

CMLEND Y WJ QW'Y CNNURECOMMENDATION FORM

LEND Trainee Applicant

Please complete the top section of the form:

Name

(last, first, middle or maiden)

The applicant should sign and date one of the following statements:

- 1) I wish to have access to this form and I understand that under the Family Education Rights to Privacy Act of 1974, 20 U.S.C.A. Par. 1232 g(a)(1) and P.L. 93-380, I have the right to read this recommendation.

Applicant's Signature

Date

- 2) I wish this letter to be confidential and hereby waive any and all access rights granted me by the above laws to this recommendation.

Applicant's Signature

Date

Person writing the application

Please rate the applicant on the qualities that you feel you can judge on the grid below. Provide narrative discussion of ratings on page 2.

NO - not observed or no basis for judgment, U - unsatisfactory, NI - needs improvements, SAT - satisfactory, MS - more than satisfactory, O - outstanding

	NO	U	NI	SAT	MS	O
Discipline Knowledge						
Analytical Skills/Problem Solving						
Conceptual Skills						
Communication Skills - Oral						
- Written						
Interpersonal Skills - Peers/Co-Workers						
- Teachers/Supervisors						
Initiative						
Empathy						
Adaptability						
Reaction to Stress						
Motivation						
Creativity						
Forethought						
Works Independently						
Responsibility/Maturity						
Leadership Potential						

This form was adapted from a form created by WI LEND, and used with permission.

Recommendation Form

Additional Information: Use to amplify or add to characteristics rated on reverse side.

Please indicate applicant's strengths and those qualities that require further development. (May use second sheet)

Strengths:

Qualities that Require Further Development:

- 1) Relationship to Applicant
_____Advisor _____Teacher _____Work Supervisor _____Other: Please explain _____
- 2) How long have you known applicant?
- 3) How well do you know applicant?
- 4) Do you: _____Highly Recommend _____Recommend _____Not recommend

Name _____
(please print or type)

Signature _____ Date _____

Position _____

Place of Employment _____

Address _____

Phone _____

Please mail your completed form to: AK LEND Program, c/o Rain Van Den Berg, UAA Center for Human Development,
2702 Gambell St. Ste. 103, Anchorage, AK 99503 OR scan and email it to rain@alaskachd.org.