



UNIVERSITY *of* ALASKA ANCHORAGE™

2018 ANNUAL SECURITY & FIRE SAFETY REPORT

STATISTICS FOR CALENDAR YEARS 2015-2017



SAFETY IS EVERYBODY'S BUSINESS

2018 ANNUAL SECURITY REPORT

The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act) requires higher education institutions to provide timely warnings of crimes that represent a threat to the campus community and to publish their campus security policies. The Act also requires that the crime data is collected, reported, and disseminated to the campus community, the Department of Education, and potential students and employees.

Your safety and security are of utmost importance at the University of Alaska Anchorage. It is our policy to comply with the Clery Act and provide you with required information. This 2018 Annual Security Report contains important information from the previous three calendar years (2015-2017) concerning reported offenses, arrests, crimes, and disciplinary referrals that occurred on campus; in certain off-campus buildings owned or controlled by the University; and on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, alcohol and other drug use, crime prevention strategies, and how to report crimes, sexual assault, and other related matters.

This report includes statistics for the Anchorage campus, Aviation Technology Complex, Chugiak-Eagle River campus, Kenai Peninsula College - Kachemak Bay campus, Kenai Peninsula College - Kenai River campus, Kodiak College, Matanuska-Susitna College, Prince William Sound College, and University Center.

The general information included is relevant to all University of Alaska Anchorage campuses. Where appropriate, information unique to particular campuses is also included. UA Board of Regents Policies and University Regulations are applicable to all campuses. The information in this report may be updated throughout the year. For the most up-to-date information, please visit www.uaa.alaska.edu/safety.

This report is published by:

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ANNUAL SECURITY REPORT

The UAA Police Department keeps campus crime and arrest statistics for the Anchorage, Aviation Technology Complex, and University Center campuses. University Police requests campus crime and arrest statistics for community campuses from the Alaska State Troopers and local law enforcement agencies. The Dean of Students Office compiles statistics for the annual security report from University Police, the Dean of Students Office, and Office of Equity and Compliance. The annual security report, including supplemental documentation, is created and maintained by the Dean of Students Office.

This publication was released by the UAA Dean of Students Office, produced at a cost of \$8.09 per copy to provide copies of this report to members of the UAA community, and printed in Anchorage, Alaska.

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UNIVERSITY POLICE DEPARTMENT (UPD) AUTHORITY – ANCHORAGE CAMPUS, AVIATION TECHNOLOGY COMPLEX, AND UNIVERSITY CENTER

The University Police Department at the Anchorage campus employs full-time, commissioned police officers, certified by the Alaska Police Standards Council. UPD officers are responsible for enforcing Alaska State Statutes, investigating incidents, arresting perpetrators of criminal activity, and maintaining order on campus and surrounding property. UPD may respond to calls elsewhere in Anchorage as requested and/ or needed by other local law enforcement agencies.

The prosecution of all criminal offenses, both felony and misdemeanor, that occur on and around the Anchorage, Aviation Technology Complex, and University Center campuses is conducted at the Third District Court of Alaska in Anchorage. Cases involving juveniles are referred to the appropriate agency. If minor offenses involving University rules and regulations are committed by University students, staff, or faculty, UPD may also refer the matter to the Dean of Students Office, Human Resources, and Provost's Office, respectively.

As needed or requested, UPD will conduct joint investigative efforts with investigators from the Anchorage Police Department (APD), the Anchorage Fire Department (AFD), the Alaska State Troopers (AST), the Federal Bureau of Investigation (FBI), Immigrations Customs Enforcement (ICE) and other agencies.

UPD utilizes the Alaska Public Safety Information Network (APSIN) and National Law Enforcement Telecommunications Network (NLETS) terminals. Through these systems, police personnel can access the State of Alaska computer system and the National Crime Information Center (NCIC) computer system. These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, state and federal law enforcement information.

UPD officers also provide special services unique to the University setting. Those services include maintaining security of University buildings, providing crime prevention classes to students, staff, and members of the community, providing safety escorts, vehicle unlocks, and vehicle jumpstarts on campus.

CALL TEAM – ANCHORAGE CAMPUS AND UNIVERSITY CENTER

The Anchorage campus Call Team provides jumpstarts, vehicle unlocks, and walking safety escorts. Should you need assistance on campus, the Call Team can be reached at 786-1103. Staff are available to assist you Monday through Thursday from 7:30 am to 7:30 pm and Fridays from 8:00 am to 5:00 pm during fall and spring semesters. Summer semester, staff is available Monday through Friday from 8:00 am – 5:00 pm. At any other time, University Police can provide these services.

CAMPUS SAFETY COMMITTEE – ANCHORAGE CAMPUS, AVIATION TECHNOLOGY COMPLEX, AND UNIVERSITY CENTER

The University Campus Safety Committee meets periodically throughout the academic year. The committee is an advisory body to the Chancellor and the University Police, regarding issues pertaining to safety on campus. The committee coordinates a nighttime safety walk each October to identify areas of campus that have poor walking surfaces, are inadequately lit, or are overgrown. The committee provides periodic reports on campus safety awareness and other matters of concern, or recommendations for improving safety on campus.

The committee encourages accountability for safety awareness by:

- recommending the funding needed to address new and existing safety programs and needs,
- recognizing campus safety improvements through commendations and awards, and
- sharing safety-related information.

The committee also periodically develops and submits reports assessing and summarizing the campus safety record and recommending improvements.

SECURITY PERSONNEL AUTHORITY – COMMUNITY CAMPUSES

Chugiak-Eagle River Campus, Kenai Peninsula College – Kachemak Bay Campus, Kenai Peninsula College – Kenai River Campus, Kodiak College, Matanuska-Susitna College, and Prince William Sound College

These campuses do not have campus police or security departments.

AGENCY COOPERATION

Anchorage Campus, Aviation Technology Complex, and University Center

The University Police Department (UPD) has established working relationships with federal, state, and local law enforcement authorities. A memorandum of understanding establishes a mutual aid agreement between UPD and the Anchorage Police Department (APD). The Alaska State Troopers (AST), APD, Homer Police Department (HPD), Soldotna Police Department (SPD), Kodiak Police Department (KPD), Cordova Police Department, and Valdez Police Department (VPD) all cooperate in providing records used to compile UAA campus crime and arrest statistics.

UPD enjoys an especially good relationship with APD. The exercise of that authority is described in a mutual aid agreement between UPD and APD that outlines that each police department will assist each other when needed. APD will have primary jurisdiction of crimes occurring off campus. UPD will have primary jurisdiction of crimes on campus. Special needs are communicated between police departments as they occur.

UAA signed a memorandum of understanding with APD to memorialize: (1) the agreed upon manner in which sexual assault investigations that involve UAA students or employees, or that occur on UAA property, are to be conducted; and (2) the agreed upon manner in which joint sexual assault educational efforts directed at UAA students and employees are to be conducted.

Chugiak-Eagle River Campus, Kenai Peninsula College – Kachemak Bay Campus, Kenai Peninsula College – Kenai River Campus, Kodiak College, Matanuska-Susitna College, and Prince William Sound College

Local police departments provide services to these campuses, when requested.

In April 2017, the UAA Office of Equity & Compliance sent letters to HPD, SPD, KPD, and VPD regarding coordinating sexual misconduct investigations with the KPC – Kachemak Bay campus, KPC – Kenai River campus, Kodiak College, and Prince William Sound College, respectively. The letter explains how UAA's campus Title IX offices handle cases that are being contemporaneously investigated by local police.

In spring 2017, VPD signed a document outlining an emergency response card protocol for housing at Prince William Sound College.

All UAA Campuses

UAA signed a memorandum of understanding with AST to memorialize: (1) the agreed upon manner in which sexual assault investigations that involve UAA students or employees, or that occur on UAA property, are to be conducted; and (2) the agreed upon manner in which joint sexual assault educational efforts directed at UAA students and employees are to be conducted.

CALL LOG AND PUBLIC NOTICE OF CRIMINAL ACTIVITY – ANCHORAGE CAMPUS, AVIATION TECHNOLOGY COMPLEX, AND UNIVERSITY CENTER

The University Police Department maintains a daily log of all allegations of crimes reported to them that have occurred on campus and at non-campus University properties. The log maintains basic information on crime, including the nature of the crime; the time, date, and location of the crime; the date and time the crime was reported; and the disposition of the incident.

The crime log of the past 60 days is available upon request. Crime logs are available upon request for up to the past seven years. Information may be temporarily withheld if certain requirements are met, such as if sharing the information may jeopardize an on-going investigation or jeopardize the safety of an individual. The crime log is located online at www.uaa.alaska.edu/upd in the Calls for Service section.

REPORTING A CRIME

Anchorage Campus, Aviation Technology Complex, and University Center

Community members, students, faculty, staff, and guests are strongly encouraged to report all campus crimes and public-safety related incidents to the University Police Department (UPD) in a timely manner. UPD incident reports involving students may be forwarded to the Dean of Students Office for review and potential action through the student disciplinary process. Likewise, UPD incident reports involving faculty may be forwarded to the Provosts Office and incident reports involving staff may be forwarded to Human Resources.

In an emergency, dial 911. You may also use an emergency phone in an elevator, or use one of the blue-lighted emergency phones throughout campus. For non-emergencies on campus, you can contact UPD at 786-1120. From outside the Anchorage area, you may dial 907-786-1120. Dispatchers are available at these respective telephone numbers 24 hours a day.

If a sexual assault should occur, staff on the scene, including UPD, will offer the victim a wide variety of services. UPD has members trained to respond as part of the local Sexual Assault Response Team (SART); these team members may be called out and are available to assist a victim 24 hours a day.

Crimes should be reported to UPD to ensure inclusion in the annual crime statistics and to aid in providing emergency notification and/or timely warning notices to the community, when appropriate. If a crime occurring on campus is not reported to UPD or another campus security authority, UAA will be unaware of the crime, and therefore, the crime would not be included in the campus crime statistics. Here is a list of other professionals on the Anchorage campus whom you may contact to report a crime:

TITLE	PHONE AND OFFICE
Dean of Students	786-1214 Rasmuson Hall 122
Assistant Dean of Students and Director of Student Conduct & Ethical Development	786-1214 Rasmuson Hall 122
Director, Residence Life	751-7444 Main Apartment Complex 6-103
Director, Athletics	786-1250 Alaska Airlines Center 200
Director, Human Resources	786-1419 University Lake Building 101H
Director, Office of Equity & Compliance	786-4680 University Lake Building 108

Chugiak-Eagle River Campus

Students, staff, faculty, and visitors should report campus crimes to the Anchorage Police Department and the Campus Director or Assistant Campus Director.

- In an emergency, dial 911 and then contact the Campus Director or Assistant Campus Director.
- For non-emergencies, phone the local police and then contact the Campus Director or Assistant Campus Director.

POLICE DEPARTMENT	CAMPUS DIRECTOR	ASSISTANT CAMPUS DIRECTOR
Anchorage Police	Kim Griffis	Mel Kalkowski
786-8900	786-7607	753-0204 or 428-1228

Kenai Peninsula College – Kachemak Bay Campus

Students, staff, faculty, and visitors should report campus crimes to the Homer Police Department and the Campus Director or Student Services and complete a UAA Incident Report Form.

- In an emergency, dial 911 and then contact the Campus Director or Student Services.
- For non-emergencies, phone the local police and then contact the Campus Director or Student Services.

POLICE DEPARTMENT	CAMPUS DIRECTOR	STUDENT SERVICES
Homer Police	Carol Swartz	Kim Frost
235-3150	235-1656	235-1658

Kenai Peninsula College – Kenai River Campus

Students, staff, faculty, and visitors should report campus crimes to the Soldotna Police Department, and the Campus Safety Officer or Student Services and complete a UAA Incident Report Form.

- In an emergency, dial 911 and then contact the Campus Safety Officer or Student Services.
- For non-emergencies, phone Soldotna Police and then contact the Campus Safety Officer or Student Services.

POLICE DEPARTMENT	CAMPUS SAFETY OFFICER	STUDENT SERVICES
Soldotna Police	Royce Bird	Julie Cotterell
262-4455	262-0261	262-0314

Kodiak College

Students, staff, faculty, and visitors should report campus crimes to the Kodiak Police Department and the College Director or Student Services.

- In an emergency, dial 911 and then contact the College Director or Student Services.
- For non-emergencies, phone the local police and then contact the College Director or Student Services.

POLICE DEPARTMENT	COLLEGE DIRECTOR	STUDENT SERVICES
Kodiak Police	Alan Fugleberg	Barbara Brown
486-8000	486-1220	486-1211

Matanuska-Susitna College

Students, staff, faculty, and visitors should report campus crimes to Alaska State Troopers, and the College Director or Student Services.

- In an emergency, dial 911 and then contact the College Director or Student Services.
- For non-emergencies, phone the local police and then contact the College Director or Student Services.

POLICE DEPARTMENT	COLLEGE DIRECTOR	STUDENT SERVICES
Alaska State Troopers	Talis Colberg	Sandra Gravley
745-2131	745-9726	745-9712

Prince William Sound College – Valdez Campus

Students, staff, faculty, and visitors should report campus crimes to the Valdez Police Department and the College Director or Student Affairs.

- In an emergency, dial 911 and then contact the College Director or Student Affairs.
- For non-emergencies, phone the local police and then contact the College Director or Student Affairs.

POLICE DEPARTMENT	COLLEGE DIRECTOR	STUDENT AFFAIRS
Valdez Police	Dan O'Connor	Ana Hinkle
835-4560	834-1662	834-1612

Prince William Sound College – Extension Centers

Students, staff, faculty, and visitors should report campus crimes to the local police department and the Extension Center Director or College Director.

- In an emergency, dial 911 and then contact the Extension Center Director or College Director.
- For non-emergencies, phone the local police and then contact the Extension Center Director or College Director.

EXTENSION CENTER	POLICE DEPARTMENT	EXTENSION CENTER DIRECTOR	COLLEGE DIRECTOR
Copper Basin Extension Center	Alaska State Troopers 822-3263	Katie Babowski 822-3673	Dan O'Connor 834-1662
Cordova Extension Center	Cordova Police 424-6100	Susan Harding 424-7598	Dan O'Connor 834-1662

CAMPUS SECURITY AUTHORITIES

Federal law maintains that in addition to University Police Department (UPD) officers, any person who has a significant responsibility for student and campus activities is a Campus Security Authority (CSA). A CSA is required to report safety-related incidents and/or alleged crimes to UPD. A CSA is required by law to report incidents and/or crimes for inclusion in UAA's crime statistics to the UAA Dean of Students Office. Reports to CSAs will be evaluated to determine if it is necessary to issue a timely warning to the campus if the incident or crime represents a serious or continuing threat to the campus community. With the exception of student employees, CSAs may file anonymous reports on behalf of victims, unless the report involves gender-based or sexual misconduct. CSAs are responsible employees required to report incidents of gender-based and sexual misconduct to the Title IX Coordinator.

The following individuals are designated as CSAs:

Anchorage Campus

- UPD staff
- Office of Student Affairs staff
- Associate Vice Chancellor for Student Affairs
- Dean of Students Office professional staff
- Department of Residence Life professional and student staff
- Other selected Division of Student Affairs professional staff
- Athletic department staff, including coaches, trainers, and administrators
- Director of Human Resources
- Director of the Office of Equity & Compliance
- Director of the Student Health & Counseling Center
- Student organization advisors
- Parking Services Call Team

Aviation Technology Complex

- Director of the Aviation Technology Division

Chugiak-Eagle River Campus

- Campus Director
- Assistant Campus Director
- Administrative and Fiscal Manager
- Eagle Center night monitor
- Chugiak High School night monitor

Kenai Peninsula College - Kachemak Bay Campus

- Campus Director
- Student Services Coordinator
- Campus maintenance personnel
- Student organization advisors

Kenai Peninsula College - Kenai River Campus

- College Director
- Assistant Director for Academic Affairs
- Department of Residence Life professional and student staff
- Director of Student Services
- Campus Safety Officer
- Facilities Manager and all maintenance employees
- Evening Coordinator
- Paramedic Instructor
- Administrative Services Director
- Student organization advisors

Kodiak College

- College Director and staff
- Campus Facilities department
- Student Services department
- Campus Safety Committee
- Incident Management Team
- Student organization advisors

Matanuska-Susitna College

- College Director
- Director of Academic Affairs
- Physical Plant Coordinator
- Director of Administrative Services
- Director of Student Services
- Student organization advisors

Prince William Sound College

- College Director
- Assistant to the College Director
- Administrative Services Director
- Academic & Student Affairs Director
- Student Affairs professional staff
- Housing & Residence Life professional and student staff
- Student organization advisors
- Copper Basin Extension Center Director
- Cordova Extension Center Director

University Center

- Director of the Office of Student Information
- Building managers
- Applied Technology program assistants

REPORTING A CRIME CONFIDENTIALLY TO UAA

University Police encourage anyone who is the victim or witness to any crime to promptly report the incident to the police. Student employees cannot hold reports of crime in confidence. With the exception of student employees, confidential reports of crime can be made to campus security authorities (unless the report involves gender-based or sexual misconduct), UAA's Silent Witness program, and/or by submitting an anonymous report to the Dean of Students Office.

The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

Silent Witness

Silent Witness is a program where anyone may anonymously report criminal or other suspicious activity at UAA to University Police (UPD). To file an anonymous report, concerned citizens may submit a form on the Silent Witness webpage. Types of crime/incidents reportable on the form include alcohol/drugs, domestic violence/abuse, stalking/harassment, assault, and disruptive/concerning behavior. The form asks individuals to report the location, date/time, and description of the incident as well as subjects involved.

Information submitted via this form is reviewed by UPD Monday through Friday from 8:00 am until 4:00 pm, excluding UAA holidays. The Silent Witness program should not be used to report crimes in progress. To report crimes in progress, call UPD at 786-1120 or dial 911 in the case of an emergency. A web link to the Silent Witness program can be found on the UPD website: www.uaa.alaska.edu/upd.

Reports to the UAA Dean of Students Office

Community members, students, faculty, staff, and guests are welcome to fill out and deliver Campus Safety Act Incident Report Forms directly to the Dean of Students Office in Rasmuson Hall 122. Individuals may deliver these forms to the Dean of Students Office several different ways. Individuals may deliver them in person, have a friend

deliver them, fax the forms to 786-1291, or email them to aydos@uaa.alaska.edu. The Campus Safety Act Incident Report Form is available at: www.uaa.alaska.edu/safety/anchorage.

REPORTING A CRIME CONFIDENTIALLY TO ANCHORAGE POLICE

Individuals may file anonymous reports to Anchorage Police through Anchorage Crime Stoppers. To call Anchorage Crime Stoppers, phone 561-STOP (561-7867). Individuals may also submit reports online at www.anchoragecrimestoppers.com. Reports to Anchorage Crime Stoppers will not be acted upon or included in UAA's crime statistics unless they are brought to the attention of University Police.

CONFIDENTIALITY WITH UAA'S PROFESSIONAL COUNSELORS

UAA "Professional Counselors," when acting as such, are not considered to be campus security authorities and are not required to report crimes for inclusion into the annual disclosure of crime statistics. The term "Professional Counselor" is defined as "an employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification." As a matter of policy, professional counselors are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

TIMELY WARNING

Anchorage Campus, Aviation Technology Complex, and University Center

Timely warnings are issued when: 1) a Clery crime that occurs within our Clery geography is reported directly to the University Police Department (UPD) or indirectly to UPD through a campus security authority or the Anchorage Police Department and 2) it is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. UPD and/or the Incident Management Team (IMT) are responsible for issuing timely warnings. The IMT consists of members from Student Affairs, University Police, Facilities and Campus Services, and University Advancement. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; via UAA email; broadcasts over classroom phones; posted signs; the UAA website; social media websites; the Seawolf Daily; the campus information phone line; and/or notifications to local radio and television stations. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to uaalert.alaska.edu. Anyone with information warranting a timely warning should report the circumstances to UPD by phoning 786-1120 or going in person to the UPD dispatch center in Eugene Short Hall, Room 114.

