

# UNIVERSITY of ALASKA ANCHORAGE

Office of the Registrar • 3211 Providence Drive • Anchorage, AK 99508 • 907-786-1480

## Request for Evaluation of Military Training - JST

There is no limit on the number of credits that can be transferred, but be aware that transferring all credits may not be in your best interest. Current regulations limit the amount of credits eligible for financial aid and tuition benefits. To ensure optimal satisfactory progress and maximum use of earned tuition benefits, we recommend you only request transfer of those military credits that are directly applicable to your degree program. This may mean that you choose to not transfer any military credit. **Credits cannot be removed from your record once they are posted.**

Prior to a military credit evaluation, the student must:

Request an official Joint Services Transcript (JST) be sent to UAA

Meet with an academic advisor. If you do not wish to transfer any credit from your JST, there is no need to submit this form.

It is strongly recommended that you complete at least one semester at UAA prior to submitting this form.

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Name: \_\_\_\_\_ UA Student ID: \_\_\_\_\_

Email address: \_\_\_\_\_ Major: \_\_\_\_\_

Please select one:

Transfer all training courses and the most recent primary occupation. By initialing, I acknowledge that I understand this action cannot be reversed for any reason. \_\_\_\_\_  
*Must initial*

Transfer only the military courses and/or training outlined below (specify ACE exhibit number and title):

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor:                      **Recommended**                      **Not recommended**

Advisor's printed name: \_\_\_\_\_

Advisor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please email this completed form to the Office of the Registrar at [uaa.transfer@alaska.edu](mailto:uaa.transfer@alaska.edu).

Revised 4/12/17

RO Request for Review