



REQUEST FOR EXTENSION OF DEADLINE FOR HEALTH/CPR/BACKGROUND CHECK REQUIREMENTS

Program:  DNP  MS  BS  AAS

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ SID: \_\_\_\_\_

Semester: \_\_\_\_\_ Upcoming Clinical Class(es): \_\_\_\_\_

Deadline (Check one):  July 15<sup>th</sup>  November 15<sup>th</sup>  March 15<sup>th</sup>

**Extensions will not be granted solely for the mid-semester expiration of CPR Certification, PPD Skin Test or HIV Test.**

Please indicate the required documentation you are unable to provide by the deadline:

Immune Titer (Check all that apply):  Mumps  Rubella  Rubeola  Chicken Pox  
 Hepatitis A  Hepatitis B

Tdap vaccination (as an adult) followed by Td booster every 10 years thereafter

MMR immunization series  Hepatitis B immunization series

Hepatitis A immunization series  HIV Test

Chicken Pox immunization  Criminal-Background Check

PPD Skin Test  Influenza

CPR Certification

Reason:

When do you expect the requirement(s) to be met? \_\_\_\_\_

*It is the student's responsibility to comply with the Health/CPR/Background-Check requirements as specified in the School of Nursing Undergraduate Handbook. I understand that if this extension to the deadline is approved, all required documentation must be submitted prior to my entering the clinical environment, unless otherwise indicated.*

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Department Chair Approval Date

Comments:

## REQUEST FOR EXTENSION OF DEADLINE FOR HEALTH/CPR/BACKGROUND CHECK REQUIREMENTS

Students are expected to meet all deadlines for submission of Health/CPR/Background-Check requirements. However, in the event that the deadline imposes undue hardship or if medical factors prevent the student from complying with the March 15<sup>th</sup>, July 15<sup>th</sup> or November 15<sup>th</sup> deadline, then the "Request for Extension" form must be submitted at least two weeks prior to the deadline.

1. Complete form on the reverse side.
2. Submit request to Program Chair or Associate Director of the School of Nursing

It is the student's responsibility to comply with the Health/CPR/Background-Check requirements. If the extension to the deadline is approved, all required documentation must be submitted prior to entering the clinical environment, unless otherwise specified.

Students who register for their clinical nursing classes but fail to provide the required health documentation and do not have an approved extension on file by the deadline will be administratively dropped from the clinical nursing classes. Clinical sections will be adjusted, and perhaps canceled, to ensure that all sections are filled. Students who are administratively dropped from clinical nursing classes cannot be guaranteed space if clinical sections are canceled.