999

6a. Coordination with Affected Units
Department, School, or College: BA
Initiator Name (typed): James Murphy
Initiator Signed Initials: _____ Date:_____

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 12/14/09

6c. Coordination with Library Liaison Date: 01/08/10

7. Title and Program Description - Please attach the following:
☐ Cover Memo ☒ Catalog Copy in Word using the track changes function

8. Justification for Action
Add ECON A312 to list of courses for major.

Initiator (faculty only) Date James Murphy Initiator (TYPE NAME)		☐ Approved ☐ Disapproved Dean/Director of School/College	Date
☐ Approved ☐ Disapproved Department Chairperson	Date	☐ Approved ☐ Disapproved Undergraduate/Graduate Academic Board Chairperson	Date
☐ Approved ☐ Disapproved Curriculum Committee Chairperson	Date	☐ Approved ☐ Disapproved Provost or Designee	Date

Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College	1b. Division	1c. Department
CB CBPP	ADBP Division of Business Programs	LOG

2. Complete Program Title/Prefix
Bachelor of Business Administration, Global Logistics and Supply Chain Management

3. Type of Program
☐ OEC ☐ Undergrad Certificate ☐ AA/AAS ☒ Baccalaureate ☐ Minor
☐ Post Baccalaureate Certificate ☐ Graduate ☐ Graduate Certificate ☐ Doctoral ☐ Specialty

4. Type of Action:

PROGRAM	PREFIX
☐ Add	☐ Add
☒ Change	☐ Change
☐ Delete	☐ Inactivate

5. Implementation Date (semester/year)
From: Fall/2010 To: /9999

6a. Coordination with Affected Units
Department, School, or College: LOG
Initiator Name (typed): James Murphy
Initiator Signed Initials: _____ Date:_____

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 12/14/09

6c. Coordination with Library Liaison Date: 01/08/10

7. Title and Program Description - Please attach the following:
☐ Cover Memo ☒ Catalog Copy in Word using the track changes function

8. Justification for Action
Add ECON A312 to list of elective courses for major.

Initiator (faculty only) Date James Murphy Initiator (TYPE NAME)		☐ Approved ☐ Disapproved Dean/Director of School/College	Date
☐ Approved ☐ Disapproved Department Chairperson	Date	☐ Approved ☐ Disapproved Undergraduate/Graduate Academic Board Chairperson	Date
☐ Approved ☐ Disapproved Curriculum Committee Chairperson	Date	☐ Approved ☐ Disapproved Provost or Designee	Date

Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College	1b. Division	1c. Department
CB CBPP	ADBP Division of Business Programs	Computer Information Systems

2. Complete Program Title/Prefix
Bachelor of Business Administration, Management Information Systems

3. Type of Program
☐ OEC ☐ Undergrad Certificate ☐ AA/AAS ☒ Baccalaureate ☐ Minor
☐ Post Baccalaureate Certificate ☐ Graduate ☐ Graduate Certificate ☐ Doctoral ☐ Specialty

4. Type of Action:

PROGRAM	**PREFIX**
☐ Add	☐ Add
☒ Change	☐ Change
☐ Delete	☐ Inactivate

5. Implementation Date (semester/year)
From: Fall/2010 To: /9999

6a. Coordination with Affected Units
Department, School, or College: Computer Information Systems
Initiator Name (typed): James Murphy
Initiator Signed Initials: _____ Date:_____

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 12/14/09

6c. Coordination with Library Liaison Date: 01/08/10

7. Title and Program Description - Please attach the following:
☐ Cover Memo ☒ Catalog Copy in Word using the track changes function

8. Justification for Action
Add ECON A312 to list of elective courses for major.

Initiator (faculty only) Date
James Murphy
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved
Department Chairperson Date

☐ Approved
☐ Disapproved
Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved
Dean/Director of School/College Date

☐ Approved
☐ Disapproved
Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved
Provost or Designee Date

Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College	1b. Division	1c. Department
CB CBPP	ADBP Division of Business Programs	BA

2. Complete Program Title/Prefix
Bachelor of Business Administration, Marketing

3. Type of Program
☐ OEC ☐ Undergrad Certificate ☐ AA/AAS ☒ Baccalaureate ☐ Minor
☐ Post Baccalaureate Certificate ☐ Graduate ☐ Graduate Certificate ☐ Doctoral ☐ Specialty

4. Type of Action:

PROGRAM	**PREFIX**
☐ Add	☐ Add
☒ Change	☐ Change
☐ Delete	☐ Inactivate

5. Implementation Date (semester/year)
From: Fall/2010 To: /9999

6a. Coordination with Affected Units
Department, School, or College: BA
Initiator Name (typed): James Murphy
Initiator Signed Initials: _____ Date:_____

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 12/14/09

6c. Coordination with Library Liaison Date: 01/08/10

7. Title and Program Description - Please attach the following:
☐ Cover Memo ☒ Catalog Copy in Word using the track changes function

8. Justification for Action
Add ECON A312 to list of courses for major.

Initiator (faculty only) Date James Murphy Initiator (TYPE NAME)		☐ Approved ☐ Disapproved	Dean/Director of School/College Date
☐ Approved ☐ Disapproved	Department Chairperson Date	☐ Approved ☐ Disapproved	Undergraduate/Graduate Academic Board Chairperson Date
☐ Approved ☐ Disapproved	Curriculum Committee Chairperson Date	☐ Approved ☐ Disapproved	Provost or Designee Date

Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College	1b. Division	1c. Department
CB CBPP	ADBP Division of Business Programs	LOG

2. Complete Program Title/Prefix
Associate of Applied Science, Logistics and Supply Chain Operations

3. Type of Program
☐ OEC ☐ Undergrad Certificate ☒ AA/AAS ☐ Baccalaureate ☐ Minor
☐ Post Baccalaureate Certificate ☐ Graduate ☐ Graduate Certificate ☐ Doctoral ☐ Specialty

4. Type of Action:

PROGRAM	PREFIX
☐ Add	☐ Add
☒ Change	☐ Change
☐ Delete	☐ Inactivate

5. Implementation Date (semester/year)
From: Fall/2010 To: /9999

6a. Coordination with Affected Units
Department, School, or College: LOG
Initiator Name (typed): James Murphy
Initiator Signed Initials: _____ Date:_____

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 12/14/09

6c. Coordination with Library Liaison Date: 01/08/10

7. Title and Program Description - Please attach the following:
☐ Cover Memo ☒ Catalog Copy in Word using the track changes function

8. Justification for Action
Add ECON A312 to list of elective courses for major.

Initiator (faculty only) Date
James Murphy
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved
Department Chairperson Date

☐ Approved
☐ Disapproved
Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved
Dean/Director of School/College Date

☐ Approved
☐ Disapproved
Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved
Provost or Designee Date

COLLEGE OF BUSINESS AND PUBLIC POLICY

The College of Business and Public Policy serves Alaska and global communities primarily by training and educating the workforce and also promoting excellence in public, private, and nonprofit management and related business disciplines; providing professional assistance to public, private and nonprofit organizations; and conducting basic applied and pedagogical research.

The College of Business and Public Policy has six departments: (1) Accounting, (2) Business Administration, (3) Computer Information Systems, (4) Economics, (5) Logistics, and (6) Public Administration. A certificate, an Associate of Applied Science, a Bachelor of Business Administration, a Bachelor of Arts in Economics, a Master of Business Administration, a Master of Public Administration, and a Master of Science in Global Supply Chain Management are offered by the college. The college operates the Small Business Development Center, Center for Economic Development, Center for Economic Education, Business Enterprise Institute, American Russian Center, and the Institute of Social and Economic Research. The Dean's Executive Advisory Council includes over 10 top executives representing the leading employers in the state. Many local firms offer scholarships, internships, and job opportunities for College of Business and Public Policy students. The college has over 40 full-time faculty with graduate degrees from many of the best universities in the country and extensive business experience. The college maintains a small-school atmosphere with high academic standards. The baccalaureate, Master of Business Administration, and Master of Science in Global Supply Chain Management degree programs are accredited by the Association to AACSB International. The College of Business and Public Policy offers degree planning sheets that provide a suggested sequence for taking courses within the degree(s), and are not intended to take the place of the degree requirements listed in this catalog. These sheets are available in the CBPP Student Information Office (RH 309).

The College of Business and Public Policy embraces the university's mission to serve Alaska and the global community (with specific focus on the North Pacific Rim) by providing business education leading to associates, baccalaureate, and graduate education, and research/outreach services. The college provides professional training through occupational endorsement and certificate programs in addition to degree programs. The college maintains an environment that values, promotes, develops, and fosters equal treatment of cultural and ethnic groups. Students are trained to meet the ethical, environmental, and moral challenges facing future business leaders. The programs are designed to advance critical thinking, and behavioral and communication skills. The faculty strives to stay abreast of advances in modern information technology for educating business students and we are committed to maintaining state-of-the-art computer laboratory facilities. We serve a student body that is diverse in terms of social and educational background, business experience, learning motives, and career ambitions. The college seeks to meet the needs of our constituents by staying current with emerging trends, by training and educating a competent work force in management and business related disciplines, and by providing pedagogical, basic and applied research, training and technical assistance.

ACCOUNTING

Edward & Cathryn Rasmuson Hall (RH), Room 309, (907) 786-4100
www.cbpp.uaa.alaska.edu

The Department of Accounting offers two programs: an Associate of Applied Science (AAS) degree with a major in Accounting and the Bachelor of Business Administration (BBA) degree with a major in Accounting. The programs are designed to prepare students for a career in business, government, or other types of organizations. BBA graduates will generally pursue professional accounting careers while AAS graduates will be qualified for vocationally oriented accounting positions. The Department of Accounting is also committed to enhancing the lifelong learning opportunities for responsible citizenship and personal satisfaction where accounting and business dimensions are critical ingredients. The AAS degree in Accounting is available at UAA, Kenai Peninsula College, Kodiak, and Matanuska-Susitna College campuses.

ASSOCIATE OF APPLIED SCIENCE, ACCOUNTING

ADMISSION REQUIREMENTS

Satisfy the Admission to Certificate and Associate Degree Programs Requirements in Chapter 7, Academic Standards and Regulations.

GENERAL UNIVERSITY REQUIREMENTS

1. Complete the General University Requirements for Associate Degrees located at the beginning of this chapter.
2. Complete the Associate of Applied Science General Degree Requirements (15 credits) located at the beginning of this chapter. To provide maximum transferability to the BBA in Accounting, it is recommended that students consider the Bachelor of Business Administration General Education Requirements and business core requirements when selecting courses to fulfill the Associate of Applied Science general requirements and business electives.

MAJOR REQUIREMENTS

1. Complete the following required courses (36 credits) with a grade of C or better:

ACCT A101	Principles of Financial Accounting I	3
ACCT A102	Principles of Financial Accounting II	3
ACCT A202	Principles of Managerial Accounting	3
ACCT A210	Income Tax Preparation	3
ACCT A222	Introduction to Computerized Accounting	3
ACCT A225	Payroll Accounting	3
ACCT A230	Workpaper Preparation and Presentation	3
BA A151	Introduction to Business	3
BA/JUST A241	Business Law I	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
MATH A105	Intermediate Algebra	3

2. Complete 9 credits of electives. Students may choose any course at the 100 level or above in ACCT, BA, CIS, CIOS, ECON, or LOG but may not use more than 6 credits from one discipline. 9
3. A total of 60 credits is required for the degree.

BACHELOR OF BUSINESS ADMINISTRATION, ACCOUNTING

ADMISSION REQUIREMENTS

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

ADMISSION REQUIREMENTS TO UPPER DIVISION COURSES

1. Completion of at least 39-40 credits with a cumulative GPA of 2.25 or higher.
2. Completion of each of the following courses with a grade of C or better:

ACCT A201	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA A273	Introduction to Statistics for Business and Economics	3
CIS A110	Computer Concepts in Business	3
Oral communication skills GER		3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A111	Methods of Written Communication	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra	4
MATH A172	Applied Finite Mathematics	3

3. Completion of any combination of at least 9 credits in the 9

following General Education disciplinary areas:
Fine Arts
Humanities
Natural Sciences

Admission to Upper Division Status

BBA students in Accounting who do not meet the above standards may not take upper division courses in ACCT, BA, CIS, or LOG.

Other students who meet course prerequisites may take up to 15 upper division ACCT, BA, CIS and LOG credits without being formally admitted to a BBA program. All students must apply for admission to a BBA program before accumulating more than 15 such credits. Please contact the Student Information Office for assistance in applying for admission to upper division standing within the College of Business and Public Policy.

Conditional Admission to Upper Division Status

A student classified as being conditionally admitted to upper division status may take upper division ACCT, BA, CIS, and LOG courses for one semester only, while completing lower division deficiencies.

GRADUATION REQUIREMENTS

Students must complete the following graduation requirements:

A. GENERAL UNIVERSITY REQUIREMENTS

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.

B. GENERAL EDUCATION REQUIREMENTS

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

C. COLLEGE OF BUSINESS AND PUBLIC POLICY REQUIREMENTS FOR ACCOUNTING MAJORS

Students earning a BBA degree must complete at least 50 percent of their required business credits at the University of Alaska Anchorage. All ACCT, BA, CIS, ECON, LGOP, and LOG courses are considered business credits for the purpose of this requirement.

1. Complete the BBA core requirements:
   The following courses must be completed with a C or better.

ACCT A201*	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA A273	Introduction to Statistics for Business and Economics	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra (4)	3-4
	or	
MATH A172	Applied Finite Mathematics (3)	
MATH A200	Calculus I (4)	3-4
	or	
MATH A272	Applied Calculus (3)	

   **The ACCT A101 Principles of Financial Accounting I and ACCT A102 Principles of Financial Accounting II sequence may be used to satisfy the ACCT A201 requirement for this degree.*

   Note: Students who plan to attend graduate school are encouraged to take MATH A107 and MATH A200, MATH A201 Calculus II, and MATH A202 Calculus III instead of MATH A172 and MATH A272.

2. Complete these upper division core courses with a C or better:

ACCT A316	Accounting Information Systems II	3
BA A300	Organizational Theory and Behavior	3

BA A325	Corporate Finance	3
BA A343	Principles of Marketing	3
BA A377	Operations Management	3
BA A488	The Environment of Business	3
CIS A305	Managerial Presentations	3

D. MAJOR REQUIREMENTS

1. Complete the following requirements with a C or better:

ACCT A216	Accounting Information Systems I	3
ACCT A301	Intermediate Accounting I	3
ACCT A302	Intermediate Accounting II	3
ACCT A310	Income Tax	3
ACCT A342	Managerial Cost Accounting	3
ACCT A452	Auditing *(integrative capstone)*	3
BA/JUST A241	Business Law I	3
Accounting electives*		6
Upper division ECON elective or BA A375 Statistics for Business and Economics		3

*Approved Accounting electives (6 credits) must be selected from the following courses and passed with a C or better:

ACCT A401	Advanced Accounting (3)
ACCT A410	Advanced Income Tax (3)
ACCT A420	Fraud Examination (3)
ACCT A430	Governmental and Non-Profit Accounting (3)
ACCT A453	Internal Auditing (3)

2. A total of 120 credits is required for the degree, of which 45 credits must be upper division.

MINOR, ACCOUNTING*

Students who wish to minor in Accounting must complete the following requirements. A total of 18 credits is required for the minor.

ACCT A201	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
Upper division Accounting electives		12

**Not available to BBA Accounting majors.*

FACULTY

Ronald (Fred) Barbee, Associate Professor, AFRFB@cbpp.uaa.alaska.edu
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Kevin Dow, Assistant Professor
Rudy Fernandez, Associate Professor, AFRFF@uaa.alaska.edu
C. Patrick Fort, Professor, AFCPF@uaa.alaska.edu
Donna Kilpatrick, Associate Professor, AFDJK@uaa.alaska.edu
Lynn Koshiyama, Professor, AFLKK@uaa.alaska.edu
J. David Mason, Associate Professor, AFJDM2@uaa.alaska.edu

BUSINESS ADMINISTRATION

Edward & Cathryn Rasmuson Hall (RH), Room 309, (907) 786-4100
www.cbpp.uaa.alaska.edu

The Department of Business Administration offers a Certificate in Small Business Management at the Kenai campus; an AAS degree in General Business at the Kenai and Kodiak campuses; an AAS degree in Small Business Administration at the Anchorage, Kenai, and Mat-Su campuses; as well as a BBA degree in Economics, Finance, Global Logistics and Supply Chain Management, Management, and Marketing on the Anchorage campus. A

Business Administration minor is also available on the Anchorage campus. These are professional programs designed to meet the challenges of a dynamic and changing business environment. Graduates in business find job opportunities in Alaska, throughout the United States and in many foreign countries.

The BBA in Finance prepares students for entry-level financial management jobs in corporations, nonprofit organizations, and financial institutions; financial analysis with brokerage and money management firms; financial planning services; real estate; and financial consulting to small business. Furthermore, it prepares a student for graduate studies in finance.

Students will gain knowledge in the concepts of financial planning, analysis and management in a global context; the functions, structures, delivery systems, efficiency and performance of financial markets and institutions; the concepts, techniques and strategies of investment in financial and real assets; the creation of values for the stockbrokers, stakeholders and society; and the value of financial securities and the enterprise.

The BBA in Management prepares students for entry-level general management jobs in corporations, nonprofit organizations, and government; personnel and benefits management; recruitment and career planning services; conflict resolution and arbitration; and management consulting to small business. Furthermore, it prepares a student for graduate studies in management.

Students will gain knowledge in the concepts of organizational theory, design and development in a global context; the study of human behaviors and interactions within an organization; the management of human resources of an organization; the negotiations, conflict resolutions and arbitrations; the formulation of strategies for the management of total organization in an ever-changing environment; and the value of ethics and social responsibility.

The BBA in Marketing prepares students for entry-level marketing jobs in corporations and retail organizations, promotion and advertising, purchasing and distribution, market research and sales forecasting, and marketing consulting to small businesses. Furthermore, it prepares students for graduate studies in marketing.

Students will gain knowledge in the principles of marketing and its essential role in business and society; the process of planning and executing the conception, pricing, promotion, and distribution of ideas, goods, and services in local, national and global markets; and designing, executing and analyzing marketing research for sales forecasting; through focused studies in consumer behavior, international marketing, retail, promotional and marketing management.

