

UAA Assembly

Agenda

Thursday, April 12, 2007
1:00 - 3:30 p.m.
ADM 204

I. Call to Order

II. Introduction of Members

President - Kim Stanford

APT

Bob Kizer

Jim Cummings

Joyce Colajezzi

Suzanne Browner

Classified

Kim Stanford

Jennifer Myrick

Lois Hall

Megan Carlson

Marilyn Borrell

Vice President – Bob Kizer

Faculty

Kerri Morris

Bogdan Hoanca

Debbie Narang

Suzanne Strisik

Jan Vandever

USUAA

Anthony Rivas

Karl Wing

Kristina Hurlburt

Samuel Abney

III. Approval of Agenda (pg. 1-2)

IV. Approval of Meeting Summary (pg. 3-5)

V. President's Report (pg. 6-7)

VI. Administrative Reports

A. Chancellor Maimon

B. Provost Driscoll

C. Vice Chancellor of Administrative Services Ejigu

D. Vice Chancellor of Advancement Lindbeck

E. Vice Chancellor for Student Services Lazzell (pg. 8-9)

F. Vice Chancellor for Community Partnerships Carter-Chapman

VII. Governance Reports

A. System Governance Council

B. Faculty Alliance/Faculty Senate

C. Staff Alliance

D. APT Council

E. Classified Council

F. Coalition of Students/Union of Students

G. Alumni Association

VIII. Old Business

A.

IX. New Business

A. UA Portal- Amber Brubaker and Matt Underbakke

X. Information/Attachments

A. Next UAA Assembly Meeting – May 10th

XI. Adjourn

UAA Assembly

Summary

Thursday, March 8, 2007
1:00 - 3:30 p.m.
ADM 204

I. Call to Order

II. Introduction of Members

	President - Kim Stanford		<i>Classified</i>		Vice President – Bob Kizer		<i>USUAA</i>
	<i>APT</i>				<i>Faculty</i>		
X	Bob Kizer	X	Kim Stanford	X	Kerri Morris		Anthony Rivas
X	Jim Cummings		Jennifer Myrick	X	Bogdan Hoanca	X	Karl Wing
X	Joyce Colajezzi	X	Lois Hall		Debbie Narang		Kristina Hurlburt
X	Suzanne Browner	X	Megan Carlson		Suzanne Strisik		Samuel Abney
		X	Marilyn Borrell	X	Jan Vandever		

III. Approval of Agenda (pg. 1-2)

Add Budget to New Business

Approved w/changes

IV. Approval of Meeting Summary (pg. 3-6)

Approved

V. President's Report (pg. 7)

Written report attached

VI. Administrative Reports

A. Chancellor Maimon

Unable to attend

B. Provost Driscoll

Have had and will continue to have joint meetings with Elaine Maimon and Fran Ulmer

Need to focus on keeping momentum during Chancellor transition

Priority Registration-Senate and UAB had discussion, Senate tabled topic

Priority Registration will not be implemented by Fall

Rich Whitney is now Vice Provost for Information Technology, but will remain Chief

Information Officer for UAA as well

C. Vice Chancellor of Administrative Services Ejigu

Unable to attend

D. Vice Chancellor of Advancement Lindbeck

Unable to attend

E. Vice Chancellor for Student Services Lazzell (pg. 8-9)

Written report attached

Nominate students for Student Diversity Awards

- F. Vice Chancellor for Community Partnerships Carter-Chapman
Unable to attend

VII. Governance Reports

- A. System Governance Council
Has not met, will meet Friday March 23rd
- B. Faculty Alliance/Faculty Senate
Dr. Vince Tinto at UAA on March 26th
Senate approved motion to support Honors College
Faculty Senate designated both Elaine Maimon and Fran Ulmer to co-officiate 2007 Commencement
Northern Lights reporter wrote that there were complaints from faculty about her political background
It was not a complaint, just a question that was raised and discussed
Letter of clarification was written to Northern Lights editor
- C. Staff Alliance
Meeting on Tuesday March 19th
- D. APT Council
Presentation by Chief Pittman
Meeting shortened because of UAA Forum
- E. Classified Council
Presentation by Chief Pittman
Working on Spring Service Event
Staff Development Day on May 15th "Mission Possible"
- F. Coalition of Students/Union of Students
Student Forum
One concern was regarding ease of website
Now looking at Budget for next year
Working to have Chancellor Maimon speak at Commencement
Juneau trip on April 11th or 12th
New position- Assistant Director of Student Leadership
Student Government Elections- March 27th and 28th
Starting early planning on Homecoming
- G. Alumni Association
Alumni Luncheon- Gave out 6 awards and had 60-65 attendees
Had two February pre-game events
Have has several Alumni networking events
Networking nights at McGinley's on first Thursdays
Working on retirement luncheon
Working to send someone down to Juneau in April
Alumni Association board meeting Tuesday, April 10th
Looking to fill three vacant board positions

VIII. Old Business

- A. Family Friendly Campus
Harry Potter Event with the Library Friday, April 20, 10:30 to 3:30

Harry Potter readings will be in different languages
Will be a drawing and python snake
Committee is still small, if anyone would like to join, contact Megan

B. Paperless Process

Linda Lazzell stated that it was discussed at Chancellor's Cabinet
Need to find legalities of what can be paperless
Currently implementing imaging system in Enrollment Services

IX. New Business

A. Commencement Officiating

Debbie Lopez stated that the intention is to have Fran Ulmer and Elaine Maimon both
at 2007 Commencement.
She is already working with announcements, format, and floor plans.

