I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Approval of Meeting Summary – May 13, 2004

V. Election of Officers

VI. Introduction of New Administrators

VII. Administrative Reports
A. Chancellor Maimon
B. Interim Provost Kassier
C. Vice Chancellor of Administrative Services Ejigu
D. Vice Chancellor of Advancement Ruddy
E. Dean of Students Lazzell

VIII. Governance Reports
A. System Governance Council
B. Faculty Alliance/Faculty Senate
C. Staff Alliance/APT Council/Classified Council
D. Coalition of Students/Union of Students
E. Alumni Association

IX. Old Business
X. New Business

XI. Information/Attachments
   A. Vice Provost for Research and Graduate Studies Search
   B. University Facilities Board
   C. Spring Break Dates March 21-25

XII. Adjourn
UAA Assembly

Summary

Thursday, May 13, 2004
1:00 - 3:30 p.m.
ADM 204

I. Call to Order

II. Roll Call

( x ) Cheryl Wright,
President

( ) Mike Dingman, Vice
President

APT

( ) Cheryl Wright

Classified

( x ) Dan Castimore

Faculty

( ) Gil Bane

USUAA

( ) Mike Dingman

( x ) Mike Dingman

( x ) Mike Dingman

( ) Mike Dingman

( ) Mike Dingman

New Members: Bob Kizer, Mel Kalkowski, Elizabeth Downing
Guests: Provost Chapman, John Dede, Linda Lazzell, David Woodley, Jan Parten,
Soren Orley, Lea Anne McWhorter

III. Approval of Agenda
Approved.

IV. Approval of Meeting Summary – May 13, 2004
Approved.

V. President’s Report
Cheryl Wright stated she had attended Staff Development Day and had learned that
Enrollment Services would no longer send notices to departments of students
enrolled as majors. Wright said the information could be found online and that it
would be the responsibility of the departments to periodically check the information to
update the departments’ lists of students who were majors in their areas. Wright was
concerned that the new procedure would be detrimental to communication between
departments and students. After discussion, Provost Chapman said he would check
into the procedure and perhaps some modifications could be made in implementation
and training for a smoother transition.

VI. Administrative Reports
A. Chancellor Gorsuch
B. Provost Chapman

In addition to the written report, Provost Chapman discussed the following items:

- Graduation went very well. Graduation may have to undergo some
  changes in the next 2 or 3 years in order to better handle the volume of
  graduates.
- Chapman felt there was a great deal of tension in the air – he attributed it
to the upcoming change in administration. He stated there was planning
in process for the transition to the new Chancellor.
• The Academic Plan was taking shape and nearing closure. There would be a draft plan to present to Chancellor Maimon.
• Doug Hammer, Director of Kodiak College, was leaving. Connie Dooley was appointed Interim Director.
• The Deans met with Cyndi Spear to finalize space plans for the summer.
• The Legislature approved an increase in the operating budget. The capital budget was not decided.

C. Vice Chancellor of Administrative Services

Written report.

D. Vice Chancellor of Advancement Ruddy

In addition to the written report, David Woodley discussed the following items:
• Commencement was successful.
• Development would probably finish up their year with about $3.2 million in donations. In addition, another $3 million would come in from grants, for over $6 million in funds.
• The mural donated by John Van Zyle was installed in the Engineering Building.
• The UAA Family Campaign was underway. Information could be found online.

E. Dean of Students Lazzell

In addition to the written report, Linda Lazzell discussed the following items:
• Student Affairs reported a good year, without any serious injuries or deaths in the residence halls.
• There was an ongoing search for Director of Disability Services.
• There was a search for Associate Director of Campus Life.
• Interviews had been held for Resident Coordinators.
• There would be a new First Year Experience wing in North Hall for first year students in the Native Science and Engineering program.
• There was a $78 bridging fee for students to continue coverage at Student Health Center.
• There would be over 20 orientation sessions this summer. Some sessions would be specific to colleges and schools.
• Chris Hall was elected Student Body President.
• Thanks to all who volunteered for Commencement.
• The “Taste of UAA” would happen the Saturday before school starts in August.
• The 2003 Student Showcase Journal was published.

