POST-BACCALAUREATE CERTIFICATE PROGRAMS

Post-Baccalaureate Certificates
Study
Admissions
Application and Admission Status
Related Post-Baccalaureate Policies
Formal Acceptance to Post-Baccalaureate Certificate programs
Non-Degree-Seeking Students
Full-Time/Part-Time Status
Catalog Year
Good Standing
Removal from Post-Baccalaureate Certificate-Seeking Status
Academic Appeals
Reinstatement
Post-Baccalaureate Certificate Advisor
Responsibilities of the Post-Baccalaureate Certificate Advisor/Committee
Official Studies Plan
Determining Program Requirements
Post-Baccalaureate Certificate University Requirements
Application for Graduation
Individual Program Listings
POST-BACCALAUREATE CERTIFICATES

STUDY

Post-Baccalaureate certificate programs present a cohesive sequence of related courses designed to provide continuing education past the baccalaureate level. Upon completion of a certificate, students will have acquired an area of specialization or an interdisciplinary perspective, or will have completed requirements for professional certifications awarded by agencies outside the university. Post-Baccalaureate certificates are designed with a majority of undergraduate course work.

ADMISSIONS

(907) 786-1480
www.uaa.alaska.edu/admissions

All students intending to register for one or more courses must apply for admission. Applications for admission are available online from Enrollment Services.

ADMISSION REQUIREMENTS FOR POST-BACCALAUREATE CERTIFICATES

To qualify for admission to post-baccalaureate certificate programs, a student must have earned a baccalaureate degree from a regionally accredited institution in the United States or a foreign equivalent. Students who expect to receive their baccalaureate degrees within two semesters may also apply for admission; see Incomplete Admission later in this section. Applicants must meet the GPA requirements of the specific certificate program to which they are applying.

All certificate students must submit official transcripts showing completion and conferral of all baccalaureate degrees and any transcripts reflecting any courses relevant to the certificate sought. Transcripts are to be requested by the student and must be submitted in an officially sealed envelope. (Exception: Students do not need to request transcripts from any University of Alaska campus.) Some baccalaureate programs have additional or more selective admission requirements. See individual program requirements later in this chapter for details.

Applicants with transcripts from institutions outside the United States or Canada must submit official transcripts and English translations as well as an official statement of educational equivalency from a recommended international credentials evaluation service. A list of evaluation services may be obtained from Enrollment Services. Fees depend upon the agency performing the evaluation. The evaluation service will require a separate transcript and copy of the English translation.

Applicants whose native language is not English or whose baccalaureate degree was conferred by an institution where English was not the language of instruction must also submit scores from the Test of English (TOEFL). TOEFL scores may be waived if the applicant has been a long-term resident of the United States or of another English-speaking country and demonstrates fluency in reading, writing, and speaking in English.

Applications, official transcripts, and required test scores (if any) must be submitted to Enrollment Services. All of these materials become the property of UAA and are only released or copied for use within the University of Alaska system. Once all required transcripts and test scores have been received, Enrollment Services will forward each student’s admission packet to the Dean, Department Chair, or designee for consideration.

Each certificate program has individual admission standards and document requirements. Additional information such as writing samples, goal statements, letters of recommendation, research proposals, and/or interviews may be required by specific programs. When required, these materials must be submitted directly to the Department Chair or designee.

Deadlines for submission of materials vary by program. No more than nine (9) credits may be completed in the student’s certificate program before program admission. See individual program listings for information. Please note, for programs with rolling (ongoing) admissions, that in order to ensure consideration for all financial aid opportunities, it is strongly recommended that eligible students submit:

- For spring admission, all required application forms no later than November 1, and all required application materials by December 1;
- For summer admission, all required application forms no later than May 1, and all required application materials by July 1;
- For fall admission, all required application forms no later than July 1, and all required application materials by August 1.

INTERNATIONAL POST-BACCALAUREATE CERTIFICATE STUDENTS

International Services
(907) 786-1558

International students who will attend UAA as F-1 visa students and who need a Form I-20 Certificate of Eligibility for Nonimmigrant F-1 Student status must meet University and degree program admission requirements. In addition to being admitted to a post-baccalaureate certificate program, international students must submit the following:

1. An official TOEFL (Test of English as a Foreign Language) score of at least 550 for the paper-based test or 213 for the computer-based test.
2. A statement of financial support for the anticipated period of study and evidence of availability of funds such as a bank statement.
3. An English translation of all required documents.
4. Students who earned their baccalaureate degree outside the United States or Canada must submit an official statement from a recommended international credentials evaluation service stating that their degree is the equivalent of a U.S. bachelor degree. A list of evaluation services may be obtained from Enrollment Services. Fees depend upon the agency performing the evaluation. The evaluation service will require a separate transcript and copy of the English translation.