**MOTION (Jim Cummings): Endorse the Faculty Senate's resolution to designate
outgoing Chancellor Elaine Maimon and Interim Chancellor Fran Ulmer to co-
officiate at UAA's 2007 Commencement.**

2nd: Jan Vandever

Unanimously approved

B. April UAA Community Forum

Setting up another forum regarding Budget and how money is spent
Looking at April 5th 12:30-1:30

C. Budget

Pete Kelly sent out two emails
One email has been sent out to all Governance groups and the other email will be sent
out to Assembly

X. Information/Attachments

A. Next UAA Assembly Meeting – April 12th

B. Chancellor's Awards Wednesday, April 11th at Wendy Williamson

XI. Adjourn

Meeting Adjourned

REPORTS TO UAA ASSEMBLY, APRIL 2007

Prepared by Kim Stanford

PRESIDENT'S REPORT

- **PBAC**
Planning Budget Advisory Council (PBAC) met March 22, 2007. Discussion focused on recommendations from the PBB subcommittee that reviewed the Strategic Opportunity Funds submissions, scheduling of unit reports in May, and guiding principles.
- **FACULTY ASSOCIATION**
Continue to attend regular meetings of the UAA Faculty Association.
After discussion with the executive board, it has been decided that the association will be expanding its membership beginning in Fall 2007 to include staff. The name will be revised – not finalized yet!
- **STAFF DEVELOPMENT DAY**
Co-chairing the Day-Of Volunteers committee along with Melodee Monson and Megan Carlson.
- **UAA COMMUNITY FORUM ON BUDGET**
The staff and faculty governance leaders sponsored the second UAA Community Forum on April 5th. We had a very low turnout (due to some promotional issues, we think). However, we did have some great participation from attendees. We plan to hold another on April 24th to present the same information.

STAFF ALLIANCE

Staff Alliance met in Juneau on April 3 - 4. Information/topics included

- **LEGISLATIVE UPDATE** from Pete Kelly (as we met with legislators to advocate for UA the remainder of that day and the following day).
- **UPDATE ON HR MERGER BETWEEN STATEWIDE AND UAF**

SYSTEM GOVERNANCE COUNCIL

System Governance Council met via audioconference on Friday, March 30, 2007.

Information/topics included:

- **LEGISLATIVE UPDATE** (President Hamilton, Pat Pitney) and discussion.
- **STUDENT SUCCESS INITIATIVE UPDATE**
It was pointed out that this initiative, while intended to be systemwide, has really been somewhat limited in its reach. Speakers have been arranged, etc with no communication to the various local governance groups. More effort will be made to coordinate information.

CLASSIFIED COUNCIL

UAA Classified Council met Thursday, April 5, 2007

- **SPRING SERVICE EVENT**

Classified Council's spring service event will involve collecting items and putting together "Starter Kits" for Abused Women's Aid in Crisis (AWAIC). Flyer and more information available on the Governance website at <http://www.uaa.alaska.edu/governance>. Several "Housewarming" events are being planned around campus for staff, faculty, and students to bring items to donate. Please contribute!

- **UA PORTAL**

Amber Brubaker from UAA ITS gave a presentation on the UA Portal and fielded many questions. Primary concerns focused on the plan for reaching faculty and students who do not use their UAA userid, and the need for increased support services, especially related to the limited support for the extended campuses.

UAA Student Affairs Mission: Together we provide an environment for our diverse student population to reach their greatest potential through inspiration, accessibility, and support.