VII. Governance Reports

A. System Governance Council

B. Faculty Alliance/Faculty Senate

Tim Hinterberger introduced himself as the new Faculty Senate President. Larry Foster reported that Faculty Alliance had focused their year on outcomes-based budgeting, and had just received the next 10 metrics to review from Pat Pitney.

Larry Foster reported the following from Faculty Senate:
• Tim Hinterberger was the new Faculty Senate President and Greg Protasel was the new First Vice President.
• Summer work topics included: 1) Comprehensive Environmental Plan, 2) Student Evaluations, and 3) Academic Master Plan.
• The Senate approved the Course Attrition Committee’s report and passed that report on to the administration with recommendations.
The Senate approved implementing unit and institutional feedback surveys. The surveys would occur every year on an alternating basis.

C. Staff Alliance/APT Council/Classified Council
Mel Kalkowski and Kim Stanford reported the following from Staff Alliance:
- There would be a state Healthcare Summit in late summer. This would focus on Alaska as a whole, not just UA.
- Open Enrollment for UA Choice would end May 14. United Academics had opted to stay with the Traditional Plan.
- The Compensation Task Force met and reviewed compensation data from other employers.
- UA would have a voice regarding Blue Cross’s request to move from nonprofit to profit.
- There may be an addition of a wellness program. Stanford volunteered to serve on an ad hoc committee to explore that issue.
- There would be a standard audit of Premera Blue Cross.
- In the next year there would be an online process to submit open enrollment documents and position descriptions.
- The dial-up modem service would be discontinued throughout UA.
- An amendment to the probationary period policy would go before the BOR in June. This amendment would affect staff by implementing a four-month probationary period for promotions. Comments were due to SW by May 14.

Mel Kalkowski reported the following from APT Council:
- FLSA was discussed. The reclassifications of exempt to non-exempt status appeared to be completed.
- Mel Kalkowski was elected APT Council President; Bob Kizer was elected APT Council Vice President.

Kim Stanford reported the following from Classified Council:
- There was a Compensation Task Force update.
- There was discussion of the BOR motions.
- Kim Stanford was elected Classified Council President; Becky Jackson was elected Classified Council Vice President.

D. Coalition of Students/Union of Students
E. Alumni Association
David Woodley reported that elections for Association Board of Directors would be held May 17 – June 4. There were three vacancies. Woodley also reported there would be some new benefits for Association membership including 20% off at the campus bookstore two times per year, and two nights for the price of one at the Princess Lodges of Alaska during the off season.

VIII. Old Business (1:45)
A. Budget Update – Soren Orley
Soren Orley reported that the Legislature approved a $15.8 million increase to the UA operating budget. That amount was lower than the amount requested by the BOR, but the increase goes into the base, it would not be one-time money. Orley stated that the budget planning this year was based on receiving $10 million, so distribution of the “extra” $5 million had not been determined. Orley stated that there was no capital money approved yet, except that $450,000 was approved for the Small Business Development Center. He said that the Legislature would probably meet in special session in June and determine the capital budget.

B. Proposed Changes to Regent’s Policy
Cheryl Wright reported that a letter was sent to President Hamilton requesting that the consent motions be reconsidered. She stated that the motions were
postponed until June or August. She said that Chancellor Gorsuch has suggested that letters continue to be sent advocating the governance position on these motions.

C. CMT Update – Larry Foster, Link
Larry Foster reported that the ACAS report was complete and ready to go to the BOR. He encouraged members to look at the report on the website.

IX. New Business
A. Election of Officers
Cheryl Wright handed out Certificates of Appreciation to 2003-04 Assembly members. The Assembly presented personalized pens to outgoing President Cheryl Wright and Vice President Mike Dingman.

