I. Call to Order

II. Introduction of Members

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<th>APT</th>
<th>Classified</th>
<th>Faculty</th>
<th>USUAA</th>
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<tr>
<td>President - Kim Stanford</td>
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<td>Vice President - Jan Vandever</td>
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<td>Debbie Dickey</td>
<td>Megan Carlson</td>
<td>Kerri Morris</td>
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<td>Rebecca Jackson</td>
<td>Greg Protasen</td>
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<td>Barbara Markley</td>
<td>Cheryl Page</td>
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<td>Bob Kizer</td>
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III. Approval of Agenda (pg. 1-2)

IV. Approval of Meeting Summary – March 9, 2006 (pg. 3-8)

V. President’s Report (pg. 9)

VI. Administrative Reports
   A. Chancellor Maimon
   B. Interim Provost Gehler
   C. Executive Vice Chancellor Ejigu
   D. Vice Chancellor of Advancement Lindbeck (pg. 10)
   E. Vice Chancellor for Student Services Lazzell
   F. Vice Chancellor for Community Partnerships Carter-Chapman

VII. Governance Reports
   A. System Governance Council
   B. Faculty Alliance/Faculty Senate
   C. Staff Alliance (pg. 11)
   D. APT Council
   E. Classified Council (pg. 12)
   F. Coalition of Students/Union of Students
   G. Alumni Association
VIII. Old Business
   A. Assembly Elections – Kim Stanford
   B. Speaker’s Bureau Update – Larry Foster

IX. New Business
   A. Legislative Update
   B. FS Motion on Multiple Registrations – Greg Protasel
      “For any given semester, a student may not be concurrently registered in two or more sections of the same course that have the same or overlapping starting and ending dates. UAA reserves the right to will drop/withdraw a student from any or ALL sections for which they have multiple registrations. This administrative drop may be done at any time without prior or subsequent notice to the student.”
   C. UAA Food Services/Vending Contract – Bob Kizer
   D. Phone System Change – Rich Whitney

X. Information/Attachments
   A. Staff Development Day – May 10
   B. Commencement – May 7
   C. New Provost for Academic Affairs, Dr. Mike Driscoll

XI. Adjourn
Thursday, March 9, 2006
1:00 - 3:30 p.m.
ADM 204
Access Number 1-800-519-1987
Meeting Number *1526331*
(for members outside of Anchorage only)

I. Call to Order

II. Introduction of Members

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<td>(X) Joyce Colajezzi for</td>
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<td>(X) Anthony Rivas</td>
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<td>(X) Bobbie Weber</td>
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III. Approval of Agenda (pg. 1-2)
Approved with revisions.
Moved Speaker’s Bureau – Larry Foster to Old Business.
Moved Staff Development Day – Bob Kizer to Information Items.

IV. Approval of Meeting Summary – February 16, 2006 (pg. 3-9)
- Approved with revisions.
- Spelling of Jan Gehler’s name corrected.
- Tom Miller’s title corrected to read Assistant Provost.
- Spelling of Marva Watson’s name corrected.

V. President’s Report (pg. 10)
Written report.

VI. Administrative Reports

A. Chancellor Maimon

- Mat-Su Leadership
  - Director Paul Dauphinais resigned.
  - Dennis Clark, Director of Eagle River campus appointed Interim Director at Mat-Su.
o Peter Risse, Director of Observer Training Center appointed Interim at Eagle River.
o Renee Carter-Chapman working with Mat-Su stakeholders on Search Committee.

- Write to Legislature –thank them for part in Sub Committee action - ask them to make case for the University and vote in committee, caucus and on the floor.

B. Interim Provost Gehler

- Dr. Leonard Krishtalka from University of Kansas working with Doug Causey, Office of Research and Graduate Studies on assessment of research capabilities for future.
- Board approvals.
- Joint Certificate in Social Work; one in Clinical Practice other in Management.
- Graduate Certificate in Global Supply Chain Management in CBPP (course sharing and program sharing with 3 institutions- Boise State, University of Hawaii and UAA).
- PBAC meets tomorrow about 2 areas of focus.
  o Criterion process for allocation of Strategic Opportunity Fund.
  o Rules of engagement preparing for and presenting ’07 Operating Budget.
- Cost Allocation Analysis (CAA) - process by all three of MAU’s.
  o Looking for answers how we allocate cost and budgets.
  o Good understanding of how we allocate our costs.
- Have established written guidelines for Community Campus Directors and Academic School and College Deans for decision making about hiring faculty, collaborating and approving 300 level and above course.

C. Vice Chancellor of Administrative Services Ejigu

- Integrated Science Building
  o Still struggling with funding, but moving forward with building design.
  o Contractor is selected, contract should be signed soon.
- Management Review
  o President wants to know finances of University.
  o We will be open and tell the way it is.
- Parking fee issue - Bill Spindle has talked to many groups, we will have to do what was proposed.
- Chancellor’s Awards - April 7 Human Resources is still working hard to get nominations. Deadline moved to March 13.
• Organizing workshops for Community Campus Business Managers at end of April and will be doing it once a year.
• Planning workshops for Anchorage area fiscal managers.
• Changes in Statewide Personnel / Depts.
  o Joe Beedle Vice President for Finance resigned.
  o Human Resources and Labor Relations combined.
  o Headed by Jim Johnsen, Vice President for Faculty Staff Relations.
  o Jim Johnsen’s new title will be Vice President for Administration.
  o Randy Weaver, Finance Controller resigned.

