



**GSS Restricted Fund Work Order**

Please complete this form and include with your request to GSS when requesting a GSS expense be direct charged to a restricted fund (2##### or 146###).

Separate forms are required to be submitted for each job.

Questions regarding this form may be sent to [uaa\\_postaward@uaa.alaska.edu](mailto:uaa_postaward@uaa.alaska.edu).

Requesting Department: \_\_\_\_\_

Grant No.	Fund No.	Org No.	Acct. Code
_____	_____	_____	_____

Budget Period for Fund Number: \_\_\_\_\_ to \_\_\_\_\_

What is being purchased?

How does the grant benefit from the expense? Please include details on allowability, allocability, reasonableness, and consistency. (e.g. Requesting printing and mailing of surveys outlined in the approved scope of work.)

\_\_\_\_\_  
Signature of Authorized Personnel      Date  
(PI or delegated authority - signature card on file with OSP)

\_\_\_\_\_  
Printed Name of Requestor