International students in F-1 visa status must be formally admitted, full-time, degree-seeking students. Health insurance is also mandatory. Contact the International Student Advisor in Enrollment Services for details.
APPLICATION AND ADMISSION STATUS FOR POST-BACCALAUREATE CERTIFICATE-SEEKING STUDENTS:

TERMS AND DEFINITIONS

APPLICATION STATUS

Incomplete Application
An incomplete application is one that is not accompanied by all required documents; generally, an application is considered incomplete until all required official transcripts and test scores have been received.

Pending Application
A pending application has met University requirements and is awaiting departmental recommendation for admission.

Postponed Application
Students may postpone their applications to a future semester by notifying Enrollment Services prior to the end of the semester for which they originally applied.

Withdrawn Before Admission
Students must complete or postpone their admission by the end of the semester for which they have applied. At the end of each semester, all applications still incomplete or not postponed will be withdrawn. Students whose applications have been withdrawn must reapply for admission if they later choose to attend UAA.

ADMISSION STATUS

Complete Admission
All required documents have been received and all admission standards met.

Incomplete Admission
Students who expect to receive their baccalaureate degree from a regionally accredited institution within two semesters (three if including summer) may apply for admission. Formal acceptance becomes final only after the baccalaureate degree is completed and conferred, and all other admission requirements are met.

Provisional Admission
University admission requirements have been met, but the students still need to complete one or more department-specified provisions.

Postponed Admission
Students may postpone their application to a future semester by notifying Enrollment Services prior to the end of the semester for which they originally applied.

Withdrawn After Admission
Admission will be withdrawn when students do not attend classes during or postpone their admission by the end of their admission semester. Students whose admissions have been withdrawn must apply for admission if they later choose to attend UAA.

RELATED POST-BACCALAUREATE CERTIFICATE POLICIES

TRANSFER CREDITS
Up to one-third of the credits required for a Post-Baccalaureate certificate may be transferred into UAA and applied to that certificate from a regionally accredited institution if they were not previously used to obtain any other degree or certificate. Acceptance of transfer credits toward program requirements is at the discretion of the individual program.

CHANGE OF CERTIFICATE
Students who wish to change certificate programs must formally apply for admission to the new certificate program through Enrollment Services and pay the appropriate fee. This applies both to changes between schools or colleges and to different certificates within the same school or college. Students will be expected to meet all admission and program requirements of the new major or emphasis area.

CONCURRENT CERTIFICATES
Students may pursue concurrent post-baccalaureate certificates as long as they have formally applied and been accepted to each program through Enrollment Services.

ADDITIONAL CERTIFICATES
Students who have received a post-baccalaureate certificate from a regionally accredited college or university may earn another post-baccalaureate certificate by completing at least 16 resident credits not used for any other degree or certificate. The student must meet all Post-Baccalaureate Certificate University Requirements, School or College Requirements, and Program Requirements; fulfilling all University, College, and Program Requirements may require more than the minimum 16 additional resident credits. If the 16 additional credits and other requirements have been earned for each additional post-baccalaureate certificate, two or more post-baccalaureate certificates may be awarded simultaneously.

FORMAL ACCEPTANCE TO POST-BACCALAUREATE CERTIFICATE PROGRAMS

Once all required admission documents have been received by Enrollment Services, the student's admission packet is forwarded to the Dean or designee of the specific program. The acceptance decision is made by the Dean or designee, who informs Enrollment Services of the decision. Enrollment Services sends the official Certificate of Admission directly to the applicant. Acceptance to a certificate program does not guarantee later admission to other certificate or degree programs.

NON-DEGREE-SEEKING STUDENTS

Non-degree-seeking students who wish to register for courses may be required to obtain the signature of the Department Chair or faculty member. Registration as a non-degree-seeking student implies no commitment by the University to the student's later admission to a post-baccalaureate certificate program. Up to one-third of the credits of post-baccalaureate certificate course work may be completed in the student's program before program admission. Non-degree-seeking students do not qualify for federal or state financial aid benefits nor do they qualify to receive a Form I-20 Certificate of Eligibility for Nonimmigrant (F-1) Student Status. (See Chapter 7, Academic Standards and Regulations, for further information.)
FULL-TIME/PART-TIME STATUS FOR POST-BACCALAUREATE CERTIFICATE-SEEKING STUDENTS
A student who has been admitted to a UAA post-baccalaureate certificate program and is enrolled at UAA for 12 or more credits is classified as full-time. Courses count toward full-time status only if they are applicable to the certificate program. A post-baccalaureate certificate student enrolled at UAA for fewer than 12 credits is classified as part-time.

