

UNIVERSITY *of* ALASKA ANCHORAGE

2016 **CAMPUS SECURITY**

& FIRE SAFETY REPORT

———— STATISTICS FOR CALENDAR YEARS 2013-2015 ————



SAFETY IS EVERYBODY'S BUSINESS

2016 CAMPUS SECURITY REPORT

The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act) requires higher education institutions to provide timely warnings of crimes that represent a threat to the campus community and to publish their campus security policies. The Act also requires that the crime data is collected, reported, and disseminated to the campus community, the Department of Education, and potential students and employees.

Your safety and security are of utmost importance at the University of Alaska Anchorage. It is our policy to comply with the Clery Act and provide you with required information. This 2016 Campus Security Report contains important information from the previous three calendar years (2013-2015) concerning reported offenses, arrests, crimes, and disciplinary referrals that occurred on campus; in certain off-campus buildings owned or controlled by the University; and on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, alcohol and other drug use, crime prevention strategies, and how to report crimes, sexual assault, and other related matters.

This report includes statistics for the Anchorage campus, Aviation Technology Complex, Chugiak-Eagle River campus, Kenai Peninsula College - Kenai River campus, Kenai Peninsula College - Kachemak Bay campus, Kodiak College, Matanuska-Susitna College, Prince William Sound College, and University Center.

The general information included is relevant to all University of Alaska Anchorage campuses. Where appropriate, information unique to particular campuses is also included. UA Board of Regents Policies and University Regulations are applicable to all campuses. The information in this report may be updated throughout the year. For the most up-to-date information, please visit www.uaa.alaska.edu/safety.

This report is published by:

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CAMPUS SECURITY REPORT

The UAA Police Department keeps campus crime and arrest statistics for the Anchorage, Aviation Technology Complex, and University Center campuses. University Police requests campus crime and arrest statistics for community campuses from the Alaska State Troopers and local law enforcement agencies. The Dean of Students Office compiles statistics for the annual security report from University Police, the Dean of Students Office, and Office of Equity and Compliance. The yearly campus security report, including supplemental documentation, is created and maintained by the Dean of Students Office.

TABLE OF CONTENTS

UNIVERSITY POLICE DEPARTMENT (UPD) AUTHORITY – ANCHORAGE CAMPUS, AVIATION TECHNOLOGY COMPLEX, AND UNIVERSITY CENTER	2
CALL TEAM – ANCHORAGE CAMPUS AND UNIVERSITY CENTER	2
CAMPUS SAFETY COMMITTEE – ANCHORAGE CAMPUS, AVIATION TECHNOLOGY COMPLEX, AND UNIVERSITY CENTER	2
SECURITY PERSONNEL AUTHORITY – COMMUNITY CAMPUSES	3
AGENCY COOPERATION	3
CALL LOG AND PUBLIC NOTICE OF CRIMINAL ACTIVITY	3
REPORTING A CRIME	3
CAMPUS SECURITY AUTHORITIES	6
REPORTING A CRIME CONFIDENTIALLY TO UAA	8
REPORTING A CRIME CONFIDENTIALLY TO ANCHORAGE POLICE	8
CONFIDENTIALITY WITH UAA'S PROFESSIONAL COUNSELORS	8
TIMELY WARNING	9
EMERGENCY NOTIFICATION – ANCHORAGE, AVIATION TECHNOLOGY COMPLEX, CHUGIAK-EAGLE RIVER, AND UNIVERSITY CENTER CAMPUSES	11
EMERGENCY NOTIFICATION – KENAI PENINSULA COLLEGE – KENAI RIVER CAMPUS	13
EMERGENCY NOTIFICATION – KENAI PENINSULA COLLEGE – KACHEMAK BAY CAMPUS	14
EMERGENCY NOTIFICATION – KODIAK COLLEGE	15
EMERGENCY NOTIFICATION – MATANUSKA-SUSITNA COLLEGE	16
EMERGENCY NOTIFICATION – PRINCE WILLIAM SOUND COLLEGE	17
SHELTER-IN-PLACE PROCEDURES – WHAT IT MEANS TO “SHELTER-IN-PLACE”	19
BUILDING ACCESS, SAFETY, AND MAINTENANCE	20
CRIMINAL ACTIVITY OFF CAMPUS	24
SECURITY AWARENESS PROGRAMS	24
CRIME PREVENTION PROGRAMS	25
MISSING STUDENTS	26
ALCOHOL AND ILLEGAL DRUG POLICY	29
STUDENT CODE OF CONDUCT PROVISIONS FOR ALCOHOL AND DRUGS	30
ALCOHOL AND DRUG EDUCATION	30
ALCOHOL AND DRUG RESOURCES	31
GENDER-BASED AND SEXUAL MISCONDUCT – INTRODUCTION	32
GENDER-BASED AND SEXUAL MISCONDUCT – RESOURCES, OPTIONS, SERVICES AVAILABLE TO VICTIMS	32
GENDER-BASED AND SEXUAL MISCONDUCT – UAA PROCESSES TO ADDRESS REPORTS	34
GENDER-BASED AND SEXUAL MISCONDUCT – UAA TERMS AND EXAMPLES	37
GENDER-BASED AND SEXUAL MISCONDUCT – STATE OF ALASKA LEGAL DEFINITIONS OF TERMS	39
GENDER-BASED AND SEXUAL MISCONDUCT – PREVENTION PROGRAMS	41
DISCLOSURES TO ALLEGED VICTIMS OF CRIMES OF VIOLENCE OR NON-FORCIBLE SEX OFFENSES	43
SEX OFFENDER GENERAL INFORMATION	43
DEFINITION OF TERMS	43
STATISTICS	46-54
FIRE SAFETY REPORT	55-60

UNIVERSITY POLICE DEPARTMENT (UPD) AUTHORITY – ANCHORAGE CAMPUS, AVIATION TECHNOLOGY COMPLEX, AND UNIVERSITY CENTER

The University Police Department at the Anchorage campus employs full-time, professional police officers, certified by the Alaska Police Standards Council. UPD officers are responsible for enforcing Alaska State Statutes, investigating incidents, arresting perpetrators of criminal activity, and maintaining order on campus and surrounding property. UPD may respond to calls elsewhere in Anchorage as requested and/or needed by other local law enforcement agencies.

The prosecution of all criminal offenses, both felony and misdemeanor, that occur on the Anchorage Aviation Technology Complex and University Center campuses is conducted at the Third District Court of Alaska in Anchorage. Cases involving juveniles are referred to the appropriate agency. If minor offenses involving University rules and regulations are committed by University students, staff, or faculty, UPD may also refer the matter to the Dean of Students Office, Human Resources, and Provost's Office, respectively.

As needed or requested, the UPD will conduct joint investigative efforts with investigators from the Anchorage Police Department (APD), the Anchorage Fire Department (AFD), the Alaska State Troopers (AST), the Federal Bureau of Investigation (FBI), Immigrations Customs Enforcement (ICE) and other agencies.

UPD utilizes the Alaska Public Safety Information Network (APSIN) and National Law Enforcement Telecommunications Network (NLETS) terminals. Through these systems, police personnel can access the State of Alaska computer system and the National Crime Information Center (NCIC) computer system. These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, state and federal law enforcement information.

UPD officers also provide special services unique to the University setting. Those services include maintaining security of University buildings, providing crime prevention classes to students, staff, and members of the community, providing safety escorts, vehicle unlocks, and vehicle jumpstarts on campus.

CALL TEAM – ANCHORAGE CAMPUS AND UNIVERSITY CENTER

The Anchorage campus Call Team provides jumpstarts, vehicle unlocks, and walking safety escorts. Should you need assistance on campus, the Call Team can be reached at 786-1103. Staff are available to assist you Monday through Thursday from 7:30 am to 7:30 pm and Fridays from 8:00 am to 5:00 pm during fall and spring semesters. Summer semester, staff is available Monday through Friday from 8:00 am – 5:00 pm. At any other time, University Police can provide these services.

CAMPUS SAFETY COMMITTEE – ANCHORAGE CAMPUS, AVIATION TECHNOLOGY COMPLEX, AND UNIVERSITY CENTER

The University Campus Safety Committee meets periodically throughout the academic year. The committee is an advisory body to the Chancellor and the University Police, regarding issues pertaining to safety on campus. The committee coordinates a nighttime safety walk each October to identify areas of campus that have poor walking surfaces, are inadequately lit, or are overgrown. The committee provides periodic reports on campus safety awareness and other matters of concern, or recommendations for improving safety on campus.

The committee encourages accountability for safety awareness by:

- recommending the funding needed to address new and existing safety programs and needs,
- recognizing campus safety improvements through commendations and awards, and
- sharing safety-related information.

The committee also periodically develops and submits reports assessing and summarizing the campus safety record and recommending improvements.

SECURITY PERSONNEL AUTHORITY – COMMUNITY CAMPUSES

Chugiak-Eagle River Campus, Kenai Peninsula College – Kachemak Bay Campus, Kenai Peninsula College - Kenai River Campus, Kodiak College, Matanuska-Susitna College, and Prince William Sound College

These campuses do not have campus police or security departments.

AGENCY COOPERATION

Anchorage Campus, Aviation Technology Complex, and University Center

The University Police Department (UPD) has established working relationships with federal, state, and local law enforcement authorities. A memorandum of understanding establishes a mutual aid agreement between UPD and the Anchorage Police Department (APD). The Alaska State Troopers, Anchorage Police, Homer Police, Soldotna Police, Kodiak Police, Cordova Police, and Valdez Police all cooperate in providing records used to compile UAA campus crime and arrest statistics.

UPD enjoys an especially good relationship with APD. The exercise of that authority is described in a mutual aid agreement between UPD and APD that outlines that each police department will assist each other when needed. APD will have primary jurisdiction of crimes occurring off campus. UPD will have primary jurisdiction of crimes on campus. Special needs are communicated between police departments as they occur.

Chugiak-Eagle River Campus, Kenai Peninsula College – Kachemak Bay Campus, Kenai Peninsula College - Kenai River Campus, Kodiak College, Matanuska-Susitna College, and Prince William Sound College

Local police departments provide services to these campuses, when requested.

CALL LOG AND PUBLIC NOTICE OF CRIMINAL ACTIVITY - ANCHORAGE CAMPUS, AVIATION TECHNOLOGY COMPLEX, AND UNIVERSITY CENTER

The University Police Department maintains a daily log of all allegations of crimes reported to them that have occurred on campus and at non-campus University properties. The log maintains basic information on crime, including the nature of the crime; the time, date, and location of the crime; the date and time the crime was reported; and the disposition of the incident.

The crime log of the past 60 days is available upon request. Crime logs are available upon request for up to the past seven years. Information may be temporarily withheld if certain requirements are met, such as if sharing the information may jeopardize an on-going investigation or jeopardize the safety of an individual. The crime log is located online at www.uaa.alaska.edu/upd/service.cfm.

REPORTING A CRIME

Anchorage Campus, Aviation Technology Complex, and University Center

Community members, students, faculty, staff, and guests are strongly encouraged to report all campus crimes and public-safety related incidents to the University Police Department (UPD) in a timely manner. UPD incident reports involving students may be forwarded to the Dean of Students Office for review and potential action through the student disciplinary process. Likewise, UPD incident reports involving faculty may be forwarded to the Provosts Office and incident reports involving staff may be forwarded to Human Resources.

In an emergency, dial 911. You may also use an emergency phone in an elevator, or use one of the blue-lighted emergency phones throughout campus. For non-emergencies on campus, you can contact UPD at 786-1120. From outside the Anchorage area, you may dial 907-786-1120. Dispatchers are available at these respective telephone numbers 24 hours a day.

If a sexual assault or rape should occur, staff on the scene, including UPD, will offer the victim a wide variety of services. UPD has members trained to respond as part of the local Sexual Assault Response Team (SART); these team members may be called out and are available to assist a victim 24 hours a day.

Crimes should be reported to UPD to ensure inclusion in the annual crime statistics and to aid in providing emergency notification and/or timely warning notices to the community, when appropriate. If a crime occurring on campus is not reported to UPD or another campus security authority, UAA will be unaware of the crime, and therefore, the crime would not be included in the Anchorage campus crime statistics. Here is a list of other professionals on the Anchorage campus whom you may contact to report a crime:

TITLE	PHONE AND OFFICE
Dean of Students	786-1214 Rasmuson Hall 122
Associate Dean of Students	786-1214 Rasmuson Hall 122
Director, Student Conduct & Ethical Development	786-1214 Rasmuson Hall 122
Director, Residence Life	751-7444 Main Apartment Complex 6-103
Director, Athletics	786-1250 Alaska Airlines Center 200
Director, Human Resources	786-1419 University Lake Building 101H
Director, Office of Equity & Compliance	786-4680 University Lake Building 108

Chugiak-Eagle River Campus

Students, staff, faculty, and visitors should report campus crimes to the Anchorage Police Department and the Director or Assistant Director.

- In an emergency, dial 911 and then contact the Director or Assistant Director.
- For non-emergencies, phone the local police and then contact the Director or Assistant Director.

POLICE DEPARTMENT	DIRECTOR	ASSISTANT DIRECTOR
Anchorage Police	Kim Griffis	Vacant
786-8900	786-7607	786-7605

Kenai Peninsula College – Kachemak Bay Campus

Students, staff, faculty, and visitors should report campus crimes to the Homer Police Department and the Campus Director or Student Services and complete a UAA Incident Report Form.

- In an emergency, dial 911 and then contact the Campus Director or Student Services.
- For non-emergencies, phone the local police and then contact the Campus Director or Student Services.

POLICE DEPARTMENT	CAMPUS DIRECTOR	STUDENT SERVICES
Homer Police	Carol Swartz	Kim Frost
235-3150	235-1656	235-1658

Kenai Peninsula College – Kenai River Campus

Students, staff, faculty, and visitors should report campus crimes to Soldotna Police Department, and the Campus Safety Officer or Student Services and complete a UAA Incident Report Form.

- In an emergency, dial 911 and then contact the Campus Safety Officer or Student Services.
- For non-emergencies, phone Soldotna Police and then contact the Campus Safety Officer or Student Services.

POLICE DEPARTMENT	CAMPUS SAFETY OFFICER	STUDENT SERVICES
Soldotna Police	Royce Bird	John Pollock
262-4455	262-0261	262-0314

Kodiak College

Students, staff, faculty, and visitors should report campus crimes to the Kodiak Police Department and the College Director or Student Services.

- In an emergency, dial 911 and then contact the College Director or Student Services.
- For non-emergencies, phone the local police and then contact the College Director or Student Services.

POLICE DEPARTMENT	COLLEGE DIRECTOR	STUDENT SERVICES
Kodiak Police	Alan Fugleberg	Barbara Brown
486-8000	486-1220	486-1211

Matanuska-Susitna College

Students, staff, faculty, and visitors should report campus crimes to Alaska State Troopers, and the College Director or Student Services.

- In an emergency, dial 911 and then contact the College Director or Student Services.
- For non-emergencies, phone Alaska State Troopers and then contact the College Director or Student Services.

POLICE DEPARTMENT	COLLEGE DIRECTOR	STUDENT SERVICES
Alaska State Troopers	Talis Colberg	Sandra Gravley
745-2131	745-9726	745-9712

Prince William Sound College – Valdez Campus

Students, staff, faculty, and visitors should report campus crimes to the Valdez Police Department and the College Director or Student Affairs.

- In an emergency, dial 911 and then contact the College Director or Student Affairs.
- For non-emergencies, phone the local police and then contact the College Director or Student Services.

POLICE DEPARTMENT	COLLEGE DIRECTOR	STUDENT AFFAIRS
Valdez Police	Dan O'Connor	Ana Hinkle
835-4560	834-1662	834-1612

Prince William Sound College – Extension Centers

Students, staff, faculty, and visitors should report campus crimes to the local police department and the Extension Center Director or College Director.

- In an emergency, dial 911 and then contact the Extension Center Director or College Director.
- For non-emergencies, phone the local police and then contact the Extension Center Director or College Director.

EXTENSION CENTER	POLICE DEPARTMENT	EXTENSION CENTER DIRECTOR	COLLEGE DIRECTOR
Copper Basin Extension Center	Alaska State Troopers 822-3263	Hilary Hartman 822-3673	Dan O'Connor 834-1662
Cordova Extension Center	Cordova Police 424-6100	Susan Harding 424-7598	Dan O'Connor 834-1662

CAMPUS SECURITY AUTHORITIES

Federal law maintains that in addition to University Police Department (UPD) officers, any person who has a significant responsibility for student and campus activities is a Campus Security Authority (CSA). A CSA is required to report safety-related incidents and/or alleged crimes to UPD. A CSA is required by law to report incidents and/or crimes for inclusion in UAA's crime statistics to the UAA Dean of Students Office. Reports to CSAs will be evaluated to determine if it is necessary to issue a timely warning to the campus if the incident or crime represents a serious or continuing threat to the campus community. With the exception of student employees, CSAs may file anonymous reports on behalf of victims, unless the report involves gender-based or sexual misconduct. CSAs are responsible employees required to report incidents of gender-based and sexual misconduct to the Title IX Coordinator.

