

Peter:

*Legislative Luncheon and tour of campus will be November 4th, 2009
Student Advocacy Trip to Juneau in Spring 2010, apply by November 13th, 2009*

- G. Alumni Association
Included in Advancement Report
- VIII. Old Business
- A. Ad Hoc Committee on Assembly Constitution/Bylaws - 2nd Reading
Motion made by Russell Pressley to approve Constitution with amendments
Ryan Buchholdt seconded motion
Constitution unanimously approved
- Conversation ensued about issues and ideas pertaining to the bylaws, much discussion about when Assembly elections should take place*
- Motion made by Debbie Narang to approve Bylaws with amendments***
Russell Pressley seconded motion
- 15 in favor of***
1 opposed
0 abstentions
- B. Day of Service – UAA Day @ Bean’s Café, Saturday, April 11th, 8:30 – 1:30. 3 shifts available
Shifts currently full
Wonderful response rate for Day of Service
- IX. New Business
- A. International Student Center – Dr. Theodore Kassier
Introduction of Leslie Tuovinen, International Affairs Coordinator
Very excited to organize and expand International Affairs office and outreach on campus
International Student Center, Director of International Affairs
Currently located in offices in the Languages department (ADM), but planning to move into space in Rasmuson Hall where the American Russian Center used to be located
Office currently has 3 goals:
- 1. Encouraging Study abroad*
 - 2. Managing current relationships*
 - 3. More strategic plan for the program*
- X. Information/Attachments
- A. Accreditation update
<http://www.uaa.alaska.edu/accreditation/2010.cfm>
- B. Faculty and Staff Giving Campaign
- C. UAA Day @ Bean’s Café – April 11th
- D. May Assembly meeting- May 7th
- E. UAA Development Day- May 14th
- XI. Adjourn

May Agenda Items

Report on UAA Day of Service

Elections

Budget Update

PRESIDENT'S REPORT TO UAA ASSEMBLY – MAY 2009

Prepared by Kim Stanford

I would like to begin my final report as UAA Assembly President by extending a sincere thank you to all of the students, staff, and faculty I have had the pleasure of serving with in my four years as president. It has been a pleasure and a true honor to have been able to represent this body of UAA leaders. I encourage you to continue your commitment and seek out new and challenging ways to serve here at UAA and in our community.

We have been fortunate to have a group of administrators who are supportive of shared governance at UAA, and serve our university through strong and fair leadership, setting examples for us to follow.

It is impossible to express my gratitude to Christine and Vicky, as well as their predecessors in the Governance Office. I could never have survived without their support and guidance.

- The UAA Faculty and Staff Association held our last official meeting of the academic year on May 1st. We are in the process of finalizing our legislative rankings (0-4 stars) as we evaluate this past session. I would expect those will be posted on the Association's web site by mid-June. We may try to meet with legislators on occasion over the summer, working to build relationships for next year.
- UAA Commencement was held on May 3rd, and I was fortunate to be able to volunteer this year. It is truly wonderful to see the culmination of everything we do here in the faces of our graduates.
- Staff and faculty governance leaders met to discuss Governance travel requests and have submitted our recommendation to Chancellor Ulmer for her approval. We are hopeful there will be funds available next year for governance leaders to attend BOR meetings and/or travel to Juneau during the legislative session.

Advancement Assembly Report, May 2009

General Advancement

- Camille Oliver, along with a team of volunteers, put together a fabulous Commencement ceremony on Sunday, May 3 at Sullivan Arena. In addition, Camille coordinated the Honorary Degree Dinner and the 2009 Graduate Hooding Ceremony this past weekend.
- Advancement, in cooperation with the Chancellor's office, coordinated an event on May 1 to announce a \$7M gift to UAA from an anonymous donor. This incredible donation will be used for needs-based scholarships (\$6M) and to open the ConocoPhillips Integrated Science Building (\$1M for operating costs) this fall. Additional information about this gift, including a video of the announcement, can be found at <http://www.uaa.alaska.edu/news/anonymous-donor-sends-millions-of-dollars-to-uaa.cfm>.

Development

- A new "Impact of Giving" publication landed in donors' mailboxes in April. This beautiful publication highlights the stories of donors and scholarship recipients at UAA.
- The Phonathon team of student callers surpassed the \$100,000 mark for the year. Working with the Annual Giving team in University Advancement, these students raise philanthropic dollars to support scholarship and program support at UAA. They call alumni of UAA - - the student who benefitted from the classes and courses you have taught- - to ask them to give back in support of their alma mater.

