

*IACUC Policy on Closure of Expired Protocols*

*When Principal Investigator Fails to Submit Closure Report*

**Purpose**

The following is the University of Alaska Anchorage (UAA) Institutional Animal Care and Use Committee (IACUC) policy on closure procedures by the IACUC when a principal investigator (PI) fails to submit a Progress Report indicating Closure at the end of a study period and/or when the PI is no longer available.

**Policy Definitions**

None

**Policy Statement**

When a PI fails to submit a Progress Report indicating Closure at the end of a study period or upon their leaving the institution, the UAA IACUC may take the following actions:

1. Attempt to contact the PI to have them submit the required Progress Report indicating Closure.

In the event that at least 6 months have passed since the protocol has expired, upon a YES vote of a majority of the constituted quorum at a regularly scheduled meeting of the UAA IACUC, administratively mark the Project Status in IRBNet as “Closed – Expired” to designate officially the protocol project as closed within IRBNet.