The following individuals are designated as CSAs:

Anchorage Campus

- UPD staff
- Office of Student Affairs staff
- Associate Vice Chancellors for Student Affairs
- Dean of Students Office professional staff
- Department of Residence Life professional and student staff
- Other selected Division of Student Affairs professional staff
- Athletic department staff, including coaches, trainers, and administrators
- Director of Human Resources
- Director of Office of Equity & Compliance
- Director of the Student Health & Counseling Center
- Student Health & Counseling Center Health Promotion Specialist
- Student organization advisors
- Parking Services Call Team

Aviation Technology Complex

- Director of the Aviation Technology Division

Chugiak-Eagle River Campus

- Director
- Assistant Director
- Office Manager
- Eagle Center night monitor
- Chugiak High School night monitor

Kenai Peninsula College - Kenai River Campus

- College Director
- Assistant Director for Academic Affairs
- Department of Residence Life professional and student staff
- Director of Student Services
- Campus Safety Officer
- Facilities Manager and all maintenance employees
- Evening Coordinator
- Paramedic Instructor
- Administrative Services Director
- Student organization advisors

Kenai Peninsula College - Kachemak Bay Campus

- Campus Director
- Student Services Coordinator
- Campus maintenance personnel
- Student organization advisors

Kodiak College

- College Director and staff
- Campus Facilities department
- Student Services department
- Campus Safety Committee
- Incident Management Team
- Student organization advisors

Matanuska-Susitna College

- College Director
- Director of Academic Affairs
- Physical Plant Coordinator
- Director of Administrative Services
- Director of Student Services
- Student organization advisors

Prince William Sound College

- College Director
- Administrative Services Director
- Student Affairs Director
- Student Affairs Office staff
- Housing & Residence Life professional and student staff
- Student organization advisors
- Copper Basin Extension Center Director
- Cordova Extension Center Director

University Center

- Director of the Office of Student Information
- Assistant Director of the Office of Student Information
- Building managers
- Applied Technology program assistants

REPORTING A CRIME CONFIDENTIALLY TO UAA

University Police encourage anyone who is the victim or witness to any crime to promptly report the incident to the police. Student employees cannot hold reports of crime in confidence. With the exception of student employees, confidential reports of crime can be made to campus security authorities (unless the report involves gender-based or sexual misconduct), UAA's Silent Witness program, and/or by submitting an anonymous report to the Dean of Students Office.

The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

Silent Witness

Silent Witness is a program where anyone may anonymously report criminal or other suspicious activity at UAA to University Police (UPD). To file an anonymous report, concerned citizens may submit a form on the Silent Witness webpage. Types of crime/incidents reportable on the form include alcohol/drugs, domestic violence/abuse, stalking/harassment, assault, and disruptive/concerning behavior. The form asks individuals to report the location, date/time, and description of the incident as well as subjects involved.

Information submitted via this form is reviewed by UPD Monday through Friday from 8:00 am until 4:00 pm, excluding UAA holidays. The Silent Witness program should not be used to report crimes in progress. To report crimes in progress, call UPD at 786-1120 or dial 911 in the case of an emergency. The website address for the Silent Witness program is: www.uaa.alaska.edu/upd/sw.cfm.

Reports to the UAA Dean of Students Office

Community members, students, faculty, staff, and guests are welcome to fill out and deliver Campus Safety Act Incident Report Forms directly to the Dean of Students Office in Rasmuson Hall 122. Individuals may deliver these forms to the Dean of Students Office several different ways. Individuals may deliver them in person, have a friend deliver them, fax the forms to 786-1291, or email them to aydos@uaa.alaska.edu. The Campus Safety Act Incident Report Form is available at: www.uaa.alaska.edu/safety/anchorage.

REPORTING A CRIME CONFIDENTIALLY TO ANCHORAGE POLICE

Individuals may file anonymous reports to Anchorage Police through Anchorage Crime Stoppers. To call Anchorage Crime Stoppers, phone 561-STOP. Individuals may also submit reports online at www.anchoragecrimestoppers.com. Reports to Anchorage Crime Stoppers will not be acted upon or included in UAA's crime statistics unless they are brought to the attention of University Police.

CONFIDENTIALITY WITH UAA'S PROFESSIONAL COUNSELORS

UAA "Professional Counselors," when acting as such, are not considered to be campus security authorities and are not required to report crimes for inclusion into the annual disclosure of crime statistics. The term "Professional Counselor" is defined as "an employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification." As a matter of policy, professional counselors are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

Anchorage Campus, Aviation Technology Complex, and University Center

Timely warnings are issued when: 1) a Clery crime that occurs within our Clery geography is reported directly to the University Police Department (UPD) or indirectly to UPD through a campus security authority or the Anchorage Police Department and 2) it is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. UPD and/or the Incident Management Team (IMT) are responsible for issuing timely warnings. The IMT consists of members from Student Affairs, University Police, Facilities and Campus Services, and University Advancement. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; via UAA email; broadcasts over classroom phones; the phone system in the residential community; posted signs; the UAA website; social media websites; the Seawolf Daily; the campus information phone line; and/or notifications to local radio and television stations. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>. Anyone with information warranting a timely warning should report the circumstances to UPD by phoning 786-1120 or going in person to the UPD dispatch center in Eugene Short Hall, Room 114.

Chugiak-Eagle River Campus

Timely warnings are issued to the Chugiak-Eagle River campus when: 1) a Clery crime that occurs within our Clery geography is reported directly to the University Police Department (UPD) or indirectly to UPD through a campus security authority or the Anchorage Police Department and 2) it is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The Anchorage campus Incident Management Team (IMT) is responsible for issuing timely warnings. The Anchorage campus IMT consists of members from Student Affairs, University Police, Facilities and Campus Services, and University Advancement. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; via UAA email; broadcasts over classroom phones; posted signs; the UAA website; social media websites; the Seawolf Daily; the campus information phone line; and/or notifications to local radio and television stations. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>. Anyone on the Chugiak-Eagle River campus with information warranting a timely warning should report the circumstances to the campus Director by phoning 786-7607 or visiting Room 115 in the Eagle Center.

Kenai Peninsula College - Kenai River Campus

Timely warnings are issued to the Kenai Peninsula College - Kenai River campus when a Clery crime that occurs within our Clery geography is reported to a campus security authority and is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The College Director is responsible for coordinating the response. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; via UAA email; broadcasts over campus telephones; the Kenai Peninsula College (KPC) Class Cancellation Line; the KPC Facebook fan page; posted signs; and/or the KPC website. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>. Anyone with information warranting a timely warning should report the circumstances to the College Director by phoning 262-0315 or visiting Room 183 in the Brockel Building. In the evening hours, the Evening Coordinator should be notified. The Evening Coordinator may be notified

by calling 262-0346 or visiting Room 169 in the McLane Building. Residence Life staff may be contacted by calling 262-0256 during business hours or 262-0256 during non-business hours.

Kenai Peninsula College - Kachemak Bay Campus

Timely warnings are issued to the Kenai Peninsula College - Kachemak Bay campus when a Clery crime that occurs within our Clery geography is reported to a campus security authority and is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The Campus Director or designee is responsible for coordinating the response. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email; via UAA email; verbally; broadcasts over campus telephones; posts on the Kenai Peninsula College - Kachemak Bay campus Facebook fan page; announcements on the Kachemak Bay campus tab of the Kenai Peninsula College website; and/or posted signs. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>. Anyone with information warranting a timely warning should report the circumstances to the Campus Director by phoning 235-1656 or visiting Room 214 in the Bayview Hall. In the evening hours, the maintenance staff member should be notified. The maintenance staff member may be notified by calling 235-1673 or visiting Room 217 in Bayview Hall.

Kodiak College

Timely warnings are issued to the Kodiak College campus when a Clery crime that occurs within our Clery geography is reported to a campus security authority and is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The College Director or designee is responsible for issuing timely warnings and coordinating the response. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; in person; via UAA email; posted signs; and/or broadcasts over campus phones. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>. Anyone with information that may warrant a timely warning should report the circumstances to the College Director by calling 486-1220 or visiting the Director's Office in Room 104 of the Benny Benson Building. In the evening hours, the Maintenance Technician should be notified. The Maintenance Technician may be notified by calling 512-7335 or visiting the Facilities Services Office in Room 134 of the Technology Center.

Matanuska-Susitna College

Timely warnings are issued to the Matanuska-Susitna College community when a Clery crime that occurs within our Clery geography is reported to a campus security authority and is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The College Director or Physical Plant staff on-duty is responsible for coordinating this effort. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; via UAA email; the classroom intercom system; postings throughout the buildings; verbally and/or the College website. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>. Anyone with information warranting a timely warning should report the circumstances to the College Director by calling 745-9726 or visiting Room 101 of the Jalmar Kerttula Building. In the evening hours, the maintenance staff on-duty should be notified by calling 745-9789.

Prince William Sound College

Timely warnings are issued to the Prince William Sound College (PWSC) community when a Clery crime that occurs within our Clery geography is reported to a campus security authority and is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The College Director or designee is responsible for issuing timely warnings. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; via UAA email; the classroom intercom system; postings throughout the buildings; verbally and/or the College website. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>. Anyone with information warranting a timely warning should report the circumstances to the College Director by calling 834-1662 or visiting Room 141B in the main campus building. In the evening hours, please call 911 first and then notify PWSC administration by calling 661-809-2347.

EMERGENCY NOTIFICATION - ANCHORAGE, AVIATION TECHNOLOGY COMPLEX, CHUGIAK-EAGLE RIVER, AND UNIVERSITY CENTER CAMPUSES

The Incident Management Team (IMT), consisting of members from Student Affairs, University Police, Facilities and Campus Services, and University Advancement meets regularly during the academic year to discuss, plan, and address either current or potential incidents which may affect the Anchorage, Aviation Technology Complex, Chugiak-Eagle River, or University Center campuses. The IMT regularly sends email messages to staff and students to educate the campus communities about seasonal safety issues and what to do in the event of specific emergencies.

To report an emergency, dial 911, use an emergency phone in an elevator, or use a blue-lighted emergency phone on campus. Reports about all other police non-emergencies on the Anchorage, Aviation Technology Complex, and University Center campuses should be directed to University Police (UPD) by phoning 786-1120. To report a police non-emergency on the Chugiak-Eagle River campus, dial the Anchorage Police (APD) at 786-8900. Reports about all incidents on the Chugiak-Eagle River campus should also be reported to the campus Director by phoning 786-7607 or visiting Room 115 in the Eagle Center. In the event of hazardous materials, the Anchorage Fire Department (AFD) will notify UPD that they are responding to an incident. Conversely, in the event of fire, UPD will contact AFD to verify they are en-route. In the event of a public health emergency, University Police will coordinate with the Student Health & Counseling Center and Alaska Department of Health & Social Services. In the event of a natural gas leak, UPD will consult with utility responders to determine the size of the evacuation area. In the event that APD pursues a criminal onto campus, APD usually notifies UPD.

UPD and/or IMT will notify the campus communities or the appropriate segment of the communities, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. UPD and/or IMT will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Due to the immediacy and nature of the incident, UPD and/or IMT may initiate the UA Alerts notification system and send immediate notifications to the campus communities or the appropriate segment of the communities. The initial notification may occur through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email; or via UAA email; broadcasts over campus telephones; and/or calls to each student's residence hall room. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>.

As soon as is practical, UPD contacts members of IMT. If UPD has not already made an emergency notification, the IMT will determine who should be notified and the content of the notification. The IMT is charged with managing the emergency from onset to recovery. The IMT has both the decision-making and financial authority to address emergencies on campus. Both UPD and IMT have received Incident Command System (ICS) training. ICS training is also provided to other selected University employees who IMT may call upon to help them manage an emergency.

After the initial notification, the IMT may issue subsequent notifications using the previously identified communication methods. The IMT will determine the content of subsequent notifications. University Advancement may also posts subsequent notifications on the Anchorage campus Twitter webpage at <https://twitter.com/hashtag/uaaanchorage>, the Anchorage campus webpage at www.uaa.alaska.edu, and/or the Anchorage campus information line at 786-1800.

The IMT may issue subsequent notifications to specific areas on a campus, one entire campus, or multiple campuses. UPD or their agents may post flyers at each entrance to academic buildings affected by the emergency. Likewise, Residence Life may post flyers at the entrance to residence halls, the front door of each Templewood apartment, and/or the entrance to each Main Apartment Complex stairwell that is affected by the emergency. UPD may use public address systems in Rasmuson Hall, the Library, and Student Union. UPD may make announcements using speakers on patrol cars or by walking around campus and using megaphones. Chugiak-Eagle River staff members may walk around the Chugiak-Eagle River campus to classrooms, offices, and the parking lot to make verbal announcements.

University Advancement is responsible for issuing subsequent notifications and disseminating emergency information to the larger Anchorage and Eagle River communities by contacting local media, including television and radio stations and appropriate agencies.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area. IMT may provide information regarding where events scheduled for that building have been relocated. In the event that an entire campus needs to be evacuated, the IMT may close that campus. In the event of a campus-wide evacuation, on campus residents would be asked to stay with relatives or friends in Anchorage. If on campus residents do not have local relatives or friends off campus, University Housing will coordinate alternate housing for on campus residents. In the event of an emergency, the IMT may ask everyone to “shelter-in-place.” Information on what it means to “shelter-in-place” is discussed on pages 19-20.

The IMT makes safety announcements and reminders to the University community throughout the year. When the IMT needs to inform the campus community about school closures due to snow or other safety issues, notifications may be made using the following forms of communication:

- UAA webpage (www.uaa.alaska.edu)
- Campus Switchboard at 786-1800 and press 2
- UAA page on Facebook
- Personal notifications via email, telephone, and text messages from UA Alerts
<http://uaalert.alaska.edu>
- UAA Twitter alerts
- Anchorage Daily News
- Local TV channels 2, 11, and 13
- Radio station KSKA 91.1
- Your UAA-assigned e-mail inbox

Both University employees and students are invited to participate in emergency preparedness training exercises once per semester. In the past, the Anchorage campus has invited APD, AFD, local hospitals, Joint Base Elmendorf Fort Richardson and Charter College to participate to test the coordination of multiple agencies to address an emergency. In the past few years, the Anchorage campus has conducted exercises

on earthquakes, plane crashes, hazardous materials, and terrorism, as well as a tabletop exercise on an active shooter scenario. In every planned exercise, there is an after-action review that is written and distributed to the IMT and administration. The Office of the Emergency Manager keeps a description of the exercises including dates and times of the exercises and whether they were announced or unannounced.

Once a year, campus building evacuation drills occur across the entire Anchorage, Aviation Technology Complex, and University Center campuses. At these events, UAA's Emergency Manager hands out flyers explaining to students and employees what to do in the event of a building evacuation. The Emergency Manager keeps a description of each drill including the date and time and whether the drill was announced or unannounced. The Emergency Manager summarizes the results of the evacuation drills for each building and forwards a report to each Building Safety Coordinator (BSC). To see the evacuation results for a particular building on campus, see the BSC. For a current list of BSCs, see www.uaa.alaska.edu/fcs/upload/BSC-List.pdf.

In coordination with campus building evacuation drills, the campuses will publish their emergency response and evacuation procedures by including a link to the Emergency Operations Plan in a Seawolf Daily announcement. UAA's Emergency Operations Plan and family of documents includes single-page, incident action plans for specific topics, i.e., fire alarms, pandemic illnesses, and suspicious packages or substances. For further information regarding UAA's emergency response preparedness, please visit www.uaa.alaska.edu/upd/ep.cfm.

EMERGENCY NOTIFICATION – KENAI PENINSULA COLLEGE – KENAI RIVER CAMPUS

At the Kenai Peninsula College - Kenai River campus, the College Director or designee should be contacted at the first indication of an emergency. The College Director may be notified by calling 262-0315 or visiting Room 183 in the Brockel Building. In the evening hours, the Evening Coordinator should be notified. The Evening Coordinator may be notified by calling 262-0346 or visiting Room 169 in the McLane Building. Residence Life staff may be contacted by calling 262-0256 during business hours (Monday through Friday, 8:00 am to 5:00 pm) or the Resident Advisor on Duty at 262-0256 during non-business hours. Depending on the nature of the emergency, it may be necessary to phone 911 first and then contact the College Director or designee. However, if you call 911, it is still important to contact the College Director or designee because local emergency responders may not notify the College Director or designee that they are responding to an emergency on campus.

The College Director or designee will notify the campus community or the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. The College Director or designee will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification may occur via email, broadcast over campus telephones, or through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>. In the event of an emergency, the College Director or designee can use a two-way radio to communicate with the Borough.

As soon as is practical, the College Director or designee will assemble members of the Kenai Peninsula College - Kenai River campus Incident Management Team (IMT) who will assist the College Director to manage the emergency. Kenai Peninsula College - Kenai River campus IMT members include the College Director, Director of Student Services, Campus Safety Officer, Administrative Services Director, Business & Industry Department Chair, Senior Maintenance Person, Evening Coordinator, Associate Director of Residence Life, and Advancement Programs Manager. If the College Director or designee has not already made an emergency notification, the IMT will determine who should be notified, decide the content of the notification, and initiate the notification system.

The Kenai Peninsula College – Kenai River campus IMT will notify and may consult the Anchorage campus Incident Management Team. The IMT has both the decision-making and financial authority needed to address emergencies on campus. The IMT may ask the Kenai Peninsula College - Kenai River Campus Emergency Response Team (CERT) to help respond to the emergency. The CERT is a volunteer group of faculty and staff members who receive periodic training on how to be a first responder including fire-fighting, triage, first-aid, and light search-and-rescue. The CERT can be contacted by calling 262-0300. The IMT also receives CERT training. The IMT meets twice a semester for training and to review campus emergency plans.

After the initial notification, the IMT may issue subsequent notifications to the Kenai Peninsula College - Kenai River campus community via posts on the Kenai Peninsula College (KPC) Facebook fan page at www.facebook.com/kenaipeninsulacollege, announcements on the KPC website www.kpc.alaska.edu, and/or recordings on the KPC Class Cancellation Line 262-0302. Residence Life staff may post flyers at the entrance to residence halls, the front door of each apartment, and/or the entrance to each apartment door and/or stairwell that is affected by the emergency. Likewise, IMT members may post flyers at each entrance to buildings affected by the emergency or walk around campus and make verbal announcements. The College Director and Advancement Programs Manager may also disseminate information to the larger Kenai community via local radio stations, local newspapers, the KPC electronic bulletin board on K-Beach Rd, Facebook, Twitter, and other forms of social media.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area. The IMT may provide information regarding where events scheduled for that building have been relocated. In the event that the entire Kenai Peninsula College – Kenai River campus needs to be evacuated, the IMT may indicate the campus is closed. In the event of a campus-wide evacuation, on campus residents would be asked to stay with relatives or friends that live in or around Soldotna. If on campus residents do not have local relatives or friends off campus, KRC Housing will coordinate alternative housing for on campus residents. In the event of an emergency, the IMT may ask everyone to “shelter-in-place.”