Chugiak-Eagle River Campus

Timely warnings are issued to the Chugiak-Eagle River campus when: 1) a Clery crime that occurs within our Clery geography is reported directly to the University Police Department (UPD) or indirectly to UPD through a campus security authority or the Anchorage Police Department and 2) it is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The Anchorage campus Incident Management Team (IMT) is responsible for issuing timely warnings. The Anchorage campus IMT consists of members from Student Affairs, University Police, Facilities and Campus Services, and University Advancement. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; via UAA email; broadcasts over classroom phones; posted signs; the UAA website; social media websites; the Seawolf Daily; the campus information phone line; and/or notifications to local radio and television stations. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to uaalert.alaska.edu. Anyone on the Chugiak-Eagle River campus with information warranting a timely warning should report the circumstances to the Campus Director by phoning 786-7600 or visiting Room 115 in the Eagle Center.

Kenai Peninsula College - Kachemak Bay Campus

Timely warnings are issued to the Kenai Peninsula College - Kachemak Bay campus when a Clery crime that occurs within our Clery geography is reported to a campus security authority and is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The Campus Director or designee is responsible for coordinating the response. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email; via UAA email; verbally; informacast-broadcasts over campus telephones; posts on the Kenai Peninsula College - Kachemak Bay campus Facebook page; announcements on the Kachemak Bay campus tab of the Kenai Peninsula College website; and/or posted signs. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to uaalert.alaska.edu. Anyone with information warranting a timely warning should report the circumstances to the Campus Director by phoning 399-4737. In the evening hours, the maintenance staff member should be notified by calling 399-4740.

Kenai Peninsula College - Kenai River Campus

Timely warnings are issued to the Kenai Peninsula College - Kenai River campus when a Clery crime that occurs within our Clery geography is reported to a campus security authority and is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The College Director is responsible for coordinating the response. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; via UAA email; broadcasts over campus telephones; the Kenai Peninsula College (KPC) Class Cancellation Line; the KPC Facebook page; posted signs; and/or the KPC website. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to uaalert.alaska.edu. Anyone with information warranting a timely warning should report the circumstances to the College Director by phoning 262-0315 or visiting Room 183 in the Brockel Building. In the evening hours, the Evening Coordinator should be notified. The Evening Coordinator may be notified by calling 262-0346 or visiting Room 169 in the McLane Building. Residence Life staff may be contacted by calling 262-0256 during business hours or 262-0256 during non-business hours.

Kodiak College

Timely warnings are issued to the Kodiak College campus when a Clery crime that occurs within our Clery geography is reported to a campus security authority and is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The College Director or designee is responsible for issuing timely warnings and coordinating the response. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; in person; via UAA email; posted signs; and/or broadcasts over campus phones. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to uaalert.alaska.edu. Anyone with information that may warrant a timely warning should report the circumstances to the College Director by calling 486-1220 or visiting the Director's Office in Room 104 of the Benny Benson Building. In the evening hours, the Maintenance Technician should be notified. The Maintenance Technician may be notified by calling 512-7335 or visiting the Facilities Services Office in Room 134 of the Technology Center.

Matanuska-Susitna College

Timely warnings are issued to the Matanuska-Susitna College community when a Clery crime that occurs within our Clery geography is reported to a campus security authority and is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The College Director or Physical Plant staff on-duty is responsible for coordinating this effort. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; via UAA email; the classroom intercom system; postings throughout the buildings; verbally and/or the College website. Registered students and current employees are automatically enrolled in UA Alerts. To

update your contact information in UA Alerts, go to uaalert.alaska.edu. Anyone with information warranting a timely warning should report the circumstances to the College Director by calling 745-9726 or visiting Room 101 of the Jalmar Kerttula Building. In the evening hours, the maintenance staff on-duty should be notified by calling 745-9789.

Prince William Sound College

Timely warnings are issued to the Prince William Sound College (PWSC) community when a Clery crime that occurs within our Clery geography is reported to a campus security authority and is considered to represent a serious or continuing threat to students and employees. A timely warning may also be issued for other non-Clery crimes that occur within or near campus when they have the potential to be a serious or continuing threat to students and employees. The College Director or designee is responsible for issuing timely warnings. Timely warnings may be communicated through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone or email; via UAA email; the classroom intercom system; postings throughout the buildings; verbally and/or the College website. Registered students and current employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to uaalert.alaska.edu. Anyone with information warranting a timely warning should report the circumstances to the College Director by calling 834-1662 or visiting Room 141B in the main campus building. In the evening hours, please call 911 first and then notify PWSC administration by calling 661-809-2347.

EMERGENCY NOTIFICATION – ANCHORAGE, AVIATION TECHNOLOGY COMPLEX, CHUGIAK-EAGLE RIVER, AND UNIVERSITY CENTER CAMPUSES

The Incident Management Team (IMT), consisting of members from Student Affairs, University Police, Facilities and Campus Services, and University Advancement meets regularly during the academic year to discuss, plan, and address either current or potential incidents which may affect the Anchorage, Aviation Technology Complex, Chugiak-Eagle River, or University Center campuses. The IMT regularly sends email messages to staff and students to educate the campus communities about seasonal safety issues and what to do in the event of specific emergencies.

To report an emergency, dial 911, use an emergency phone in an elevator, or use a blue-lighted emergency phone on campus. Reports about all other police non-emergencies on the Anchorage, Aviation Technology Complex, and University Center campuses should be directed to University Police (UPD) by phoning 786-1120. To report a police non-emergency on the Chugiak-Eagle River campus, dial the Anchorage Police (APD) at 786-8900. Reports about all incidents on the Chugiak-Eagle River campus should also be reported to the Campus Director by phoning 786-7607 or visiting Room 115 in the Eagle Center. In the event of hazardous materials, the Anchorage Fire Department (AFD) should notify UPD that they are responding to an incident. Conversely, in the event of fire, UPD will contact AFD to verify they are en-route. In the event of a public health emergency, University Police will coordinate with the Student Health & Counseling Center and Alaska Department of Health & Social Services. In the event of a natural gas leak, UPD will consult with utility responders to determine the size of the evacuation area. In the event that APD pursues a criminal onto campus, APD usually notifies UPD.

UPD and/or IMT will notify the campus communities or the appropriate segment of the communities, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. UPD and/or IMT will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Due to the immediacy and nature of the incident, UPD and/or IMT may initiate the UA Alerts notification system and send immediate notifications to the campus communities or the appropriate segment of the communities. The initial notification may occur through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email; or via UAA email and/or broadcasts over campus telephones. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to uaalert.alaska.edu.

As soon as is practical, UPD contacts members of IMT. If UPD has not already made an emergency notification, the IMT will determine who should be notified and the content of the notification. The IMT is charged with managing

the emergency from onset to recovery. The IMT has both the decision-making and financial authority to address emergencies on campus. Both UPD supervisors and IMT members have received Incident Command System (ICS) training. ICS training is also provided to other selected University employees who IMT may call upon to help them manage an emergency.

After the initial notification, the IMT may issue subsequent updates using the previously identified communication methods. The IMT will determine the content of subsequent updates. University Advancement may also post subsequent notifications on the Anchorage campus Twitter and/or Facebook webpage at twitter.com/uaanchorage or facebook.com/UAAanchorage, the Anchorage campus webpage at www.uaa.alaska.edu, and/or the Anchorage campus information line at 786-1800.

The IMT may issue subsequent notifications to specific areas on a campus, one entire campus, or multiple campuses. UPD or their agents may post flyers at each entrance to academic buildings affected by the emergency. Likewise, Residence Life may post flyers at the entrance to residence halls, the front door of each Templewood apartment, and/or the entrance to each Main Apartment Complex stairwell that is affected by the emergency. UPD may use public address systems in Rasmuson Hall, the Library, and the Student Union. UPD may make announcements using speakers on patrol cars or by walking around campus and using megaphones. Chugiak-Eagle River staff members may walk around the Chugiak-Eagle River campus to classrooms, offices, and the parking lot to make verbal announcements.

University Advancement is responsible for issuing subsequent notifications and disseminating emergency information to the larger Anchorage and Eagle River communities by contacting local media, including television and radio stations and appropriate agencies.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area by building safety coordinators. IMT may provide information regarding where events scheduled for that building have been relocated. In the event that an entire campus needs to be evacuated, the IMT may recommend to the Chancellor to close that campus. In the event of a campus-wide evacuation, on campus residents would be asked to stay with relatives or friends in Anchorage. If on campus residents do not have local relatives or friends off campus, University Housing will coordinate alternate housing for on campus residents. In the event of an emergency, the IMT may ask everyone to “shelter-in-place.” Information on what it means to “shelter-in-place” is discussed on page 19.

The IMT makes safety announcements and reminders to the University community throughout the year. When the IMT needs to inform the campus community about school closures due to snow or other safety issues, notifications may be made using the following forms of communication:

- UAA webpage (www.uaa.alaska.edu)
- Campus Switchboard at 786-1800 and press 2
- UAA page on Facebook
- Personal notifications via email, telephone, and text messages from UA Alerts uaalert.alaska.edu
- UAA Twitter alerts
- Anchorage Daily News
- Local TV channels 2, 11, and 13
- Radio station KSKA 91.1
- Your UAA-assigned e-mail inbox

The Office of Emergency Management (OEM) regularly schedules exercises to test our emergency plans. In the past, the Anchorage campus has invited APD, AFD, local hospitals, Joint Base Elmendorf Fort Richardson, and Alaska Pacific University to participate to test the coordination of multiple agencies to address an emergency. In the past few years, the Anchorage campus has conducted exercises on earthquakes, plane crashes, hazardous materials, terrorism, and active shooter scenarios. In every planned exercise, there is an after-action review that is written and distributed to the IMT and administration. The Office of Emergency Management keeps a description of the exercises including dates and times of the exercises and whether they were announced or unannounced.

Once a year, campus building evacuation drills occur across the entire Anchorage, Aviation Technology Complex, and University Center campuses. At these events, UAA's Emergency Manager hands out flyers explaining to students and employees what to do in the event of a building evacuation. The Emergency Manager keeps a description of each drill including the date and time and whether the drill was announced or unannounced. The Emergency Manager summarizes the results of the evacuation drills for each building and forwards a report to each Building Safety Coordinator (BSC). To see the evacuation results for a particular building on campus, see the BSC. For a current list of BSCs, see www.uaa.alaska.edu/fcs/upload/BSC-List.pdf.

In coordination with campus building evacuation drills, the campuses will publish their emergency response and evacuation procedures by including a link to the Emergency Operations Plan in a Seawolf Daily announcement. UAA's Emergency Operations Plan and family of documents includes single-page, incident action plans for specific topics, i.e., fire alarms, pandemic illnesses, and suspicious packages or substances. For further information regarding UAA's emergency response preparedness, please visit www.uaa.alaska.edu/emergency.

EMERGENCY NOTIFICATION – KENAI PENINSULA COLLEGE – KACHEMAK BAY CAMPUS

At the Kenai Peninsula College - Kachemak Bay campus, the Campus Director or designee should be contacted at the first indication of an emergency. The Campus Director may be notified by calling 399-4737. In the evening hours, the maintenance staff member may be notified by calling 399-4740. Depending on the nature of the emergency, it may be necessary to contact 911 first and then the Campus Director or designee. If you dial 911, it is important to contact the Campus Director or designee because local emergency responders may not notify the Campus Director or designee that they are responding to an emergency on campus.

The Campus Director or designee will notify the campus community or the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. The Campus Director or designee will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification may occur via email, verbally, via a broadcast over campus telephones, or through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to uaalert.alaska.edu.

The Campus Director or designee may seek assistance from the Student Services Coordinator or Maintenance Services staff who can aid the Campus Director to manage the emergency. If the Campus Director or designee has not already made an emergency notification, the Student Services Coordinator can help determine who should be notified, decide the content of the notification, and initiate the notification system. The Campus Director and Student Services Coordinator have the decision-making authority needed to address emergencies on campus. The Campus Director and Student Services Coordinator will notify and may consult the Kenai Peninsula College - Kenai River campus Incident Management Team.

After the initial notification, the Campus Director and Student Services Coordinator may issue subsequent notifications to the Kenai Peninsula College - Kachemak Bay campus community via posts to the campus Facebook page, announcements on the Kachemak Bay campus tab on the Kenai Peninsula College website at www.kpc.alaska.edu/KBC, direct calls to students, or announcements by local radio stations. The Campus Director or Student Services Coordinator may post flyers at each entrance to buildings affected by the emergency or walk around campus and make verbal announcements. The Campus Director may also disseminate information to the larger Homer community by contacting the local radio station.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area. The Campus Director or Student Services Coordinator may provide information regarding where events scheduled for that building have been relocated. In the event that the entire Kenai Peninsula College - Kachemak Bay campus needs

to be evacuated, the Campus Director or Student Services Coordinator may indicate the campus is closed. In the event of an emergency, the Campus Director or Student Services Coordinator may ask everyone to “shelter-in-place.”

The Kenai Peninsula College - Kachemak Bay campus plans annual fire evacuation drills in the autumn and lockdown drills during the winter. In coordination with one of these drills, the Kenai Peninsula College - Kachemak Bay campus will send an email to the campus community that contains a link to the emergency procedures for the campus. Summaries of the emergency plans are also handed out annually to students and employees during these drills. Summaries of the emergency plans have also been posted in each classroom. The Director of Student Services at the Kenai Peninsula College - Kenai River campus maintains a description of each drill at the Kenai Peninsula College - Kachemak Bay campus, including the date and time of each exercise and whether it was announced or unannounced.

EMERGENCY NOTIFICATION – KENAI PENINSULA COLLEGE – KENAI RIVER CAMPUS

At the Kenai Peninsula College - Kenai River campus, the College Director or designee should be contacted at the first indication of an emergency. The College Director may be notified by calling 262-0315 or visiting Room 183 in the Brockel Building. In the evening hours, the Evening Coordinator should be notified. The Evening Coordinator may be notified by calling 262-0346 or visiting Room 169 in the McLane Building. Residence Life staff may be contacted by calling 262-0256 during business hours (Monday through Friday, 8:00 am to 5:00 pm) or the Resident Advisor on Duty at 262-0256 during non-business hours. Depending on the nature of the emergency, it may be necessary to phone 911 first and then contact the College Director or designee. However, if you call 911, it is still important to contact the College Director or designee because local emergency responders may not notify the College Director or designee that they are responding to an emergency on campus.

The College Director or designee will notify the campus community or the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. The College Director or designee will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification may occur via email, broadcast over campus telephones, or through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to uaalert.alaska.edu. In the event of an emergency, the College Director or designee can use a two-way radio to communicate with the Borough.

As soon as is practical, the College Director or designee will assemble members of the Kenai Peninsula College - Kenai River campus Incident Management Team (IMT) who will assist the College Director to manage the emergency. Kenai Peninsula College - Kenai River campus IMT members include the College Director, Director of Student Services, Campus Safety Officer, Administrative Services Director, Senior Maintenance Person, Evening Coordinator, Associate Director of Residence Life, and Advancement Programs Manager. If the College Director or designee has not already made an emergency notification, the IMT will determine who should be notified, decide the content of the notification, and initiate the notification system.

The Kenai Peninsula College – Kenai River campus IMT will notify and may consult the Anchorage campus Incident Management Team. The IMT has both the decision-making and financial authority needed to address emergencies on campus. The IMT may ask the Kenai Peninsula College - Kenai River Campus Emergency Response Team (CERT) to help respond to the emergency. The CERT is a volunteer group of faculty and staff members who receive periodic training on how to be a first responder including fire-fighting, triage, first-aid, and light search-and-rescue. The CERT can be contacted by calling 262-0300. The IMT also receives CERT training. The IMT meets twice a semester for training and to review campus emergency plans.

After the initial notification, the IMT may issue subsequent notifications to the Kenai Peninsula College - Kenai River campus community via posts on the Kenai Peninsula College (KPC) Facebook page at facebook.com/kenaipeninsulacollege, announcements on the KPC website www.kpc.alaska.edu, and/or recordings on the KPC Class Cancellation Line 262-0302. Residence Life staff may post flyers at the entrance to residence halls, the front door

of each apartment, and/or the entrance to each apartment door and/or stairwell that is affected by the emergency. Likewise, IMT members may post flyers at each entrance to buildings affected by the emergency or walk around campus and make verbal announcements. The College Director and Advancement Programs Manager may also disseminate information to the larger Kenai community via local radio stations, local newspapers, the KPC electronic bulletin board on K-Beach Rd, Facebook, Twitter, and other forms of social media.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area. The IMT may provide information regarding where events scheduled for that building have been relocated. In the event that the entire Kenai Peninsula College – Kenai River campus needs to be evacuated, the IMT may indicate the campus is closed. In the event of a campus-wide evacuation, on campus residents would be asked to stay with relatives or friends that live in or around Soldotna. If on campus residents do not have local relatives or friends off campus, KRC Housing will coordinate alternative housing for on campus residents. In the event of an emergency, the IMT may ask everyone to “shelter-in-place.”

The Kenai Peninsula College - Kenai River campus plans annual fire evacuation drills in the autumn and lockdown drills during the winter. In coordination with one of these drills, the Kenai Peninsula College - Kenai River campus will send an email to the campus community that contains a link to the Kenai Peninsula College - Kenai River campus emergency plans. Summaries of the emergency plans are also handed out annually to students and employees during these drills. In addition, summaries of the emergency plans are posted in each classroom. The Director of Student Services at the Kenai Peninsula College - Kenai River campus maintains a description of each drill at the Kenai Peninsula College - Kenai River campus, including the date and time of each exercise and whether it was announced or unannounced.

EMERGENCY NOTIFICATION – KODIAK COLLEGE

At Kodiak College, the College Director or designee should be contacted at the first indication of an emergency. The College Director may be notified by calling 486-1220 or visiting the Director’s Office in Room 104 of the Benny Benson Building. In the evening hours, the Maintenance Technician should be notified. The Maintenance Technician may be notified by calling 512-7335 or visiting the Facilities Services Office in Room 134 of the Technology Center. Depending on the nature of the emergency, it may be necessary to contact 911 (e.g. Kodiak Police Department or Fire Department) first and then contact the College Director or designee. It is important to contact the College Director or designee because local emergency responders may not notify the College Director or designee that they are responding to an emergency on campus.

The College Director or designee will notify the campus community or the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. The College Director or designee will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification may occur via email, broadcasts over campus phones, verbally, and/or through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go uaalert.alaska.edu. Staff and faculty may also be called personally.

As soon as is practical, the College Director or designee will call together members of the Kodiak College Incident Management Team (IMT) to help manage the emergency. The Kodiak College IMT includes the College Director, Assistant Director, and Facilities Supervisor. If the College Director or designee has not already made an emergency notification, the IMT will determine who should be notified, decide the content of the notification, and initiate the notification system.

The Kodiak College IMT will notify and may consult with the Anchorage campus Incident Management Team. The IMT has both the decision-making and financial authority to address emergencies on campus. The IMT may ask the Kodiak College Campus Emergency Response Team (CERT) to help respond to the emergency. The CERT is a volunteer group

of faculty and staff members who receive periodic training on how to be a first responder including fire-fighting, triage, first-aid, and light search-and-rescue. The CERT can be contacted by calling the College Director at 486-1220.

After the initial notification, the IMT may issue subsequent notifications to Kodiak College via email or phone. CERT members may post flyers at each entrance to buildings affected by the emergency. CERT members may walk around campus to classrooms, offices, and parking lots to make verbal announcements. The College Director or designee may post announcements on the Kodiak College website at www.koc.alaska.edu. The College Director or designee may also disseminate information to the larger Kodiak community via contacting the local radio station or coordinating with the Kodiak Police Department to notify nearby community members who may be in danger.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area. The IMT may provide information regarding where events scheduled for that building have been relocated. In the event that the entire Kodiak College campus needs to be evacuated, the IMT may indicate the campus is closed. In the event of an emergency, the IMT may ask everyone to “shelter-in-place.”