UNDERGRADUATE CERTIFICATE, SMALL BUSINESS MANAGEMENT

Kenai Peninsula College (KPC)
156 College Dr. Soldotna, Alaska 99669, (907) 262-0300, www.kpc.alaska.edu

The Small Business Management Certificate program is offered only at Kenai Peninsula College. Advising for this program is only available from the Business faculty at Kenai Peninsula College. Please call (907) 262-0344 for more information.

Graduates of the UAA Small Business Management program will have the ability to:

1. Explain basic accounting reports, cash flow, and budgets;
2. Demonstrate basic supervision skills and identify important human behavioral traits;
3. Describe fundamental marketing functions and strategy, basic selling principles, and necessary interpersonal skills for customer relations;
4. List and explain economics terms and concepts from a macro and micro perspective;
5. Use computers for word processing and spreadsheets for data analysis;
6. Communicate ideas in a variety of modes; and
7. Identify the impact of business from ethical, legal, and social responsibility points of view.

ADMISSION REQUIREMENTS

Complete university admissions requirements for certificates found in Chapter 7 of this catalog.

GENERAL UNIVERSITY REQUIREMENTS

Complete the General University requirements for certificates located at the beginning of this chapter.

1. Complete the following communication requirements:

ENGL A111	Methods of Written Communication	3
Select 3 credits from the following:		3
ENGL A211	Academic Writing About Literature (3)	
*ENGL A212	Technical Writing (Recommended) (3)	
ENGL A213	Writing in the Social and Natural Sciences (3)	
ENGL A214	Persuasive Writing (3)	
CIOS A260A	Business Communications (3)	

**Note - ENGL A212 is required for a UAA four-year degree in Business*

2. Complete the following major requirements:

BA A166	Small Business Management	3
BA A231	Fundamentals of Supervision	3
**ACCT A101	Principles of Financial Accounting I (3)	3
	or	
ACCT A120	Bookkeeping for Business I (Not offered at KPC) (3)	
	or	
**ACCT A201	Principles of Financial Accounting (Not offered at KPC) (3)	
**ACCT A102	Principles of Financial Accounting II (3)	3
	or	
ACCT A202	Principles of Managerial Accounting (3)	
	or	
ACCT A222	Introduction to Computerized Accounting (3)	

*****Students taking ACCT A101 & ACCT A102 cannot use ACCT A201 for credit toward certificate.***

3. Complete 9 credits from the following departments: ***9***

ACCT, BA, CIOS, CIS, ECON

The following are recommended:

ECON A201	Principles of Macroeconomics (3)
ECON A202	Principles of Microeconomics (3)

CIOS A101 (A, B or C) Keyboarding (1-3)

4. Complete 3 elective credits. 3
5. A total of 30 credits is required for the certificate.

FACULTY

Steve Gillon, Assistant Professor Business Administration, ifsjg@uaa.alaska.edu
Ray Zagorski, Associate Professor Business Administration, ifrz@uaa.alaska.edu

ASSOCIATE OF APPLIED SCIENCE, GENERAL BUSINESS

Kenai Peninsula College (KPC)
156 College Dr. Soldotna, Alaska, 99669, (907) 262-0300, www.kpc.alaska.edu

This is a flexible two-year degree program providing a solid business foundation and preparation for career advancement. It prepares graduates to apply principles and skills relating to accounting, management, marketing, finance, economics, and business law to businesses of all sizes. Graduates will be able to practice relevant business skills, meet the diverse needs of a business to achieve organizational goals, start and manage their own small business, and communicate effectively and manage their business affairs with professionalism, integrity, and a spirit of inquiry.

The General Business program is offered only at Kenai Peninsula College and Kodiak College. Advising for Kenai Peninsula College students is available from the Business faculty at Kenai Peninsula College. Please call (907) 262-0359 for more information

The graduates of the UAA General Business program will have the ability to:

1. Apply the principles and skills relating to accounting, management, marketing, finance, economics, and business law to businesses of all sizes;
2. Practice the business skills relevant to the specific company or industry of their present or future employment;
3. Manage or supervise specialists with consideration for all aspects of business;
4. Integrate the diverse needs of a business to achieve organizational goals;
5. Start and manage their own small businesses;
6. Communicate effectively orally and in writing;
7. Effectively deal with subordinates, superiors, customers, and other stakeholders in professional matters; and
8. Manage their business affairs with professionalism, integrity, and a spirit of inquiry.

ADMISSION REQUIREMENTS

Complete university admissions requirements for associate degrees found in Chapter 7 of this catalog.

GENERAL UNIVERSITY REQUIREMENTS

1. Complete the General University and the General Course Requirements for Associate of Applied Science Degrees located at the beginning of this chapter.
2. Complete the Associate of Applied Science General Degree Requirements (15 credits) located at the beginning of this chapter. Of the courses needed to satisfy the General Requirements, one must be MATH A105 or higher.

COMMUNICATION AND GENERAL REQUIREMENTS

Oral Communications Courses

Select 3 credits from the following: 3

COMM A111	Fundamentals of Oral Communication (3)
COMM A235	Small Group Communication (3)
COMM A237	Interpersonal Communication (3)
COMM A241	Public Speaking (3)

Written Communication Courses

Select 6 credits from the following: 6

ENGL A111	Methods of Written Communication (*required*) (3)
ENGL A211	Academic Writing About Literature (3)
ENGL A212	Technical Writing (3)
ENGL A213	Writing in the Social and Natural Sciences (3)
CIOS A260A	Business Communications (3)

Humanities* Social Sciences, Mathematics, Natural Sciences

Select 6 credits from approved general requirement courses: 6

MATH A105	Intermediate Algebra or higher level (*required*) (3)

and 3 more credits from an approved course

**Note: Any English courses used to satisfy humanities General Requirements must be different from the written communications requirement and have a course number higher than ENGL A111.*

MAJOR REQUIREMENT COURSES

1. Complete the following required courses:

ACCT A101	Principles of Financial Accounting I	3
ACCT A102	Principles of Financial Accounting II	3
ACCT A202	Principles of Managerial Accounting	3

	BA A151	Introduction to Business	3
	BA A231	Fundamentals of Supervision	3
	BA/JUST A241	Business Law I	3
	BA A260	Marketing Practices	3
	BA A264	Personal Selling	3
	CIS A110	Computer Concepts in Business	3
	ECON A201	Principles of Macroeconomics	3
2.	Major elective courses: 6 credits		6
	Advisor approved courses from the following programs: ACCT, BA, CIS, CS, ECON		
3.	Electives: 9 credits		9
4.	A total of 60 credits is required for the degree.		

FACULTY

Ray Zagorski, Associate Professor Business Administration, IFRZ@uaa.alaska.edu
Dayne Clark, Professor Business Administration, IFDLC@uaa.alaska.edu
Steve Gillon, Assistant Professor Business Administration, IFSIG@uaa.alaska.edu

ASSOCIATE OF APPLIED SCIENCE, SMALL BUSINESS ADMINISTRATION

ADMISSION REQUIREMENTS

Satisfy the Admission to Certificate and Associate Degree Programs Requirements in Chapter 7, Academic Standards and Regulations.

GENERAL UNIVERSITY REQUIREMENTS

1. Complete the General University Requirements for Associate Degrees located at the beginning of this chapter.
2. Complete the Associate of Applied Science General Degree Requirements (15 credits) located at the beginning of this chapter. To provide maximum transferability, it is recommended that students consider the Bachelor of Business Administration General Education Requirements and business core requirements when selecting courses to fulfill the Associate of Applied Science general requirements.

MAJOR REQUIREMENTS

1. Complete the required support courses:

ACCT A101	Principles of Financial Accounting I (3)	3-6
	and	
ACCT A102	Principles of Financial Accounting II (3)	
	or	
ACCT A201	Principles of Financial Accounting (3)	
ACCT A202	Principles of Managerial Accounting	3
CIS A110	Computer Concepts in Business	3
MATH A105	Intermediate Algebra (3)	3-4
	or	
MATH A107	College Algebra (4)	
	or	
MATH A172	Applied Finite Mathematics (3)	

Note: MATH A105 will not satisfy the quantitative skills General Education Requirement for the baccalaureate degree.

2. Complete the required BA core courses:

BA A151	Introduction to Business	3
BA A166	Small Business Management	3
BA A231	Fundamentals of Supervision	3
BA A233	Survey of Finance	3
BA/JUST A241	Business Law I	3
BA A260	Marketing Practices	3

	BA A264	Personal Selling	3

3. Complete 9-12 credits of electives from the following: 9-12

BA A131	Personal Finance (3)
BA/JUST A242	Business Law II (3)
BA A273	Introduction to Statistics for Business and Economics (3)
LGOP A110	Logistics, Information Systems and Customer Service (3)
LGOP A120	Warehouse and Inventory Control Operations (3)
LGOP A160	Purchasing and Supply Management (3)

or any 300-level business course provided the prerequisites have been met. All ACCT, BA, CIS, ECON, LGOP, and LOG are considered business courses.*

*Students who may decide to pursue a Bachelor of Business Administration degree can maximize transferability of their credits by taking MATH A107 or MATH A172, BA A273, and any 300-level business course as long as prerequisites have been completed.

4. A total of 60 credits is required for the degree.

Note: Students planning to go on to a BBA Accounting degree must have a grade of C or better in all business courses.

BACHELOR OF BUSINESS ADMINISTRATION

Major areas: **Economics**
Finance
Global Logistics and Supply Chain Management
Management
Marketing

The Bachelor of Business Administration (BBA) is a professional degree offered through the College of Business and Public Policy. It is designed to prepare students to pursue meaningful and rewarding careers in management. The curriculum for the BBA degree is management-oriented rather than highly specialized. Concepts that are relevant to both small and large firms and both the public and private sectors are emphasized.

The five majors — Economics, Finance, Global Logistics and Supply Chain Management, Management, and Marketing are designed to prepare students to pursue careers in the private and public sectors. Local, state, national, and international firms, and not-for-profit organizations provide a ready market for graduates in each of these five major areas of concentration.

ADMISSION REQUIREMENTS

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

ADMISSION REQUIREMENTS TO UPPER DIVISION COURSES

1. Completion of at least 39-40 credits with a cumulative GPA of 2.25 or higher.
2. Completion of each of the following courses with a grade of C or better:

ACCT A201	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA A273	Introduction to Statistics for Business and Economics	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A111	Methods of Written Communication	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra	4
MATH A172	Applied Finite Mathematics	3
Oral Communication Skills GER		3

3. Completion of any combination of at least 9 credits in the following General Education disciplinary areas: 9
   Fine Arts
   Humanities
   Natural Sciences

Admission to Upper Division Status

BBA students in Economics, Finance, Global Logistics and Supply Chain Management, Management, and Marketing who do not meet the above standards may not take upper division courses in ACCT, BA, CIS, or LOG.

Other students who meet course prerequisites may take up to 15 upper division ACCT, BA, CIS, and LOG credits without being formally admitted to a BBA program. All students must apply for admission to a BBA program before accumulating more than 15 such credits. Please contact the Student Information Office for assistance in applying for admission to upper division standing within the College of Business and Public Policy.

Conditional Admission to Upper Division Status

A student classified as being conditionally admitted to upper division status may take upper division ACCT, BA, CIS, and LOG courses for one semester only, while completing lower division requirements.

GRADUATION REQUIREMENTS

Students must complete the following graduation requirements:

A. GENERAL UNIVERSITY REQUIREMENTS

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.

B. GENERAL EDUCATION REQUIREMENTS

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

C. COLLEGE OF BUSINESS AND PUBLIC POLICY REQUIREMENTS

Economics, Finance, Management, Global Logistics and Supply Chain Management and Marketing Majors

Students earning a BBA degree must complete at least 50 percent of their required business credits at the University of Alaska Anchorage. All ACCT, BA, CIS, ECON, LGOP, and LOG courses are considered business credits for the purpose of this requirement.

1. Complete the Business core requirements. The following courses must be completed with a C or better:

ACCT A201*	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA/JUST A241	Business Law I	3
BA A273	Introduction to Statistics for Business and Economics	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra (4)	3-4
	or	
MATH A172	Applied Finite Mathematics (3)	
MATH A200	Calculus I (4)	3-4
	or	
MATH A272	Applied Calculus (3)	

**The ACCT A101 Principles of Financial Accounting I and A102 Principles of Financial Accounting II sequence may be used to satisfy the ACCT A201 requirement for this degree.*

Note: Students who plan to attend graduate school are encouraged to take MATH A107 (College Algebra) and MATH A200 (Calculus) instead of MATH A172 and MATH A272.

2. Complete these upper division core courses. The following courses must be completed with a C or better prior to graduating:

BA A300	Organizational Theory and Behavior	3
BA A325	Corporate Finance	3
BA A343	Principles of Marketing	3
BA A377	Operations Management	3
CIS A305	Managerial Presentations	3
CIS A376	Management Information Systems (Integrative Capstone)	3

D. MAJOR REQUIREMENTS

Economics Major

1. Complete the following requirements. The following courses must be completed with a C or better prior to graduating:

ECON A312	Econometrics for Business and Economics	3
ECON A321	Intermediate Microeconomics	3
ECON A324	Intermediate Macroeconomics	3
ECON A492	Seminar in Economic Research	3
Upper division Economics electives*		12

**Note: No more than a total of 6 credits earned in an independent study, or ECON A454 Economics Internship, may be used to satisfy requirements for the major (6 credits of independent study or 3 credits of independent study and 3 credits of ECON A454).*

2. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

Finance Major

All courses must be completed with a C or better prior to graduating.

1. Investment Concentration (30 credits)

A. Complete the following:

BA/JUST A242	Business Law II	3
BA A375	Statistics for Business and Economics (3)	
	or	
ECON A312	Econometrics for Business and Economics (3)	
	or	
ECON A429	Business Forecasting (3)	3
BA A380	Investment Management	3
BA A385	Advanced Corporate Finance	3

B. Complete at least 12 credits from the following: 12-18

BA A426	Financial Institutions (3)
BA A427	International Finance (3)
BA A451	Advanced Investment Strategies (3)
BA A452	Financial Derivatives (3)
BA A453	Bond Market Analysis (3)
BA A491A	Student Managed Portfolio (3)

C. Complete 0-6 credits of upper division business electives

2. Real Estate and Property Management Concentration (30 credits)

A. Complete the following:

BA A131	Personal Finance	3
BA/JUST A242	Business Law II	3
BA A306	Real Estate Principles	3
BA A315	Property Management and Marketing	3
BA A320	Real Estate Finance	3

B. Complete at least 9 credits from the following: 9-15

BA A385	Advanced Corporate Finance (3)

BA A395	Property Management Internship (3)	
BA A426	Financial Institutions (3)	
BA A431	Real Estate Appraisal (3)	
BA A432	Real Estate Law (3)	

C. Complete 0 to 6 credits upper division business electives 0-6

3. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

Global Logistics and Supply Chain Management Major

1. Complete the following requirements. The following courses must be completed with a grade of C or better prior to graduating:

LOG A378	Foundations of Logistics and Supply Chain Management	3
LOG A379	Transportation Management	3
LOG A415	Purchasing Management	3
LOG A416	International Logistics and Transportation Management	3
LOG A417	Materials Management	3

2. Complete LOG A495 Internship in Global Logistics and Supply Chain Management* 3

   **The internship is intended to be in logistics and/or supply chain management. This requirement may be waived if the major advisor determines that the student already has significant logistics work experience. If waived, the student will need to select 3 additional upper division credits to total 48.*

3. Complete 9 credits of upper division program electives approved by the student's advisor with a grade of C or better. These may include, but are not limited to the following: 9

ACCT A342	Managerial Cost Accounting (3)
AT A420	Air Transportation System (3)
ATP A332	Transport Aircraft Systems (3)
BA A420	Marketing Research (3)
BA A375	Statistics for Business and Economics (3)
BA A447	International Marketing (3)
BA A490	International Comparative Management (3)
CIS A310	Analysis of Business Systems (3)
CIS A330	Database Management Systems (3)
CIS A410	Project Management (3)
CIS A489	Systems Design, Development and Implementation (3)
ECON A312	Econometrics for Business and Economics (3)
ECON A363	International Economics (3)
ECON A429	Business Forecasting (3)

4. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

Management Major

1. Complete the following requirements. The following courses must be completed with a C or better prior to graduating:

BA A361	Human Resource Management	3
BA A461	Negotiations and Conflict Management	3
BA A462	Strategic Management	3
BA A481	Applications in Management	3
BA A489	Entrepreneurship and New Business Planning	3

Upper division electives in ACCT, BA, CIS, ECON,

or LOG 12

2. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

Marketing Major

1. Complete the following requirements. The following courses must be completed with a C or better prior to graduating:

BA A264	Personal Selling	3
BA A381	Consumer Behavior	3
BA A420	Marketing Research	3
BAA460	Marketing Management	3
BA A375	Statistics for Business and Economics (3) or	3
ECON A312	Econometrics for Business and Economics (3) or	
ECON A429	Business Forecasting (3)	

2. Complete an additional 6 credits of upper division courses with a grade of C or better prior to graduating: 6

Upper division Business electives recommended:

BA A447	International Marketing (3)
BA A463	Promotion Management (3)

3. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

MINOR, BUSINESS ADMINISTRATION *

Students majoring in another subject who wish to minor in Business Administration must complete the following requirements. A total of 21 credits is required for the minor. Prerequisites for these courses must also be satisfied.

ACCT A201	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
Upper division Business electives		9

** Not available to BBA majors.*

*MINOR, REAL ESTATE **

Students majoring in another subject who wish to minor in Real Estate must complete the following requirements. All courses must be completed with a C or better. Students pursuing a baccalaureate degree outside the College of Business and Public Policy should see the departmental advisor.

A. Complete the following:

BA A131	Personal Finance	3
BA/JUST A241	Business Law I	3
BA/JUST A242	Business Law II	3
BA A306	Real Estate Principles	3
BA A320	Real Estate Finance	3

B. Complete 6 credits from the following: 6

BA A315	Property Management and Marketing (3)
BA A395	Property Management Internship (3)
BA A426	Financial Institutions (3)
BA A431	Real Estate Appraisal (3)
BA A432	Real Estate Law (3)

**Not available to BBA Finance majors.*

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COMPUTER INFORMATION SYSTEMS

Edward & Cathryn Rasmuson Hall (RH), Room 309, (907) 786-4100
www.cbpp.uaa.alaska.edu

The Computer Information Systems Department provides educational opportunities in computer information systems through degree programs, courses for all students, and career-enrichment opportunities.