Audited courses, Continuing Education Units (CEU’s), and Continuous Registration are not included in the computation of the student’s full-time or part-time status.

CATALOG YEAR FOR POST-BACCALAUREATE CERTIFICATE PROGRAMS
Students may elect to graduate under the requirements of the catalog in effect at the time of formal acceptance to a post-baccalaureate certificate program, or the catalog in effect at the time of graduation.

If the requirements for a post-baccalaureate certificate program as specified in the entry-level catalog are not met within seven (7) years of formal acceptance into the program, admission expires and the student must reapply for admission and meet the current admission and graduation requirements in effect at the time of readmission or graduation.

All credits counted toward the degree, including transfer credit, must be earned within the consecutive seven-year period prior to graduation.

GOOD STANDING FOR POST-BACCALAUREATE CERTIFICATE-SEEKING STUDENTS
Post-Baccalaureate certificate-seeking students who maintain a 2.5 (C) cumulative GPA in courses on their official Certificate Studies Plan are considered in good standing.

REMOVAL FROM POST-BACCALAUREATE CERTIFICATE-SEEKING STATUS
A student's academic status may be changed to non-degree-seeking if the requirements to remove provisional admission or if minimum academic standards are not met.

A student who fails to maintain Good Standing in courses applicable to his/her certificate program, for reasons specified in writing, is not making satisfactory progress toward completing the program requirements and may be removed from certificate-seeking status. Each school or college has procedures to deal with appeals arising from removal from certificate-seeking status.

ACADEMIC APPEALS
Students have the right to appeal academic actions (See Academic Dispute Resolution Procedures in the UAA Fact Finder/Student Handbook for information).

REINSTATEMENT TO POST-BACCALAUREATE CERTIFICATE-SEEKING STATUS
Students who have been removed from post-baccalaureate certificate-seeking status for not making satisfactory progress must reapply for a post-baccalaureate certificate program and pay the appropriate fee.

POST-BACCALAUREATE CERTIFICATE ADVISOR
The Dean or designee of the appropriate school or college offering the post-baccalaureate certificate program appoints an advisor for each student accepted to the program.

RESPONSIBILITIES OF THE POST-BACCALAUREATE CERTIFICATE ADVISOR/COMMITTEE
The division of responsibility between the advisor and/or committee is determined at the program level. The graduate advisor and/or committee will do the following:

1. Review the student’s Certificate Studies Plan, ensuring that it includes: the Post-Baccalaureate Certificate University Requirements; all courses required for the certificate; and any special program requirements.
2. Identify deficiencies in the student’s admission or academic background and assist student in developing remedies.
3. Approve the official Certificate Studies Plan.
4. Monitor the student’s progress and timely completion of all requirements.
5. Monitor the timely submission of the official Certificate Studies Plan and other documents to Enrollment Services.
6. Review and approve any changes to the official Certificate Studies Plan, directing timely submission of the revised plan to Enrollment Services.
7. Review and approve any required capstone experience or project according to procedures established by the individual program.
8. Administer and assess a comprehensive exam, if required.

OFFICIAL STUDIES PLAN FOR POST-BACCALAUREATE CERTIFICATES
The official Certificate Studies Plan formally establishes the specific program requirements which, upon satisfactory completion, entitle the student to receive the post-baccalaureate certificate. The program plan is based upon the catalog requirements for the certificate program to which the student is accepted. The plan becomes official once it is approved by the Dean or designee and is filed with Enrollment Services. Students are expected to complete all requirements listed on their official Certificate Studies Plan, as well as all Post-Baccalaureate Certificate University Requirements. Any revision to the plan must be submitted to Enrollment Services through the certificate advisor/committee.

DETERMINING PROGRAM REQUIREMENTS
A post-baccalaureate certificate student’s program is based upon the catalog requirements for the relevant certificate program which are in effect at the time the student was accepted to the program.

POST-BACCALAUREATE CERTIFICATE UNIVERSITY REQUIREMENTS
University requirements for all post-baccalaureate certificates are as follows:

1. The student must complete at least 24 approved semester credits not counted toward any awarded degree.
2. The student must complete all requirements established by the program.
3. A GPA of at least 2.5 (C) must be earned in courses identified in the official Certificate Studies Plan.
4. Courses at the 500-level are for professional development and are not applicable toward any certificate, even by petition.
5. At all course levels, a grade of C is minimally acceptable.
6. At least two-thirds of the credits required for the certificate must be taken at the upper division (300-400) or graduate (600) level.
7. Up to one-third of the semester credits not used toward any other degree or certificate may be transferred to UAA from a regionally accredited institution and counted toward a post-baccalaureate certificate. Quarter credits are converted to semester credits by multiplying quarter credits by two-thirds. Acceptance of transfer credit toward program requirements is at the discretion of the individual program.

