Thursday, February 14, 2008
1:00 - 3:30 p.m.
ADM 204

I. Call to Order

II. Introduction of Members

President – Kim Stanford
Vice President – Karl Wing

APT
Dave Smith
Jim Cummings
Joyce Colajezzi
Bob Kizer
Comm. Campus

Classified
Megan Carlson
Lois Hall
Brenda Henderson
Kim Stanford
Comm. Campus

Faculty
Bogdan Hoanca
Anne Bridges
Larry Foster
Kate Gordon
Andy Veh

USUAA
John Roberson
Karl Wing
vacant
vacant
Sonia Christenson

III. Approval of Agenda (pg. 1)

IV. Approval of Meeting Summary (pg. 2-4)

V. President’s Report (pg. 5)

VI. Administrative Reports
A. Interim Chancellor Ulmer
   http://www.uaa.alaska.edu/chancellor/fran-answers-questions.cfm
B. Provost Driscoll
C. Vice Chancellor of Administrative Services Spindle
D. Interim Vice Chancellor of Advancement Olson (pg. 6-7)
E. Vice Chancellor for Student Services Lazzell (pg. 8-9)
F. Vice Chancellor for Community Partnerships Carter-Chapman

VII. Governance Reports
A. System Governance Council
B. Faculty Alliance/Faculty Senate (pg. 10)
C. Staff Alliance (pg. 11-12)
D. APT Council (pg. 13)
E. Classified Council
F. Coalition of Students/Union of Students
G. Alumni Association (w/Advancement Report)

VIII. Old Business
A. Sustainability- Larry Foster

IX. New Business
A. Tracking Student Goal Attainment- Gary Rice
B. Degree Works- Rick Weems and John Allred
C. “How to Talk to Legislatures” video by the Chancellor

X. Information/Attachments
A. March Meeting- 3/20/07 1-3:30
B. New UPD Emergency Number 786-4911
C. External Review

XI. Adjourn
Thursday, December 13, 2007
1:00 - 3:30 p.m.
ADM 204

I. Call to Order @ 1:00 p.m.

II. Introduction of Members

<table>
<thead>
<tr>
<th>APT</th>
<th>Classified</th>
<th>Faculty</th>
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<tr>
<td>X</td>
<td>President – Kim Stanford</td>
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<td>Sonia Christenson</td>
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Lisa Sparrell

III. Approval of Agenda (pg. 1)

Add Lois Hall to agenda
Approved

IV. Approval of Meeting Summary (pg. 2–4)

ASET (Applied Science Engineering and Technology Lab), not ANSEP
5th bullet under C- form should be forum
Under Community Campaign- 5 donors
Approved w/ changes

V. President’s Report (pg. 5-6)

VI. Administrative Reports
   A. Interim Chancellor Ulmer (pg. 7-9)
   B. Provost Driscoll
      • Open House for Office of Academic Affairs next Tuesday 3:30-5:00
      • Chancellor’s Reception tomorrow 3-5 in the Commons
      • Please work with legislatures before they get to Juneau
      • Student Success Task Force has been established
      • Will be working with Gary Rice to come up with new models of student success- meets tomorrow 12-2
      • Dan Julius has appointed Statewide Student Success Steering Committee- next meeting is Wednesday
      • Bill Spindle is now Vice-Chancellor of Administrative Services, not Interim
   
   C. Vice Chancellor of Administrative Services Spindle
      • Governor supported key parts of the budget- science and engineering, climate change, part of R & R Intensive
      • Please email Governor to thank her for her support
      • Between now and the middle of January is the best time to talk to legislature
      • Call Steve Rollins for more information on contacting legislature or view Faculty and Staff Association website
      • Statewide review- should receive draft report by mid-December
      • Energy Policy was approved by Cabinet Working on finding it a home
      • Bookstore Progressive Sale is tonight
      • Working to set up Sustainability Office (will take over recycling by end of school year)
      • Sustainability Task Force led by Larry Foster to establish position description
      • Thank USUAA for their efforts in recycling
      • Approved to build a new 3 level parking structure in between Science Building and Arts Building and create loop road
   
