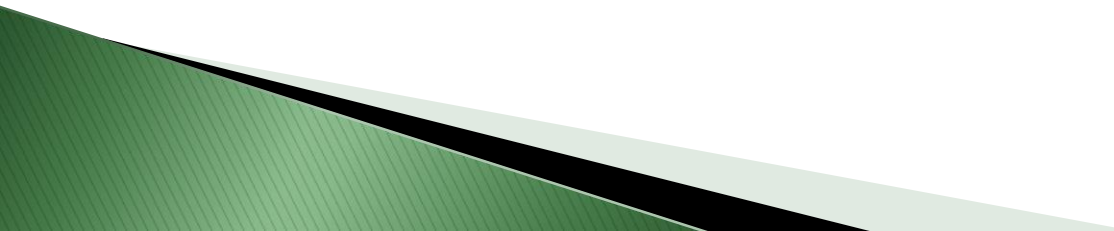


SABBATICALS

WHAT IS THE PROCESS?

- ▶ Proposals for next academic year due to Dean by the last Monday in September
 - ▶ Proposals due to OAA by the last Monday in October
 - ▶ Proposals are forwarded to the Faculty Grants and Leaves Committee for review and rating
 - ▶ Committee meets to discuss and determine final ranking
 - ▶ Committee sends recommendations to the Provost
 - ▶ Provost approves or disapproves awards
 - ▶ Award/denial letters sent to faculty by mid-January
- 

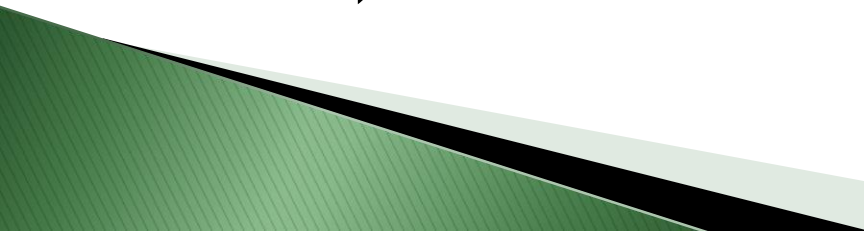
ELIGIBILITY

- ▶ Full time faculty may apply for sabbatical in fifth (5th) year of service for sabbatical to be taken in sixth (6th) year of service to the University.

Eligible activities

- ▶ Sabbatical activities may include:
 - *Acquisition of new skills
 - *Investigation of new areas of interest
 - *Formal study leading to completion of terminal degree
 - *Scholarly or creative activities
 - *Collaboration or study with recognized experts in field

Sabbatical Proposal

- ▶ Applications stand on their own merit
 - ▶ Be sure to obtain appropriate signatures on cover page
 - ▶ Follow the Format/Headings in Guidelines, and review the ranking sheet to see how committee scores proposals
 - ▶ Use 'lay' language so colleagues from all disciplines can understand your proposal
 - ▶ Limit proposals to 5 pages (plus supporting docs)
- 

FUNDING

Full Academic Year Sabbatical

*2/3 of 9 month base salary

Single Semester Sabbatical

*One Semester of 9 month base salary

The application must include any additional funding anticipated with the sabbatical: grants, fellowships and all non-university funds in proposal.

WHERE DO I FIND FORMS AND INFORMATION

- ▶ FACULTY SERVICES WEBPAGE

<http://www.uaa.alaska.edu/facultyservices/sabbaticals.cfm>

I HAVE QUESTIONS

CONTACT:

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- ▶ FGL Committee Chair– Rieken Venema
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