

**2023 - 2024 DATES AND DEADLINES**

DISTRIBUTED BY FACULTY SERVICES— OFFICE OF ACADEMIC AFFAIRS

**This calendar is specifically for the Faculty Services Office and Union due dates. Please check with your Dean's/Director's office for dates specific to each college/school. Some things may be due to the Dean's/Director's office for signatures prior to being submitted in the Faculty Services Office. School of Nursing may have different semester start and end dates.**

Appointment Letters to Faculty	Mid July 2023
Faculty Contracts begin	August 13, 2023
New Faculty Orientation	August 14-15, 2023
College Faculty Meetings	Various (most are Aug 17-18)
Fall semester instruction begins	August 28, 2023
Promotion, Tenure, Post-Tenure Reviews and 4th Year Comp files due to the dean (UNAC CBA, Article 9)	September 12, 2023
Annual Activity Reports due to the dean for all faculty (UNAC CBA 9.2.1)	September 12, 2023
Sabbatical reports due to OAA (for 2022-23 and Spring 2023 Sabbaticals)	September 15, 2023
Sabbatical requests due to dean/director (last Monday in September)	September 25, 2023
Emeritus applications for December Commencement due to OAA (after review completed by Campus Directors, College Peer Review Committees & Dean) - internal deadline	October 16, 2023
College Peer Review Committee evaluations of comprehensive files due to faculty member (UNAC CBA 9.2.6)	October 16, 2023
Faculty response to College Peer Review Committee review of comprehensive files due to Dean's office (9.2.6)	October 23, 2023
Sabbatical requests due to OAA with Dean's/Director's signature (last Monday in October)	October 30, 2023
Non teaching day (day before Thanksgiving)	November 22, 2023
Fall Commencement	December 17, 2023
Dean's/Director's evaluation of comprehensive files due to faculty member (UNAC CBA 9.2.6)	December 20, 2023
UAA Winter Closure	Dec 23, 2023 - Jan 2, 2024
Faculty response to Dean's/Director evaluation of comprehensive files due (UNAC CBA 9.2.6)	January 3, 2024
UNAC Dean's response to Annual Reviews due to faculty member (UNAC CBA 9.2.1)	January 16, 2024
Provost decisions on sabbaticals (approx. date)	January 16, 2024
Emeritus applications for May Commencement due to OAA (after review completed by Campus Directors, College Peer Review Committees & Dean) - internal deadline	February 15, 2024
UFEC evaluations of comprehensive files due to faculty member (UNAC CBA 9.2.6)	February 20, 2024
Faculty response to UFEC evaluation of comprehensive files due (UNAC CBA 9.2.6)	February 26, 2024
Faculty workloads due to Dept. Chair (UNAC CBA 13.3.4: Mar. 1 or at least 60 days prior to the end of the current contract period)	March 1, 2024
UAA Spring Break (Campus closed on March 15th)	March 11 - 15, 2024
Sabbatical reports due to OAA (for Fall 2022 Sabbaticals)	March 15, 2024
Provost's evaluation of comprehensive files due to faculty member (UNAC CBA 9.2.6)	April 1, 2024
Faculty workloads due to dean (UNAC CBA 13.3.4: Apr 1 or at least 30 days prior to end of the current contract period)	April 1, 2024
Faculty response to Provost's evaluation of comprehensive files due (UNAC CBA 9.2.6)	April 5, 2024
Chancellor decisions on Promotion & Tenure	May 1, 2024
Faculty workloads due from dean to unit member (UNAC CBA 13.3.4: May 1 or at least 5 working days prior to the end of the current contract period)	May 3, 2024
Spring Commencement	May 5, 2024
Last day of Faculty Contracts	May 11, 2024
Faculty planning to stand for promotion and tenure must notify Dean/Director by 5pm (include ext reviewers—9.2.6)	May 13, 2024
Dean's offices contact external reviewers for all P&T candidates (UNAC CBA 9.2.6)	July 1, 2024