


Date: March 9, 2020

To: Cathy Sandeen, Chancellor

From: John Stalvey, Interim Provost 

Cc: Jeff Jessee, Dean of the College of Health; Vice Provost for Health Programs  
Ryan Fortson, Committee Chair & Associate Professor of Justice  
Ron Everett, Associate Professor of Justice  
Troy Payne, Associate Professor of Justice  
Susan Kalina, Vice Provost for Academic Affairs  
Claudia Lampman, Vice Provost for Student Success

Re: **AY20 Expedited Program Review Findings –Paralegal Studies AAS/PBCT & Legal Studies BA**

I have reviewed the dean's findings and the completed Expedited Program Review Template for the Paralegal Studies AAS/PBCT and Legal Studies BA. The Provost's Office did not receive an Optional Program Response Form from the program.

### **Recommendations**

My recommendation is to accept the decision and recommendations of the dean with the additional commentary that the program offers too many core and elective courses each semester. The program must focus on long-term course planning and enrollment management, and it should develop or update a course-sequencing document that serves as a pathway through the degree for students. An interim progress report on all recommendations is due to the dean by March 1, 2021. The dean will submit a review along with the program's interim progress report to the provost by April 1, 2021. Unless otherwise noted at that time, the next Program Review will be included in the regular ongoing program review schedule.

### **Decision**

Recommend Continuation