D. Vice Chancellor of Advancement Lindbeck (pg. 11) Written Report.

E. Vice Chancellor for Student Services Lazzell (pg. 12-14)

• Working to enforce “4 core courses, prior to 60 credits” University issued policy, without the ability to enforce it
• Working on online way to not allow students to register for two sections of the same course.
• Still have funding for campus activities and diversity focus (proposal available on website).

F. Vice Chancellor for Community Partnerships Carter-Chapman

• Successfully submitted Federal Learn and Serve Consortium Grant for ½ million per year for three years to focus on Service Learning Programs.
• 2nd meeting of Health Think Tank finished - more details will be provided at next meeting.
• Two faculty intensives (UAA & APU) expertise in cross cultural.
• Book of the semester on Diversity.
• Filled positions for Faculty Association Assistant and Evaluation: Claudia Lampman and Bob Madigan.
• Call for nominations of Book of the Semester for Fall.

VII. Governance Reports

A. System Governance Council – Bob Kizer

• February 23 meeting cancelled.
• Nothing to report.

B. Faculty Alliance/Faculty Senate – Kerri Morris
• Demonstration of Faculty Electronic Workload
  o With new UA oversight committees, people are concerned with who will have access to what.
  o Faculty put together workload and submit activity.
  o Automate system so it can be easily monitored and managed.
  o This will be statewide.
• Faculty Senate in Fairbanks
  o Passed notion to eliminate financially interdependent partnership status.
  o Asking other Senates to do the same.
  o They would have to amend Alaska Constitution because it states that they have to have this.

C. Staff Alliance (pg. 15-16)

D. APT Council (pg. 17)

E. Classified Council (pg. 18)

F. Coalition of Students/Union of Students

G. Alumni Association

VIII. Old Business

A. UFB Energy Plan

B. Provost Search Update – Kim Peterson

  • Search is progressing smoothly.
  • Gathered feedback and put together a report for the Chancellor and has been accepted by the chancellor.
  • Process will go very quickly now.

C. Strategic Plan Update – Will Jacobs

  • In 8 weeks, had 45 separate conversations on the future of the University.
  • Task is to collect material, collate information, and make sense of it.
  • Down to the following areas:
    o Primary input - drawing to conclusions
    o Organize input - craft alternatives
    o Principle groups of comments
  • 3 principle groups:
Aspect central to the identity and legitimacy to University (access, student success, quality issues, assessment).
- How do we strengthen, fortify, wide variety of institutions (we have chosen width over depth, need to strengthen existing operations).
- List of what would change the University (trying to work on this).

- Last phase is to deliver to the Chancellor “set of option”, not a concrete plan by May 1, then Chancellor will offer strategic guidance to the institution.

D. Speaker’s Bureau – Larry Foster

- System to find person to speak to Rotary or class. Need to fill out query for Advancement and teacher if there is not one in the Bureau.
- Need to build database to hood info.
- Two teams:
  - Roster team - how do you find stars of University.
  - Website team - last year looked for unique websites (Academics is borrowing University of Texas website).
- Gave Pangomedia the go ahead, but they will not build roster or maintain website.
- Originally thought that Assembly should manage this, but not recommend that small Chancellor’s board should man this task.
- Process:
  - Deans and Directors need to reduce list of stunning examples of first year of Speaker’s Bureau.
  - Deans and Directors will work with Advisory Board and Advancement.
  - Get smaller list from Deans and Directors.
  - Will have second roster.
  - Prepare roll out to campus.
  - Tell the public.
- First two years, need resource requirement to staff it and make it work.
- Not sure what all will cost.

IX. New Business

A. Commencement Update – Greg Protasel, Tami Choquette

- Major change – Commencement is too long (over 3 hours)
  - Hooding of Master’s Degree will be on separate day (has been approved by Cabinet)
  - Morning of Saturday 6th at the Wendy Williamson.
This should cut down on Commencement by 20-40 minutes

- Commencement
  - 10:00 am Rehearsal
  - 3:00 pm Event
  - Masters degrees will still walk in ceremony with colleges, just have them walk in first with their hoods on

- Honorary Degree Dinner
  - Saturday night in Cuddy
  - Working with Culinary Department

B. Assembly Elections – Kim Stanford

- Governance may not have Assembly reps by May.
- Recommendation to hold officers elections for when we return from Summer.
- Student reps will be back.
- Kim agreed to represent in the interim if needed.
- Kim will check with Anthony for feedback, or it can be done without student representation.
- *April agenda item - Election Process.