Faculty and staff of Kodiak College are given a copy of the Kodiak College Emergency Response Plan (ERP) and are provided with updates as necessary. The Kodiak College ERP contains plans for fires, explosions, earthquakes, active shooters, bomb threats, bear encounters, power outages, medical emergencies, hazardous materials, lockdown orders, and campus evacuations. Kodiak College tests the ERP annually and publicizes the ERP in conjunction with the annual test. In coordination with the annual test, Kodiak College will also send an email to the campus community that contains a link to the Kodiak College ERP. The College Director maintains a description of each ERP exercise as well as the date and time of the exercise and whether it was announced or unannounced.

EMERGENCY NOTIFICATION – MATANUSKA-SUSITNA COLLEGE

In the event of an emergency at Matanuska-Susitna College (MSC), contact 911. After contact with 911, and/or in the event of less urgent situations, contact the College Director or designee. During the evening hours, Physical Plant personnel should be contacted after calling 911. The College Director should always be notified of all significant problems within twenty-four hours, if not sooner.

College Director’s Office	745-9726	Jalmar Kerttula Building (JKB) 101
Physical Plant	745-9789	

The College Director or designee will notify the campus community or the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. The College Director or designee will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification may occur via UAA email, the classroom intercom system, verbally and/or through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to uaalert.alaska.edu.

As soon as is practical, the College Director or designee will assemble members of the MSC Incident Management Team (IMT) who will assist the College Director to manage the emergency. MSC IMT members include the College Director, Physical Plant Coordinator, Director of Academic Affairs, Director of Administrative Services, Director of Student Services, IS Manager, Assistant to the Director, Accounting Supervisor, Library Director, Learning Center Manager, and Theater Director. If the College Director or designee has not already made an emergency notification, the IMT will determine who should be notified, decide the content of the notification, and initiate the notification system.

The MSC IMT will notify and may consult with the Anchorage campus Incident Management Team. The IMT has both the decision-making and financial authority needed to address emergencies on campus. The IMT may ask the MSC Campus Emergency Response Team (CERT) to help respond to the emergency. The CERT is a volunteer group of

faculty and staff members who receive periodic training on how to be a first responder including fire-fighting, triage, first-aid, and light search-and-rescue. The CERT can be contacted by calling 745-9779. The IMT also receives CERT training. The IMT meets as needed during Executive Staff meetings that occur twice a month.

After the initial notification, the IMT may issue subsequent notifications to the MSC community via announcements on the MSC website: www.matsu.alaska.edu. IMT members may post flyers at each entrance to buildings affected by the emergency or walk around campus and make verbal announcements. The College Director may also disseminate information to the larger MSC community by contacting the homeowners association of the subdivision adjacent to the college, contacting the Borough, notifying the local radio station, and/or enlisting the help of the Alaska State Troopers to notify individuals affected by the emergency.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area. The IMT may provide information regarding where events scheduled for that building have been relocated. In the event that the entire campus needs to be evacuated, the IMT may indicate the campus is closed. In the event of an emergency, the IMT may ask everyone to shelter-in-place.

MSC plans fire and evacuation drills each semester. In coordination with one of these drills, MSC will send an email to the MSC community with a summary of the emergency plan. Summaries of the emergency plan are also handed out annually to students and employees in conjunction with these drills. The Physical Plant Coordinator maintains a description of each drill as well as the date and time of the exercise and whether it was announced or unannounced.

EMERGENCY NOTIFICATION – PRINCE WILLIAM SOUND COLLEGE

At Prince William Sound College (PWSC), the College Director or designee should be contacted at the first indication of an emergency. The College Director may be notified by calling 834-1662 or visiting Room 141B in the main campus building. Depending on the nature of the emergency, it may be necessary to phone 911 first and then contact the College Director or designee. However, if you call 911, it is still important to contact the College Director or designee because local emergency responders may not notify the College Director or designee that they are responding to an emergency on campus. In the evening hours, please call 911 first, and then notify PWSC administration by calling 661-809-2347. The Housing Manager may also be contacted by calling 907-834-1634 during business hours or 907-831-1660 during non-business hours.

The College Director or designee will notify the campus community or the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety of some or all students or employees occurring on campus. The College Director or designee will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification may occur via PWSC email, broadcasts over campus telephones, calls to each student's residence hall room (if applicable), or through the UA Alerts notification system which allows participants to choose to be contacted via text message, phone, or email. Students and employees are automatically enrolled in UA Alerts. To update your contact information in UA Alerts, go to uaalert.alaska.edu. In addition, the PWSC Incident Management Team (IMT) will initiate a "phone tree" system to attempt to notify employees by email, phone, and/or text message as soon as possible.

As soon as is practical, the College Director or designee will assemble members of the PWSC IMT who will assist the College Director to manage the emergency. PWSC IMT members include the College Director, Assistant to the Director, Academic & Student Affairs Director, Administrative Services Director, and Director of Workforce Development & Training. If the College Director or designee has not already made an emergency notification, the IMT will determine who should be notified, decide the content of the notification, and initiate the notification system.

The PWSC IMT will notify and may consult the Anchorage campus Incident Management Team. The IMT has both the decision-making and financial authority needed to address emergencies on campus. The IMT may ask the Campus Community Emergency Response Team (C-CERT) to help respond to the emergency. The C-CERT is a volunteer group of faculty and staff members who receive periodic training on how to be a first responder including fire-fighting, triage,

first-aid, and light search-and-rescue. The C-CERT can be contacted by calling 907-834-1620 during business hours and 661-809-2347 after hours. The IMT meets once a semester for training and to review campus emergency plans.

After the initial notification, the IMT, C-CERT, or their agents may issue subsequent notifications to the PWSC campus community. They may post flyers at each entrance to academic buildings affected by the emergency. Likewise, Residence Life may post flyers at the entrance to residence halls and the front door of each apartment that is affected by the emergency. Valdez Police or the IMT may use public address systems on the main campus building or in the student housing complex. Valdez Police or the IMT may make announcements using speakers on patrol cars or by walking around campus and using megaphones. The College Director and Assistant to the Director may also disseminate information to the larger Valdez community by contacting local media including radio stations and appropriate agencies.

In the event that a building needs to be evacuated, the occupants will be directed to the emergency assembly area. The IMT may provide information regarding where events scheduled for that building have been relocated. In the event that the entire PWSC campus needs to be evacuated, the IMT may indicate the campus is closed. In the event of a campus-wide evacuation, on campus residents would be asked to stay with relatives or friends that live in or around Valdez. If on campus residents do not have local relatives or friends off campus, the Housing Manager will coordinate alternative housing for on campus residents. In the event of an emergency, the IMT may ask everyone to "shelter-in-place."

The IMT and the Administrative Services Director make safety announcements and reminders to the College community throughout the year. When the IMT needs to inform the campus community about school closures due to snow or other safety issues, notifications will be made using the following forms of communication:

- PWSC Website (www.pwsc.alaska.edu)
- Your UA-assigned email inbox
- PWSC page on Facebook
- Personal notifications via email, telephone, and text messages from UA Alerts
- Radio stations KVAK 93.3 FM and KCHU 770 AM

Once a year, campus building evacuation exercises occur across the entire campus. In coordination with campus building evacuation drills, PWSC will publish its emergency response and evacuation procedures by including a link to the Emergency Operations Plan in a campus-wide email announcement. The Administrative Services Director keeps a description of each exercise including the date and time and whether the exercise was announced or unannounced. To see the evacuation results for a particular building on campus, see the Administrative Services Director.

Both College employees and students are invited to participate in emergency preparedness training exercises once per year. In every planned exercise, there is an after-action review that is written and distributed to the administration. The Administrative Services Director keeps a description of the exercises including dates and times of the exercises and whether they were announced or unannounced. For further information regarding PWSC's emergency response preparedness, please visit www.pwsc.alaska.edu.

PWSC Extension Centers

At the Copper Basin or Cordova extension centers, the Center Director or designee should be contacted at the first indication of an emergency. The Copper Basin Extension Center Director can be notified by calling 907-822-3673. The Cordova Extension Center Director can be reached by calling 907-424-7598. Depending on the nature of the emergency, it may be necessary to phone 911 first and then contact the Center Director. However, if you call 911, it is still important to contact the Center Director because local emergency responders may not notify the Director that they are responding to an emergency on campus.

The Extension Center Director or designee will notify the IMT on the Valdez Campus to assist in managing the emergency. The Extension Center Director or the IMT will notify the appropriate segment of the community, upon verification of a significant emergency or dangerous situation involving an immediate threat to the health or safety

of some or all students or employees occurring at that site. The IMT and/or Extension Center Director will take into account the safety of the community, determine the content of the notification, and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. This notification will be communicated in person due to the small size of each building. See the Valdez Campus section above for a description of the role and response plan of the IMT and C-CERT for PWSC.

Subsequent notifications may be made via the respective community's radio station (KXGA 90.5 FM in Glennallen, or KCHU 88.1 FM in Cordova), by email, or be conducted by other means available within those smaller communities.

SHELTER-IN-PLACE PROCEDURES – WHAT IT MEANS TO “SHELTER-IN-PLACE”

If an incident occurs and the buildings or areas nearby become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to “shelter-in-place” means to make a shelter of the building that you are in, and with a few adjustments, this location can be made even safer and more comfortable until it is safe to go outside.

Basic “Shelter-in-Place” Guidance

If an incident occurs and the building you are in is not damaged, stay inside (seeking an interior room) until you are told it is safe to come out. If the building is damaged, take your personal belongings (purse, wallet, Wolfcard) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest University building quickly. If police or fire department personnel are on the scene, follow their directions.

How You Will Know to “Shelter-in-Place”

A shelter-in-place notification may come from several sources, including University Police (UPD), Housing or Residence Life staff members, other University employees, Anchorage Police (APD), or other authorities.

How to “Shelter-in-Place”

If you receive a notification to shelter-in-place, do the following:

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in the case of emergency. On the Anchorage campus, every building has a safe room with a supply bucket. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be:
 - a. An interior room;
 - b. Above ground level; and
 - c. Without windows or with the least number of windows. If there is a large group of people inside a building, several rooms may be necessary.
3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Close vents to ventilation systems if you are able. (University staff will turn off ventilation as quickly as possible.)

BUILDING ACCESS, SAFETY, AND MAINTENANCE

Anchorage, Aviation Technology Complex, and University Center Campuses

Most campus educational buildings and facilities are accessible to members of the community, guests, and visitors. During the academic year, normal business hours are Monday through Friday, while limited hours are maintained on Saturday and Sunday. During semester breaks, hours of access may be greatly reduced. During summer breaks and semester breaks, the University often undertakes maintenance and renewal projects that might interfere with building and parking access. For University observed holidays, most buildings are closed to all but approved employees.

The University Police (UPD) maintains security of all campus buildings. UPD locks and unlocks buildings as scheduled by Facilities Scheduling in Enrollment Services and unlocks buildings on holidays and weekends. During weekdays, contracted custodial services personnel unlock buildings starting at 6:00 am. Request for access to buildings after hours or on weekends is coordinated by UPD on a case-by-case basis. UPD frequently patrols the campuses and walks through buildings.

The Anchorage campus Maintenance staff responds to all requests for repairs. University property repairs are logged in with Facilities Work Management at 786-6980. After hours maintenance emergencies are reported to UPD at 786-1120 who will contact the Facilities duty staff. The Campus Safety Committee meets three times a year to review concerns about safety on campus. Building managers and maintenance staff monitor campus facilities and address safety concerns as they arise. Safety concerns may also be directed to Facilities Maintenance or UPD. For example, it would be appropriate to call Facilities Maintenance first, and if no answer, then UPD to report concerns about icy sidewalks. UPD will refer the concerns to the appropriate University department to address. Safety is everyone's business.

Anchorage Residential Community

The Anchorage residential campus provides on-campus housing for 1000 students. Traditional residence halls are secured 24 hours a day and are accessible only by swiping an authorized key card. Apartments also remain locked at all times; only current residents are provided key cards that access their apartments. Access to residential community living spaces is restricted to residents of a specific residence hall or apartment, their escorted guests, and students enrolled in courses held in the halls. Residents must escort guests at all times.

University Housing and the Department of Residence Life are available to address students' concerns during normal business hours. In all residential areas, Resident Advisors are on duty from 5:00 pm to 8:00 am weekdays and 24 hours a day on weekends and University holidays. In the residential facilities, maintenance requests can be called in to University Housing at 751-7202. Residents should submit a maintenance request to the Housing Office immediately for services such as smoke detector battery changes, carbon monoxide detector maintenance or water damage threats.

Weapons

The University provides a gun safe for residents to store all legal firearms. Storing a weapon anywhere in the residential community is prohibited, except in the gun safe or in a locked vehicle (as long as the vehicle is not parked within a Templewood Townhome garage). UPD supervises registration of weapons and provides 24-hour access to the gun safe. Call 786-1120 for access. The following is a list of weapons that are prohibited in UAA's residential community. This list includes, but is not limited to: sporting or hunting knives in excess of 5 inches (excluding fish fillet knives), spears, swords, sling shots, bows and/or arrows, nunchuks, potato cannons or guns, ammunition, taser/stun guns, BB guns, and all CO2 or compressed air weapons and other dangerous devices. Alaska state law prohibits the possession of brass knuckles.

Chugiak-Eagle River Campus

The Chugiak-Eagle River campus is accessible to members of the community, guests, and visitors. During the academic year, normal business hours are 7:00 am to 10:00 pm, Monday through Friday, 9:30 am to 5:30 pm on Saturday, and 3:00 pm to 7:00 pm on Sunday. During semester breaks, hours of access may be greatly reduced. Campus is closed to all but employees for University observed holidays.

Facilities are maintained by Cange Group LLC – Commercial Estate or other designee of Carr Family Properties. Denali Commercial Management maintains the security of the Eagle Center by unlocking exterior doors in the morning and securing exterior doors at the designated closing time. The Chugiak-Eagle River Campus Director's Office in Room 115 of the Eagle Center assigns keys to campus employees.

To report a maintenance issue, call 786-7600 or visit Room 115 in the Eagle Center.

Kenai Peninsula College – Kachemak Bay and Kenai River Campuses

The Kenai Peninsula College - Kachemak Bay (KBC) and Kenai River (KRC) campuses are accessible to members of the community, guests, and visitors. During the academic year, normal business hours for KRC are 8:00 am to 9:00 pm, Monday through Thursday, 8:00 am to 5:00 pm on Friday, and 9:30 am to 5:30 pm on those Saturdays when classes or workshops are in session. Normal business hours for KBC are 8:00 am to 8:00 pm, Monday through Thursday, 8:00 am to 5:00 pm on Friday, and 9:30 am to 5:30 pm on those Saturdays when classes or workshops are in session. Campuses are typically closed on Sundays, though they may be opened for special events, such as lectures or meetings. During semester breaks, hours of access may be greatly reduced. Both campuses are closed to all but employees for University observed holidays.

Campus maintenance personnel maintain the security of all campus buildings by unlocking exterior doors in the morning and securing exterior doors at the designated closing time. Designated employees have electronic keys/codes which allow access to the campus after hours. At the Kachemak Bay campus, the Homer Police Department makes routine patrols through the campus parking lots and occasionally conducts checks of the exterior doors during the night.

Campus maintenance personnel respond to all requests for repairs in a timely manner.

Kenai Peninsula College Residential Community

Kenai Peninsula College – Kenai River campus provides housing for up to 98 students in an apartment-style residence hall. The residence hall is secured 24 hours a day and is only accessible to residential students who have been issued an authorized key card. The residence hall remains locked at all times and requires the authorized key card to gain entry into the building. The same key card grants students access to their apartments as well as their assigned bedroom.

Guests are welcome in the apartments and residence halls provided a resident accompanies them at all times. Guests in the residence halls may use the house phone to call their host for an escort from the main lobby to their host's suite. Hosts are responsible for their guests at all times while in the residence hall. All guests must present a valid form of identification (government issued) listing their date of birth, a photo ID, and card identification number.

Individuals may contact Residence Life staff with questions, concerns, or to submit work orders for smoke detectors, locks, or other safety issues by calling the Office of Residence Life at 262-0256 during business hours (Monday through Friday, 8:00 am to 5:00 pm) or the Resident Assistant on Duty at 262-0256 during non-business hours.

Weapons: Students are prohibited from possessing firearms, explosives, and concealed weapons while inside any college building. The list of contraband weapons includes firearms, handguns, paintball guns, swords, tasers, crossbows, bows and arrows and any knives with blades longer than five inches, except for kitchen knives. Explosives, fireworks, and incendiaries of any kind (other than safety flares) are not permitted on University property. Kenai Peninsula College does not provide weapon storage for these items and they are prohibited inside the residence hall.

Kodiak College

Most campus educational buildings and facilities are accessible to members of the community, guests, and visitors. During the academic year, normal business hours are Monday through Friday, while limited hours are maintained on Saturday and Sunday. During semester breaks, hours of access may be greatly reduced. Most buildings are closed to all but employees for University observed holidays. Contact the College Director's Office for more information on operational hours.

The Facilities Department maintains security of all campus buildings. Facilities personnel unlock buildings beginning at 7:00 am and frequently patrol the campus and walk through buildings. Facilities personnel lock buildings beginning at 10:00 pm or earlier if there are no classes scheduled in the building. Individuals requesting access to campus buildings must have a key or be on the key list.

The Kodiak campus maintenance staff responds to all requests for repairs. If you need to have Kodiak campus property repaired, please call Facilities Maintenance at 486-1221. If you need assistance after hours, please call 539-2537.

Matanuska-Susitna College

Most campus buildings are accessible to students, staff, faculty, guests, and visitors. During the academic year the college buildings are open from 8:00 am to 10:00 pm Monday through Friday, 8:00 am to 5:00 pm on Saturday, and closed Sunday and Holidays. During semester breaks, hours are reduced to meet college needs. Buildings may be accessed when closed through the use of emergency phones located at building entrances. Physical Plant personnel will respond to these calls and grant access as appropriate. Limited faculty and staff have exterior door keys for use during closures.

Physical Plant personnel respond to all calls for repairs and maintenance. They are accessed by calling 745-9789 (radio) or 745-9750. Other emergencies after hours should be reported to the Alaska State Troopers by dialing 911.

Prince William Sound College

Most Prince William Sound College (PWSC) campus educational buildings and facilities are accessible to members of the community, guests, and visitors. During the academic year, normal business hours are Monday through Friday, while limited or no hours are maintained on Saturday and Sunday. During semester breaks, hours of access may be greatly reduced. During summer breaks and semester breaks, the College often undertakes maintenance and renewal projects that might interfere with building and parking access. For College-observed holidays, most buildings are closed to all but employees.

PWSC Maintenance personnel maintain security of all campus buildings. Maintenance staff members lock and unlock buildings as scheduled by the Instruction Department and the Facilities Office. During weekdays, Maintenance personnel unlock buildings starting at 7:00 am and lock them after the last scheduled class has ended for the evening. Request for access to buildings after hours or on weekends is coordinated by an administrator or the Facilities Maintenance staff on a case-by-case basis. Valdez Police frequently patrol the PWSC campus.

The maintenance staff responds to all requests for repairs. If you need to have College property repaired, please call Facilities Maintenance at 834-1636. For after-hour maintenance emergencies, contact the Facilities Supervisor at 907-713-5546. The Campus Safety Committee meets monthly during the fall and spring semesters to review concerns about safety on campus. Maintenance staff monitor campus facilities and address safety concerns as they arise. Safety concerns may also be directed to Facilities Maintenance. For example, it would be appropriate to call Maintenance to report concerns about icy sidewalks. Members of the campus community at large are encouraged to communicate safety concerns as they are identified. Safety is everyone's business.

