

UAA Assembly

Agenda

Thursday, February 16, 2006
1:00 - 3:30 p.m.
LIB 302A
Access Number 1-800-519-1987
Meeting Number *1526331*
(for members outside of Anchorage only)

I. Call to Order

II. Introduction of Members

- | | | | | | | | |
|-----|--------------------------|-----|-------------------------------|-----|-------------------|-----|-----------------|
| () | President - Kim Stanford | () | Vice President - Jan Vandever | | | | |
| () | APT | () | Classified | () | Faculty | () | USUAA |
| () | Debbie Dickey | () | Megan Carlson | () | Kerri Morris | () | Anthony Rivas |
| () | Jennifer Jones | () | Rebecca Jackson | () | Greg Protasel | () | Damjan Jutric |
| () | Barbara Markley | () | Cheryl Page | () | Suresh Srivastava | () | Natalia Korshin |
| () | Bob Kizer | () | Tania Rowe | () | Suzanne Strisik | () | Danny Pace |
| () | Bobbie Weber | | | () | | () | Luke Thomas |

III. Approval of Agenda (pg. 1-2)

IV. Approval of Meeting Summary – January 12, 2006 (pg. 3-7)

V. President's Report (pg. 8)

VI. Administrative Reports

- A. Chancellor Maimon – Unable to attend – at BOR
- B. Interim Provost Gehler – Unable to attend – at BOR
- C. Vice Chancellor of Administrative Services Ejigu
- D. Vice Chancellor of Advancement Lindbeck
- E. Vice Chancellor for Student Services Lazzell (pg 9-10)
- F. Vice Chancellor for Community Partnerships Carter-Chapman

VII. Governance Reports

- A. System Governance Council
- B. Faculty Alliance/Faculty Senate
- C. Staff Alliance (pg. 11)
- D. APT Council (pg. 12)
- E. Classified Council (pg. 13)
- F. Coalition of Students/Union of Students
- G. Alumni Association

VIII. Old Business

A. Wellness Report – Erika Van Flein

Presentation:

http://www.alaska.edu/hr/benefits/thaw/PDF/premera_uak_hra_mgmt_presentation_2006.pdf

Report: http://www.alaska.edu/hr/benefits/thaw/PDF/uak_managment_report_1227.pdf

IX. New Business

A. Parking Services – Bill Spindle

B. UFB Energy Plan

X. Information/Attachments

A. 2006 Staff Make Students Count Award

<http://gov.alaska.edu/staff/studentscount/2006factsheet.pdf>

<http://gov.alaska.edu/staff/studentscount/2006nom-form.pdf>

B. Academic Freedom and Educational Responsibility

www.aacu.org/About/statements

XI. Adjourn

UAA Assembly Summary

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LIB 307
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(for members outside of Anchorage only)

I. Call to Order

II. Introduction of Members

	(x)	President - Kim Stanford	(x)	Vice President - Jan Vandever	
		<i>Classified</i>		<i>Faculty</i>	<i>USUAA</i>
(x)		Debbie Dickey	(x)	Kerri Morris	() Anthony Rivas
()		Jennifer Jones	(x)	Greg Protasel	() Damjan Jutric
()		Barbara Markley	()	Suresh Srivastava	() Natalia Korshin
(x)		Bob Kizer	(x)	Tania Rowe	() Danny Pace
(x)		Bobbie Weber			() Luke Thomas

Guests: Megan Olson, Doug Causey, Cindi Spear, Linda Lazzell, Renee Carter-Chapman, Kim Peterson

III. Approval of Agenda (pg. 1-2)

Approved.

IV. Approval of Meeting Summary – November 10, 2005 (pg. 3-6)

Approved.

Approval of Meeting Summary - December 8, 2005 (pg. 7-10)

Approved.

February meeting dates conflict – reschedule – 1 week later, Thursday February 16, 1:30 p.m. – 3:30 p.m. ADM 204, Kelly to check if room available.

