UAA Graduate Council Agenda
Friday, October 19, 2012 / 12:00 noon-1:00 pm / Room RH 303

UAA’s Graduate Council advises the Dean of the Graduate School in policy matters and promotes general advocacy of programs throughout the University community. The Council reviews, determines, and recommends policies for graduate programs. Its members consist of graduate chairs, directors, and a representative from the Graduate Student Association.

Members:

<table>
<thead>
<tr>
<th>Member</th>
<th>Chair</th>
<th>Angela Dirks</th>
<th>Beth Sirles</th>
<th>Betty Predeger</th>
<th>Bogdan Hoanca</th>
</tr>
</thead>
<tbody>
<tr>
<td>Darren Prokop</td>
<td></td>
<td>David Stevenson</td>
<td>Diana Steer</td>
<td>Greg Protasel</td>
<td>Lorna Kendrick</td>
</tr>
<tr>
<td>Jane Shelby</td>
<td></td>
<td>James Fitterling</td>
<td>Jennifer Burns</td>
<td>Jennifer Stone</td>
<td>Jill Janke</td>
</tr>
<tr>
<td>LuAnn Piccard</td>
<td></td>
<td>Osama Abaza</td>
<td>Paul White</td>
<td>Rhonda Johnson</td>
<td>Seong Dae Kim</td>
</tr>
<tr>
<td>Maureen O’Malley</td>
<td></td>
<td>Lorna Kendrick</td>
<td>GSA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate School</td>
<td></td>
<td>David Yesner</td>
<td>Elisa Mattison</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ex Officio:</td>
<td></td>
<td>Cathy LeCompte</td>
<td>Claudia Clark</td>
<td>Jeff Bailey</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Patricia Linton</td>
<td>Steve Cobb</td>
<td>Susan Kaplan</td>
<td></td>
</tr>
<tr>
<td>Registrar:</td>
<td></td>
<td>Lora Volden</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1) Roll Call and Approval of Agenda/Approval of Minutes

2) Remarks/Report from Chair Gloria Eldridge

3) Reports:
   - Associate Dean’s Report (David Yesner)
   - Director’s Report (Elisa Mattison)

4) Registrar’s Report (Lora Volden)

5) GSA Report

6) Old Business
   a. Volunteers for work committees. Committees meet briefly during meeting to establish committee goals and outcomes.
      a. Paperwork, Processes, Policies and Programs
         o This committee subsumes the former UAA Catalog committee and the Graduate Paperwork, Processes, and Policies committee.
      b. Doctoral Initiatives
         o Subsumes the Doctoral Proposal Review committee and is responsible for initiation of and support for doctoral programs.
      c. Graduate Student Funding and Employment
         o Focus on issues related to graduate assistants (teaching, research, service) and student workers
      d. Graduate School Marketing, Student Recruitment and Retention
Focus on issues related to public face of the UAA graduate school, marketing to and recruiting potential students and retaining students

e. E-learning and Distance Delivery

Focus on issues related to other modalities of delivery of graduate courses and programs

Plans/Issues to be addressed in AY 2012-2013

- Electronic thesis template.

Reminder of advisor deadlines

- For graduate students to remain in “Good Academic Standing” an Annual Progress Report of Graduate Student Progress must be completed by the academic advisor and the student this semester (deadline was September 15, 2012) for all current students beyond their first semester. Graduate students offered GTA, GRA, or GSA assistantships are not eligible for hire is they are not in Good Academic Standing.

- Faculty who advise students in CAS graduate programs must be FERPA trained this semester in preparation for GSPs to be done solely on Degree Works beginning Spring 2013. Find FERPA training at UA-Online/Employee Services/E-learnin/FERPA Online Training.

7) New Business-

- Discussed Graduate School requirement that graduate advisors (faculty serving on graduate committees) be trained on Degree Works for advising for spring 2013. GSP’s will be done on Degree Works.

- Discussed requirement for FERPA training for graduate advisors by the end of Fall 2012

- Jeff Bailey presented a proposal for Tracking Planned Research or Teaching Activities of graduate students (see attached document). The intent of the document is to protect intellectual property rights for students, faculty and the university. Discussion about whether the document applies only to students conducting research or students involved in other creative projects as part of their graduate training. Questions about where and how the document is to be filed with the Office and Research and Graduate Studies, for example, should it be included for all students as part of the Graduate Studies Plan. Tabled for future discussion.

- Plans/issues to be addressed in AY 2012-2013
  
  a) Electronic thesis template.

- David Yesner – catalog copy and transfer credit policy from Chapter 12 – Graduate Studies.
  
  a)
8) August 17
9) September 21
10) October 19
11) November 16
12) December 14
13) January 18
14) February 15
15) March 22
16) April 19
17)