



## **Spring 2021 Faculty Application for Community Engaged Student Assistant**

**Applications Due:** Tuesday, January 5 at noon

### **Announcement and Description:**

The Center for Community Engagement & Learning (CCEL) requests applications from faculty for students who will engage with the community through assisting faculty. Community Engaged Student Assistants (CESAs) may be awarded UAA Administration Scholarships to support faculty in their teaching, research, or creative activity. All activities should emphasize the importance of integrating community engaged experiences, disciplinary learning outcomes, or research and creative activity goals. The amount of scholarship award requested should correspond to the number of hours that students will be contributing.

CESA activities should help students develop their leadership and commitment to civic engagement on campus and in the community and support students, faculty, and community partners in four key areas:

1. developing community partnerships;
2. recruiting, placing, training and coordinating service-learners for courses;
3. developing creative projects, applying technical expertise, and collecting research data;
4. providing direct service/research to the community partner(s).

### **CESAs Required Participation with CCEL:**

- Attend a 60-minute meeting twice each semester to connect as a group together and increase their leadership and advocacy skills.
- Present your/their projects at CCEL's Community Engagement Forum (April 2021) in a poster presentation. It seems likely that state, municipal, and university regulations will require us to hold the forum virtually, in which case all posters will be uploaded to an e-portfolio (or other online format). You have a role, as faculty, in ensuring that this is completed, and are expected to attend the Community Engagement Forum and Poster Session with your student.

CCEL is committed to supporting faculty and students in these projects by providing technical assistance for faculty and project support and leadership development for students. We have found that the facilitated meetings support students in doing critical thinking and organizing for their projects and give them an opportunity for reflection.

### **UAA Administration Scholarships Guidelines:**

How much of an award should you request for a CESA? Please consider both the hours committed to a project and the value of the support a CESA is doing for community engagement. The goal of this program is to support faculty doing community engaged teaching, research, or creative activity. The Administration Scholarships awarded to CESAs should reflect



the contribution this support makes to the faculty, the project, and the broader community. The chart below can be used to assist in determining the student's time commitment.

To receive this amount of award:	Complete these average hours per week:	For total hours per 15-week semester
\$500 undergrad/\$1,000 grad	3	45
\$700 undergrad/\$1,200 grad	5	75
\$1,000 undergrad/\$1,500 grad	7	105

To be eligible for UAA Administration Scholarship awards, students must:

1. be admitted into a UAA Anchorage campus degree or certificate program,
2. be making [satisfactory academic progress](#), and
3. have a UAA cumulative GPA of 3.0 for a graduate program, 2.8 for a college or other academic unit award for undergraduate students, and 2.5 for administrative waivers for undergraduate students.
4. Combinations of UAA Administration Scholarship funds and other financial aid must not exceed the student's total cost of attendance.

#### Faculty Application Guidelines:

Please submit a narrative with the following:

1. Briefly describe the course/project;
2. Outline expected activities for the CESA and provide a rationale for the tuition award, *be sure to include the number of hours per week your student will work on average*;
3. Describe how the student will assist you in one or more of the four key areas;
4. Provide contact information for the community partner: Name, address, phone and email.

Applications are due by **Tuesday, January 5 at noon**, in electronic format and submitted via the CCEL department email address [uaa.ccel@alaska.edu](mailto:uaa.ccel@alaska.edu).

For more information, please email or call CCEL Office Manager, Nicola Pearson-Allen, at [ncallen@alaska.edu](mailto:ncallen@alaska.edu) or 907-786-4062.