Academic & Multicultural Student Services Division

- Disability Support Services' *Fourth Annual Reel Eyes Showcase of Films* by and about people with disabilities has been presented on UAA campuses in Anchorage, the Mat-Su Valley, Soldotna, and Homer.
- Linda Morgan, Director Advising and Testing Center, hosted the Faculty Adviser Training Seminar Module I: Policies, Rules and Regulations, which was co-sponsored by CAFÉ. The seminar was web cast for faculty at Kodiak College.
- Educational Opportunity Center had 184 participants enter or re-enter programs of postsecondary education at UAA for spring semester
- Theresa Norman, Director of New Student Orientation, was named to the selection committee for Book of the Year.
- Since January 31, Student Support Services has provided tutoring, mentoring, and support services to 117 UAA students.
- Paul Hendrickson, Educational Specialist, and Linda Warford, Educational Opportunity Center alumni, traveled to Washington, D.C. to attend the Council for Opportunity in Education Policy Seminar. They visited Congressman Don Young and Senators Stevens' and Murkowski's offices to discuss the Alaska TRIO Programs.
- Native Student Services established a partnership with the Bering Straits School District to establish an on-site distant registration and orientation pilot project in Nome in April 2008.
- AHAINA hosted an open house with Gyude Moore from Oxfam International. He spoke about his life story as a Liberian refugee, his student activism, and world trade and hunger issues.
- TRIO programs have been awarded a \$1,000 in scholarships from Prudential Youth Leadership Institute for student leadership training.
- Student Support Services partnered with Residence Life and Developmental and Preparatory Studies to complete the first draft of fall 2007 Learning Community structure.
- Disability Support Services in conjunction with Assistive Technology of Alaska and other key agencies is planning the first ever Alaska Statewide Assistive Technology Conference.

Upcoming events:

- AHAINA Women of Excellence is planned for April 21.
- Native Student Services will sponsor an outreach/recruitment table at the Native Youth Olympics on April 26, 27, and 28.
- AHAINA Graduation Ceremony is scheduled for May 5.

Enrollment Management Division

- Approximately 90% of students have been receiving all admissions-related communications via email. The remaining 10% continue to receive their letters and miscellaneous communication in paper form.
- Summer and fall 2007 schedules are now available both online and in paper format
- Initial proofs have been sent to the departments for *Spring 2008 Class Schedule*.
- A new "Forms" board and "Resource Center" (information board) have been installed across the hall from the kiosk. Two computer stations will also be added to allow students access to less-used forms, depleted forms and online resources outside normal business hours.
- The Call Center opened at 6:00 a.m. on the first day of summer/fall registration (April 9). Six information advisors and all of the managers were available to take calls, troubleshoot problems and answer questions.
- Summer degree audits should be complete for those students who applied by the deadline by May 21.

Upcoming events:

- Application for fall graduation deadline is May 1.

Student Development Division

- The Last Frontier Student Leadership Conference is April 12-14. Participation is free; however, registration is required. Registered attendees will be entered into a drawing for prizes.
- Year to date Student Code of Conduct Violations:

Student Code of Conduct	Aug 20, 2006 – Mar 31, 2007		Aug 21, 2005 – Mar 31, 2006
	Pending	Responsible	Responsible
SCC 1 – Academic Dishonesty	7	5	33
SCC – 10 Alcohol	17	111	177
SCC – 10 Drugs	2	17	20

- Nate Miller, Student Judicial Services and Ethical Development Coordinator, and Barbara Markley, Counselor Educator, worked together on a grant application from the Department of Education. The grant competition focused on prevention of high-risk drinking among college students, if awarded, would provide UAA with a substantial amount of funding for the next two years to help address “high-risk” drinking behaviors.
- Forty-eight students accepted leadership positions in the Department of Residence Life for the 2007-2008 year. The hiring process will continue until all 51 positions are filled.
- Student Health Center’s annual patient visit comparison:

# of Student/Patient Visits			
Month	2006	2007	
January	478	666	
February		649	688
March	757	834	

- *Banff Film Festival* was very successful with approximately 1,700 people attending the two night event. UAA Concert Board’s new UAATix.com system provided full service on site ticketing.
- Career Services Center hosted the City-wide Career and Job Fair. The fair will well attended.
- Campus Life’s staff attended the Association of College Unions - International conference in Atlanta and the *American College Personnel Association/National Association Student Personnel Administrators* joint convention in Orlando. Sessions focused on learning outcomes, commuter student services, and facility operations.
- A review committee has been formed to finalize the selection of UA’s student health insurance provider. The results are expected soon.
- The Student Showcase Academic Conference plans were finalized with the confirmation of over 20 community commentators from a wide variety of professional backgrounds.
- Residential students were surveyed to find out what type of Alaska Native art projects they would like to learn from a master artist. The top five interests were making a drum, carving a wood mask, sewing hide gloves or a fur hat, creating a transportation model (dog sled, snow shoes, canoe, etc.), and creating traditional weapons and tools.
- Alaska Native Rural Outreach Program Coordinator Karla Booth, is working with Becky Eтуkeok-Johnson, Educational Specialist at the Alaska Native Heritage Center, to schedule the first *Sharing Traditions Enhancement* program. Becky is Inupiaq, Siberian Yupik and Tlingit. She will teach selected students how to make their own deer hide drum or an “urban” Yupik/Inupiaq style drum.

Upcoming events:

- Career Services Center General Employer Expo is scheduled for April 12.
- Target informational session is planned for April 12 from 3:30 p.m. to 4:30 p.m. in the Lyla Richards Conference Room with interviews being conducted April 13 in Career Services Center.