John Mun and Larry Foster were nominated for Assembly President. There was discussion that elections should be postponed until the fall since there was no representation from students. The following motion was approved:

**MOTION:** The election of officers for the 2004-05 University Assembly shall be postponed until the September 2004 meeting.

X. Information/Attachments
A. University Facilities Board
Larry Foster reported that UFB met and discussed the following:
- unapproved signage around campus that could have impacts on maintenance
- a need for building managers
- class scheduling
- campus safety.

He stated that UFB would have a special meeting on June 3 to discuss the ANSEP building and the Master Plan.

B. Vice Chancellor Search – Link
The Chair's update was on the website. Two candidates were recommended.

C. Draft Governance Regulations
Kim Stanford reported that the draft Governance Regulations would be sent out for comments soon.

D. Maps
John Dede showed the “official” map produced by Alaska Quality Publishing. The map was provided at no cost to UAA because of the ads sold and printed on the map. There would be a meeting in June to make any changes on the annual map. The legend would change this year to accommodate the old and new building names. There would be an increase in the print run in order to get more around campus. The new map would be available in August. There was discussion about getting a new map on the new website. There was a suggestion to provide maps on the shuttle buses and in kiosks around campus.

E. Web Page
Mel Kalkowski reported that the new web page was into Phase II. He stated that information could be sent to him to have links posted on the main page. Advancement would provide training to post content on the calendar; events could be sent to Advancement for posting prior to training.

XI. Adjourn
Major Accomplishments/Announcements

Athletics:

Aspen Hotels of Alaska has signed a three-year agreement to become the title sponsor of the Aspen Hotels Invitational volleyball tournament at UAA. The 11th annual version of the tournament was held Sept. 2-4, 2004 at the Wells Fargo Sports Complex. The host Seawolves, who are the two-time defending champions, highlight the upcoming field, along with Montana State-Billings, Harding (Ark.), and Lincoln Christian (Ill.).

Featuring three former student-athletes and a longtime faculty athletic representative, the fourth class of the Seawolf Hall of Fame was announced recently by UAA director of athletics, Dr. Steve Cobb. The 2004 inductees will be Cheryl Bishop (women's basketball), Tina (Kantola) Hoffman (women's skiing & cross country), Paul Krake (hockey), and Jack Peterson (faculty athletic representative). Induction ceremonies are scheduled for Oct. 17 in the Wells Fargo Sports Complex, held in conjunction with UAA’s annual homecoming celebration and the Nye Frontier Classic hockey tournament.

The UAA Athletic Department has adopted Life Alaska Donor Services to be its non-profit partner for the 2004-05 academic year. In the 11th years of the program, the Seawolf Athletic Department will work to increase awareness about its non-profit partner with advertising and promotion at athletic events. Life Alaska Donor Services offers the option of organ and tissue donation to families who have suffered a death in Alaska. Since 1991, Life Alaska has had more than 2,000 donors and supplied more than 7,800 organs and tissues for transplantation to Alaskan patients. Previous UAA non-profit partners have been: Alaska Children's Services, Alzheimer's Resource Agency of Alaska, Children's Miracle Network, Anchorage Immunization Partners, Anchorage Center for Families, Shots for Tots, Special Olympics, Alaska Safekids, The V Foundation and MDA.

For the second consecutive year, the ESPN2 television network will broadcast four games from the Carrs/Safeway Great Alaska Shootout. The men's tournament begins with host UAA taking on Alabama on ESPN2 at 7:30 p.m. AST (11:30 p.m. EST) on Wednesday, Nov. 24. Other televised games will be the first-round contest between Utah and Washington (Thur., Nov. 25, 6 p.m. AST), the late semifinal featuring Utah or Washington vs. High Point or Oklahoma (Fri., Nov. 26, 8 p.m. AST), and the championship game (Sat., Nov. 27, 6 p.m. AST). The 2004 event, which will be televised for the 20th consecutive year on the ESPN family of networks, runs Nov. 23-27 at Anchorage's Sullivan Arena.