   D. Interim Vice Chancellor of Advancement Olson (pg. 10)
      • Received 2 million dollars from Rasmuson Foundation
      • Received 1 million dollars from Atwood Foundation
      • Toward ANSEP Chair and Atwood Chair
      • Raised more than 60,000 dollars
      • February 1st Megan Olson will be on maternity leave
      • Will provide specifics on contact person while she is out

   E. Vice Chancellor for Student Services Lazzell
• Testing out Live chat for students who are registering
• Installing system to sign in and wait in lobby, instead of standing in line (with id photo)
• Launching new perspective student webpage, trying to improve other web pages
• Now nominating student for Student Appreciation- deadline is December 19th
• Almost 4,000 people came to Crafts Fair this year
• Diversity Initiative Project
• Civility Brochure distributed
• Degree Works- Servers have been purchased, contract has been done, hoping for first catalog to be sooner rather than later- ability to do enrollment forecasting

F. Vice Chancellor for Community Partnerships Carter-Chapman
Unable to attend

VII. Governance Reports
A. System Governance Council

B. Faculty Alliance/Faculty Senate (pg. 11)

C. Staff Alliance (pg. 12-13)
   Working on Needs assessment on child care for all three campuses

D. APT Council
   Posted online

E. Classified Council
   Winter Drive- gloves, scarves, winter gear will end tomorrow

F. Coalition of Students/Union of Students
   Posted online
   First meeting of Spring is first Friday of classes
   Passed several resolutions
   President John Roberson will appoint new Vice-President
   Swore in new Senators
   3 Senators will not be here next year

   Marcus Welker and Bret Frazer-Sustainability
   Reviewed Energy Policy
   Remove when ever possible, when ever feasible
   More quantifiable goals and remove vague language
   Offer reduced residential parking
   Support collection and distribution of assignments electronically
   Concern about less than 8 years payback language
   Goals expressed in statement should be more specific
   Would like to see education into the classroom
   Educate students in Residence Life about energy policy
   Bill Spindle- Policy has already been created and recommends giving above input into putting this into action.
   Larry Foster is involved in Sustainability Task Force

G. Alumni Association
Unable to attend

VIII. Old Business

IX. New Business
A. Parking Service - Bob McDonnell
   Power Point shown

B. Health Care Cost
   Discussion on emailed documents

X. Information/Attachments
A. Assembly meeting changes:
   January Meeting- 1/17/07 1-3:30
   March Meeting- 3/20/07 1-3:30

B. Governor’s Budget
   http://www.gov.state.ak.us/omb/
C. Community Campaign

http://www.uaa.alaska.edu/communitycampaign/

XI. Adjourn

Meeting adjourned @ 3:25

Schedule Rick Weems to speak to February meeting to discuss Degree Works
Welcome to the New Year! I hope that everyone had an opportunity to rest for a few moments, enjoy your family and friends, and be thankful for all of the good things from 2007. I expect 2008 to be a good year!

As I was preparing to write my report, I felt as if I had been slacking terribly, since I don’t have much to report. Then I was reminded that I wasn’t supposed to be doing much, since I was supposed to be on “vacation” during the break. I’m not terribly familiar with that word, but apparently it involves not thinking about work, etc.

- The UAA Faculty and Staff Association is working on scheduling our spring guests. We are kicking off our postcards to the legislators campaign, so you should be receiving information via intercampus mail soon! I stuffed about 500 envelopes myself over the weekend, so PLEASE take the time to read the information and hopefully request postcards to send to your legislators! Let me know my paper cuts are not in vain! If you do not receive the envelope for some reason, you can contact Steve Rollins at the Library and he’ll be happy to help you.

- Chancellor Ulmer has asked me to head a Staff Development Day Review group. I have put together a small group of classified and APT staff, some who have been very involved in SDD previously and some with minimal involvement and one newer employee with no previous knowledge or involvement. We will hold our first meeting January 18th. The purpose of the review is to analyze the day objectively to see what works and what might be done differently. We will then forward our recommendations to the Chancellor in early February.
University Advancement Assembly Report for January 2008

- **Famed Alaska gardener bequeaths $1 million to UAA**
  Lenore Hedla made her name as the "grandmother of Anchorage gardeners" and worked for more than 40 years on her extensive South Anchorage gardens. Now, little more than a year after her death at 91, Lenore Hedla has created one of her most important legacies. The master gardener recently gave the University of Alaska Anchorage a bequest of $1 million. The gift will support accounting professors, faculty and students in College of Business and Public Policy.