Prince William Sound College Residential Community

The Valdez campus provides on campus housing for up to 39 students. Apartment-style residence halls are secured 24 hours a day and are accessible only by swiping an authorized key card. Apartments also remain locked at all times; only current residents are provided key cards that access their apartments. Access to residential community living spaces is restricted to residents of a specific residence hall or apartment and their escorted guests. Residents must escort guests at all times.

Student Housing and Residence Life staff are available to address students' concerns during normal business hours. Within the housing complex, resident advisors are on duty from 5:00 pm to 8:00 am weekdays and 24 hours a day on weekends and college holidays. They can be reached outside business hours by calling 831-1264, and they can contact an on-call administrator to assist with any significant problems. In the residential facilities, maintenance requests can be called in to the Help Desk at 834-1600 or emailed to pwsc.housing@alaska.edu. Residents should submit a maintenance request to the Residence Life Office immediately for services such as smoke detector battery changes or carbon monoxide detector maintenance. The Housing Manager can be reached by calling 834-1634 or by emailing pwsc.housing@alaska.edu.

Weapons: PWSC does not provide secure storage for residents to store firearms. Storing a weapon anywhere in the residential community is prohibited, except in a locked vehicle. The following weapons are prohibited in PWSC's residential community: firearms, sporting or hunting knives, spears, swords, sling shots, bows and/or arrows, nunchuks, potato cannons or guns, ammunition, taser/stun guns, BB guns, and all CO2 or compressed air weapons and other dangerous devices. Alaska state law prohibits the possession of brass knuckles.

CRIMINAL ACTIVITY OFF CAMPUS

UAA operates no off-campus housing or off-campus student organization facilities. However, many students live in neighborhoods surrounding the Anchorage campus. While the Anchorage Police Department (APD) has primary jurisdiction in all areas off campus, University Police do respond to incidents in close proximity to campus and do assist APD personnel in responding to other calls for service near campus.

SECURITY AWARENESS PROGRAMS

Anchorage, Aviation Technology Complex, Chugiak-Eagle River, and University Center Campuses

The month of September is Safety Awareness Month. UAA strives to create safe and secure environments where students flourish. Some program highlights have included: Safety Awareness Resource Fair, Gatekeeper Training, R.A.D Training, Stay Safe at College, Take Back the Night March, Safe Party Planning, Campus Night Safety Walk, and Suicide Prevention Week. Students, faculty and staff are invited to attend Safety Awareness Month programs. Students, faculty, and staff are also invited to attend emergency preparedness presentations offered throughout the year.

In addition, students are provided safety education at New Student Orientation and Campus Kick-Off, a carnival meant to welcome back all students to campus. Alaska Middle College School students are provided safety education at the Fall Boot Camp at the Anchorage campus and orientation at Mat-Su College. The Student Handbook is available to all students and includes multiple tips and resources for students about safety. The Student Handbook is available online at catalog.uaa.alaska.edu/handbook.

Beginning in Fall 2018, UPD, in conjunction with a third party, created an application called UAA Safe which is downloadable for students, staff, and faculty to their electronic devices that offers multiple services including a mobile blue light function, real-time location tracking when activated, and information about how to stay safe and secure on campus.

The Department of Residence Life takes extra steps to educate students about safety. Community programs and safety programs are planned during Welcome Home Weeks, occurring at the start of each fall and spring semesters. Students are provided a link to the Community Living Standards which includes guidelines on how to remain safe in a residential living environment. Finally, Resident Advisors and Peer Academic & Wellness Leaders sponsor safety programs in the residential community on a monthly basis. Fire drill evacuations occur in the residential community every semester. Infographics are also used to educate residents on safety concerns.

UAA's Emergency Manager also conducts evacuation drills of campus buildings once per year. University employees may participate in UAA's UPD Auxiliary Emergency Team (AET), a group of full-time faculty and staff from across campus who are on-call to assist UPD in large critical incidents. The Team is trained in crowd control, traffic control, evacuating buildings, crime scene searches & protection, radio use, and other topics. Many AET members are certified in citizen emergency responder national training. Monthly AET meetings also feature a training component. Members are activated through University Police and respond to scenes with a supplied gear pack and Team jacket or vest.

Kenai Peninsula College – Kachemak Bay and Kenai River Campuses

Students are provided safety information during New Student Orientation that is conducted on campus and also available through the Kenai Peninsula College website. On the Kenai River campus, they are also introduced to the Evening Coordinator, who provides a Student Services staff presence on the campus from 5:00 pm to 9:00 pm, Monday through Thursday during the academic periods. This individual is available to escort students to their cars or deal with any other security matter that arises after hours.

On the Kenai Peninsula College - Kenai River campus, approximately 21 staff and faculty are members of the Campus Emergency Response Team (CERT). They have been trained in First Aid and CPR and are equipped with identifying vests and emergency radios. They provide a first response in the event of an injury or other emergency on campus. The CERT received certification training in May 2010. New members are trained as necessary. At the Kachemak Bay

campus, the majority of staff/faculty have First Aid/CPR certification and received ERT training. Its ERT team meets at least twice yearly.

Fire drill evacuations on both campuses are conducted annually in academic buildings and once a semester in the residence halls, as are lockdown drills. In addition, Residence Life staff provides personal and community safety programs throughout each semester to residential students. Residential staff also explain safety procedures during mandatory floor meetings held twice a semester and written instructions are provided in the Residence Hall Handbook and are posted in each apartment.

Kodiak College

The Kodiak College Safety Committee is responsible for addressing a variety of safety issues on the Kodiak campus. Safety information is delivered to students, staff, and faculty through a variety of methods online and from safety personnel from the Anchorage campus. Course instructors in every class address general safety instruction at the beginning of each semester. Additionally, as safety issues arise during the semester, students, staff, and faculty are informed via email, word-of-mouth, electronic reader board announcements, and flyers distributed throughout campus. Faculty and staff receive general safety information upon initial hire and receive informational updates throughout the academic year during staff and faculty meetings. Additionally, all faculty and staff of Kodiak College are given a copy of the Kodiak College Emergency Response Plan and provided with updates as necessary.

Matanuska-Susitna College

Students are provided safety information at New Student Orientation and instructors are encouraged to discuss safety in class and place important information in their syllabi. Many of the college employees have received Campus Emergency Response Team training. The College Director coordinates periodic training and updates on emergency preparedness issues.

Prince William Sound College

Students are provided safety education at New Student Orientation each semester. Residence Life takes extra steps to educate residential students about safety. Safety recommendations and guidelines are covered in Housing Orientation each semester, and the Residence Life Handbook is available online at https://pwsc.alaska.edu/student-life/residence-life/_documents/reslifehandbook3.pdf and outlines tips ranging from fire prevention to bear safety. Additionally, all units have a PWSC Emergency Guidebook posted in the apartment and all residents sign a Public Safety Agreement upon move-in, committing to follow safety guidelines and to promote safety within the residential community on campus. Fire drill evacuations occur in the residential community every semester. The Administrative Services Director also conducts fire drill evacuations of campus buildings once per year.

CRIME PREVENTION PROGRAMS

Anchorage, Aviation Technology Complex, Chugiak-Eagle River, and University Center Campuses

University Police (UPD) provide crime prevention workshops to students, employees, and members of the community. UPD offers presentations on personal safety, theft/crime prevention, and active shooter. UPD also offers a personal self-defense course each semester for students on Rape Aggression Defense (RAD).

UPD can also perform a security audit of office spaces and buildings. These audits can include training for what to do in unsafe and/or dangerous office situations.

Kenai Peninsula College – Kachemak Bay and Kenai River Campuses

Kenai Peninsula College (KPC) conducts active shooter training for faculty and staff every other year. KPC has also designed and displayed a series of crime prevention posters around campus to raise student and employee awareness about safety.

Kodiak College

Crime prevention pamphlets are provided directly to students at New Student Orientation. Additional crime prevention information is continuously displayed on the electronic information monitor located in the Campus Center Student

Commons area. Crime prevention handouts and posters are located in the main entry-way of each campus building. The Kodiak College Campus Safety Committee is tasked with continuing development and maintenance of crime prevention programs in 2018-2019.

Matanuska-Susitna College

Students receive crime prevention information at New Student Orientation and have access to awareness activities on security and crime prevention issues in cooperation with local agencies. The College Director's Office coordinates periodic training and updates on security issues to employees.

Prince William Sound College

Student Affairs staff periodically offer workshops on personal safety, alcohol and drug awareness, theft prevention, bear safety, and violence/sexual assault awareness. The Administrative Services Director will also perform a security audit and fire safety audit of office spaces with cooperation of the Fire Department. These audits may include training for what to do in unsafe office situations.

MISSING STUDENTS

Anchorage Campus Residential Community

The Anchorage campus maintains a missing student notification policy and protocol for students who live on campus.

Missing Person Reports

If a resident has been missing for 24 hours, individuals should report this to University Housing and/or Residence Life staff members.

Should a missing person report be filed on a resident's behalf, University Housing and/or Residence Life will gather information from the individual reporting the missing person, to include details about the reason for the report and any information that can be gathered about the missing student such as:

- Personal description;
- Clothing last worn;
- Locations where the resident may be;
- Vehicle descriptions;
- Information concerning the physical and mental well-being of the student;
- Up-to-date photographs;
- Class schedule; and/or
- Roommates, witnesses or other persons who may have more information.

University Housing and/or Residence Life staff may use any or all of the following actions to assist in locating the student:

- Go to the student's room; and if student is not present, enter student's room with UPD present;
- Talk to the resident's roommates;
- Secure a photo of the student;
- Call or text the student's cell phone;
- Call other phone numbers on record;
- Send the student an email;
- Check all possible campus locations the student may be; and/or
- Check the student's vehicle.

IMPORTANT PHONE NUMBERS		
	From Off Campus Phone	From On Campus Phone
University Police Department	786-1120	6-1120
Housing Office	751-7202	1-7202
Residence Life Office	751-7444	1-7444
Resident Advisor (RA) on duty hours are as follows: Monday – Thursday 5:00 pm until 8:00 am daily Weekends Friday at 5:00 pm until Monday at 8:00 am (First dial 8 to get an outside line if calling from an on campus phone)		
MAC RA on duty	529-9176	
North Hall RA on duty	529-9177	
East Hall & Templewood RA on duty	529-9178	
West Hall RA on duty	529-9179	
Residence hall front desks are open as follows: Sunday – Wednesday 9:00 pm – 1:00 am Thursday – Saturday 7:00 pm – 3:00 am		
East Hall Front Desk	751-7334	1-7334
North Hall Front Desk	751-7364	1-7364
West Hall Front Desk	751-7394	1-7394

University Housing and/or Residence Life staff will ensure that the missing student report is immediately referred to University Police (UPD), even if the missing resident has not registered a confidential contact person. If it is determined that a resident has been missing for 24 hours, UPD will immediately inform the local law enforcement agency. Further, staff members will notify the resident's confidential contact (and parent if the resident is less than 18 years old) within 24 hours of the missing person report.

Residents Younger than 18 Years Old

Residents must provide parental emergency contact information on a form completed during housing check-in. Residents may also identify a confidential contact to be notified within 24 hours if he or she is determined to be missing on a separate form completed during housing check-in. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Residents may make changes to these forms at the University Housing Office in the Gorsuch Commons. Anchorage campus professionals must notify both the resident's parents and their additional confidential contact within 24 hours when a resident younger than 18 years old is determined to be missing.

Residents 18 Years and Older

Residents may identify a confidential contact to be notified within 24 hours if he or she is determined to be missing. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Residents may register a confidential contact on a form completed during housing check-in. Residents may make changes to this form at the University Housing Office in the Gorsuch Commons.

Kenai Peninsula College Residential Community

If a student has been missing for 24 hours, individuals should notify a Residence Life staff member.

Upon notification, Residence Life staff will complete the following actions:

- Check the resident's room, using the Residence Life Key-In procedure if necessary;
- Talk to the resident's roommate and friends, if available, about the missing student's whereabouts;
- Pull resident's inventory card and call the resident according to the phone number listed on the inventory card;
- Review the building access logs to identify when the missing student last entered the residence hall;
- If contact with the resident cannot be made immediately, Residence Life staff will contact local law enforcement for assistance.

Should a missing person report be filed on a resident's behalf, authorized staff will contact the student's emergency contact or confidential contact as well as provide the following information to local law enforcement:

- Personal description;
- Information on when the student last entered the residence hall;
- Clothing last worn;
- Locations where the resident may be;
- Vehicle descriptions and tag number;
- Information concerning the physical and mental well-being of the student;
- Up-to-date photographs;
- Emergency contact information;
- Class schedule; and/or
- Roommates, witnesses or other persons who may have more information.

Individuals may notify Residence Life staff of a missing student by calling the Office of Residence Life at 262-0256 during business hours (Monday through Friday, 8:00 am to 5:00 pm) or the Resident Assistant On Duty at 262-0256 during non-business hours.

All students are required to provide emergency contact information as part of the check-in process. The emergency contact information must be for a parent or legal guardian for students under the age of 18. If a student under the age of 18 is reported missing, the Director or designee will contact the student's parents or legal guardians.

Students also have the option of providing information for a confidential contact. This information will be registered and will remain confidential. It will only be utilized by authorized staff or law enforcement if the student has been identified as being missing for 24 hours. Students may change their emergency contact information or confidential contact information at any time at the front desk of the residence hall.

Prince William Sound College Residential Community

If a resident has been missing for 24 hours, individuals should report this to the Housing Manager and/or Student Affairs Director.

Should a missing person report be filed on a resident's behalf, Residence Life and/or Student Affairs staff will gather information from the individual reporting the missing person, to include details about the reason for the report and any information that can be gathered about the missing student such as:

- Personal description;
- Clothing last worn;
- Locations where the resident may be;
- Vehicle descriptions;
- Information concerning the physical and mental well-being of the student;
- Up-to-date photographs;
- Class schedule; and/or
- Roommates, witnesses or other persons who may have more information.

PWSC Housing/Student Affairs staff may use any or all of the following actions to assist in locating the student:

- Call the resident's room;
- Go to the student's room;
- Talk to the resident's roommates;
- Secure a photo of the student;
- Call or text the student's cell phone;
- Call other phone numbers on record;
- Send the student an email;
- Check all possible campus locations the student may be; and/or
- Check the student's vehicle.

Housing and Residence Life staff will ensure that the missing student report is immediately referred to the Student Affairs Director. If it is determined that a resident has been missing for 24 hours, the College will immediately alert the local law enforcement agency. Further, staff members will notify the resident's confidential contact (and parent if the resident is less than 18 years old) within 24 hours of the missing person report.

Residents Younger than 18 Years Old

Residents must provide parental emergency contact information on a form completed during housing check-in. Residents may also identify a confidential contact to be notified within 24 hours if he or she is determined to be missing on a separate form completed during housing check-in. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Residents may make changes to these forms at the Housing Manager's office in the main campus building, room 131E. Student Affairs professional staff or an administrator must notify both the resident's parents (or legal guardians) and their additional confidential contact within 24 hours when a resident younger than 18 years old is determined to be missing.

IMPORTANT PHONE NUMBERS		
	From Off Campus Phone	From On Campus Phone
Valdez Police Department	835-4560	8-835-4560
Housing & Residence Life Office	834-1634	4-1634
Student Affairs Director	834-1612	4-1612
Student Services Help Desk	834-1600	4-1600
The Help Desk is open 8am-5pm M-F except when campus is closed		
Resident Advisor (RA)-on-duty hours are as follows:		
Monday – Thursday	5 pm until 8 am daily	
Weekends	Friday at 5 pm until Monday at 8 am	
(First dial 8 to get an outside line, if calling from an on-campus phone)		
RA Cell Phone	831-1264	
The RA on duty can reach the on-call administrator of the college to assist with urgent after-hours matters		

Residents 18 Years and Older

Residents may identify a confidential contact to be notified within 24 hours if he or she is determined to be missing. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Residents may register a confidential contact on a form completed during housing check-in. Residents may make changes to these forms at the Housing Manager's office in the main campus building, room 131E.

ALCOHOL AND ILLEGAL DRUG POLICY

The Dean of Students has the authority to approve events where beer and wine may be served to individuals of legal age with positive identification. Approval to serve beer and wine will be granted on designated premises for private University-sanctioned events for a limited period of time. The sale of beer or wine at University-sanctioned events on campus is only permissible in the Alaska Airlines Center. Personal consumption, possession, or display of beer, wine, or other alcoholic beverages is prohibited in university public places, except as it pertains to events in the Alaska Airlines Center. The possession of kegs and other large quantities of alcoholic beverages will only be allowed by special permission of the Chancellor.

Any person who exhibits offensive behavior, misconduct, excessive noise or creates a public disturbance on property owned or supervised by the University may be subject to disciplinary and/or legal action. University police and local police enforce state laws related to underage drinking. Violators are subject to University disciplinary action, criminal prosecution, fines and imprisonment.

Possession or use of marijuana or any other substance controlled pursuant to 21 U.S.C. 841 et seq. anywhere on university property is prohibited. Violations of this policy will result in disciplinary action, as provided by applicable university regulation, campus procedures, and all applicable laws and regulations. University police and local police enforce federal and state drug laws. Violators are subject to University disciplinary action, criminal prosecution, fines and imprisonment.

Anchorage Campus Residential Community

The alcohol policy for UAA's residential community permits some residents who are a minimum of 21 years of age to possess and consume limited quantities of alcoholic beverages in certain apartments or suites in accordance with Department of Residence Life policies. All other restrictions on personal alcohol consumption, outlined under the Campus Alcohol Policy and the Student Code of Conduct, apply.

Kenai Peninsula College Residential Community

All students are encouraged to make responsible and informed choices regarding the use of alcohol. In the state of Alaska, the legal age for the consumption and possession of alcohol is 21. The alcohol policy for Kenai Peninsula College's (KPC) Residential Community permits some residents who are a minimum of 21 years of age to possess and consume limited quantities of alcoholic beverages in certain suites in accordance with Department of Residence Life policies. Please refer to the Student Code of Conduct for additional policies regarding alcohol consumption.

The UAA Student Code of Conduct and KPC Residence Life policy prohibit students from possessing, using, selling, distributing or providing marijuana or any other illegal drugs, prohibited, substance, or drug paraphernalia. Residence Life policy also prohibits students from possessing, using, selling, distributing or providing synthetic cannabinoid products, such as K2 and Spice, as well as being in possession of prescription drugs prescribed to anyone other than the student.

Prince William Sound College Residential Community

The alcohol policy for PWSC's residential community permits some residents who are a minimum of 21 years of age to possess and consume limited quantities of alcoholic beverages in apartments in accordance with Department of Residence Life policies. All other restrictions on personal alcohol consumption, outlined under the Campus Alcohol Policy and the Student Code of Conduct, apply.

STUDENT CODE OF CONDUCT PROVISIONS FOR ALCOHOL AND DRUGS

Disciplinary action may be initiated by the University and disciplinary sanctions imposed against any student or student organization found responsible for committing, attempting to commit, or intentionally assisting in the commission of any category of conduct prohibited by the Student Code of Conduct including:

Student Code of Conduct 14: Misuse of Alcohol

- a. use, possession, manufacture, or distribution of alcoholic beverages in violation of local, state, or federal law, Regents' Policy, University Regulation, or MAU rules and procedures; or
- b. engaging in any other category of prohibited conduct while under the influence of alcohol may constitute a violation of this category.

Student Code of Conduct 15: Misuse of Drugs or Other Intoxicants

- a. use, possession, manufacture, distribution, or being under the influence of illegal drugs or other controlled substances in violation of local, state or federal law, Regents' Policy, University Regulation or MAU rules and procedures;
- b. abuse or misuse of prescription or over-the-counter medications, other chemical substances or other intoxicants;
- c. use, possession, manufacture, distribution, or being under the influence of designer drugs; or
- d. engaging in any other category of prohibited conduct while under the influence of legal drugs or other intoxicants may constitute a violation of this category.