V. President's Report (pg 11)

VI. Administrative Reports
A. Chancellor Maimon – Unavailable

- B. Interim Provost Gehler – Doug Causey spoke for Gehler.
- Academic program to SAC go to BOR Meeting. Graduate Certificate in Global Supply Chain Management.
 - Initial strategic planning process held at UAA, conducted by Will Jacobs. He is the consultant involved. A schedule was passed out for the rest of week. The process is ongoing. He will meet with every group on campus.
- C. Vice Chancellor of Administrative Services Ejigu – Cyndi Spear spoke for Vice Chancellor
The Vice Chancellor is getting better. He will be back next week part-time.

Administrative Services - Volcano alert - cover equipment.

- Skiing doing great
- Heating/ lighting upgrades
- New carpet being replaced in selected areas
- ANSEP coming in February
- Integrated Science Building project getting started
- Admin Services, Enrollment Services lines are moving well.
- Reader boards – UAA Drive/Providence reader board is controlled by Advancement. The “Arts@UAA” reader board is handled by Frank Hardy, Fine Arts Building Manager. Jack White – sponsor / Army National Guard sponsor. Forward information to Advancement to go on sign.
- Bragraw update – none at this point.
- West campus drive on to Lake Otis may not be accessible going south.
- Facilities planning & construction – Contact Janice Nyman Re: light rail comments.

- D. Vice Chancellor of Advancement Lindbeck – Megan Olson spoke for Lindbeck.
- New searches for Vice Chancellor, Advancement receptionist, Event Manager, Executive Assistant to Steve Lindbeck, Marketing Manager. Scott Lowell Editorial Associate, Press Writer, Discovery Writer, Student Success – send stories to him.
 - Reached campaign goal - Atwood Mansion Fundraiser 1,000 people giving \$1,000. Ongoing fundraiser goal: \$36 Million goal. Over \$2 million at this point.
 - UAA February 5, 2006 52 birthday planning campus celebration.
 - Working on next issues of Accolades magazine.
 - February 1 campus celebration.

- E. Vice Chancellor for Student Services Lazzell –
- Anchorage campus has slight growth. Flat or up 1%. CAS met opening enrollment from last year. We will see how it unfolds.
 - We are getting rid of drop for non-payment. Students will be assessed a late fee.
 - Getting rid of 50% refund and will extend the 100% refund period. This will allow students to drop courses. Allows students to drop on-line during 100% drop period.
 - We have raised \$4,000 for Hurricane Katrina relief.
 - Mac Apt. Complex, Sharon Gagnon was there, 21 year birthday.
 - Michael Reeves is retiring from the Career Services Center after 11 years.
 - Dr. Steven Washington, selected as the new director of Director of AHAINA.

- F. Vice Chancellor for Community Partnerships Carter-Chapman –
Report

VII. Governance Reports

- A. System Governance Council – Bob Kizer
- Governor funded – President Hamilton passed operating budget.
 - Looks like Integrated Science Facility funded.
 - There is some discussion on research money.
 - Due to the Iraq war, Hurricane Katrina, Rita hurricane there is concern on funding.
 - Legislative Liaison Pete Kelly communicating with legislature on budget and needs.
 - MyUA portal implementation. Create Alaska project – accommodate fact construction – Fairbanks campus.
 - Events through February – Conference on Young Alaskans, 55 delegates to sign February 5.
 - Document imaging project coming about.
- B. Faculty Alliance/Faculty Senate – Greg Protasel
- Proposed modification to optional retirement programs going back to the drawing board. Will show to the Board of Regents at the next board retreat next Friday
 - Academic Plan – Chancellor wants to see closure on it – The Faculty Senate will discuss tomorrow at their meeting.
 - Distance Ed – Rich Whitney addressed the Faculty Senate Executive Board this week regarding changes in distance education.
- C. Staff Alliance (pg 12) – Attached Kim Stanford reviewed.

- D. Coalition of Students/Union of Students – No Report.
 - E. Alumni Association
- VIII. Old Business
- A. Conciliation Services Update – An email announcement was sent out last fall as a supplement to HR service for facilitation. Chairita the only facilitator for the project is leaving at the end of this month. The project is on standby till further notice.
- IX. New Business
- A. BOR proposed new Optional Retirement Plan (ORP)
<http://info.alaska.edu/bor/minutes/2005/051207summary.doc>
The Proposal is being called NORP2. A document presented by Jim Johnson to BOR gives the basic run down. BOR wants more information and has scheduled a special HR committee meeting for next Friday in Anchorage. Some concerns about health care and the option for staff that selected NORP2 are eligible for the self pension plan. Clarify medical plan, clarify academic year, if interim position, how are employees affected?

