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## IMPORTANT Information About Your Existing Assistance Agreements with BLM Alaska

1 message

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Marshall, Amy K <amarshall@blm.gov>

Fri, Mar 27, 2020 at 9:11 AM

Good morning,

While the coronavirus (COVID-19) pandemic has required flexibility and adjustments to the Bureau of Land Management's (BLM) operational posture, the Federal Government remains open. Many of our employees are teleworking during this time. BLM Alaska benefits from the vibrant network of partnering organizations and cooperators, such as yours, that participate in our Financial Assistance Program. In order to continue to fulfill our mission in a safe manner as well as contribute to yours, please review your cooperative agreement to determine if any of the following circumstances apply regarding your organization's continued performance:

- Project oversight, collaboration or consultation with BLM personnel requiring site visits or in-person meetings;
- Access to BLM's facilities; and/or
- Access to BLM's computers, supplies, or equipment.

If any of these conditions apply to your agreement, please contact your Program Officer and Grant Management Officer at your earliest convenience to discuss alternative solutions.

In addition, all agreements are subject to availability of funding during the period of performance as stated in Section 4, A – C, of the agreement; therefore, you should review your funding needs to see if there is adequate funding available in your organization's ASAP account to continue to operate the funded project in a manner that is consistent with guidance issued by the [Centers for Disease Control](#). If you need a copy of your Current ASAP Report or a Detailed FBMS Draw Report, please let me know and I will provide those to your organization.

Here are other options available if your organization is affected by the loss of operational capacity or increased costs due to COVID-19 crisis:

1. If you require a budget and/or program revision to accommodate unexpected and unapproved costs or to change program activities due to COVID-19, please contact me at your earliest convenience. Examples of potential revision requests may include costs to implement teleworking, reimbursement for cancellation fees, costs for pausing/restarting award, purchase of safety supplies, and/or a change in scope of work or approved activities due to limitations imposed by COVID-19. Recipients may request approval to continue to charge salaries and benefits to current Federal awards provided it is consistent with your organization's policy for salaries and benefits associated with unexpected and extraordinary circumstances. Please submit a SF424, SF424A, budget detail and narrative,

- and proposal if also requesting a change in program activities.
2. If you are not sure you can continue to operate the funded project due to COVID-19, you may opt to pause performance. Please hit reply to this email and state the agreement number(s) for which you wish to temporarily suspend work.
  3. If you wish to terminate the agreement, please hit reply to this email and state the agreement number and your notice of termination.
  4. If your award is active as of March 31, 2020 and scheduled to expire prior or up to December 31, 2020, you may request a no-cost extension or additional time to complete required periodic status reports in order to comply with the terms and conditions of the award(s). Please state the subject agreement number and the nature of the request by replying to this email.
  5. If your organization can continue to operate under the subject agreement(s) with only minor changes that do not require advance approval from the BLM, there is no need to respond to this email.

Keep in mind that all requests for changes, revisions, or extensions must be approved in writing by a Grant Management Officer. In addition, if filing a request for relief due to COVID-19, the BLM requires your organization to continue to maintain appropriate records and documentation to support the charges against your Federal awards.

For additional requirements regarding the reimbursement of approved costs or the terms and conditions of the agreement, please review your cooperative agreement and budget documents. You may also contact me with any questions you may have. In advance, thank you for your patience during this time. We appreciate your efforts and resolve. Be well!

Have a wonderful (and safe) day!

Take Care,  
Amy

Amy K. Marshall  
Grants Management Officer  
Alaska State A/OPC

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**2 CFR 200 Grant Regulations:** <http://www.ecfr.gov/cgi-bin/text-idx?SID=ed90f54836feb6a994f657188eb05e33&node=2:1.1.2.2.1&rgn=div5>

**\*\*\*\*Attention DOI Financial Assistance Recipients\*\*\*\***  
**DOI will be moving to GrantSolutions in October 2020, please visit the following website for more information: <https://www.doi.gov/grants/grantsolutions>**

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