

Graduate Council

November 15, 2019

Director's Report:

- **NEW! ProQuest's ETD platform for graduate theses has committee review workflow:**

Site administrators currently review student submissions for formatting and stylistic concerns, accepting and then delivering the submission to ProQuest when everything looks good. You can now assign accepted submissions to the original faculty committee members who must verify and approve the submission as the work version they signed off on after the defense process. When all committee members have approved the submission, you then deliver the work to ProQuest. Here's what else you get in this new workflow experience:

- A new committee-review dashboard, giving you an at-a-glance view of the status of committee-assigned submissions.
- Dashboard filtering by department, or by submission status: Approved, In review, or Rejected.
- Dashboard access for department administrators as necessary or desired.
- Proxy actions your site administrators can perform on behalf of committee members include: Approve, Reject, and Remind.
- Committee members can question or approve embargoes or supplemental files as they review an assigned submission.
- When you assign or remind a committee member to review a submission, the email they receive includes a simple direct log-in link to the screen where they render a decision.
 - **If interested, please let me know so we can set this up for UAA.**

- **CGS April 15 Resolution**

- The Council of Graduate Schools (CGS) Board reaffirmed its support for the "[Resolution Regarding Graduate Scholars, Fellows, Trainees and Assistants](#)," also known as the "April 15 Resolution," effective October 1, 2019. As a signatory institution to the Resolution, I write to remind you of the purposes and obligations of this resolution, as well as to provide you with a [draft letter](#) that we encourage you to share with your graduate degree program leaders and unit heads.

- **Upcoming Graduate Dates and Deadlines for fall:**

- October 15, 2019: RSVP to Commencement and Hooding went live.
- TODAY! November 15, 2019: deadline to apply for fall graduation and be included in the commencement program.
- December 2, 2019: Thesis Submission Deadline for fall graduation.
- December 6, 2019: last day to apply for fall graduation
- December 6, 2019: deadline to order faculty regalia for Hooding and/or Commencement
- December 14, 2019: Hooding Ceremony at 3:00 pm. So far 20 grad students have RSVP'd

Registrars Report
November 15, 2019

Fall 2019

Nov 15 - Deadline to apply for graduation and be included in the commencement program
Nov 27 - No class, UAA open
Dec 6 - Deadline to apply for fall graduation
Dec 13 - Deadline to apply for spring 2020 reinstatement
Dec 9-14 - Final exams. *Please use Final exam search to find the time and location for your exam!*
Dec 15 - Commencement ceremony
Dec 18 - Grades are due

Spring 2020

Schedule is live and registration under way
Jan 13 - Instruction begins
Jan 20 - No Class, UAA closed
Jan 21 - Faculty approval required to add a class
Jan 24 - Add/drop deadline

DegreeWorks has been upgraded. The upgrade should not result in any loss of functionality. However, still working through some upgrade related malfunctions. Making good progress. With any questions, please contact uaa.degrees@alaska.edu

Inactivating students who expired from their program or failed to attend in two years. Plan is to complete by year's end. If you think a student has been inactivated prematurely, please email uaa.degrees@alaska.edu.

80% complete reports shared with advisors on Oct 1. Positive feedback. Will continue sharing on Oct 1, March 1 and July 1 going forward.

Every semester we share with advisors lists of students missing graduation requirements. This is done 1 week prior to graduate application deadline.