

**Vice Provost for Research INNOVATE Awards
for Research, Creative Works, and Innovation**

Frequently Asked Questions

Eligibility status	I am tenured/tenure-track but I am part-time. Am I eligible?	If your current contract shows you as being at least 50% you are eligible.
Eligibility status	I hold a term position. Am I eligible?	If you are likely to have a continuing contract, and if your Dean approves your application, then your project will be considered.
Eligibility status	I am an adjunct. Am I eligible?	You are not eligible.
Eligibility status	My formal classification is bipartite and my workload shows teaching and service only. Am I eligible?	If your Dean approves your application, then your project will be considered.
Eligibility status	I currently hold an INNOVATE award. Am I eligible to apply?	Yes, if the application is for a new or substantially revised project.
Eligibility status	I am a UAA student. Can I apply for an award?	The program is designed for UAA faculty although students may serve as part of the research team.
Eligibility status	I hold an administrative position and a faculty position. Am I eligible to apply?	Yes, if your Dean approves your application.
Team submissions	Can a team submit a proposal, or is this program restricted to single investigators?	For the \$25,000 awards, a multi-departmental team application is required. For the \$10,000 awards, a single investigator or a team may submit. In both cases, only one person may be the lead investigator (the Principal Investigator or “PI”). Note that regardless of whether a team or a single applicant is named, the budget limits of \$25,000 or \$10,000 apply.
Mentors	Do I need a mentoring plan?	PIs that are junior faculty / researchers (assistant professor level) must provide mentoring plans. Mentoring plans are not required for senior faculty and researchers.
Multi-year awards	Does INNOVATE support multi-year awards?	No. The purpose of INNOVATE is to provide an opportunity for researchers to complete a substantial study within a 12-month time period with the expectation of a tangible outcome in terms of results, publications, and applications for external funding.
Equipment purchases	I need to purchase a video or computer for my research. Is this allowed?	You must demonstrate that the proposed equipment is essential to accomplish the investigation outlined in your proposal. A proposal requesting funds solely to obtain non-specialized equipment would not be competitive.

F&A	What percentage for Indirect Costs (F&A) should I use in the budget?	None. Indirect costs (F&A – Facilities and Administration costs) are not allowed for the INNOVATE program.
Timeline for completion	I am not confident that I can complete my proposed program in one 12-month period. Can I continue my research with the approved budget into a second year?	No. You must plan to complete the project within the applicable calendar year. All funds must be expended 12 months after you receive funding. Unexpended funds will be return to the Office of Research and Graduate Studies.
Budget preparation	I am unsure about some aspects of my proposed budget. Can I seek help?	Yes. Contact the Office of Sponsored Programs for assistance.
Budget issues	I have an approved budget but I wish to make revisions. Can I do this? Who should I contact?	Normally, investigators will be required to adhere to their approved budget. If you have need to alter your budget categories after the award has been made, please email your request to the Vice Provost for Research with a cc: to the ORGS Finance Director.
Non-UAA researchers on the team	I work with researchers who are not employed by UAA. Can I include them in the award application as investigators?	Yes, as long as the PI is employed by UAA. Non-UAA team members may not receive remuneration for their involvement.
Personal salaries	I want to pay myself for all of summer from the award. Is this acceptable?	As a general principle, PIs and even team members may budget for summer salaries but the purpose of the award is to produce a return on investment, not simply provide additional salary.
Confidentiality	I am concerned about confidentiality and disclosure as I have some novel ideas that will need to be explained in my proposal. Is my application to be kept confidential and out of the public domain?	Definitely. None of the contents will be divulged outside of the review process; only names of the awardees and the title of the project will be published. If you have a novel idea for which you seek IP protection, please contact the VPRGS for advice.
Proposal evaluation	How will the significance and impact of my project be evaluated by the Review Committee?	The Review Committee will evaluate your proposal based on the information you provide. As much as possible, we will solicit reviewers from within the discipline of the investigator. Significance and impact can only be determined by how well you have crafted your proposal, provided supporting details, and demonstrated your professional experience.
Progress Review	Is it true that I will have to present my results as part of the Progress Review?	Yes. The VPR will convene a meeting at which successful applicants will present their research, its outcomes, and plans for follow-up external funding. This is important for several reasons: we need to know the award has been conducted effectively, we would like to hear of the outcomes of the research (especially potential IP), and we want to use the review to give advice for future investigations.