- **The Rasmuson Foundation has contributed a $2 million challenge grant for ANSEP**
  The Rasmuson Foundation has contributed a $2 million challenge grant to fund the creation of an Endowed Chair position for the Alaska Native Science and Engineering Program (ANSEP).

- **Results of Rasmuson Challenge to Alumni exceed expectations**
  The Rasmuson Challenge to Alumni officially ended on December 31, 2007, meeting 100 percent of the $100,000 dollar-for-dollar match of eligible gifts. The net result was $200,000 of impact from the generosity of UAA alumni. Alumni giving also exceeded that amount with an additional $7,925 in gifts. As a result of the campaign’s energetic response and great success, Chancellor Fran Ulmer has agreed to match the additional gifts through her discretionary University of Alaska Foundation account, thus providing impact to the program areas that UAA alumni desire to support.

- As of December, **the Development team** had already raised slightly over 50 percent of its annual goal. The current total is just about $3.2M. This already surpasses what was raised for the entire fiscal year last year. This year's goal is $6.45M.

- The Advancement Office has continued its planning process with **Gary Hubbell Consulting**. The end result will be a development plan for the next five years, and it will also help to focus the next campaign.

- The Advancement office has been working with University leaders in preparing materials in support of the upcoming legislative session, which begins on January 15. Three key UAA funding packages will be presented: a health package, a student success package and an engineering package. Major projects in these packages include a Health Sciences Building, new student dorms, a new engineering building, and planning money for a new sports complex and student recreation center. For additional information on the upcoming UA/UAAl legislative priorities, please visit [http://www.alaska.edu/state/](http://www.alaska.edu/state/).

- **Sports Complex** discussions continue with community organizations, neighborhood councils, UAA staff, students, alumni, supporters, and others with an interest in the new facilities. These meetings have provided a forum for people to voice their concerns and answer any questions they may have about the project. If you'd like to provide input on the proposed Sports Complex, you can visit [www.goseawolves.com](http://www.goseawolves.com) to submit your comments.

- **Media highlights:**
  - The Lenore Hedla gift to UAA was picked up by several media outlets, including the Associated Press and the Anchorage Daily News.
  - Dr. Andy Puckett's Mars asteroid impact probability research was featured on NPR, the Discovery channel, APRN, KTUU, among many other national media outlets.
  - The Advancement team aided in a joint press conference (UAU/Th Division Elections/Lt. Governor's office) that held at UAA on Dec. 21 at which the phase 1 results of an election box security study were released to the public. LuAnn Picard (ESPM) is
the PI for this UAA research project. The election box security research was featured on KTUU, APRN, KTVA and in the Anchorage Daily News in December.

- **Alumni update:**
  - The UAAAA Board of Directors met in December for their quarterly board meeting. They continue to work on their plan to return to a dues paying organization and are developing membership levels and associated benefits. This will roll out this spring and will have a three staged marketing campaign directed at non-member alumni, current members and students. Benefits under negotiation include discounts at the bookstore, discounts on continuing education classes/distance learning, travel discounts, UAA alumni email and more.
  - The 2007 Alumni & Friends Achievement Awards Luncheon is on Friday, February 15 in the Commons. The Association is currently soliciting nominations. The deadline for submitting nominations is January 25th. Please take your nomination form back to your department and nominate a worthy individual.

###
Pre-College Academic Enrichment in Rural Alaska

- Matt Calhoun, Director of Pre-College Academic Enrichment in Rural Alaska, partnered with the Early Scholars Program in southeast Alaska and plans future collaboration with ANSEP to develop a Pre-College Computer Building Lab in April with 20-30 students participating.
- Matt attended Cook Inlet Tribal Council high school math and science classes to encourage students to develop a post-secondary education goal.
- Short curriculum is being developed to catalyze an interest in the biological sciences that can be used in future Pre-College labs across Alaska. The focus will be to motivate rural Alaskan high school students to consider studying Biological Sciences at UAA after graduating high school.
- Dillingham and Anchorage Pre-College labs were conducted with a total of 26 students participating.
- Twelve students on Kodiak Island will participate in a February Pre-College Lab.
- During January, twenty high school students from the Bethel region will participate in a Pre-College Lab.
- Tablet tutoring has begun with UAA students and rural high school students.