The Kenai Peninsula College - Kenai River campus plans annual fire evacuation drills in the autumn and lockdown drills during the winter. In coordination with one of these drills, the Kenai Peninsula College - Kenai River campus will send an email to the campus community that contains a link to the Kenai Peninsula College - Kenai River campus emergency plans. Summaries of the emergency plans are also handed out annually to students and employees during these drills. In addition, summaries of the emergency plans are posted in each classroom. The Director of Student Services at the Kenai Peninsula College - Kenai River campus maintains a description of each drill at the Kenai Peninsula College - Kenai River campus, including the date and time of each exercise and whether it was announced or unannounced.

EMERGENCY NOTIFICATION – KENAI PENINSULA COLLEGE – KACHEMAK BAY CAMPUS

At the Kenai Peninsula College - Kachemak Bay campus, the Campus Director or designee should be contacted at the first indication of an emergency. The Campus Director may be notified by calling 235-1656 or visiting Room 214 in Bayview Hall. In the evening hours, the maintenance staff member may be notified by calling 235-1673 or visiting Room 217 in Bayview Hall. Depending on the nature of the emergency, it may be necessary to contact 911 first and then the Campus Director or designee. If you dial 911, it is important to contact the Campus Director or designee because local emergency responders may not notify the Campus Director or designee that they are responding to an emergency on campus.

The Campus Director or designee will notify the campus community or the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. The Campus Director or designee will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of

responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification may occur via email, verbally, via a broadcast over campus telephones, or through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>.

The Campus Director or designee may seek assistance from the Student Services Coordinator who can aid the Campus Director to manage the emergency. If the Campus Director or designee has not already made an emergency notification, the Student Services Coordinator can help determine who should be notified, decide the content of the notification, and initiate the notification system. The Campus Director and Student Services Coordinator have both the decision-making and financial authority needed to address emergencies on campus. The Campus Director and Student Services Coordinator will notify and may consult the Kenai Peninsula College - Kenai River campus Incident Management Team.

After the initial notification, the Campus Director and Student Services Coordinator may issue subsequent notifications to the Kenai Peninsula College - Kachemak Bay campus community via posts to the campus Facebook fan page, announcements on the Kachemak Bay campus tab on the Kenai Peninsula College website at www.kpc.alaska.edu/KBC, direct calls to students, or announcements by local radio stations. The Campus Director or Student Services Coordinator may post flyers at each entrance to buildings affected by the emergency or walk around campus and make verbal announcements. The Campus Director may also disseminate information to the larger Homer community by contacting the local radio station.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area. The Campus Director or Student Services Coordinator may provide information regarding where events scheduled for that building have been relocated. In the event that the entire Kenai Peninsula College - Kachemak Bay campus needs to be evacuated, the Campus Director or Student Services Coordinator may indicate the campus is closed. In the event of an emergency, the Campus Director or Student Services Director may ask everyone to “shelter-in-place.”

The Kenai Peninsula College - Kachemak Bay campus plans annual fire evacuation drills in the autumn and lockdown drills during the winter. In coordination with one of these drills, the Kenai Peninsula College - Kachemak Bay campus will send an email to the campus community that contains a link to the emergency procedures for the campus. Summaries of the emergency plans are also handed out annually to students and employees during these drills. Summaries of the emergency plans have also been posted in each classroom. The Director of Student Services at the Kenai Peninsula College - Kenai River campus maintains a description of each drill at the Kenai Peninsula College - Kachemak Bay campus, including the date and time of each exercise and whether it was announced or unannounced.

EMERGENCY NOTIFICATION – KODIAK COLLEGE

At Kodiak College, the College Director or designee should be contacted at the first indication of an emergency. The College Director may be notified by calling 486-1220 or visiting the Director's Office in Room 104 of the Benny Benson Building. In the evening hours, the Maintenance Technician should be notified. The Maintenance Technician may be notified by calling 512-7335 or visiting the Facilities Services Office in Room 134 of the Technology Center. Depending on the nature of the emergency, it may be necessary to contact 911 (e.g. Kodiak Police Department or Fire Department) first and then contact the College Director or designee. It is important to contact the College Director or designee because local emergency responders may not notify the College Director or designee that they are responding to an emergency on campus.

The College Director or designee will notify the campus community or the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. The College Director or designee will take into account the safety of the community, determine the content of the

notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification may occur via email, broadcasts over campus phones, verbally, and/or through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>. Staff and faculty may also be called personally.

As soon as is practical, the College Director or designee will call together members of the Kodiak College Incident Management Team (IMT) to help manage the emergency. The Kodiak College IMT includes the College Director, Assistant Director, and Facilities Supervisor. If the College Director or designee has not already made an emergency notification, the IMT will determine who should be notified, decide the content of the notification, and initiate the notification system.

The Kodiak College IMT will notify and may consult with the Anchorage campus Incident Management Team. The IMT has both the decision-making and financial authority to address emergencies on campus. The IMT may ask the Kodiak College Campus Emergency Response Team (CERT) to help respond to the emergency. The CERT is a volunteer group of faculty and staff members who receive periodic training on how to be a first responder including fire-fighting, triage, first-aid, and light search-and-rescue. The CERT can be contacted by calling the College Director at 486-1220.

After the initial notification, the IMT may issue subsequent notifications to Kodiak College via email or phone. CERT members may post flyers at each entrance to buildings affected by the emergency. CERT members may walk around campus to classrooms, offices, and parking lots to make verbal announcements. The College Director or designee may post announcements on the Kodiak College website at www.koc.alaska.edu. The College Director or designee may also disseminate information to the larger Kodiak community via contacting the local radio station or coordinating with the Kodiak Police Department to notify nearby community members who may be in danger.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area. The IMT may provide information regarding where events scheduled for that building have been relocated. In the event that the entire Kodiak College campus needs to be evacuated, the IMT may indicate the campus is closed. In the event of an emergency, the IMT may ask everyone to “shelter-in-place.”

Faculty and staff of Kodiak College are given a copy of the Kodiak College Emergency Response Plan (ERP) and are provided with updates as necessary. The Kodiak College ERP contains plans for fires, explosions, earthquakes, active shooters, bomb threats, bear encounters, power outages, medical emergencies, hazardous materials, lockdown orders, and campus evacuations. Kodiak College tests the ERP annually and publicizes the ERP in conjunction with the annual test. In coordination with the annual test, Kodiak College will also send an email to the campus community that contains a link to the Kodiak College ERP. The College Director maintains a description of each ERP exercise as well as the date and time of the exercise and whether it was announced or unannounced.

EMERGENCY NOTIFICATION – MATANUSKA-SUSITNA COLLEGE

In the event of an emergency at Matanuska-Susitna College (MSC), contact 911. After contact with 911, and/or in the event of less urgent situations, contact the College Director or designee. During the evening hours, Physical Plant personnel should be contacted after calling 911. The College Director should always be notified of all significant problems within twenty-four hours, if not sooner.

College Director's Office	745-9726	Jalmar Kerttula Building (JKB) 101
Physical Plant	745-9789	

The College Director or designee will notify the campus community or the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. The College Director or designee will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification may occur via UAA email, the classroom intercom system, verbally and/or through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>.

As soon as is practical, the College Director or designee will assemble members of the MSC Incident Management Team (IMT) who will assist the College Director to manage the emergency. MSC IMT members include the College Director, Physical Plant Coordinator, Director of Academic Affairs, Director of Administrative Services, Director of Marketing & Communications, Director of Student Services, IS Manager, Assistant to the Director, Accounting Supervisor, Library Director, Learning Center Manager, and Theater Director. If the College Director or designee has not already made an emergency notification, the IMT will determine who should be notified, decide the content of the notification, and initiate the notification system.

The MSC IMT will notify and may consult with the Anchorage campus Incident Management Team. The IMT has both the decision-making and financial authority needed to address emergencies on campus. The IMT may ask the MSC Campus Emergency Response Team (CERT) to help respond to the emergency. The CERT is a volunteer group of faculty and staff members who receive periodic training on how to be a first responder including fire-fighting, triage, first-aid, and light search-and-rescue. The CERT can be contacted by calling 745-9779. The IMT also receives CERT training. The IMT meets as needed during Executive Staff meetings that occur twice a month.

After the initial notification, the IMT may issue subsequent notifications to the MSC community via announcements on the MSC website: www.matsu.alaska.edu. IMT members may post flyers at each entrance to buildings affected by the emergency or walk around campus and make verbal announcements. The College Director and Director of Marketing & Communication may also disseminate information to the larger MSC community by contacting the homeowners association of the subdivision adjacent to the college, contacting the Borough, notifying the local radio station, and/or enlisting the help of the Alaska State Troopers to notify individuals affected by the emergency.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area. The IMT may provide information regarding where events scheduled for that building have been relocated. In the event that the entire campus needs to be evacuated, the IMT may indicate the campus is closed. In the event of an emergency, the IMT may ask everyone to shelter-in-place.

MSC plans fire and evacuation drills each semester. In coordination with one of these drills, MSC will send an email to the MSC community with a summary of the emergency plan. Summaries of the emergency plan are also handed out annually to students and employees in conjunction with these drills. The Physical Plant Coordinator maintains a description of each drill as well as the date and time of the exercise and whether it was announced or unannounced.

EMERGENCY NOTIFICATION - PRINCE WILLIAM SOUND COLLEGE

At Prince William Sound College (PWSC), the College Director or designee should be contacted at the first indication of an emergency. The College Director may be notified by calling 834-1662 or visiting Room 141B in the main campus building. Depending on the nature of the emergency, it may be necessary to phone 911 first and then contact the College Director or designee. However, if you call 911, it is still important to contact the College Director or designee because local emergency responders may not notify

the College Director or designee that they are responding to an emergency on campus. In the evening hours, please call 911 first, and then notify PWSC administration by calling 661-809-2347. The Housing Manager may also be contacted by calling 907-834-1634 during business hours or 907-831-1660 during non-business hours.

The College Director or designee will notify the campus community or the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. The College Director or designee will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification may occur via PWSC email, broadcasts over campus telephones, calls to each student's residence hall room, or through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to <http://uaalert.alaska.edu>. In addition, the PWSC Incident Management Team (IMT) will initiate a "phone tree" system to attempt to notify employees by email, phone, and/or text message as soon as possible.

As soon as is practical, the College Director or designee will assemble members of the PWSC IMT who will assist the College Director to manage the emergency. PWSC IMT members include the College Director, Assistant to the Director, Academic Affairs Director, Student Affairs Director, Administrative Services Director, and Director of Workforce Development & Training. If the College Director or designee has not already made an emergency notification, the IMT will determine who should be notified, decide the content of the notification, and initiate the notification system.

The PWSC IMT will notify and may consult the Anchorage campus Incident Management Team. The IMT has both the decision-making and financial authority needed to address emergencies on campus. The IMT may ask the Campus Community Emergency Response Team (C-CERT) to help respond to the emergency. The C-CERT is a volunteer group of faculty and staff members who receive periodic training on how to be a first responder including fire-fighting, triage, first-aid, and light search-and-rescue. The C-CERT can be contacted by calling 907-834-1620 during business hours and 907-831-1182 after hours. The IMT also receives C-CERT training. The IMT meets once a semester for training and to review campus emergency plans.

After the initial notification, the IMT, C-CERT, or their agents may issue subsequent notifications to the PWSC campus community. They may post flyers at each entrance to academic buildings affected by the emergency. Likewise, Residence Life may post flyers at the entrance to residence halls and the front door of each apartment that is affected by the emergency. Valdez Police or the IMT may use public address systems on the main campus building or in the student housing complex. Valdez Police or the IMT may make announcements using speakers on patrol cars or by walking around campus and using megaphones. The College Director and Assistant to the Director may also disseminate information to the larger Valdez community by contacting local media including radio stations and appropriate agencies.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area. The IMT may provide information regarding where events scheduled for that building have been relocated. In the event that the entire PWSC campus needs to be evacuated, the IMT may indicate the campus is closed. In the event of a campus-wide evacuation, on campus residents would be asked to stay with relatives or friends that live in or around Valdez. If on campus residents do not have local relatives or friends off campus, Housing will coordinate alternative housing for on campus residents. In the event of an emergency, the IMT may ask everyone to "shelter-in-place."

The IMT and the Administrative Services Director make safety announcements and reminders to the

College community throughout the year. When the IMT needs to inform the campus community about school closures due to snow or other safety issues, notifications will be made using the following forms of communication:

- PWSC Website (www.pwsc.alaska.edu)
- Your UA-assigned email inbox
- PWSC page on Facebook
- Personal notifications via email, telephone, and text messages from UA Alerts
- Radio stations KVAK 93.3 FM and KCHU 770 AM

Once a year, campus building evacuation drills occur across the entire campus. In coordination with campus building evacuation drills, PWSC will publish its emergency response and evacuation procedures by including a link to the Emergency Operations Plan in a campus-wide email announcement. The Administrative Services Director keeps a description of each drill including the date and time and whether the drill was announced or unannounced. To see the evacuation results for a particular building on campus, see the Administrative Services Director.

Both College employees and students are invited to participate in emergency preparedness training exercises once per year. In every planned exercise, there is an after-action review that is written and distributed to the C-CERT and administration. The Administrative Services Director keeps a description of the exercises including dates and times of the exercises and whether they were announced or unannounced. For further information regarding PWSC's emergency response preparedness, please visit www.pwsc.alaska.edu.

PWSC Extension Centers

At the Copper Basin or Cordova extension centers, the Center Director or designee should be contacted at the first indication of an emergency. The Copper Basin Extension Center Director can be notified by calling 907-822-3673. The Cordova Extension Center Director can be reached by calling 907-424-7598. Depending on the nature of the emergency, it may be necessary to phone 911 first and then contact the Center Director. However, if you call 911, it is still important to contact the Center Director because local emergency responders may not notify the Director that they are responding to an emergency on campus.

The Extension Center Director or designee will notify the IMT on the Valdez Campus to assist in managing the emergency. The Extension Center Director or the IMT will notify the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring at that site. The IMT and/or Extension Center Director will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification will be communicated in person due to the small size of each building. See the Valdez Campus section above for a description of the role and response plan of the IMT and C-CERT for PWSC.

Subsequent notifications may be made via the respective community's radio station (KXGA 90.5 FM in Glennallen, or KCHU 88.1 FM in Cordova), by email, or be conducted by other means available within those smaller communities.

SHELTER-IN-PLACE PROCEDURES – WHAT IT MEANS TO “SHELTER-IN-PLACE”

If an incident occurs and the buildings or areas nearby become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to “shelter-in-place” means to make a shelter of the building that you are in, and with a few adjustments, this location can be made even safer and more comfortable until it is safe to go outside.

Basic “Shelter-in-Place” Guidance

If an incident occurs and the building you are in is not damaged, stay inside (seeking an interior room) until you are told it is safe to come out. If the building is damaged, take your personal belongings (purse, wallet, Wolfcard) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest University building quickly. If police or fire department personnel are on the scene, follow their directions.

How You Will Know to “Shelter-in-Place”

A shelter-in-place notification may come from several sources, including University Police (UPD), Housing or Residence Life staff members, other University employees, Anchorage Police (APD), or other authorities.

How to “Shelter-in-Place”

If you receive a notification to shelter-in-place, do the following:

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in the case of emergency. On the Anchorage campus, every building has a safe room with a supply bucket. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be:
 - a. An interior room;
 - b. Above ground level; and
 - c. Without windows or with the least number of windows. If there is a large group of people inside a building, several rooms may be necessary.
3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Close vents to ventilation systems if you are able. (University staff will turn off ventilation as quickly as possible.)

BUILDING ACCESS, SAFETY, AND MAINTENANCE

Anchorage, Aviation Technology Complex, and University Center Campuses

Most campus educational buildings and facilities are accessible to members of the community, guests, and visitors. During the academic year, normal business hours are Monday through Friday, while limited hours are maintained on Saturday and Sunday. During semester breaks, hours of access may be greatly reduced. During summer breaks and semester breaks, the University often undertakes maintenance and renewal projects that might interfere with building and parking access. For University observed holidays, most buildings are closed to all but approved employees.

The University Police (UPD) maintains security of all campus buildings. UPD locks and unlocks buildings as scheduled by Facilities Scheduling in Enrollment Services and unlocks buildings on holidays and weekends. During weekdays, contracted custodial services personnel unlock buildings starting at 6:00 am. Request for access to buildings after hours or on weekends is coordinated by UPD on a case-by-case basis. UPD frequently patrols the campuses and walks through buildings.

The Anchorage campus Maintenance staff responds to all requests for repairs. University property repairs are logged in with Facilities Work Management at 786-6980. After hours maintenance emergencies are reported to UPD at 786-1120 who will contact the Facilities duty staff. The Campus Safety Committee meets three times a year to review concerns about safety on campus. Building managers and maintenance staff monitor campus facilities and address safety concerns as they arise. Safety concerns may also be directed to Facilities Maintenance or UPD. For example, it would be appropriate to call Facilities Maintenance first, and if no answer, then UPD to report concerns about icy sidewalks. UPD will refer the concerns to the appropriate University department to address. Safety is everyone’s business.

Anchorage Residential Community

The Anchorage residential campus provides on-campus housing for 1000 students. Traditional residence halls are secured 24 hours a day and are accessible only by swiping an authorized key card. Apartments also remain locked at all times; only current residents are provided key cards that access their apartments. Access to residential community living spaces is restricted to residents of a specific residence hall or apartment, their escorted guests, and students enrolled in Guidance 150 courses held in the halls. Residents must escort guests at all times.