Courses involving computer instruction, as well as many other business school courses, are supported by seven computerized classrooms and state-of-the-art open laboratory facilities. These computer classrooms and labs provide students with hands-on learning experiences using the latest Intel workstations supported by state-of-the-art network servers. Our computer environment features several state-of-the-art computer languages, including query, object oriented, and fourth-generation programming languages.

College of Business and Public Policy students have the opportunity to use the computer facilities to help them with their coursework. Laboratories include special business presentation facilities, and an experimental multimedia and a decision-support room.

Computer courses are taught using both structured instructor-led and self-guided tutorial approaches in the traditional classroom as well as online discussions.

COMPUTER INFORMATION SYSTEMS DEGREE PROGRAMS

The College of Business and Public Policy prepares students for computer careers in computer programming and systems design, network administration and database administration through our Associate of Applied Science in Business Computer Information Systems (BCIS). Students are prepared for computer careers in systems analysis and design, web design, end-user computing, managing information systems, databases and networks, and associated occupations through the Management Information Systems (MIS) major in the Bachelor of Business Administration. Both degrees are based on the Association of Information Technology Professionals (AITP) model curriculum and are linked so that the diligent student can move from the two-year to the four-year degree without losing credits.

Both degrees emphasize using computers within business and public sector settings through hands-on teaching methods. The student is prepared for the technical and security aspects of the computer environment as well as the techniques and issues of managing information resources through the introduction of the theories followed by hands-on experience with the associated application.

Computer career education in the College of Business and Public Policy is enhanced by work and internship opportunities both within our own laboratories and with business and government facilities.

ASSOCIATE OF APPLIED SCIENCE, BUSINESS COMPUTER INFORMATION SYSTEMS

ADMISSION REQUIREMENTS

Satisfy the Admission to Certificate and Associate Degree Program Requirements in Chapter 7, Academic Standards and Regulations. English and math placement tests are given by the Advising and Testing Center. A faculty advisor can assist students by recommending the proper levels of entry and appropriate CIS course plan. Students who are not proficient in typing (a minimum of 30 words per minute) should enroll in CIOS A101A Keyboarding A: Basic Keyboarding. Students must be able to read and comprehend technical manuals and texts.

ACADEMIC PROGRESS

A grade of C or higher is required to continue in each higher CIS course. To take upper division Information Systems program courses, students must complete lower division degree requirements and apply for upper division standing.

GENERAL UNIVERSITY REQUIREMENTS

1. Complete the General University Requirements for Associate Degrees located at the beginning of this chapter.
2. Complete the Associate of Applied Science General Degree Requirements (15 credits) located at the beginning of this chapter. ENGL A212 is recommended. For the general requirements, it is strongly recommended that students select 6 credits from humanities, math and natural sciences or social sciences that meet both the AAS and the baccalaureate General Education Requirements.

MAJOR REQUIREMENTS

1. Complete the breadth requirements:

ACCT A201*	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
MATH A107	College Algebra (4)	3-4
	or	
MATH A172	Applied Finite Mathematics (3)	
General Education Requirement elective**		3

**The ACCT A101Principles of Financial Accounting I and A102Principles of Financial Accounting II sequence may be used to satisfy the ACCT A201 requirement for this degree.*

***Choose humanities or natural sciences course that meets both AAS and General Education Requirements for baccalaureate degrees.*

2. Complete the Business core requirement:

BA A273	Introduction to Statistics for Business and Economics	3

3. Complete CIS required courses:

CIS A210	Contemporary Business Applications Development	3
CIS A310	Analysis of Business Systems	3
CIS A330	Database Management Systems	3
CIS A345	Managing Data Communications and Computer Networks	3

4. Complete elective credits approved by a CIS Department advisor. 9

   No more than 3 credits of internship can be used to fulfill program electives.
5. A minimum of 12 credits from Major Requirements, items 3 and 4 above, must be earned at the University of Alaska Anchorage.
6. A total of 60-61credits is required for the degree.

BACHELOR OF BUSINESS ADMINISTRATION, MANAGEMENT INFORMATION SYSTEMS

ADMISSION REQUIREMENTS

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

Admission Requirements to Upper Division Courses

1. Completion of at least 39-40 credits with a cumulative GPA of 2.25 or higher.
2. Completion of each of the following courses with a grade of C or better:

ACCT A201	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA/JUST A241	Business Law I	3
BA A273	Introduction to Statistics for Business and Economics	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A111	Methods of Written Communication	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra	4
MATH A172	Applied Finite Mathematics	3
Oral Communication Skills GER		3

3. Completion of any combination of at least 9 credits in the following General Education disciplinary areas: 9
   - Fine Arts
   - Humanities
   - Natural Sciences

Admission to Upper Division Status

BBA students in Management Information Systems who do not meet the above standards may not take upper division courses in ACCT, BA, CIS, or LOG.

Other students who meet course prerequisites may take up to 15 upper division ACCT, BA, CIS, and LOG credits without being formally admitted to a BBA program. All students must apply for admission to a BBA program before accumulating more than 15 such credits. Please contact the Student Information Office for assistance in applying for admission to upper division standing within the College of Business and Public Policy.

Conditional Admission to Upper Division Status

A student classified as being conditionally admitted to upper division status may take upper division ACCT, BA, CIS and LOG courses for one semester only, while completing lower division deficiencies.

Graduation Requirements

Students must complete the following graduation requirements:

A. General University Requirements

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.

B. General Education Requirements

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

C. College of Business and Public Policy Requirements: Management Information Systems Major

Students earning a BBA degree must complete at least 50 percent of their required business credits at the University of Alaska Anchorage. All ACCT, BA, CIS, ECON, LGOP, and LOG courses are considered business credits for the purpose of this requirement.

1. Complete the Business core requirements with a grade of C or better:

ACCT A201*	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA A273	Introduction to Statistics for Business and Economics	3

CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra (4)	3-4
	or	
MATH A172	Applied Finite Mathematics (3)	
MATH A200	Calculus I (4)	3-4
	or	
MATH A272	Applied Calculus (3)	

**The ACCT A101 and ACCT A102 sequence may be used to satisfy the ACCT A201 requirement for this degree.*

Note: Students who plan to attend graduate school are encouraged to take MATH A107 and MATH A200, MATH A201 Calculus II, MATH A202 Calculus III instead of MATH A172 and MATH A272.

2. Complete the following requirements. The following courses must be completed with a grade of C or better prior to graduating:

BA A300	Organizational Theory and Behavior	3
BA A325	Corporate Finance	3
BA A343	Principles of Marketing	3
BA A377	Operations Management	3
BA A488	The Environment of Business	3
CIS A305	Managerial Presentations	3
CIS A376	Management Information Systems (Integrative Capstone)	3

D. MAJOR REQUIREMENTS

1. Complete the following required courses with a grade of C or better:

CIS A210	Contemporary Business Applications Development	3
CIS A310	Analysis of Business Systems	3
CIS A330	Database Management Systems	3
CIS A345	Managing Data Communication and Computer Networks	3
CIS A410	Project Management	3
CIS A489	Systems Design, Development and Implementation	3

2. Complete 12 credits of upper division program electives approved by the department with a grade of C or better.

These may include, but are not limited to: 12

CIS A360	Object-Oriented Programming in .Net (3)
CIS A361	Advanced Programming for Business Applications (3)
CIS A365	Object-Oriented Programming (3)
CIS A390	Selected Topics in Management Information Systems (1-6)
CIS A395	Programmer/Analyst Internship (1-6)
CIS A420	Consulting and Training End Users (3)
CIS A421	Multimedia Authoring (3)
CIS A430	Client-Server Programming for Business Applications (3)
CIS A445	Advanced Network Management (3)
CIS A460	Web Development in the .Net Environment (3)
CIS A495	Systems Analyst/User Support Internship (1-6)
CIS A498	Individual Research Project (1-6)
ECON A312	Econometrics for Business and Economics (3)
ECON A429	Business Forecasting (3)

3. A minimum of CIS A489 Systems Design, Development, and Implementation and 9 credits from Major Requirements, items 1 and 2, must be earned at the University of Alaska Anchorage.
4. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

MINOR, COMPUTER INFORMATION SYSTEMS*

Students majoring in another subject who wish to minor in Computer Information Systems (CIS) must complete the following requirements. A total of 18 credits is required for the minor, 12 of which must be upper division.

CIS A210	Contemporary Business Applications Development	3
CIS A330	Database Management Systems	3
CIS A376**	Management Information Systems (Integrative Capstone)	3
Upper division CIS electives**		6

**Not available to BBA Management Information Systems majors.*

***BBA degree students must take CIS A310 Analysis of Business Systems, and 3 credits of upper division CIS electives instead of CIS A376 and CIS A305 Managerial Presentations to meet the requirements for the minor (CIS A376 and CIS A305 are already required in the business core).*

All students pursuing a minor in CIS must apply to the College of Business and Public Policy for upper division standing prior to taking any upper division course in CIS. Students pursuing a baccalaureate degree outside the College of Business and Public Policy with a minor in CIS can establish upper division standing by going to the College of Business and Public Policy Student Information Office and certifying they have completed at least 54 credits in their degree program and have completed General Education Requirements of 6 credits of written communications, 3 credits of oral communication, 3 credits of college algebra (MATH A107 or MATH A172 or equivalent), and 12 credits in GER courses in fine arts, humanities, social sciences, or natural sciences.

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ECONOMICS

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Economics provides students with a systematic way of understanding activity in the world around them. Economics is a social science that studies how individuals, organizations, and governments make choices about the use of resources. A degree in Economics gives students career opportunities in many fields and provides excellent preparation for those who wish to pursue advanced study in a variety of disciplines. The Economics Department offers courses for both degree and non-degree-seeking students at the undergraduate and graduate levels. Students who wish to major in Economics may choose either the Bachelor of Arts or Bachelor of Business Administration degree. A minor in Economics is also offered.

HONORS IN ECONOMICS

Students majoring in Economics are eligible to graduate with departmental honors if they satisfy all of the following requirements:

1. Meet requirements for BA or BBA in Economics.
2. Maintain a GPA of 3.50 in their major requirements.
3. Complete ECON A492 Seminar in Economic Research with a grade of A, or complete a research paper with a grade of A which demonstrates independent economic research in a semester-length independent study course.
4. Receive an honors score on a comprehensive examination for Economics majors.
5. Students not meeting all these requirements may be awarded honors through a vote of the faculty.

BACHELOR OF ARTS, ECONOMICS

ADMISSION REQUIREMENTS

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

GRADUATION REQUIREMENTS

Students must complete the following graduation requirements:

A. GENERAL UNIVERSITY REQUIREMENTS

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.

B. GENERAL EDUCATION REQUIREMENTS

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

C. MAJOR REQUIREMENTS

1. Complete the following required courses with a grade of C or better:

BA A273	Introduction to Statistics for Business and Economics	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ECON A312	Econometrics for Business and Economics	3
ECON A321	Intermediate Microeconomics	3
ECON A324	Intermediate Macroeconomics	3
ECON A492	Seminar in Economic Research	3
MATH A200	Calculus I (4)	3-4
	or	
MATH A272	Applied Calculus (3)	
Upper division Economics electives		12

**Note: No more than a total of 6 credits earned in an independent study, or ECON A454 Economics Internship, may be used to satisfy requirements for the major (6 credits of independent study or 3 credits of independent study and 3 credits of ECON A454).*

Note: Math skills are important in the study of economics. For this reason, majors are to complete their math requirements early in their program. Students planning on graduate school are advised to take the entire calculus sequence (MATH A200, MATH A201, and MATH A202).

2. Students must complete at least 12 credits of their Economics courses in residence at UAA.
3. A total of 120 credits is required for the degree, of which 48 credits must be upper division.

MINOR, ECONOMICS*

Students majoring in another subject who wish to minor in Economics must complete the following requirements. A total of 18 credits is required for the minor, 12 of which must be upper division.

ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
Upper division Economics electives		12

** Not available to BA and BBA Economics majors.*

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LOGISTICS

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The Logistics Department offers four undergraduate programs: the Occupational Endorsement Certificate in Logistics and Supply Chain Operations, the Undergraduate Certificate in Logistics and Supply Chain Operations, the Associate of Applied Science in Logistics and Supply Chain Operations, and a major in Global Logistics and Supply Chain Management for the Bachelor of Business Administration.

Logistics refers to the complex systems of the movement of material, component parts, and information within a business firm; and the distribution of final products to customers. Logistics and supply chain management are an essential function that adds value to the final product. The goal of logistics and supply chain management is timely delivery, competitive pricing, mobility, and flexibility, together with innovative transportation services. Today competitive advantages in global markets exceed the realm of manufacturing. Companies that master information technology and logistics are setting global standards for overall supply chain performance. Firms with a virtual worldwide logistics system view that carries out dynamic and continuous distribution are gaining the competitive edge.

Every organization is engaged in logistics if it has a purchasing function and/or a delivery process. Prospective employers include business firms, nonprofit organizations, and government agencies.

Anchorage and Alaska are strategically located relative to the great markets of Europe, Asia, and the mainland United States. More freight in tonnage passes through the Ted Stevens Anchorage International Airport on a daily basis than in any other airport in the United States. Truck and marine transportation is crucial to supplying Alaska with goods. The state owns a railroad, and pipelines move oil and other fuels. The military establishment of Alaska is located here largely because of the logistical advantages obtained from Alaska's strategic location. Effective development of the logistics sector depends on the availability of a labor force that understands and can manage logistics systems.

OCCUPATIONAL ENDORSEMENT CERTIFICATE, LOGISTICS AND SUPPLY CHAIN OPERATIONS

The Occupational Endorsement Certificate in Logistics and Supply Chain Operations, which is awarded by the Logistics Department, is designed to provide a comprehensive foundation for students who want to initiate or develop a career path in logistics and supply chain operations without having to commit to lengthier educational programs. All 15 credits earned toward the occupational endorsement certificate are transferable to both the Undergraduate Certificate in Logistics and Supply Chain Operations and the Associate of Applied Science degree in Logistics and Supply Chain Operations.

At the completion of an Occupational Endorsement Certificate in Logistics and Supply Chain Operations, students are able to demonstrate:

1. Proficiency in adapting to a variety of logistics employment settings with an understanding of the common terminology, equipment, regulations, and information systems used.
2. Entry-level employability skills in the following areas: logistics operations, logistics customer service, purchasing, supply chain operations, warehouse operations, inventory control, transportation services, and transport operations management.

ADMISSION REQUIREMENTS

See Occupational Endorsement Certificate admissions in Chapter 7 of this catalog.

GRADUATION REQUIREMENTS

Students must achieve a grade of C or better in all courses required for the certificate.

MAJOR REQUIREMENTS

1. See General University Requirements for Occupational Endorsement Certificates at the beginning of this chapter.
2. Complete the following courses:

LGOP A110	Logistics, Information Systems and Customer Service	3
LGOP A120	Warehouse and Inventory Control Operations	3
LGOP A125	Transportation Services	3
LGOP A160	Purchasing and Supply Management	3
LGOP A235	Transport Operations Management	3

UNDERGRADUATE CERTIFICATE, LOGISTICS AND SUPPLY CHAIN OPERATIONS

The Certificate in Logistics and Supply Chain Operations program enables students to enhance and develop their understanding and skills in the fields of logistics and supply chain operations. It is designed to provide continuing education opportunities to professionals in the business community.

ADMISSION REQUIREMENTS

Satisfy the Admission to Certificate and Associates Degree Program Requirements in Chapter 7, Academic Standards and Regulations.

GRADUATION REQUIREMENTS

Students must achieve a grade of C or better in all courses required for the certificate.

MAJOR REQUIREMENTS

1. Complete the following courses:

BA A151	Introduction to Business	3
BA A231	Fundamentals of Supervision	3
CIS A105	Introduction to Personal Computers and Application Software (3)	3
	or	
CIS A110	Computer Concepts in Business (3)	
LGOP A110	Logistics, Information Systems and Customer Service	3
LGOP A120	Warehouse and Inventory Control Systems	3
LGOP A125	Transportation Services	3
LGOP A160	Purchasing and Supply Management	3
LGOP A235	Transport Operations Management	3

2. Two electives at the 100-level or higher.* 6
3. A total of 30 credits is required for this certificate.

** If students intend to pursue the AAS in Logistics and Supply Chain Operations it is recommended that students use these elective credits to prepare for the written communications and math courses required for the AAS LGOP degree.*

ASSOCIATE OF APPLIED SCIENCE, LOGISTICS AND SUPPLY CHAIN OPERATIONS

The Logistics and Supply Chain Operations associate's degree was developed with input from Alaskan business, industry, and military representatives to meet the needs in all aspects of the operational and technical career fields of logistics. Students will build a foundation of knowledge and skills for successful logistics and supply chain operations: information management and customer service, warehousing and inventory control, purchasing and supply chain operations, transportation services, transportation rates, tariffs, and carrier liability. The AAS degree is designed to prepare graduates for employment in all the operational and technical aspects of logistics and supply chain operations, careers, and fields. Students planning to go on to a four-year program in the College of Business and Public Policy should know that all ACCT, BA, CIS, ECON, LGOP, and LOG courses in those four-year programs must be completed with a grade of C or better.

ADMISSION REQUIREMENTS

Satisfy the Admission to Certificate and Associate Degree Programs Requirements in Chapter 7, Academic Standards and Regulations.

GENERAL UNIVERSITY REQUIREMENTS

1. Complete the General University Requirements for Associate Degrees located at the beginning of this chapter.
2. Complete the Associate of Applied Science General Degree Requirements (15 credits) located at the beginning of this chapter. To provide maximum transferability, it is recommended that students consider the Bachelor of Business Administration General Education Requirements, and business core requirements when selecting courses to fulfill the Associate of Applied Science General Requirements.

