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**ACADEMIC PROGRAM REVIEW
INTERIM PROGRESS REPORT FORM**

This form is composed of three parts: the Program Section, the Dean Section, and the Provost Section. Guidance for submission is provided in each section.

Using the Form: The form is pre-loaded with information specific to each program and posted on the [Program Review website](#). The program should download and save their form to begin using it. The form is locked, so instructions are viewable and the only sections of the document that can be edited are the form fields.

The form uses narrative, text, and drop-down boxes. Narrative boxes have a character limit, which includes spaces. When using text and drop-down boxes, if you want to undo an answer, press “Control-Z” or “Command-Z.”

Responses are to be narrative only, and must be ADA and FERPA compliant. Do not embed any links, including to webpages or other documents. To be FERPA compliant, do not include the names of any current or former students. Rather, use statements such as, “In AY21 four program graduates were accepted to graduate programs in the field.” Programs with specialized accreditation or other external recognitions must comply with restrictions regarding what can be published, as per the accreditor or external organization. Do not include appendices. Appendices to this form will not be accepted.

Assistance: For technical assistance with this form, email Academic Affairs (uaa.ooo@alaska.edu).

Submission Date: 2/26/2021

Name and title of person(s) submitting the report: Hattie Harvey, Associate Professor, Psychology & Eric Murphy, Director, Psychology

Program(s) in the report: GC Children’s Mental Health

Specialized Accrediting Agency (if applicable): N/A

Campuses where program is delivered: Anchorage KOD KPC MSC PWSC

Year of last review: AY2020

Final decision from last review: Revision

PROGRAM SECTION

After completing the Program Section, the program should email this form to the dean, and copy uaa.ooo@alaska.edu for posting. If the program is delivered on a community campus, copy the appropriate community campus director(s) as well.

For each current recommendation listed below, provide a timeline for addressing the recommendation, an indication of how you will know when the recommendation has been successfully achieved, a brief

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description of actions taken to date, and any evidence that the actions have been successful. Programs can access current data on the [IR-Reports Program Review site](#).

Recommendation 1: Continue to house the program in the College of Arts and Sciences. Develop with the College of Health a plan that outlines the flow of tuition dollars to be implemented by fall 2021.

Timeline (2000 characters or less)

In 2010 a Memorandum of Understanding (MOU) was established between the College of Health (COH) and the College of Arts and Sciences (CAS) to determine the annual use of the \$50,000 from the Alaska Mental Health Trust Authority (AMHTA) to support the delivery of the Children's Mental Health (CMH) minor and Graduate Certificate (GC). Each year in August, this MOU is reviewed by the Director of Psychology and the Director of Social Work, along with the respective Deans. As part of this MOU six courses (2 undergraduate and 4 graduate) are offered. The most recent MOU for AY 20-21 specifically states that the tuition dollars generated by the College in which the course is offered are allocated to the College in which the student registers for the course. Below is the timeline agreed upon by COH and CAS for AY 20-21.

September 2020: Representatives from COH and CAS met and agreed on which courses will be offered for AY 20-21. The MOU identified the faculty to teach those courses and the amount of the CMH budget that will be allocated to each college. The MOU continues to house the CMH GC in CAS and identified Dr. Hattie Harvey (Psychology, CAS) as the coordinator.

Fall 2020: PSY A626 (Family Therapy) was taught by Dr. Patricia Sandberg (Psychology, CAS)

Spring 2021: SWK 410 (Trauma in Childhood) is being taught by Stephanie Vaughn (Social Work, COH).

Summer 2021: PSY/SWK/EDSE A691 (Children's Mental Health Systems of Care) will be taught by Dr. Patricia Sandberg. PSY/SWK (Infant Mental Health) will be co-taught by Dr. Hattie Harvey and Dr. Mary Dallas Allen (SWK, COH).

August 2021: Representatives from COH and CAS will renegotiate the MOU for the CMH CG and minor.

How will you know the recommendation has been successfully achieved? Include description of data or metrics used and method used to determine success. (2000 characters or less)

The metrics used to address the Provost's recommendation are the AY 20-21 MOU reaffirming that CAS houses the CMH GC, the tuition generated by the courses offered, and how the tuition is credited to the respective colleges. Additional metrics are how the \$50K is allocated to COH and CAS, the faculty overhead associated with delivering the program, and the overall efficiency (revenue/costs) of the CMH GC. Out of the \$50K of the CMH budget, \$38.7K is used to support the CMH GC Program (COH: \$17.1K; CAS: \$21.6K). The overhead to support the program in AY 20-21 is \$39.8K (COH: \$16.4K; CAS: \$23.4). Courses with a PSY or EDSE prefix generates tuition that is allocated to CAS; courses with a SWK prefix are allocated to COH. With cross-listed courses, the

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tuition is allocated to the college where the course resides. For example, tuition generated by students in the PSY section of PSY/SWK A620 would be allocated to CAS. Tuition generated in the SWK section would be allocated to COH. The total tuition revenue generated by the courses in the CMH GC program is estimated to be \$60K (COH: \$32.3K; CAS: \$27.7K) for AY 20-21. Assuming that 80% of the tuition is allocated to the colleges, the total revenue, including the amount from AMHTA, generated by the CMH GC Program is \$86.8K (COH: \$43K; CAS: \$43.8K) and the total costs are \$39.9K (COH: \$16.4K; CAS: \$23.5K). The efficiency of the CMH GC is 2.17 (COH: 2.62; CAS: 1.86).