Academic & Multicultural Student Services Division

- Kaela Parks, Director of Disability Support Services, presented a paper titled "Professional Development on Rural Campuses: Adjunct Faculty Making College Accessible" at the Hawaii International Conference on Education. The session reported on efforts of CAPRA (College Access Project for Rural Alaska) which is now in the third year of funding through the Office of Postsecondary Education.
- Native Student Services featured the video “This Land is Ours” and a discussion on the establishment of the Alaska Native Brotherhood during the UAA Alaska Civil Rights Week events.
- New Student Orientation presented Spring Howl Days to 122 registered participants (100 new students and 22 family members).

Enrollment Management Division

- Degree Works implementation has begun. The target date for the first catalog to be ready is March 1.
- Records and Registration received 770 transcript requests during the Winter break.
- Over 50% of the fall semester degrees have been posted.
- Fourteen students, Doni Williams, the International Student Advisor, and an Anthropology professor participated in a faculty led Study Abroad Program to Mereda, Mexico.
- Approximately 100 degree audits are remaining to complete the over 1,000 initial Applications for Graduation.
- 98% of all grades for fall semester have been submitted.

Upcoming events:

- Spring Preview Day will be held February 15.
- Student Abroad Fair is planned for February 25 and 26.

Student Development Division

- Career Services Center works with employers to reach students providing information on internships or careers within their organization. CSC would like to collaborate with faculty to have employers visit classes for the benefit of UAA students and departments.
- Year to date Student Code of Conduct Violations:

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<tr>
<td>SCC 1 – Academic Dishonesty</td>
<td>3 Pending</td>
<td>5 Responsible</td>
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<tr>
<td>SCC – 10 Alcohol</td>
<td>18</td>
<td>81 Responsible</td>
</tr>
<tr>
<td>SCC – 10 Drugs</td>
<td>2</td>
<td>5</td>
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</table>

- Students celebrating their 21st birthday in January will receive a card wishing them a happy birthday and encourage them to make safe and responsible decisions as they celebrate.
- The Spring 2008 Leadership Training Conference hosted fifty student leaders in resident advisor and peer mentor positions. This year’s theme was “Charting a Course for Student Success” with several guests facilitating training sessions.
- Annual patient visit comparison for the Student Health and Counseling Center:

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<th>Month</th>
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<th>2007</th>
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<tr>
<td>Oct.</td>
<td>1130</td>
<td>1179</td>
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<tr>
<td>Nov.</td>
<td>1004</td>
<td>808</td>
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- The office of Student Clubs and Greek Life is now open in their new location, Student Union 210.

- “Late Nights” study program which provided extended Student Union hours, until 1:00 am, with free food. This event was sponsored by Student Union, Student Activities, USUAA, and KRUA.

- Upcoming lectures presented by Student Activities:
  - Kevin Powell, “Dr. King, Civil Rights, and the Hip Hop Generation,” will be presented January 24, 7:30 p.m. in the Wendy Williamson.
  - “Still Life: A Vincent Van Gogh,” still life theatrical performance will be held February 1, 5:30 p.m.-6:30 p.m. in the Student Union Gallery.
  - Risita Worl, Alaska Native Program is planned for February 13, details TBA.
  - Michael Ableman, “Sustainability Fair Kick Off Lecture Keynote Speaker,” will speak March 27 beginning at 7:30 p.m. in ARTS 150.
  - Michael Honey, “Going Down the Jerico Road: The Memphis Strike, Martin Luther King’s Last Campaign,” is planned for April 10 at 7:30 p.m. in ARTS 150.