MAJOR REQUIREMENTS

1. Complete the following courses:

BA A151	Introduction to Business	3
BA A231	Fundamentals of Supervision	3
BA/JUST A241	Business Law I	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
LGOP A110	Logistics, Information Systems and Customer Service	3
LGOP A120	Warehouse and Inventory Control Operations	3
LGOP A160	Purchasing and Supply Management	3
LGOP A125	Transportation Services	3
LGOP A235	Transport Operations Management	3
MATH A107	College Algebra (4)	3-4
	or	
MATH A172	Applied Finite Mathematics (3)	

2. Complete four of the following courses: 12

BA A273	Introduction to Statistics for Business and Economics (3)
BA A295	Internship in Business Administration (3)
BA A375	Statistics for Business and Economics (3)
BA A377	Operations Management (3)
ECON A312	Econometrics for Business and Economics (3)
ECON A429	Business Forecasting (3)
Any 300- or 400- level LOG course (3)	

	OSH A101	Introduction to Occupational Safety and Health (3)
	OSH A108	Injury Prevention and Risk Management (4)
	OSH A250	Hazardous Material Operation (3)
	TECH A295	Technical Internship (1-6)
	TECH A302	Operational Safety (3)

3. A total of 60-61 credits is required for the degree.

BACHELOR OF BUSINESS ADMINISTRATION

The requirements for the Bachelor of Business Administration with a major in Global Logistics and Supply Chain Management are listed with the BBA located earlier in this chapter.

FACULTY

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COLLEGE OF BUSINESS AND PUBLIC POLICY

The College of Business and Public Policy serves Alaska and global communities primarily by training and educating the workforce and also promoting excellence in public, private, and nonprofit management and related business disciplines; providing professional assistance to public, private and nonprofit organizations; and conducting basic applied and pedagogical research.

The College of Business and Public Policy has six departments: (1) Accounting, (2) Business Administration, (3) Computer Information Systems, (4) Economics, (5) Logistics, and (6) Public Administration. A certificate, an Associate of Applied Science, a Bachelor of Business Administration, a Bachelor of Arts in Economics, a Master of Business Administration, a Master of Public Administration, and a Master of Science in Global Supply Chain Management are offered by the cCollege. The college operates the Small Business Development Center, Center for Economic Development, Center for Economic Education, Business Enterprise Institute, American Russian Center, and the Institute of Social and Economic Research. The Dean's Executive Advisory Council includes over 10 top executives representing the leading employers in the state. Many local firms offer scholarships, internships, and job opportunities for College of Business and Public Policy students. The college has over 40 full-time faculty with graduate degrees from many of the best universities in the country and extensive business experience. The college maintains a small-school atmosphere with high academic standards. The baccalaureate, Master of Business Administration, and Master of Science in Global Supply Chain Management degree programs are accredited by the Association to AACSB International. The College of Business and Public Policy offers degree planning sheets that provide a suggested sequence for taking courses within the degree(s), and are not intended to take the place of the degree requirements listed in this catalog. These sheets are available in the CBPP Student Information Office (RH 309).

The College of Business and Public Policy embraces the university's mission to serve Alaska and the global community (with specific focus on the North Pacific Rim) by providing business education, leading to associates, baccalaureate, and graduate education, and research/outreach services. The college provides professional training through occupational endorsement and certificate programs in addition to degree programs. The college maintains an environment that values, promotes, develops, and fosters equal treatment of cultural and ethnic groups. Students are trained to meet the ethical, environmental, and moral challenges facing future business leaders. The programs are designed to advance critical thinking, and behavioral and communication skills. The faculty strives to stay abreast of advances in modern information technology for educating business students and we are committed to maintaining state-of-the-art computer laboratory facilities. We serve a student body that is diverse in terms of social and educational background, business experience, learning motives, and career ambitions. The college seeks to meet the needs of our constituents by staying current with emerging trends, by training and educating a competent work force in management and business related disciplines, and by providing pedagogical, basic and applied research, training and technical assistance.

ACCOUNTING

Edward & Cathryn Rasmuson Hall (RH), Room 309, (907) 786-4100
www.cbpp.uaa.alaska.edu

The Department of Accounting offers two programs: an Associate of Applied Science (AAS) degree with a major in Accounting and the Bachelor of Business Administration (BBA) degree with a major in Accounting. The programs are designed to prepare students for a career in business, government, or other types of organizations. BBA graduates will generally pursue professional accounting careers while AAS graduates will be qualified for vocationally oriented accounting positions. The Department of Accounting is also committed to enhancing the lifelong learning opportunities for responsible citizenship and personal satisfaction where accounting and business dimensions are critical ingredients. The AAS degree in Accounting is available at UAA, Kenai Peninsula College, Kodiak, and Matanuska-Susitna College campuses.

ASSOCIATE OF APPLIED SCIENCE, ACCOUNTING

ADMISSION REQUIREMENTS

Satisfy the Admission to Certificate and Associate Degree Programs Requirements in Chapter 7, Academic Standards and Regulations.

GENERAL UNIVERSITY REQUIREMENTS

1. Complete the General University Requirements for Associate Degrees located at the beginning of this chapter.
2. Complete the Associate of Applied Science General Degree Requirements (15 credits) located at the beginning of this chapter. To provide maximum transferability to the BBA in Accounting, it is recommended that students consider the Bachelor of Business Administration General Education Requirements and business core requirements when selecting courses to fulfill the Associate of Applied Science general requirements and business electives.

MAJOR REQUIREMENTS

1. Complete the following required courses (36 credits) with a grade of C or better:

ACCT A101	Principles of Financial Accounting I	3
ACCT A102	Principles of Financial Accounting II	3
ACCT A202	Principles of Managerial Accounting	3
ACCT A210	Income Tax Preparation	3
ACCT A222	Introduction to Computerized Accounting	3
ACCT A225	Payroll Accounting	3
ACCT A230	Workpaper Preparation and Presentation	3
BA A151	Introduction to Business	3
BA/JUST A241	Business Law I	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
MATH A105	Intermediate Algebra	3

2. Complete 9 credits of electives. Students may choose any course at the 100 level or above in ACCT, BA, CIS, CIOS, ECON, or LOG but may not use more than 6 credits from one discipline. 9
3. A total of 60 credits is required for the degree.

BACHELOR OF BUSINESS ADMINISTRATION, ACCOUNTING

ADMISSION REQUIREMENTS

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

ADMISSION REQUIREMENTS TO UPPER DIVISION COURSES

1. Completion of at least 39-40 credits with a cumulative GPA of 2.25 or higher.
2. Completion of each of the following courses with a grade of C or better:

ACCT A201	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA A273	Introduction to Statistics for Business and Economics	3
CIS A110	Computer Concepts in Business	3
Oral communication skills GER		3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A111	Methods of Written Communication	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra	4
MATH A172	Applied Finite Mathematics	3

3. Completion of any combination of at least 9 credits in the 9

following General Education disciplinary areas:
Fine Arts
Humanities
Natural Sciences

Admission to Upper Division Status

BBA students in Accounting who do not meet the above standards may not take upper division courses in ACCT, BA, CIS, or LOG.

Other students who meet course prerequisites may take up to 15 upper division ACCT, BA, CIS and LOG credits without being formally admitted to a BBA program. All students must apply for admission to a BBA program before accumulating more than 15 such credits. Please contact the Student Information Office for assistance in applying for admission to upper division standing within the College of Business and Public Policy.

Conditional Admission to Upper Division Status

A student classified as being conditionally admitted to upper division status may take upper division ACCT, BA, CIS, and LOG courses for one semester only, while completing lower division deficiencies.

GRADUATION REQUIREMENTS

Students must complete the following graduation requirements:

A. GENERAL UNIVERSITY REQUIREMENTS

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.

B. GENERAL EDUCATION REQUIREMENTS

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

C. COLLEGE OF BUSINESS AND PUBLIC POLICY REQUIREMENTS FOR ACCOUNTING MAJORS

Students earning a BBA degree must complete at least 50 percent of their required business credits at the University of Alaska Anchorage. All ACCT, BA, CIS, ECON, LGOP, and LOG courses are considered business credits for the purpose of this requirement.

1. Complete the BBA core requirements:
The following courses must be completed with a C or better.

ACCT A201*	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA A273	Introduction to Statistics for Business and Economics	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra (4)	~~3~~ 4
	or	
MATH A172	Applied Finite Mathematics (3)	~~3~~ 4
MATH A200	Calculus I (4)	~~3~~ 4
	or	
MATH A272	Applied Calculus (3)	~~3~~ 4

**The ACCT A101 Principles of Financial Accounting I and ACCT A102 Principles of Financial Accounting II sequence may be used to satisfy the ACCT A201 requirement for this degree.*

Note: Students who plan to attend graduate school are encouraged to take MATH A107 ~~(College Algebra)~~ and MATH A200, MATH A201 Calculus II, and MATH ~~A201~~ A202 ~~(~~Calculus ~~)~~III instead of MATH A172 and MATH A272.

2. Complete these upper division core courses with a C or better:

ACCT A316	Accounting Information Systems II	3

BA A300	Organizational Theory and Behavior	3
BA A325	Corporate Finance	3
BA A343	Principles of Marketing	3
BA A377	Operations Management	3
~~CIS A305~~	~~Managerial Presentations~~	~~3~~
BA A488	The Environment of Business	3
CIS A305	Managerial Presentations	3

D. MAJOR REQUIREMENTS

1. Complete the following requirements with a C or better:

ACCT A216	Accounting Information Systems I	3
ACCT A301	Intermediate Accounting I	3
ACCT A302	Intermediate Accounting II	3
ACCT A310	Income Tax	3
ACCT A342	Managerial Cost Accounting	3
ACCT A452	Auditing *(integrative capstone)*	3
BA/JUST A241	Business Law I	3
Accounting electives*		6
Upper division ECON elective or BA A375 Statistics for Business and Economics		3

*Approved Accounting electives (6 credits) must be selected from the following courses and passed with a C or better:

ACCT A401	Advanced Accounting (3)
ACCT A410	Advanced Income Tax (3)
ACCT A420	Fraud Examination (3)
ACCT A430	Governmental and Non-Profit Accounting (3)
ACCT A453	Internal Auditing (3)

2. A total of 120 credits is required for the degree, of which 45 credits must be upper division.

MINOR, ACCOUNTING*

Students who wish to minor in Accounting~~,~~ must complete the following requirements. A total of 18 credits is required for the minor.

ACCT A201	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
Upper division Accounting electives		12

**Not available to BBA Accounting majors.*

FACULTY

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BUSINESS ADMINISTRATION

Edward & Cathryn Rasmuson Hall (RH), Room 309, (907) 786-4100
www.cbpp.uaa.alaska.edu

The Department of Business Administration offers a Certificate in Small Business Management at the Kenai campus; an AAS degree in General Business at the Kenai and Kodiak campuses; an AAS degree in Small Business Administration at the Anchorage, Kenai, and Mat-Su campuses; as well as a BBA degree in Economics, Finance, Global Logistics and Supply Chain Management, Management, and Marketing on the Anchorage campus. A Business Administration minor is also available on the Anchorage campus. These are professional programs designed to meet the challenges of a dynamic and changing business environment. Graduates in business find job opportunities in Alaska, throughout the United States and in many foreign countries.

The BBA in Finance prepares students for entry-level financial management jobs in corporations, nonprofit ~~organizations~~organizations, and financial institutions; financial ~~analyst~~analysis with brokerage and money management firms; financial planning services; real estate ~~professional,~~ and financial consulting~~ants~~ to small business. Furthermore, it prepares a student for graduate studies in finance.

Students will gain knowledge in the concepts of financial planning, analysis and management in a global context; the functions, structures, delivery systems, efficiency and performance of financial markets and institutions; the concepts, techniques and strategies of investment in financial and real assets; the creation of values for the stockbrokers, stakeholders and society; and the value of financial securities and the enterprise.

The BBA in Management prepares students for entry-level general management jobs in corporations, nonprofit organizations, and government; personnel and benefits management; recruitment and career planning services; conflict resolution and arbitration; and management consulting to small business. Furthermore, it prepares a student for graduate studies in management.

Students will gain knowledge in the concepts of organizational theory, design and development in a global context; the study of human behaviors and interactions within an organization; the management of human resources of an organization; the negotiations, conflict resolutions and arbitrations; the formulation of strategies for the management of total organization in an ever-changing environment; and the value of ethics and social responsibility.

The BBA in Marketing prepares students for entry-level marketing jobs in corporations and retail organizations, promotion and advertising, ~~professionals~~ purchasing and distribution, ~~professionals;~~ market research and sales forecasting, and marketing consulting to small businesses. Furthermore, it prepares students for graduate studies in marketing.

Students will gain knowledge in the principles of marketing and its essential role in business and society; the process of planning and executing the conception, pricing, promotion, and distribution of ideas, goods, and services in local, national and global markets; and designing, executing and analyzing marketing research for sales forecasting; through focused studies in consumer behavior, international marketing, retail, promotional and marketing management.

UNDERGRADUATE CERTIFICATE, SMALL BUSINESS MANAGEMENT

Kenai Peninsula College (KPC)
156 College Dr. Soldotna, Alaska 99669, (907) 262-0300, www.kpc.alaska.edu

The Small Business Management Certificate program is offered only at Kenai Peninsula College. Advising for this program is only available from the Business ~~f~~Faculty at Kenai Peninsula College. Please call (907) 262-0344 for more information.

Graduates of the UAA Small Business Management program will have the ability to:

1. Explain basic accounting reports, cash flow, and budgets;
2. Demonstrate basic supervision skills and identify important human behavioral traits;
3. Describe fundamental marketing functions and strategy, basic selling principles, and necessary interpersonal skills for customer relations;
4. List and explain economics terms and concepts from a macro and micro perspective;
5. Use computers for word processing and spreadsheets for data analysis;
6. Communicate ideas in a variety of modes; and

7. Identify the impact of business from ethical, legal, and social responsibility points of view.

ADMISSION REQUIREMENTS

Complete university admissions requirements for certificates found in Chapter 7 of this catalog.

GENERAL UNIVERSITY REQUIREMENTS

Complete the General University requirements for certificates located at the beginning of this chapter.

1. Complete the following communication requirements:

ENGL A111	Methods of Written Communication ~~*(Required)*~~	3
Select 3 credits from the following:		3
ENGL A211	Academic Writing About Literature (3)	
*ENGL A212	Technical Writing (Recommended) (3)	
~~ENGL A211~~	~~Academic Writing About Literature (3)~~	
ENGL A213	Writing in the Social and Natural Sciences (3)	
ENGL A214	Persuasive Writing (3)	
CIOS A260A	Business Communications (3)	

**Note - ENGL A212 is required for a UAA four-year degree in Business*

2. Complete the following major requirements:

BA A166	Small Business Management	3
BA A231	Fundamentals of Supervision	3
**ACCT A101	Principles of Financial Accounting I (3)	3
	or	
ACCT A120	Bookkeeping for Business I (Not offered at KPC) (3)	
	or	
**ACCT A201	Principles of Financial Accounting (Not offered at KPC) (3)	
**ACCT A102	Principles of Financial Accounting II (3)	3
	or	
ACCT A202	Principles of Managerial Accounting (3)	
	or	
ACCT A222	Introduction to Computerized Accounting (3)	

*****Students taking ACCT A101 & ACCT A102 cannot use ACCT A201 for credit toward certificate.***

3. Complete 9 credits from the following departments: ***9***

ACCT, BA, CIOS, CIS, ECON

The following are recommended:

ECON A201	Principles of Macroeconomics (3) ~~*(Recommended)*~~	
ECON A202	Principles of Microeconomics (3) ~~*(Recommended)*~~	
CIOS A101 (A, B or C~~) Keyboarding~~) Keyboarding ~~*(Recommended)*~~ (1-3)		

4. Complete 3 elective credits. 3
5. A total of 30 credits is required for the certificate.

FACULTY

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ASSOCIATE OF APPLIED SCIENCE, GENERAL BUSINESS

Kenai Peninsula College (KPC)
156 College Dr. Soldotna, Alaska, 99669, (907) 262-0300, www.kpc.alaska.edu

This is a flexible two-year degree program providing a solid business foundation and preparation for career advancement. It prepares graduates to apply principles and skills relating to accounting, management, marketing, finance, economics, and business law to businesses of all sizes. Graduates will be able to practice relevant business skills, meet the diverse needs of a business to achieve organizational goals, start and manage their own small business, and communicate effectively and manage their business affairs with professionalism, integrity, and a spirit of inquiry.

The General Business program is offered only at Kenai Peninsula College and Kodiak College. Advising for Kenai Peninsula College students is available from the Business faculty at Kenai Peninsula College. Please call (907) 262-0359 for more information

The graduates of the UAA General Business program will have the ability to:

1. Apply the principles and skills relating to accounting, management, marketing, finance, ~~economics~~economics, and business law to businesses of all sizes;
2. Practice the business skills relevant to the specific company or industry of their present or future employment;
3. Manage or supervise specialists with consideration for all aspects of business;
4. Integrate the diverse needs of a business to achieve organizational goals;
5. Start and manage their own small businesses;
6. Communicate effectively orally and in writing;
7. Effectively deal with subordinates, superiors, customers, and other stakeholders in professional matters; and
8. Manage their business affairs with professionalism, integrity, and a spirit of inquiry.

ADMISSION REQUIREMENTS

Complete university admissions requirements for associate degrees found in Chapter 7 of this catalog.

GENERAL UNIVERSITY REQUIREMENTS

1. Complete the General University and the General Course Requirements for Associate of Applied Science Degrees located at the beginning of this chapter.
2. Complete the Associate of Applied Science General Degree Requirements (15 credits) located at the beginning of this chapter. Of the courses needed to satisfy the General Requirements, one ~~MUST~~ must be MATH A105 or higher.

