

**UNIVERSITY OF ALASKA ANCHORAGE
RECOMMENDATION OF INITIAL APPOINTMENT**

(To be completed by hiring authority and accompany initial appointment paperwork)

Name: _____

Proposed Rank/CIP Title: _____

School/College: _____ Department: _____

Citizenship: _____ Visa Type: _____

Is this a tenure track position? _____

A tenure track position is one which may lead to consideration for appointment to tenure as described in the policies approved for each university. A tenure track position will require the performance of faculty function at least 50% of full-time. Only those faculty with academic rank, as described in the UAA Policies and Procedures Relating to Appointment, Review, Promotion, and Tenure shall be considered for tenure track positions. No person holding any academic rank may be appointed to tenure without faculty review. Mandatory tenure dates are as follows:

PROFESSOR – Faculty appointed to the rank of Professor may be made with or without tenure. Faculty receiving such appointments without tenure must be reviewed for tenure no later than the second consecutive year of service.

ASSOCIATE PROFESSOR – Faculty appointed to the rank of Associate Professor may be made with or without tenure. Faculty receiving such appointments without tenure must be reviewed for tenure no later than the fourth consecutive year of service. Appointments to Associate Professor may continue beyond the fifth year only with tenure.

ASSISTANT PROFESSOR – Faculty appointed to the rank of Assistant Professor must be reviewed for tenure no later than the seventh consecutive year of service.

INSTRUCTOR – Tenure may be awarded to faculty holding the rank of instructor. Time in rank of instructor shall count toward tenure, and faculty must be reviewed for tenure not later than the seventh consecutive year of service.

Tenure track position elsewhere? _____ Institution: _____

Tenured elsewhere? _____ Institution: _____

Tenure verified? _____ (If verified, official letter or documents must be attached)

Degree verified? _____ (If verified, official transcript or documents must be attached or should be received no later than the start of contract. Continued employment beyond the first semester is contingent upon receipt of official transcripts.)

Salary Placement

Contract Months _____ % of Assignment _____ PCN _____

Special Conditions _____

Signature of Dean or Director
09/20/16

Date