

UNIVERSITY of ALASKA ANCHORAGE

Office of the Registrar 3211 Providence Drive, Anchorage, AK 99508

Nontraditional Credit Career & Technical Education Articulated Credit Request

Partnerships between UAA and several Alaskan school districts offer students the option of earning college credit for secondary (high school) Career and Technical Education (CTE) courses. Students admitted to UAA as a degree- or certificate-seeking student may submit this form and pay a nonrefundable administrative fee of \$25 per credit to have the university credits permanently documented on their UAA transcript. Only secondary CTE courses articulated and approved at the time of completion are eligible for UAA credit. See the link below for a list of these approved courses. Students must have earned a C or higher in the secondary CTE course.

Students should request only those credits that are directly applicable to their degree. Current regulations limit the amount of credit eligible for financial aid and tuition benefits. Accruing credit that is not degree-applicable may affect students' ability to receive financial aid or tuition benefits for required courses in the future.

Section 1: Student Information

Name: _____ UA Student ID: _____

Phone number: _____ Email address: _____

Section 2: Course(s) Completed

Use the box below to identify the approved CTE courses you completed in high school **during the 2017-2018 academic year**. Students must have earned a C or higher in the CTE course(s) to receive UAA credit.

High school CTE course(s) completed in 2017-18	Semester taken	Grade

Section 3: Fee Payment

There is a nonrefundable administrative fee of \$25 per credit. The fee is applied to the student's account after the nontraditional credit is transcribed and is payable through UAOnline. Review the spreadsheet linked to below for the total number of credits granted for each course and the total charge:

https://docs.google.com/spreadsheets/d/1hg9Fung_IpNnAi9YbFdB7IJtZLV85khneMtOTUoLgVU/edit?ts=5bbb e8b3#gid=0

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Section 4: Signatures

I request approval to receive nontraditional credit and have it permanently documented on my UAA transcript. I acknowledge this action cannot be reversed for any reason. I understand I am responsible for paying the fee associated with this request prior to the next payment deadline to avoid a late fee.

Student's signature

Date

Students must meet with their academic advisor before submitting this request to ensure the credits requested are degree applicable.

Advisor's signature – Print and sign

Date

Dean's signature – Print and sign

Date

Please email the completed form to the Office of the Registrar at uaa.transfer@alaska.edu for processing.