COMMUNICATION AND GENERAL REQUIREMENTS

Oral Communications Courses

Select 3 credits from the following: 3

COMM A111	Fundamentals of Oral Communication (3)
COMM A235	Small Group Communication (3)
COMM A237	Interpersonal Communication (3)
COMM A241	Public Speaking (3)

Written Communication Courses

Select 6 credits from the following: 6

ENGL A111	Methods of Written Communication (*required*) (3)
ENGL A211	Academic Writing About Literature (3)
ENGL A212	Technical Writing (3)
~~ENGL A211~~	~~Academic Writing About Literature (3)~~
ENGL A213	Writing in the ~~Academic Disciplines~~Social and Natural Sciences (3)
CIOS A260A	Business Communications (3)

Humanities* Social Sciences, Mathematics, Natural Sciences

Select 6 credits from approved general requirement courses: 6

MATH A105 Intermediate Algebra or higher level (*required*) (3)

and 3 more credits from an approved course

**Note: Any English courses used to satisfy humanities General Requirements must be different from the written communications requirement and have a course number higher than ENGL A111.*

MAJOR REQUIREMENT COURSES

1. Complete the following required courses:

ACCT A101	Principles of Financial Accounting I	3
ACCT A102	Principles of Financial Accounting II	3
ACCT A202	Principles of Managerial Accounting	3
BA A151	Introduction to Business	3
BA A231	Fundamentals of Supervision	3
BA/JUST A241	Business Law I	3
BA A260	Marketing Practices	3
BA A264	Personal Selling	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3

2. Major elective courses: 6 credits 6
   Advisor approved courses from the following programs:
   ACCT, BA, CIS, CS, ECON
3. Electives: 9 credits 9
4. A total of 60 credits is required for the degree.

FACULTY

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ASSOCIATE OF APPLIED SCIENCE, SMALL BUSINESS ADMINISTRATION

ADMISSION REQUIREMENTS

Satisfy the Admission to Certificate and Associate Degree Programs Requirements in Chapter 7, Academic Standards and Regulations.

GENERAL UNIVERSITY REQUIREMENTS

1. Complete the General University Requirements for Associate Degrees located at the beginning of this chapter.
2. Complete the Associate of Applied Science General Degree Requirements (15 credits) located at the beginning of this chapter. To provide maximum transferability, it is recommended that students consider the Bachelor of Business Administration General Education Requirements and business core requirements when selecting courses to fulfill the Associate of Applied Science general requirements.

MAJOR REQUIREMENTS

1. Complete the required support courses:

ACCT A101	Principles of Financial Accounting I (3)	3-6
	and	
ACCT A102	Principles of Financial Accounting II (3)	
	or	
ACCT A201	Principles of Financial Accounting (3)	
ACCT A202	Principles of Managerial Accounting	3

CIS A110	Computer Concepts in Business	3
MATH A105	Intermediate Algebra (3)	3-4
	or	
MATH A107	College Algebra (4)	
	or	
MATH A172	Applied Finite Mathematics (3)	

Note: MATH A105 will not satisfy the quantitative skills General Education Requirement for the baccalaureate degree.

2. Complete the required BA core courses:

BA A151	Introduction to Business	3
BA A166	Small Business Management	3
BA A231	Fundamentals of Supervision	3
BA A233	Survey of Finance	3
BA/JUST A241	Business Law I	3
BA A260	Marketing Practices	3
BA A264	Personal Selling	3

3. Complete 9-12 credits of electives from the following: 9-12

BA A131	Personal Finance (3)
BA/JUST A242	Business Law II (3)
BA A273	Introduction to Statistics for Business and Economics (3)
LGOP A110	Logistics, Information Systems and Customer Service (3)
LGOP A120	Warehouse and Inventory Control Operations (3)
LGOP A160	Purchasing and Supply Management (3)

or any 300-level business course provided the prerequisites have been met. All ACCT, BA, CIS, ECON, LGOP, and LOG are considered business courses.*

*Students who may decide to pursue a Bachelor of Business Administration degree can maximize transferability of their credits by taking MATH A107 or MATH A172, BA A273, and any 300-level business course as long as prerequisites have been completed.

4. A total of 60 credits is required for the degree.

Note: Students planning to go on to a BBA Accounting degree must have a grade of C or better in all business courses.

BACHELOR OF BUSINESS ADMINISTRATION

Major areas: **Economics**
Finance
Global Logistics and Supply Chain Management
Management
Marketing

The Bachelor of Business Administration (BBA) is a professional degree offered through the College of Business and Public Policy. It is designed to prepare students to pursue meaningful and rewarding careers in management. The curriculum for the BBA degree is management-oriented rather than highly specialized. Concepts that are relevant to both small and large firms and both the public and private sectors are emphasized.

The five majors — Economics, Finance, Global Logistics and Supply Chain Management, Management, and Marketing are designed to prepare students to pursue careers in the private and public sectors. Local, state, national, and international firms, and not-for-profit organizations provide a ready market for graduates in each of these five major areas of concentration.

ADMISSION REQUIREMENTS

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

ADMISSION REQUIREMENTS TO UPPER DIVISION

COURSES

1. Completion of at least 39-40 credits with a cumulative GPA of 2.25 or higher.
2. Completion of each of the following courses with a grade of C or better:

ACCT A201	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA A273	Introduction to Statistics for Business and Economics	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A111	Methods of Written Communication	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra	4
MATH A172	Applied Finite Mathematics	3
Oral Communication Skills GER		3

3. Completion of any combination of at least 9 credits in the following General Education disciplinary areas: 9
   Fine Arts
   Humanities
   Natural Sciences

Admission to Upper Division Status

BBA students in Economics, Finance, Global Logistics and Supply Chain Management, Management, and Marketing who do not meet the above standards may not take upper division courses in ACCT, BA, CIS, or LOG.

Other students who meet course prerequisites may take up to 15 upper division ACCT, BA, CIS, and LOG credits without being formally admitted to a BBA program. All students must apply for admission to a BBA program before accumulating more than 15 such credits. Please contact the Student Information Office for assistance in applying for admission to upper division standing within the College of Business and Public Policy.

Conditional Admission to Upper Division Status

A student classified as being conditionally admitted to upper division status may take upper division ACCT, BA, CIS, and LOG courses for one semester only, while completing lower division requirements.

GRADUATION REQUIREMENTS

Students must complete the following graduation requirements:

A. GENERAL UNIVERSITY REQUIREMENTS

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.

B. GENERAL EDUCATION REQUIREMENTS

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

C. COLLEGE OF BUSINESS AND PUBLIC POLICY REQUIREMENTS

Economics, Finance, Management, Global Logistics and Supply Chain Management and Marketing Majors

Students earning a BBA degree must complete at least 50 percent of their required business credits at the University of Alaska Anchorage. All ACCT, BA, CIS, ECON, ~~LGOP~~LGOP, and LOG courses are considered business credits for the purpose of this requirement.

1. Complete the Business core requirements. The following courses must be completed with a C or better:

ACCT A201*	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA/JUST A241	Business Law I	3
BA A273	Introduction to Statistics for	

	Business and Economics	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra (4)	3-4
	or	
MATH A172	Applied Finite Mathematics (3)	
MATH A200	Calculus I (4)	3-4
	or	
MATH A272	Applied Calculus (3)	

**The ACCT A101 Principles of Financial Accounting I and A102 Principles of Financial Accounting II sequence may be used to satisfy the ACCT A201 requirement for this degree.*

Note: Students who plan to attend graduate school are encouraged to take MATH A107 (College Algebra) and MATH A200 (Calculus) instead of MATH A172 and MATH A272.

2. Complete these upper division core courses. The following courses must be completed with a C or better prior to graduating:

BA A300	Organizational Theory and Behavior	3
BA A325	Corporate Finance	3
BA A343	Principles of Marketing	3
BA A377	Operations Management	3
CIS A305	Managerial Presentations	3
CIS A376	Management Information Systems (Integrative Capstone)	3

D. MAJOR REQUIREMENTS

Economics Major

1. Complete the following requirements. The following courses must be completed with a C or better prior to graduating:

ECON A312	Econometrics for Business and Economics	3
ECON A321	Intermediate Microeconomics	3
ECON A324	Intermediate Macroeconomics	3
~~ECON A429~~	~~Business Forecasting~~	~~3~~
ECON A492	Seminar in Economic Research	3
Upper division Economics electives*		12

**Note: No more than a total of 6 credits earned in an independent study, or ECON A454~~,~~ Economics Internship, may be used to satisfy requirements for the major (6 credits of independent study or 3 credits of independent study and 3 credits of ECON A454).*

2. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

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Finance Major

All courses must be completed with a C or better prior to graduating.

1. Investment Concentration (30 credits)

A. Complete the following:

BA/JUST A242	Business Law II	3
BA A375	Statistics for Business and Economics (3)	
	or	
ECON A312	Econometrics for Business and Economics (3)	
	or	
ECON A429	Business Forecasting (3)	3
BA A380	Investment Management	3
BA A385	Advanced Corporate Finance	3
~~BA A380~~	~~Investment Management~~	~~3~~

B. Complete at least 12 credits from the following: 12-18

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BA A426 Financial Institutions (3)
BA A427 International Finance (3)
BA A451 Advanced Investment Strategies (3)
BA A452 Financial Derivatives (3)
BA A453 Bond Market Analysis (3)
BA A491A Student Managed Portfolio (3)

C. Complete 0-6 credits of upper division business electives

2. Real Estate and Property Management Concentration (30 credits)

A. Complete the following:

BA A131	Personal Finance	3
BA/JUST A242	Business Law II	3
BA A306	Real Estate Principles	3
BA A315	Property Management and Marketing	3
BA A320	Real Estate Finance	3

B. Complete at least 9 credits from the following: 9-15

BA A385 Advanced Corporate Finance (3)
BA A395 ~~Internship in~~ Property Management Internship (3)
BA A426 Financial Institutions (3)
BA A431 Real Estate Appraisal (3)
BA A432 Real Estate Law (3)

C. Complete 0 to 6 credits upper division business electives 0-6

3. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

Global Logistics and Supply Chain Management Major

1. Complete the following requirements. The following courses must be completed with a grade of C or better prior to graduating:

LOG A378	Foundations of Logistics and Supply Chain Management	3
LOG A379	Transportation Management	3
LOG A415	Purchasing Management	3
LOG A416	International Logistics and Transportation Management	3
LOG A417	Materials Management	3

2. Complete LOG A495 Internship in Global Logistics and Supply Chain Management* 3

**The internship is intended to be in logistics and/or supply chain management. This requirement may be waived if the major advisor determines that the student already has significant logistics work experience. If waived, the student will need to select 3 additional upper division credits to total 48.*

3. Complete 9 credits of upper division program electives approved by the student's advisor with a grade of C or better. These may include, but are not limited to the following: 9

ACCT A342 Managerial Cost Accounting (3)
AT A420 Air Transportation System (3)
ATP A332 Transport Aircraft Systems (3)
~~AT A420 Air Transportation System (3)~~
BA A420 Marketing Research (3)
BA A375 Statistics for Business and Economics (3)
BA A447 International Marketing (3)
BA A490 International Comparative Management (3)
CIS A310 Analysis of Business Systems (3)
CIS A330 Database Management Systems (3)
CIS A410 Project Management (3)
CIS A489 Systems Design, Development and

	Implementation (3)	
ECON A312	Econometrics for Business and Economics (3)	
ECON A363	International Economics (3)	
~~ECON A312~~	~~Econometrics for Business and Economics (3)~~	
ECON A429	Business Forecasting (3)	

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4. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

Management Major

1. Complete the following requirements. The following courses must be completed with a C or better prior to graduating:

BA A361	Human Resource Management	3
BA A461	Negotiations and Conflict Management	3
BA A462	Strategic Management	3
BA A481	Applications in Management	3
BA A489	Entrepreneurship and New Business Planning	3
Upper division electives in ACCT, BA, CIS, ECON, or LOG		12

2. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

Marketing Major

1. Complete the following requirements. The following courses must be completed with a C or better prior to graduating:

BA A264	Personal Selling	3
BA A381	Consumer Behavior	3
BA A420	Marketing Research	3
BAA460	Marketing Management	3
BA A375	Statistics for Business and Economics (3)	3
	or	
ECON A312	Econometrics for Business and Economics (3)	
	or	
ECON A429	Business Forecasting (3)	

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2. ~~The following courses must be completed~~ Complete an additional 6 credits of upper division courses with a grade of C or better prior to graduating: 6

Upper division Business electives recommended:

BA A447	International Marketing (3)
BA A463	Promotion Management (3)

3. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

MINOR, BUSINESS ADMINISTRATION *

Students majoring in another subject who wish to minor in Business Administration must complete the following requirements. A total of 21 credits is required for the minor. Prerequisites for these courses must also be satisfied.

ACCT A201	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
Upper division Business electives		9

** Not available to BBA majors.*

MINOR, REAL ESTATE *

Students majoring in another subject who wish to minor in Real Estate must complete the following requirements. All courses must be completed with a C or better. Students pursuing a baccalaureate degree outside the College of Business and Public Policy should see the departmental advisor.

A.	Complete the following:		
	BA A131	Personal Finance	3
	BA ~~-~~/JUST A241	Business Law I	3
	BA ~~-~~/JUST A242	Business Law II	3
	BA A306	Real Estate Principles	3
	BA A320	Real Estate Finance	3
B.	Complete 6 credits from the following:		6
	BA A315	Property Management and Marketing (3)	
	BA A395	~~Internship in~~ Property Management Internship (3)	
	BA A426	Financial Institutions (3)	
	BA A431	Real Estate Appraisal (3)	
	BA A432	Real Estate Law (3)	

**Not available to BBA Finance majors.*

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COMPUTER INFORMATION SYSTEMS

Edward & Cathryn Rasmuson Hall (RH), Room 309, (907) 786-4100
www.cbpp.uaa.alaska.edu

The Computer Information Systems Department provides educational opportunities in computer information systems through degree programs, courses for all students, and career-enrichment opportunities.

Courses involving computer instruction, as well as many other business school courses, are supported by seven computerized classrooms and state-of-the-art open laboratory facilities. These computer classrooms and labs provide students with hands-on learning experiences using the latest Intel workstations supported by state-of-the-art network servers. Our computer environment features several state-of-the-art computer languages, including ~~4GL,~~ query, ~~and~~ object oriented, and fourth-generation programming languages.

College of Business and Public Policy students have the opportunity to use the computer facilities to help them with their coursework. Laboratories include special business presentation facilities, and an experimental multimedia and a decision-support room.

Computer courses are taught using both structured instructor-led and self-guided tutorial approaches in the traditional classroom as well as online discussions.

COMPUTER INFORMATION SYSTEMS DEGREE PROGRAMS ~~(BUSINESS COMPUTER INFORMATION SYSTEMS, MANAGEMENT INFORMATION SYSTEMS)~~

The College of Business and Public Policy prepares students for computer careers in computer programming and systems design, network administration and database administration through our Associate of Applied Science in Business Computer Information Systems (BCIS). Students are prepared for computer careers in systems analysis and design, web design, end-user computing, managing information systems, databases and networks, and associated occupations through the Management Information Systems (MIS) major in the Bachelor of Business Administration. Both degrees are based on the Association of Information Technology Professionals (AITP) model curriculum and are linked so that the diligent student can move from the two-year to the four-year degree without losing credits.

Both degrees emphasize using computers within business and public sector settings through hands-on teaching methods. The student is prepared for the technical and security aspects of the computer environment as well as the techniques and issues of managing information resources through the introduction of the theories followed by hands-on experience with the associated application.

Computer career education in the College of Business and Public Policy is enhanced by work and internship opportunities both within our own laboratories and with business and government facilities.

ASSOCIATE OF APPLIED SCIENCE, BUSINESS COMPUTER INFORMATION SYSTEMS

ADMISSION REQUIREMENTS

Satisfy the Admission to Certificate and Associate Degree Program Requirements in Chapter 7, Academic Standards and Regulations. English and math placement tests are given by the Advising and Testing Center. ~~Your~~ A faculty advisor ~~will~~ can assist ~~you~~ students by recommending the proper levels of entry and appropriate CIS course plan. Students who are not proficient in typing (a minimum of 30 words per minute) should enroll in ~~CIOS A100A Keyboarding IA~~ CIOS A101A Keyboarding A: Basic Keyboarding. Students must be able to read and comprehend technical manuals and texts.

ACADEMIC PROGRESS

A grade of C or higher is required to continue in each higher CIS course. To take upper division Information Systems program courses, students must complete lower division degree requirements and apply for upper division standing.

GENERAL UNIVERSITY REQUIREMENTS

1. Complete the General University Requirements for Associate Degrees located at the beginning of this chapter.
2. Complete the Associate of Applied Science General Degree Requirements (15 credits) located at the beginning of this chapter. ENGL A212 is recommended. For the general requirements, it is strongly recommended that students select 6 credits from humanities, math and natural sciences or social sciences that meet both the AAS and the baccalaureate General Education Requirements.

MAJOR REQUIREMENTS

1. Complete the breadth requirements:

ACCT A201*	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
MATH A107	College Algebra (4)	3-4
	or	
MATH A172	Applied Finite Mathematics (3)	~~3-4~~
General Education Requirement elective**		3

**The ACCT A101Principles of Financial Accounting I and A102Principles of Financial Accounting II sequence may be used to satisfy the ACCT A201 requirement for this degree.*

***Choose humanities or natural sciences course that meets both AAS and General Education Requirements for baccalaureate degrees.*

2. Complete the Business core requirement:

BA A273	Introduction to Statistics for Business and Economics	3

3. Complete CIS required courses:

~~CIS A185~~	~~Introduction to Programming Business Applications~~	~~3~~
~~CIS A201~~	~~Programming Business Applications~~	~~4~~
CIS A210	Contemporary Business Applications Development	3
CIS A310	Analysis of Business Systems	3
CIS A330	Database Management Systems	3
CIS A345	Managing Data Communications and Computer Networks	3

4. Complete elective credits approved by a CIS Department advisor. ~~6~~9

   No more than 3 credits of internship can be used to fulfill program electives.
5. A minimum of 12 credits from Major Requirements, items 3 and 4 above, must be earned at the University of Alaska Anchorage.
6. A total of 60 ~~6~~1 ~~62~~ credits is required for the degree.

BACHELOR OF BUSINESS ADMINISTRATION, MANAGEMENT INFORMATION SYSTEMS

ADMISSION REQUIREMENTS

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

ADMISSION REQUIREMENTS TO UPPER DIVISION COURSES

1. Completion of at least 39-40 credits with a cumulative GPA of 2.25 or higher.
2. Completion of each of the following courses with a grade of C or better:

ACCT A201	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA/JUST A241	Business Law I	3
BA A273	Introduction to Statistics for Business and Economics	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A111	Methods of Written Communication	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra	4
MATH A172	Applied Finite Mathematics	3
Oral Communication Skills GER		3

3. Completion of any combination of at least 9 credits in the following General Education disciplinary areas: 9
   Fine Arts
   Humanities
   Natural Sciences

Admission to Upper Division Status

BBA students in Management Information Systems who do not meet the above standards may not take upper division courses in ACCT, BA, ~~CIS~~CIS, or LOG.