University Housing and the Department of Residence Life are available to address students' concerns during normal business hours. In all residential areas, resident advisors are on duty from 5:00 pm to 8:00 am weekdays and 24 hours a day on weekends and University holidays. In the residential facilities, maintenance requests can be called in to University Housing at 751-7202. Residents should submit a maintenance request to the Housing Office immediately for services such as smoke detector battery changes, carbon monoxide detector maintenance or water damage threats.

Weapons

The University provides a gun safe for residents to store all legal firearms. Storing a weapon anywhere in the residential community is prohibited, except in the gun safe or in a locked vehicle (as long as the vehicle is not parked within a Templewood Condominium garage). UPD supervises registration of weapons and provides 24-hour access to the gun safe. Call 786-1120 for access. The following is a list of weapons that are prohibited in UAA's residential community. This list includes, but is not limited to: sporting or hunting knives, spears, swords, sling shots, bows and/or arrows, nunchuks, potato cannons or guns, ammunition, taser/stun guns, BB guns, and all CO2 or compressed air weapons and other dangerous devices. Alaska state law prohibits the possession of butterfly knives, brass knuckles, and switchblades.

Chugiak-Eagle River Campus

The Chugiak-Eagle River campus is accessible to members of the community, guests, and visitors. During the academic year, normal business hours are 7:00 am to 10:00 pm, Monday through Friday, 9:30 am to 5:30 pm on Saturday, and 3:00 pm to 7:00 pm on Sunday. During semester breaks, hours of access may be greatly reduced. Campus is closed to all but employees for University observed holidays.

Facilities are maintained by Denali Commercial Management or other designee of Carr Gottstein properties. Denali Commercial Management maintains the security of the Eagle Center by unlocking exterior doors in the morning and securing exterior doors at the designated closing time. The Chugiak-Eagle River campus Assistant Dean's Office in Room 115 of the Eagle Center assigns keys to campus employees.

To report a maintenance issue, call the Director at 786-7607 or visit Room 115 in the Eagle Center.

Kenai Peninsula College - Kenai River and Kachemak Bay Campuses

The Kenai Peninsula College - Kenai River (KRC) and Kachemak Bay (KBC) campuses are accessible to members of the community, guests, and visitors. During the academic year, normal business hours for KRC are 8:00 am to 9:00 pm, Monday through Thursday, 8:00 am to 5:00 pm on Friday, and 9:30 am to 5:30 pm on those Saturdays when classes or workshops are in session. Normal business hours for KBC are 8:00 am to 9:00 pm, Monday through Thursday, 8:00 am to 5:00 pm on Friday, and 9:30 am to 5:30 pm on those Saturdays when classes or workshops are in session. Campuses are typically closed on Sundays, though they may be opened for special events, such as concerts. During semester breaks, hours of access may be greatly reduced. Both campuses are closed to all but employees for University observed holidays.

Campus maintenance personnel maintain the security of all campus buildings by unlocking exterior doors in the morning and securing exterior doors at the designated closing time. Designated employees have electronic keys which allow access to the campus after hours. At the Kachemak Bay campus, the Homer

Police Department makes routine patrols through the campus parking lots and conducts checks of the exterior doors during the night.

Campus maintenance personnel respond to all requests for repairs.

Kenai Peninsula College Residential Community

Kenai Peninsula College – Kenai River campus provides housing for up to 92 students in an apartment-style residence hall. The residence hall is secured 24 hours a day and is only accessible to residential students who have been issued an authorized key card. The residence hall remains locked at all times and requires the authorized key card to gain entry into the building. The same key card grants students access to their apartments as well as their assigned bedroom.

Guests are welcome in the apartments and residence halls provided a resident accompanies them at all times. Guests in the residence halls may use the house phone to call their host for an escort from the main lobby to their host's suite. Hosts are responsible for checking in their guests at the residence hall front desk. All guests must present a valid form of identification (government issued) listing their date of birth, a photo ID, and card identification number.

Individuals may contact Residence Life staff with questions, concerns, or to submit work orders for smoke detectors, locks, or other safety issues by calling the Office of Residence Life at 262-0256 during business hours (Monday through Friday, 8:00 am to 5:00 pm) or the Resident Assistant on Duty at 262-0256 during non-business hours.

Weapons: Students are prohibited from possessing firearms, explosives, and concealed weapons while inside any college building. The list of contraband weapons includes firearms, handguns, paintball guns, swords, tasers, crossbows, bows and arrows and any knives with blades longer than five inches, except for kitchen knives. Explosives, fireworks, and incendiaries of any kind (other than safety flares) are not permitted on University property. Kenai Peninsula College does not provide weapon storage for these items and they are prohibited inside the residence hall.

Kodiak College

Most campus educational buildings and facilities are accessible to members of the community, guests, and visitors. During the academic year, normal business hours are Monday through Friday, while limited hours are maintained on Saturday and Sunday. During semester breaks, hours of access may be greatly reduced. Most buildings are closed to all but employees for University observed holidays. Contact the College Director's Office for more information on operational hours.

The Facilities Department maintains security of all campus buildings. Facilities personnel unlock buildings beginning at 7:00 am and frequently patrol the campus and walk through buildings. Facilities personnel lock buildings beginning at 10:00 pm or earlier if there are no classes scheduled in the building. Individuals requesting access to campus buildings must have a key or be on the key list.

The Kodiak campus maintenance staff responds to all requests for repairs. If you need to have Kodiak campus property repaired, please call Facilities Maintenance at 486-1221. If you need assistance after hours, please call 539-2537.

Matanuska-Susitna College

Most campus buildings are accessible to students, staff, faculty, guests, and visitors. During the academic year the college buildings are open from 8:00 am to 10:00 pm Monday through Friday, 8:00 am to 5:00 pm on Saturday, and closed Sunday and Holidays. During semester breaks, hours are reduced to meet college needs. Buildings may be accessed when closed through the use of emergency phones located at building entrances. Physical Plant personnel will respond to these calls and grant access as appropriate. Limited faculty and staff have exterior door keys for use during closures.

Physical Plant personnel respond to all calls for repairs and maintenance. They are accessed by calling 745-9789 (radio) or 745-9750. Other emergencies after hours should be reported to the Alaska State Troopers by dialing 911.

Prince William Sound College

Most Prince William Sound College (PWSC) campus educational buildings and facilities are accessible to members of the community, guests, and visitors. During the academic year, normal business hours are Monday through Friday, while limited or no hours are maintained on Saturday and Sunday. During semester breaks, hours of access may be greatly reduced. During summer breaks and semester breaks, the College often undertakes maintenance and renewal projects that might interfere with building and parking access. For College-observed holidays, most buildings are closed to all but employees.

PWSC Maintenance personnel maintain security of all campus buildings. Maintenance staff members lock and unlock buildings as scheduled by the Instruction Department and the Facilities Office. During weekdays, Maintenance personnel unlock buildings starting at 7:00 am and lock them after the last scheduled class has ended for the evening. Request for access to buildings after hours or on weekends is coordinated by an administrator or the Facilities Maintenance staff on a case-by-case basis. Valdez Police frequently patrol the PWSC campus.

The maintenance staff responds to all requests for repairs. If you need to have College property repaired, please call Facilities Maintenance at 834-1636. For after hour maintenance emergencies, contact the Facilities Supervisor at 907-612-0618. The Campus Safety Committee meets monthly during the fall and spring semesters to review concerns about safety on campus. Maintenance staff monitor campus facilities and address safety concerns as they arise. Safety concerns may also be directed to Facilities Maintenance. For example, it would be appropriate to call Maintenance to report concerns about icy sidewalks. Members of the campus community at large are encouraged to communicate safety concerns as they are identified. Safety is everyone's business.

Prince William Sound College Residential Community

The Valdez campus provides on campus housing for up to 39 students. Apartment-style residence halls are secured 24 hours a day and are accessible only by swiping an authorized key card. Apartments also remain locked at all times; only current residents are provided key cards that access their apartments. Access to residential community living spaces is restricted to residents of a specific residence hall or apartment and their escorted guests. Residents must escort guests at all times.

Student Housing and Residence Life staff are available to address students' concerns during normal business hours. Within the housing complex, resident advisors are on duty from 5:00 pm to 8:00 am weekdays and 24 hours a day on weekends and college holidays. They can be reached outside business hours by calling 831-1264, and they can contact an on-call administrator to assist with any significant problems. In the residential facilities, maintenance requests can be called in to the Help Desk at 834-1600 or emailed to maintenance@pwscc.edu. Residents should submit a maintenance request to the Residence Life Office immediately for services such as smoke detector battery changes or carbon monoxide detector maintenance. The Housing Manager can be reached by calling 834-1634 or by emailing housing@pwscc.edu.

Weapons: PWSC does not provide secure storage for residents to store firearms. Storing a weapon anywhere in the residential community is prohibited, except in a locked vehicle. The following weapons are prohibited in PWSC's residential community: firearms, sporting or hunting knives, spears, swords, sling shots, bows and/or arrows, nunchuks, potato cannons or guns, ammunition, taser/stun guns, BB guns, and all CO2 or compressed air weapons and other dangerous devices. Alaska state law prohibits the possession of butterfly knives, brass knuckles, and switchblades.

CRIMINAL ACTIVITY OFF CAMPUS

UAA operates no off-campus housing or off-campus student organization facilities. However, many students live in neighborhoods surrounding the Anchorage campus. While the Anchorage Police Department (APD) has primary jurisdiction in all areas off campus, University Police do respond to incidents in close proximity to campus and do assist APD personnel in responding to other calls for service near campus.

SECURITY AWARENESS PROGRAMS

Anchorage, Aviation Technology Complex, Chugiak/Eagle River, and University Center Campuses

The month of September is Safety Awareness Month. UAA strives to create safe and secure environments where students flourish. Some program highlights include: Safety Tips, Basic Self Defense, Active Shooter Training, Edible and THC Concentrates, Campus Safety Walk, Suicide Prevention Week, and Alcohol and You. Students, faculty and staff are invited to attend Safety Awareness Month programs. Students, faculty, and staff are also invited to attend emergency preparedness presentations offered throughout the year.

In addition, students are provided safety education at New Student Orientation and Campus Kick-Off, a carnival meant to welcome back all students to campus. Alaska Middle College School students are provided safety education at Preview Day at the Chugiak-Eagle River campus and through the Mat-Su Borough School District. The Fact Finder Student Handbook is available to all students and includes multiple tips and resources for students about safety. The Fact Finder Student Handbook is available online at <https://catalog.uaa.alaska.edu/handbook>.

The Department of Residence Life takes extra steps to educate students about safety. Community programs and safety programs are planned during Welcome Week, occurring at the start of each fall semester. Students are provided a link to the Guide to on Campus Living which includes guidelines on how to remain safe in a residential living environment. Finally, resident advisors and community assistants sponsor safety programs in the residential community on a monthly basis. Fire drill evacuations occur in the residential community every semester. Infographics are also used to educate residents on safety concerns.

UAA's Emergency Manager also conducts fire drill evacuations of campus buildings once per year. University employees may participate in UAA's UPD Auxiliary Emergency Team (AET), a group of full-time faculty and staff from across campus who are on-call to assist UPD in large critical incidents. The Team is trained in crowd control, traffic control, evacuating buildings, crime scene searches & protection, radio use, and other topics. Many AET members are certified in citizen emergency responder national training. Monthly AET meetings also feature a training component. Members are activated through a digital paging system and respond to scenes with a supplied gear pack and Team jacket or vest.

Kenai Peninsula College - Kenai River and Kachemak Bay Campuses

Students are provided safety information during New Student Orientation that is conducted on campus and also available through the Kenai Peninsula College website. On the Kenai River campus, they are also introduced to the Evening Coordinator, who provides a Student Services staff presence on the campus from 5:00 pm to 10:00 pm, Monday through Thursday during the academic periods. This individual is available to escort students to their cars or deal with any other security matter that arises after hours.

On the Kenai Peninsula College - Kenai River campus, approximately 23 staff and faculty are members of the Campus Emergency Response Team (CERT). They have been trained in First Aid and CPR and are equipped with identifying vests and emergency radios. They provide a first response in the event of an injury or other emergency on campus. The CERT received certification training in May 2010. New members are trained as necessary.

Fire drill evacuations on both campuses are conducted annually in academic buildings and once a semester in the residence halls, as are lockdown drills. In addition, Residence Life staff provides personal and community safety programs throughout each semester to residential students. Residential staff also explain safety procedures during mandatory floor meetings held twice a semester and written instructions are provided in the Residence Hall Handbook and are posted in each apartment.

Kodiak College

The Kodiak College Safety Committee is responsible for addressing a variety of safety issues on the Kodiak campus. Safety information is delivered to students, staff, and faculty through a variety of methods online and from safety personnel from the Anchorage campus. Course instructors in every class address general safety instruction at the beginning of each semester. Additionally, as safety issues arise during the semester, students, staff, and faculty are informed via email, word-of-mouth, electronic reader board announcements, and flyers distributed throughout campus. Faculty and staff receive general safety information upon initial hire and receive informational updates throughout the academic year during staff and faculty meetings. Additionally, all faculty and staff of Kodiak College are given a copy of the Kodiak College Emergency Response Plan and provided with updates as necessary.

Matanuska-Susitna College

Students are provided safety information at New Student Orientation and instructors are encouraged to discuss safety in class and place important information in their syllabi. Many of the college employees have received Campus Emergency Response Team training. The College Director coordinates periodic training and updates on emergency preparedness issues.

Prince William Sound College

Students are provided safety education at New Student Orientation each semester. Residence Life takes extra steps to educate residential students about safety. Safety recommendations and guidelines are covered in Housing Orientation each semester, and the Residence Life Handbook is available online at <http://pwsc.alaska.edu/download/Residence-Life-Handbook.pdf> and outlines tips ranging from fire prevention to bear safety. Additionally, all units have a PWSC Emergency Guidebook posted in the apartment and all residents sign a Public Safety Agreement upon move-in, committing to follow safety guidelines and to promote safety within the residential community on campus. Fire drill evacuations occur in the residential community every semester. The Administrative Services Director also conducts fire drill evacuations of campus buildings once per year.

CRIME PREVENTION PROGRAMS

Anchorage, Aviation Technology Complex, Chugiak-Eagle River, and University Center Campuses

University Police (UPD) provide crime prevention workshops to students, employees, and members of the community. UPD offers workshops on personal safety, alcohol and drug awareness, theft prevention, moose safety, and rape awareness. UPD also offers a personal self-defense course each semester for students on Rape Aggression Defense (RAD).

UPD will also perform a security audit of office spaces. These audits can include training for what to do in unsafe office situations. Environmental Health & Safety can perform occupational and fire safety audits of office spaces.

Kenai Peninsula College - Kenai River and Kachemak Bay Campuses

Kenai Peninsula College (KPC) conducts active shooter training for faculty and staff every other year. KPC has also designed and displayed a series of crime prevention posters around campus to raise student and employee awareness about safety.

Kodiak College

Crime prevention pamphlets are provided directly to students at New Student Orientation. Additional crime prevention information is continuously displayed on the electronic information monitor located in the Campus Center Student Commons area. Crime prevention handouts and posters are located in the main entry-way of each campus building. The Kodiak College Campus Safety Committee is tasked with continuing development and maintenance of crime prevention programs in 2016-2017.

Matanuska-Susitna College

Students receive crime prevention information at New Student Orientation and have access to awareness activities on security and crime prevention issues in cooperation with local agencies. The College Director's Office coordinates periodic training and updates on security issues to employees.

Prince William Sound College

Student Affairs staff periodically offer workshops on personal safety, alcohol and drug awareness, theft prevention, bear safety, and violence/sexual assault awareness. The Administrative Services Director will also perform a security audit and fire safety audit of office spaces with cooperation of the Fire Department. These audits may include training for what to do in unsafe office situations.

MISSING STUDENTS

Anchorage Campus Residential Community

The Anchorage campus maintains a missing student notification policy and protocol for students who live on campus.

Missing Person Reports

If a resident has been missing for 24 hours, individuals should report this to University Housing and/or Residence Life staff members.

Should a missing person report be filed on a resident's behalf, University Housing and/or Residence Life will gather information from the individual reporting the missing person, to include details about the reason for the report and any information that can be gathered about the missing student such as:

- Personal description;
- Clothing last worn;
- Locations where the resident may be;
- Vehicle descriptions;
- Information concerning the physical and mental well-being of the student;
- Up-to-date photographs;
- Class schedule; and/or
- Roommates, witnesses or other persons who may have more information.

IMPORTANT PHONE NUMBERS

	From Off Campus Phone	From On Campus Phone
University Police Department	786-1120	6-1120
Housing Office	751-7202	1-7202
Residence Life Office	751-7444	1-7444
Resident Advisor (RA) on duty hours are as follows: Monday – Thursday 5:00 pm until 8:00 am daily Weekends Friday at 5:00 pm until Monday at 8:00 am <i>(First dial 8 to get an outside line if calling from an on campus phone)</i>		
MAC RA on duty	529-9176	
North Hall RA on duty	529-9177	
East Hall & Templewood RA on duty	529-9178	
West Hall RA on duty	529-9179	
Residence hall front desks are open as follows: Monday – Thursday 5:00 pm until 8:00 am the next morning Weekends Friday at 5:00 pm until Monday at 8:00 am		
East Hall Front Desk	751 - 7334	1 - 7334
North Hall Front Desk	751 - 7364	1 - 7364
West Hall Front Desk	751 - 7394	1 - 7394

University Housing and/or Residence Life staff may use any or all of the following actions to assist in locating the student:

- Call the resident's room;
- Go to the student's room;
- Talk to the resident's roommates;
- Secure a photo of the student;
- Call or text the student's cell phone;
- Call other phone numbers on record;
- Send the student an email;
- Check all possible campus locations the student may be; and/or
- Check the student's vehicle.