ALCOHOL AND DRUG EDUCATION

The University promotes the education of the whole student. The University is concerned about ways in which alcohol and drug use and abuse may affect the primary academic mission of the institution, its overall atmosphere and the personal well-being of the University community. The University has the duty to exercise the degree of care that a reasonable person would to ensure that private and public events are conducted in accordance with state law. Whether or not a person drinks alcoholic beverages or uses drugs is a personal decision, but individuals are held personally accountable for their actions.

University Students

The University offers numerous health education seminars, workshops, and events annually and students are encouraged to participate. Additionally, personal counseling is available on some campuses. At this time, however, only the Anchorage and Kenai River campuses provide on-site health centers. Students found in violation of alcohol and/or drug policies may be required to participate in alcohol and/or other drug education programs. In addition, students may be subject to local, state, and federal legal sanctions. UAA's Alcohol, Drug, and Wellness Educator coordinates UAA's alcohol and drug education efforts, National Collegiate Alcohol Awareness Week, substance abuse groups, disciplinary sanctions related to substance abuse, and other substance abuse programming and training. To speak with the Alcohol, Drug, and Wellness Educator, call the UAA Dean of Students Office at 907-786-1214.

University Employees

Employees experiencing substance abuse-related issues are strongly encouraged to seek confidential counseling services. The Deer Oaks Employee Assistance Program is a free service provided for employees and their dependents and it offers a wide variety of counseling, referral, and consultation services that are completely confidential. The program can be accessed by contacting Deer Oaks directly at 1-888-993-7650 or online at www.deeroakseap.com. See <https://www.alaska.edu/benefits/employee-assistance-progr/Fact-Sheet.pdf>. The University of Alaska employee health

insurance program contains benefits for some in-patient and out-patient treatment. Employees who misuses alcohol or drugs are subject to disciplinary action as well as local, state, and federal legal sanctions.

ALCOHOL AND DRUG RESOURCES

A full listing of alcohol and drug education programs, resources, campus and community support, and other information can be found in the most recent Drug Free Schools Notification, available at the Anchorage campus Dean of Students Office in Rasmuson Hall 122 or online at www.uaa.alaska.edu/students/drug-free-schools-notification.cshtml. You may also request a copy be mailed to you by calling (907) 786-1214.

Alcoholics Anonymous 272-2312
www.aa.org

Adult Children of Alcoholics
www.adultchildren.org

Al-Anon and Alateen 276-6646
www.al-anon.alateen.org 1-888-4AL-ANON
www.al-anon-ak.org

Narcotics Anonymous 277-5483
www.na.org · www.akna.org

DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING

- INTRODUCTION

The University of Alaska Anchorage prohibits the offenses of domestic violence, dating violence, sexual assault, and stalking (as defined by the Clery Act) and reaffirms its commitment to maintaining a campus environment that emphasizes the dignity and worth of all members of the university community. Toward that end, the University of Alaska Anchorage issues this statement of policy to inform the campus community of our programs to address domestic violence, dating violence, sexual assault, and stalking as well as the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking, which will be followed regardless of whether the incident occurs on or off campus when it is reported to a University official.

DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING

- FEDERAL CLERY ACT DEFINITIONS

The Clery Act defines the crimes of domestic violence, dating violence, sexual assault, and stalking as follows:

- **Domestic Violence:**

- i. A Felony or misdemeanor crime of violence committed—
 - A. By a current or former spouse or intimate partner of the victim;
 - B. By a person with whom the victim shares a child in common;
 - C. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
 - D. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
 - E. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- ii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

- **Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- i. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- ii. For the purposes of this definition—
 - A. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - B. Dating violence does not include acts covered under the definition of domestic violence.
- iii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

- **Sexual Assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

- ▶ **Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- ▶ **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- ▶ **Incest** is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- ▶ **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

- **Stalking:**

- i. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
 - A. Fear for the person's safety or the safety of others; or
 - B. Suffer substantial emotional distress.
- ii. For the purposes of this definition—
 - A. Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
 - B. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
 - C. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- iii. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING - STATE OF ALASKA LEGAL DEFINITIONS

The State of Alaska defines the crimes of domestic violence, dating violence, sexual assault, and stalking.

- **Domestic Violence:**

Alaska State law defines domestic violence and a crime involving domestic violence to mean one or more of the following offenses, or an attempt to commit one of these offenses, by a household member against another household member: murder, manslaughter, criminally negligent homicide, assault, reckless endangerment, stalking, kidnapping, custodial interference, human trafficking, sexual offenses including assault and sexual abuse of a minor, among others, robbery, extortion, coercion, burglary, criminal trespass, arson or criminally negligent burning, criminal mischief, terrorist threatening, violating a protective order, harassment, and cruelty to animals.

Household members to which the Alaska domestic violence laws apply include:

- A person you have dated, or are presently dating;
- A current or former spouse;
- A person with whom you have or have had a sexual relationship;
- A person who lives, or has previously lived with you, in the same household;
- A parent, stepparent, grandparent, child or grandchild, aunt, uncle, cousin, second cousin or children of any of these persons.

The complete definition of domestic violence is found in Alaska Statute AS 18.66.990.

- **Dating Violence:**

Alaska State law does not currently include a definition for dating violence. However, Alaska's definition of domestic violence includes individuals who are in current and former dating relationships.

- **Sexual Assault**

Under Alaska state law, sexual penetration and sexual contact of another person without consent is sexual assault and can occur under a variety of circumstances, including:

- Engaging in sexual penetration or contact with someone without consent of the person;
- Attempting to engage in sexual penetration with someone without consent of the person, causing serious physical injury as a result;
- Engaging in sexual penetration or contact with someone known to be mentally incapable or unaware, or while in certain legal or professional relationships with the person;

- Engaging or attempting to engage in sexual penetration or sexual contact with someone who is incapacitated, or temporarily incapable of appraising the nature of one's own conduct or physically unable to express unwillingness to act.

The Alaska Statutes on sexual assault are found in AS 11.41.410 – 11.41.470.

Consent

In the State of Alaska, the following terms including “incapacitated,” “mentally incapable,” and “without consent” as related to sexual assault are defined as:

Incapacitated: temporarily incapable of appraising the nature of one's own conduct or physically unable to express unwillingness to act;

Mentally Incapable: suffering from a mental disease or defect that renders the person incapable of understanding the nature or consequences of the person's conduct, including the potential for harm to that person;

Without Consent: that a person

- with or without resisting, is coerced by the use of force against a person or property, or by the express or implied threat of death, imminent physical injury, or kidnapping to be inflicted on anyone; or
- is incapacitated as a result of an act of the defendant.

The complete definitions of the above terms are found in Alaska Statute 11.41.470.

Age of Consent: Under Alaska state law, the age of consent for sexual activity depends on the age of both partners. Generally, an individual 16 years old or older can engage in sexual activity with an older participant provided the older participant is not in a position of authority over the younger participant and is not the younger participant's parent. In addition, depending on the age and relationship of the participants, teenagers may not be able to provide legal consent. In summary, an individual who agrees with any of the following statements may not be capable of providing consent, and a crime may have occurred:

- I am under 18 and the other person has authority over me (coach, teacher, boss).
- I am a teen and there is a 3-year or more age difference between us.

The complete provisions regarding the age of consent are found in Alaska Statutes 11.41.434 – .445.

• **Stalking**

Under Alaska law, it is illegal for another person to knowingly engage in a course of conduct that recklessly places you or someone else in fear of death or physical injury to either yourself or a member of your family. A course of conduct is repeated acts of “non-consensual contact” that is initiated or continued without that person's consent, or after someone has expressed a desire to cease contact, or is outside of the scope of consent given by that person. Some examples include:

- following or appearing within the sight of that person;
- approaching or confronting that person in a public place or on private property;
- appearing at the workplace or residence of that person;
- entering onto or remaining on property owned, leased, or occupied by that person;
- contacting that person by telephone;
- sending mail or electronic communications to that person;
- placing an object on, or delivering an object to, property owned, leased, or occupied by that person;
- following or monitoring that person with a global positioning device or similar technological means; or
- using, installing or attempting to use or install a device for observing, recording, or photographing events occurring in the residence, vehicle, or workplace used by that person, or on the personal telephone or computer used by that person.

The complete definition of stalking is found in Alaska Statutes 11.41.260 – .270.

DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING - UNIVERSITY OF ALASKA DEFINITIONS

Regents' Policy and University Regulation (BOR) 01.04 defines sexual assault and non-consensual sexual contact as forms of prohibited conduct of the University's Sexual and Gender-based Discrimination Policy.

Sexual assault is non-consensual vaginal or anal penetration by a penis, object, tongue, or finger; or non-consensual oral copulation (mouth to genital contact or genital to mouth contact), no matter how slight the penetration or contact. Non-consensual sexual contact is any intentional or reckless sexual contact perpetrated without consent.

Consent is the voluntary, informed, un-coerced agreement through words or actions freely given, that a reasonable person would interpret as a willingness to participate in mutually agreed-upon sexual acts. Consensual sexual activity happens when each partner willingly and affirmatively chooses to participate. A person who is incapacitated cannot consent. Following are additional terms related to the definition of consent:

"Coercion" is the use of pressure to compel another person to engage in any sexual activity against that person's will. Coercion may include express or implied threats of physical, emotional, or other harm. Coercion invalidates consent.

"Force" is the unwelcome use or threat (whether express or implied) of physical violence to compel another person to engage in any sexual activity against that person's will. Force invalidates consent.

"Incapacitation" is when individuals are in a state or condition in which they are unable to make sound decisions. This can be due to sleep, age, unconsciousness, alcohol, drug use, or mental and/or other disability. For example, someone who is unable to articulate what, how, when, where, and/or with whom the person desires a sexual act to take place is incapacitated.

BOR 09.02 outlines Student Rights and Responsibilities. It includes definitions of stalking and relationship violence, which includes both domestic violence and dating violence, as examples of behavior prohibited by the Student Code of Conduct. **Stalking** is the repetitive and/or menacing pursuit, following, or interference with the peace and/or safety of an individual(s). **Relationship violence** is violence or abuse by a person on another person with whom they are engaged in an intimate relationship, including domestic violence and dating violence. **Domestic violence** is a pattern of coercive, controlling behavior in which one intimate partner uses physical violence, coercion, threats, intimidation and emotional, psychological, electronic media or economic abuse to control and change the behavior of the other partner. **Dating violence** is behavior(s) used to exert power and control over a dating partner. Examples of power and control may come in the form of emotional, verbal, financial, physical, or electronic media abuse.

DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING - HOW TO BE AN ACTIVE BYSTANDER

If you or someone else is in immediate danger, dial 911.

Bystanders play a critical role in the prevention of sexual and relationship violence. They are "individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it."¹ We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Following is a list² of some ways to be an active bystander.

¹ Burn, S.M. (2009). A situational model of sexual assault prevention through bystander intervention. *Sex Roles*, 60, 779-792.

² Bystander intervention strategies adapted from Stanford University's Office of Sexual Assault & Relationship Abuse

1. Feel responsible to act. Educate yourself on how to be an active bystander.
2. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are alright.
3. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
4. Speak up when someone discusses plans to take sexual advantage of another person.
5. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
6. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

The University of Alaska Anchorage has implemented Bringing in the Bystander, a sexual violence prevention program aimed at increasing, among potential bystanders and third-person witnesses, prosocial attitudes and behaviors toward and awareness of risky behaviors and precursors of sexual victimization. The goal of the program is to increase bystander awareness of sexual and intimate partner violence and expand an individual's sense of responsibility to help prevent and intervene in instances of sexual and intimate partner violence.

DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING - RISK REDUCTION

With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one's risk of sexual assault or harassment (adapted from Rape, Abuse, & Incest National Network, www.rainn.org)

1. **Be aware** of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. Try to **avoid isolated areas**. It is more difficult to get help if no one is around.
3. **Walk with purpose**. Even if you don't know where you are going, act like you do.
4. **Trust your instincts**. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
5. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
6. **Make sure your cell phone is with you** and charged and that you have cab money.
7. **Don't allow yourself to be isolated** with someone you don't trust or someone you don't know.
8. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
9. **When you go to a social gathering, go with a group of friends**. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. **Watch out for your friends, and vice versa**. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
11. **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. **Don't accept drinks from people you don't know or trust**. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. **If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.)**. Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).

14. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
 - a. **Remember that being in this situation is not your fault.** You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
 - b. **Be true to yourself.** Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
 - c. **Have a code word with your friends or family** so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
 - d. **Lie.** If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
15. **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
16. **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING - PREVENTION PROGRAMS

The University engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault, and stalking that:

- A. Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
- B. Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community, and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and employees and that includes:

- A. A statement that the University prohibits the crimes of domestic violence, dating violence, sexual assault, and stalking (as defined by the Clery Act);
- B. The definitions of domestic violence, dating violence, sexual assault, and stalking according to any applicable jurisdictional definitions of these terms;
- C. What behavior and actions constitute consent, in reference to sexual activity, in the State of Alaska and the University of Alaska.
- D. A description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;
- E. Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence;
- F. An overview of information contained in the annual security report in compliance with the Clery Act.

Primary Prevention and Awareness Programs

UAA offers a number of primary prevention programs. Haven is an online program addressing the critical issues of sexual assault, domestic violence, dating violence, and sexual assault, which all incoming students and new employees are required to complete during the fall semester. Haven promotes positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourages safe bystander intervention, and seeks to change behavior

and social norms in healthy and safe directions. Besides Haven, new student orientation programs are provided for the Anchorage campus, Aviation Technology Complex, University Center, Mat-Su College, and Prince William Sound College.

Ongoing Prevention and Awareness Campaigns

All new students and employees are required to complete Haven during the fall semester. Returning students and employees are required to complete a Haven refresher course. Besides Haven, UAA has an ongoing series of prevention and awareness campaigns. Following are a list of programs taking place at each UAA campus:

Anchorage campus, Aviation Technology Complex, and University Center	
Title IX trainings offered by the Office of Equity & Compliance	Healthy Sexuality Week coordinated by the Student Health & Counseling Center
The Northern Lights student newspaper Red Zone articles	"Bringing in the Bystander" trainings organized by the Student Health & Counseling Center
Informational tables sponsored by the Office of Equity & Compliance	Rape Aggression Defense (RAD) classes offered by the University Police Department
Domestic Violence and Sexual Assault Coalition for Change programs and events	Department of Residence Life programs and events
Student Health 101 online magazine for students sponsored by the Student Health & Counseling Center	
Chugiak-Eagle River campus	
Informational tables	
Kenai Peninsula College – Kachemak Bay campus	
Information packets	Title IX trainings
Kenai Peninsula College – Kenai River campus	
Security Escort Program	Title IX trainings
Student Health Fair	"Bringing in the Bystander" trainings
Kodiak College	
Electronic Reader Board Announcements	Title IX trainings
Matanuska-Susitna College	
Community Resources Information Tables	Title IX trainings
Domestic Violence and Sexual Assault Awareness displays	
Prince William Sound College	
Domestic Violence and Sexual Assault Awareness Month	Title IX trainings
Healthy Sexuality Week	

DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING - PROCEDURES COMPLAINANTS SHOULD FOLLOW IF AN INCIDENT OCCURS

After an incident of sexual assault, dating violence, or domestic violence, the complainant should consider seeking medical attention as soon as possible at the following locations:

www.alaska.edu/files/stopthesilence/Local-Hospitals-and-Police.pdf

In Alaska, evidence may be collected even if you choose not to make a report to law enforcement³. It is important that a complainant of sexual assault not bathe, douche, smoke, change clothing, or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if complainants do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infections. Complainants of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University adjudicators/investigators or police.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a complainant chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with University Police or other local law enforcement to preserve evidence in the event that the complainant decides to report the incident to law enforcement or the University at a later date to assist in proving that the alleged criminal offense occurred or that may be helpful in obtaining a protection order.

Involvement of Law Enforcement and Campus Authorities

Although the university strongly encourages all members of its community to report violations of this policy to law enforcement (including on campus law enforcement and/or local police), it is the complainant's choice whether or not to make such a report. Furthermore, complainants have the right to decline to notify University Police or local law enforcement. However, the Office of Equity & Compliance will assist any complainant with notifying law enforcement if the complainant so desires. Following is the contact information for local police:

www.alaska.edu/files/stopthesilence/Local-Hospitals-and-Police.pdf

Reporting Incidents of Domestic Violence, Dating Violence, Sexual Assault, and Stalking

If you have been the victim of domestic violence, dating violence, sexual assault, or stalking, you should report the incident promptly to the Title IX Coordinator and University Police or local law enforcement (if the victim so desires). Following is contact information for the UAA Title IX Coordinator:

Director & Title IX Coordinator Sara Childress
University Lake Building 108
907-786-0818
uaa_titleix@uaa.alaska.edu

Reports of all domestic violence, dating violence, sexual assault, and stalking made to University Police will automatically be referred to the Title IX Coordinator for investigation regardless of if the complainant chooses to pursue criminal charges.

DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING - PROCEDURES THE UNIVERSITY WILL FOLLOW WHEN AN INCIDENT IS REPORTED

The University has procedures in place that serve to be sensitive to complainants who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and a respondent, such as housing, academic, transportation, and working accommodations, if reasonably available. The University will make such accommodations, if the complainant requests them and if they

³ Under the Violence Against Women and Department of Justice Reauthorization Act of 2005, starting in 2009, states must certify that they do not "require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, reimbursement for charges incurred on account of such an exam, or both."

are reasonably available, regardless of whether the complainant chooses to report the crime to University Police or local law enforcement. Students and employees should contact the Office of Equity & Compliance at (907) 786-0818 for more information about these accommodations.

If a report of domestic violence, dating violence, sexual assault, or stalking is reported to the University, below are the procedures that the University will follow:

1. The University will assess immediate safety needs of the complainant and broader university community.
2. Depending on when reported (immediate vs delayed report), the University will provide the complainant with access to medical care.
3. The University will provide the complainant with contact information for local law enforcement AND assist the complainant with contacting local police, if the complainant requests.
4. The University will provide written information to the complainant on how to preserve evidence.
5. The University will provide referrals to on and off campus mental health providers.
6. The University will provide the complainant and the respondent with a written explanation of their rights, information about services within the institution and in the community, and the availability and procedure for requesting accommodations.
7. The University will assess the need to implement interim or long-term protective measures, if appropriate.
8. The University will provide an interim restriction or "No trespass" directive to the respondent if deemed appropriate.
9. The University will provide referral to advocate services that can assist with how to apply for a protective order.
10. The University will provide a copy of the applicable policy to the complainant and the respondent and inform them regarding timeframes for inquiry, investigation, and resolution.
11. The University will inform the complainant and the respondent of the outcome of the investigation, appeal rights and processes, whether there are any changes to the result, and when such results become final, whether disciplinary action was taken.
12. The University will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.

Assistance for Victims: Rights & Options

Regardless of whether an individual elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the university will assist the individual and provide them with a written explanation of their rights and options. Such written information will include:

- the procedures an individual should follow if a crime of dating violence, domestic violence, sexual assault, or stalking has occurred;
- information about how the institution will protect the confidentiality of complainants and other necessary parties;
- a statement that the institution will provide written notification about services within the institution and in the community;
- a statement regarding the institution's provisions about options for, available assistance in, and how to request accommodations and protective measures; and
- an explanation of the procedures for institutional disciplinary action.

