2025 Accreditation Advisory Committee
Agenda: August 26, 2020
4:00-5:00 by Distance
Join Zoom meeting or call 1-669-900-6833 – Meeting ID: 861 193 159 – Passcode: 269351

1. **Welcome and thank you**

2. **Notes from July 22 meeting** (attached)

3. **Assessment Seminar/Core Competency Kick Off**
   a. Student Learning: ▮▮▮▮ through Transparency
   b. Keynote Speaker: Suzanne Tapp (*Transparent Design in Higher Education Teaching and Leadership: A Guide to Implementing the Transparency Framework Institution-Wide to Improve Learning and Retention*, access via the Consortium Library with your UAA ID)
   c. Core Competency - *Personal, Professional, and Community Responsibility*
   d. Interview with keynote speaker?
   e. Ideas about getting participation?

4. **Mid-Cycle Report (NWCCU Accreditation Handbook p. 109)**
   a. Writing Team
   b. Need two examples
   c. Meet with Cabinet to talk about the story

5. **Status Updates**
   a. Core Competency Working Group
      i. Survey of what folks are already doing (After the Assessment Seminar)
      ii. Open Forums: Friday, October 16; Friday, November 13; 9:00-11:00 a.m.
      iii. Mapping what UAA already does and values, then finalizing the rubric

   b. Student Achievement Metrics Working Group

   c. "Mission Fulfillment/Mission Effectiveness" Conversation
      i. What does mission fulfillment look like?
      ii. Brainstorming a Mission Effectiveness public facing page
      iii. Must connect to Year-Seven Evaluation of Institutional Effectiveness

   d. AY20 Mission Fulfillment Fellows (Jennie Brock, Rachel Graham)

   e. AY21 Mission Fulfillment Fellows (Carrie King, Terry Kelly)
      i. Site Visits:
         1. Carrie: Otterbein University https://www.otterbein.edu/five-cards/
         2. Terry: James Madison University https://www.jmu.edu/ethicalreasoning

   f. AY20-21 Retention, Completion, and Student Success Academy (Claudia Lampman)

6. **Next Meeting:**
   a. Next Accreditation Advisory Committee meeting Wednesday, September 9, 2020, 4:00-5:00

7. **Informational:**
   a. NWCCU Standards, NWCCU Eligibility Requirements, and NWCCU Policies
   b. NWCCU Accreditation Handbook
   c. UAA Accreditation Page

Accreditation Advisory Committee Membership - to be updated

Committee Member		Committee Member		Committee Member
Susan Kalina, Vice Provost, OAA, Co-Chair		Ryan Hill, Interim Director, Residence Life		Steve Rollins, Dean, LIB
Carrie King, Professor, COH, Co-Chair		Erin Holmes, Associate Vice Provost, Institutional Research		Denise Runge, Provost, OAA
Terry Kelly, Associate Professor, CAS, Co-Chair		Monica Kane, Interim Director, Business Services		Benjamin Shier, Interim Chief Information Officer and Associate Vice Chancellor, ITS
Jennifer Brock, Associate Dean and Professor, CoEng		Dan Kline, GER Director, OAA, and Professor, CAS		Cheryl Siemers, Assistant Director, Kenai Peninsula College
Whitney Brown, Director, Career Services		Claudia Lampman, Vice Provost, Student Success		Jennifer Stone, Professor, CAS
Ryan Buchholdt, Interim Director, Budget Office		John Moore, Past Co-President, Staff Council		Larry Foster, Professor, CAS *(Senior Consultant)*
Rachel Graham, Chair, FS Academic Assessment Committee and Associate Professor, MSC		Kirstin Olmstead, Director of Public Relations, University Advancement		Megan Carlson, OAA (*Support*)
Erin Hicks, Associate Professor, CAS		Paul Ongtooguk, Director, Alaska Native Studies		

Core Competency Working Group

Committee Member		Committee Member		Committee Member
Carrie King, Professor, COH, Co-Lead		Erin Holmes, Associate Vice Provost, Institutional Research		Paul Ongtooguk, Director, Alaska Native Studies
Terry Kelly, Associate Professor, CAS, Co-Lead		Dan Kline, GER Director, OAA, and Professor, CAS		Cheryl Siemers, Assistant Director, Kenai Peninsula College
Rachel Graham, Chair, FS Academic Assessment Committee and Associate Professor, MSC		John Moore, Past Co-President, Staff Council		
Ryan Hill, Interim Director, Residence Life		Kristen Ogilvie, Assistant Professor, CAS		

Student Achievement Metrics Working Group

	Committee Member		Committee Member		Committee Member
	Claudia Lampman, Vice Provost, Student Success, Lead		Erin Hicks, Associate Professor, CAS		Michael Ulroan, Regional Director, ANSEP
	Whitney Brown, Director, Career Services		Erin Holmes, Associate Vice Provost, Institutional Research		
	Amber Christensen Fullmer, Director, Native Student Services		Andre Thorn, Director, Multicultural Center		

Scheduled Meeting Dates Academic Year 2021 – Second and Fourth Wednesdays

Working group members are invited to join Accreditation Advisory Committee meetings as they are available.