UAA Athletics successfully hosted the 2004 Mayor's Midnight Sun Marathon in June. The annual solstice-time event is hosted jointly by the University of Alaska Anchorage and the Municipality of Anchorage Parks and Recreation Department. This year's event, which has an estimated economic impact of $2 million, attracted 3,703 runners from 49 states and 12 countries.
Book Store:

The UAA Bookstore recorded another banner year with nearly $7 million in sales for FY04. The bookstore has obtained the services of an architectural firm for the design and construction of additional space and to merge the printing operation within the bookstore. During the summer months the bookstore operated the Bear Necessities Store in the UAA Housing Commons. This service was well received by the summer conference guests and the summer students.

Budget and Finance:

The 2003-04 fiscal year ended with UAA’s fiscal and budgetary health in fairly good shape. Following new budgeting policies and practices ushered in during the fiscal year, Schools and colleges and major administrative units were allowed to carry forward any unspent year-end balances for use during subsequent years.

UAA was the first among UA’s campuses which successfully implemented performance-based budgeting and, based on this and because of achievements in meeting specific performance measures, President Hamilton has authorized the distribution of $600,000 in SW performance bonus funds to UAA, the first that such awards have been made to any UA campus. UAA will be matching this dollar for dollar for distribution to schools, colleges and administrative units during the Fall semester.

To capitalize and build on these successes, Chancellor Maimon is in the process of appointing a Planning and Budgeting Advisory Council. The general purpose for the establishment of this Council is three-fold: to create effective linkages and relationships between UAA’s planning and resource allocation and utilization processes; to promote transparency and accountability in our priority setting, resource allocation and utilization decisions; and to ensure meaningful participation by appropriate leadership groups of our campus community in this critical administrative leadership area.

Human Resources

Health Care: The University of Alaska and United Academics AAUP/AFT jointly sponsored the “Alaska Health Care Summit” in late August. The attendees included representatives from various public sector educational employers from throughout the state, the three unions including ACCFT and Local 6070, and UA administrators from Juneau, Fairbanks and Anchorage. A review of health care trends, challenges, costs were among the topics of the two-day session.

Health Care: The UA Choice Health Care Program has been fully implemented for all non-represented staff. Mike Humphrey, UA Benefits Director reports the following APPROXIMATELY distribution of employees into the new plans:

- Deluxe – 14%; Standard – 76%; Economy – 11%; Opt Out – 4%

Payroll: Effective August 20, 2004, paycheck stubs will no longer be mailed to employee home addresses. Employees wishing to continue to receive their hard copy paycheck stubs must submit the appropriate form to UAA Payroll. The form may be found online at: www.uaonline.alaska.edu click on “Login to Secured Area”; click on “Employee Services”;
click on “Pay Information”; click on “Direct Deposit Breakdown”; click on “Autodeposit Paystub Option Form”.

**Compensation:** Activities toward finalizing the Administrative Job Family continues. Lots of information regarding the project is available online including generic position descriptions for the Administrative Specialist and Administrative Generalist. Please visit the UA HR website at [www.alaska.edu/hr](http://www.alaska.edu/hr) click on “Classification and Compensation” from the top menu.

**Training & Development:** “Navigating Through UAA”, an informational program providing tips on the administrative services on campus will be held on September 20, 22, 24, 27, & 29 – 4 hours each day. To register, please visit the HRS website: [www.finsys.uaa.alaska.edu/uaahrs](http://www.finsys.uaa.alaska.edu/uaahrs).

**Procurement Services**

Procurement Services has issued a contract to American Building Maintenance (ABM) for a new 5 year term for janitorial services, including Student Housing and the new portion of the library, which was not included in the previous contract. The $5.5 million dollar contract covers the nearly 1.2 million square feet of all the buildings that make up the UAA campus.

**University Police Department**

In the month of July there were three thefts from the Sports Center men’s locker room from which the suspect used stolen credit cards to make purchases at several Anchorage stores. UPD investigated the crimes and arrested 36 year old Aaron Blondeau for the thefts and several felony counts of Unauthorized Use of a Credit Card.