University's Responsibilities for Protective Orders (also called "restraining orders") or Similar Lawful Orders Issued by a Criminal, Civil, or Tribal Court or "No Contact" or "No Trespass" Orders issued by the University

The University of Alaska Anchorage recognizes protective orders entered by the Alaska Court System or out-of-state protective orders that have been filed through the Alaska Court System. Any person who obtains a protective order should provide a copy to University Police and the Office of Equity & Compliance. The individual with the protective

order can meet with University Police to discuss any safety concerns and work with the Office of Equity & Compliance to provide interim measures and accommodations in an attempt to reduce risk of harm while on campus or coming and going from campus. These interim measures and accommodations may include, but are not limited to: safety escorts, special parking arrangements, providing a temporary cell phone, changing classroom location, or allowing a student to complete assignments from home, etc. The University cannot apply for a legal protective order for an individual. The University of Alaska Anchorage can issue a “no contact” or “no trespass” order against a person who is affiliated with UAA.

Type of Order	Rights of Petitioner	Institution's Responsibilities
Domestic Violence Protective Order (20-day ex parte orders and long-term protective orders, which can last up to 6 months)	Protection from contact by the respondent in cases of domestic violence; respondent is a “household member,” including relatives and dating partners	Honor and enforce
Stalking Protective Order (20-day ex parte orders and long-term protective orders, which can last up to 6 months)	Protection from contact by the respondent in cases involving stalking, which consists of repeated acts of non-consensual contact involving the complainant or a family member of the complainant	Honor and enforce
Sexual Assault Protective Order (20-day ex parte orders and long-term protective orders, which can last up to 6 months)	Protection from contact by the respondent who has committed a crime of sexual assault, including illegal sexual contact or penetration	Honor and enforce
Similar lawful orders issued by a criminal, civil, or tribal court	Protection from contact by a respondent, who can be anyone covered by the order	Honor and enforce
University “no contact” orders or “no trespass” orders by the University	Protection from contact by a respondent, who can be anyone affiliated with the University of Alaska Anchorage.	Impose on respondent; enforce against respondent

An individual must apply for a court protective order directly from the Alaska Court System for these services. An individual may request a UAA no contact order through the UAA Office of Equity & Compliance.

The University may issue a University no contact order if deemed appropriate or at the request of an individual. If the University receives a report that such an institutional no contact order has been violated, the University will initiate disciplinary proceedings appropriate to the status of the respondent (student, employee, etc.) and will impose sanctions if the respondent is found responsible for violating the no contact order.

Accommodations and Protective Measures Available

Upon receipt of a report of domestic violence, dating violence, sexual assault, or stalking, the University of Alaska Anchorage will provide written notification to students and employees about accommodations available to them, including academic, living, transportation and working situations. The written notification will include information regarding the accommodation options, available assistance in requesting accommodations, and how to request accommodations and protective measures (i.e., the notification will include the name and contact information for the individual or office that should be contacted to request the accommodations).

At the complainant's request, and to the extent of the complainant's cooperation and consent, university offices will work cooperatively to assist the complainant in obtaining accommodations. If reasonably available, a complainant may be offered changes to academic, living, working or transportation situations regardless of whether the complainant chooses to report the crime to University police or local law enforcement. Examples of options for a potential change

to the academic situation may be to transfer to a different section of a class, withdraw and take a class at another time if there is no option for moving to a different section, etc. Potential changes to living situations may include moving to a different room, floor, or residence hall. Possible changes to work situations may include changing working hours. Possible changes in transportation may include having the student or employee park in a different location, assisting the student or employee with a safety escort, etc.

To request changes to academic, living, transportation and/or working situations or protective measures, a complainant should contact either the Office of Equity & Compliance, the Dean of Students Office on the Anchorage campus, Student Services at community campuses, and/or the Department of Residence Life. If the complainant wishes to receive assistance in requesting these accommodations, he or she should contact the Office of Equity and Compliance at (907) 786-0818 or visit Room 108 of the University Lake Building.

On and Off Campus Services for Assistance

Upon receipt of a report of domestic violence, dating violence, sexual assault, or stalking, the University of Alaska Anchorage will provide written notification to students and employees about existing assistance with and/or information about obtaining resources and services including counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and assistance in notifying appropriate local law enforcement. These resources include the following:

ON CAMPUS	Resources and Contact Information
Counseling, Health, and Mental Health	<p>Students at the Anchorage campus, Aviation Technology Complex, University Center and Chugiak-Eagle River campus may go to:</p> <p>Student Health & Counseling Center 907-786-4040 Rasmuson Hall 116/120</p> <p>Psychological Services Center 907-786-1795 Social Sciences Building 255</p> <p>Students at the KPC – Kachemak Bay and Kenai River campuses may go to KPC Counseling and Health located on the KPC – Kenai River campus:</p> <p>KPC Counseling and Health Counseling: (907) 262-0383 Health: (907) 262-0347</p> <p>Counseling, health, and mental health services are not available at Kodiak College, Mat-Su College, and Prince William Sound College.</p>
Victim Advocacy	<p>UAA Center for Advocacy, Relationships, and Sexual Violence (907) 786-6247 (Monday-Thursday 1-5 pm) (907) 276-7273 (Available 24/7) Rasmuson Hall 118 advocate@staralaska.org</p>
Legal Assistance	UAA campuses do not offer on-campus legal assistance.
Visa and Immigration Assistance	<p>International Student Services (907) 786-1027 uaa_intlservices@alaska.edu</p>
Student Financial Aid	<p>Office of Financial Aid (907) 786-1480 University Center 105 www.uaa.alaska.edu/students/financial-aid/contact</p>

OFF CAMPUS	Resources and Contact Information
Counseling, Health, Mental Health, and Victim Advocacy	<p>The University of Alaska has compiled a list of off-campus locations where students may seek counseling, health, mental health and victim advocacy services:</p> <p>www.alaska.edu/files/stopthesilence/Local-Hospitals-and-Police.pdf www.alaska.edu/stopthesilence/confidential-disclosure</p>
Legal Assistance	<p>The Alaska Legal Services Corporation's (ALSC) mission is to provide high quality civil legal services to low income and disadvantaged people and communities to protect their safety, their health and promote family stability. The ALSC has 12 locations, including offices in Anchorage, Kenai, and Palmer. For contact information for each location, go to:</p> <p>www.alsc-law.org/contact-us</p>
Visa and Immigration Assistance	<p>The Alaska Institute for Justice's (AIJ) mission is to promote and protect the human rights of all Alaskans including immigrants, refugees, and Alaska Native communities by providing critical services to these underserved populations, including legal representation, language interpretations services, training and educational programs. The AIJ provides services to immigrant victims of domestic violence and sexual assault. For contact information for the Anchorage office, go to:</p> <p>www.akijp.org/who-we-are</p>
Student Financial Aid	<p>The Alaska Commission on Postsecondary Education & Alaska Student Loan Corporation provides financial aid for college and career planning. For contact information, go to:</p> <p>acpe.alaska.gov/Contact_Us</p>

www.andvsa.org - Alaska Network on Domestic Violence and Sexual Assault

www.thehotline.org - National Domestic Violence Hotline

www.rainn.org - Rape, Abuse and Incest National Network

victimsofcrime.org/our-programs/stalking-resource-center - Stalking Resource Center

<https://www.justice.gov/ovw/sexual-assault> - Department of Justice

www2.ed.gov/about/offices/list/ocr/index.html - Department of Education, Office of Civil Rights

Confidentiality

Complainants may request that directory information on file with the University be withheld by request at the Office of the Registrar by filling out this form:

www.uaa.alaska.edu/students/registrar/_documents/Directory%20Information%20Withhold%20Request.pdf

Regardless of whether a complainant has opted-out of allowing the University to share "directory information," personally identifiable information about the complainant and other necessary parties will be treated as private and only shared with persons who have a specific need-to-know, i.e., those who are investigating/adjudicating the report or those involved in providing support services to the complainant, including accommodations and protective measures. Absolute confidentiality may not be maintained in all circumstances, especially in cases where the university must take action to protect the safety of others.

The University does not publish the name of crime victims or other identifiable information regarding complainants in the Daily Crime Log or in the annual crime statistics that are disclosed in compliance with the Jeanne Clery Disclosure

of Campus Security Policy and Campus Crime Statistics Act. Furthermore, if a Timely Warning Notice is issued on the basis of a report of domestic violence, dating violence, sexual assault, or stalking, the name of the complainant and other personally identifiable information about the complainant will be withheld.

Adjudication of Allegations

The university's disciplinary process includes a prompt, fair, and impartial investigation and resolution. In all instances, the process will be conducted in a manner that is consistent with the institution's policy and that is transparent to the complainant and respondent. Usually, the resolution of domestic violence, dating violence, sexual assault, and stalking complaints that constitute sex or gender-based discrimination are completed within 60 days of the report. However, each proceeding allows for extensions of timeframes for good cause with written notice to the complainant and the respondent of the delay and the reason for the delay. University officials involved in the investigation and adjudication of domestic violence, dating violence, sexual assault, and stalking complaints that constitute sex or gender-based discrimination are trained annually on the issues related to domestic violence, dating violence, sexual assault, and stalking as well as how to conduct a fair investigation and hearing process that protects the safety of the complainant, promotes accountability, and provides due process to the respondent. Furthermore, policy relating to complaints that concern sex or gender-based discrimination provides that:

1. The complainant and the respondent will have timely notice for meetings at which the complainant or respondent, or both, may be present;
2. The complainant, the respondent, and appropriate officials will have timely and equal access to any information that will be used during formal and informal disciplinary meetings and hearings;
3. The institutional disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the complainant or the respondent;
4. The complainant and the respondent will have the same opportunities to have others present during any institutional disciplinary proceeding. The complainant and the respondent each have the opportunity to be advised by an advisor of their choice, including an advisor they choose at their own expense, at any stage of the process, and to be accompanied by that advisor to any related meeting or proceeding. An advisor is any individual who provides the complainant or the respondent support, guidance, or advice and whom is not also a complainant, respondent, or witness in the matter. The University will not limit the choice of advisor or presence of the advisor for either the complainant or the respondent in any meeting or institutional disciplinary proceeding. However, the role of the advisor is limited to consulting and advising the advisee, as well as providing moral support; the advisor may not speak for the advisee at any meeting or hearing, but may consult with the advisee outside of the meeting or hearing area during established breaks in the proceedings.
5. The complainant and the respondent will be notified simultaneously, in writing, of any initial, interim, and final decision of any disciplinary proceeding; and
6. Where an appeal is permitted under the applicable policy, the complainant and the respondent will be notified simultaneously in writing of the procedures for the respondent and the complainant to appeal the result of the institutional disciplinary proceeding. When an appeal is filed, the complainant and the respondent will be notified simultaneously in writing of any change to the result prior to the time that it becomes final, as well as of the final result once the appeal is resolved.

Whether or not criminal charges are brought, the University⁴ or a person may file a complaint under the following policies.

⁴ Federal guidance states that if an institution knows or reasonably should know of sexual harassment, to include sexual violence, the institution has a duty to investigate. Consequently, whether a complainant chooses to cooperate or not should not be the deciding factor for whether or not disciplinary charges are brought against a respondent. If an investigation determines that it is more likely than not that the institution's sexual misconduct policy was violated, then the "University" may assume the role of the complainant.

How to File a Complaint

1. Notify the UAA Title IX Coordinator by phone 907-786-0818 or in person in Room 108 of the University Lake Building on the Anchorage campus. If you would prefer to report the incident by phone or in person to someone on your campus, see the list of Title IX representatives for each UA campus located online at www.alaska.edu/stopthesilence/title-ix-disclosure.
2. Tell UAA about the incident by using the UA Confidential Hotline. You may phone 855-251-5719 or you may file a report online at www.alaska.edu/stopthesilence/ua-confidential-hotline. When you use the UA Confidential Hotline, you have the choice of disclosing who you are, remaining semi-anonymous, or completely anonymous.
3. Call University Police by phone 907-786-1120 or in person in Room 114 in Eugene Short Hall on the Anchorage campus. You may report the crime anonymously to University Police using their Silent Witness webpage located online at www.uaa.alaska.edu/upd/sw.cfm.

With the limited exception of counselors, clergy, or other persons with a professional license requiring confidentiality who are working within that license, all staff, all faculty, and Residence Life student employees are considered responsible employees and are required to report incidents to the Title IX Coordinator.

Range of Interim Measures Available When Misconduct is Alleged

The University may offer interim measures including, but not limited to:

- Rescheduling of exams and assignments;
- Changing class schedules;
- Changing university work schedule or job assignments;
- Changing campus housing;
- Making transportation arrangements;
- Imposing an on-campus “no contact order,” an administrative remedy designed to stop contact and communications between two or more individuals; and
- Fully or partially restricting the respondent’s access to the university or university services or functions.

Types of Proceedings Utilized in Cases of Domestic Violence, Dating Violence, Sexual Assault, and Stalking

UAA has three policies that address student and employee conduct in cases of domestic violence, dating violence, sexual assault, and stalking, depending on the nature of the case and the role of the individuals involved:

1. Regents’ Policy and University Regulation 01.04 applies to students and employees accused of domestic violence, dating violence, sexual assault, and stalking that constitute sex and gender-based discrimination.
2. Regents’ Policy and University Regulation 09.02 applies to students accused of domestic violence, dating violence, sexual assault, and stalking that are not forms of sex or gender-based discrimination.
3. Regents’ Policies and University Regulations 04.02, 04.07, 04.08, 04.10, 04.11 & 09.05 apply to employees accused of domestic violence, dating violence, sexual assault, and stalking that are not forms of sex or gender-based discrimination.

The following sections describe each policy.

Regents’ Policy and University Regulation 01.04: Applicable to Students and Employees Accused of Sexual Assault and Other Forms of Sexual and Gender-based Discrimination

A full version of this policy is located at:

alaska.edu/bor/policy/01-04.pdf

How the University Determines Whether This Policy Applies and Whether to Proceed with an Investigation; Interim Measures

The Title IX Coordinator determines if there is sufficient basis to initiate an investigation under Regents' Policy and University Regulation 01.04. Before beginning an investigation, the Title IX Coordinator determines whether the complainant wants to proceed with an investigation or whether the circumstances require the University to proceed with an investigation. The Title IX staff also evaluates the risk, if any, the respondent presents to the complainant and takes appropriate interim measures in response to that assessment to stop any discrimination, harassment, or sexual violence.

Steps in the Process

1. Anticipated Timelines

- a. Within approximately 50 calendar days from the date the complaint was filed, the final investigative report will be completed and the Title IX coordinator will notify the parties of the outcome of the investigation and forward any findings of responsibility to the appropriate discipline authority.
- b. A complainant or respondent may appeal a finding of no responsibility within five calendar days of receiving notice of the outcome of the investigation.
- c. A finding of responsibility will be forwarded along with the investigative report and relevant documentation to the appropriate discipline authority. The discipline authority will impose an appropriate sanction within ten days of receiving the findings and supporting documentation.
- d. A complainant or respondent may appeal a finding of responsibility and/or sanctions.
- e. If the complainant or respondent appeals a decision, the other individual is allowed to submit comments before the appeal is decided. A written decision by the appeal authority will be issued within approximately seven days of receiving the appeal and all supporting documentation.
- f. Any timeline associated with the formal resolution process, including appeals, may be extended for good cause.

2. Decision-Making Process

a. Investigation

Investigations are conducted by a Title IX investigator who makes findings of responsibility or no responsibility. Both the complainant and respondent will have an opportunity to identify witnesses and present their accounts of the events. The complainant and respondent will also have an opportunity to provide any evidence or other information relevant to the investigation. The investigator will determine the relevance of any information.

Neither the complainant nor the respondent is required to participate in the investigation, though the Title IX investigator will complete the investigation in light of the information available. Both parties will have an opportunity to review and respond to evidence considered, and will receive an equal opportunity to provide feedback to the investigator prior to the report being completed.

In general, the investigator will not consider statements of personal opinion or statements as to any party's general reputation. The university does not permit questioning or consider evidence of other sexual behavior of the respondent or complainant if the danger of unfair prejudice, confusion of the issues, or unwarranted invasion of the privacy of any party outweighs its probative value.

b. Discipline

For student respondents, the Dean of Students Office imposes or recommends discipline as defined in University Regulation 09.02.040. For employee respondents, the regional human resources office imposes discipline according to Regents' Policy 04.07 and 04.08 and applicable collective bargaining agreements. For respondents that are both students and university employees, all applicable discipline procedures may be used. For third-party respondents, discipline is imposed by the Title IX coordinator in conjunction with campus leadership.

To determine the appropriate sanction, the discipline authority offers both parties an opportunity to meet with the discipline authority; consider the respondent's present and past disciplinary record; the nature of the offense; the severity of any damage, injury, or harm resulting from the prohibited behavior; and any other relevant factors.

c. Appeals

An appeal of findings of responsibility must be made in writing and identify the finding being appealed and the ground for appeal. The appeal authority will be a Title IX coordinator for one of the three separately accredited universities within the university system – UAA, UAF, and UAS – other than the Title IX coordinator that was responsible for the investigation. The appeal authority first considers whether the appeal is sufficiently supported. If it is not, the appeal authority will uphold the factual findings. Otherwise, the appeal authority considers the evidence, the comments submitted by the parties, any supporting documentation submitted by the parties, and, if appropriate, any new evidence necessary to resolve the appeal. The appeal authority issues a written decision upholding or altering or modifying the challenged decision, making a new decision, or referring the matter back for further review.

An appeal of discipline for a finding of responsibility is handled under Regents' Policy and University Regulation 09.02, 04.07, and 04.08 as outlined in those sections.

3. Standard of Evidence

Findings are made using the preponderance of the evidence standard.

Regents' Policy and University Regulation 09.02: Applicable to Students Accused of Domestic Violence, Dating Violence, and Stalking that do not Constitute Sex or Gender-based Discrimination

A full version of this policy is located at:

alaska.edu/bor/policy/09-02.pdf

How the University Determines Whether This Policy will be Used

A student conduct administrator reviews the allegations and conducts an appropriate preliminary investigation to determine:

- a. whether to dismiss the matter because insufficient information exists to support the accusation; or
- b. whether sufficient information exists to warrant further student conduct proceedings; and, if so,
- c. whether the allegations, if substantiated, will subject the student to a major or a minor sanction.

Steps in the Disciplinary Process

1. Anticipated Timelines

- a. The student conduct administrator schedules an administrative review with the respondent to review the allegations. Administrative reviews will ordinarily be scheduled between three and fifteen days after the student conduct administrator sends written notice of the allegations to the student.
- b. Barring extenuating circumstances, the student conduct administrator prepares written findings and conclusions and sends the decision to the complainant and respondent within ten days after the conclusion of the administrative review.
- c. If the case results in a finding of responsibility and the respondent is assigned minor sanctions, then:
 - i. The respondent may submit an appeal in writing within seven days of the day the decision is issued.
 - ii. Barring extenuating circumstances, the designated appeal reviewer will issue its written decision within seven days of receiving the notice of appeal.
- d. If the case results in a finding of responsibility and the student conduct administrator recommends the imposition of major sanctions on the respondent, then the student has seven days to submit written comments on the findings, conclusions, and recommendations of the administrative review.
 - i. The MAU senior student services professional or designee will review the record and render a decision within fourteen days of receipt of the recommendation, barring extenuating circumstances.
 - ii. If the MAU senior student services professional has recommended a major sanction, the chancellor will review the record, and barring extenuating circumstances, render a decision within seven days of receipt of the recommendation.

2. Decision-Making Process

a. Investigation

Investigations are conducted by a student conduct administrator who makes findings of responsibility or no responsibility and assigns or recommends sanctions. At the administrative review, the student conduct administrator reviews the allegations and available information regarding the matter. The student is given the opportunity to present relevant information, names of witnesses, relevant explanations, and/or mitigating factors for the alleged violation.

The university student conduct system is an administrative process and is not a court of law and is not held to standards applied in criminal proceedings. Formal rules of evidence do not apply. Testimony containing hearsay may be heard, and will be weighed appropriately, taking into account the reliability of the information. Findings and conclusions are based upon information obtained during the review.

b. Discipline

In determining appropriate sanctions, the student's present and past disciplinary record, the nature of the offense, the severity of any damage, injury, or harm resulting from the prohibited behavior, and other factors relevant to the matter are considered.

c. Appeals

An appeal must be made in writing and identify the ground(s) for appeal. The designated appeal reviewer conducts a review of the record and issues a decision dismissing or upholding or altering or modifying the challenged decision, making a new decision, authorizing a new review, or referring the matter back for further review.

