



# UNIVERSITY of ALASKA ANCHORAGE

## Posting Policy

Please adhere to the following regulations when posting materials on/in UAA facilities. All following regulations also apply to the hosting of events, programs, or activities by UAA student clubs and organizations.

The following applies to all UAA Facilities:

Appropriate Posting Areas – designated bulletin boards, sandwich boards, and designated columns in the spines

Inappropriate Posting Areas – painted walls, wood, glass (windows or doorways), door frames, ceilings, bathrooms, the floor, railings, balconies, stairs, or vending machines

Only one copy of each sign, flyer, handbill, or other material may be posted in a designated area. Extra copies and postings found in inappropriate areas will be removed immediately.

All Materials Must:

1. Contain the name of the recognized student organization or department clearly identified as the sponsoring group
2. Avoid the use of obscene or offensive language or illustrations and demonstrate sensitivity to social concerns, such as sexism and racism.
3. Not promote the use of alcoholic beverages or drugs
4. Be removed in a timely manner

Please be aware that individual UAA facilities may have additional regulations or policies regarding the posting of materials or events. Please contact a representative of the facility to gain approval for all posting and events prior to your action. Posting of any materials in the Residence Life (Commons, Residence Halls, MAC and Templewood Apartments) area always required prior approval. Contact Residence Life at 751-7444 or University Housing at 751-7200 to obtain the necessary approval process.