



School of Education  
UNIVERSITY *of* ALASKA ANCHORAGE

# Associate of Applied Science in Early Childhood Development

## Informational Packet 2019-2020



UNIVERSITY *of* ALASKA ANCHORAGE

UAA is an AA/EO employer and educational institution. The University of Alaska Anchorage is in full compliance with the institutional reporting requirements mandated in Title II of the Higher Education Act Amendments of 1998. Please contact the School of Education for a copy of the completed report.

Dear Prospective Student,

The Associate of Applied Science in Early Childhood Development (AAS in ECD) is a program in the School of Education that prepares Early Childhood professionals, teaching assistants, Head Start educators, and other early care and learning professionals to work in early care and education settings, including the public school & Head Start systems. The program prepares students to work with young children from the ages of birth to age eight years. Unique features of the program include a foundation in content with coursework in child development and families. Students engage in field experiences throughout their coursework to directly apply teaching and learning principles. The attached documents will help guide you through the process.

The following information is included in this packet:

- Recommended 2-year Course Sequence for the AAS in ECD (program can be done in a longer time frame)
- Required course listing
- Degree Works link (Degree Works is an advising tool located in UAONLINE)

Thank you for your interest in our program. Faculty and advisors in the College of Arts and Sciences provide advising and are your initial contact with the Early Childhood Education Program. If you have any questions or want to schedule an appointment to discuss your options, please email Dr. Hilary Seitz (program lead) at [hjseitz@alaska.edu](mailto:hjseitz@alaska.edu)

Sincerely,

Hilary

# Associate of Applied Sciences in Early Childhood Development

## Sample 2-Year Course Offering Plan

60 credits (program may be done in a longer time frame)

General Education Requirement (GER)	15 credits total
Electives	12 credits total
Major Requirements	33 credits total

### Freshman

FALL	15 total	SPRING	15 total
<b><u>General Education Requirements (GER)</u></b>		<b><u>General Education Requirements (GER)</u></b>	
*Written Communication GER	3	*Oral Communication GER (A235 or A237 recommended)	3
*Humanities, Math, Natural Science, Social Science	3	* Elective [SS/HUM GER recommended]	3
<b><u>Early Childhood Major</u></b>		<b><u>Early Childhood Major</u></b>	
EDEC A105 Introduction to the Field of Early Childhood	3	EDEC A210 Guiding Young Children Child or Human Development and Learning (PSY A150 or PSY A365)	3
EDEC A106 Creativity and the Arts in Early Childhood	3		3
Dietary Nutrition (DN A145, DN A151 or DN A155)	3	<b><u>Electives</u></b>	
		*Electives	3

### Sophomore

FALL	15 total	SPRING	15 total
<b><u>General Education Requirements (GER)</u></b>		<b><u>Electives</u></b>	
*Written Communication GER	3	* Elective [SS/HUM GER recommended]	3
<b><u>Electives</u></b>		Elective of choice	3
* Elective [SS/HUM GER recommended]	3		
<b><u>Early Childhood Major</u></b>		<b><u>Early Childhood Major</u></b>	
EDEC A303 Young Children in Inclusive Settings	3	EDEC A242 Family and Community Partnership	3
EDEC A241 Infant and Toddler Development	3	**EDEC A295 Practicum	3
EDEC A206 Integrated Curriculum	3	**EDEC A292 Seminar	3

\* Indicates a General Education Requirement (GER)

\*\* must meet prerequisites or meet with an advisor

**Other courses may be suggested by an advisor.**

## Field Experience Opportunities

Course	Hours (per semester)	Field Work	Sites/Ages
<b>EDEC A105: Introduction to Early Childhood</b>	10—15 online	Observation focused on environment, age-appropriate practices and program philosophy	Birth—Grade 3
<b>EDEC A106: Creativity and the Arts in Early Childhood</b>	15	Small group interaction/facilitation of creative arts activities	Preschool or K--3
<b>EDEC A210: Guiding Young Children</b>	10—15 online	Individual and group observation	Preschool or K-3
<b>EDEC A241: Infant and Toddler Development</b>	10-15	Observe infants/toddlers across the developmental domains in the context of applied settings	Infant & Toddler
<b>EDEC A303: Young Children in Inclusive Settings</b>	15	Individual and group observation that focuses on the setting, activities, and the level involvement of the children	Preschool or K-3
<b>EDEC A242: Family and Community Partnerships</b>	10--15	Civic Engagement project	Birth--8 Community setting
<b>EDEC A206: Integrated Curriculum for Young Children</b>	30	Small group interaction/facilitation. Plan, introduce, implement inquiry-based and/or project approach curriculum, evaluate children's learning as outcomes of implemented curricular activities	Head Start or Title One Setting
<b>Practicum: EDEC A295</b>	150	Individual, small, large group interaction and facilitation Co-Teaching/Co-Learning method	Early Care and Learning Setting



