

**AY20 Expedited Program Review – Provost’s Findings Template
10-16-2019**

Use OAA letterhead.

Delete any remaining blue sections before submitting.

Date:

To: Chancellor Name, Title

From: Provost Name, Title

Cc: Dean Name, Title, College
Program Review Committee Chair Name, Title
Program Review Committee Member Name, Title (include all committee members)
Community Campus Director Name, Title, Campus (as appropriate)
Susan Kalina, Vice Provost for Academic Affairs
Claudia Lampman, Vice Provost for Student Success

Re: **AY20 Expedited Program Review Findings – Degree(s)/Certificate(s)**

Response to dean’s findings and optional faculty response to dean’s findings.

I have reviewed your findings, the program’s response to your findings, and the completed Expedited Program Review Template for the Degree(s)/Certificate(s).

Recommendations

Decision

USE THE FOLLOWING UA APPROVED DECISION TYPES

REMOVE THIS PAGE WHEN SUBMITTING YOUR FINDINGS

UA Approved Definitions

Academic Program

Degree or certificate program: Undergraduate Certificates, Associate Degrees, Baccalaureate Degrees, Post-Baccalaureate Certificates, Graduate Certificates, Post-Graduate Certificates, Master’s Degrees and Doctoral Degree; e.g. BA in English or Fisheries Technology Certificate. Academic Program Review decisions are listed relative to each academic program. For example, deleting a track within a program would be considered a revision of the program. In some cases, stand-alone minors and academic departments that are not degree-granting undergo Academic Program Review at the discretion of the Provost and Dean.

Decision Types

Enhancement: Program will be enhanced with additional resources. (Areas for enhancements might include, for example, faculty or staff, curriculum, program delivery, student success initiatives, outreach and/or partnerships with the community or industry, program promotion and marketing, and facilities.)

Continuation: Program is successfully serving its students and meeting its mission and goals. No immediate changes necessary, other than regular, ongoing program improvements.

Revision: Program will be revised using existing resources, which might entail a reallocation of resources within the program. (Areas for revision might include, for example, faculty or staff workloads and assignments, curriculum, program delivery, student success initiatives, outreach and/or partnerships with the community or industry, program promotion and marketing, and facilities.) Depending on the level of changes, curricular revision may require approval by BOR and NWCCU.

Continued Review: Program is required to address specific issues and to undergo another review within the next two academic years.

Suspension: While decisions relative to the program are made, admissions to the program are suspended. There are a variety of reasons for suspension. These may include, among others, temporary circumstances (e.g., insufficient faculty to meet substantial enrollment increases), planned major revisions to the program (e.g., deleting a track or changing the degree level), or potential program deletion. Program suspension requires notification to SAC and NWCCU.

Deletion: Program is scheduled for deletion, a teach-out process will be developed and communicated to majors, and the program will remain in the catalog until the teach-out process is complete. Program deletion requires approval by BOR and NWCCU.