**Staff Recognition and Accomplishments**

**Athletics**

Former UAA assistant ski coaches Trond Flagstad and Jeff Rust have been named head Nordic ski coach and head Alpine ski coach, respectively. Former second assistant Nordic ski coach Meegan Lynch has been named first assistant. Former All-American skier Eric Strabel has been also been named as assistant Nordic ski coach.

Former UAA assistant men's basketball coach Shane Rinner has been named associate head coach for the team. Bryan Weakley has been named to the assistant men’s basketball coaching position.

Former student assistant Nick Ohmer has been named assistant women's basketball coach.
University Police Department

Detective John Bass and Officer Kim Spalding both deserve special recognition for their hard work on the Blondeau case. Both officers quickly put the puzzle pieces together and arrested Blondeau at the Muldoon Fred Meyers while he was in the act of using one of the stolen credit cards.

UPD welcomes Kevin Stevenson as the most recent addition to the police force. Officer Stevenson is a former Craig police officer with eight years of experience in law enforcement.

Progress on Initiatives

Facilities and Campus Services

Recently Completed Projects:
UAA Ecosystem/Biomedical Lab (EBL) – CO June ’04
KOC Kodiak Campus Glass Replacement – Complete July ’04
Wells Fargo Sports Complex Gym Floor Refinishing – Complete July ’04

Completion Status of On-going Projects:
UAA Term Flooring Contract – 16 FY05 projects complete – on going
UAA Term Construction Contract – 14 FY05 projects completed or underway.
UAA Campus Wide ADA Improvements – 98% complete
UAA Master Plan – 6/9 presented to BOR
UAA Library of the 21st Century – New addition is substantially complete and occupied 8/03. CCO on Renovation 7/04. Ribbon Cutting scheduled for 10/8/04.
UAA Campus Wayfinding Phase I – Complete 9/04
UAA Science Bldg. Chem Lab Renovation – Complete Week of 8/23/04
KPC Lighting Upgrades – Complete Week of 8/23/04
KPC Kachemak Bay Campus Expansion – 12/04 Completion scheduled
UAA Admin. Bldg. 1st Floor (East) – CCO 8/24/04; HVAC/Fans complete 9/17/04
UAA University Center Space Reallocation – 8/27/04 scheduled completion

Status of Space Reallocation Projects:
Project Management/ESM Office Remodel at UC – complete August ’04
CTC Dean’s Office Remodel at UC – complete July ’04
Advising and Testing Remodel at UC – complete August ’04
Vice Provost’s Office Remodel at UC – complete July ’04
MAPTS Office Remodel at UC – complete July ’04
Allied Health Lab, Distance Classroom, & Computer Lab Upgrades – complete August ’04
Move-out of Massage Therapy and Pharmacy Tech Spenard Spaces – complete June ’04
Engineering 211 & 227 Upgrades – In process
BMB 201A & 204A – In process
Projects in Planning and Design:
UAA Integrated Science Facility
UAA Bookstore/Wells Fargo/Student Union Megaplex Expansion Planning
UAA Center for Innovative Learning (ANSEP) –Design Development Complete
UAA/ANTHC Health Education Facility Planning
UAA Aviation Parking Lot Surfacing
UAA Fire Safety Projects – Sprinklers (7th & A; Auto Diesel) Code Upgrades (Short Bldg.)
UAA Elevator Safety
UAA Residence Hall Addition (4th Bldg.)
UAA West Campus Parking Deck
UAA Campus Wayfinding Phase 2
UAA Summer 2005 Space Reallocation
UAA Community Campus Master Plans
Mat-Su Fire Safety Projects – Fire Access Roadway – Design complete
KPC Ward Building Remodel
KPC Soil Remediation
PWSCC Museum Addition
PWSCC HVAC/Roof Replacement
PWSCC Residence Hall Window Replacement
KOC Classroom Renovation

Procurement Services
Procurement has issued intent to award a contract to Ikon Office Solutions for the installation and maintenance of document submission software for the General Support Service’s Copy Center. The software will allow for UAA departments to submit documents and set up job tickets on-line via the internet, preview jobs before completion and call up previous submitted job for editing and reprinting.