University Housing and/or Residence Life staff will ensure that the missing student report is immediately referred to University Police (UPD), even if the missing resident has not registered a confidential contact person. If it is determined that a resident has been missing for 24 hours, UPD will immediately inform the local law enforcement agency. Further, staff members will notify the resident's confidential contact (and parent if the resident is less than 18 years old) within 24 hours of the missing person report.

Residents Younger than 18 Years Old

Residents must provide parental emergency contact information on a form completed during housing check-in. Residents may also identify a confidential contact to be notified within 24 hours if he or she is determined to be missing on a separate form completed during housing check-in. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Residents may make changes to these forms at the University Housing Office in the Gorsuch Commons. Anchorage campus professionals must notify both the resident's parents and their additional confidential contact within 24 hours when a resident younger than 18 years old is determined to be missing.

Residents 18 Years and Older

Residents may identify a confidential contact to be notified within 24 hours if he or she is determined to be missing. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Residents may register a confidential contact on a form completed during housing check-in. Residents may make changes to this form at the University Housing Office in the Gorsuch Commons.

Kenai Peninsula College Residential Community

If a student has been missing for 24 hours, individuals should notify a Residence Life staff member.

Upon notification, Residence Life staff will complete the following actions:

- Check the resident's room, using the Residence Life Key-In procedure if necessary;
- Talk to the resident's roommate and friends, if available, about the missing student's whereabouts;
- Pull resident's inventory card and call the resident according to the phone number listed on the inventory card;
- Review the building access logs to identify when the missing student last entered the residence hall;
- If contact with the resident cannot be made immediately, Residence Life staff will contact local law enforcement for assistance.

Should a missing person report be filed on a resident's behalf, authorized staff will contact the student's emergency contact or confidential contact as well as provide the following information to local law enforcement:

- Personal description;
- Information on when the student last entered the residence hall;
- Clothing last worn;
- Locations where the resident may be;
- Vehicle descriptions and tag number;
- Information concerning the physical and mental well-being of the student;
- Up-to-date photographs;
- Emergency contact information;
- Class schedule; and/or
- Roommates, witnesses or other persons who may have more information.

Individuals may notify Residence Life staff of a missing student by calling the Office of Residence Life at 262-0256 during business hours (Monday through Friday, 8:00 am to 5:00 pm) or the Resident Assistant On Duty at 262-0256 during non-business hours.

All students are required to provide emergency contact information as part of the check-in process. The emergency contact information must be for a parent or legal guardian for students under the age of 18. If a student under the age of 18 is reported missing, the Director or designee will contact the student's parents or legal guardians.

Students also have the option of providing information for a confidential contact. This information will be registered and will remain confidential. It will only be utilized by authorized staff or law enforcement if the student has been identified as being missing for 24 hours. Students may change their emergency contact information or confidential contact information at any time at the front desk of the residence hall.

Prince William Sound College Residential Community

If a resident has been missing for 24 hours, individuals should report this to the Housing Manager and/or Student Affairs Director.

Should a missing person report be filed on a resident's behalf, Residence Life and/or Student Affairs staff will gather information from the individual reporting the missing person, to include details about the reason for the report and any information that can be gathered about the missing student such as:

- Personal description;
- Clothing last worn;
- Locations where the resident may be;
- Vehicle descriptions;
- Information concerning the physical and mental well-being of the student;
- Up-to-date photographs;
- Class schedule; and/or
- Roommates, witnesses or other persons who may have more information.

PWSC Housing/Student Affairs staff may use any or all of the following actions to assist in locating the student:

- Call the resident's room;
- Go to the student's room;
- Talk to the resident's roommates;
- Secure a photo of the student;

IMPORTANT PHONE NUMBERS		
	From Off Campus Phone	From On Campus Phone
Valdez Police Department	835-4560	8-835-4560
Housing & Residence Life Office	834-1634	4-1634
Student Affairs Director	834-1612	4-1612
Student Services Help Desk	834-1600	4-1600
<i>The Help Desk is open 8am-5pm M-F except when campus is closed</i>		
Resident Advisor (RA)-on-duty hours are as follows:		
Monday – Thursday 5 pm until 8 am daily		
Weekends Friday at 5 pm until Monday at 8 am		
<i>(First dial 8 to get an outside line, if calling from an on-campus phone)</i>		
RA Cell Phone	831-1264	
<i>The RA on duty can reach the on-call administrator of the college to assist with urgent after-hours matters</i>		

- Call or text the student's cell phone;
- Call other phone numbers on record;
- Send the student an email;
- Check all possible campus locations the student may be; and/or
- Check the student's vehicle.

Housing and Residence Life staff will ensure that the missing student report is immediately referred to the Student Affairs Director. If it is determined that a resident has been missing for 24 hours, the College will immediately alert the local law enforcement agency. Further, staff members will notify the resident's confidential contact (and parent if the resident is less than 18 years old) within 24 hours of the missing person report.

Residents Younger than 18 Years Old

Residents must provide parental emergency contact information on a form completed during housing check-in. Residents may also identify a confidential contact to be notified within 24 hours if he or she is determined to be missing on a separate form completed during housing check-in. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Residents may make changes to these forms at the Housing Manager's office in the main campus building, room 131E. Student Affairs professional staff or an administrator must notify both the resident's parents (or legal guardians) and their additional confidential contact within 24 hours when a resident younger than 18 years old is determined to be missing.

Residents 18 Years and Older

Residents may identify a confidential contact to be notified within 24 hours if he or she is determined to be missing. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Residents may register a confidential contact on a form completed during housing check-in. Residents may make changes to these forms at the Housing Manager's office in the main campus building, room 131E.

ALCOHOL AND ILLEGAL DRUG POLICY

UAA has been designated "Drug Free," with the exception of legal use of prescription medications, as recommended by the individual who prescribed the medication. Likewise, only under certain circumstances is the possession and consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by University Police. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

The Chancellor and Dean of Students have the authority to approve events where beer and wine may be served to individuals of legal age with positive identification. Approval to serve beer and wine will be granted on designated premises for private University-sanctioned events for a limited period of time.

The sale of beer or wine at University-sanctioned events on campus is only permissible in the Alaska Airlines Center. The possession of kegs and other large quantities of alcoholic beverages will only be allowed by special permission of the Chancellor. Any person who exhibits offensive behavior, misconduct, excessive noise or creates a public disturbance on property owned or supervised by the University may be subject to disciplinary and/or legal action.

Anchorage Campus Residential Community

The alcohol policy for UAA's residential community permits some residents who are a minimum of 21 years of age to possess and consume limited quantities of alcoholic beverages in certain apartments or suites in accordance with Department of Residence Life policies. All other restrictions on personal alcohol consumption, outlined under the Campus Alcohol Policy and the Student Code of Conduct, apply.

Kenai Peninsula College Residential Community

All students are encouraged to make responsible and informed choices regarding the use of alcohol. In the state of Alaska, the legal age for the consumption and possession of alcohol is 21. The alcohol policy for Kenai Peninsula College's (KPC) Residential Community permits some residents who are a minimum of 21 years of age to possess and consume limited quantities of alcoholic beverages in certain suites in accordance with Department of Residence Life policies. Please refer to the Student Code of Conduct for additional policies regarding alcohol consumption.

The UAA Student Code of Conduct and KPC Residence Life policy prohibit students from possessing, using, selling, distributing or providing marijuana or any other illegal drugs, prohibited, substance, or drug paraphernalia. Residence Life policy also prohibits students from possessing, using, selling, distributing or providing synthetic cannabinoid products, such as K2 and Spice, as well as being in possession of prescription drugs prescribed to anyone other than the student.

Prince William Sound College Residential Community

The alcohol policy for PWSC's residential community permits some residents who are a minimum of 21 years of age to possess and consume limited quantities of alcoholic beverages in certain apartments or suites in accordance with Department of Residence Life policies. All other restrictions on personal alcohol consumption, outlined under the Campus Alcohol Policy and the Student Code of Conduct, apply.

STUDENT CODE OF CONDUCT PROVISIONS FOR ALCOHOL AND DRUGS

Disciplinary action may be initiated by the University and disciplinary sanctions imposed against any student or student organization found responsible for committing, attempting to commit, or intentionally assisting in the commission of any category of conduct prohibited by the Student Code of Conduct including:

Student Code of Conduct 14: Misuse of Alcohol

- a. use, possession, manufacture, or distribution of alcoholic beverages in violation of local, state, or federal law, Regents' Policy, University Regulation, or MAU rules and procedures; or
- b. engaging in any other category of prohibited conduct while under the influence of alcohol may constitute a violation of this category.

Student Code of Conduct 15: Misuse of Drugs or Other Intoxicants

- a. use, possession, manufacture, distribution, or being under the influence of illegal drugs or other controlled substances in violation of local, state or federal law, Regents' Policy, University Regulation or MAU rules and procedures;
- b. abuse or misuse of prescription or over-the-counter medications, other chemical substances or other intoxicants;
- c. use, possession, manufacture, distribution, or being under the influence of designer drugs; or
- d. engaging in any other category of prohibited conduct while under the influence of legal drugs or other intoxicants may constitute a violation of this category.

ALCOHOL AND DRUG EDUCATION

The University promotes the education of the whole student. The University is concerned about ways in which alcohol and drug use and abuse may affect the primary academic mission of the institution, its overall atmosphere and the personal well-being of the University community. The University has the duty to exercise the degree of care that a reasonable person would to ensure that private and public events are conducted in accordance with state law. Whether or not a person drinks alcoholic beverages or uses drugs is a personal decision, but individuals are held personally accountable for their actions.

University Students

The University offers numerous health education seminars, workshops, and events annually and students are encouraged to participate. Students found in violation of alcohol and/or drug policies may be required to participate in alcohol and/or other drug education programs. In addition, students may be subject to local, state, and federal legal sanctions. UAA's Alcohol, Drug, and Wellness Educator coordinates UAA's alcohol and drug education efforts, National Collegiate Alcohol Awareness Week, substance abuse groups, disciplinary sanctions related to substance abuse, and other substance abuse programming and training. To speak with the Alcohol, Drug, and Wellness Educator, call the UAA Dean of Students Office at 907-786-1214. The student health insurance program contains benefits for outpatient substance abuse treatment.

University Employees

Employees experiencing substance abuse-related issues are strongly encouraged to seek counseling services. The University of Alaska employee health insurance program contains benefits for some in patient and outpatient treatment. Employees should contact their local Human Resource Services Office for details. In addition, UAA contracts ComPsych to provide an Employee Assistance Program. The program can be accessed by contacting Human Resource Services or ComPsych directly at (866) 465-8934 and providing Company ID #GC5901Q. Their website is: www.compsych.com. Employees who misuse alcohol or drugs are subject to disciplinary action as well as local, state, and federal legal sanctions.

UAA's Dean of Students Office provides overall coordination of UAA's Drug Free School Program. For more information about alcohol and drug prevention programs and resources, see UAA's Drug Free Schools Notification available at www.uaa.alaska.edu/students/drug-free-schools-notification.cshtml.

ALCOHOL AND DRUG RESOURCES

A full listing of alcohol and drug education programs, resources, campus and community support, and other information can be found in the most recent Drug Free Schools Notification, available at the Anchorage campus Dean of Students Office in Rasmuson Hall 122. You may also request a copy be mailed to you by calling (907) 786-1214.

Alcoholics Anonymous 272-2312
www.aa.org

Adult Children of Alcoholics
www.adultchildren.org

Al-Anon and Alateen 276-6646
www.al-anon.alateen.org 1-888-4AL-ANON
www.al-anon-ak.org

Narcotics Anonymous 277-5483
www.na.org · www.akna.org

GENDER-BASED AND SEXUAL MISCONDUCT – INTRODUCTION

Members of the University of Alaska Anchorage (UAA) community and visitors have the right to be free from all forms of gender and sex-based discrimination, including sexual violence, sexual harassment, domestic violence, dating violence, and stalking. Gender-based and sexual misconduct is a form of discrimination. Gender-based and sexual misconduct has a negative impact on victims and other members of our community. UAA expects all members of the community to conduct themselves in a manner that does not infringe upon the rights of others. Therefore, UAA has a zero-tolerance policy for gender-based and sexual misconduct.

UAA prohibits rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence and domestic violence. In the event that a sexual assault, an act of stalking, dating violence or domestic violence does occur, UAA takes the matter very seriously. UAA will take steps to stop the behavior, prevent its recurrence, and provide remedies for victims. This document will serve as a resource and guide for victims, individuals who may have victimized others, and any other individuals who may have knowledge of gender-based and sexual misconduct.

Note: To comply with federal law, the disclosures below reference legal terms such as “rape,” “sexual assault,” “stalking,” “domestic violence,” etc. UAA’s disciplinary process does not enforce criminal law. Thus, institutional policies use terms such as “sexual misconduct,” “non-consensual sexual intercourse,” “non-consensual sexual contact,” “sexual exploitation,” and “sexual harassment” which overlap significantly with the legal definitions, but are policy-based rather than criminal in nature. Additionally, domestic violence, dating violence and stalking can also be violations of the UAA Gender-based and Sexual Misconduct Policy, when motivated in whole or in part by the sex or gender of the alleged victim.

GENDER-BASED AND SEXUAL MISCONDUCT – RESOURCES, OPTIONS, AND SERVICES AVAILABLE TO VICTIMS

If you are the victim of sexual misconduct, gender-based violence, or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence, some or all of these safety suggestions may guide you after an incident has occurred:

1. If you are in danger, call 911 whether you are on or off campus. Go to a safe place and speak with someone you trust. Tell this person what happened.
2. You are not alone. Consider securing immediate professional support (e.g., counseling or victim advocacy) to assist you in the crisis. These individuals can keep your information confidential. For a complete list of confidential resources, go to: www.alaska.edu/stopthesilence/confidential-disclosure.
3. Seek out a UAA professional on your campus for help to explore services, options, and resources available to you¹. These individuals are not confidential resources and have a duty to notify the Title IX Coordinator about any specific incidents of gender-based or sexual misconduct that you choose to share. Go to www.alaska.edu/stopthesilence/title-ix-disclosure for a list of UAA professionals who can:
 - Help you contact campus and community resources with whom you can speak confidentially.
 - Provide support, resources, and assist you to understand the process of reporting the incident to either UAA and/or the police, whether or not you choose to report.

¹Students with disabilities needing accommodations, assistance accessing this process and services can contact Disability Support Services at 786-4530, located in Rasmuson Hall Room 105. Employees with disabilities can contact the Office of Equity & Compliance at 907-786-4680, located in University Lake Building Room 108. For students who speak English as a second language (ESL), contact the Dean of Students Office or Office of Equity & Compliance to arrange a foreign language interpreter.

- Help you to notify law enforcement authorities. (Victims are not required to report an incident to law enforcement, but campus professionals will assist victims who wish to do so.)
 - Assist you to obtain protective orders from local authorities or put in place no contact directives with UAA students.
4. For your safety and well-being, pursue medical attention if needed. Being examined as soon as possible, ideally within 96 hours or 4 days, is important in the case of sexual assault for preserving evidence. The hospital can assist you in obtaining a medical examination at no charge, as well as receiving medications to help prevent sexually transmitted infections and unintended pregnancy. For a list of local hospitals and police, go to:
www.alaska.edu/files/stopthesilence/Local-Hospitals-and-Police.pdf
- To preserve evidence, it is recommended that you do not bathe, shower, douche, eat, drink, smoke, brush your teeth, urinate, defecate or change clothes before that exam. Even if you have already taken any of these actions, evidence may still be recoverable, and you are still encouraged to get prompt medical care.
 - Typically, if police are involved, they will obtain evidence from the scene, and it is best to leave things undisturbed until their arrival. Allow police to secure items in evidence containers, but if you are involved in the transmission of items of evidence, such as to the hospital, secure them in a clean paper bag or clean sheet to avoid contamination.
 - If you decide to file a criminal complaint in the future, securing evidence will support your complaint and may also be helpful in obtaining a restraining order.
 - If you have physical injuries, photograph them with a date stamp on the photo.
 - Record the names of any witnesses and their contact information.
 - Try to memorize details (e.g., physical descriptions, names, license plate numbers, car descriptions, etc.) of what happened, or even better, write notes to remind you.
 - If you obtain a protective order, notify University Police or the UAA Title IX Coordinator so the order can be observed on campus.
5. Even after the immediate crisis has passed, consider seeking support from local counseling or community resources: www.alaska.edu/stopthesilence/confidential-disclosure. UAA also provides an employee assistance program to all faculty and staff and their dependents, as well as COBRA participants. To access counseling services, employees should call 866-465-3934 and provide company #GC5901Q.
6. If you need assistance accessing resources (such as financial aid assistance) or interim protective measures (such as no-contact directives), seek help from UAA's Title IX Contacts: www.alaska.edu/stopthesilence/title-ix-disclosure. UAA will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to victims, both within UAA and in the community. UAA will also provide written notification to victims about options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures. UAA must provide such resources or put in place such protective measures if the victim requests them and if they are available, regardless of whether the victim chooses to report the crime to the police or pursue a formal complaint through UAA administrative processes. When a student or employee reports to UAA that a person is a victim of dating violence, domestic violence, sexual assault or stalking, UAA will provide the victim with a written explanation of interim protective measures and resources, whether the offense occurred on campus or off campus. No victim is required to take advantage of these services and resources, but UAA provides them in the hope of offering help and support without condition or qualification. UAA maintains privacy in relation to any resources or protective measures offered to a victim, except to the extent necessary to provide the resources or protective measures.

