UAA Graduate Council Minutes
Friday, October 18, 2019 / 1:30 PM-2:30 pm / RH 204

Audio Attendance: (866) 832-7806 /Participant Code: 3348181

UAA's Graduate Council advises the Dean of the Graduate School in policy matters and promotes general advocacy of programs throughout the University community. The Council reviews, determines, and recommends policies for graduate programs. Its members consist of graduate chairs, directors, and a graduate student representative.

<table>
<thead>
<tr>
<th>X</th>
<th>Gabe Garcia, Chair</th>
<th>X</th>
<th>Jonathan Stecyk, Vice Chair</th>
<th>X</th>
<th>Amanda Walch</th>
<th>LuAnn Piccard (excused)</th>
<th>X</th>
<th>Audrey Taylor</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>David Stevenson or Sharon Emmerichs</td>
<td>X</td>
<td>Greg Protasel</td>
<td>X</td>
<td>Jill Janke</td>
<td>Terry Nelson (excused)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Matt Kupilik</td>
<td>X</td>
<td>Ryan Harrod</td>
<td>X</td>
<td>Simon Kattenhorn</td>
<td>Mary Dallas Allen (excused)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Vivian Gonzalez (Psych. PhD)</td>
<td>X</td>
<td>Audrey Taylor (Interdisciplinary)</td>
<td>X</td>
<td>Grant Sasse</td>
<td>X</td>
<td>Tim Jester</td>
<td></td>
</tr>
</tbody>
</table>

Graduate Student Rep: TBA

Graduate School: John Stalvey | X | Elisa Mattison

Ex Officio: Greg Protasel (GAB)

Registrar/Admissions: x Alyona Selhay | Cassie Keefer | X | Craig Mead

1) Roll Call & Notice of Agenda
   Meeting called to order by Gabe Garcia at 13:32. Motion to approve: Jonathan Stecyk. Second: Amanda Walch

2) Approval of September 20, 2019 Meeting Minutes
   Move to approve: Jonathan Stecyk; Second: Vivian Gonzalez. Approved

3) Report/Remarks from Interim Provost Stalvey
   - Out of town, meeting not held this month. No news to report

4) Remarks/Report from Chair Garcia
   - Will cover topics with Old and New business.
5) Reports:
   - Director’s Report (see attached report)
     - New from Degree Services. For students with individualized GSPs, DegreeWorks can be populated with UAF and UAS courses and they will transfer automatically into DegreeWorks.
     - Registration deadline for this semester is October 25. If a student is not on a Leave of Absence, extended registration or registered for an approved course will be placed on probation.
     - DegreeWorks Planner Instructions for Graduate Students guide is available on the RO Faculty and Staff Intranet.
     - New FERPA training for committee members with UA and non UA credentials. See Report for details.
       Discussion: must be annual for outside committee members. Add FERPA form when routing the committee form.
   - Registrar’s Report (see attached report)
     - Check final exam schedule
     - Last minute changes can be made until Oct. 24 for the Spring 2020 semester. Check tentative schedule and room numbers to ensure that technology and room capacity is appropriate for the class.
     - If not sure when you last took FERPA training, contact Lindsey and she will let you know. New training is much shorter than in the past.
     - Oct. 31 is student deadline for Title IX training. If do not have it will not be able to take advantage of priority registration.
     - Nov. 15 is the deadline to be included in the program for Fall 2019 commencement.
     - Working on an update to DegreeWorks. Expected to go live on October 31st. It will be mobile friendly. Communication will be sent out to help people navigate the new design.
   - Admissions Report (Craig Mead)
     - A number of forms have been updated to be ADA compliant.

6) Old Business:
   a. Grad Student Association and Graduate Council Student Rep
     - Meeting has been set-up for Nov 8th from 12-1:30 pm in the Bragaw Office Building for students interested in forming a Grad Student Association and serving as a Graduate Council Student Rep.
     - No process exists for having a student representative on the Graduate Council. Gabe proposes have the Grad Student Association picking the student rep.
       - Discussion: Grant asks what benefits students would have for joining the Grad Student Association. Elisa: Looks great on a resume. Elisa: Perhaps a 1 credit tuition waiver. Simon: Do they have a budget? Elisa: No, because they are defunct. They used to when they were under the umbrella of the Undergraduate Student Association. Simon: Should look at how other
institutions do it. Suggests competitive research funding from within the Graduate Student Association. Elisa: They used to have dollars, but problem is having students encouraging students to be engaged in the leadership of the Graduate Student Association. Problem in the past was that students would burn-out. Now we have a dynamic graduate listserv. Would be nice to have students more involved in their first or second semesters to have continuity in membership. Simon: Suggests having each program forwarding 1 representative to the graduate student association. Grant: Student recruitment could be woven into new student orientation at the start of the year.

b. Grad Council Workgroup
   1. Faculty Governance
   2. Grad Enrollment, Promotion, and Grad Exploration Day
   3. Grad Faculty Policy
   • Goal for today is for the groups to have their first meeting together and plan out second meeting date and working points
   • Groups were established due to recommendations from last year's report from the Council of Graduate Studies.

7) New Business:
   • Expedited Program Review: Simon: Just came from meeting where Dean presented to directors and chairs what the expedited program reviews. Categories all deal with student numbers and student hours. Research is not mentioned at all. A number of programs rely on research and research brings in funds. The issue needs to be brought up now to OAA before the program is initiated. Elisa: Is it being done for graduate levels? Response from Dean's was if you want. Elisa: suggests crafting a resolution to the Dean of Graduate Studies that the rubrics for the review of graduate programs includes assessment of research. Jill: Who developed them? Simon/Elisa: Susan Kalina and approved by the Provost. Amanda: Is Aaron Dotson aware of that research productivity is important to assessing program efficiency. Gabe: what is the action? Jill: resolution should have a plan, not just a statement that the Grad Council doesn't agree with the omission. Simon will take the first attempt at drafting a resolution. Working resolution can be distributed on and voted by email. Gabe will send a template to Simon.

8) Any other announcements?
   • Elisa: Please inform her if you ever find anything that doesn't make sense in the catalog.
   • Alyona: New deadlines for curriculum review this year. Take a look at OAA website for new dates.

9) Break up into Grad Council Workgroups
   • Time for introductions
Meeting adjourned: 14:31 pm