

# Mentor Confirmation Form

All Alaska INBRE Undergraduate Research Assistants need a UA faculty mentor for their research project. Please take a moment to complete this form so we know we are in agreement regarding your role as student mentor.

Your Name

Your Email

Your UA ID number

Undergraduate Researchers Name

Did you help the student draft the URA application?

Yes

No

We talked about it, but I never saw the draft

Did you read the student's final application?

Yes

No

Will you be the primary mentor for this student?

Yes

No

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If you are not the primary mentor for this student, please provide the following information:  
1) who, in your lab, will be the primary mentor; 2) what their lab work schedule is for the proposed funding period; 3) their experience with mentoring students and/or serving as an instructor in a teaching lab.

Name:

Email:

Agrees to Serve as the Primary Mentor for this student from May 12 - Aug 17, 2019

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If the appointed mentor becomes unavailable do you agree to take over as primary mentor and will you be available to the student?

Yes

No

Will you be available to the student for the duration of their project (May 12 - Aug 17, 2019)?

Yes, I'll be available

No, I'm not available

I'm available for some but not all of this time period.

What plans have you made to ensure that the student can contact you when you are away from the office?

Alaska INBRE Summer URAs are required to work 40 hours/week between May 12-Aug 17, 2019. As the student mentor you are responsible for approving their time card. Do you agree to notify Alaska INBRE if the student is not reporting to work?

Yes

No

Students may have trouble completing their project as stated in their application. Do you agree to notify Alaska INBRE if your student is having difficulties, drops out of school or for other reasons is unable to complete their project?

Yes

No

Is there any additional information you would like to share with us?

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