Procurement Services is soliciting, at the request of the Consortium Library Dean, compact mobile shelving for special collections room, video vault, film vault and conditioning room all located in the third floor, archival area of the new library. The new shelving, when installed will allow for more efficient storage of important archival materials and protection of UAA’s rare film, book and document collections.

University Police Department
The initiative officer handled or provided back-up to two acts of vandalism, four disturbances, and four suspicious people and two physical arrests.
Current/Upcoming Activities

Athletics

Sept. 2-3-4 – Aspen Hotels Invitational volleyball tournament, Wells Fargo Sports Complex
Sept. 10 – UAA volleyball vs Humboldt State, 7:05 p.m., Wells Fargo Sports Complex
Sept. 11 – UAA volleyball vs Western Oregon, 7:05 p.m., Wells Fargo Sports Complex
Sept. 24 – UAA volleyball vs Central Washington, 7:05 p.m., Wells Fargo Sports Complex
Sept. 25 – UAA volleyball vs Saint Martin’s, 7:05 p.m., Wells Fargo Sports Complex

Budget and Finance

Budget and Finance offices are currently focused on registration related activities. All offices are contributing staff and resources to the effort. The University Center is busy but the lines are short and moving quickly. We continue to see fewer and fewer students during late registration as more students take advantage of on-line resources. Financial Aid Disbursements cut over 1300 checks this past weekend and had them in the mail Monday morning. The check disbursement process benefited from new procedures in Financial Aid which significantly increased the entire financial aid process.

Procurement Services

Procurement Services has awarded two contracts at the request of the Director of Athletics for radio broadcast rights for men’s basketball and men’s ice hockey. The multi-year contract to Alaska Sports Broadcasting Network and Clear Channel Radio allows for live radio broadcast of these team events at little or no cost to the University. The radio stations typically sell advertising and seek other sponsorships promotions to cover the expense of broadcasting the games.

University Police Department

The day shift has been beefed up during the first week of the school year to help handle traffic snarls and assist our new students in finding their way around.
UAA INFORMATION TECHNOLOGY SERVICES (UAA/IT)
Report to Assembly – September, 2004

Major Accomplishments/Announcements

UAA anti-spam system launch. Based on results of a pilot test in April/May UAA has purchased the MailFrontier™ anti-spam software product and are preparing for production implementation of the system on September 15. System launch information and publicity will be circulated prior to launch date. The MailFrontier™ product has demonstrated the ability to tag spam levels at between 65-70% of all in-bound email to our Sentinel email gateway. False positives (i.e., legitimate messages being tagged as spam) have been shown to be less than 1%. Look for launch announcements on UAA’s technology website (http://technology.uaa.alaska.edu) and in UAA’s Daily Digest.

Managed print in computer labs. Printers in Anchorage campus open computer labs, the Consortium Library and Learning Resource Center have begun using Uniprint™ managed print technology which better controls printing resources and costs. As implemented, Uniprint™ will integrated with UAA’s Wolfcard. Students will be given a 100 page-per-semester allocation on their Wolfcards that can be used for printing in the above facilities. Once the semester allocation is depleted, students will be charged for printing at the rate of $.08/page for black-white simplex printing, $.14/page for black-white duplex printing, $.28/page for color simplex printing and $.53/page for duplex color printing. The Uniprint™ solution was precipitated by the dramatic increase in printer/toner/paper costs due to the shift to electronic media by instructors and the waste and inappropriate use generated by users in the past three years.