X. Information/Attachments

A. Staff Development Day

B. Chancellor’s Annual Awards for Excellence, April 7, 2006, Wendy Williamson Auditorium, 9:00 a.m. - refreshments, 9:30 a.m. - program

XI. Adjourn
PRESIDENT’S REPORT TO UAA ASSEMBLY, APRIL 2006
Prepared by Kim Stanford

PRESIDENT’S REPORT

• PBAC
  Planning Budget Advisory Council (PBAC) scheduled to meet April 27, 28, May 1, and May 5. These meetings will include budget presentations by each of UAA’s budget units as part of the FY07 budget process.

• FACULTY ASSOCIATION
  I have been continuing to attend Faculty Association meetings Friday mornings as a staff representative. Recent guests included Regents Mary Hughes and Tim Brady. The Association has begun the postcard campaign, so please request your postcard(s), and be sure to get them in the mail to show your support for University of Alaska!

• GOVERNANCE OFFICE STAFFING
  The Administrative Assistant position in the Governance Office has been filled with the hire of Tami Loomis. Please take the time to stop by and welcome her to UAA. She is going to be a valuable addition to the Governance Office team.
• **UAA came alive as a public square the week of March 27** with three high profile events on campus, including public lectures by Pulitzer-Prize winning author Jared Diamond; Director of the Genome Project Dr. Francis Collins; and mayoral debate, televised live on Channel 2. These events were well attended by faculty, staff, students and Anchorage community members. Press coverage of each event was also strong.

• **Advancement worked closely with the Construction Management Program** to create a brochure that will support its fund raising plan to raise $100k to establish a four-year degree program in construction management. Advancement is also training the program’s active advisory board in the solicitation process to help raise the desired funds. This new degree program will help satisfy Alaska’s need for well-educated and highly skilled construction workers in the years to come.

• **The second annual “Swing-time in AZ” event** took place in March – this gathering hosted by Chancellor Maimon is intended to gather Alaskans who spend time in the winter in Arizona at a brunch and a Mariners’ spring training baseball game. This year more than 20 people participated.

• **Commencement plans are proceeding in full force.** One significant change this year is the addition of a separate Master’s candidate hooding ceremony on Saturday, May 6, 2006. Those hooded on Saturday will still march on Sunday and receive their diplomas with the other graduates as well. It is intended to offer special recognition for these students, while also shaving valuable time from Commencement on May 7. With some luck and planning, the ceremony will be under three hours this year.

• **New hires in Advancement** – Vicki Frakes will begin as Special Assistant to Steve Lindbeck on April 17.

• **Several recruitments underway** – a national recruitment is currently underway for a new Assistant Vice Chancellor for Development (Cyndi Spear chairs the search committee and Academic Search and Consultation has been retained to aid the search process). We are also recruiting for a new Alumni Relations Manager.

• **The Spring 2006 issue of Accolades** has arrived in nearly 30,000 homes by now -- feel free to contact advancement at 786-4847 if you are interested in receiving extra copies for distribution or display in your office. Planning for the Fall 2006 issue is underway. Feedback and ideas can be sent to megan.olson@uaa.alaska.edu

• **Advancement’s Development team is nearing its FY06 fund raising goal** of $3.6 million with just $320,000 left to raise for the year.

# # #
Staff Alliance met April 5-6 in Juneau. Information and updates included:

- **GOVERNANCE REGULATION**
  The Regulation was approved by Staff Alliance on April 4 and will be forwarded to System Governance Council for their approval at the April 25 meeting.

- **HEALTH CARE BENEFITS/OPEN ENROLLMENT**
  Mike Humphrey noted that Open Enrollment will be coming up soon (starting April 17th). It is expected that the cost to employees will be decreasing in the upcoming fiscal year. New rates to be announced soon.
  There will be a new vendor for pharmacy – Pharmacare – in the new fiscal year. The pharmacy benefits do not change, only the vendor. Pharmacare will require and send out to employees a separate card for pharmacy use.

- **LEGISLATIVE APPOINTMENTS**
  All members of Staff Alliance attended legislative appointments throughout April 5-6, and most attended the House and Senate sessions and were introduced in chamber by their respective legislators. This was a good showing by UA staff, as we advocated for full support for the UA operating and capital budgets.
Classified Council met on April 6, 2006 (regular meeting)

- **ELECTIONS**
  Classified Council elections will take place in May. Nominations will open April 6\(^{th}\), close April 14\(^{th}\). All nominees must submit a short bio for posting prior to the ballot going out. Elections will end April 26\(^{th}\) to allow time for new members to be notified prior to the May meeting. Council members continuing or re-running should also consider whether they wish to run for an office.

- **STAFF DEVELOPMENT DAY WORKSHOPS**
  Discussion was held on workshops already scheduled as well as brainstorming of ideas for additional workshops. Staff Development Day is May 10, 2006. It has also been noted that this conflicts with the Spring 2006 grade submission deadline. Vice Chancellor Ejigu has been notified of the conflict.

- **Information Items** included: New Provost & Vice Chancellor for Academic Affairs Michael Driscoll, Chancellor’s Awards, Health Fair at Providence, Plans for new phone system installation, President Hamilton reading poetry at Bookstore.