Other students who meet course prerequisites may take up to 15 upper division ACCT, BA, CIS, and LOG credits without being formally admitted to a BBA program. All students must apply for admission to a BBA program before accumulating more than 15 such credits. Please contact the Student Information Office for assistance in applying for admission to upper division standing within the College of Business and Public Policy.

Conditional Admission to Upper Division Status

A student classified as being conditionally admitted to upper division status may take upper division ACCT, BA, CIS and LOG courses for one semester only, while completing lower division deficiencies.

GRADUATION REQUIREMENTS

Students must complete the following graduation requirements:

A. GENERAL UNIVERSITY REQUIREMENTS

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.

B. GENERAL EDUCATION REQUIREMENTS

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

C. COLLEGE OF BUSINESS AND PUBLIC POLICY REQUIREMENTS: MANAGEMENT INFORMATION SYSTEMS MAJOR

Students earning a BBA degree must complete at least 50 percent of their required business credits at the University of Alaska Anchorage. All ACCT, BA, CIS, ECON, LGOP, and LOG courses are considered business credits for the purpose of this requirement.

1. Complete the Business core requirements with a grade of C or better:

ACCT A201*	Principles of Financial Accounting	3
ACCT A202	Principles of Managerial Accounting	3
BA A273	Introduction to Statistics for Business and Economics	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ENGL A212	Technical Writing	3
MATH A107	College Algebra (4)	3-4
	or	
MATH A172	Applied Finite Mathematics (3)	
MATH A200	Calculus I (4)	3-4
	or	
MATH A272	Applied Calculus (3)	

**The ACCT A101 and AC~~A~~CT A102 sequence may be used to satisfy the ACCT A201 requirement for this degree.*

Note: Students who plan to attend graduate school are encouraged to take MATH A107 ~~(College Algebra)~~ and MATH A200, ~~-~~MATH A201 Calculus II~~-~~, MATH A202 Calculus III ~~(Calculus)~~ instead of MATH A172 and MATH A272.

2. Complete the following requirements. The following courses must be completed with a grade of C or better prior to graduating:

BA A300	Organizational Theory and Behavior	3
BA A325	Corporate Finance	3
BA A343	Principles of Marketing	3
BA A377	Operations Management	3
BA A488	The Environment of Business	3
CIS A305	Managerial Presentations	3
CIS A376	Management Information Systems (Integrative Capstone)	3

D. MAJOR REQUIREMENTS

1. Complete the following required courses with a grade of C or better:

~~CIS A185~~	~~Introduction to Programming Business Applications~~	~~3~~
~~CIS A201~~	~~Programming Business Applications~~	~~4~~
CIS A210	Contemporary Business Applications Development	3
CIS A310	Analysis of Business Systems	3
CIS A330	Database Management Systems	3
CIS A345	Managing Data Communication and Computer Networks	3
CIS A410	Project Management	3
CIS A489	Systems Design, Development and Implementation	3

2. Complete 12 credits of upper division program electives approved by the department with a grade of C or better.

These may include, but are not limited to:		12
CIS A360	Object-Oriented Programming in .Net (3)	
CIS A361	Advanced Programming for Business Applications (3)	
~~Advanced C Programming and UNIX Environments (3)~~		
CIS A365	Object-Oriented Programming (3)	
CIS A390	Selected Topics in Management Information Systems (1-6)	
CIS A395	Programmer/Analyst Internship (1-~~6~~3)	
CIS A420	Consulting and Training End Users (3)	
CIS A421	Multimedia Authoring (3)	
CIS A430	Client-Server Programming for Business Applications (3)	
CIS A445	Advanced Network Management (3)	
CIS A460	Web Development in the .Net Environment (3)	
CIS A495	Systems Analyst/User Support Internship (1-~~6~~3)	
CIS A498	Individual Research Project (1-6)	
ECON A312	Econometrics for Business and Economics (3)	
ECON A429	Business Forecasting (3)	

3. A minimum of CIS A489 Systems Design, Development, and Implementation and 9 credits from Major Requirements, items 1 and 2, must be earned at the University of Alaska Anchorage.
4. A total of 120 credits is required for the degree, of which a minimum of 48 credits must be upper division.

MINOR, COMPUTER INFORMATION SYSTEMS*

Students majoring in another subject who wish to minor in Computer Information Systems (CIS) must complete the following requirements. A total of 18 credits is required for the minor, 12 of which must be upper division.

~~CIS A110~~	~~Computer Concepts in Business~~	~~3~~
~~CIS A185~~	~~Introduction to Programming Business Applications~~	~~3~~
CIS A210	Contemporary Business Applications Development	3
CIS A330	Database Management Systems	3
CIS A376**	Management Information Systems (Integrative Capstone)	3
Upper division CIS electives**		6

**Not available to BBA Management Information Systems majors.*

***BBA degree students must take CIS A310 Analysis of Business Systems, and 3 credits of upper division CIS electives instead of CIS A376 and CIS A305 Managerial Presentations to meet the requirements for the minor (CIS A376 and CIS A305 are already required in the business core).*

All students pursuing a minor in CIS must apply to the College of Business and Public Policy for upper division standing prior to taking any upper division course in CIS. Students pursuing a baccalaureate degree outside the College of Business and Public Policy with a minor in CIS can establish upper division standing by going to the College of Business and Public Policy Student Information Office and certifying they have completed at least 54 credits in their degree program and have completed General Education Requirements of 6 credits of written communications, 3 credits of oral communication, 3 credits of college algebra (MATH A107 or MATH A172 or equivalent), and 12 credits in GER courses in fine arts, humanities, social sciences, or natural sciences.

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ECONOMICS

Edward & Cathryn Rasmuson Hall (RH), Room 309, (907) 786-4100
www.cbpp.uaa.alaska.edu/economics.asp

Economics provides students with a systematic way of understanding activity in the world around them. Economics is a social ~~science which~~science that studies how individuals, organizations, and governments make choices about the use of resources. A degree in Economics gives students career opportunities in many fields and provides excellent preparation for those who wish to pursue advanced study in a variety of disciplines. The Economics Department offers courses for both degree and non-degree-seeking students at the undergraduate and graduate levels. Students who wish to major in Economics may choose either the Bachelor of Arts or Bachelor of Business Administration degree. A minor in Economics is also offered.

HONORS IN ECONOMICS

Students majoring in Economics are eligible to graduate with departmental honors if they satisfy all of the following requirements:

1. Meet requirements for BA or BBA in Economics.
2. Maintain a GPA of 3.50 in their major requirements.
3. Complete ECON A492 Seminar in Economic Research with a grade of A, or complete a research paper with a grade of A which demonstrates independent economic research in a semester-length independent study course.
4. Receive an honors score on a comprehensive examination for Economics majors.
5. Students not meeting all these requirements may be awarded honors through a vote of the faculty.

BACHELOR OF ARTS, ECONOMICS

ADMISSION REQUIREMENTS

Complete the Admission to Baccalaureate Programs Requirements in Chapter 7, Academic Standards and Regulations.

GRADUATION REQUIREMENTS

Students must complete the following graduation requirements:

A. GENERAL UNIVERSITY REQUIREMENTS

Complete the General University Requirements for All Baccalaureate Degrees listed at the beginning of this chapter.

B. GENERAL EDUCATION REQUIREMENTS

Complete the General Education Requirements for Baccalaureate Degrees listed at the beginning of this chapter.

C. MAJOR REQUIREMENTS

1. Complete the following required courses with a grade of C or better:

BA A273	Introduction to Statistics for Business and Economics	3
ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
ECON A312	Econometrics for Business and Economics	3
ECON A321	Intermediate Microeconomics	3
ECON A324	Intermediate Macroeconomics	3
~~ECON A412~~ A312	~~Econometrics for Business and Economics~~	~~3~~
ECON A492	Seminar in Economic Research	3
MATH A200	Calculus I (4)	3-4
	or	
MATH A272	Applied Calculus (3)	
Upper division Economics electives		12

**Note: No more than a total of 6 credits earned in an independent study, or ECON A454~~,~~ Economics Internship, may be used to satisfy requirements for the major (6 credits of independent study or 3 credits of independent study and 3 credits of ECON A454).*

Note: Math skills are important in the study of economics. For this ~~reason~~reason, majors are to complete their math requirements early in their program. Students planning on graduate school are advised to take the entire calculus sequence (MATH A200, MATH A201, ~~MATH~~and MATH A202).

2. Students must complete at least 12 credits of their Economics courses in residence at UAA.
3. A total of 120 credits is required for the degree, of which 48 credits must be upper division.

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MINOR, ECONOMICS*

Students majoring in another subject who wish to minor in Economics must complete the following requirements. A total of 18 credits is required for the minor, 12 of which must be upper division.

ECON A201	Principles of Macroeconomics	3
ECON A202	Principles of Microeconomics	3
Upper division Economics electives		12

** Not available to BA and BBA Economics majors.*

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LOGISTICS

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www.cbpp.uaa.alaska.edu

The Logistics Department offers four undergraduate programs: the Occupational Endorsement Certificate in Logistics and Supply Chain Operations, the Undergraduate Certificate in Logistics and Supply Chain Operations, the Associate of Applied Science in Logistics and Supply Chain Operations, and a major in Global Logistics and Supply Chain Management for the Bachelor of Business Administration.

Logistics refers to the complex systems of the movement of material, component parts, and information within a business firm; and the distribution of final products to customers. Logistics and supply chain management ~~are~~ ~~an~~are an essential function that adds value to the final product. The goal of logistics and supply chain management is timely delivery, competitive pricing, ~~mobility~~mobility, and flexibility, together with innovative transportation services. Today competitive advantages in global markets exceed the realm of manufacturing. Companies that master information technology and logistics are setting global standards for overall supply chain performance. Firms with a virtual worldwide logistics system view that carries out dynamic and continuous distribution are gaining the competitive edge.

Every organization is engaged in logistics if it has a purchasing function and/or a delivery process. Prospective employers include business firms, nonprofit organizations, and government agencies.

Anchorage and Alaska are strategically located relative to the great markets of Europe, Asia, and the mainland United States. More freight in tonnage passes through the Ted Stevens Anchorage International Airport on a daily basis than in any other airport in the United States. Truck and marine transportation is crucial to supplying Alaska with goods. The state owns a railroad, and pipelines move oil and other fuels. The military establishment of Alaska is located here largely because of the logistical advantages obtained from Alaska's strategic location. Effective development of the logistics sector depends on the availability of a labor force that understands and can manage logistics systems.

OCCUPATIONAL ENDORSEMENT CERTIFICATE, LOGISTICS AND SUPPLY CHAIN OPERATIONS

The Occupational Endorsement Certificate in Logistics and Supply Chain Operations, which is awarded by the Logistics Department, is designed to provide a comprehensive foundation for students who want to initiate or develop a career path in logistics and supply chain operations without having to commit to lengthier educational programs. All 15 credits earned toward the occupational endorsement certificate are transferable to both the Undergraduate Certificate in Logistics and Supply Chain Operations and the Associate of Applied Science degree in Logistics and Supply Chain Operations.

At the completion of an Occupational Endorsement Certificate in Logistics and Supply Chain Operations, students are able to demonstrate:

1. Proficiency in adapting to a variety of logistics employment settings with an understanding of the common terminology, equipment, regulations, and information systems used.
2. Entry-level employability skills in the following areas: logistics operations, logistics customer service, purchasing, supply chain operations, warehouse operations, inventory control, transportation services, and transport operations management.

ADMISSION REQUIREMENTS

See Occupational Endorsement Certificate admissions in Chapter 7 of this catalog.

GRADUATION REQUIREMENTS

Students must achieve a grade of C or better in all courses required for the certificate.

MAJOR REQUIREMENTS

1. See General University Requirements for Occupational Endorsement Certificates at the beginning of this chapter.
2. Complete the following courses:

LGOP A110	Logistics, Information Systems and Customer Service	3
LGOP A120	Warehouse and Inventory Control Operations	3
LGOP A125	Transportation Services	3
LGOP A160	Purchasing and Supply Management	3
LGOP A235	Transport Operations Management	3

UNDERGRADUATE CERTIFICATE, LOGISTICS AND SUPPLY CHAIN OPERATIONS

The Certificate in Logistics and Supply Chain Operations program enables students to enhance and develop their understanding and skills in the fields of logistics and supply chain operations. It is designed to provide continuing education opportunities to professionals in the business community.

ADMISSION REQUIREMENTS

Satisfy the Admission to Certificate and Associates Degree Program Requirements in Chapter 7, Academic Standards and Regulations.

GRADUATION REQUIREMENTS

Students must achieve a grade of C or better in all courses required for the certificate.

MAJOR REQUIREMENTS

1. Complete the following courses:

BA A151	Introduction to Business	3
BA A231	Fundamentals of Supervision	3
CIS A105	Introduction to Personal Computers and Application Software (3)	3
	or	
CIS A110	Computer Concepts in Business (3)	
LGOP A110	Logistics, Information Systems and Customer Service	3
LGOP A120	Warehouse and Inventory Control Systems	3
LGOP A125	Transportation Services	3
LGOP A160	Purchasing and Supply Management	3
LGOP A235	Transport Operations Management	3

2. Two electives at the 100-level or higher.* 6
3. A total of 30 credits is required for this certificate.

** If students intend to pursue the AAS in Logistics and Supply Chain Operations it is recommended that students use these elective credits to prepare for the written communications and math courses required for the AAS LGOP degree.*

ASSOCIATE OF APPLIED SCIENCE, LOGISTICS AND SUPPLY CHAIN OPERATIONS

The Logistics and Supply Chain Operations associate's degree was developed with input from Alaskan business, industry, and military representatives to meet the needs in all aspects of the operational and technical career fields of logistics. Students will build a foundation of knowledge and skills for successful logistics and supply chain operations: information management and customer service, warehousing and inventory control, purchasing and supply chain operations, transportation services, transportation rates, tariffs, and carrier liability. The AAS degree is designed to prepare graduates for employment in all the operational and technical aspects of logistics and supply chain operations, careers, and fields. Students planning to go on to a four-year program in the College of Business and Public Policy should know that all ACCT, BA, CIS, ECON, LGOP, and LOG courses in those four-year programs must be completed with a grade of C or better.

ADMISSION REQUIREMENTS

Satisfy the Admission to Certificate and Associate Degree Programs Requirements in Chapter 7, Academic Standards and Regulations.

GENERAL UNIVERSITY REQUIREMENTS

1. Complete the General University Requirements for Associate Degrees located at the beginning of this chapter.
2. Complete the Associate of Applied Science General Degree Requirements (15 credits) located at the beginning of this chapter. To provide maximum transferability, it is recommended that students consider the Bachelor of Business Administration General Education Requirements, and business core requirements when selecting courses to fulfill the Associate of Applied Science General Requirements.

MAJOR REQUIREMENTS

1. Complete the following courses:

BA A151	Introduction to Business	3
BA A231	Fundamentals of Supervision	3
BA/JUST A241	Business Law I	3
CIS A110	Computer Concepts in Business	3
ECON A201	Principles of Macroeconomics	3
LGOP A110	Logistics, Information Systems and Customer Service	3
LGOP A120	Warehouse and Inventory Control Operations	3
LGOP A160	Purchasing and Supply Management	3
LGOP A125	Transportation Services	3
LGOP A235	Transport Operations Management	3
MATH A107	College Algebra (4)	3-4
	or	
MATH A172	Applied Finite Mathematics (3)	

2. Complete four of the following courses: 12

BA A273	Introduction to Statistics for Business and Economics (3)
BA A295	Internship in Business Administration (3)
BA A375	Statistics for Business and Economics (3)
BA A377	Operations Management (3)
ECON A312	Econometrics for Business and Economics (3)
ECON A429	Business Forecasting (3)
Any 300- or 400- level LOG course (3)	
OSH A101	Introduction to Occupational Safety and Health (3)
OSH A108	Injury Prevention and Risk Management (4)
OSH A250	Hazardous Material Operation (3)
TECH A295	Technical Internship (1-6)

Formatted: sh_second level course list, Indent: Left: 0.25"

TECH A302 Operational Safety (3)

3. A total of 60-61 credits is required for the degree.

BACHELOR OF BUSINESS ADMINISTRATION

The requirements for the Bachelor of Business Administration with a major in Global Logistics and Supply Chain Management are listed with the BBA located earlier in this chapter.

FACULTY

Elisha (Bear) Baker, IV, Interim Dean, AFERB1@cbpp.uaa.alaska.edu
William Oliver Hedgepeth, Associate Professor, AFWOH@cbpp.uaa.alaska.edu
Philip Price, Associate Professor, PHILIPP@cbpp.uaa.alaska.edu
Darren Prokop, Associate Professor/Chair, AFDJP1@cbpp.uaa.alaska.edu

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
CT CTC	AHLS Division of Health Safety	Medical Imaging Sciences

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
RADT	A133	N/A	3 credits	(2+2)

6. Complete Course Title
Radiographic Procedures III

Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☐ Add *or* ☒ Change *or* ☐ Delete

If a change, mark appropriate boxes:

- ☐ Prefix
- ☐ Credits
- ☒ Title
- ☐ Grading Basis
- ☒ Course Description
- ☐ Test Score Prerequisites
- ☐ Other Restrictions
  - ☐ Class ☐ Level
  - ☐ College ☐ Major
- ☒ Other CCG (please specify)
- ☐ Course Number
- ☐ Contact Hours
- ☐ Repeat Status
- ☐ Cross-Listed/Stacked
- ☐ Course Prerequisites
- ☐ Co-requisites
- ☐ Registration Restrictions

9. Repeat Status No # of Repeats N/A Max Credits N/A

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: /9999

12. ☐ Cross Listed with N/A
☐ Stacked with N/A
Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.

Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. Associate of Science in Radiology Technology	467	01-15-2010	Erica Wight, Program Director
2.			
3.			

