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**Subject: Revision of UAA Catalog – Graduate Programs – Leave of Absence**

WHEREAS, the University of Alaska Anchorage (UAA) Graduate School acts as a council of advisors to the Dean of the Graduate School providing recommendations to be considered for adoption.

WHEREAS, the UAA Catalog, Graduate Programs section of catalog currently states;

**Leave of Absence**

While graduate students are expected to make continuous progress toward completion of their graduate programs, there are instances where continuous registration is not possible. Students who need to temporarily suspend their studies must apply for a leave of absence through their advisor and committee chair. If the leave is approved, the student is placed on inactive status by the Graduate School. Inactive status does not negate the policy which requires that all credits counted toward a master’s degree, including transfer credits, be earned within a consecutive seven-year period prior to graduation, and for all credits counted toward a doctoral degree, including transfer credits, be earned within a consecutive 10-year period prior to graduation. Official leaves of absence are granted by the Graduate School and are normally limited to personal reasons that require suspension of studies. Students on a leave of absence do not have access to the use of university facilities. Students who fail to make continuous progress (see Continuous Registration on this page) or to obtain an approved leave of absence may be removed from graduate degree-seeking status.

WHEREAS, changes are required to the existing catalog to update to reflect current practices and consequences.

NOW, THEREFORE, THE GRADUATE COUNCIL RESOLVES:

The Graduate Section of the Catalog shall be revised to:

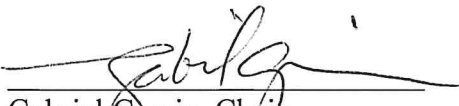
**Leave of Absence**

Graduate students are expected to make continuous progress toward completion of their graduate programs, but there are instances where continuous progress is not possible. Student who need to temporarily suspend their studies must obtain an approved leave of absence. Students on a leave of absence do not have access to the use of university facilities. Students who fail to obtain a leave of absence will be removed from degree-seeking status and must apply for reinstatement (if they are in good standing when they suspended their studies) before resuming graduate studies. Requests for leave should be submitted no later than the drop/add deadline. Extenuating circumstances for leave past the deadline will be reviewed on a case-by-case basis. Official leaves of absence are granted by the Graduate School and are normally limited to one year.



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46 A leave of absence does not negate the policy which requires that all credits counted  
47 toward a master's degree, including transfer credits, be earned within a consecutive  
48 seven-year period prior to graduation, and for all credits counted toward a doctoral  
49 degree, including transfer credits, be earned within a consecutive 10-year period prior to  
50 graduation. Students who fail to make continuous progress (see Continuous Registration  
51 on this page) or to obtain an approved leave of absence may be removed from graduate  
52 degree-seeking status.

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55 Passed and approved by the University of Alaska Anchorage Graduate Council on this 18th day  
56 of February, 2019.

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61 Gabriel Garcia, Chair  
62 UAA Graduate Council

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64 cc: Graduate Council Website