8. Individual Program Deans or designees may allow credit earned at other universities in the UA system, excluding credit used toward another degree or certificate, to be transferred to UAA, as long as at least nine (9) credits applicable to the student's certificate program are earned at UAA after acceptance into the program.

9. Courses taken through credit by examination, or graded Credit/No Credit (CR/NC) do not count toward certificate requirements. They may, however, be used to satisfy prerequisites or to establish competency in a subject, thus allowing the advisor or committee to waive certain courses in an established program, as long as the total credits in the certificate program remain the same.

10. If the requirements for a post-baccalaureate certificate as specified in the entry-level catalog are not met within seven (7) years of formal acceptance into the program, admission expires and the student must reapply for admission and meet the admission and graduation requirements in effect at the time of readmission or graduation.

11. All credits counted toward the post-baccalaureate certificate, including transfer credits, must be earned within the consecutive seven-year period prior to graduation.

**APPLICATION FOR GRADUATION**

Post-Baccalaureate certificate students must submit an Application for Graduation, signed by the academic advisor and accompanied by the required fee, to Enrollment Services. Application for Graduation deadlines are March 1 for summer graduation, May 1 for fall graduation, and September 15 for spring graduation. Applications received after the deadline will be processed for the following semester. Students who apply for graduation but do not complete degree requirements by the end of the semester must re-apply for graduation. The application fee must be paid with each Application for Graduation.
All students who desire a degree, certification or endorsement must apply for admission to the University of Alaska Anchorage and to the College of Education. Candidates who seek Alaska State licensure must successfully complete the College of Education’s “approved program,” as well as any additional requirements that may be initiated by the Alaska Department of Education and Early Development. Only courses with a grade of C or higher will be applied to meet certification or endorsement requirements. Some programs require a minimum grade of “B.” In addition, candidates must demonstrate professional behaviors and dispositions consistent with the College of Education’s Conceptual Framework as well as abide by the UAA Student Code of Conduct and the Code of Ethics and Professional Teaching Standards adopted by the Alaska Professional Teaching Practices Commission. These documents are available on the College of Education website.

Applicants admitted to a post-baccalaureate program work with a faculty advisor from the major. The advisor develops a Post-Baccalaureate Studies Plan with each candidate based upon transfer credits, prerequisites, and program requirements. The plan must include the State “approved program” certification or endorsement requirements.

The College of Education has three academic departments:

1. The Department of Teaching and Learning with programs in early childhood education, elementary education, and secondary education. (907) 786-4412
2. The Department of Counseling and Special Education with programs in counselor education, special education, early childhood special education, and opportunities in speech and language pathology. (907) 786-6317
3. The Department of Educational Leadership with programs in adult education and educational leadership (principal and superintendent preparation). (907) 786-4450

**PROFESSIONAL FIELD PRACTICE**

Prior to permitting the candidate to enter the final phase of preparation, which is characterized by participation in an internship, a faculty committee will evaluate the candidate’s performance in the program. Admission into this final phase of professional preparation is a faculty decision and is separate from entry into the post-baccalaureate program. Difficulties including inadequate academic performance, unprofessional behavior, unsatisfactory field reports, or other factors, may result in denial of entry to the internship. Performance in the internship is closely monitored, with stated minimum competencies and the development of individual objectives. Since this is the practice and application phase of professional development, it is assumed that candidates will demonstrate appropriate professional dispositions with respect to their professional actions, attitude, and performance.

**FIELD PLACEMENTS**

Fingerprinting/criminal history background clearance is required to participate in internships and may be required to participate in other field experiences. Failure to receive clearance will result in denial of or removal from field placements.

Practica, internships, and other field placements are made only in cooperation with participating school districts and agencies. The school districts and agencies that work with the College of Education reserve the right to request additional information and/or preparation from candidates, in accordance with their established policies/practices. Cooperating districts and agencies also determine the number of available spaces and placements for candidates. Placements may become competitive if the number of applicants exceeds the number of spaces. Districts and agencies also reserve the right to refuse or terminate placements when candidates do not meet an acceptable standard of performance. Thus, while the University makes every effort to find appropriate field placements for candidates, admittance to a degree/certificate/endorsement program does not guarantee acceptance by cooperating school districts or agencies. Unacceptable academic performance, an unprofessional attitude, unsatisfactory field reports, violation of professional ethics, or other factors may result in removal from the field placement.