Initiator Name (typed): Kathryn M. Slagle

Initiator Signed Initials: _____ Date:_____

13b. Coordination Email Date: 01-15-2010
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: 1-19-2010

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Provides instruction regarding basic principles of radiographic procedures in performing skull procedures and Computed Tomography for the radiographer. Introduces sectional anatomy for the radiographer and continues to incorporate radiographic terminology and anatomy allowing for demonstration, practice, and evaluation of performance in a laboratory environment.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
RADT A132	None	

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
Department apporval

17. ☒ Mark if course has fees

18. ☐ Mark if course is a selected topic course

19. Justification for Action
This course is a requirement for the AAS degree in Radiologic Technology. All aspects of the program have been developed using the Professional Curriculum Guidelines produced by the American Society of Radiologic Technologists (ASRT), eligibility requirements for professional certification through the American Registry of Radiologic Technologists (ARRT) and standards for an Accredited Educational Program in Radiologic Sciences from the Joint Review Committee on Education in Radiologic Technology. The ASRT curriculum was updated to include the information on Computed Tomography and the ARRT examination will reflect the changes for students graduating after January 2011. An introduction to sectional anatomy was added as a response to industry and advisory board suggestions. The title was changed to be consistent with prerequisites.

Initiator (faculty only)	Date	☐ Approved ☐ Disapproved	Dean/Director of School/College	Date
Kathryn M. Slagle Initiator (TYPE NAME)				
☐ Approved ☐ Disapproved	Department Chairperson	Date	☐ Approved ☐ Disapproved	Undergraduate/Graduate Academic Board Chairperson	Date
☐ Approved ☐ Disapproved	Curriculum Committee Chairperson	Date	☐ Approved ☐ Disapproved	Provost or Designee	Date

Course Content Guide
University of Alaska Anchorage
Community and Technical College

Division: **AHLS: Health and Safety** **Date: Fall 2010**

Department: **Medical Imaging Sciences**

Course Number and Title: RADT A133 Radiographic Procedures III 3 Credits

I. Course Description

Provides instruction regarding basic principles of radiographic procedures in performing skull procedures and Computed Tomography for the radiographer. Introduces sectional anatomy for the radiographer and continues to incorporate radiographic terminology and anatomy allowing for demonstration, practice, and evaluation of performance in a laboratory environment.

II. Course Design

A. Designed for the fourth semester Radiologic Technology student.
B. Number of Credits: 3 (2 + 2)
C. Total time of student involvement: 135 hours
   1. Lecture hours: 30 hours total.
   2. Laboratory hours: 30 hours total.
   3. Total work expected outside of class: 75 hours.
D. This course is required for the Associate of Applied Science in Radiologic Technology.
E. This is an updated course.
F. Lab fees will be assessed to defray the cost of consumable lab material(s).
G. Course will be taught in no less than four weeks.
H. Course coordinated with UAA colleges, extended campuses, UAF, Tanana Valley Campus, and list serve.
I. Course level justification: Completes the sequence of procedure courses that introduces basic knowledge regarding radiographic procedures.

III. Course Activities

This course utilizes a lecture and laboratory format, discussions, simulations, and demonstrations of required competencies.

IV. Course Prerequisites:

RADT A132
Registration restrictions: Department approval

V. Course Evaluations

A. Grading A-F.
B. Grades are based on attendance, participation, examinations, written summaries and discussions.
C. Specific grading criteria will be discussed at the beginning of the course.

VI. Course Outline

1.0 General Safety
- 1.1 Campus
- 1.2 Classroom
- 1.3 Fire
- 1.4 Universal Precautions/infection control
- 1.5 Hazardous material/chemical spill response
- 1.6 Radiation safety and protection
- 1.7 Body mechanics/ergonomics

2.0 General Considerations
- 2.1 Evaluation of radiographic orders
  - 2.1.1. Patient identification
  - 2.1.2. Verification of procedure(s) ordered
  - 2.1.3. Review of clinical history
  - 2.1.4. Clinical history and patient assessment
  - 2.1.5. Patient rapport
  - 2.1.6. Patient preparation
  - 2.1.7. Room preparation
  - 2.1.8. Patient assistance
  - 2.1.9. Patient monitoring
  - 2.1.10. Image evaluation
  - 2.1.11. Patient dismissal

3.0 Positioning Considerations for Skull, Facial, and Paranasal Sinuses.
- 3.1 Patient instructions
- 3.2 Patient positioning
- 3.3 Part placement
- 3.4 Cassette selection and placement
- 3.5 Beam alignment and angulation
- 3.6 Beam limitation and shielding
- 3.7 Special considerations
- 3.8 Skull lines
- 3.9 Skull landmarks
- 3.10 Skull positioning
- 3.11 Facial and paranasal sinuses

4.0 Computed Tomography Generations
- 4.1 Capabilities
- 4.2 Limitations

5.0 Data Acquisition
- 5.1 Methods
- 5.2 Elements

6.0 Acquisition System
- 6.1 Components
- 6.2 Functions
- 6.3 Data acquisition process

7.0 Appearance Factors
- 7.1 Anatomical structures
- 7.2 Post processing

8.0 Introduction to Sectional Anatomy
- 8.1 Head and brain
- 8.2 Neck
- 8.3 Chest and mediastinum
- 8.4 Abdomen and pelvis

9.0 Patient Education
- 9.2 Barriers to communication
- 9.2 Clinical situations
- 9.3 Common radiation safety issues and concerns

VII. Recommended Texts

Bontrager, K. L. (2005). *Textbook of radiographic positioning and related anatomy* (6th ed). St. Louis, MO: Mosby.

Bontrager, K. L. , & Lampignano, J. (2005). *Radiographic positioning and related anatomy: Workbook and laboratory manual* (6th ed). St. Louis, MO: Mosby.

Seeram, E. (2009). *Computed tomography, physical principles, clinical applications and quality control* (3rd ed). St. Louis, MO: Mosby.

VIII. References

Adler, A., & Carlton R. (2005*). Introduction to radiologic technology and patient care* (3rd ed). Philadelphia, PA: WB Saunders.

American Registry of Radiologic Technologists. (2009). *Content specifications for the examination in radiography*. St. Paul, MN: Author.

American Society of Radiologic Technologists. (2007). *Curriculum guide*. Albuquerque, NM: Author.

Ballinger, P. (2003). *Merrill's atlas of radiographic positions and radiographic procedures* (10th ed.). St. Louis, MO: Mosby.

Callaway, W. (2002*). Mosby's comprehensive review of radiography* (3rd ed). St. Louis, MO: Mosby.

IX. Instructional Goals, Student Outcomes, and Assessment Procedures.

A. Instructional Goals: Provides the student with the remaining radiographic procedures career entry skills and Computed Tomography curriculum described by national curriculum standards in Radiologic Technology.

B. Course Student Outcomes and Assessment Procedures:

Student Outcomes: **Upon successful completion the student will be able to do the following:**	***Assessment Procedures:*** **The student outcomes can be assessed by one or more of the following:**
Describe standard positioning terms and positioning aides used in radiography.	Discussion Workbook Exercises Examination
Discuss general procedural considerations for radiographic examinations and explain the specific factors that might be necessary to produce the required radiographs.	Discussion Workbook Exercises Role Play Examination
Demonstrate critical thinking and application of general considerations in various radiographic procedures with various patient types.	Discussion Class Participation Role Play
Simulate radiographic procedures on a person or phantom in a laboratory setting.	Demonstration Role Play Examination Skill sheet
Evaluate images for: positioning, centering, appropriate anatomy, and overall image quality.	Demonstration Examination Skill sheet
Explain radiation safety and protection practices associated with radiologic examinations.	Discussion Workbook Exercises Examination
Identify methods of communication and recognize patient communication barriers.	Class Participation Role Play Workbook Exercises Examination
Describe Computed Tomography: terms, generations, data acquisition, and components.	Discussion Workbook Exercises Examination
Describe and identify sectional anatomy.	Class Participation Discussion Skill sheets Examination

Course Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Course

1a. School or College	1b. Division	1c. Department
HW CHSW	No Division Code	Civic Engagement

2. Course Prefix	3. Course Number	4. Previous Course Prefix & Number	5a. Credits/CEUs	5b. Contact Hours (Lecture + Lab)
CEL	A390	N/A	1-3	(1-3+0)

6. Complete Course Title
Special Topics in Civic Engagement
Spec Topics Civic Engagement
Abbreviated Title for Transcript (30 character)

7. Type of Course ☒ Academic ☐ Preparatory/Development ☐ Non-credit ☐ CEU ☐ Professional Development

8. Type of Action: ☒ Add *or* ☐ Change *or* ☐ Delete

If a change, mark appropriate boxes:

☐ Prefix ☐ Course Number
☐ Credits ☐ Contact Hours
☐ Title ☐ Repeat Status
☐ Grading Basis ☐ Cross-Listed/Stacked
☐ Course Description ☐ Course Prerequisites
☐ Test Score Prerequisites ☐ Co-requisites
☐ Other Restrictions ☐ Registration Restrictions
☐ Class ☐ Level
☐ College ☐ Major
☐ Other (please specify)

9. Repeat Status Yes # of Repeats 2 Max Credits 9

10. Grading Basis ☒ A-F ☐ P/NP ☐ NG

11. Implementation Date semester/year
From: Fall/2010 To: 9999/9999

12. ☐ Cross Listed with N/A
☐ Stacked with N/A
Cross-Listed Coordination Signature

13a. Impacted Courses or Programs: List any programs or college requirements that require this course.
Please type into fields provided in table. If more than three entries, submit a separate table. A template is available at www.uaa.alaska.edu/governance.

Impacted Program/Course	*Catalog Page(s) Impacted*	*Date of Coordination*	*Chair/Coordinator Contacted*
1. Civic Engagement Certificate	147	1/11/2010	Diane Hirshberg
2.			
3.			

Initiator Name (typed): Diane Hirshberg Initiator Signed Initials: _____ Date: _____

13b. Coordination Email Date: 01/11/10
submitted to Faculty Listserv: (uaa-faculty@lists.uaa.alaska.edu)

13c. Coordination with Library Liaison Date: 01/11/10

14. General Education Requirement
Mark appropriate box:
☐ Oral Communication ☐ Written Communication ☐ Quantitative Skills ☐ Humanities
☐ Fine Arts ☐ Social Sciences ☐ Natural Sciences ☐ Integrative Capstone

15. Course Description *(suggested length 20 to 50 words)*
Variable topics course addressing current issues in civic engagement, a field of study which prepares students to be active, effective, and ethical citizens in their professional and personal lives. Topics of local, national, and international interest will be included.

16a. Course Prerequisite(s) *(list prefix and number)*	16b. Test Score(s)	16c. Co-requisite(s) *(concurrent enrollment required)*
N/A	N/A	N/A

16d. Other Restriction(s)
☐ College ☐ Major ☐ Class ☐ Level

16e. Registration Restriction(s) *(non-codable)*
Completion of GER Tier I (basic college-level skills) courses

17. ☐ Mark if course has fees

18. ☒ Mark if course is a selected topic course

19. Justification for Action
This course will enable the Civic Engagement Certificate Program to address topics of interest to and meet the needs of students and our broader community.

Initiator (faculty only) Date
Diane Hirshberg
Initiator (TYPE NAME)

☐ Approved
☐ Disapproved
Department Chairperson Date

☐ Approved
☐ Disapproved
Curriculum Committee Chairperson Date

☐ Approved
☐ Disapproved
Dean/Director of School/College Date

☐ Approved
☐ Disapproved
Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved
☐ Disapproved
Provost or Designee Date

University of Alaska Anchorage
College of Health and Social Welfare
Course Content Guide

I. Date of Initiation: **January 2010**

II. Curriculum Action Request

A. School:	College of Health and Social Welfare
B. Course Subject:	CEL
C. Course Number:	A390
D. Number of Credits:	1-3
E. Contact Hours:	1-3+0
F. Course Program:	Civic Engagement
G. Course Title:	Special Topics in Civic Engagement
H. Grading Basis:	A-F
I. Implementation Date:	Fall 2010
J. Cross-listed/Stacked:	N/A
K. Course Description:	Variable topics course addressing current issues in civic engagement, a field of study which prepares students to be active, effective, and ethical citizens in their professional and personal lives. Topics of local, national, and international interest will be included.
L. Course Prerequisites:	N/A
M. Test Scores:	N/A
N. Co-requisites:	N/A
O. Other Restrictions:	N/A
P. Registration Restrictions:	Completion of GER Tier I (basic college-level skills) courses
Q. Course Fees:	None

III. Instructional Goals and Student Outcomes

A. The instructor will:
1. Help students identify the social, cultural, economic, environmental, technical and political aspects of the topics addressed in the class.
2. Use the selected topic to help students translate theoretical perspectives and the frameworks of academic disciplines related to the issues under study into actions solving concrete public problems affecting Alaskan, U.S. and international communities.
3. Develop service-learning opportunities for students to apply their skills and a structure within which they can reflect on their actions. Civic and personal growth is best accomplished through experiential education in the community together with critical reflection.
4. Foster a community of learners.

B. Upon completion of this course, the student will be able to:

Outcomes and Assessment Measures	
Outcomes	**Measures**
1. Demonstrate knowledge and skills specific to the content of the course	Written assignments and reflections Service-learning projects Presentations
2. Describe the civic engagement implications of the topic under study	Written assignments and reflections Presentations
3. Apply critical thinking skills and empirical evidence regarding public problems and issues addressed in class	Written assignments and reflections Service-learning projects Presentations

IV. Course Level Expectations

This course is taught at the junior level so that students will have developed sufficient communication and analytical skills through Tier 1 GERs to address complex community issues and critically reflect on their experiences.

V. Topical Course Outline

The outline will vary from offering to offering according to the specific topic. Sample topics include the following:

Citizenship in the Digital Age: An exploration of E-citizenship

This course addresses the potential uses of online media, from webpages and email listservs to social network media such as Facebook and Twitter to engage students and community members in the democratic process.

Students will look at current research on the use and impact of these media. They will explore current uses of online media in various arenas from electoral politics to community improvement efforts to organizing by activists and unions and the non-profit sector. Finally they will gain hands on experience in a service-learning project, helping a community partner interested in starting to use or improving the use of one of these media.

Assignments:

- Readings and class discussions on online media
- Learning to use and evaluate the effectiveness of two to three different medias, such as websites, Facebook, nings, wikis, listservs, or other formats
- A community based service-learning project
- Reflection papers on the readings, the evaluation of the media, and the service-learning project.

Outcomes:
Upon completion of this course, the student will be able to:

- Identify and analyze the effectiveness of different kinds of online media
- Describe the civic engagement implications of online and social networking media
- Apply this knowledge to designing online community development tools
- Assess the impact or success of online tools they develop in increasing civic engagement

Course readings:

Bennett, W. L. (Ed.) (2007). *Civic life online: Learning how digital media can engage youth*. Cambridge, MA: The MIT Press.

Bittle, S., Haller, C., & Kadlec, A. (2009). *Promising practices in online engagement.* New York, NY: Center for Advances in Public Engagement. Retrieved from http://www.publicagenda.org/files/pdf/PA_CAPE_Paper3_Promising_Mech2.pdf

Richmond, R. (2009) Does Social Networking Breed Social Division? *New York Times,* July 9, 2009. Retrieved from http://gadgetwise.blogs.nytimes.com/2009/07/09/does-social-networking-breed-social-division/

Smith, A., Scholtzman, K., Verba, S., & Brady, H. (2009). The Internet and Civic Engagement. Washington, DC: Pew Research Center. Retrieved from http://pewinternet.org/~/media//Files/Reports/2009/The%20Internet%20and%20Civic%20Engagement.pdf

Civic Engagement & Community Media: Living Democracy Studio

This course introduces principles and practices of public engagement, participatory inquiry, media literacy, and civic journalism. Through study, action inquiry and media making, students and community partners will undertake investigations of shared public interests.

Civic Engagement on Campus: Models of Student Governance and Leadership in Institutions of Higher Education

This course focuses on the topic of student engagement and governance in higher education institutions. Students will study the history of student movements and student government organizations in the United States and internationally, look at contemporary student movements, learn about the structure and governance of higher education institutions across the nation, including the University of Alaska system, and explore alternative models for student involvement in campus decision-making.

VI. Suggested Texts

Will vary with topic.

VII. Bibliography

Boyte, H. C. (2004). *Everyday politics: Reconnecting citizens and public life.* Philadelphia, PA: University of Pennsylvania Press.

Chaskin, R. J., Brown, P., Venkatesh, S. & Vidal, A. (2001). *Building community capacity*. Hawthorne, NY: Aldine de Gruyter.

Chrislip, D. D. (2002). *The collaborative leadership fieldbook.* San Francisco, CA: Jossey-Bass.

Colby, A., Beaumont, E., Erlich, T., & Corngold, J. (2007). *Educating for democracy: Preparing undergraduates for responsible political engagement*. San Francisco, CA: Jossey-Bass.

Driskell, D. (2002). *Creating better cities with children and youth: A manual for participation.* Paris, France: UNESCO.

Gerston, L. N. (2002). *Public policymaking in a democratic society: A guide to civic engagement.* New York, NY: ME Sharpe.

Hoy, A., & Meisel, W. (2008). *Civic engagement at the center: Building democracy through integrated cocurricular and curricular experiences*. Washington, DC: Association of American Colleges and Universities.

Moely, B. E., Billig, S. H., & Holland, B. A. (Eds.). (2009). *Creating our identities in service-learning and community engagement.* Charlotte,NC: Information Age.

Skocpol, T. (1999). How Americans became civic. In T. Skocpol & M. P. Fiorina (Eds.), Civic engagement in American democracy, (pp. 27-80). Washington, DC: Brookings Institution.

Date: January 11, 2010

To: UAB Members

From: Civic Engagement Certificate Program Curriculum Committee

Re: New special topics course and revised catalog copy for the Civic Engagement Certificate Program

We have developed a new special topics course for the Civic Engagement Certificate Program, CEL A390. This is a variable topics course which addresses current issues in the field of civic engagement. Topics of local, national, and international interest will be included. This course will enable the Civic Engagement Certificate Program to address topics of interest to and meeting the needs of students and our broader community.

We also have revised our catalog copy slightly 1) to reflect program changes at the Center for Community Engagement and Learning, and 2) to allow listing of the Certificate in Civic Engagement in the catalog as both an undergraduate and post-baccalaureate program. Although the certificate was approved as both, it was never listed in the catalog as a post-baccalaureate program, due to our oversight when we brought the catalog copy through initially.