Date	Time	Location
8/26	4:00-5:00p	Zoom
9/9	4:00-5:00p	Zoom
9/18	Annual Assessment Seminar/Core Competency Kick Off 9:00-11:00a, 8:30a Check In	
9/23	4:00-5:00p	Zoom
10/14	4:00-5:00p	Zoom
10/28	4:00-5:00p	Zoom
11/11	4:00-5:00p	Zoom
11/25	4:00-5:00p	Zoom
12/9	4:00-5:00p	Zoom

2025 Accreditation Advisory Committee
Summary: July 22, 2020
4:00-5:00 by Distance
[Join Zoom meeting](#) or call 1-669-900-6833, and enter Meeting ID 861 193 159

1. **Welcome and how are you doing?**

2. **Notes from June 10 meeting** (attached)

3. **Update from the Strategic Planning Tri-Chairs and discussion (20 minutes)**

    Strategic Plan Tri-Chairs: LuAnn Piccard, Associate Professor and Chair, Project Management; Joel Potter, Assistant Professor, Philosophy; Christi Bell, Associate Vice Provost and Executive Director, Business Enterprise Institute

    The Tri-Chairs shared their vision for the strategic planning process including identifying stakeholders, listening to their concerns and needs and using this feedback to help the team develop aspirational goals, even in the challenging times we are facing. A possible goal would be having a seamless experience for UAA students.

4. ██████ **Focus in Student Learning Assessment - Terry Kelly and Carrie King (15 minutes)**
    a. *A New Decade for Assessment: Embedding* ██████ *into Assessment Praxis* (January 2020) (attached)
    b. Synopsis of the report by Terry Kelly (attached)

    ██████-minded student learning assessment could help with identifying ██████ gaps in student learning opportunities. Recommendations for developing an ██████ lense: involve students actively in the assessment process, use a transparent assessment process and consider disaggregating student learning outcomes. The NILOA report was sent to the committee for their review, as a potential distinguishing feature of UAA's 2025 accreditation.

5. **Heading into the academic year - Susan Kalina (5 minutes)**
    a. College Convocations
    b. Assessment Seminar/Accreditation Party - September 18, 2020 (Save the date went out before faculty went off contract)
    c. Engagement around Core Competency #4 - Personal, Professional, and Community Responsibility
    d. Mid-Cycle Report - On the road to mission fulfillment and a demonstration of institutional effectiveness (attached: NWCCU Accreditation Handbook, pg. 109); Year-Seven Evaluation of Institutional Effectiveness Report (attached: NWCCU Accreditation Handbook, pp. 37-40)

    In addition to the above, a meeting was held to discuss the data visualization process for accreditation, student success, institutional effectiveness and strategic planning.

6. **Status Updates**
    a. Core Competency Working Group

    The process for implementing the pilot project for the Personal, Professional and Community Responsibility (PPCR) in AY21 is being refined and will include a survey, a series of open

forums, and finalizing the assessment rubric in the fall semester. The summer work group has finalized a list of five possible performance indicators (PIs) of PPCR for an institution wide survey early in the fall semester, in order to select one PI to focus on in spring 2021.

   b. Student Achievement Metrics Working Group

   The ▮▮▮▮▮ Action Council Student Success Subcommittee has drafted a process for disaggregating involvement in activities; this is being reviewed by the Chancellor's Cabinet. Benchmarks and targets for the student metrics are being developed.

   c. "Mission Fulfillment/Mission Effectiveness" Conversation
        i. What does mission fulfillment look like?
       ii. Brainstorming a Mission Effectiveness public facing page
      iii. Must connect to Year-Seven Evaluation of Institutional Effectiveness

   d. AY20 Mission Fulfillment Fellows (Jennie Brock, Rachel Graham)

   The data collection is completed for the employer surveys and the report is being written.

   e. AY21 Mission Fulfillment Fellows (Carrie King, Terry Kelly)

   f. AY20-21 Retention, Persistence, and Student Success Academy (Claudia Lampman)

7. **Next Meeting:**
   a. Next Accreditation Advisory Committee meeting Wednesday, August 12, 2020, 4:00-5:00

8. **Informational:**
   a. NWCCU Standards, NWCCU Eligibility Requirements, and NWCCU Policies
   b. NWCCU Accreditation Handbook