University Relations

- "Accolades" was delivered to donors, friends and UAA alumni this past weekend. This edition focused on UAA firsts. To receive a hard copy of the magazine, please contact Kristin DeSmith at afkad@uaa.alaska.edu.
- New logo standards go into effect on July 1, 2009. University Relations' graphic designers are hard at work designing stationery, business cards and new print logos for all academic and administrative units. Additional information on logo changes can be found at http://greenandgold.uaa.alaska.edu/index.php?option=com_content&view=article&id=2866
- University Relations is turning out new Podcasts on a daily basis. If you miss an event, please visit our Podcast page to see if it's available for download there! <http://greenandgold.uaa.alaska.edu/podcasts/>

Alumni/Retiree

- The retiree luncheon will take place on Friday, May 8th – details including location and time will appear in Green and Gold Daily soon. If you know of anyone retiring, please call Timea Webster at 786-4847.

Academic & Multicultural Student Services Division

- The Advising and Testing Center and the Department of College Preparatory and Developmental Studies hosted “Step into UAA” day which took place at King Career. The event targeted Anchorage School District seniors interested in attending UAA in the fall and offered placement testing, advising, registration, orientation, and financial aid counseling in an one-stop setting for students.
- Kaela Parks, Director of Disability Support Services, will present during UAA Development Day with a session on universal design. Disability Support Services will also participate in Mel Kalkowski’s presentation on supporting the needs of veteran students. The disability history exhibit will be on display as well.
- Educational Talent Search is gearing up for their summer academies. Several academies will be held beginning in June through August to serve approximately 300 middle and high school students from Clark, Wendler, Romig middle schools, and East, West, and Bartlett high schools.
- Native Student Services conducted Triple-O in Nome and Barrow the first week of May.
- The first 2009 summer Howl Days event will be held May 7th.
- Eleven Student Support Services students participated in the UAA Commencement ceremony, ten received bachelor’s degrees and one received an AAS degree.
- Upward Bound’s six-week summer program will be held June 8-July 17 on the UAA campus and will serve 60 Anchorage high school students. The students are in grades 9-12 from East, West and Bartlett high schools.

Enrollment Management

- A proposal has been put forth to move up the schedule for a change in graduation procedures from an application for graduation to an application to post degrees based on the current success of DegreeWorks
- Electronic Student Services is assisting in the rollout of the new reporting tool to the UAA campus this summer which will be replacing ‘DataBrowser’. This role covers the area of validating if the new tool complies with the RFP and to train staff across the campus on the new tool.
- YWCA Single Parent College Jump Start program has concluded. Nine participants were awarded 2009-10 tuition waivers.
- Ted Malone, Director of Student Financial Assistance, co-chaired the Western Association of Student Financial Aid Administrators annual conference held in Anchorage.
- DegreeWorks has been rolled out to students for their use.
- Publication Specialists Sarah Hill, Gianna Ridgeway, and Linda Kay Davis were all recognized by the Undergraduate Academic Board for their work in developing the new *Curriculum Handbook* and their efforts this past year participating in the UAB and GAB curriculum processes.
- Charese Gearhart-Dekreon, Banner Student Trainer, has created on-line tutorials to assist Banner users with ‘Academic Advising Required – Hold Releases’, ‘Extended Queries for Sorting’, and ‘My Links’. These tutorials are located at <http://bannersi.uaa.alaska.edu>.

Student Development Division

- Mike McCormick, Assistant Director of Student Activities, received the 2009 Faculty Senate Award for Distinguished Service by a non-faculty member.
- Bette Fenn, Director of the Student Health and Counseling Center, participated in the UAA, UA Statewide and State of Alaska response to the global pandemic H1N1 outbreak. There were no suspected cases from UAA.
- The UAA student body elected Michaela Hernandez and Mallory Givens as the new 2009-2010 USUAA president and vice-president. The new leadership team plans to focus on increasing community at UAA, initiating an awareness campaign on mental health, and create stronger fiscal accountability within USUAA.
- *The Northern Light* produced its first ever Commencement issue distributed at the Commencement ceremony and is now on stands around campus.