**Upcoming Events:**

- Vic Henley, comedy presented by Student Activities, is planned for January 17 beginning at 7:00 p.m. in the Student Union Den.
- Family Movie Night, “Ratatoulle,” will be shown January 18 beginning at 6:00 p.m. in the Student Union cafeteria.
- “Paint by Number” new Gallery exhibition runs January 17 – 31. The opening reception will be held Thursday, January 17, from 5:00 p.m.-7:00 p.m. This interactive community collaboration consists of unfinished paint by number paintings to be finished by you, the public.
- “What Your Health Ed Teacher Didn’t Tell You,” mini health fair, will be held January 22 from 5:00 p.m. – 7:00 p.m. at the Gorsuch Commons.
- An Open House for Student Clubs and Greek Life will be held January 22 in the Student Union.
- Student Appreciation Luncheon will be held January 25, at noon in the Student Union cafeteria.
- “Knock on Doors - Welcome to Spring Semester,” is planned for January 29 beginning at 10:00 a.m. in East Hall.
- Sailesh, Comedian/Hypnotist will perform February 8 at 7:30 p.m. in the Student Union Cafeteria.
- “Safe Sex Valentines,” will be presented February 12 from 11:00 a.m. – 1:00 p.m. in the Student Union and again from 5:00 p.m. – 7:00 p.m. in the Gorsuch Commons, with the final presentation on February 13 from 2:00 p.m. – 4:00 p.m. in RH.
- Music presented by Concert Board and Student Activities – “Mountain Goats,” will perform February 19 beginning at 7:30 p.m. in the Wendy Williamson.
- “Fat Food Buster,” will be presented on Feb. 26 from 11:00 a.m. – 1:00 p.m. in the Student Union and again at 5:00 p.m. – 7:00 p.m. in the Gorsuch Commons.
- “Jeremy Buck and the Bang,” is planned for February 29 at 9:00 p.m. in the Student Union cafeteria.
- “Bearfoot,” will perform on March 28 at 7:30 p.m. in the Wendy Williamson.
- BANFF 2008 Adventure Films will be shown March 7-8 beginning at 7:00 p.m.in the Wendy Williamson.
- City-Wide Career & Job Fair will be held March 28 from 10:00 a.m. -4:00 p.m. in the Wells Fargo Sports Complex gym area.
Faculty Senate President’s report to UAA Assembly
Bogdan Hoanca
February 11, 2008

Faculty Senate actions
At its February 1 meeting, the Faculty Senate approved curriculum, revisited the changes to the Constitution and By-laws, and continued the discussion about the new framework for evaluating teaching. Changes to the Constitution and By-laws will be distributed to faculty in late February, in preparation for a campus wide vote in April. The committee working on the new framework for evaluation of teaching will call an all-faculty meeting to invite dialog on the proposed framework.

Student evaluations
Student evaluations from Fall 2007 were received and distributed to faculty and administrators. Across the 3066 different sections surveyed, the overall student response rate was 30.4%, and 1856 sections (41%) have valid and statistically significant responses. More detailed statistical results will be made available in the near future. In partnership with Academic Affairs, the Senate will work on identifying and sharing best practices on how to increase the student response rate.

Student Success
The UAA Student Success Task Force continues to meet once a month. An inventory of existing student success initiatives on campus is taking shape and will be made available to the UAA community, as a resource for sharing best practices. The Task Force continues to work with Gary Rice on a data driven model of student success. Details of the model will be shared with the UAA community.

The Statewide Student Success Steering Committee, convened by Vice President Dan Julius will meet again in Anchorage on February 19.

Evaluation of Deans and Directors

The Faculty Senate committee for Institutional and Unit Assessment has been working with the Provost’s office on a survey of Deans and Directors. The survey will be launched for the first time in Spring 2008 and will collect faculty and staff perceptions of Deans on the main campus. Faculty and staff perceptions of Directors at remote campuses will be incorporated in a future survey. The committee is in the process of finalizing the distribution lists for launching the survey. Results for Spring 2008 will be presented at the May Faculty Senate meeting.
Staff Alliance & Classified Council Reports to Assembly, February 2008
Megan Carlson, Classified Council President & Staff Alliance Chair

Classified Council
Classified Council did not meet in January. Our February meeting is scheduled the morning of February 14th.

System Governance Council
System Governance Council has not met recently. Our next meeting is scheduled February 22nd.

Staff Alliance
Advocacy
Staff Alliance will travel to Juneau on February 27th and 28th to meet with legislators and advocate on behalf of the university. We will be bringing a community campus representative from each MAU. Thia Falcone, who represents Kodiak College on our Classified Council, will be joining us.

