

**HUMAN SERVICES A295A**  
**PRACTICUM I APPLICATION**  
**DEADLINE: March 15**

NAME \_\_\_\_\_ STUDENT I.D. \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

UAA EMAIL \_\_\_\_\_

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Application for: Fall Semester \_\_\_\_\_

**PRACTICUM CHECKLIST**

- I am a declared Human Services major.
- I have attached an unofficial transcript to this application.

I have completed HUMS courses with a grade C or higher, or are you currently enrolled in:

- |  |   |
|--|---|
| <input type="checkbox"/> Completed HUMS A107 | <input type="checkbox"/> Currently enrolled |
| <input type="checkbox"/> Completed HUMS A155 | <input type="checkbox"/> Currently enrolled |
| <input type="checkbox"/> Completed WRTG A111 | <input type="checkbox"/> Currently enrolled |
| <input type="checkbox"/> Completed HUMS A223 | Currently enrolled                          |

Attended a Human Services Orientation (certificate of attendance attached)

- I have attached a resume to this application
- I am within two semesters of graduation.

Expected date of graduation \_\_\_\_\_

*The Human Services Department mission is to prepare Human Service generalist through a competency based, community oriented program encompassing classroom and practical learning opportunities.*

## PRACTICUM INTERVIEW SHEET

*Identify your current areas of interest in Human Services:*

### **Populations:**

Adults	Teens	Children <13 years
Women	Men	Seniors
Other:		

### **Social Issues:**

Substance Abuse	Mental Health	Criminal Justice
Child Abuse	At Risk Youth	Schools
Homeless	Unemployment	Domestic Violence
Physical Disabilities	Developmental Disabilities	
Other:		

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### **Hours of Availability**

Day Shift	Night Shift	Weekends
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### **Top Agency Choices**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Notes:

Practicum Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_

## **BARRIER CRIMES**

The Alaska Legislature has developed legislation (7AAC 10.900-7 AAC 10.990) regarding Barrier Crimes that can prevent people from working in certain areas of Human Services based on section 1128(a) of the Social Security Act (42 U.S.C. 1320- a-7). This includes selected crimes that will result in lifetime barriers to employment, while other exclude working in the field for a range from 1 year to 10 years. Some of these offenses relate to convictions for crimes that occurred after the enactment (August 21, 1996) of the Federal Health Insurance Portability and Accountability Act of 1996.

All barrier crimes do not prevent people from being employed in Human Services forever. An agency that wants to hire an individual despite their criminal background may request a variance from the State. Barrier crimes do not apply to all Human Service agencies, but to all those that bill Medicaid/Medicare, receive federal money, or who are licensed/certified to operate in Alaska. Below are the categories of crimes that could constitute a barrier employment. For a full list of crimes see 7AAC 10.905.

### **Permanent Barrier:**

Attempt, Solicitation, and Conspiracy

### **5 years to Permanent:**

Offense Against a Person  
Offenses Against Public Health and Decency

### **5 Years to 10 Years:**

Controlled Substances

### **3 years to Permanent:**

Offenses Against Family and Vulnerable Adults

### **1 Year to Permanent:**

Offenses Against Public Administration  
Offenses Against Public Order

*If you have been convicted for crimes in any of the categories above, you can go to the State of Alaska Health and Social Services website to see if your conviction could constitute a barrier to future employment at:*

<http://dhss.alaska.gov/ocs/Documents/BarrierCrimeMatrix.pdf>

## DISCLOSURE STATEMENT

1. Have you ever been arrested/convicted of a crime in the State of Alaska, the Continental U.S. or its territories, and/or a foreign country as either a civilian or a member of the Armed Services? Please explain and provide dates.
  
2. Are you currently in a treatment or transitional program? Please explain.
  
3. Are you currently on probation/parole? If yes, please provide the probation or parole officer's name and telephone number.
  
4. Have you been court adjudicated for child/elder/vulnerable adult abuse or neglect, and/or violent/assaultive behavior? (Court adjudicated means that a court has found you committed an act(s), which fall within these categories, whether the case was in criminal, civil, or family court.) If yes, please explain.
  
5. Some agencies require staff, interns and volunteers who have experienced substance abuse problems to have at least two years' sobriety before working in the agency. If this applies to you, have you met this requirement? If no, please explain.
  
6. Some agencies require staff, interns, and volunteers who have been mental health consumers to either have completed their treatment at least two years prior to application or have the written recommendation of their mental health professional in order to be considered for placement. If this applies to you, please explain:

The above information is truthful and accurate and I have not withheld any information. I acknowledge that in addition to other action it may be duly authorized to take, UAA has the option of removing me from this placement and/or the degree program if it is shown that I knowingly provided incomplete, inaccurate or misleading information herein. I have read and understand Barrier Crimes Information contained in this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## CONSENT TO RELEASE INFORMATION

**I hereby authorize the University of Alaska, Anchorage Department of Human Services Practicum Specialist (or their designee) to provide information to agencies interested in hosting me as a Practicum Student.**

I understand that this may include, but is not limited to, my grade point average, courses I have taken, employment history, and criminal background information.

I release UAA, its employees and the person(s) providing the above described reference or evaluation from all claims and liability for damages that may result from their compliance with this request.

This consent shall remain in effect until the end of the semester in which it is signed.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## ETHICAL STANDARDS AGREEMENT

**I have read and understand the National Organization for Human Services Education (NOHS) Ethical Standards which govern this degree program and Practicum placement.**

I agree to abide by these ethical standards in my Practicum placement. Any and all of my questions about the standards have been answered by a Human Services faculty member.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: The NOHS Ethical Standards can be found in the Human Services Student Handbook and on the Human Services Website at:

## STUDENT INFORMATION HUMAN SERVICES PRACTICUM I

The following information is requested in order for the Practicum Specialist to find the most useful and satisfying placement for you. Be assured we will use the information with the utmost discretion.

1. What are your expectations for this course and how do you hope to use this in the future?

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2. Please describe past personal and/or educational experiences that will be beneficial to your completion of this course.

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3. Identify your future goals and share how you think this practicum experience will help you achieve them.

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You must provide an updated resume, applicable awards/certifications, a cover letter that briefly states fields of interest. Please use the UAA Career Development Center if you need assistance.