- The UAA Concert Board, Student Activities, and the Music Department will collaborate and bring Grammy award winning Latin jazz musicians Brian Lynch and Eddie Palmieri to UAA in September. The Jazz greats will provide workshops for students and play a concert at the Wendy Williamson Auditorium.
- During the Student Union Late Nights event, over 2,200 students took advantage of the later hours and free snacks.
- A record breaking 1,225 people participated in the free pasta lunch offered by the Student Health and Counseling Center.
- Student Code of Conduct violation comparison:

Student Code of Conduct	August 21, 2008 – April 30, 2009		August 21, 2007 – April 30, 2008
	Pending	Responsible	Responsible
SCC 1 – Academic Dishonesty	6	22	19
SCC – 10 Alcohol	9	82	149
SCC – 10 Drugs	1	10	20

- During April, the Student Union had over 1018 reservation hours. This is an increase of 130 hours over the same period last year.
- Michael Votava, Assistant Director of Student Conduct and Compliance, met with Doni William, International Student Advisor, and Professor Tara Smith to brainstorm ways to promote UAA’s Student Code of Conduct amongst international students.
- Career Services placed students in the following companies this academic year for internships; ConocoPhillips, Merrill Lynch, Alyeska Pipeline, CH2M Hill, DOWL, McKinley Capital, ANTHC, Air Force Audit Agency, Thomas, Head, and Greisen, US Army Corps of Engineers, Alaska Air National Guard, Veterans Health Administration, and Kachemak Bay Natural Estuarine Research Reserve.
- Questions from the Department of Residence Life Quality of Life survey indicated residents overwhelmingly view living on campus and interacting with their resident advisors positively. For example, respondents said resident advisors *were fair in policy enforcement* (only about 1 in 8 said otherwise); and *were available when needed* (only about 1 in 10 said otherwise); residents felt welcome in their residential community (only about 1 in 10 said otherwise); and felt that living on campus increased feelings of academic responsibility (only about 1 in 12 disagreed).
- All UAA recognized Greek organizations completed an annual review and report process for the 2008-2009 academic year.
- The Association of Information Technology Professionals (AITP) student club came in second out of 60 teams at the 14th Annual National Collegiate Conference in Oklahoma City. These students were seniors in the Management of Information Systems (MIS) program in the Computer Information Systems Department in the College of Business and Public Policy.
- Student Showcase awarded two graduate students and five undergraduate student publications honors in the 25th edition of the Student Showcase journal. Two other students (one graduate, one undergraduate) earned honorable mention.
- Fifteen students earned UAA Leadership Honors this semester and a recognition reception was held for all of the 2008-2009 recipients.
- As part of UAA’s Juneteenth Celebration, Student Activities will present “The Blind Boys of Alabama” on June 10 in the Wendy Williamson Auditorium at 7:30 p.m. Advance tickets will cost between \$5 (UAA students) and \$25 (General Public) and are available at UAAtix.com

UAA Faculty Senate President's May Report & Update on Senate Goals for AY 2008-2009

Faculty Senate (FS) had an extremely successful and productive year. Many motions were passed and FS committees accomplished numerous goals that are detailed in individual reports in the FS May meeting summary at: <http://www.uaa.alaska.edu/governance/facultysenate/index.cfm>. Among the many committee achievements were the review and approval of courses, revision of the Curriculum Handbook, preparation of a Distance Education Handbook and presentation of FS Distinguished Service Awards.

FS achieved its six specified goals for AY 2008-09 and a brief summary follows:

Increase Communication-between Senate, other governance groups, administration, faculty and students.

For the first time, the President of USUAA gave monthly updates on student issues at FS. The other governance groups made presentations to FS and the FS President spoke at their meetings. All four governance groups worked together to organize a Legislative Candidate Fair, a Day of Service and communicate with legislators about UAA's funding priorities. In addition to UAA administrator's monthly presentations, President Hamilton and other UA administrators spoke at FS. Senators and other faculty were able to network at the annual FS Retreat and two All-Faculty Assemblies on Student Success and Accreditation. Monthly reports by the FS President to Senate, Assembly, Faculty Alliance, State-wide System Governance Council and by e-mail to each faculty member, increased communication to everyone at UAA, the MAU's and beyond.

