

PRACTICUM III APPLICATION HUMS A495

The Human Services Department mission is to prepare Human Service generalist through a competency based, community-oriented program encompassing classroom and practical learning opportunities.

DEADLINES: March 31st and October 31st

Semester / Year: _____

STUDENT INFORMATION

FULL NAME: _____

UAA ID: _____

PHONE: _____

UA EMAIL: _____

EXPECTED GRADUATION DATE: _____

PRACTICUM ELIGIBILITY CHECKLIST

- I have earned my AAS in Human Services (or equivalent degree) that was accepted by the Human Services Department.
- I am currently a BHS major.
- I have completed HUMS A491 with a passing grade of 'C' or better.
- I have attached a cover letter to this application.
- I have attached a resume to this application.
- I am within two semesters of graduation (received 90 credits or more towards completing my BHS degree).

NEXT STEPS: SCHEDULING APPOINTMENT

Once you have fulfilled the requirements above and submitted your Practicum III Application, it is required that you **schedule an appointment with the practicum instructor** to review your application and discuss your placement options.

To schedule your appointment with the practicum instructor, please contact:

PRACTICUM INSTRUCTOR

Seta Kabranian-Melkonian

sbkabranian@alaska.edu

Completion of all identified requirements does not ensure admission into Practicum III. The final decision to admit a student into practicum is based on the professional judgment of the Human Services practicum instructor and department faculty. A student who disagrees with their admittance decision will be reviewed for referral to the standard grievance procedure outlined in the UAA University Catalog.

PRACTICUM INTERVIEW SHEET

Identify your current areas of interest in human services. Please select all that apply.

POPULATIONS

- | | | | |
|--------------------------|-------------------------|--------------------------|---------|
| <input type="checkbox"/> | Adults | <input type="checkbox"/> | Men |
| <input type="checkbox"/> | Women | <input type="checkbox"/> | Teens |
| <input type="checkbox"/> | Children < 13 years old | <input type="checkbox"/> | Seniors |
| <input type="checkbox"/> | Other _____ | | |

SOCIAL ISSUES

- | | | | |
|--------------------------|----------------------------|--------------------------|-----------------------|
| <input type="checkbox"/> | Substance Use Disorders | <input type="checkbox"/> | Mental Health |
| <input type="checkbox"/> | Criminal Justice | <input type="checkbox"/> | Child Abuse |
| <input type="checkbox"/> | At Risk Youth | <input type="checkbox"/> | Gender Discrimination |
| <input type="checkbox"/> | Homeless | <input type="checkbox"/> | Unemployment |
| <input type="checkbox"/> | Domestic Violence | <input type="checkbox"/> | Physical Disabilities |
| <input type="checkbox"/> | Developmental Disabilities | <input type="checkbox"/> | Rehabilitation |
| <input type="checkbox"/> | Other: _____ | | |

TOP AGENCY CHOICES

1. _____
2. _____
3. _____

Additional Notes and Comments:

PRACTICUM INSTRUCTOR SIGNATURE: _____ DATE: _____

STUDENT INFORMATION

Please answer the following questions about your experiences with completing Practicum I and II. Your answers will assist the practicum instructor in securing a suitable and fulfilling placement for you. Any information you disclose will be treated with discretion.

1. At what Human Services agency did you complete your Practicum I and II? Describe your role and duties. What did you learn and how did it contribute to your future goals?

2. Identify any major conflicts or problems you experienced while completing your Practicum I and II. How were they resolved?

3. Identify any major conflicts or problems you experienced while completing your Practicum I and II. How were they resolved?

4. How did your past knowledge or personal experiences contribute to your Practicum I and II experiences?

5. What are your expectations for Practicum III, and what will you contribute to the experience?

BARRIER CRIMES

The Alaska Legislature has developed legislation (7AAC 10.900-7 AAC 10.990) regarding Barrier Crimes that can prevent people from working in certain areas of Human Services based on section 1128(a) of the Social Security Act (42 U.S.C. 1320- a-7). This includes selected crimes that will result in lifetime barriers to employment, while other exclude working in the field for a range from 1 year to 10 years. Some of these offenses relate to convictions for crimes that occurred after the enactment (August 21, 1996) of the Federal Health Insurance Portability and Accountability Act of 1996.

