SABBATICALS
WHAT IS THE PROCESS?

- Proposals for next academic year due to Dean by the last Monday in September
- Proposals due to OAA by the last Monday in October
- Proposals are forwarded to the Faculty Grants and Leaves Committee for review and rating
- Committee meets to discuss and determine final ranking
- Committee sends recommendations to the Provost
- Provost approves or disapproves awards
- Award/denial letters sent to faculty by mid-January
ELIGIBILITY

- Full time faculty may apply for sabbatical in fifth (5th) year of service for sabbatical to be taken in sixth (6th) year of service to the University.
Sabbatical activities may include:
* Acquisition of new skills
* Investigation of new areas of interest
* Formal study leading to completion of terminal degree
* Scholarly or creative activities
* Collaboration or study with recognized experts in field
Sabbatical Proposal

- Applications stand on their own merit
- Be sure to obtain appropriate signatures on cover page
- Follow the Format/Headings in Guidelines, and review the ranking sheet to see how committee scores proposals
- Use ‘lay’ language so colleagues from all disciplines can understand your proposal
- Limit proposals to 5 pages (plus supporting docs)
FUNDING

Full Academic Year Sabbatical
* 2/3 of 9 month base salary

Single Semester Sabbatical
* One Semester of 9 month base salary

The application must include any additional funding anticipated with the sabbatical: grants, fellowships and all non-university funds in proposal.
WHERE DO I FIND FORMS AND INFORMATION

- FACULTY SERVICES WEBPAGE
  http://www.uaa.alaska.edu/facultyservices/sabbaticals.cfm
I HAVE QUESTIONS

CONTACT:

- Marian Bruce – Faculty Services Director
  mkbruce@alaska.edu
- FGL Committee Chair – Rieken Venema
  x64854 or rvenema@alaska.edu