<http://www.alaska.edu/opa/regentrecap/regentspdf/dec05.pdf>
 - B. Employee Education Benefits

Regents Policy 04.06.010
<http://www.alaska.edu/bor/policy/4p/p04-06.html>

University Regulation 04.06.010
<http://www.alaska.edu/bor/regulation/4r/r04-06.html>

Employee Tuition Waiver Study – two documents
<http://gov.alaska.edu/council/2005-10-06.employee-dependenttuitionwaiverreportA.pdf>

<http://gov.alaska.edu/council/2005-10-06.employee-dependenttuitionwaiverreportB.pdf>
- X. Information/Attachments
- A. Provost Search Committee – Kim Peterson
<http://edit.uaa.alaska.edu/provostsearch>

Provost search committee - 12 candidates were interviewed in Chicago by the search committee. We are bringing candidates to campus to get input from faculty, staff, and students. There were no internal candidates. Finalists include 2 female, 3 male. The first

candidate will be on campus 1/29 – 1/30. Candidates will be here for 2 day visits. Schedule is as follows:

1/29 – 1/30
2/5 – 2/6
2/8 – 2/9
2/19 – 2/20
2/26 – 2/27

Offer out in March by Chancellor. Committee will forward unranked list of strengths and concerns to the Chancellor. We are bringing candidates to campus to get input by faculty and campus community. Forms available at events to provide feedback.

There will be a public lecture themed “The Future of Higher Education”, held in ARTS 150, and open forums in ADM 204. Forms will be available for feedback, answer questionnaire, please give it to a committee member.

The candidates’ spouses have been invited. The top candidate, and possibly top two will be invited back to look at real estate and the community campuses. We will update the web page immediately before each candidate comes.

B. FY 2006 Operating Budget Reports

<http://www.legfin.state.ak.us/>

C. Creating Alaska Web site

<http://www.alaska.edu/creatingalaska/>

XI. Adjourn

ASSEMBLY PRESIDENT'S REPORT
FEBRUARY 2006
Prepared by Kim Stanford

- Governance Leaders had their regular meeting February 9, 2006.
- Attended Provost Search meetings for three candidates who have visited the campus to date.
- Forwarded UAA Assembly comments regarding NORP to Lisa Sporleder, Chair of Staff Alliance and representative on the Retirement Committee (UA). The apparent "erosion" of benefits is of serious concern to staff and faculty, although it is agreed that reasonable revisions are needed due to the financial constraints and escalating costs.
- UAA Office of Diversity and Compliance will undergo review by a consultant in late April. Since Chairita Franklin has left UAA, it was felt it would be a reasonable time to have discussions regarding what is or is not working, what is needed for the Office to meet its mission. Goal is to have the position filled by September 1st. Marva Watson is the interim Diversity and Compliance Officer, sharing the responsibilities with Jan Parten as is appropriate.
- Attended PBAC January 13th. Discussion centered around timeline for unit budget presentations, ideas for allocation of Strategic Initiatives fund and Performance Based Budgeting funds. A great deal of discussion took place, with final decisions to be made after subcommittee pulls together the comments into a recommendation for the committee of the whole.

Upcoming meetings: PBAC (March 10th)

Academic & Multicultural Student Services Division

- The third annual *Reel Eyes* showcase of films by and about individuals with disabilities begins in Anchorage February 21. UAA co-sponsors include the Diversity Action Council and Disability Support Services.
- Staff members from Native Student Services participated in the Southcentral Foundation's 9th Annual Gathering.
- The Advising and Testing Center hosted a CLEP open house and luncheon which was attended by staff representing a wide range of UAA colleges and programs.
- Disability Support Services sponsored the annual Workforce Recruitment Program. Ten current or recently graduated UAA students with disabilities were interviewed by a federal recruiter. Information from their interviewed and resumes will be included in a database and provided to public and private sector employers nationwide.
- Yup'ik healer and cultural bearer Rita Blumenstein will be honored at the 2nd *Annual Honoring Our Wisdom Keepers* event to be held February 18 in the Cuddy Hall. This event is a collaborative effort with Native Student Services, ANPysch, the Diversity Action Council, and several community organizations.
- Twenty low income, first generation college students completed 24 hours of basic computer skills training in the Educational Opportunity Center's labs during January.
- The new Student Support Services Program now has 80 students actively participating.
- TRIO Programs submitted new grant proposals to the U.S. Department of Education for the next five-year grant cycle for Educational Talent Search and the Educational Opportunity Center.