All barrier crimes do not prevent people from being employed in Human Services forever. An agency that wants to hire an individual despite their criminal background may request a variance from the State. Barrier crimes do not apply to all Human Service agencies, but to all those that bill Medicaid/Medicare, receive federal money, or who are licensed/certified to operate in Alaska. Below are the categories of crimes that could constitute a barrier employment. For a full list of crimes see 7AAC 10.905.

Permanent Barrier:

Attempt, Solicitation, and Conspiracy

5 years to Permanent:

Offense Against a Person

Offenses Against Public Health and Decency.

5 Years to 10 Years:

Controlled Substances

3 years to Permanent:

Offenses Against Family and Vulnerable Adults

1 Year to Permanent:

Offenses Against Public Administration

Offenses Against Public Order.

If you have been convicted for crimes in any of the categories listed, visit the State of Alaska Department of Health and Social Services website to see if your conviction could constitute a barrier to future employment.

DHSS: <https://dhss.alaska.gov/pages/default.aspx>

BARRIER CRIMES MATRIX: <http://dhss.alaska.gov/ocs/Documents/BarrierCrimeMatrix.pdf>

DISCLOSURE STATEMENT

Please answer each question and supply further details to questions that apply to your situation.

1. Have you ever been arrested/convicted of a crime in the State of Alaska, the Continental U.S. or its territories, and/or a foreign country as either a civilian or a member of the Armed Services?

No (N/A) **Yes** (Please explain and supply dates.)

2. Are you currently in a treatment or transitional program?

No (N/A) **Yes** (Please explain)

3. Are you currently on probation/parole?

No (N/A) **Yes** (Please list the probation/parole officer's name and phone number.)

4. Have you been court adjudicated for child/elder/vulnerable adult abuse or neglect, and/or violent/assaultive behavior? (Court adjudicated means that a court has found you committed an act(s), which falls within these categories, whether the case was in criminal, civil, or family court.)

No (N/A) **Yes** (Please explain)

5. Some agencies require staff, interns and volunteers who have experienced substance use disorders to have at least two years' sobriety before working in the organization. If this applies to you, have you met this requirement? If No, please explain.

(N/A) Yes, I have met this requirement. No, I have not met this requirement

6. To be considered for placement, some agencies require staff, interns, and volunteers who have received treatment for mental health related issues to either, a) have completed their treatment at least two years prior to submitting their application or, b) provide the agency and Practicum Instructor with a written recommendation obtained from their mental health. Do either of these conditions regarding mental health apply to you?

No (N/A) Yes (Please explain)

STUDENT DISCLOSURE ACKNOWLEDGMENT

By typing my signature below, I acknowledge and consent my submission to the following:

- ▶ The above information is correct and true, and I have not withheld any information.
- ▶ I acknowledge that in addition to other actions it may be duly authorized to take, UAA reserves the right of removing me from this placement and/or the degree program if it is shown that I knowingly provided incomplete, inaccurate or misleading information herein.
- ▶ I have read and understand the Barrier Crimes information contained in this application.

STUDENT SIGNATURE: _____

DATE: _____

PRACTICUM STUDENT AGREEMENT

CONSENT TO RELEASE INFORMATION

By typing my signature below, I acknowledge and consent my submission to the following:

- ▶ I hereby authorize the University of Alaska Anchorage (UAA), Department of Human Services Practicum Instructor (or their designee) to provide information to agencies interested in hosting me as a practicum student.
- ▶ I understand that this may include, but not limited to, my grade point average, courses I have taken, employment history, and criminal background information.
- ▶ I release UAA, its employees and person(s) providing the above-described reference or evaluation, from all claims and liability for damages that may result from their compliance with this request.
- ▶ This consent shall remain in effect until the end of the semester in which it is signed.

STUDENT SIGNATURE: _____

DATE: _____

ETHICAL STANDARDS CONSENT AGREEMENT

By typing my signature below, I acknowledge and consent my submission to the following:

- ▶ I have read and understand the [National Organization for Human Services Education \(NOHS\) Ethical Standards](https://www.nationalhumanservices.org/ethical-standards-for-hs-professionals) which govern this degree program and practicum placement.
- ▶ I agree to abide by these ethical standards in my practicum placement. Any and all of my questions about the standards have been answered by a Human Services faculty member.

NOHS Ethical Standards

<https://www.nationalhumanservices.org/ethical-standards-for-hs-professionals>

STUDENT SIGNATURE: _____

DATE: _____