Candidates who have taken all or part of an approved program at another university must take at least nine (9) credits of approved education courses at the University of Alaska prior to being admitted to an advanced practicum or internship.

**PROFESSIONAL AND CONTINUING EDUCATION**

http://coe.uaa.alaska.edu/pace

The Office of Professional and Continuing Education (PACE) facilitates professional development opportunities for educators and other service professionals. PACE works collaboratively with UAA academic units and partner organizations to provide responsive service and support for 500-level courses, workshops, conferences, institutes, and academies. Committed to addressing the community’s immediate and changing professional development needs, PACE works closely with school districts, professional societies, and private and government agencies.

**EARLY CHILDHOOD**

Professional Studies Building (PSB), Suite 220, (907) 786-4481
http://coe.uaa.alaska.edu/earlychildhood

**POST-BACCALAUREATE-CERTIFICATE, EARLY CHILDHOOD PRE-K-THIRD GRADE**

(with Teacher Certification)

Those students who already have a baccalaureate degree may obtain an Early Childhood Pre-K - 3rd Grade Post-Baccalaureate Certificate by completing the following requirements.

**PROGRAM DESCRIPTIONS AND OUTCOMES**

The Post-Baccalaureate Certificate in Early Childhood Pre-K-Third Grade prepares professionals who already have baccalaureate degrees to work with young children from birth through eight years in preschool/primary school settings. All programs are developed to meeting the National Association for the Education of Young Children guidelines for personnel preparation.

Students who complete the Bachelor of Arts in Early Childhood Education or the equivalent Post-Baccalaureate Certificate, will demonstrate advanced integrated knowledge and skills in preparation for careers in teaching primary grades (K-3) as well as in preschool educational programs.

Student outcomes for the program are based on the Standards for Alaska’s Teachers located at: www.ed.state.ak.us/standards. Standards are also based on the professional preparation standards of the National Association for the Education of Young Children (NAEYC):

1. Promoting child development and learning.
2. Building family and community relationships.
3. Observing, documenting, and assessing support young children and families.
4. Teaching and learning.
5. Becoming a professional.
ADMISSION REQUIREMENTS

ADMISSION TO THE UNIVERSITY OF ALASKA ANCHORAGE: EARLY CHILDHOOD PRE-K-3RD GRADE POST-BACCALAUREATE CERTIFICATE

See information on Post-Baccalaureate Certificate programs at the beginning of this chapter. Complete the UAA Undergraduate Application for Admission, available on the UAA website at: www.uaa.alaska.edu/admissions.

ADMISSION TO THE DEPARTMENT OF TEACHING AND LEARNING, COLLEGE OF EDUCATION: EARLY CHILDHOOD PRE-K-3RD GRADE POST-BACCALAUREATE CERTIFICATE

Admission to the Department of Teaching and Learning is a prerequisite for all early childhood course work. In order to be admitted to the College of Education as an Early Childhood Pre-K-3rd Grade Post-Baccalaureate Certificate Program candidate, applicants must meet the following requirements:

1. Complete a Department of Teaching and Learning application for admission to the Early Childhood Pre-K-3rd Grade Post-Baccalaureate Certificate Program by one of the following dates: March 1, August 1, or November 1. (Please be aware that the admission deadlines for UAA may vary from those of the Department of Teaching and Learning. For financial aid purposes, applicants must adhere to the deadlines established for the UAA Undergraduate Application for Admission.)
2. Have a cumulative grade point average of 2.75 for the baccalaureate degree.
3. Successfully complete the Praxis I exam and the Praxis II: Elementary Content Knowledge exam. Contact the College of Education for current passing scores.

Note: Qualified applicants are accepted on a space-available basis.

ADMISSION TO INTERNSHIP

The Admission Committee has the responsibility of determining a candidate's readiness to enroll in and continue progress in methods and the internship. The candidate must realize that standards set forth below constitute minimum preparation, and it may be the judgment of the Committee that the candidate needs further work to develop content, methodology, or classroom experience.

1. Meet all the requirements for and be admitted to the Department of Teaching and Learning as an Early Childhood Pre-K-3rd Grade Post-Baccalaureate Certificate Program candidate.
2. Submit an application form for admission to methods and internship by February 20.
3. Submit one letter of recommendation from someone who can speak to the applicant's potential as a future Early Childhood teacher.
4. Demonstrate general content knowledge competency through successful completion of a baccalaureate degree and a passing score on Praxis II: Elementary Content Knowledge. Contact the College of Education for details.
5. Provide evidence of successful experiences working with children.
6. Interview.
7. Initiate fingerprinting and criminal background check.
8. Provide evidence of current physical exam and negative TB skin test. These services are available free at the UAA Student Health Center for current UAA students.
9. Maintain health insurance throughout internship. Candidates may purchase this insurance through UAA.