3. Standard of Proof

A student conduct procedure is a review undertaken by the university to establish whether there is substantial information to determine whether it is more likely than not that a student violated the Code.

Regents' Policy and University Regulation 04.02, 04.07, 04.08, 04.10, 04.11 & 09.05: Applicable to employees (including bargaining unit members, depending on representation and other applicable state and federal laws governing employment practices) accused of Domestic Violence, Dating Violence, and Stalking that do not constitute sex or gender-based discrimination.

A full version of these policies can be found at:

www.alaska.edu/bor/policy/04-02.pdf General Personnel Policies
www.alaska.edu/bor/policy/04-07.pdf Employee Relations
www.alaska.edu/bor/policy/04-08.pdf Dispute and Grievance Resolution
www.alaska.edu/bor/policy/04-10.pdf Ethics & Conduct
www.alaska.edu/bor/policy/04-11.pdf Collective Bargaining
www.alaska.edu/bor/policy/09-05.pdf Employment of Students

How the University Determines Whether This Policy will be Used

Upon receipt of an allegation or complaint, or upon referral from the Title IX office or the student conduct administrator, a Human Resources (HR) consultant will be assigned to review the allegations and findings and, in conjunction with the employee's supervisor, will make a determination:

1. whether to dismiss the matter because insufficient information exists to support the accusation or it does not fall under the policy for the alleged misconduct and therefore warrants no employee action to be taken;
2. whether sufficient information exists to warrant employment action; and
3. if the allegations are substantiated, what type of employment action will be taken or imposed, if any.

Steps in the Disciplinary Process

1. Anticipated Timelines

- a. Upon receipt of the information and findings, if applicable, the human resources office will assign the case to an HR consultant within two business days, barring any extenuating circumstances.
- b. If findings are referred from another university office, the HR consultant will review the findings within two weeks of being assigned the case unless the preliminary findings require expediency and barring any extenuating circumstances. If the human resources office investigates the complaint or allegation or has to further investigate a matter referred from another university office prior to reaching a conclusion, the investigative process may take six weeks, barring any extenuating circumstances.
- c. After investigation or review, the human resources office, in conjunction with the supervisor, will determine if any employment action needs to be taken. If the employee is a bargaining unit member, this may extend or adjust the timeline due to collective bargaining agreement requirements.
- d. If there have been findings by another university office and those findings are under appeal this may extend or delay action by the human resources office, depending on the circumstances.
- e. Once a determination has been made that employment action is needed, the human resources office and/or supervisor will notify the employee within five days of reaching that determination, barring any extenuating circumstances.

2. Decision-Making Process

a. Investigation and Discipline

When the respondent is an employee of the university, the human resources office will investigate a complaint or allegation, or review investigative findings conducted by either the student conduct administrator or the Title IX investigator. Human resources, working with the employee's supervisor, will determine the appropriate employment action based on the findings and in accordance with appropriate UAA policy and regulations, collective bargaining agreement, if applicable, and other regulatory laws.

b. Appeals

An appeal must be made in writing, identify the ground(s) for appeal, and must follow the established applicable appeal process. The designated appeal reviewer conducts a review of the record and issues a decision upholding or altering or modifying the challenged decision, making a new decision, or referring the matter back for further review.

A full description of the appeal policy can be found at:

www.alaska.edu/bor/policy/04-08.pdf Dispute and Grievance Resolution

3. Standard of Evidence

Findings are made using the preponderance of the evidence standard.

Possible Sanctions in Cases of Domestic Violence, Dating Violence, Sexual Assault and Stalking

		Discipline Range					
	For Students	Warning	Discretionary Sanctions	Disciplinary Probation	Restricted Access	Suspension (1 year or higher)	Expulsion
Behavior (as defined in BOR 01.04 and BOR 09.02)	For Employees	Letter of Expectation/ Counseling/ Warning	Written Reprimand	Disciplinary Probation		Suspension	Termination for Cause
Sexual Assault		not applicable	not applicable	not applicable	X	X	X
Non-Consensual Sexual Contact		not applicable	X	X	X	X	X
Stalking		not applicable	X	X	X	X	X
Dating Violence		X	X	X	X	X	X
Domestic Violence		not applicable	X	X	X	X	X

The above chart reflects UAA's sanctioning guidelines absent extenuating circumstances.

Definition of Discipline Range Terms for Students

Warning: A notice that the student is violating or has violated the Code, and that further misconduct may result in more severe disciplinary action.

Discretionary Sanction: Community service work or other uncompensated labor, educational classes, research papers, reflective essays, counseling, or other sanctions that may be seen as appropriate to the circumstances of a given matter.

Disciplinary Probation: A written warning which includes the probability of more severe disciplinary sanctions if the student is found to be violating the Code during a specified period of time (the probationary period).

Restricted Access: A student may be restricted from entering certain designated areas and/or facilities or from using specific equipment for a specified period of time. For example, a student may be restricted from a classroom, a building, a floor of a residence hall, a residence hall, a residential community, an area of campus, or the entire campus.

Suspension: Separation of the student from the university for a specified period of time, after which the student may be eligible to return. During the period of suspension, the student may be prohibited from participation in any activity sponsored or authorized by the university and may be barred from all property owned or controlled by the university, except as stated on the notification.

If a student who is suspended seeks to re-enroll at the University, the student must submit a written request for re-enrollment that includes a statement from a mental health professional who is not affiliated with the University of Alaska and who is licensed to practice psychotherapy or personal counseling. The statement must affirm the student participated in an assessment with that provider and complied with any recommendations for treatment. The student must also sign a release of information allowing UAA officials to speak to the provider. If a student receives permission to re-enroll, the student will be placed on disciplinary probation for a period of two years from the date of the student's re-enrollment.

Expulsion: Permanent separation of the student from the university. The student may be prohibited from participation in any activity sponsored or authorized by the university and may be barred from property owned or controlled by the university except as stated on the notice of expulsion.

Definition of Discipline Range Terms for Employees

Letter of Expectation: a written notice to the employee restating performance/behavioral expectations.

Written Reprimand: Written reprimand will describe the nature of the offense or deficiency, the method or methods of correction, and the probable action to be taken if the offense is repeated or the deficiency persists.

Disciplinary Probation: Any employee who fails to meet the performance standards or employment conditions of the supervising authority may, at the discretion of the supervisor, be placed on disciplinary probation for a period not exceeding six months. Failure to meet the performance standards or employment conditions of the supervising authority may result in termination of employment for cause.

Suspension: Suspension without pay of not greater than 10 working days may be used in circumstances which the supervisor believes that by its use the employee will correct the employee's job-related behavior or performance and where discharge appears unwarranted.

Termination for Cause: Regular employees may be terminated from employment for cause.

University-Initiated Protective Measures

In addition to those protective measures previously described, the Title IX Coordinator or their designee will determine whether interim interventions and protective measure should be implemented, and, if so, take steps to implement those protective measures as soon as possible. Examples of interim protective measures include, but are not limited to: a University order of no contact, residence hall relocation, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved.⁵ Violations of the Title IX Coordinator's directives and/or protective measures will constitute related violations that may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent.

NOTIFICATION TO VICTIMS OF CRIMES OF VIOLENCE

The University will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

SEX OFFENDER REGISTRATION

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteers services or is a student. In Alaska, convicted sex offenders must register with the Department of Public Safety (DPS). You can link to this information, which appears on the DPS website, by accessing <https://dps.alaska.gov/sorweb/>.

⁵ Applicable law requires that, when taking such steps to separate the complainant and the accused, the University must minimize the burden on the complainant and thus should not, as a matter of course, remove the complainant from his or her job, classes or housing while allowing the accused to remain.

DEFINITION OF CLERY TERMS USED IN STATISTICS TABLES ON PAGES 54 - 62

The Clery Act statistics reported on the following pages use terms with federal definitions that allow comparability across campuses, regardless of the state in which the campus is located. Selected definitions are as follows:

Clery Geography

On Campus

1. Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
2. Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

On Campus Student Housing Facilities

Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

Non Campus

1. Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
2. Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Clery Act Crimes

Murder and Non-negligent Manslaughter

The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter

The killing of another person through gross negligence.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary

The unlawful entry of a structure to commit a felony or a theft.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle.

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

For the definitions of **Rape**, **Fondling**, **Statutory Rape**, and **Incest**, please see page 31.

Arrests and Disciplinary Referrals**Drug Abuse Violations**

The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.

Liquor Law Violations

The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Illegal Weapons Possession

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

Violence Against Women Act (VAWA) Crimes

For definitions of **Dating Violence**, **Domestic Violence**, and **Stalking**, please see pages 31-32.

Hate Crimes

A crime that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. The applicable categories of bias include the victim's actual or perceived race, gender, gender identity, religion, sexual orientation, ethnicity, national origin and disability.

ANCHORAGE CAMPUS

	ON CAMPUS			ON CAMPUS STUDENT HOUSING FACILITIES *			NON-CAMPUS			PUBLIC PROPERTY		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
CRIMES												
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	1	2	0	0	2	0	0	0	0	0	0	0
Fondling	1	0	1	1	0	0	0	0	0	1	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	1	1	3	1	0	0	0	0	0	1	0	0
Burglary	1	3	1	1	2	0	0	1	0	0	0	0
Motor Vehicle Theft	1	12	12	0	0	0	0	0	0	1	0	0
Arson	0	1	1	0	0	0	0	0	0	0	0	0
ARRESTS												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	1	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	6	1	1	6	1	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	38 [†]	31	18	35 [†]	30	18	0	0	0	0	0	0
Liquor Law Violations	117	78	97	113	74	96	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT												
Domestic Violence	9	7	1	6	6	1	0	0	0	0	0	0
Dating Violence	0	0	2	0	0	1	0	0	0	0	0	0
Stalking	7	5	5	0	1	2	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2015. In 2016, three reported hate crimes occurred on campus: two regarding intimidation due to sexual orientation and one involving intimidation due to race. There were no hate crimes reported in 2017.

UNFOUNDED CRIMES: There was one unfounded crime in 2015, two unfounded crimes in 2016, and one unfounded crime in 2017.

* "On Campus Student Housing Facilities" is a subset of the statistics that occurred on campus; they are not in addition to those statistics found under "On Campus."

[†] On February 24, 2015, Ballot Measure 2 went into effect. This measure de-criminalized the personal use of marijuana for individuals 21 years or older (please see AS 17.30 for complete details). As a result, the number of referrals for disciplinary action for drug abuse violations greatly increased in 2015.

AVIATION TECHNOLOGY COMPLEX

	ON CAMPUS			PUBLIC PROPERTY		
	2015	2016	2017	2015	2016	2017
CRIMES						
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	1	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
ARRESTS	2015	2016	2017	2015	2016	2017
Illegal Weapons Possession	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2015	2016	2017	2015	2016	2017
Illegal Weapons Possession	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2015	2016	2017	2015	2016	2017
Domestic Violence	0	1	0	0	0	0
Dating Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2015, 2016, or 2017.

UNFOUNDED CRIMES: There were no unfounded crimes in 2015, 2016, or 2017.

CHUGIAK-EAGLE RIVER CAMPUS

	ON CAMPUS				NON-CAMPUS			PUBLIC PROPERTY		
	2015	2016	2017		2015	2016	2017	2015	2016	2017
CRIMES										
Murder/Non-negligent Manslaughter	0	0	0		0	0	0	0	0	0
Negligent Manslaughter	0	0	0		0	0	0	0	0	0
Rape	0	0	0		0	0	0	0	0	0
Fondling	0	0	0		0	0	0	0	0	0
Incest	0	0	0		0	0	0	0	0	0
Statutory Rape	0	0	0		0	0	0	0	0	0
Robbery	0	0	0		0	0	0	0	0	0
Aggravated Assault	0	0	0		0	0	0	0	0	0
Burglary	0	0	0		0	0	0	0	0	0
Motor Vehicle Theft	1	0	0		0	0	0	0	0	0
Arson	0	0	0		0	0	0	0	0	0
ARRESTS	2015	2016	2017		2015	2016	2017	2015	2016	2017
Illegal Weapons Possession	0	0	0		0	0	0	0	0	0
Drug Abuse Violations	0	0	0		0	0	0	0	0	0
Liquor Law Violations	0	0	0		0	0	0	0	0	0
DISCIPLINARY REFERRALS	2015	2016	2017		2015	2016	2017	2015	2016	2017
Illegal Weapons Possession	0	0	0		0	0	0	0	0	0
Drug Abuse Violations	0	0	0		0	0	0	0	0	0
Liquor Law Violations	0	0	0		0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2015	2016	2017		2015	2016	2017	2015	2016	2017
Domestic Violence	0	0	0		0	0	0	0	0	0
Dating Violence	0	0	1		0	0	0	0	0	0
Stalking	0	0	0		0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2015, 2016, or 2017.

UNFOUNDED CRIMES: There were no unfounded crimes reported in 2015, 2016, or 2017.

KENAI PENINSULA COLLEGE - KACHEMAK BAY CAMPUS

	ON CAMPUS			NON-CAMPUS			PUBLIC PROPERTY		
	2015	2016	2017	2015	2016	2017	2015	2016	2017
CRIMES									
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
ARRESTS									
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS									
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT									
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2015, 2016, or 2017.
UNFOUNDED CRIMES: There were no unfounded crimes reported in 2015, 2016, or 2017.

KENAI PENINSULA COLLEGE -

KENAI RIVER CAMPUS

CRIMES	ON CAMPUS			ON CAMPUS STUDENT HOUSING FACILITIES *			NON-CAMPUS			PUBLIC PROPERTY		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
ARRESTS	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	1	0	0	1	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	10	7	0	10	7	0	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
Domestic Violence	1	0	0	1	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2015, 2016, or 2017.

UNFOUNDED CRIMES: There were no unfounded crimes reported in 2015, 2016, or 2017.

* "On Campus Student Housing Facilities" is a subset of the statistics that occurred on campus; they are not in addition to those statistics found under "On Campus."

KODIAK COLLEGE

	ON CAMPUS			NON-CAMPUS			PUBLIC PROPERTY		
	2015	2016	2017	2015	2016	2017	2015	2016	2017
CRIMES									
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
ARRESTS									
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS									
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT									
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2015, 2016, or 2017.

UNFOUNDED CRIMES: There were no unfounded crimes reported in 2015, 2016, or 2017.

MATANUSKA-SUSITNA COLLEGE

	ON CAMPUS			NON-CAMPUS			PUBLIC PROPERTY		
	2015	2016	2017	2015	2016	2017	2015	2016	2017
CRIMES									
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
ARRESTS									
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS									
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT									
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2015, 2016, or 2017.

UNFOUNDED CRIMES: There were no unfounded crimes reported in 2015, 2016, or 2017.

PRINCE WILLIAM SOUND COLLEGE

	ON CAMPUS			ON CAMPUS STUDENT HOUSING FACILITIES *			NON-CAMPUS			PUBLIC PROPERTY		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
CRIMES												
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	1	0	0	1	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	1	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
ARRESTS												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	2	0	0	2	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT												
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2015, 2016, or 2017.

UNFOUNDED CRIMES: There were no unfounded crimes in 2015, 2016, or 2017.

For 2015, Valdez Police and Cordova Police provided statistics which are included in this table. However, the Alaska State Troopers did not respond to UAA's request for crime statistics that occurred at the Copper Basin Extension Center, which is a non-campus location in Glennallen, Alaska.

* "On Campus Student Housing Facilities" is a subset of the statistics that occurred on campus; they are not in addition to those statistics found under "On Campus."

UNIVERSITY CENTER

	ON CAMPUS			PUBLIC PROPERTY		
	2015	2016	2017	2015	2016	2017
CRIMES						
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Fondling	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	1	1	1	0	0	0
Motor Vehicle Theft	0	0	2	0	0	0
Arson	0	0	0	0	0	0
ARRESTS	2015	2016	2017	2015	2016	2017
Illegal Weapons Possession	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2015	2016	2017	2015	2016	2017
Illegal Weapons Possession	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
VIOLENCE AGAINST WOMEN ACT	2015	2016	2017	2015	2016	2017
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0

HATE CRIMES: There were no hate crimes reported in 2015, 2016, or 2017.

UNFOUNDED CRIMES: There were no unfounded crimes in 2015, 2016, or 2017.

2018 FIRE SAFETY REPORT

CAMPUS FIRE SAFETY RIGHT-TO-KNOW ACT

The Campus Fire Safety Right-to-Know Act was signed into law on August 14, 2008. This legislation requires colleges and universities to report fire safety information related to on-campus residence halls. The 2018 Fire Safety Report includes general information and fire statistics from the previous three calendar years (2015-17) for UAA's three residential communities.

Several statistics are required to be included in the report: the number of fires; fire-related deaths; fire injuries; the cause of these fires; as well as the amount of damage caused by fires. Additionally, UAA is required to report the fire safety features of on campus residence halls including sprinklers, fire alarms, and other fire/life safety systems along with plans for future improvements to fire safety systems. Finally, UAA is required to list the type and amount of fire safety training provided to students and employees.

This report is published by:

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FIRE SAFETY REPORT DEFINITIONS

Quoted from the "Campus Fire Safety Right-to-Know Final Regulations."

Fire

Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Cause of Fire

The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Value of Property Damage

The estimated value of the loss of the structures and contents in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and fire related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

FIRE SAFETY REPORT

The UAA Fire Safety Report is compiled by the Dean of Students Office and University Police.

ANCHORAGE CAMPUS RESIDENTIAL COMMUNITY

FIRE STATISTICS for 2015 to 2017

Location	Total Fires	Fire Number	Date of Fire	Cause	Fire Injuries	Fire Deaths	Fire Damage
North Hall 3555 Sharon Gagnon Ln.	0						
East Hall 3701 Residential Dr.	0						
West Hall 3601 Residential Dr.	0						
MAC 1 3550 Sharon Gagnon Ln.	0						
MAC 2 3530 Sharon Gagnon Ln.	0						
MAC 3 3540 Sharon Gagnon Ln.	1	1	7/23/2016	Unintentional/Cooking – Grease Fire	0	0	\$0 - \$99
MAC 4 3620 Sharon Gagnon Ln.	0						
MAC 5 3610 Sharon Gagnon Ln.	1	1	3/29/17	Unintentional/Cooking – Cooking Oil	0	0	\$0 - \$99
MAC 6 3530 Sharon Gagnon Ln.	0						
TW Bldg A – Apts 1-4 4000 Elmore Rd.	0						
TW Bldg B – Apts 5-6 4000 Elmore Rd.	0						
TW Bldg C – Apts 7-10 4000 Elmore Rd.	0						
TW Bldg D – Apts 11-14 4000 Elmore Rd.	0						
TW Bldg E – Apts 15-16 4000 Elmore Rd.	0						
TW Bldg F – Apts 17-20 4000 Elmore Rd.	0						

FIRE LOG

UAA is required to maintain a fire log for all reportable fire events. The log will include the date, nature of the fire, date reported, and location. A printed copy of this log is maintained by University Police at Eugene Short Hall 114.

FIRE SAFETY SYSTEMS

UAA's residence halls (North, East, and West Halls) are equipped with smoke detectors and water sprinklers. Any alarm activated in those buildings reports directly to University Police Dispatch with 'addressable' information about the event location. Fire extinguishers are installed in each suite, and in the hallways. The six Main Apartment Complex (MAC) buildings are also addressable, and feature smoke detectors, carbon monoxide detectors, and sprinklers. Fire extinguishers are installed in common areas.

The remaining student housing facilities, known as the Templewood Apartments (TW), are townhouse style and now feature addressable smoke detectors. They also have stand-alone carbon monoxide detectors that do not report to UPD Dispatch. They are fully outfitted with water sprinklers, and activated sprinkler sensors report to University Police Dispatch. Fire extinguishers are installed in common areas.

