

CHAIRS of ACADEMIC DEPARTMENTS: BIBLIOGRAPHY

[The academic chair's handbook](#)

by Wheeler, Daniel, et. al, 2nd ed.

Current Location	Library	Type	Call Number
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General Collection	UAA/APU Consortium Book	LB2341.A217	2008
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[Women in academic leadership : professional strategies, personal choices](#)

by Dean, Diane R., 1967- edited by Diane R. Dean, Susan J. Bracken, and by Jeanie K. Allen.

Current Location	Library	Type	Call Number
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General Collection	UAA/APU Consortium Book	LC212.862.W66	2009
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[Academic leadership day by day \[electronic resource\] : small steps that lead to great success](#)

by Buller, Jeffrey L.

"It can seem at times as though all of academic administration today is focused only on the need for continual change and the endless pursuit of "the big idea." But most academic leaders, from department chairs and program directors through university presidents and chancellors, are far too busy helping their institutions flourish for them to divert critical energy and resources to yet another untried theory or management principle. Academic Leadership Day by Day takes an entirely different approach to developing your proven academic leadership: It introduces one practical and field-tested idea each day for an entire academic year. Rather than requiring you to devote days or even weeks to administrative training (which may prove to be of little use in the end), this manual gives you non-nonsense suggestions that you can consider on even your busiest days. Experiment with the suggestions made each day, discover what works for you, and then build on your successes for the benefit of your institution and its programs. Significant improvements often result from small, gradual, and consistent efforts, and Academic Leadership Day by Day is your guide to becoming a more accomplished, confident academic leader a few minutes at a time."

[The academic's handbook](#)

edited by DeNeef, A. Leigh and Craufurd D. Goodwin, 3rd ed.

This revised and expanded third edition of the popular "Academic's Handbook" is an essential guide for those planning or beginning an academic career. Faculty members, administrators, and professionals with experience at all levels of higher education offer candid, practical advice to help beginning academics understand matters including: the different kinds of institutions of higher learning and expectations of faculty at each; the advantages and disadvantages of teaching at four-year colleges; instead of research universities; the ins and outs of the job market; alternatives to tenure - track, research-oriented positions; salary and benefits; the tenure system; pedagogy in both large lecture courses and small, discussion-based seminars; and, the difficulties facing women and minorities within academia. This book also contains advice on: requests for research funding from corporations, foundations and the federal government; the unique challenges of faculty mentoring; the impact of technology on contemporary teaching and learning; different types of publishers and the publishing process at university presses; the modern research library; the structure of university governance; and, the role of departments within the university.

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General Collection UAA/APU Consortium Book LB1778.2.A24 2007

[Turnaround leadership for higher education](#)

by Fullan, Michael and Scott, Geoff.

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General Collection UAA/APU Consortium Book LB2341.F84 2009

[The essential academic dean : a practical guide to college leadership](#) by Buller, Jeffrey L.

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General Collection UAA/APU Consortium Book LB2341.B743 2007

[Positive academic leadership : how to stop putting out fires and start making a difference](#) by Buller, Jeffrey L.

In Positive Academic Leadership, Jeffrey Buller offers new insights and practical tools, as well as language and tactics, for fostering a more effective approach to leadership. With acumen and a dash of humor, he shows leaders how they can take the focus off the negative and change what they say, their perspectives, and their strategies. This more constructive leadership style plays to the strengths of leaders rather than to the weaknesses of their institutions. Offering time-tested and fresh ideas for becoming the type of leader who acts as a coach, counselor, and conductor for faculty, staff, and students, Buller demonstrates how positive leadership can become a day-to-day practice. With its down-to-earth style, the book draws on the most current research on positive leadership in neuroscience, psychology, management, organizational behavior, and other disciplines and translates their lessons into readable and accessible recommendations. It then makes these recommendations come to life by providing real-world examples that illustrate how to implement positive leadership strategies in all spheres of the leader's activities and institution. Positive Academic Leadership is a wise guide for transforming any leader's attitude about inevitable daily crises into manageable challenges that are based on a philosophy of accepting the environment and situation but working to make things better.

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General Collection UAA/APU Consortium Book LB2341.B746 2013

Also available through CAFE (send an email to cafe@uaa.alaska.edu to borrow):

Facilitating a Collegial Department: Strategies for Success, Robert Cipriano

Working with Problem Faculty: A Six-Step Guide for Department Chairs, Melanie Keller