Note: Qualified applicants are accepted on a space-available basis. Admission to the Department of Teaching and Learning does not guarantee admission to the internship.

ACADEMIC PROGRESS

All Early Childhood Pre-K-3rd Grade Post-Baccalaureate Certificate courses must be completed with a grade of C or higher in order to obtain an institutional recommendation for teacher certification.

GRADUATION REQUIREMENTS

Candidates must complete the following graduation requirements:

A. GENERAL UNIVERSITY REQUIREMENTS FOR POST-BACCALAUREATE CERTIFICATES

Complete the General University Requirements for Post-Baccalaureate Certificates listed at the beginning of this chapter.

B. MAJOR REQUIREMENTS

1. Complete the following foundation area course work (28 credits):
   - Field experience in early childhood programs may be required as part of the courses. Fingerprinting and a background check may be required to participate in field experiences.
   - EDSE A212 Human Development and Learning(3)
   - EDSE A212L Human Development and Learning Lab(1)
   - PSY A245 Child Development (3)
   - PSY A245L Child Development Lab (1)
   - EDEC A242 Family, Community Partnerships
   - EDEC A301 Observation and Documentation in Early Childhood
   - EDEC A303 Young Children in Inclusive Settings
   - EDEC A308 Literature for Young Children
   - EDFN A300 Philosophical and Social Context of American Education
   - EDFN A301 Foundations Literacy and Language Development
   - EDFN A302 Foundations of Educational Technology
   - MATH A205 Communicating Mathematical Ideas

2. Complete the following method courses (16 credits):
   - Concurrent enrollment in an internship required. See Admission to Internship.
   - EDEC A403 Mathematics and Science in Early Childhood
   - EDEC A404 Literacy for Young Children
   - EDEC A492 Senior Seminar in Early Childhood
   - EDEL A427 Teaching Social Studies in Elementary Schools
   - EDEL A429 Teaching Health Education in Elementary Schools
   - EDEL A431 Creative Expression: Music, Art, and Drama for Elementary Teachers
   - EDEL A432 Physical Education for Elementary Classroom Teachers

3. Complete the following internships (nine (9) credits):
   - Fingerprinting/criminal history background clearance required prior to participating in internships.
   - EDEC A495C Internship I, Primary
   - EDEC A495D Internship II, Primary

4. Satisfaction of all major requirements, totaling 53 credits, must be demonstrated through course work completed either before or after the award of the student's first baccalaureate degree. However a minimum of 33 approved credits, including EDEC A495C and EDEC A495D, must be completed after the award of the baccalaureate degree.

University of Alaska Anchorage 2007-2008 Course Catalog
www.uaa.alaska.edu Chapter 11 Page 237
Institutional Recommendation - Pre-K-3rd Grade Teacher Certification

Following are the requirements for an institutional recommendation:

1. All course requirements completed with a grade of C or higher.
2. Cumulative GPA of 2.75 in the Pre-K-3rd Grade Post-Baccalaureate Certificate courses.
3. Passing scores on the Praxis I and II exams.
4. College of Education's educational technology assessment satisfactorily completed.
5. Internships satisfactorily completed.

Elementary Education

Professional Studies Building (PSB), Suite 224, (907) 786-4412
http://coe.uaa.alaska.edu/elementary

Post-Baccalaureate Certificate, Elementary Education

(with Teacher Certification)
Those students who already have a baccalaureate degree may obtain an Elementary Education Post-Baccalaureate Certificate by completing the following requirements.

Student outcomes for the program are based on the Standards for Alaska's Teachers located at: www.aced.state.ak.us/standards and the Association for Childhood Education International (ACEI) standards located at www.acei.org.

Admission Requirements

Admission to the University of Alaska Anchorage: Elementary Education Post-Baccalaureate Certificate

See information on Post-Baccalaureate Certificate programs at the beginning of this chapter. Complete the UAA Undergraduate Application for Admission, available on the UAA website at: www.uaa.alaska.edu/admissions.

Admission to the Department of Teaching and Learning, College of Education: Elementary Education Post-Baccalaureate Certificate

Admission to the Department of Teaching and Learning is a prerequisite for all education course work with the exception of EDFN A101 Introduction to Education and EDFN A300 Philosophical and Social Context of American Education. In order to be admitted to the Department of Teaching and Learning as an Elementary Education Post-Baccalaureate Certificate candidate, applicants must meet the following requirements.