Accreditation Advisory Committee Membership

	Committee Member		Committee Member		Committee Member
X	Susan Kalina, Vice Provost, OAA, Co-Chair	X	Erin Hicks, Associate Professor, CAS	X	Kirstin Olmstead, Director of Public Relations, University Advancement
X	Carrie King, Professor, COH, Co-Chair	X	Ryan Hill, Interim Director, Residence Life		Paul Ongtooguk, Director, Alaska Native Studies
X	Terry Kelly, Associate Professor, CAS, Co-Chair	-	Erin Holmes, Associate Vice Provost, Institutional Research	X	Steve Rollins, Dean, LIB
X	Jennifer Brock, Associate Dean and Professor, CoEng		Monica Kane, Chief of Staff, Administrative Services		Benjamin Shier, Interim Chief Information Officer and Associate Vice Chancellor, ITS
X	Whitney Brown, Director, Career Services	X	Dan Kline, GER Director, OAA, and Professor, CAS	X	Cheryl Siemers, Assistant Director, Kenai Peninsula College
X	Ryan Buchholdt, Interim Director, Budget Office	X	Claudia Lampman, Vice Provost, Student Success	-	Larry Foster, Professor, CAS *(Senior Consultant)*
X	Rachel Graham, Chair, FS Academic Assessment Committee and Associate Professor, MSC	X	John Moore, Past Co-President, Staff Council		Megan Carlson, OAA *(Support)*

Core Competency Working Group

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X	Whitney Brown, Director, Career Services		Erin Holmes, Associate Vice Provost, Institutional Research		
X	Amber Christensen Fullmer, Director, Native Student Services		Andre Thorn, Director, Multicultural Center		

Scheduled Meeting Dates Academic Year 2020 – Second and Fourth Wednesdays

Working group members are invited to join Accreditation Advisory Committee meetings as they are available.

Date	Time	Location
~~1/22~~	~~3:00-4:30p~~	~~ADM 204~~
~~2/12~~	~~3:30-5:00p~~	~~ADM 204~~
~~2/26~~	~~3:30-5:00p~~	~~ADM 204~~
3/11 – No Meeting, Spring Break		
~~3/25~~	~~3:30-5:00p~~	~~Zoom~~
~~4/8~~	~~3:30-4:30p~~	~~Zoom~~
~~4/22~~	~~Cancelled~~	
~~5/13~~	~~4:00-5:00p~~	~~Zoom~~
~~6/10~~	~~4:00-5:00p~~	~~Zoom~~
~~6/24~~	~~Cancelled~~	
~~7/8~~	~~Cancelled~~	
~~7/22~~	~~4:00-5:00p~~	~~Zoom~~
8/12	4:00-5:00p	Zoom
8/26	4:00-5:00p	Zoom

APPENDIX I:
GUIDELINES FOR THE MID-CYCLE EVALUATION

The on-site Mid-Cycle Evaluation is conducted for accredited institutions in the third year of their seven-year accreditation cycle. A team of two (2) evaluators assesses the institution's progress in the areas of mission fulfillment, student achievement, and assessment of student learning. The Mid-Cycle Evaluation is intended to be a formative evaluation of the institution, with Evaluators providing feedback as to the institution's progress towards the Year Seven Evaluation.

The report is composed of the following components:

1. Mission Fulfillment – The institution provides an executive summary of no more than three pages, which describes the institution's framework for its ongoing accreditation efforts. This might include evidence of institutional effectiveness, Core Themes, or other appropriate mechanisms for measuring fulfillment of its mission.

2. Student Achievement – The institution provides a brief overview of the student achievement measures it uses as part of its ongoing self-reflection, along with comparative data and information from at least five institutions it uses in benchmarking its student achievement efforts. In providing the overview, the institution may consider including published indicators including (but not limited to) persistence, completion, retention, and postgraduation success student achievement measures. Additionally, the report must include the widely published indicators disaggregated by race, ethnicity, age, gender, socioeconomic status, first generation college student, Pell status, and any other institutionally meaningful categories that may help promote student achievement and close equity gaps, i.e., barriers to academic excellence and success amongst students from underserved communities.

3. Programmatic Assessment – The institution must provide programmatic assessment of at least two programs as evidence of a continuous process of improvement. The programs should be broadly representative of institutional efforts (and as a result programs that are approved by a CHEA-recognized programmatic accreditor are discouraged for this report).

4. Moving Forward – The institution must provide its reflections on any additional efforts or initiatives it plans on undertaking as it prepares for the Year Seven Evaluation of Institutional Effectiveness Report.

5. Addendums (Where Applicable) – Institutions which have been asked to address prior recommendations or which have been asked to address any transitional efforts to the 2020 Standards may be included in an Addendums section.