GENDER-BASED AND SEXUAL MISCONDUCT – UAA PROCESSES TO ADDRESS REPORTS

How to Report

UAA will investigate such claims promptly and thoroughly. Individuals may report sexual assault, dating violence, domestic violence, stalking and other forms of gender-based or sexual misconduct using one or more of the following reporting options:

1. Notify the UAA Title IX Coordinator by phone 786-1424 or in person in Room 108 of the University Lake Building on the Anchorage campus. If you would prefer to report the incident by phone or in person to someone on your campus, see the list of Title IX representatives for each UA campus located online at www.alaska.edu/stopthesilence/title-ix-disclosure.
2. Tell UAA about the incident by using the UA Confidential Hotline. You may phone 855-251-5719 or you may file a report online at www.alaska.edu/stopthesilence/ua-confidential-hotline. When you use the UA Confidential Hotline, you have the choice of disclosing who you are, remaining semi-anonymous, or completely anonymous.
3. Call University Police by phone 786-1120 or in person at Room 114 in Eugene Short Hall on the Anchorage campus. You may report the crime anonymously to University Police using their Silent Witness webpage located online at www.uaa.alaska.edu/upd/sw.cfm.

With the limited exception of counselors, clergy, or other persons with a professional license requiring confidentiality who are working within that license, all staff, all faculty, and Residence Life student employees are considered responsible employees and are required to report incidents to the Title IX Coordinator.

Any public release of information from the report, in order to comply with open crime logs or the timely warning provisions of the Clery Act, will not release the names of victims or information that could easily lead to a victim's identification. Irrespective of state law or public records access provisions, information about a victim is maintained privately in accordance with Title IX and the Family Educational Rights and Privacy Act (FERPA).

Investigation

Purposes of Investigation

The purposes of an investigation are to determine:

- Whether prohibited conduct has occurred;
- Whether there is an ongoing risk of harm for further prohibited conduct (and if so, what steps should be taken to prevent its recurrence);
- Whether resources for the victim need to be put in place to redress the effects of prohibited conduct;
- Whether resources or safety measures should be put in place to make the UAA community safe;
- Whether the conduct warrants review by the Dean of Students Office or Human Resources Office if such review has not been initiated; and
- Whether system-wide or local changes to policies, practices or training should be considered and implemented.

Determination of Undertaking an Investigation

If, after assessing a concern as provided in the "Purposes of Investigation" section above, the Title IX Coordinator determines there is sufficient basis to initiate a Title IX investigation, the Title IX Coordinator or designee will meet with the victim, when possible, to provide information about a Title IX investigation. A copy of this policy will be provided to the victim. Before beginning an investigation, the Title IX Coordinator will contact the victim and request consent from the victim to proceed to an investigation. An investigation may still go forward even if the victim declines to consent, if appropriate, subject to the balancing test provided by the Department of Education, Office for Civil Rights' April 4, 2011 Dear Colleague Letter. That letter states that, in such cases, institutions should balance factors including:

- The seriousness of the alleged harassment;
 - The impacted party's age;
 - Whether there have been other harassment complaints about the same individual; and
 - The respondent's rights to receive information about the allegations if the information is maintained by the school as an "education record" under FERPA, 20 U.S.C. § 1232g; 34 C.F.R. Part 99.
- (Quoted from Dear Colleague Letter, April 4, 2011, Officer for Civil Rights, p. 5.)

In some instances of domestic violence, dating violence, or stalking that are not forms of gender-based or sexual misconduct, the Title IX Coordinator may refer the matter to another process (such as the student disciplinary process or the employee discipline process) or to a University administrator (such as the Director of Student Conduct & Ethical Development, the Human Resources Director, or Provost) to manage a concern on behalf of the Title IX Coordinator and in lieu of an investigation under this process.

Time Frame of a Title IX Investigation

A Title IX Investigation should normally be completed within 60 calendar days after the University has notice of an allegation of prohibited conduct. The Title IX Coordinator or designee may extend this time frame for good cause, including University breaks.

Investigation Process

- **Assigning an Investigator:** When a determination is made to proceed with a Title IX investigation, the Title IX Coordinator will investigate or will assign an investigator or investigators. Investigators will be assigned who do not have a conflict of interest or bias for or against the victim, the complainant (the person bringing the allegations who may or may not be the victim), or the respondent (the person whom the allegations are against). The Title IX Coordinator can delegate all or part of his/her responsibilities under this process.
- **Standard of Review:** This Title IX investigation procedure will determine findings of fact using the "preponderance of the evidence" standard (i.e., it is more likely than not that the prohibited conduct occurred).
- **Cooperation:** All UAA faculty, staff, students and community members are expected to cooperate in the investigation process, although students have the right not to incriminate themselves.
- **Notice of Investigation:** At the outset of an investigation, the investigator will advise the respondent of the allegations against him or her in writing (Notice of Investigation) and a copy of the Notice of Investigation will be provided to the victim.
- **Opportunity to Participate:** Both the respondent and the victim will have an opportunity to respond to the Notice of Investigation in writing and in a meeting with the investigator. Both parties have the right to request that the investigator meet with relevant witnesses and evaluate relevant documentary or other evidence.
- **Support Persons:** Students or employees may have a support person of their choice to accompany them through the process. A support person may not speak for the student or employee.
- **Evidentiary Determinations:** The investigator has broad discretion in determining whether an offered witness or documentary evidence would be relevant or helpful to a determination. For example, some reasons an investigator might decline to speak to an offered witness include: there is not a sufficient basis that the person could have relevant information to the factual determination; the information to be solicited would be repetitive; and confidentiality concerns balanced against the importance of the information. Similarly, some reasons that an investigator might decline to seek or review documentary evidence include: the University does not have the expertise to consider scientific evidence; the information is repetitive; cost considerations balanced against the importance of the information; and confidentiality concerns balanced against the importance of the information.
- **Review of Title IX Coordinator:** In the event the investigator is not the Title IX Coordinator, the investigator may provide a written report to the Title IX Coordinator, as appropriate to assist the decision-maker. In such cases, the Title IX Coordinator will review the report and may request further review from the investigator, or may ask for additional information directly from parties

or witnesses.

- **Investigation Outcome:** Upon completion of the investigation and review of all materials, the Title IX Coordinator or designee will issue each party a written Outcome Letter including finding(s) of fact, and if applicable, any actions the University will take to provide resources to the victim, or safety measure(s) for the University community. The letter will also describe whether any systemic remedies are being considered or implemented. Additionally, the letter may include a recommendation that the matter be referred for disciplinary review by another University process, such as the Student Conduct Review Procedures (for students) or the employee disciplinary process (for staff and faculty). An Outcome Letter will be provided to both parties, although the content of each letter may be modified subject to the limitations of FERPA and other relevant federal or state privacy laws. Where prohibited conduct has been found to have occurred by the respondent, the Outcome Letter will be provided to the respondent's supervisor, Human Resources Director or Dean, as appropriate under the circumstances.

Disciplinary Procedures

Cases involving respondents who are students will be addressed following processes outlined in the Student Code of Conduct. Cases involving respondents who are employees will be addressed following processes determined by the Human Resources Office. Disciplinary procedures detailing the investigation, timelines, and resolution processes of domestic violence, dating violence, sexual assault, stalking or other forms of gender-based or sexual misconduct at UAA can be found here:

Students: www.alaska.edu/bor/policy/09-02.pdf

Employees: www.alaska.edu/bor/policy/04-07.pdf

Once the disciplinary process is complete, the parties will be informed, in writing, of the outcome, including the findings, conclusions, sanctions (if any) and the rationale for these decisions. Delivery of this outcome will not be delayed to either party, and should occur as nearly simultaneously as possible, without unnecessarily bringing those in conflict into close proximity to each other. All parties will be informed of UAA's appeal processes, and their rights to either exercise a request for appeal or comment upon the findings, conclusions, and sanctions (if any). Should any changes in outcome occur prior to finalization, all parties will be timely informed in writing, and they will be notified when the result of the student and/or employee disciplinary processes becomes final.

For offenses including domestic violence, dating violence and stalking, sexual harassment, non-consensual sexual contact, and sexual exploitation, sanctions range from warnings up to expulsion or termination of employment. Serious and violent incidents and acts of non-consensual sexual intercourse (the policy equivalent to the crime of rape) usually result in suspension, expulsion or termination of employment from the University of Alaska.

Training for Individuals Who Address Sexual Assault, Domestic Violence, Dating Violence, and Stalking

Training is provided annually for all UAA entities responsible for addressing Title IX or VAWA offenses under the Clery Act. Training will focus on domestic violence, dating violence, sexual assault, stalking, sexual harassment, retaliation, and other behaviors that can be forms of sex- or gender-discrimination covered by Title IX or the Clery Act, in addition to UAA processes to address those behaviors. Training will help those decision-makers associated with the process to protect the safety of victims and to promote accountability for those who commit offenses.

Protections for Whistleblowers

Both Title IX and the Clery Act provide protections for whistleblowers who bring allegations of non-compliance with the Clery Act and/or Title IX to the attention of appropriate campus administrators. UAA does not retaliate against those who raise concerns of non-compliance. Any concerns should be brought to the immediate attention of the Title IX Coordinator and/or to officials of the U.S. Department of Education.

GENDER-BASED AND SEXUAL MISCONDUCT – UAA TERMS AND EXAMPLES

Sexual Misconduct Terminology:

(Quoted from R09.02.020)

Consent: Consent is clear, knowing and voluntary, and can be withdrawn at any time. Consent is active, not passive and cannot be given while an individual is incapacitated. Past consent does not imply future consent. Consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another. Consent cannot be given by individuals who are not of age to give legal consent. Silence, or an absence of resistance, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity.

Incapacitation: Incapacitation is when individuals are in a state or condition in which they are unable to make sound decisions. This can be due to sleep, age, unconsciousness, alcohol, drug use or mental and/or other disability. For example, someone who is not of legal age or ability or someone who is unable to articulate what, how, when, where, and/or with whom they desire a sexual act to take place is incapacitated.

Force: Force is the use of physical violence and/or imposing on someone physically to gain sexual access. Force also includes threats, intimidation (implied threats) and coercion that overcome resistance or produce unwilling consent. Force invalidates consent.

Coercion: Coercion is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive. Coercion invalidates consent.

Sexual Contact: Sexual contact includes intentional contact with the breasts, buttock, groin, or genitals, or touching another with any of these body parts, or making another touch themselves with or on any of these body parts; or any other intentional bodily contact of a sexual nature.

Sexual Intercourse: Sexual intercourse includes vaginal penetration by a penis, object, tongue or finger, anal penetration by a penis, object, tongue, or finger, and oral copulation (mouth to genital contact or genital to mouth contact), no matter how slight the penetration or contact.

Examples of Gender-based and Sexual Misconduct include, but are not limited to:

(Quoted from R09.02.020)

1. Sexual Harassment: unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature where:
 - a. submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment or education; or
 - b. submission to or rejection of such conduct by an individual is used as the basis for retaliation, or for other employment or academic decisions affecting that individual; or
 - c. such conduct has the purpose or necessary effect of unreasonably interfering with an individual's work or creating a hostile, intimidating or offensive working, living or learning environment; and
 - i. such conduct is known by the offender to be unwelcome, harmful or offensive; or
 - ii. a person of average sensibilities would clearly understand the behavior or conduct is unwelcome, harmful or offensive.

2. Non-consensual Sexual Contact: any intentional sexual touching, however slight, with any object, by one person upon another person, that is without consent; or
3. Non-consensual Sexual Intercourse: any sexual intercourse however slight, with any object, by one person upon another person, that is without consent and/or by force; or
4. Sexual Exploitation: occasions when a person takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited (and that behavior does not otherwise constitute one of the other gender-based or sexual misconduct offenses), including but not limited to:
 - a. invasion of sexual privacy, such as, prostituting another person, non-consensual video or audio-taping of sexual activity, going beyond the boundaries of consent (such as secretly letting others watch consensual sex), engaging in voyeurism; or
 - b. knowingly transmitting an STI or HIV to another student; or
 - c. exposing one's genitals for the purposes of sexual gratification;
 - d. inducing another to expose their genitals;
 - e. sexually-based stalking and/or bullying may also be forms of sexual exploitation

Additional Examples of Gender-based and Sexual Misconduct

(Quoted from R09.02.020I)

The following behaviors, as defined below, are also violations of UAA's Gender-based and Sexual Misconduct policy when the behaviors are sex or gender-based:

1. Harassment: behavior that is severe, pervasive or persistent to a degree that a reasonable person similarly situated would be prevented from fully accessing educational benefits, university services, or other opportunities. Harassment is also defined as behavior that limits the ability of university employees to conduct business. This behavior includes, but is not limited to, verbal abuse, threats, intimidation, and coercion (that is not speech or conduct otherwise protected by the First Amendment). In addition, harassment may be conducted in a variety of mediums, including, but not limited to, physical, verbal, graphic, written, or electronic.
 - a. Threats: written or verbal conduct that causes a reasonable expectation of injury to the health or safety of any person or damage to any property.
 - b. Intimidation: implied threats or acts that cause reasonable fear of harm in another.
 - c. Bullying: repeated, unreasonable actions directed towards an individual (or a group) resulting in intimidating, degrading, humiliating, or undermining behavior that creates a risk to the health or safety of individuals;
 - d. Cyberbullying: repeated, unreasonable actions using electronic communications that are directed towards an individual (or a group) resulting in intimidating, degrading, humiliating, or undermining behavior that creates a risk to the health or safety of individuals;
 - e. Stalking: repetitive and/or menacing pursuit, following, or interference with the peace and/or safety of an individual(s);
2. Discrimination: being adversely treated or affected, either intentionally or unintentionally, in a manner that unlawfully differentiates or makes distinctions on the basis of the individual's legally protected status. Illegal discrimination against any individual because of race, color, religion, national origin, age, sex, sexual orientation, veteran status, physical or mental disability, marital status, pregnancy, or parenthood is prohibited (as further defined in Regents' Policy P01.02.020 and P04.02.020 and University Regulation 04.02.020).
3. Hazing: an act(s) considered by a reasonable person to cause physical or psychological harm or social ostracism to any person within the University community, when related to the admission, pledging, recruiting, joining, or continuing participation, in any other group-affiliated activity. It is not a defense that the person, group, or organization against whom the physical abuse was directed consented to, or acquiesced to, the physical abuse.

4. Relationship Violence: violence or abuse by a person on another person with whom they are engaged in an intimate relationship. An intimate relationship is defined as a relationship related to marriage, cohabitation, dating or within a family and can occur in opposite-sex and same-sex relationships, regardless of whether it is a current or past relationship. Examples of relationship violence include but are not limited to:
- a. Domestic Violence: a pattern of coercive, controlling behavior in which one intimate partner uses physical violence, coercion, threats, intimidation, and emotional, sexual, psychological, digital or economic abuse to control and change the behavior of the other partner.
 - b. Dating Violence: behavior(s) used to exert power and control over a dating partner. Examples of power and control may come in the form of emotional, verbal, financial, physical, sexual or digital abuse.

GENDER-BASED AND SEXUAL MISCONDUCT – STATE OF ALASKA LEGAL DEFINITIONS OF TERMS

Sexual Assault

Many rapes are committed by someone the victim knows, such as a friend or acquaintance. In the State of Alaska, sexual assault is generally defined as forced sexual penetration without consent. It may also include situations where the victim is incapable of giving consent due to a disability or intoxication.

Under Alaska state law, sexual penetration and sexual contact of another person without consent is sexual assault and can occur under a variety of circumstances, including:

- Engaging in sexual penetration with someone without their permission and/or who has told you no;
- Engaging in or attempting sexual penetration or contact with someone without their permission and they are seriously physically injured as a result;
- Engaging or attempting to engage in sexual activity or contact with someone known to be mentally incapable;
- Engaging or attempting to engage in sexual activity with someone who is incapacitated, too drunk or high to remember what happened, too drunk or high to walk, talk, or clearly communicate and to give consent; or
- Engaging in or attempting to engage in sexual activity or contact with someone who is unaware of what is happening to them.

The complete Alaska Statutes on sexual assault are found in Sections AS11.41.410 - 11.41.470.

Other Sexual Assaults

Other sexual assault crimes include the following:

- Forced Sodomy (anal intercourse)
- Forced Oral Copulation (oral-genital contact)
- Forced Rape by an Object (penetration by an object, including a finger)
- Sexual Battery (the unwanted touching of an intimate part of another person for the purpose of sexual arousal)

Consent

In the State of Alaska, the following terms including “incapacitated,” “mentally incapable,” and “without consent” are related to sexual assault and are defined as:

Incapacitated: means temporarily incapable of appraising the nature of one’s own conduct and physically unable to express unwillingness to act;

Mentally Incapable: means suffering from a mental disease or defect that renders the person incapable of understanding the nature or consequences of the person’s conduct, including the potential for harm to that person;

Without Consent: means that a person

- with or without resisting, is coerced by the use of force against a person or property, or by the expressed or implied threat of death, imminent physical injury (threat of force), or kidnapping to be inflicted on anyone; or
- is incapacitated as a result of an act of the defendant.

The complete definitions of the above terms are found in Alaska State Statutes Section AS11.41.470.

Age of Consent: Under Alaska state law, the age of consent is 16 provided the older participant is not in a position of authority over the younger participant. In addition, depending on the age and relationship of the participants, teenagers may not be able to provide legal consent. In summary, an individual who agrees with any of the following statements may not be capable of providing consent, and a crime may have occurred:

- I am under 16 years old.
- The other person has authority over me (coach, teacher, boss) and I am not 18.
- I am a teen and there is more than a 4-year age difference between us.

The complete definitions of the above terms are found in Alaska State Statutes Sections AS11.41.434 –11.41.440.

Domestic Violence

Under Alaska State law, it is illegal for another person associated with you to hurt you physically in any way, to force you to have sex when you don't want to, to threaten to hurt or kill you or your children, or to destroy your property. Domestic violence occurs when you are physically, sexually, or emotionally abused by another person who is associated with you as:

- A spouse or former spouse;
- A person you have dated, or are presently dating;
- A person with whom you have had sex;
- A person who lives, or has previously lived with you, in the same household;
- A parent, stepparent, grandparent, child or grandchild, aunt, uncle, cousin, second cousin or children of any of these persons.