Support the Accreditation Process:

FS worked closely with the Accreditation Leadership Team who gave monthly updates at FS meetings. FS gave support and feedback as the Team collaborated in the development of new accreditation standards as a pilot institution through the Northwest Commission on Colleges.

Support the Faculty Evaluation Task Force

FS supported this Task Force which compiled a Gap Analysis Report that provided a description and analysis of the gap between what we want to achieve as a university of distinction and what the current system delivers.

Continue Improving IDEA and Faculty Evaluations

FS worked with and had members on the two IDEA groups. Monthly FS reports gave updates on improving IDEA and easing the transition from SDIS to IDEA. Actions taken by the CAFÉ IDEA Group included conducting training sessions for departments and developing a list of Frequently Asked Questions. The Provost-initiated Ad Hoc IDEA group collected data and suggestions from college peer review committees that resulted in a report and training curriculum to help with the transition years with two instrument results in faculty files.

Continue Updating the Constitution and Bylaws

This goal was achieved in April when faculty approved the latest updates via an on-line ballot. The five ballot motions were Bylaw additions on the Composition of the Indigenous Peoples Committee and membership of the General Education Review Committee (GERC); a Constitution addition on Participation in Faculty Governance by faculty on the tri-semester system and sabbatical leave, plus items on membership and meetings.

Advocate for Research and Graduate Programs

FS met this goal in a variety of ways. These included the Graduate Academic Board (GAB) developing criteria for evaluating professional doctorate proposals based on NWACCU standards and a survey of peer colleges. FS supported the Graduate Council (GC) as part of a graduate school advising body together with GAB and the VP of Research and Graduate Studies. The GC is developing bylaws to give the Council a voice in graduate program development.

If you have any comments or questions regarding this report or UAA Faculty Senate, please contact Anne Bridges, Faculty Senate Past President at afab@uaa.alaska.edu or (907) 786-1404.

Staff Alliance & Classified Council Reports to Assembly, May 2009

Megan Carlson, Classified Council President & Staff Alliance Member

Classified Council

Our April meeting is scheduled for the same day as University Assembly, so I will give a verbal report. The majority of our meeting will be devoted to welcoming new members, electing officers and committee representatives, and recognizing the service of current members. We also plan to discuss the draft recommendation of the Compensation Task Force.

Staff Alliance

Advocacy: The Alliance discussed the results of our legislative advocacy trip earlier this spring. We are recommending spacing out the visits from student and staff governance groups in 2010 so that there is less overlap. We are also working on formal communication to President Hamilton on the importance of continuing to include the staff voice in legislative advocacy.

We also discussed the draft recommendation of the Compensation Task Force, which is addressed further below.

Compensation Task Force

During the last meeting of the Compensation Task Force, held on April 30th, several staff governance representatives reported serious concerns from their constituents about the university's ability to "fix" the performance evaluation system enough to tie compensation increases to performance evaluations.

As a result of this discussion, the committee modified the recommendation to focus first on fixing the performance evaluation system. The recommendation now states that the system must be developed and implemented first, with successful assessment of the implementation before performance based salary adjustments could go into effect. We also recommended staff governance be involved in each step of this process, including the revision to the evaluation process and the assessment of the efficacy of the process once it is in place.

Planning and Budget Advisory Council (PBAC)

PBAC held hearings on April 16th and 17th where each Dean, Director, and Vice Chancellor presented requests for additional operating funds for the coming fiscal year. Although it was very interesting to hear all the great work going on in our university, it was disappointing to hear about it in a fiscal environment where we had very little to give. A significant portion of the funds likely to be distributed was devoted to operating expenses associated with opening the Integrated Science Building in the fall, which were largely unfunded by the legislature.

The incredibly generous donation from a mystery benefactor that was announced on May 1st will help offset these costs, but we will still need to work hard in the coming year to get the legislature to add this funding into our base operating budget.

Governance Leaders

The Governance Leaders are finalizing a recommendation to the Chancellor for the coming fiscal year regarding funds for governance travel. The recommendation will request flat funding for FY10, with a more concerted effort to detail our plans to use those funds by November. At the end of FY10, the governance leaders would reconsider whether the current amount is reasonable for future years.

These funds have been valuable for Classified Council. In the past two years, they have supported several of our members traveling to Juneau to advocate for UAA. We were also able to have our community campus representatives attend the October 2008 Classified Council Retreat, which is something we hope to continue in future years.