Enrollment Management Division

- UAA Preview Day targeted at recruiting high school students will be Friday, February 17.
- Student Financial Aid will hold an open house Thursday, February 23 as part of the statewide UA FAFSA Frenzy effort to get more college-bound and college students to fill out and submit. Applications for federal financial aid.
- Teri Gravenmier has accepted the position of Veteran's Affair coordinator.
- Tom Bergey and Phil Knight joined the Student Information Advisors' team.

- Over \$42 million in financial aid has been disbursed at UAA campuses for the 2005-06 academic year.
- Jerry Tibor, LAN Manager, was awarded the 2006 Microsoft Windows Server MVP (Most Valuable Professional) award.

Student Development Division

- Michael Reeves, Career Services Center Director, retired after 11 years of service at UAA.
- UAA's Last Frontier Student Leadership Conference will be held March 2 through 4. Dr. Laura Osteen, Director of Florida State University's LEAD Center, will deliver the keynote address and facilitate several sessions.
- Career Services Center hosted the Engineering and Sciences Extravaganza with over 40 employers participating. The Center will host a general employer expo on April 4.
- Applications for the 2006 Student Commencement Speaker are due February 28.
- In collaboration with ANPysch and Aviation faculty, Residence Life will introduce two new living-learning communities for the fall 2006 semester.
- The Student Health and Counseling Center provided nearly 700 flu shots to the UAA community.
- UAA faculty and staff nominated more than 250 students for recognition at the annual Student Appreciation Luncheon. Vice Chancellor Lazzell spoke and actors from the production of *Portraits of Courage* presented selections from that play.
- The *Raining Jane* concert was a collaborative success with students from Concert Board, Student Activities, KRUA radio, and the Student Union.
- Student Development events in February and early March
 - *Foundations Invitational Show* displays works of UAA students completing 100- and 200-level Art classes in the Student Union Gallery from February 9 to February 23.
 - *2 Dimensional Student Invitational Show* features the 2-D work of outstanding UAA Art students selected by UAA Art faculty in the Student Union Gallery. Show opening on March 2 from 5 to 7 p.m.
 - Comedian Megan Mooney in the Student Union Den on February 24 at 7:30 p.m.
 - Comedian Josh Blue in the Student Union Den on March 2 at 9 p.m.
 - *Banff Mountain Film Festival* in the Wendy Williamson Auditorium on March 10 and 11. Films begin at 7 p.m. each night.
 - *Noon Music Series* every Wednesday in February in the Student Union Alcove
 - Student Health and Counseling Center *Wellness Series* every Wednesday at noon in the Student Union Lyla Richards Room.
 - *Performing Arts Potpourri* every Thursday at noon in the Student Union Dean.

STAFF ALLIANCE REPORT TO UAA ASSEMBLY
February 2006 - Prepared by Kim Stanford

Staff Alliance met February 7, 2006. Information and updates included:

* UAF BACCALAUREATE PROGRAM REVISION

UAF is working on admission requirements for baccalaureate degree programs. There is apparently not an overall GPA or test result requirement for all baccalaureate programs (only those imposed by the specific degree programs). It was mentioned that UAA does have such a requirement in place, given in the UAA catalog, that might be helpful for consistency if it has not already been looked at.

*GOVERNANCE REGULATION

The proposed Governance Regulation has gone through minor revisions. After it is confirmed by the committee that the new draft is accurate, it will be sent to Jim Johnson, VP for Staff & Faculty Relations, and Roger Brunner, General Counsel, for comment. It will then go to Staff Alliance for approval and forwarding to System Governance Council. The next SGC meeting is February 23rd, so it is hoped it will be ready for the Council's review and approval on that date.