1. Complete a Department of Teaching and Learning, College of Education, application for admission to the Elementary Education Post-Baccalaureate Certificate Program by one of the following dates: March 1, August 1, or November 1. (Please be aware that the admission deadlines for UAA may vary from those of the Department of Teaching and Learning. For financial aid purposes, applicants must adhere to the deadlines established for the UAA Undergraduate Application for Admission.)
2. Have a cumulative grade point average of 3.0 for the baccalaureate degree.
3. Successfully complete the Praxis I exam and Praxis II: Elementary Content Knowledge exam. With the exception of EDFN A101 Introduction to Education and EDFN A300 Philosophical and Social Context of American Education, students may not enroll in education courses without passing these exams at the level established by the College of Education. Contact the College of Education for current passing scores.
4. Have a current negative TB skin test. Free tests are available at the UAA Student Health Center for current UAA students.

Note: Admission to the Department of Teaching and Learning is competitive. Qualified applicants are accepted on a space-available basis.

Admission to Internship

The Admission Committee has the responsibility of determining a candidate's readiness to enroll in and continue progress in methods and the internship. The candidate must realize that standards set forth below constitute minimum preparation, and it may be the judgment of the Committee that the candidate needs further work to develop content, methodology, or classroom experience.

1. Meet all the requirements for and be admitted to the Department of Teaching and Learning as an Elementary Education Post-Baccalaureate Certificate candidate.
2. Submit an application form for admission to methods and internship by February 20.
3. Submit one letter of recommendation from someone who can speak to the student's potential as a future elementary teacher.
4. Demonstrate general content knowledge competency through successful completion of a baccalaureate degree and a passing score on Praxis II: Elementary Content Knowledge. Contact the College of Education for details.
5. Provide evidence of successful experiences working with children.
6. Interview
7. Initiate fingerprinting and criminal background check.
8. Provide evidence of current physical exam and negative TB skin test. These services are available free at the UAA Student Health Center for current UAA students.
9. Maintain health insurance throughout internship. Students may purchase this insurance through UAA.

Note: Qualified applicants are accepted on a space-available basis. Admission to the Department of Teaching and Learning does not guarantee admission to the internship.

Academic Progress

All Elementary Education Post-Baccalaureate Certificate courses must be completed with a grade of C or higher in order to obtain an institutional recommendation for elementary teacher certification.

Graduation Requirements

Candidates must complete the following graduation requirements:

A. General University Requirements for Post-Baccalaureate Certificates

Complete the General University Requirements for Post-Baccalaureate Certificates listed at the beginning of this chapter.

B. Major Requirements

It is recommended that candidates complete EDFN A101 Introduction to Education prior to enrolling in a 300-level education course.

1. Complete the following core courses. (21 credits)
   Field experience in public schools required as part of most courses. Fingerprinting and a background check may be required to participate in field experiences.
5. Internships satisfactorily completed.

4. College of Education’s educational technology assessment

3. Passing scores on the Praxis I and II exams.

2. Cumulative GPA of 3.0 in the Elementary Education

1. All course requirements completed with a grade of C or higher.

Following are the requirements for an institutional recommendation.

**Institutional Recommendation Elementary**

**Teacher Certification** (K - 6)

Following are the requirements for an institutional recommendation.

1. All course requirements completed with a grade of C or higher.
2. Cumulative GPA of 3.0 in the Elementary Education Post-Baccalaureate Certificate courses.
3. Passing scores on the Praxis I and II exams.
4. College of Education’s educational technology assessment satisfactorily completed.
5. Internships satisfactorily completed.