## Professional Standards for Field Placements

- 1. Promptness:** Student is expected to be on time for scheduled appointments and timely in all communications with the host school.
- 2. Reliability:** Student should be prepared and follow through appropriately.
- 3. Appropriate Dress & Appearance:** Student is perceived as adhering to the expected dress and appearance standards of the host school.
- 4. Professionalism:** Student demonstrates the dispositions, behaviors, and knowledge appropriate for a student beginning a teacher preparation program.
- 5. Content:** Student demonstrates a high level of competence in content and knows, understands, and uses appropriate content strategies.
- 6. Ethical Behavior:** Student is aware of and adheres to the Alaska Professional Teaching Practices Code of Ethics.
- 7. Predisposed to be an eager & enthusiastic learner:** Student is eager to learn in the practicum setting, accepts feedback from mentors, and engages in reflective behavior for self-improvement.
- 8. Enjoys working with students:** Student demonstrates enthusiasm, when working with children and treats all students with dignity, respect, and fairness.
- 9. Students enjoy working with UAA student:** Students demonstrate that they enjoy their interactions with the UAA student.
- 10. Communication Skills (Written & Oral):** Student's use of oral and written language is appropriate, articulate, and meets expectations for Standard English.
- 11. Interpersonal Skills:** Student's interactions with all members of the school and the community are characterized by collegiality, respect, dignity, and appropriate communication styles.
- 12. Student Initiative:** The student demonstrates eagerness to participate in/with the class/students.

## **Additional Information:**

- All students in the Early Childhood Development program must maintain a cumulative GPA of 2.00 or above in all EDEC courses.
- To be admitted to the Early Childhood Development practicum course (EDEC A295), applicants must meet all requirements for and be admitted by the program into the practicum course and have earned a grade of C or above in all EDEC courses.

## **Criminal History Background Clearance**

The SOE requires a background check for our courses with field placements. We use the Alaska Background Check System (ABCS). The cost of the background check is approximately \$150 and it is valid for six years as long as you are enrolled in classes at UAA every 100 days (not including summer) and your placement is in a school agency. Please remember that all fees are subject to change without notice.

## **STUDENT RESOURCES**

### Consortium Library

The [Consortium Library](#) serves the University of Alaska Anchorage and Alaska Pacific University students, staff, and faculty, as well as members of the public. They provide in-person and online resources for all subjects taught at UAA.

Phone: (907) 786-1871 for hours and telephone calling menu. (907) 786-1848 for reference service.

### Disability Support Services (DSS)

If you experience a disability or suspect you experience a disability, please contact [Disability Support Services](#) to arrange for disability-related accommodation. UAA is committed to providing equal access to learning opportunities to students with documented disabilities. To ensure access to this class and your program, please contact DSS to engage in a confidential conversation about the process for requesting accommodations. Accommodations and services are not retroactive and begin after the intake process when faculty are notified by the DSS staff. Note: While service dogs are permitted in classes, animals other than service dogs are not permitted unless the student is registered with DSS.

Phone: 907-786-4530 (voice) or 907-227-9609 (text only)

Website: [UAA Disability Support Services](#)

### Informational Technology (IT) Services

[UAA IT Services](#) is your source for all core technologies at UAA. They can assist you with password and PIN reset, software understanding, technical requests, as well as general questions about technology.

Phone: (907) 786-4646 Toll-Free: (877) 633-3888

Email: [callcenter@uaa.alaska.edu](mailto:callcenter@uaa.alaska.edu)

Website: [Informational Technology \(IT\) Services](#)

## Learning Commons

The [Learning Commons](#) offers student learning support resources for all UAA students. Located in the Sally Monsurad Hall (SMH) they house a writing center, math lab, tutoring resources, the Academic Coaching Center, the Center for Language Learning, additional computer labs and the Math Emporium.

Phone: (907) 786-6828

## UAA Care Team

The mission of the [UAA Care Team](#) is to promote a safe and productive learning, living and working environment by addressing the needs of students through coordination and assessment of information and developing a supportive plan. If you or someone you know needs support, is distressed, or exhibits concerning behavior, make a referral to the Care team. As your faculty, I may contact the Care Team to seek support for you. I encourage you to fill out a referral if you or a classmate may be in need of help.