Under Alaska State law, domestic violence can occur under a variety of circumstances, including a crime against the person, burglary, criminal trespass, arson or negligent burning, criminal mischief, threat of harm, violation of a protective order and/or harassment.

The complete definition of domestic violence is found in Alaska State Statutes Section AS18.66.990.

Dating Violence

Alaska State law does not currently include a definition for dating violence. However, Alaska's definition of domestic violence includes individuals who are in current and former dating relationships.

Stalking

Under Alaska law, it is illegal for another person to intentionally act in such a way that recklessly places you or someone else in fear of death or physical injury to either yourself or a member of your family. Examples of stalking vary, but stem from "nonconsensual contact" which means that any contact that is initiated or continued without that person's consent, after someone has expressed a desire to cease contact, or is outside of the realms of desired contact. Some examples include:

- following or appearing within the sight of that person;
- approaching or confronting that person in a public place or on private property;
- appearing at the workplace or residence of that person;
- entering onto or remaining on property owned, leased, or occupied by that person;
- contacting that person by telephone;

- sending mail or electronic communications to that person; or
- placing an object on, or delivering an object to, property owned, leased, or occupied by that person.

*The complete definition of stalking is found in Alaska State Statutes sections AS11.40.260 – 11.40.270.

GENDER-BASED AND SEXUAL MISCONDUCT – PREVENTION PROGRAMS FOR SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING

UAA provides programming to identify and prevent domestic violence, dating violence, sexual assault (including stranger and known offender assaults), and stalking each year. UAA's primary prevention program for students is Haven. Haven is an online program available to all students that promotes positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourages safe bystander intervention, and seeks to change behavior and social norms in healthy and safe directions. In FY17, UAA will implement a primary prevention program for UAA faculty and staff that will provide the same information from an employee's perspective.

Besides primary prevention programs offered to new students and employees, UAA offers a variety of ongoing prevention and awareness campaigns that are focused on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking. Ongoing awareness and prevention campaigns are directed to faculty, staff, and students. Programs include information on risk reduction strategies and bystander intervention techniques. Following are a list of programs taking place at each UAA campus:

Anchorage Campus, Aviation Technology Complex, and University Center	
• Title IX trainings offered by the Office of Equity & Compliance or the Dean of Students Office	• Healthy Sexuality Week coordinated by the Student Health & Counseling Center
• The Northern Lights Red Zone articles	• “Bringing in the Bystander” trainings organized by the Student Health & Counseling Center
• Informational tables sponsored by the Office of Equity & Compliance or the Dean of Students Office	• Rape Aggression Defense (RAD) classes offered by the University Police Department
• Domestic Violence and Sexual Assault Coalition for Change programs and events	• Department of Residence Life programs and events
• Student Health 101 online magazine for students sponsored by the Student Health & Counseling Center	• Safe Zone events
Chugiak-Eagle River Campus	
• Informational tables	
Kenai Peninsula College - Kenai River Campus	
• Security Escort Program	• Title IX trainings
• Student Health Fair	• “Bringing in the Bystander” trainings
Kenai Peninsula College - Kachemak Bay Campus	
• Information packets	• Title IX trainings

Kodiak College	
• Electronic Reader Board Announcements	• Title IX training
Matanuska-Susitna College	
• Community Resources information tables	• Title IX trainings
• Domestic Violence and Sexual Assault Awareness displays	
Prince William Sound College	
• Domestic Violence and Sexual Assault Awareness Month	• New Student Orientation • Title IX trainings
• Healthy Sexuality Week	• Housing Orientation

Bystander engagement is encouraged through safe and positive intervention techniques and by empowering third-party intervention and prevention such as calling for help, using intervention-based apps, identifying allies, and/or creating distractions. UAA provides “Bringing in the Bystander” training on the Anchorage campus to highlight the needs of those who intervene to ensure their own safety in the intervention techniques they choose and motivates them to intervene as stakeholders in the safety of the community.

DISCLOSURES TO ALLEGED VICTIMS OF CRIMES OF VIOLENCE OR NON-FORCIBLE SEX OFFENSES

UAA will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the University against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, UAA will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

SEX OFFENDER GENERAL INFORMATION

The Campus Sex Crimes Prevention Act is a federal law which provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education. The Act's intent is to extend the protections of sex offender registries to college campuses. Sex offenders who must register with the State of Alaska must also provide notice to the State that they are employed, carry on a vocation at, or are a student at UAA. Information concerning registered sex offenders may be obtained from the Alaska Department of Public Safety through the following web site: www.dps.state.ak.us/sorweb.

DEFINITION OF CLERY TERMS USED IN STATISTICS TABLES ON PAGES 46 - 54

The Clery Act statistics reported on the following pages use terms with federal definitions that allow comparability across campuses, regardless of the state in which the campus is located. Selected definitions are as follows:

Clery Geography

On Campus

1. Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
2. Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

On Campus Student Housing Facilities

Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility

Non Campus

1. Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
2. Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Clery Act Crimes

Murder and Non-negligent Manslaughter

The willful (non-negligent) killing of one human being by another

Negligent Manslaughter

The killing of another person through gross negligence.

Sex Offenses: Rape

The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Sex Offenses: Fondling

The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Sex Offenses: Statutory Rape

Sexual intercourse with a person who is under the statutory age of consent.

Sex Offenses: Incest

Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary

The unlawful entry of a structure to commit a felony or a theft.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle.

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Arrests and Disciplinary Referrals

Drug Abuse Violations

The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.

Liquor Law Violations

The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Illegal Weapons Possession

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

Violence Against Women Act (VAWA) Crimes

Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition:

- Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

Domestic Violence

A felony or misdemeanor crime of violence committed:

- a. By a current or former spouse or intimate partner of the victim;
- b. By a person with whom the victim shares a child in common;
- c. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- d. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
- e. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

1. Fear for the person's safety or the safety of others; or
2. Suffer substantial emotional distress.

For the purposes of this definition:

- a. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- b. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- c. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Hate Crimes

A crime that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. The applicable categories of bias include the victim's actual or perceived race, gender, gender identity, religion, sexual orientation, ethnicity, national origin and disability.

ANCHORAGE CAMPUS

CRIMES	ON CAMPUS			ON CAMPUS STUDENT HOUSING FACILITIES *			NON-CAMPUS			PUBLIC PROPERTY		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses – Total	6	4	2	4	3	1	0	0	0	0	0	1
A. Rape	N/A	3	1	N/A	2	0	N/A	0	0	N/A	0	0
B. Fondling	N/A	1	1	N/A	1	1	N/A	0	0	N/A	0	1
C. Incest	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0
D. Statutory Rape	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0
Robbery	0	1	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	1	0	0	1	0	0	0	2	0	1
Burglary	3	4	1	0	4	1	0	0	0	0	0	0
Motor Vehicle Theft	4	1	1	0	0	0	0	0 [†]	0	0	0	1
Arson	1	1	0	0	0	0	0	0	0	0	0	0
ARRESTS	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	2	3	0	0	0	0	0	0	0	0	1	0
Liquor Law Violations	14	9	6	9	4	6	0	0	0	0	2	0
DISCIPLINARY REFERRALS	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	7	5	38 [§]	3	4	35 [§]	0 [†]	0	0	0	0	0
Liquor Law Violations	105	96	117	105	90	113	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Domestic Violence	3 [†]	5 [†]	9	2 [†]	3 [†]	6	0	0	0	0	0	0
Dating Violence	1 [†]	1 [†]	0	1 [†]	1 [†]	0	0	0	0	0	0	0
Stalking	5	5	7	0	1	0	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2013, 2014, or 2015.

UNFOUNDED CRIMES: N/A in 2013. There were no unfounded crimes in 2014. There was one unfounded motor vehicle theft on campus in 2015.
N/A = Not applicable. This was not required to be reported in 2013.

** For notes on the Anchorage Campus data, please see the bottom of page 47.

AVIATION TECHNOLOGY COMPLEX*

CRIMES	ON CAMPUS			PUBLIC PROPERTY		
	2013	2014	2015	2013	2014	2015
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Sex Offenses – Total	0	0	0	0	0	0
A. Rape	N/A	0	0	N/A	0	0
B. Fondling	N/A	0	0	N/A	0	0
C. Incest	N/A	0	0	N/A	0	0
D. Statutory Rape	N/A	0	0	N/A	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
ARRESTS	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2013	2014	2015	2013	2014	2015
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2013, 2014, or 2015.

UNFOUNDED CRIMES: N/A in 2013. There were no unfounded crimes in 2014 or 2015.

N/A = Not applicable. This was not required to be reported in 2013.

* In September 2016, due to new guidance in the 2016 Edition of *The Handbook for Campus Safety and Security Reporting*, UAA designated the Aviation Technology Complex as a separate campus instead of a non-campus location of the broader Anchorage campus.

** Anchorage Campus data notes (continued from page 46)

* "On Campus Student Housing Facilities" is a subset of the statistics that occurred on campus; they are not in addition to those statistics found under "On Campus."

† In September 2016, UAA changed the number of disciplinary referrals for drug abuse violations in 2013 under the "Non-Campus" category from 1 to 0 because the incident occurred at the University Center, which is now recognized as a separate campus. For the same reason, UAA also changed the number of motor vehicle thefts in 2014 under the "Non-Campus" category from 1 to 0 because the incident occurred at the University Center. This campus location is now reporting its own statistics (see chart "University Center").

‡ In September 2016, UAA re-classified several incidents of dating violence as domestic violence due to new guidance in the 2016 Edition of *The Handbook for Campus Safety and Security Reporting*. As a result:

- For 2013, the number of domestic violence incidents on campus increased from 2 to 3; correspondingly, the number of dating violence incidents decreased from 2 to 1. Similarly, the number of domestic violence incidents in on-campus housing increased from 1 to 2 while the number of dating violence incidents dropped from 2 to 1.
- For 2014, the number of domestic violence incidents on campus increased from 0 to 5; correspondingly, the number of dating violence incidents decreased from 6 to 1. Similarly, the number of domestic violence incidents in on-campus housing increased from 0 to 3 while the number of dating violence incidents dropped from 4 to 1.

§ On February 24, 2015, Ballot Measure 2 went into effect. This measure de-criminalized the personal use of marijuana for individuals 21 years or older (please see AS 17.30 for complete details). As a result, the number of referrals for disciplinary action for drug abuse violations greatly increased in 2015.

CHUGIAK-EAGLE RIVER CAMPUS

CRIMES	ON CAMPUS			NON-CAMPUS			PUBLIC PROPERTY		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses – Total	0	0	0	0	0	0	0	0	0
A. Rape	N/A	0	0	N/A	0	0	N/A	0	0
B. Fondling	N/A	0	0	N/A	0	0	N/A	0	0
C. Incest	N/A	0	0	N/A	0	0	N/A	0	0
D. Statutory Rape	N/A	0	0	N/A	0	0	N/A	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	1	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
ARRESTS	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2013	2014	2015	2013	2014	2015	2013	2014	2015
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

HATE CRIMES: In 2013, there was one reportable hate crime: an on-campus intimidation incident characterized by national origin bias. There were no hate crimes reported in 2014 or 2015.

UNFOUNDED CRIMES: N/A in 2013. There were no unfounded crimes reported in 2014 or 2015.

N/A = Not applicable. This was not required to be reported in 2013.

KENAI PENINSULA COLLEGE - KACHEMAK BAY CAMPUS

CRIMES	ON CAMPUS			NON-CAMPUS			PUBLIC PROPERTY		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses – Total	0	0	0	0	0	0	0	0	0
A. Rape	N/A	0	0	N/A	0	0	N/A	0	0
B. Fondling	N/A	0	0	N/A	0	0	N/A	0	0
C. Incest	N/A	0	0	N/A	0	0	N/A	0	0
D. Statutory Rape	N/A	0	0	N/A	0	0	N/A	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
ARRESTS	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	1	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2013	2014	2015	2013	2014	2015	2013	2014	2015
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2013, 2014, or 2015.

UNFOUNDED CRIMES: N/A in 2013. There were no unfounded crimes reported in 2014 or 2015.

N/A = Not applicable. This was not required to be reported in 2013.

KENAI PENINSULA COLLEGE - KENAI RIVER CAMPUS

	ON CAMPUS			ON CAMPUS STUDENT HOUSING FACILITIES *			NON-CAMPUS			PUBLIC PROPERTY		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
CRIMES												
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses – Total	1	1	0	1	1	0	0	0	0	0	0	0
A. Rape	N/A	1	0	N/A	1	0	N/A	0	0	N/A	0	0
B. Fondling	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0
C. Incest	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0
D. Statutory Rape	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
ARRESTS	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	1	0	0	1	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	3	10	0	3	10	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Domestic Violence	0	0	1	0	0	1	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2013, 2014, or 2015.

UNFOUNDED CRIMES: N/A in 2013. There were no unfounded crimes reported in 2014 or 2015.

N/A = Not applicable. This was not required to be reported in 2013.

* "On Campus Student Housing Facilities" is a subset of the statistics that occurred on campus; they are not in addition to those statistics found under "On Campus."

KODIAK COLLEGE

	ON CAMPUS			NON-CAMPUS			PUBLIC PROPERTY		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
CRIMES									
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses – Total	0	0	0	0	0	0	0	0	0
A. Rape	N/A	0	0	N/A	0	0	N/A	0	0
B. Fondling	N/A	0	0	N/A	0	0	N/A	0	0
C. Incest	N/A	0	0	N/A	0	0	N/A	0	0
D. Statutory Rape	N/A	0	0	N/A	0	0	N/A	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
ARRESTS	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2013	2014	2015	2013	2014	2015	2013	2014	2015
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	1	0	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2013, 2014, and 2015.

UNFOUNDED CRIMES: N/A in 2013. There were no unfounded crimes reported in 2014 or 2015.

N/A = Not applicable. This was not required to be reported in 2013.

MATANUSKA-SUSITNA COLLEGE

CRIMES	ON CAMPUS			NON-CAMPUS			PUBLIC PROPERTY		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses – Total	0	0	0	0	0	0	0	0	0
A. Rape	N/A	0	0	N/A	0	0	N/A	0	0
B. Fondling	N/A	0	0	N/A	0	0	N/A	0	0
C. Incest	N/A	0	0	N/A	0	0	N/A	0	0
D. Statutory Rape	N/A	0	0	N/A	0	0	N/A	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
ARRESTS	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2013	2014	2015	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2013	2014	2015	2013	2014	2015	2013	2014	2015
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2013, 2014, or 2015.

UNFOUNDED CRIMES: N/A in 2013. There were no unfounded crimes reported in 2014 or 2015.

N/A = Not applicable. This was not required to be reported in 2013.

PRINCE WILLIAM SOUND COLLEGE

	ON CAMPUS			ON CAMPUS STUDENT HOUSING FACILITIES *			NON-CAMPUS			PUBLIC PROPERTY		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
CRIMES												
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses – Total	0	0	0	0	0	0	0	0	0	0	0	0
A. Rape	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0
B. Fondling	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0
C. Incest	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0
D. Statutory Rape	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	1	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
ARRESTS												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	3	0	0	3	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	5	0	0	5	0	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT												
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2013, 2014, or 2015.

UNFOUNDED CRIMES: N/A in 2013. In September 2016, the number of unfounded crimes for 2014 was changed from 1 to 0 because the 2016 Edition of *The Handbook for Campus Safety and Security Reporting* advises that a motor vehicle theft--when an investigation determines the car was misplaced by the owner--should not be counted as an unfounded crime. There were no unfounded crimes reported in 2015.

N/A = Not applicable. This was not required to be reported in 2013.

For 2015, Valdez Police and Cordova Police provided statistics which are included in this table. However, the Alaska State Troopers did not respond to UAA's request for crime statistics that occurred at the Copper Basin Extension Center, which is a non-campus location in Glennallen, Alaska.

* "On Campus Student Housing Facilities" is a subset of the statistics that occurred on campus; they are not in addition to those statistics found under "On Campus."

UNIVERSITY CENTER*

CRIMES	ON CAMPUS			PUBLIC PROPERTY		
	2013	2014	2015	2013	2014	2015
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Sex Offenses – Total	0	0	0	0	0	0
A. Rape	N/A	0	0	N/A	0	0
B. Fondling	N/A	0	0	N/A	0	0
C. Incest	N/A	0	0	N/A	0	0
D. Statutory Rape	N/A	0	0	N/A	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	1	0	0	0
Motor Vehicle Theft	0	1	0	0	0	0
Arson	0	0	0	0	0	0
ARRESTS	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2013	2014	2015	2013	2014	2015
Illegal Weapons Possession	0	0	0	0	0	0
Drug Abuse Violations	1	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2013	2014	2015	2013	2014	2015
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2013, 2014, or 2015.

UNFOUNDED CRIMES: N/A in 2013. There were no unfounded crimes in 2014 or 2015.

N/A = Not applicable. This was not required to be reported in 2013.

* In September 2016, due to new guidance in the 2016 Edition of *The Handbook for Campus Safety and Security Reporting*, UAA designated the University Center as a separate campus instead of a non-campus location of the broader Anchorage campus.

2016 FIRE SAFETY REPORT

CAMPUS FIRE SAFETY RIGHT-TO-KNOW ACT

The Campus Fire Safety Right-to-Know Act was signed into law on August 14, 2008. This legislation requires colleges and universities to report fire safety information related to on-campus residence halls. The 2016 Fire Safety Report includes general information and fire statistics from the previous three calendar years (2013-15) for UAA's three residential communities.

Several statistics are required to be included in the report: the number of fires; fire-related deaths; fire injuries; the cause of these fires; as well as the amount of damage caused by fires. Additionally, UAA is required to report the fire safety features of on campus residence halls including sprinklers, fire alarms, and other fire/life safety systems along with plans for future improvements to fire safety systems. Finally, UAA is required to list the type and amount of fire safety training provided to students and employees.