---

**FACULTY**

Gretchen Biersch, Professor Emerita, AFGTB@uaa.alaska.edu
Liz Boario, Term Assistant Professor, ANLEB@uaa.alaska.edu
Teresa Bunsen, Associate Professor, TBNUSE@uaa.alaska.edu
Cleo Burgett, Term Assistant Professor, AFCR@uaa.alaska.edu
Pat Chesbro, Term Assistant Professor & AEIN Project Director, AFPRC@uaa.alaska.edu
Carolyn Coe, Term Assistant Professor, ACFMC@uaa.alaska.edu
Claudia Dypdahl, Professor, AFCSD@uaa.alaska.edu
Claudette Engblom-Bradley, Associate Professor, AFCEC@uaa.alaska.edu
Diane Erickson, Assistant Professor, AFDM@uaa.alaska.edu
Letitia Fickel, Associate Professor, AFWC@uaa.alaska.edu
Susan Garton, Associate Professor, AFSCG@uaa.alaska.edu
Christine Gehrett, Assistant Professor, AIFCG@uaa.alaska.edu
Bommy Headley, Term Assistant Professor, AFBCB@uaa.alaska.edu
Alice Hisamoto, Term Assistant Professor & AEIN Mentoring and Induction Coordinator, ALICEH@uaa.alaska.edu
Tim Jester, Assistant Professor, AFTEJ@uaa.alaska.edu
Michael Johnson, Associate Professor, AFMJJ@uaa.alaska.edu
Teresa Johnson, Assistant Professor & Director of Clinical Services & Certification, AFTMJ@uaa.alaska.edu
Dean Konopasek, Term Assistant Professor, AFDEK@uaa.alaska.edu
Karen Laws, Term Instructor & Mentoring Coordinator, ANKLI@uaa.alaska.edu
Paul Maguire, Term Associate Professor, AFBAM@uaa.alaska.edu
George Mastroyanis, Associate Professor, AFPSM@uaa.alaska.edu
Ann McCoy, Assistant Professor, AFAMM@uaa.alaska.edu
Ed McLain, Associate Professor, AFEAM@uaa.alaska.edu
Heather Nash, Assistant Professor, AFHNN@uaa.alaska.edu
Kathleen O’Dell, Professor Emerita, AFKD@uaa.alaska.edu
Paul Ongtooguk, Term Assistant Professor, AFPO@uaa.alaska.edu
G. Andrew Page, Term Assistant Professor, ANDREW@uaa.alaska.edu
Ilka Punjatpichuk, Term Assistant Professor & AEIN Rural Liaison, AFIIB@uaa.alaska.edu
Julie Ray, Term Assistant Professor, AFJAS@uaa.alaska.edu
Debra Preston Russ, Associate Professor, DRDSS@uaa.alaska.edu
Susan Ryan, Professor, AFSCM@uaa.alaska.edu
Hilary Seitz, Assistant Professor, AFHJS@uaa.alaska.edu
Jim Seitz, Term Assistant Professor & A2A Project Director, AFJAS@uaa.alaska.edu
Teresa Johnson, Assistant Professor & Director of Clinical Services & Certification, AFTMJ@uaa.alaska.edu
Tim Jester, Assistant Professor, AFTEJ@uaa.alaska.edu
Michael Johnson, Associate Professor, AFMJJ@uaa.alaska.edu
Teresa Johnson, Assistant Professor & Director of Clinical Services & Certification, AFTMJ@uaa.alaska.edu
Dean Konopasek, Term Assistant Professor, AFDEK@uaa.alaska.edu
Karen Laws, Term Instructor & Mentoring Coordinator, ANKLI@uaa.alaska.edu
Paul Maguire, Term Associate Professor, AFBAM@uaa.alaska.edu
George Mastroyanis, Associate Professor, AFPSM@uaa.alaska.edu
Ann McCoy, Assistant Professor, AFAMM@uaa.alaska.edu
Ed McLain, Associate Professor, AFEAM@uaa.alaska.edu
Heather Nash, Assistant Professor, AFHNN@uaa.alaska.edu
Kathleen O’Dell, Professor Emerita, AFKD@uaa.alaska.edu
Paul Ongtooguk, Term Assistant Professor, AFPO@uaa.alaska.edu
G. Andrew Page, Term Assistant Professor, ANDREW@uaa.alaska.edu
Ilka Punjatpichuk, Term Assistant Professor & AEIN Rural Liaison, AFIIB@uaa.alaska.edu
Julie Ray, Term Assistant Professor, AFJAS@uaa.alaska.edu
Debra Preston Russ, Associate Professor, DRDSS@uaa.alaska.edu
Susan Ryan, Professor, AFSCM@uaa.alaska.edu
Hilary Seitz, Assistant Professor, AFHJS@uaa.alaska.edu
Jim Seitz, Term Assistant Professor & A2A Project Director, AFJAS@uaa.alaska.edu
Donna Gail Shaw, Professor and Associate Dean, AFDGS@uaa.alaska.edu
Mary Snyder, Dean, ANMLS2@uaa.alaska.edu
Cable Starlings, Professor, AFCPS@uaa.alaska.edu
Janet Steinhauser, Term Assistant Professor, ANJLS@uaa.alaska.edu
Allan Turner, Professor, AFAAT@uaa.alaska.edu
Jim Seitz, Term Assistant Professor & A2A Project Director, AFJAS@uaa.alaska.edu
Teresa Johnson, Assistant Professor & Director of Clinical Services & Certification, AFTMJ@uaa.alaska.edu