Program/Prefix Action Request
University of Alaska Anchorage
Proposal to Initiate, Add, Change, or Delete a Program of Study or Prefix

1a. School or College	1b. Division	1c. Department
HW CHSW	No Division Code	Civic Engagement

2. Complete Program Title/Prefix
Undergraduate and Post-Baccalaureate Certificate in Civic Engagement/CEL

3. Type of Program
☐ OEC ☒ Undergrad Certificate ☐ AA/AAS ☐ Baccalaureate ☐ Minor
☒ Post Baccalaureate Certificate ☐ Graduate ☐ Graduate Certificate ☐ Doctoral ☐ Specialty

4. Type of Action:

PROGRAM	**PREFIX**
☐ Add	☐ Add
☒ Change	☐ Change
☐ Delete	☐ Inactivate

5. Implementation Date (semester/year)
From: Fall/2010 To: 9999/9999

6a. Coordination with Affected Units
Department, School, or College: UAA Faculty listserv
Initiator Name (typed): Diane Hirshberg
Initiator Signed Initials: _____
Date:_____

6b. Coordination Email submitted to Faculty Listserv (uaa-faculty@lists.uaa.alaska.edu) Date: 01/11/10

6c. Coordination with Library Liaison Date: 01/11/10

7. Title and Program Description - Please attach the following:
☒ Cover Memo ☒ Catalog Copy in Word using the track changes function

8. Justification for Action
Certificate was approved by UA Regents as both an undergraduate certificate and a post-baccalaureate certificate but not ever put into the catalog as a post-baccalaurate program. In addition, the Center for Community Engagement and Learning no longer operates a Bonner Leaders program and has made other minor changes, which are reflected in the catalog revisions.

Initiator (faculty only) Date
Diane Hirshberg
Initiator (TYPE NAME)

☐ Approved ☐ Disapproved Department Chairperson Date

☐ Approved ☐ Disapproved Curriculum Committee Chairperson Date

☐ Approved ☐ Disapproved Dean/Director of School/College Date

☐ Approved ☐ Disapproved Undergraduate/Graduate Academic Board Chairperson Date

☐ Approved ☐ Disapproved Provost or Designee Date

COLLEGE OF HEALTH AND SOCIAL WELFARE

The College of Health and Social Welfare comprises the departments of Health Sciences and Human Services, the Justice Center, the School of Nursing and the School of Social Work. The Gerontology minor is also housed in the college. The college offers a variety of certificate, undergraduate, and graduate degree options for students who are attracted to people-oriented careers. It also provides a special opportunity for cross-disciplinary studies as they relate to the human aspects of our culture, and helps to prepare graduates for the increasingly integrated approaches to service delivery demanded by society.

Professional programs housed within this college share a common interest in issues that impact the development, health, and well-being of individuals and communities. The instructional, service and scholarship efforts of the faculty in the various curricula are enhanced and supported by collaborative research and service activities in the Center for Alcohol and Addiction Studies, the Center for Human Development, the Alaska Area Health Education Center, the Justice Center, the Institute for Circumpolar Health Studies and the National Resource Center for American Indian, Alaska Native and Native Hawaiian Elders. Together, through multi-disciplinary approaches, the schools, departments, centers and institutes take direct action to address the needs and potentials of Alaska's peoples and communities.

CENTER FOR COMMUNITY ENGAGEMENT AND LEARNING

Consortium Library (LIB), Room 211G
(907) 786-4062, http://engage.uaa.alaska.edu

The Center for Community Engagement and Learning serves the entire university and connects academic programs with community needs to use scholarship and action for the mutual benefit of the university and state, its communities, and its diverse peoples. The center offers a baccalaureate and post-baccalaureate Civic Engagement Certificate, support for faculty members interested in community engaged teaching and research, and provides opportunities for students who wish to pursue public issues, action research, and service projects.

UNDERGRADUATE AND POST-BACCALAUREATE CERTIFICATE, CIVIC ENGAGEMENT

The Certificate in Civic Engagement prepares undergraduates and people with bachelor's degrees to become active, effective, ethical citizens in their professional and personal lives. Students from any major degree program develop the reflective, analytic, and practical skills to link curricular and co-curricular learning to civic engagement outside the academy through service-learning classes, internships, and community-engaged scholarship and creative activity. The certificate is intended for motivated students committed to action for the greater good.

Civic, personal, and academic growth are equally important in this program. Civic and personal growth are best accomplished through experiential education in the community together with critical reflection. Community-based service-learning is defined as a course or competency-based, credit-bearing educational experience in which students:

1. Participate in an organized service activity that meets identified community needs;
2. Gain an enhanced sense of civic responsibility; and
3. Reflect on the service activity in such a way as to gain further understanding of course content and a broader appreciation of the discipline.

Critical reflection entails describing activities, examining them in light of specific learning objectives, and articulating lessons and action plans from them. Reflection is widely recognized as a key means of linking scholarly ideas with the empirical world in everyday life.

CERTIFICATE LEARNING OUTCOMES & COMPETENCIES

Students who earn the Certificate in Civic Engagement will gain competencies in three domains: academic, personal, and civic.

Academically, students will achieve the outcomes of their majors and will be able to:

- Relate service and professional ethics to civic engagement frameworks;
- Identify and analyze social, cultural, economic, environmental, technical, and political aspects of public problems;
- Translate theoretical perspectives and frameworks of their disciplinary majors into actions solving concrete public problems affecting Alaskan, U.S. and international communities, with substantive emphases on ethics, community building or public policy, human and civil rights or sustainability; and
- Apply critical thinking skills and empirical evidence to make judgments regarding public problems outside the classroom.

Personally, students will be able to:

- Develop moral dispositions of judgment, civic participation and public commitments related to their personal values;
- Enter unfamiliar situations with confidence and participate effectively;
- Identify the disciplinary, societal, and cultural values that shape their own and others' commitments to human and civil rights and sustainability; and
- Assume responsibility for enacting public uses of their education and civic engagement in their anticipated vocational and personal trajectories.

Civically, students will be able to:

- Utilize communication and problem-solving skills in addressing public problems at multiple levels;
- Evaluate the places, interests and competing demands of others in the community and consider ethical implications to resolving them;
- Demonstrate commitment to resolving public problems beyond their college careers and to fostering others' involvement;
- Transform civic imaginations to enhance abilities of individuals, groups, and communities to embrace a vision for the future; and
- Assume leadership roles in groups and organizations capable of taking action on matters of common concern.

Admission Requirements

A student must satisfy the Admission to Certificate Requirements in Chapter 7, Academic Standards and Regulations.

A student must be enrolled in a major or pre-major baccalaureate degree program or have completed a baccalaureate degree.

A student must submit a plan of study demonstrating integration of the certificate with her/his major course of study, formulated in conjunction with certificate and departmental advisors. Regular advising is a crucial component of the certificate program. Although the CEL Curriculum Committee approves courses as meeting certificate criteria, the certificate faculty advisor approves courses with and for individual students.

Graduation Requirements

1. Meet all General University Requirements for undergraduate certificates.
2. Concurrent completion of a baccalaureate degree program or completed baccalaureate degree.
3. Submission of a final Program of Study, which indicates all approved classes, to the certificate faculty advisor, the director of the Center for Community Engagement and Learning, and the dean of the College of Health & Social Welfare. The program of study must be forwarded to Degree Services at least two semesters prior to graduation.
4. Completion of the following according to the student's individual Program Plan:
   Certificate core courses:

CEL A292	Introduction to Civic Engagement	3
CEL A395	Civic Engagement Internship* (3-9)	9
CEL A450	Civic Engagement Capstone*	3

   **Special note: Students in the Certificate for Civic Engagement may substitute a major-departmental internship and/or capstone course if specified civic engagement instructional goals are achieved, the minimum number of hours are realized, and the certificate faculty advisor approves.*

   Area concentration courses, approved for Certificate by CEL Curriculum Committee, approved for student by certificate faculty advisor:

   - Course with human and civil rights or environmental

sustainability as a substantive focus. A course that has a community-based learning component is preferred. 3

- Course with community-building or public policy as a substantive focus. A course that has a community-based learning component is preferred. 3
- Course with ethics as a substantive focus. Course must have a community-based learning component. 3

Electives (must have community-based learning component), approved for certificate by CEL Curriculum Committee, approved for student by certificate faculty advisor:

- 1 lower division (100-299) 3
- 1 upper division (300-499) 3

5. A total of 30 credits is required for the certificate.
6. Certificate portfolio.

FACULTY

Nancy Andes, Professor Emerita, AFNA@uaa.alaska.edu
Tracey Burke, Associate Professor, AFTKB1@uaa.alaska.edu
Diane Hirshberg, Associate Professor, AFDBH1@uaa.alaska.edu
Tara Smith, Associate Professor, AFTMS@uaa.alaska.edu

CENTER FOR HUMAN DEVELOPMENT

2702 Gambell Street, Suite 103, Anchorage, AK 99503, (907) 272-8270 or (800) 243-2199
http://alaskachd.org

OCCUPATIONAL ENDORSEMENT CERTIFICATE, CHILDREN'S RESIDENTIAL SERVICES

The Occupational Endorsement Certificate, Children's Residential Services is a 16-credit occupational endorsement for paraprofessionals currently working or planning to work with children and youth in therapeutic residential settings. By completing the endorsement certificate requirements, students gain skills essential to become effective members of therapeutic treatment teams.

STUDENT OUTCOMES:

Students who successfully complete this program will be able to:

- Use knowledge of therapeutic techniques, child development, and cultural responsiveness to interpret treatment plans in therapeutic residential settings for children and youth.
- Apply an array of strategies to support and shape behavior of children and youth with challenging behaviors.
- Abide by professional practices accepted in the field of children's residential care.
- Blend concepts and skills to develop trauma-informed practices in children's residential care.

ADMISSION REQUIREMENTS

Complete the Admission to Occupational Endorsement Certificates requirements in Chapter 7, Academic Standards & Regulations. Students will also need to provide proof of a current criminal background check that meets industry standards.

COLLEGE OF HEALTH AND SOCIAL WELFARE

The College of Health and Social Welfare comprises the departments of Health Sciences and Human Services, the Justice Center, the School of Nursing and the School of Social Work. The Gerontology minor is also housed in the college. The college offers a variety of certificate, undergraduate, and graduate degree options for students who are attracted to people-oriented careers. It also provides a special opportunity for cross-disciplinary studies as they relate to the human aspects of our culture, and helps to prepare graduates for the increasingly integrated approaches to service delivery demanded by society.

Professional programs housed within this college share a common interest in issues that impact the development, health, and well-being of individuals and communities. The instructional, service and scholarship efforts of the faculty in the various curricula are enhanced and supported by collaborative research and service activities in the Center for Alcohol and Addiction Studies, the Center for Human Development, the Alaska Area Health Education Center, the Justice Center, the Institute for Circumpolar Health Studies and the National Resource Center for American Indian, Alaska Native and Native Hawaiian Elders. Together, through multi-disciplinary approaches, the schools, departments, centers and institutes take direct action to address the needs and potentials of Alaska's peoples and communities.

CENTER FOR COMMUNITY ENGAGEMENT AND LEARNING

Consortium Library (LIB), Room 211G
(907) 786-4062, http://engage.uaa.alaska.edu

The Center for Community Engagement and Learning serves the entire university and connects academic programs with community needs to use scholarship and action for the mutual benefit of the university and state, its communities, and its diverse peoples. The center offers a baccalaureate and post-baccalaureate Civic Engagement Certificate, support for faculty members interested in community engaged teaching and research, and provides opportunities ~~the Bonner Leader Program, and Community Service-learning Advocates Program~~ for students who wish to pursue public issues, action research, and service projects.

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- Course with human and civil rights or environmental sustainability as a substantive focus. A course that has a community-based learning component is preferred. 3
- Course with community-building or public policy as a substantive focus. A course that has a community-based learning component is preferred. 3
- Course with ethics as a substantive focus. Course must have a community-based learning component. 3

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ADMISSION REQUIREMENTS

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From: M. Hilary Davies
UAB: February 12, 2010

Old Business:

1. **UAB recommends that a standardized Incomplete Grade Form be used by faculty in all colleges and schools for assigning Incomplete Grades.**
   Departments will be responsible for tracking Incomplete Grades.
   Recommend that COE template be used (see attached).
   If this is approved, then discussion about online submission and tracking can be discussed later.

2. **Titles of existing courses in the data base cannot be used for new/revised courses, except for the following types of courses:**
   Advanced Internship, Beginning Internship, Graduate Internship,
   Capstone Project, Independent Project, Internship Project, Individual Project,
   Individual Research Project, Research Project, Senior Research Project,
   Capstone Seminar, Graduate Seminar, Professional Seminar, Senior Seminar,
   Undergraduate Seminar,
   Clinical Practicum, Research Practicum, Thesis Practicum,
   Directed Research, Individual Research, Student Research, Undergraduate Research,
   Dissertation,
   Graduate Research Techniques,
   Internship,
   Practicum,
   Selected Topics,
   Senior Thesis, Thesis, Thesis Research,

3. **Honors Programs in the discipline: Standard wording in the catalog.**
   Header in the catalog will read: Honors in "discipline", e.g. Honors in English.

4. **PAR: In Box 3, change "Specialty" to "Other".**
   This will allow catalog copy changes to use the PAR.

5. **Minor changes:**
   (i) Course title change – blanket change in catalog copy.
   Coordination required with impacted departments.
   e.g. ENGL A450 required in English for Speakers of Other Languages (ESOL) 7-12 Concentration (Graduate program in COE)
   (ii) Prerequisite changes in 050-499 courses so long as the courses have been updated within the past 4 years.
   Coordination is required with impacted departments.
   (iii) Changes in catalog copy introduction.

Current language in the Curriculum Handbook

3.2 Approval for Minor Changes to Undergraduate Credit Courses Numbered 050 – 299

Minor changes that do not substantially affect the intent or content of lower division courses are handled by the school/college curriculum committee or community campus instructional council. These changes include the following that do not affect the quality of the curriculum:

1. Title change
2. Course number change at the same level
3. Grammatical change in course description
4. Prerequisite and co-requisite changes that only affect the prefix department
5. Fee change
6. Course description change that does not change course intent (e.g., USSR to Russia, Word 2003 to Word 2007)
7. Updating of the bibliography.

The school/college curriculum committee or community campus instructional council is responsible for ensuring that proper coordination has occurred. Upon final approval by the college dean or director, courses with the types of changes listed above are forwarded to the Governance Office for transmittal to the Office of the Registrar.

These course actions are placed on the UAB agenda as informational items. Any UAB member may request that an information item be changed to an action item. No action can be taken on an action item until after it has been placed on the next meeting's agenda.

6. Texts and Bibliography

Curriculum Handbook instructions for CCG

Suggested text(s) – Provide current suggested texts or recommended readings **in alphabetical order.** Similar texts are expected to be used in the actual course.

Bibliography – Provide a list of the literature, **in alphabetical order**, that forms a foundation for the ideas and/or skills to be taught in the course. The concise and selective bibliography indicates texts, papers and other resources that the students and the instructor will find particularly valuable in meeting the course outcomes.

Suggested texts and bibliography should be presented in an acceptable style (e.g. APA, MLA, or Gregg). **Be prepared to identify the style used.**

Use "*classic" for classic (old) texts and bibliography references

7. Limit of 2 lines for 1 person's signature on the CAR/PAR

8. Box 13 on the CAR

Page 43 of the Curriculum Handbook.

Box 13a. Impacted Courses or Programs

~~Identifies all majors, minors or certificates that use or require the proposed course.~~ **List any programs/college requirements, courses or current catalog copy impacted by this change.** Clearly indicate whether the program/**course** require the course or uses it for electives (selectives) or as a **prerequisite.** The department

initiating the proposal is also responsible for coordinating with each impacted program chair/coordinator. In order to find programs that use this course, use the .pdf file provided on the Office of the Registrar's website (www.uaa.alaska.edu/records/catalogs/catalogs.cfm) to search for the course prefix and number **in the current catalog.** If the program(s) of the initiating department is impacted, catalog copy with track changes must be provided by the initiating department. If three or less programs outside the initiating department are impacted, please complete the table in Box 13a. If more than three outside the initiating department are impacted, a coordination spreadsheet is required listing the impacted program/course, the specific impact (e.g. program requirement, selective, credits required, prerequisite, corequisite, registration restriction), **current** catalog copy page, type/date of coordination, and the name of the department chair/coordinator contacted. The format for the spreadsheet can be found on the Governance website at www.uaa.alaska.edu/governance/coordination/index.cfm.

9. Stacking. Clarify 400 and 600, CEU and 500 level, 300 and 600.
   I have no notes on this topic.

10. Clarify Contact Hours summary, Page 26. CEU, CCG.
    This may be an accreditation issue, so I will contact Vice Provost Tom Miller.

University of Alaska Anchorage

INCOMLETE GRADE CONTRACT

An incomplete grade (I) is assigned only at the discretion of the instructor. It is used to indicate that a student has made satisfactory progress in the majority of the work in a course, but for unavoidable absences or other conditions beyond the control of the student, has not been able to complete the course. Students assigned an incomplete grade are not entitled to complete the remaining coursework within the classroom/lab, to any additional instruction; nor may they participate in the class/lab during a future semester without re-registering, paying tuition, and retaking the course.

An Incomplete Grade Contract form between the student and the faculty member stipulating the assignment(s) required to finish the course and the timeframe for submission is required and should be filed with the department or dean's office when an Incomplete grade is assigned. Coursework must be completed by the date specified in the contract, not to exceed one year.

Upon completion of the required course work, the faculty member must submit a Change of Grade form to the Office of the Registrar. If coursework is not completed by the contract deadline and the faculty member does not submit a Change of Grade form at that time, the Incomplete will become a permanent grade. The student has until the last day of class of the first full semester following the end of the contract to resolve any grading discrepancies.

Student Name_____

Last First Middle Initial Other names used

_____

Student ID Phone Email

CRN	Dept	Course No.	Section	Title	Credits	Semester/Yr

Grade Earned to Date:

List the specific objectives, assignments, and/pr exams the student must complete to receive a course grade. Attach a copy of the grading criteria from the course syllabus.

Specific date for course completion:
(Not to exceed one year)

_____

Type or print faculty name Faculty Signature Date

I, the student, acknowledge receipt of an incomplete grade for the above course and understand what is required for course completion

_____

Student Signature Date