***UAA Computer Science & Engineering Advisory Board***

***Meeting Agenda***

Date: Friday, January 8th, 2016

Time: 12 noon to 1:30 pm

Place: EIB 413 (same room as last time – reminder: free parking on Friday)

1. Call to order
2. Roll call
3. Regular meeting approvals

* Approval of Agenda
* Approval of October 16th, 2015 meeting minutes
* Introduction / Approval of new Board members
  + Paul Schmidt
  + Larry Custer

1. Ethical concerns / considerations
2. Reports

* Frank Moore: Departmental Updates
* Update on job search (two positions)
* Some students enrolled in various CIS upper-division courses to fulfill upper-division CS requirements. Works so far; is this a good idea moving forward?
* CSE ABET: 1/16 notify ABET, 7/16 submit self-study; new assessment guidelines may be used
* More internships, please!
* Help CS&E identify additional qualified adjunct faculty for future “pool of go-to people”
* Letter of Alaska industry support/need for CSE, CS programs

1. New business

* Rob:
  + Approval of Advisory board mission statement

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|  | The mission of the CS&E Advisory Board is to increase the value and mission of the CS&E department. We do this by creating and fostering a partnership between the CS&E Department and the students as well as the community at large by:   • Advising and assisting the college in transmitting the mission, accomplishments, needs and aspirations of the department to the community  • Acting as a conduit between academia and industry: providing insight as to the current trends and needs of those in the computer science & systems engineering fields, and helping to ensure the curriculum and instructional programs within the department are adequately preparing students to meet the computer science needs of the future.  • Providing guidance in the transition of students to professionals  • Helping to advance involvement and collaboration between the board, faculty, students, and alumni.  • Advising and assisting with fundraising and development activities on behalf of the department  • Supporting the strategic plan and mission statement of the department and the college as a whole |  |
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* + Reminder: Director commitment form & meaningful contribution renewal
  + Rethinking “reports” for purpose and value, Liaisons for each of the following:
    - College
    - Alumni
    - Student
    - Industry
      * Graduate degree support – Demonstrate to the board of regents value from the community
* Kenrick:
  + Volunteers to join CSE advisory board looking for member from each departmental board
* Schedule 2016 meetings
  + Proposed: 3/18 (spring break), 8/19 (classes start 8/29), 11/11
* Other

1. Adjournment
2. The next regularly scheduled meeting will be TBD