BFA Procedures and Requirements Form

Read the following and provide the required signatures at the bottom. Prepare the application with your Art Faculty Advisor.

Admission Requirements
- Officially admitted into the College of Arts and Sciences (pre-BFA major)
- Complete all Art Foundation Core Courses and Beginning Studio Electives (9 credits)
- Enrolled at UAA for one semester
- Minimum academic GPA requirements of 2.5 overall coursework, 3.0 overall art coursework, and maintain 3.5 in primary studio concentration

Application and Additional Materials
- Submit these items to the Art Office according to the BFA Application Review Meeting schedule.
- Application Form (in Handbook)
- Letter of Intent to BFA Committee stating “Career Objectives” and “Differences between BA & BFA programs”
- College Transcripts (UAOnline)
- Signed “Projected Plan of Study” by a CAS Academic Advisor (Format is in Handbook).
- BFA Procedure and Requirements Form (this document)
- Applicant’s Portfolio: Including properly labeled 15-20 digital images including both primary and secondary concentrations studio areas or original works and Image Description Sheet.

Application Review
- BFA Applications accepted during the Fall Semester only
- The BFA Committee reviews applications in executive session and votes to accept, accept on probation, or not to accept the applicant as a Full-Major BFA Candidate.
- Applicant’s Art Faculty Advisor must be present during the review
- Applicant will be notified of the Committee’s decision within two weeks of the review.

Academic Progress
- The BFA Committee oversees academic progress for all Full-Major BFA candidates.
- Candidates are required to meet with their Art Faculty Advisor twice per semester
- Complete a “Change of Major” Form
- Complete all upper division coursework
- Enroll in ART491 Senior Seminar
- Enroll in ART499 Thesis Exhibition
- Attend BFA Check-in meetings
- A minimum GPA of 3.50 in the primary studio emphasis is required.
Completion

- Upon completion of all coursework (including ART491 Senior Seminar) required for graduation, the BFA Thesis Exhibit, and before ART499 Thesis grade is given; the candidate must submit following documents to the Art office:
  - A Final Copy of Thesis Proposal
  - A Final Copy of Artist Statement
  - 10-20 Digital Images of the Thesis Exhibition artwork on an Archival Gold CD or a Thumb Drive with image list
  - 2 Exhibition Postcards
  - Receipt of Studio Fees Paid
  - Keys and Gallery Condition Contract sign-off (including storage/lighting contract release)
  - Copyright Release Form

BFA Committee

- The BFA Committee consists of voting Art Faculty and is charged with
  - Reviewing and ruling on all applications for BFA Program Admission
  - Approving all BFA Thesis proposals
  - Monitoring the progress of resident BFA candidates
  - Overseeing and evaluating all ART499 Thesis Exhibitions
  - Approving the selection of artwork for the ART499 Thesis Exhibition
  - Providing requisite approval for any solo art student exhibition at exhibition spaces other than Kimura Gallery
  - Discretionary selection of student art acquisitions for the UAA Permanent Collection

By signing below I signify that I have read this document and in order to receive a BFA Degree from UAA I must comply with all the requirements listed here as well as those in the Official UAA Catalog issued at the time I declare the BFA Degree (pre-major BFA)

________________________________________  __________
Student Signature                     Date

________________________________________  __________
Art Faculty Advisor Signature          Date