This report is published by:

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FIRE SAFETY REPORT DEFINITIONS

Quoted from the "Campus Fire Safety Right-to-Know Final Regulations."

Fire

Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Cause of Fire

The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Value of Property Damage

The estimated value of the loss of the structures and contents in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and fire related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

FIRE SAFETY REPORT

The UAA Fire Safety Report is compiled by the Dean of Students Office, Environmental Health & Safety and Risk Management Support (EHSRMS) Office of Emergency Management, and University Police.

ANCHORAGE CAMPUS RESIDENTIAL COMMUNITY

FIRE STATISTICS for 2013 to 2015

Location	Total Fires	Fire Number	Date of Fire	Cause	Fire Injuries	Fire Deaths	Fire Damage
North Hall 3555 Sharon Gagnon Ln.	0						
East Hall 3701 Residential Dr.	0						
West Hall 3601 Residential Dr.	0						
MAC 1 3550 Sharon Gagnon Ln.	0						
MAC 2 3530 Sharon Gagnon Ln.	1	1	9/15/2013	Unintentional/Cooking – Dirty Electric Burner	0	0	\$100 - \$999
MAC 3 3540 Sharon Gagnon Ln.	0						
MAC 4 3620 Sharon Gagnon Ln.	2	1	8/26/2013	Unintentional/Cooking – Grease Fire	0	0	\$0 - \$99
		2	9/6/2014	Unintentional/Cooking – Unattended Frying Pan	0	0	\$0 - \$99
MAC 5 3610 Sharon Gagnon Ln.	0						
MAC 6 3530 Sharon Gagnon Ln.	1	1	9/5/2013	Unintentional/Cooking – Dirty Electric Burner	0	0	\$0 - \$99
TW Bldg A – Apts 1-4 4000 Elmore Rd.	0						
TW Bldg B – Apts 5-6 4000 Elmore Rd.	0						
TW Bldg C – Apts 7-10 4000 Elmore Rd.	0						
TW Bldg D – Apts 11-14 4000 Elmore Rd.	0						
TW Bldg E – Apts 15-16 4000 Elmore Rd.	0						
TW Bldg F – Apts 17-20 4000 Elmore Rd.	0						

FIRE LOG

UAA is required to maintain a fire log for all reportable fire events. The log will include the date, nature of the fire, date reported, and location. A printed copy of this log is maintained by University Police at Eugene Short Hall 114.

FIRE SAFETY SYSTEMS

UAA's residence halls (North, East, and West Halls) are equipped with smoke detectors and water sprinklers. Any alarm activated in those buildings reports directly to University Police Dispatch with 'addressable' information about the event location. Fire extinguishers are installed in each suite, and in the hallways. The six Main Apartment Complex (MAC) buildings are also addressable, and feature smoke detectors, carbon monoxide detectors, and sprinklers. Fire extinguishers are installed in common areas.

The remaining student housing facilities, known as the Templewood Apartments (TW), are townhouse style and now feature addressable smoke detectors. They also have stand-alone carbon monoxide detectors that do not report to UPD Dispatch. They are fully outfitted with water sprinklers, and activated sprinkler sensors report to University Police Dispatch. Fire extinguishers are installed in common areas.

IMPROVEMENT PLANS IN FIRE SAFETY

Facilities Maintenance is developing a comprehensive database for fire suppression testing and inspections for all University-owned buildings. Several Maintenance employees are being trained by factory representatives for various fire systems found across campus.

FIRE PREVENTION POLICIES

Smoking is not permitted on campus. Among prohibited items in student housing units are: waterbeds, hot tubs, incense, candle warmers, oil lamps, fireworks, “open flames,” hot plates, halogen lamps, lighted signs, candles, portable appliances with open coil burners, containers of flammable fuels (such as gasoline, kerosene, propane), internal combustion engines, exposed heating elements, and “cooking appliances or devices.” The use of candles for birthdays or religious purposes is permissible when closely monitored by the resident. Microwave ovens, coffee pots, and popcorn cookers are allowed. Barbecue grills may be used, when at least fifteen feet from a building. Residence Life staff members conduct mid-year safety inspections of residents’ rooms.

FIRE SAFETY EDUCATION

Residential students are given basic fire safety and evacuation guidance during mandatory orientation sessions early in the fall semester. Further information is provided in the Fact Finder Student Handbook, Guide to Living on Campus, Housing Emergency Plan posters visible throughout each residential facility, and during various public events on campus taking place during September such as Safety Awareness Month.

FIRE DRILLS HELD IN 2015

Evacuation drills were conducted during daytime hours in March and October in the residence halls and Main Apartment Complex. While hardware and procedures worked well, a few students took in excess of twelve minutes to leave their buildings, and no one was disciplined for not evacuating. No drills were conducted in Templewood apartments.

EVACUATION PROCEDURES

Students, employees and guests evacuating during an alarm are instructed to exit using the nearest door and stairwell, to avoid elevators, to stand back a minimum of fifty feet from the structure, and to make way for responding emergency personnel. For the purpose of including statistics in the annual fire safety report, fires should be reported to the on-duty Residence Coordinator or University Police.

Residents are restricted from returning to the building until an all-clear has been issued by authorities and the bells/horns have been silenced. During extreme weather or extended periods of time, temporary shelter is offered by opening the Gorsuch Commons facility.

REPORTING A FIRE

Incidents of fire are reported to the University Police or by calling municipal responders at 911. For the purpose of including statistics in the annual fire safety report, fires should be reported to the on-duty Residence Coordinator or University Police. A subsequent notification would then be made to the Director of Residence Life and/or Incident Management Team for incident management.

KENAI PENINSULA COLLEGE RESIDENTIAL COMMUNITY

FIRE STATISTICS for 2013 to 2015

Location	Total Fires	Fire Number	Date of Fire	Cause	Fire Injuries	Fire Deaths	Fire Damage
Kenai Hall* 949 E. Poppy Ln.	0						

* Opened in August 2013

FIRE LOG

KPC is required to maintain a fire log for all reportable fire events. The log will include the date, nature of the fire, date reported, and location. A printed copy of this log is maintained by Residence Life Staff and is available at Kenai Hall.

FIRE SAFETY SYSTEMS

KPC's residence hall is equipped with smoke detectors and water sprinklers. Any alarm activated reports directly to a contracted alarm monitoring company with 'addressable' information about the event location. The monitoring company will initiate emergency response as well as contact the Residence Life Coordinator. Fire extinguishers are installed in each suite, and in the hallways.

IMPROVEMENT PLANS IN FIRE SAFETY

There are no improvement plans at this time. However, staff will inspect fire exits and lighted exit signs weekly, and smoke detectors and fire extinguishers monthly. Staff will report any equipment found to be in non-working condition. Maintenance staff will also create a preventative maintenance schedule to replace batteries and recharge fire extinguishers annually.

FIRE PREVENTION POLICIES

To comply with local and state codes and to observe prudent safety precautions, KRC Residence Life Personnel will enforce the following fire safety regulations:

1. Open flames, including candles, incense, kerosene lamps or stoves, and other similar items are not permitted in any college housing unit.
2. No flammable or combustible liquids such as gasoline, propane, or similar substances may be stored in any university-owned or approved housing unit. Turpentine, kerosene, paint thinner, and similar flammable substances used for camping or art classes may be stored in storage rooms or bathrooms in small quantities; no more than one half gallon. These should not be stored near heaters or any heat-producing appliances, nor should they be kept in a fashion where they might tip or spill. Additionally, such substances may only be stored in the approved containers in which they were sold. Any flammable substances found in student housing that violate this policy will be confiscated and disciplinary action will be taken against those responsible for storing such substances.
3. No paneling or excessive tapestry (unless fire treated and for which permission has been obtained from the Associate Director of Residence Life) is permitted in student housing.
4. Smoke detectors are not to be covered or blocked. Additionally, nothing should be hung from or affixed to smoke detectors in any way.
5. No tampering with the wiring or components of the smoke detection, carbon monoxide, or alarm systems is permitted. Fire extinguishers are not to be removed from their proper locations, including the wall-mounted extinguishers in suites, or to be discharged except in the event of a fire emergency. Nothing can be attached to, or hung from, sprinkler heads. To do so may activate the building's sprinkler system and cause thousands of dollars' worth of damage to college and private property. There is a \$50-100 fine and disciplinary action for tampering with fire safety equipment, including smoke and heat detectors, pull boxes, alarms and sirens, sprinkler heads, extinguishers, or fire panels.

6. Fire doors and any other doors with closing mechanisms are to be kept closed at all times except in the event of fire emergency. Fire exits may not be blocked with any furniture or objects. They must remain clean and empty at all times.
7. Only college wiring is allowed in units and suites. Extension cords are not allowed at any time. Power strips no longer than 12" are allowed. Students should take caution not to overload circuits with too many large appliances; televisions, stereos, and other such appliances should be plugged directly into the wall electrical outlet. All approved heat-producing appliances such as hair dryers, coffee pots, popcorn poppers and irons must be plugged directly into wall outlets and unplugged when not in use.
8. Electrical cords must be exposed at all times; they may not be placed under carpets or rubber molding.
9. Flammable holiday decorations such as real Christmas trees, wreaths or garland made from spruce boughs, and untreated bunting is not permitted in student housing units.
10. No partitions or wall-like structures are to be installed in housing units by students.
11. Nothing is allowed to block, even partially, any means of egress, including doorways and windows. Furniture placed in front of windows must not be higher than will allow for access to the windowsill and for individuals to easily climb over the furniture to escape through the window.
12. Safety signs and markings are not to be tampered with or defaced.
13. The use of space heaters in student housing units is not permitted. Space heaters will be confiscated.

FIRE SAFETY EDUCATION

Residential students are given basic fire safety and evacuation guidance during mandatory orientation sessions early in the fall semester. Further information is provided in the Residence Hall Handbook, Housing Emergency Plan posters visible throughout each residential facility, and during various public events on campus taking place through the academic year.

FIRE DRILLS IN 2015

The Department of Residence Life conducted evacuation drills in January 2015 and September 2015.

EVACUATION PROCEDURES

In the event of evacuation due to a fire or fire alarm, housing residents will meet at the front of the housing complex. In the winter months they will gather in the Career and Technical Education Center (CTEC) building, unless directed elsewhere (RAs will have keys to the CTEC building). Students should anticipate notable wait times outdoors before exiting their suites, and should therefore grab proper footwear, coats, and hats for the weather before leaving the building. Weather in Alaska can be harsh, and students might be waiting in snow, rain, or extreme cold until the buildings are cleared. An indoor rally point will be identified when extended displacement times have been determined. In case of evacuation, students will be notified of their ability to re-enter student housing by appropriate hall staff, the Soldotna Police Department, Central Emergency Services, or other emergency personnel.

REPORTING A FIRE

Incidents of fire are reported to the local emergency response agency by calling municipal responders at 8911. For the purpose of including statistics in the annual fire safety report, fires should be reported to the Residence Life Coordinator. A subsequent notification would then be made to the Associate Director of Residence Life and/or Incident Management Team for incident management.

PRINCE WILLIAM SOUND COLLEGE RESIDENTIAL COMMUNITY

FIRE STATISTICS for 2013 to 2015

Location	Total Fires	Fire Number	Date of Fire	Cause	Fire Injuries	Fire Deaths	Fire Damage
Copper Basin Hall 101 Alatna St.	0						
Cordova Hall 129 Pioneer Dr.	0						
Valdez Hall 105 Pioneer Dr.	0						

FIRE LOG

PWSC is required to maintain a fire log for all reportable fire events. The log will include the date, nature of the fire, date reported, and location. A printed copy of this log is maintained by and is available at the PWSC Administrative Services Office.

FIRE SAFETY SYSTEMS IN STUDENT HOUSING

PWSC's residential apartment complex buildings (Copper Basin, Cordova, and Valdez Halls) are provided smoke detectors, heat sensors, and water sprinklers. Any alarm activated in those buildings reports directly to Valdez Police Dispatch with 'addressable' information about the building location. Fire extinguishers are installed in each suite, and in the hallways. Each building has egress emergency lighting. Egress windows are installed in each apartment and every bedroom.

The Valdez Fire Station #1 is located approximately 400 feet from the Housing Complex.

IMPROVEMENT PLANS IN FIRE SAFETY

During the 2015 fire drills, occupants quickly responded and assembled as instructed. All three buildings evacuated in less than five minutes. After a sweep of the rooms by the Valdez Fire Department and PWSC staff, it was determined that all occupants had vacated. All bells worked. All interior and exterior strobe lights functioned properly. No propped doors were found. There was some confusion as to where the evacuation point was even though each apartment has an emergency evacuation map posted on the door. The improvement plan for next year is to ensure all students are familiar with the emergency evacuation map and are given verbal instructions as to the location of the evacuation point.

FIRE PREVENTION POLICIES

Smoking is not permitted on campus. Among prohibited items in student housing units are: hot tubs, incense, candles and other open flames, oil lamps, fireworks, hot plates, halogen lamps, space heaters, lighted signs, portable appliances with open coil burners, containers of flammable fuels (such as gasoline, propane or similar items), internal combustion engines, exposed heating elements, and cooking appliances or devices with exposed heating elements. Coffee pots, crock pots, popcorn cookers and similar appliances are allowed. Barbecue grills may be used, when at least 15 feet from a building.

Mid-semester safety inspections are conducted by the Housing Manager and Maintenance staff, resident advisors (RAs), and/or the Campus Safety Committee.

Please refer to the Residence Life Handbook for a full list of student housing fire code, fire prevention, and fire evacuation policies, available online at www.pwsc.edu/download/Residence-Life-Handbook.pdf

FIRE SAFETY EDUCATION

Residential students are given basic fire safety and evacuation guidance during orientation sessions early in the fall and spring semesters. Further information is provided in the Student Handbook, the Residence Life Handbook, and in the “Public Safety Agreement” that each resident signs upon move-in. “Housing Evacuation Plan” posters are visible throughout each residential facility.

FIRE DRILLS HELD IN 2015

Fire drills were conducted on March 6, 2015 and September 11, 2015. The drills test and evaluate monitoring systems, dispatch response times, device hardware functionality, how quickly students responded/evacuated and how knowledgeable students are of the evacuation procedure. Two days prior to fire drills, each apartment unit/occupant was given a supplemental evacuation policy and information explaining what to do in the event of an alarm, where to assemble, etc.

EVACUATION PROCEDURES

Students, employees and guests evacuating during an alarm are instructed to exit using the nearest door and stand back a minimum of fifty feet from the structure, and to make way for responding emergency personnel. For the purpose of including statistics in the annual fire safety report, fires should be reported to the on-duty RAs or the Housing Manager.

Residents are restricted from returning to the building until an all-clear has been issued by authorities and the bells/horns have been silenced. During extreme weather, temporary shelter is offered by going next door to the Maintenance Facilities Warehouse Building. For extended periods of time temporary living arrangements will be made by moving students into other housing units, either on campus or at local hotels.

REPORTING A FIRE

Incidents of active fire are reported to the Valdez Police or by calling municipal responders at 911. For the purpose of including statistics in the annual fire safety report, fires should be reported to the on-duty RA or the Housing Manager. A subsequent notification would then be made to the Administrative Services Director, and/or Facilities Supervisor for incident management.

NOTES

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NOTES

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NOTES

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CRIME PREVENTION & PERSONAL SAFETY TIPS

Be Informed

- Know campus emergency numbers before you need them.
- Program emergency numbers into your cell phone.
- Learn about campus safety services such as walking safety escorts.

Be Alert

- Pay attention to your surroundings.
- Leave a situation immediately if you feel uncomfortable or unsafe.
- Always report any crime or suspicious activity to University Police or your local police department.

Be Prepared for Emergencies

- Know how to quickly exit your office and building.
- Leave the building immediately EVERY TIME an alarm sounds.
- Have a plan if you have mobility difficulties or if you work with a colleague who does.

Be Smart

- Lock your vehicle every time you leave it.
- Don't leave personal belongings unattended while on campus.
- Lock your office or your residence hall room or apartment every time you leave – no matter how short a time.

SEXUAL VIOLENCE RISK REDUCTION TIPS

- Obtain consent through dialogue and conversation without pressure, assumptions, or guilt.
- Silence is not agreement, the only thing that really means yes...is yes. The absence of a "no" does not equate to yes. Assume that no one wants to be intimate with you until they willingly and soberly tell you otherwise.
- Use your cell phone. Make sure it's charged before you leave home and coordinate with a friend if you need to text him or her for a "friend-assist."
- Stick with your friends. Arrive at events together, check in with one another throughout, and leave together. Think twice about going off alone and if, for whatever reason, you have to separate from your friends, let them know where you are going and who you are with.
- Don't be afraid to hurt someone's feelings. If you find yourself in an unsafe situation, it's OK to lie. Make up an excuse as to why you have to go.
- Be responsible and do not encourage your friends or partners to drink in excess. Do not attempt to get someone intoxicated for the purposes of sleeping with them. That is called rape. Instead, ensure they are safe and not in danger of sexual assault, alcohol poisoning, or any other dangers.
- Be responsible and know your limits. If you've decided to drink, do so in moderation. Don't accept drinks from people who you don't know or trust. Don't leave a drink unattended. If you have left your drink alone, get a new one. Always watch your drink being prepared. At parties, stick to drinks you opened or prepared yourself instead of common open containers like punch bowls, kegs, etc.
- Watch out for your friends. If a friend seems out of it or is way too intoxicated, get him or her to a safe place.
- If you notice something is wrong, be an active bystander and choose a safe intervention that matches your skill set. Ask if help is needed. Get help from a friend or others. Cause a distraction. Call the police or someone with authority.
- Be aware of your surroundings. Whether you're walking home from the library or at a party, be mindful of potential risks. Get to know your campus or neighborhood and learn a well-lit walking or driving route.