

UAA Graduate Council Agenda

Friday, October 19, 2012 / 12:00 noon-1:00 pm / Room RH 303

UAA's Graduate Council advises the Dean of the Graduate School in policy matters and promotes general advocacy of programs throughout the University community. The Council reviews, determines, and recommends policies for graduate programs. Its members consist of graduate chairs, directors, and a representative from the Graduate Student Association.

Members:

	Gloria Eldridge, Chr.	Angela Dirks	Beth Sirles	Betty Predeger	Bogdan Hoanca
	Darren Prokop	David Stevenson	Diana Steer	Greg Protasel	Lorna Kendrick
	Jane Shelby	James Fitterling	Jennifer Burns	Jennifer Stone	Jill Janke
	LuAnn Piccard	Osama Abaza	Paul White	Rhonda Johnson	Seong Dae Kim
	Maureen O'Malley	Lorna Kendrick	GSA		
	Graduate School:	Helena Wisniewski	David Yesner	Elisa Mattison	
	Ex Officio:	Bart Quimby	Cathy LeCompte	Claudia Clark	Jeff Bailey
		Hilary Seitz	Patricia Linton	Steve Cobb	Susan Kaplan
	Registrar:	Lora Volden			

- 1) Roll Call and Approval of Agenda/Approval of Minutes
- 2) Remarks/Report from Chair Gloria Eldridge
- 3) Reports:
 - Associate Dean's Report (David Yesner)
 - Director's Report (Elisa Mattison)
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- 4) Registrar's Report (Lora Volden)
- 5)
 - GSA Report
- 6) Old Business
 - a. Volunteers for work committees. Committees meet briefly during meeting to establish committee goals and outcomes.
 - a. Paperwork, Processes, Policies and Programs**
 - This committee subsumes the former UAA Catalog committee and the Graduate Paperwork, Processes, and Policies committee.
 - b. Doctoral Initiatives**
 - Subsumes the Doctoral Proposal Review committee and is responsible for initiation of and support for doctoral programs.
 - c. Graduate Student Funding and Employment**
 - Focus on issues related to graduate assistants (teaching, research, service) and student workers
 - d. Graduate School Marketing, Student Recruitment and Retention**

- Focus on issues related to public face of the UAA graduate school, marketing to and recruiting potential students and retaining students

e. E-learning and Distance Delivery

- Focus on issues related to other modalities of delivery of graduate courses and programs
- Plans/Issues to be addressed in AY 2012-2013
 - Electronic thesis template.
- Reminder of advisor deadlines
 - For graduate students to remain in “Good Academic Standing” an Annual Progress Report of Graduate Student Progress must be completed by the academic advisor and the student this semester (deadline was September 15, 2012) for all current students beyond their first semester. Graduate students offered GTA, GRA, or GSA assistantships are not eligible for hire if they are not in Good Academic Standing.
 - Faculty who advise students in CAS graduate programs must be FERPA trained this semester in preparation for GSPs to be done solely on Degree Works beginning Spring 2013. Find FERPA training at UA-Online/Employee Services/E-learnin/FERPA Online Training.

7) New Business-

- Discussed Graduate School requirement that graduate advisors (faculty serving on graduate committees) be trained on Degree Works for advising for spring 2013. GSP’s will be done on Degree Works.
- Discussed requirement for FERPA training for graduate advisors by the end of Fall 2012
- Jeff Bailey presented a proposal for Tracking Planned Research or Teaching Activities of graduate students (see attached document). The intent of the document is to protect intellectual property rights for students, faculty and the university. Discussion about whether the document applies only to students conducting research or students involved in other creative projects as part of their graduate training. Questions about where and how the document is to be filed with the Office and Research and Graduate Studies, for example, should it be included for all students as part of the Graduate Studies Plan. Tabled for future discussion.
- Plans/issues to be addressed in AY 2012-2013
 - a) Electronic thesis template.
- David Yesner – catalog copy and transfer credit policy from Chapter 12 – Graduate Studies.
 - a)

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- 8) August 17
- 9) September 21
- 10) October 19
- 11) November 16
- 12) December 14
- 13) January 18
- 14) February 15
- 15) March 22
- 16) April 19
- 17)