The Opportunity

Faculty Development and Instructional Support seeks applications for a faculty member to serve as Associate Director of the Center for Community Engagement & Learning (CCEL), the primary entity responsible for promoting and supporting service -learning and community -engagement at UAA and its affiliated community campuses. Established as a Center by the University of Alaska Board of Regents in 2000, CCEL enables the university to effectively carry out its community engagement mission while connecting faculty, courses, and academic programs with community needs. The Center advocates for and supports the use of scholarship and action for the mutual benefit of the University, the State, its communities, and its diverse peoples.

Timeline, Eligibility, Term(s) of Appointment

- Application period will run 8:00am Friday, August 7, though 11:59pm, Wednesday, August 12. Notification of interview status will happen ASAP after review of applications, likely no later than end of business on Monday, August 17. Our goal is to have an Associate Director identified no later than August 18 to ensure that we have time to interface with the relevant department and college.
- The appointment runs for AY20-21 with renewal possible. This position *does not* involve a change in position or representation (i.e. the faculty member is still in the bargaining unit). It will be accomplished via an amendment to the workload agreement. Ideally, the successful candidate will receive a reassignment (two course releases per semester) for the 20-21 academic year, but that is negotiable and dependent on the nature of the candidate's contract and workload agreement.
- The Associate Director will report to the Associate Vice Provost for Faculty Development and Instructional Support. This structure *does not* supplant the faculty member's connection to the relevant academic department and/or any other relevant entity (school, college, etc.). The Associate Director will maintain their connection with their academic home (i.e. department, school, etc.) where they will be able to devote time to teaching, research, and service responsibilities as delineated in their workload agreement. The Associate Director and Associate Vice Provost will work with the Chair/Director of the candidate's home department to ensure a manageable and realistic workload.
- CCEL-related work beyond the timeline of the usual academic year and faculty contract (i.e. employment during the summer term) is dependent on funding and will be negotiated during the spring term.
- Application is open to full-time faculty members who possess either a master's degree or PhD. Term, tenure track, or tenured faculty are welcome to apply.

Responsibilities

- Interface with faculty, institutional colleagues, the Center's advisory boards, and relevant community (public or private sector) partners to identify, develop, share, and support service -learning and community -engaged courses, curricula, research, and projects;
- Advocate for the use of SL/CE as a High Impact Practice at the course, department/program, and college levels;
- Potentially serve as Instructor of Record and interface with students pursuing CEL Internships;
- Support UAA's Carnegie classification in both Curricular Engagement and Outreach & Partnerships;
- Assess and evaluate service learning and community engagement activities at UAA;
- Assist with the supervision of Center personnel;
- Assist with goal setting, management, and assessment of fiscal and other resources; and
- Work collaboratively with the Associate Vice Provost and other leaders in Faculty Development and Instructional Support.

Knowledge, Skills, and Abilities

The Associate Director will:

- Provide leadership and support for the Center in maintaining, developing and expanding its mission;
- Provide or assist with providing administrative oversight of its activities, programs, and staff; and
- Direct or assist with directing activities associated with the evaluation of community engagement.

Relevant Background and Experience

The successful applicant *must* have demonstrated experience with:

- Developing and offering service- learning courses and/or community- engaged courses in a higher education environment;
- Successful interface with students in settings such as classes, research projects, advising or mentoring;
- Developing and leading faculty development presentations and/or programs;
- Forging and maintaining community connections;
- Program development, management and assessment;
- Strong communication skills that may be leveraged in interpersonal, group/team, and presentational settings;
- The ability to work collaboratively with researchers and faculty from a variety of fields, as well as with others from the university, community and region to coordinate successful community- engaged learning and activities; and
- Demonstrated success in partnerships with diverse community agencies.

The successful applicant *may* have experience with:

- Proposal writing and appropriate management of external funding;
- Interdisciplinary teaching, writing and/or research, and/or scholarly publications and conference presentations;
- Working across entities to advance change and/or the adoption of new practices in higher education.

Submission of Application Materials

Please email PDFs of the following items to Nicola Pearson-Allen (ncallen@alaska.edu) no later than 11:59pm Wednesday, August 12:

- **Letter of application**
- **Current vitae** (if applicable, feel free to include a link to an ePortfolio that illustrates your relevant work)
- **Statement of Teaching/Research Philosophy** reflecting on SL/CE (service learning, community engaged learning) as a High Impact Practice that resides at the intersection of student success, effective teaching praxis and the life of the community. Address why that intersection is relevant to UAA as an institution.

Direct questions to:

Nicola Pearson-Allen, CCEL's Office Manager, ncallen@alaska.edu

Shawnalee Whitney, Associate Vice Provost for Faculty Development and Instructional Support, sawhitney@alaska.edu