*EMPLOYEE EDUCATION BENEFITS

Per previous discussions at UAA Assembly, Statewide Administration was looking at possible revisions to the employee/dependent education benefit. UAA Vice Chancellor for Academic Affairs Linda Lazzell provided data on the completion rates noting that the completion rate for employee/dependent waiver users UA systemwide is 2% higher than the general/non-waiver student completion rate. This information was provided to System Governance Office and Staff Alliance. Jim Johnsen noted that this will not likely be something they will pursue further at this time. He did also add that "we are way below the national standard" for completion rate and that "if staff aspire to the dreadfully low standards, that is disappointing."

*FACULTY WORKLOADS (ACAS item)

Jim Johnsen reported that Statewide is looking towards an online faculty workload system that can be linked with Banner. Problems with the current hard copy system include: accountability, incorrect workloads, lack of available information to Statewide, and need for better annual review information.

*NORP UPDATE

It seems that the new NORP proposal will be going to BOR at their January meeting and is expected to be approved. UA administration stresses that this will not affect currently staff and faculty, although staff and faculty groups continue to emphasize our responsibility to those who come after us, as well as the concern for any possible recruitment downfalls that may result due to the erosion of benefits with no meaningful wage increase to help offset as a recruitment tool. Contribution rates had initially been proposed so they would vary for staff and faculty. This has been revised so that the NORP contribution rate as proposed will be 12% employer and 8% employee regardless of faculty or staff status.

APT Council Report (From February 2, 2006 Meeting)

Reports

- A. President – Due to the Strategic Plan discussion and exercise, which took up most of the meeting, there was no formal Presidents Report.
- B. Staff Alliance – See below regarding items under New Business.
- C. University Assembly – See below regarding items under New Business.
- D. Systems Governance Council – Announced upcoming meeting via audio-conference on February 23rd with the report pending next meeting.
- E. University Facilities Board – Updated council on draft energy policy presentation, signage concept for the UAA Spine.

Old Business

No Old Business

New Business

- A. UAA Strategic Plan (Will Jacobs) – Will Jacob lead an hour long discussion and exercise to accommodate feedback from APT Council on the upcoming UAA Strategic Plan to be drafted by May.
- B. Employee Tuition Waiver – Provided report on the tuition waiver that indicated that employees and dependents completed classes at higher percentage than students that paid for classes
- C. Staff Development Day Input – Requested input from Council for Staff Development Day Workshop Ideas.
- D. University of Alaska Retirement Programs – Provided and overview of the latest development regarding the New Optional Retirement Plan (NORP) that included vesting and potentially two different employer contribution rates % for PERS-eligible (staff and execs) and 12% for TRS-eligible (faculty).
- E. Summex Health Risk Assessment – Announced upcoming presentation by Summex via audio and video conference on February 7th.

Information Items

- A. Governance Office Staffing - The governance office is now trying to fill one position (the Administrative Clerk).
- B. Board of Regents Meeting - Juneau – February 14th and 15th
- C. Green & Gold Fridays - <http://www.uaa.alaska.edu/greenandgold/> - Encouraged participation.
- D. UAA Assembly Meeting – February 16th

CLASSIFIED COUNCIL REPORT TO UAA ASSEMBLY,
February 2006
Prepared by Kim Stanford

- Classified Council met on February 2, 2006 (regular meeting)
- Staff Training Ad Hoc Committee: Becky Jackson is participating on the Staff Development Day workshop committee. Classified Council discussed various ideas for workshops to be offered this year. Most of the suggestions focused around health and wellness issues. Becky will take the ideas back to the SDD committee and work to implement as many as possible.
- Wellness/Benefits Update: Mike Humphrey attended via audioconference to discuss the upcoming video/audio presentation from Summex regarding the wellness report based on the Health Risk Assessments received. The presentation took place Tuesday, February 7th and all governance leaders were invited to participate from their campuses. Mike also noted that he was very pleased to hear all of the health/wellness ideas being tied into Staff Development Day. Many of these might be set up as a SDD workshop, but then continue as a more regular part of our lifestyle.
- Information Items included: Employee Tuition Waiver Update, Governance Regulation, Conciliation Services, Provost Search.