Actions taken to date and evidence of success to date. (2000 characters or less)

The Directors for the School of Social Work and the Department of Psychology met in September 2020 to review the MOU. Bi-monthly meetings occurred during FY21 with the Graduate Certificate committee (includes two Psychology faculty and one Social Work faculty) to discuss course offerings, program review data, and student recruitment.

Of relevance to recent actions was a substantial curriculum revision (i.e., addition of new course, revisions to existing courses, and expanded course options to fulfill Student Learning Outcomes) which was approved through the curriculum process in Spring 2020 and implemented in Fall 2021. This included a revision to the Program Student Learning Outcomes and Academic Assessment Plan. To note, the CMH GC course offerings are not restricted to those in the Certificate program, and are utilized as electives for multiple programs (Social Work, Psychology, Public Health, Education) and as continuing education credits for professionals in the field.

Additionally, the CMH GC is under new leadership for program coordination in AY 20-21 by Dr. Hattie Harvey (Psychology, CAS). New leadership actions included a new recruitment strategy implemented in Fall 2020 offering bi-monthly informational sessions via zoom. Between October 2020 and February 2021, 21 prospective students attended an informational session, of whom nine applied and were accepted, with four pending applications. The CMH CG website was also updated in Fall 2020 to allow for easier navigation of information and the application process, and to provide the CMH GC informational session registration link. Evidence of the aforementioned changes can be reflected in enrollment increases from one student AY 19-20 to 14 current students in AY 20-21.

Future actions to take, if applicable. (2000 characters or less)

Based on the above information the following future actions are recommended for consideration: 1) continue annual collaboration between COH and CAS to determine MOU; 2) continue coordination of CMH minor and CMH CG program in the Department of Psychology due to available faculty to support coordination; 3) consider increasing enrollment capacity in SWK 410 from current 15 seats to 30 seats (or offer 2x/year) as this is considered a high-demand course and regularly fills to capacity; and 4) revise CMH GC course sequence to consistently offer one course option per semester to support ease of certificate completion within four sequential semesters (as most CMH GC students take one course per semester).

DEAN SECTION

After completing the Dean Section and signing it, the dean should email this form to the program, and

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copy uaa.aaa@alaska.edu for posting. If the program is delivered on a community campus, copy the appropriate community campus director(s) as well.

For each recommendation, comment on the progress to date and provide commendations and guidance as appropriate. (2000 characters or less for each recommendation)

Recommendation 1: Continue to house the program in the College of Arts and Sciences. Develop with the College of Health a plan that outlines the flow of tuition dollars to be implemented by fall 2021.

The CMH graduate certificate mixes stand-alone classes in PSY, stand-alone ones in SWK, and cross-listed classes between CAS/COH. It also has two major sources of revenue: \$50,000 from the Alaska Mental Health Trust Authority and tuition. Division of the Trust funds is clearly stated in a long-standing MOA between CAS and COH, and updated annually based on changes in the faculty who contribute to the program.

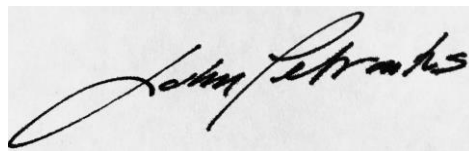
The wording of the MOA, however, is less clear about the allocation of the tuition dollars. The MOA implied that the all of the tuition generated by two cross-listed courses (SWK/PSY/ESDE A691 and SWK/PSY A620) follows the faculty member, going to the college that provides the instructor. However, the IPR states that “The most recent MOU for AY 20-21 specifically states that the tuition dollars generated by the College in which the course is offered are allocated to the College in which the student registers for the course.” It is unclear what happens when a college generates the tuition through its faculty as the instructor but a student registers through a prefix in a different college. I believe the intent is that tuition (a) does not follow the faculty such that CAS collects all of the tuition from one of its instructors, regardless of the student’s college, and (b) does not follow the student such that a COH student’s tuition goes to COH regardless of the instructor’s college or the course prefix but, instead, (c) follows the prefix such that the tuition – regardless of the instructor’s college – that paid for a SWK prefix goes to COH while tuition paid for a PSY prefix goes to CAS.

Given that Provost Stalvey’s only recommendation in Spring 2020 narrowly focused on modifying a MOA to clarify flow of the tuition revenue, I recommend that the CMH faculty and college deans make another revision to the MOA addressing the confusion I addressed above, and submit it to the Provost who can then decide if further follow-up is necessary.

Dean’s overall recommendation to the provost: Follow-up Program Review in AY24.

If recommending Suspension with Follow-up Program Review, that review will need to be in AY2022 or AY2023. Please indicate which year:

Dean’s signature:



Date: 3/31/2021

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PROVOST SECTION

After completion and signature, the Provost will email the final decision to the program and dean, with a copy to uaa.aaa@alaska.edu for posting. If the program is delivered on a community campus, copy the appropriate community campus director(s) as well.

Provost's commendations, additional or adjusted recommendations, if any, and other general comments (3000 characters or less):

The program made progress in addressing the recommendation. Moving forward, I especially encourage a focus on the success of the program's students.

Recommendation 1) The program revised the agreement outlining the flow of tuition dollars. This agreement needs further revision, under the guidance of the dean. This should be completed in AY22.

Decision: Continuation. The next Program Review will be scheduled as part of the regular cyclical review process.

Final decision: Agree with the dean's overall recommendation with the additional guidance and adjustments as per the above comments.

Provost's signature:  AE7EE55F615543D...

Date: July 12, 2021