If you have any **questions about whether or not to submit a report**, please contact UAA's Care Team. The Care Team Coordinator can be contacted via phone or e-mail from 8:00 AM – 5:00 PM, Monday – Friday.

Phone: (907) 786-1214 Email: [care@uaa.alaska.edu](mailto:care@uaa.alaska.edu)

## UAA General Information

Advising and Testing Center (UC 112)	786-4500	<a href="http://advise.uaa.alaska.edu">http://advise.uaa.alaska.edu</a>
Enrollment Services (UC 106)	786-1480	<a href="http://www.uaa.alaska.edu/enrollmentservices/">http://www.uaa.alaska.edu/enrollmentservices/</a>
Financial Aid (UC 105)	786-1586	<a href="http://www.uaa.alaska.edu/financialaid/index.cfm">http://www.uaa.alaska.edu/financialaid/index.cfm</a>

# UNIVERSITY POLICIES

## Academic Integrity

[Academic integrity](#) is a basic principle that requires that students only take credit for ideas and efforts that are their own. Cheating, plagiarism, and other forms of academic dishonesty are defined as the submission of materials in assignments, examinations, or other academic work that a student has submitted for a course may not be resubmitted for credit in another course without the knowledge and advance permission of the instructor. Visit the [UAA Student Affairs](#) website for more information.

Students are expected to know and follow the [Student Code of Conduct](#). If an instructor has reason to believe that plagiarism, cheating, or academic dishonesty, as defined in the [Student Code of Conduct](#), has occurred, the matter will be referred to the Office of the Dean of Students. If there is a finding from the Dean of Students that plagiarism, cheating, or academic dishonesty has occurred, academic sanctions imposed by the instructor may include substantial reduction of the grade for the assignment, 0 (no credit) for the assignment, or a failing grade for the course.

## Academic Policies and Processes

It is the responsibility of the individual student to become familiar with the policies and regulations of the University of Alaska Anchorage printed in the [catalog](#).

In accordance with University policy, an **incomplete grade (I)** is assigned only at the discretion of the instructor. It is used to indicate that a student has made satisfactory progress in the majority of the work in a course, but for unavoidable absences or other conditions beyond the control of the student, has not been able to complete the course. For more information, refer to [Academic Standards and Regulations in the UAA Catalog](#).

#### ADA Policy

The provision of equal opportunities for students who experience disabilities is a campus-wide responsibility and commitment. UA system is committed to the goal of providing each qualified student an equal opportunity to pursue a college education regardless of disability.

Efforts will be made toward meeting reasonable requests for services to students with disabilities eligible under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA). [Disabilities Support Services \(DSS\)](#) is the designated UAA department responsible for coordinating academic support services for students who experience disabilities. To access support services, students must contact DSS (786-4530 or 786-4536 TTY) and provide current disability documentation that supports the requested services.

#### Ensuring a Climate of Equity, Respect & Safety

UA is an AA/EO employer and educational institution and prohibits illegal discrimination against any individual: [Notice of Nondiscrimination](#)

Members of the University community, guests, and visitors have the right to be free from sexual violence. All members of the campus community are expected to conduct themselves in a manner that does not infringe upon the rights of others. UAA takes all matters of Sexual Harassment, Sexual Assault, and Sexual Violence seriously. If you have concerns or need to report an incident, please contact the [Office of Equity & Compliance](#) in the University Lake Building, room 108 or call (907) 786-4680.

#### Personal Safety

Diminished mental health, including significant stress, mood changes, excessive worry, or problems with eating and/or sleeping can interfere with optimal academic performance. The source of symptoms might be strictly related to your course work; if so, please speak with your instructor. However, problems with relationships, family worries, loss, or a personal struggle or crises can also contribute to decreased academic performance.

UAA provides mental health services to support the academic success of students. The [Student Health and Counseling Center](#) provides access to high quality and affordable primary outpatient health care, preventative health care, individual counseling, consulting, outreach and health education. Treatment for mental health problems is effective. *Immediate help (24/7) is available through [Alaska Careline: \(877\) 266-4357](#).*

#### Religious Holiday or Cultural Observance Policy

If a class meeting occurs on a religious holiday or cultural observance day and you are obligated to miss class for this event, you must notify the instructor in writing by the end of the second week of the semester.



## Safety on Campus

Safety is a priority at UAA. All members of the academic community are encouraged to take responsibility for their safety by taking the time to locate the nearest exits and emergency telephones when they are in campus buildings. Students should use the buddy system when going in and out of buildings at night. Walk in well-lit areas. Safety concerns can be brought to the attention of UAA faculty or staff, or the University Police at (907) 786-1120 (V/TTY).