Kim Stanford and Melodee Monson will also be traveling to Juneau to visit with legislators during the same week. Their travel will be funded by UAA.

The Coalition of Student Leaders visited Juneau last week. Over sixty student government leaders took part in this trip, during which they met with legislators, the Governor, and the Board of Regents.

Health Care
The outlook for health care costs is much better than the beginning of the year. In December, the administration had agreed to pay the same amount per employee in FY09 and FY10 as this year, with an employer contribution floor of 80%. As a result of faculty union negotiations (and meetings with the Staff Health Care Committee), the floor has been raised to 85% in FY09 and 83% in FY10 and FY11. The proposed benefits changes are almost complete, with greatly increased preventative benefits, and a possible increase to our vision plan. I have attached a document that details the changes to the plan under consideration.

UA HR is waiting on more accurate FY07 claim data before revising their projections. As soon as these projections are available, I will be sure to share them.

External Review
The final recommendations from the external review were submitted to President Hamilton on February 1st. I am awaiting confirmation that the report is public before I share it. President Hamilton will present his plan for responding to the recommendations in the report to the Regents at their April meeting.

Child Care
The Child Care committee will be launching its child care needs assessment within the next few weeks. The survey will be available to all students and employees at the three main campuses.

Statewide Student Success Steering Committee
The Statewide Student Success Steering Committee met on December 19th and January 19th and 20th. In our first meeting, we arrived at a comprehensive list of the student cohorts served by the university and the barriers to their success. We ranked the barriers by student cohort, and were tasked with making recommendations at the next meeting for ways to help students overcome those barriers. (There is a matrix of the cohorts and barriers attached below.)

In January, we devoted sizeable time to arriving at recommendations, categorized by major area (such as pursuing financial aid sources, or making better connections between UA and K-12), at the MAU and system level. Our assignment for the February 19th meeting is to come up with prioritized recommendations for each MAU.
### STATEWIDE STUDENT SUCCESS STEERING COMMITTEE MATRIX: STUDENT POPULATION COHORTS AND BARRIERS

<table>
<thead>
<tr>
<th>Barriers to Student Success</th>
<th>Total Votes Over All Cohorts</th>
<th>Student Population Cohorts</th>
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<tbody>
<tr>
<td></td>
<td>Traditional (4-year, not voc-tech)</td>
<td>Personal Enrichment</td>
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<tr>
<td>Financial Need/Dependent Care Issues</td>
<td>75</td>
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<tr>
<td>Developmental/Academically Under-prepared</td>
<td>68</td>
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<tr>
<td>Inadequate Advising</td>
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<td>Administrative/Structural Barriers</td>
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<td>Access/ADA/Technology/Distance Issues</td>
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<tr>
<td>Community (Student life, learning communities)</td>
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Note 1: Barriers marked with an “X” on a given cohort were rated highest by the SW Student Success Steering Committee at its December 2007 meeting. Barriers marked with an “--” on a given cohort received no votes.

Note 2: The cohorts are not ranked by their size. For example, the proportion of UA students enrolled for personal enrichment has not yet been factored into this document.
On February 7th 2008 we had our first meeting since the holiday break with a Sustainability presentation and discussion led by Margaret King on Carbon reduction planning. Meg also gave us a nice overview on where all of the different Sustainability groups on campus fit into UAA’s Sustainability efforts.

Mel Kalkowski gave us a power point presentation on what CTC is doing in approaching a Sustainability policy. Mel also led discussion on the current leave cutoff system, and how in some cases it is not fair to employees. We will be continuing to pursue this topic for future discussion. Anyone wishing to view the CTC report can do so by going to the governance website and clicking Sustainability on the additional items on the right side bar.

We will also be looking at why we have not seen a movement towards banner time sheets as many were under the impression that the UAA had committed in the past to moving in this direction. Many feel that this type of change continues to move us in a sustainability awareness direction.

Many on the council were curious what the status of the Chancellors Awards.

Our Homer rep. Carol Swartz wanted to know how our extended campuses would be affected with the changes to staff development day. She also expressed how much employees enjoyed participating but it was becoming cost prohibitive for continued participation without funding support.

This was an enjoyable and informative meeting. Dave