IMPROVEMENT PLANS IN FIRE SAFETY

Facilities Maintenance is developing a comprehensive database for fire suppression testing and inspections for all University-owned buildings. Several Maintenance employees are being trained by factory representatives for various fire systems found across campus.

FIRE PREVENTION POLICIES

Smoking is not permitted on campus. Among prohibited items in student housing units include, but are not limited to: any open flame source or flammable liquid (such as gasoline, kerosene, propane), candles, incense and sage burning, halogen lamps, octopus lamps, kerosene lamps, open-coil heaters and cooking elements, pressure cookers, hookahs, grills (indoor and outdoor), hot plates, deep fat fryers, electric griddles, toaster ovens, toasters (unless in Templewood or MAC apartments or in residence hall kitchens), and string lights that are not LED. In addition, no more than one third of the total surface of a residence hall or apartment door can be covered in flammable materials (paper, posters, etc.) and items hanging from or covering fire safety equipment is prohibited as are live trees and connecting more than three strands of lights to one outlet. The use of candles for birthdays or religious purposes is permissible with written permission provided by Housing Services and closely monitored by the resident. Microwave ovens, coffee pots, and popcorn cookers are allowed. Residence Life staff members conduct mid-year safety inspections of residents' rooms.

FIRE SAFETY EDUCATION

Residential students are given basic fire safety and evacuation guidance during mandatory orientation sessions early in the fall and spring semesters. Further information is provided on the On-Campus Living website and Housing Emergency Plan posters visible throughout each residential facility, and during various public events on campus taking place during September such as Safety Awareness Month.

FIRE DRILLS HELD IN 2017

Evacuation drills were conducted during daytime hours in March and September in the residence halls and Main Apartment Complex. While hardware and procedures worked well, a few students took in excess of twelve minutes to leave their buildings, and those students were reported for alleged violations of the Student Code of Conduct. No drills were conducted in Templewood apartments.

EVACUATION PROCEDURES

Students, employees and guests evacuating during an alarm are instructed to exit using the nearest door and stairwell, to avoid elevators, to stand back a minimum of fifty feet from the structure, and to make way for responding emergency personnel. For the purpose of including statistics in the annual fire safety report, fires are reported to the Residence Coordinator On-Duty and University Police.

Residents are restricted from returning to the building until an all-clear has been issued by authorities and the bells/horns have been silenced. During extreme weather or extended periods of time, temporary shelter is offered by opening the Gorsuch Commons facility.

REPORTING A FIRE

Incidents of fire are reported to the University Police or by calling municipal responders at 911. For the purpose of including statistics in the annual fire safety report, fires should be reported to the Residence Coordinator On-Duty or University Police. A subsequent notification would then be made to the Associate Director for Housing Facilities, Director of Residence Life and/or Incident Management Team for incident management.

KENAI PENINSULA COLLEGE RESIDENTIAL COMMUNITY

FIRE STATISTICS for 2015 to 2017

Location	Total Fires	Fire Number	Date of Fire	Cause	Fire Injuries	Fire Deaths	Fire Damage
Kenai Hall 949 E. Poppy Ln.	0						

FIRE LOG

KPC is required to maintain a fire log for all reportable fire events. The log will include the date, nature of the fire, date reported, and location. A printed copy of this log is maintained by Residence Life Staff and is available at Kenai Hall.

FIRE SAFETY SYSTEMS

KPC's residence hall is equipped with smoke detectors and water sprinklers. Any alarm activated reports directly to a contracted alarm monitoring company with 'addressable' information about the event location. The monitoring company will initiate emergency response as well as contact the Residence Life Coordinator. Fire extinguishers are installed in each suite, and in the hallways.

IMPROVEMENT PLANS IN FIRE SAFETY

There are no improvement plans at this time. However, staff will inspect fire exits and lighted exit signs weekly, and smoke detectors and fire extinguishers monthly. Staff will report any equipment found to be in non-working condition. Maintenance staff will also create a preventative maintenance schedule to replace batteries and recharge fire extinguishers annually.

FIRE PREVENTION POLICIES

To comply with local and state codes and to observe prudent safety precautions, KRC Residence Life Personnel will enforce the following fire safety regulations:

1. Open flames, including candles, incense, kerosene lamps or stoves, and other similar items are not permitted in any college housing unit.
2. No flammable or combustible liquids such as gasoline, propane, or similar substances may be stored in any university-owned or approved housing unit. Turpentine, kerosene, paint thinner, and similar flammable substances used for camping or art classes may be stored in storage rooms or bathrooms in small quantities; no more than one half gallon. These should not be stored near heaters or any heat-producing appliances, nor should they be kept in a fashion where they might tip or spill. Additionally, such substances may only be stored in the approved containers in which they were sold. Any flammable substances found in student housing that violate this policy will be confiscated and disciplinary action will be taken against those responsible for storing such substances.
3. No paneling or excessive tapestry (unless fire treated and for which permission has been obtained from the Associate Director of Residence Life) is permitted in student housing.
4. Smoke detectors are not to be covered or blocked. Additionally, nothing should be hung from or affixed to smoke detectors in any way.
5. No tampering with the wiring or components of the smoke detection, carbon monoxide, or alarm systems is permitted. Fire extinguishers are not to be removed from their proper locations, including the wall-mounted extinguishers in suites, or to be discharged except in the event of a fire emergency. Nothing can be attached to, or hung from, sprinkler heads. To do so may activate the building's sprinkler system and cause thousands of dollars' worth of damage to college and private property. There is a \$50-100 fine and disciplinary action for tampering with fire safety equipment, including smoke and heat detectors, pull boxes, alarms and sirens, sprinkler heads, extinguishers, or fire panels.
6. Fire doors and any other doors with closing mechanisms are to be kept closed at all times except in the event of fire emergency. Fire exits may not be blocked with any furniture or objects. They must remain clean and empty at all times.

7. Only college wiring is allowed in units and suites. Extension cords are not allowed at any time. Power strips no longer than 12" are allowed. Students should take caution not to overload circuits with too many large appliances; televisions, stereos, and other such appliances should be plugged directly into the wall electrical outlet. All approved heat-producing appliances such as hair dryers, coffee pots, popcorn poppers and irons must be plugged directly into wall outlets and unplugged when not in use.
8. Electrical cords must be exposed at all times; they may not be placed under carpets or rubber molding.
9. Flammable holiday decorations such as real Christmas trees, wreaths or garland made from spruce boughs, and untreated bunting is not permitted in student housing units.
10. No partitions or wall-like structures are to be installed in housing units by students.
11. Nothing is allowed to block, even partially, any means of egress, including doorways and windows. Furniture placed in front of windows must not be higher than will allow for access to the windowsill and for individuals to easily climb over the furniture to escape through the window.
12. Safety signs and markings are not to be tampered with or defaced.
13. The use of space heaters in student housing units is not permitted. Space heaters will be confiscated.

FIRE SAFETY EDUCATION

Residential students are given basic fire safety and evacuation guidance during mandatory orientation sessions early in the fall semester. Further information is provided in the Residence Hall Handbook, Housing Emergency Plan posters visible throughout each residential facility, and during various public events on campus taking place through the academic year.

FIRE DRILLS IN 2017

The Department of Residence Life conducted evacuation drills in February, June, and September 2017.

EVACUATION PROCEDURES

In the event of evacuation due to a fire or fire alarm, housing residents will meet at the front of the housing complex. In the winter months they will gather in the Career and Technical Education Center (CTEC) building, unless directed elsewhere (RAs will have keys to the CTEC building). Students should anticipate notable wait times outdoors before exiting their suites, and should therefore grab proper footwear, coats, and hats for the weather before leaving the building. Weather in Alaska can be harsh, and students might be waiting in snow, rain, or extreme cold until the buildings are cleared. An indoor rally point will be identified when extended displacement times have been determined. In case of evacuation, students will be notified of their ability to re-enter student housing by appropriate hall staff, the Soldotna Police Department, Central Emergency Services, or other emergency personnel.

REPORTING A FIRE

Incidents of fire are reported to the local emergency response agency by calling municipal responders at 8911. For the purpose of including statistics in the annual fire safety report, fires should be reported to the Residence Life Coordinator. A subsequent notification would then be made to the Associate Director of Residence Life and/or Incident Management Team for incident management.

PRINCE WILLIAM SOUND COLLEGE RESIDENTIAL COMMUNITY

FIRE STATISTICS for 2015 to 2017

Location	Total Fires	Fire Number	Date of Fire	Cause	Fire Injuries	Fire Deaths	Fire Damage
Copper Basin Hall 101 Alafna St.	0						
Cordova Hall 129 Pioneer Dr.	0						
Valdez Hall 105 Pioneer Dr.	0						

FIRE LOG

PWSC is required to maintain a fire log for all reportable fire events. The log will include the date, nature of the fire, date reported, and location. A printed copy of this log is maintained by and is available at the PWSC Administrative Services Office.

FIRE SAFETY SYSTEMS IN STUDENT HOUSING

PWSC's residential apartment complex buildings (Copper Basin, Cordova, and Valdez Halls) are provided smoke detectors, heat sensors, and water sprinklers. Any alarm activated in those buildings reports directly to Valdez Police and Fire Dispatch with 'addressable' information about the building location. Fire extinguishers are installed in each suite, and in the common hallways. Each building has egress emergency lighting. Egress windows are installed in each apartment and every bedroom.

The Valdez Fire Station #1 is located approximately 400 feet from the Housing Complex.

IMPROVEMENT PLANS IN FIRE SAFETY

During the 2017 fire drills, occupants quickly responded and assembled as instructed. All three buildings evacuated in less than four minutes. After a sweep of the rooms by the Valdez Fire Department and PWSC staff, it was determined that all occupants had vacated. All bells worked. All interior and exterior strobe lights functioned properly. No propped doors were found. There was some confusion as to where the evacuation point was even though each apartment has an emergency evacuation map posted on the door. The improvement plan for next year is to ensure all students are familiar with the emergency evacuation map and are given verbal instructions as to the location of the evacuation point.

FIRE PREVENTION POLICIES

Smoking is not permitted on campus. Among prohibited items in student housing units are: hot tubs, incense, candles and other open flames, oil lamps, fireworks, hot plates, halogen lamps, space heaters, lighted signs, portable appliances with open coil burners, containers of flammable fuels (such as gasoline, propane or similar items), internal combustion engines, exposed heating elements, and cooking appliances or devices with exposed heating elements. UL listed coffee pots, crock pots, popcorn cookers and similar appliances are allowed. Barbecue grills may be used, when at least 15 feet from a building.

Mid-semester safety inspections are conducted by the Housing Manager and Maintenance staff, resident advisors (RAs), and/or the Campus Safety Committee.

Please refer to the Residence Life Handbook for a full list of student housing fire code, fire prevention, and fire evacuation policies, available online at https://pwsc.alaska.edu/student-life/residence-life/_documents/reslifehandbook3.pdf.

FIRE SAFETY EDUCATION

Residential students are given basic fire safety and evacuation guidance during orientation sessions early in the fall and spring semesters. Further information is provided in the Student Handbook, the Residence Life Handbook, and in the "Public Safety Agreement" that each resident signs upon move-in. "Housing Evacuation Plan" posters are visible throughout each residential facility.

FIRE DRILLS HELD IN 2017

Fire drills were conducted on October 20, 2017. The drills test and evaluate monitoring systems, dispatch response times, device hardware functionality, how quickly students responded/evacuated and how knowledgeable students are of the evacuation procedure. Two days prior to fire drills, each apartment unit/occupant was given a supplemental evacuation policy and information explaining what to do in the event of an alarm, where to assemble, etc.

EVACUATION PROCEDURES

Students, employees and guests evacuating during an alarm are instructed to exit using the nearest door and to immediately proceed to the evacuation assembly area. The Housing Manager and RAs are responsible for taking attendance and reporting the resident accounting to first responders.

For the purpose of including statistics in the annual Fire Safety Report, fires should be reported to the on-duty RAs or the Housing Manager. Residents are restricted from returning to the building until an all-clear has been issued by authorities and the bells/horns have been silenced. For extended periods of time temporary living arrangements will be made by moving students into other housing units, either on campus or at local hotels.

REPORTING A FIRE

Incidents of active fire are reported to the Valdez Police or by calling municipal responders at 911. For the purpose of including statistics in the annual Fire Safety Report, fires should be reported to the on-duty RA or the Housing Manager. A subsequent notification would then be made to the Administrative Services Director, and/or Facilities Supervisor for incident management.

NOTICE OF NONDISCRIMINATION (BOR POLICY & REGULATION 01.02.025)

The University of Alaska does not discriminate on the basis of race, religion, color, national origin, citizenship, age, sex, physical or mental disability, status as a protected veteran, marital status, changes in marital status, pregnancy, childbirth or related medical conditions, parenthood, sexual orientation, gender identity, political affiliation or belief, genetic information, or other legally protected status.

When implementing this commitment, the University is guided by Title VI and VII of the Civil Rights Act of 1964 and Civil Rights Act of 1991; Title IX of the Education Amendments of 1972; Executive Order 11246, and Executive Order 11375, as amended; Equal Pay Act of 1963; Age Discrimination in Employment Act of 1967 and Age Discrimination Act of 1975; Vietnam Era Veterans Readjustment Assistance Act of 1974; Americans with Disabilities Act (ADA) of 1990; the Americans with Disabilities Act Amendments Act of 2008; Genetic Information Nondiscrimination Act of 2008; Pregnancy Discrimination Act; Immigration Reform & Control Act; Vocational Rehabilitation Act of 1973 and other federal laws or Alaska Statutes which guarantee equal opportunity to individuals and protected classes within our society.

The University's commitment to nondiscrimination, including against sex discrimination, applies to students, employees, and applicants for admission and employment.

This policy therefore affects employment policies and actions, as well as the delivery of educational services at all levels and facilities of the University. Further, the University's objective of ensuring equal opportunity will be met by taking affirmative action: i.e., making intensified, goal-oriented efforts to substantially increase the participation of groups where their representation is less than proportionate to their availability; providing reasonable accommodations to employees and students with disabilities; and ensuring that employment opportunities are widely disseminated to agencies and organizations that serve underrepresented protected classes.

The following person has been designated to handle inquiries regarding the nondiscrimination policies:

University of Alaska Anchorage

Director, Office of Equity and Compliance
3211 Providence Drive
Anchorage, AK 99508
Phone: 907-786-0818
E-mail: uaa_titleix@uaa.alaska.edu
Website: www.uaa.alaska.edu/about/equity-and-compliance

University of Alaska Fairbanks

Director of Diversity and Equal Opportunity
739 Columbia Circle
PO Box 756910
Fairbanks, AK 99775-6910
Phone: 907-474-7300
E-mail: uaf-deo@alaska.edu
Website: www.uaf.edu/oeo

University of Alaska Southeast

Director of Human Resources
11066 Auke Lake Way
Juneau, Alaska 99801
Phone: 907-796-6473
E-mail: gcheney@alaska.edu
Website: uas.alaska.edu/hr

For sex discrimination claims or other inquiries concerning the application of Title IX of the Education Amendments of 1972 and its implementing regulations, individuals may contact the University's Title IX Coordinator or the Assistant Secretary in the U.S. Department of Education Office of Civil Rights:

UAA Title IX Coordinator

3890 University Lake Drive, Suite 108, Anchorage, AK 99508

Phone: 907-786-0818

E-Mail: uaa_titleix@uaa.alaska.edu

Website: www.uaa.alaska.edu/about/equity-and-compliance

UAF Title IX Coordinator

739 Columbia Cr., Fairbanks, AK 99775

Phone: 907-474-7300

E-Mail: uaf-tix@alaska.edu

Website: www.uaf.edu/titleix

UAS Title IX Coordinator

11066 Auke Lake Way, Juneau, AK 99801

Phone: 907-796-6036

E-Mail: uas_jytitle9@alaska.edu

Website: www.uas.alaska.edu/policies/titleix.html

Office for Civil Rights, Seattle Office

U.S. Department of Education

915 Second Ave., Room 3310

Seattle, WA 98174-1099

Phone: 206-607-1600

TDD: 800-877-8339

E-mail: OCR.Seattle@ed.gov

Website: www2.ed.gov/about/offices/list/ocr/docs/howto.html

For employment or educational discrimination, students, parents, employees and applicants for employment may file a complaint with the U.S. Department of Education within 180 calendar days of the alleged discriminatory act.

Office for Civil Rights, Seattle Office

U.S. Department of Education

915 Second Ave., Room 3310

Seattle, WA 98174-1099

Phone: 206-607-1600

TDD: 800-877-8339

E-mail: OCR.Seattle@ed.gov

Website: www2.ed.gov/about/offices/list/ocr/docs/howto.html

For employment discrimination, employees and applicants for employment may file a complaint with the Equal Employment Opportunity Commission at the below addresses within 180 calendar days of the alleged discriminatory act.

Equal Employment Opportunity Commission

Federal Office Building

909 First Avenue

Suite 400

Seattle, WA 98104-1061

Phone: 800-669-4000

Fax: 206-220-6911
TTY: 800-669-6820
Website: www.eeoc.gov/employees/charge.cfm

For educational discrimination, individuals may file a complaint with the U. S. Department of Justice

U.S. Department of Justice Civil Rights Division

950 Pennsylvania Avenue, N.W.
Educational Opportunities Section, PHB
Washington, D.C. 20530
Phone: 202-514-4092 or 1-877-292-3804 (toll-free)
Fax: 202-514-8337
E-mail: education@usdoj.gov
Website: www.justice.gov/crt/how-file-complaint#three

For employment or educational discrimination, individuals may file a complaint with the State of Alaska:

Alaska State Human Rights Commission

800 A Street, Suite 204
Anchorage, AK 99501-3669
Anchorage Area: 907-274-4692
Anchorage Area TTY/TDD: 907-276-3177
Toll-Free Complaint Hot Line (in-state only): 800-478-4692
TTY/TDD Toll-Free Complaint Hot Line (in-state only): 800-478-3177
Website: www.humanrights.alaska.gov

For discrimination related to a Department of Labor funded grant, individuals may file a complaint with the U. S. Department of Labor within 180 calendar days of the alleged discriminatory act.

U.S. Department of Labor

ATTENTION: Office of External Enforcement
Director, Civil Rights Center
200 Constitution Avenue, NW
Room N-4123
Washington, DC 20210
Fax: 202-693-6505, ATTENTION: Office of External Enforcement (limit of 15 pages)
E-mail: CRCEXternalComplaints@dol.gov
Website: www.dol.gov/oasam/programs/crc/index.htm

For discrimination related to a National Science Foundation funded grant, individuals may file a complaint with the National Science Foundation within 180 calendar days of the alleged discriminatory act.

National Science Foundation

Complaints Adjudication & Compliance Manager
Office of Diversity & Inclusion (ODI)
4201 Wilson Blvd., Rm. 255
Arlington, VA 22230
Phone: 703-292-8020
E-mail: tsisley@nsf.gov
Website: www.nsf.gov/od/odi

CRIME PREVENTION & PERSONAL SAFETY TIPS

Be Informed

- Know campus emergency numbers before you need them.
- Program emergency numbers into your cell phone.
- Learn about campus safety services such as walking safety escorts.

Be Alert

- Pay attention to your surroundings.
- Leave a situation immediately if you feel uncomfortable or unsafe.
- Always report any crime or suspicious activity to University Police or your local police department.

Be Prepared for Emergencies

- Know how to quickly exit your office and building.
- Leave the building immediately EVERY TIME an alarm sounds.
- Have a plan if you have mobility difficulties or if you work with a colleague who does.

Be Smart

- Lock your vehicle every time you leave it.
- Don't leave personal belongings unattended while on campus.
- Lock your office or your residence hall room or apartment every time you leave – no matter how short a time.