The [UA Alerts Notification System](#) makes every effort to release information about emergencies (incidents) that may disrupt university operations.

## Safety in Online Environments

UAA will never send you an unsolicited email asking you for your password or other personal information. If you receive such a message, please delete it. If you have any concerns, contact the IT Call Center at (907) 786-4646, menu option 1, or via email at [callcenter@uaa.alaska.edu](mailto:callcenter@uaa.alaska.edu). If you experience cyber bullying, cyberstalking, or other inappropriate conduct as part of your involvement in a UAA class, please notify your instructor immediately.

## Student Code of Conduct

As with all members of the university community, the university requires students to conduct themselves with honesty and responsibility and to respect the rights of others. Conduct that unreasonably interferes with the learning environment or that violates the rights of others is prohibited by the standards and guidelines collectively described as the [Student Code of Conduct](#).

## Smoke and Tobacco-Free

Out of respect for others and the campus environment, tobacco use and smoking, including the use of electronic cigarettes and similar products are prohibited on university property ([UA BOR Policy P05.12.102](#)).

## University Email

UAA uses [email](#) to communicate with students on many important matters. The university automatically assigns each student an official UAA email account at the time of admission to the university for certificate/degree-seeking students and at the time of registration for all other students. Students are responsible for knowing and, when appropriate, acting on the contents of all university communications sent to their official UAA email accounts. Contact the UAA IT Call Center by telephone at (907) 786-4646, Toll-Free at (877) 633-3888, or by email at [callcenter@uaa.alaska.edu](mailto:callcenter@uaa.alaska.edu) if you need assistance.

## Title IX

The Title IX Coordinator for UAA is responsible for overseeing, coordinating and monitoring the University's policy prohibiting discrimination, sexual assault, sexual harassment, dating and domestic violence, stalking, and retaliation ensuring compliance with federal and state discrimination and sexual harassment laws. You can reach the Title IX Coordinator at [uaa\\_titleix@uaa.alaska.edu](mailto:uaa_titleix@uaa.alaska.edu).

## Plagiarism

Submission of work completed by someone else is prohibited. Advice on avoiding plagiarism may be obtained from the [Purdue Online Writing Lab](#).

## Commitment to Diversity

Students enrolled in this course will develop:

**Knowledge** regarding (a) historical and cultural traditions of Alaska's cultural and ethnic groups, (b) the impact of socio-cultural influences on education, (c) trends in education special learning populations, (d) state and federal education legislations, and (e) culturally competent pedagogical practices.

**Skills** in using culturally sensitive and responsive instructional and assessment strategies and materials that (a) promote multiculturalism, (b) identify, analyze, and minimize bias regarding race, ethnicity, national origin, gender, low socioeconomic levels, religion, geographic regions, and sexual orientation; (c) promote academic achievement and educational equity for Alaska's diverse students; (d) develop appropriate cross-cultural communication skills that promote positive partnerships with parents and families.

**Dispositions** that relate to (a) realizing personal and professional growth through self-evaluation and reflection; (b) examining personal beliefs toward people from different ethnic and socioeconomic communities and genders; (c) demonstrating sensitivity toward people from diverse racial, ethnic, and cultural backgrounds; (d) appreciating cultural diversity and its applications to teaching multicultural populations; (e) understanding the impact of legislation on education processes for student with disabilities and others at risk of educational failure; and (f) recognizing the effects of family involvement in students' achievement.

## Commitment to Technology

College of Education students are expected to (a) demonstrate sound understanding of technology operations and concepts; (b) plan and design effective learning environments and experiences supported by technology; (c) implement curriculum plans that include technology applications in methods and strategies to maximize student learning; (d) use technology to facilitate a variety of effective assessment and evaluation strategies; (e) use technology to enhance productivity and professional practice; and (f) understand the social, ethical, and human issues surrounding use of technology in PreK-12 schools and apply those principles in practice.



Early Childhood Higher Education Programs

# Certificate of Accreditation

***A.A.S. Early Childhood Development  
University of Alaska - Anchorage***

is hereby awarded NAEYC Accreditation of Early Childhood Higher Education Programs  
for demonstrating substantial compliance with national professional standards for  
early childhood education for the period March 2018 through March 2025

*Crystal E. Swank*

Crystal Swank, Commission Chair Elect

*Mary Harrill*

Mary Harrill, Senior Director  
Higher Education Accreditation & Program Support

National Association for the Education of Young Children  
1313 L Street, NW, Suite 500 | Washington DC 20005



# NAEYC ACCREDITATION UNTIL 2025!