Viruses & worms – security precautions. The recent W32.spybot.worm attack of Anchorage’s campus network underscores the significance of virus, worm and other intrusions on the business of the university. The recent attack resulted in over 250 computers being removed from the campus network. All of these computers must be re-built (re-formatting and re-loading all software) before they can be reconnected to the campus network. Besides representing a significant business interruption for many students and employees the cost associated with these repairs will be significant. Perhaps the most significant aspect of the recent attack was that it was caused by an internal source. That is, by a computer that was connected to the campus network directly by either a student or an employee. Though the source may never be known definitively it is believed that the worm was on a computer brought to campus by a student or employee personal computer at the beginning of the semester. Please share with your colleagues and students that all UAA employees and students have no-cost access to Symantec Anti-virus software for both university-owned and personal computers. If you have any questions about this software or its use please visit UAA’s technology website (http://technology.uaa.alaska.edu/computer/) and download/install the software or contact the IT Call Center at 786-4646.

Classroom technology demonstration project. The Vice Chancellor for Administrative Services has committed funding to update classroom technology in five classrooms on the Anchorage main campus in order to propose and evaluate new standards for all campus classrooms. A committee composed of representatives from Teaching Faculty, Facility & Campus Services, and IT will participate in the design and standards specifications. For more information on this demonstration project please visit the UAA technology website (http://technology.uaa.alaska.edu).

Staff Recognition/Accomplishments

Lead Systems Engineer appointed. Claude Higbee has been appointed Lead Systems Engineer in IT Services. Claude has been employed by IT Services for the past two years as a systems engineer and a desktop technician. Claude’s previous leadership experience, technical expertise
and experience within UAA helped him to succeed in the competitive hiring process. Congratulations, Claude!

**Progress on Initiatives**

**UAA video-conference services.** Video-conference use has increased dramatically over the past year at UAA. Currently, there are 63 video-conference endpoints (desktop video, cart-based video or boardroom video equipment) located at our campus locations. This fall semester we expect over 100 hours per week of video conferencing to occur (80-90% of this amount will be instructional use). To schedule video-conference equipment please contact AV Services at 786-4646, Option #2.

**UAA’s wireless network services.** Last fall, UAA initiated the first phase of our wireless network initiative. Wireless extensions (called Hotspots) to our campus networks were installed in major congregation areas such as University Center, Campus Center, Commons and the Administration Building. Usage was initially light but has increased over the past year. Phase II of our wireless initiative has begun with the fall semester. Notable improvements in Phase II include migration to 802.11g (from 11Mb/s to 54 Mb/s) permitting higher speed access, improvements in security and access and expansion of service into classroom locations. For more information on the Phase II wireless initiative please visit UAA’s technology website (http://technology.uaa.alaska.edu) or look for announcements in the UAA Daily Digest.

**MyUA portal project.** Governance for the MyUA project has been re-organized. The new governance structure consists of MAU-based working groups, a single system-wide coordinating team, a single MyUA steering committee and UA Executives. Information on the MyUA project will appear shortly on UAA’s technology website (http://technology.uaa.alaska.edu). Recently published project milestones include: MyUA software available for working group use (Sept., 2004); working group completion of MAU portal sites (Nov., 2004); pilot test of MyUA portal (Feb., 2005); formal MyUA portal launch (May, 2005).

**Upcoming Activities**

None reported at the time of filing.
5. **IT Performance Metrics**

This information is presented to provide feedback to the university community on IT capacity and performance on key measures. This information will be updated each month and additional metrics will be added as appropriate.

<table>
<thead>
<tr>
<th>Metric</th>
<th>March, 2004</th>
<th>February, 2004</th>
<th>Change</th>
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<tbody>
<tr>
<td><strong>Network</strong></td>
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<tr>
<td>Campus wired ports (Active/inactive)</td>
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<tr>
<td>Main campus &amp; MetNet</td>
<td>6,236/1,288</td>
<td>6,164/1,288</td>
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<tr>
<td>Eagle River</td>
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<td>MatSu College</td>
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<td>Kodiak College</td>
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<td>Kenai Peninsula College</td>
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<td>Prince William Sound</td>
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<tr>
<td><strong>Core network utilization</strong></td>
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<tr>
<td>Average</td>
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<tr>
<td>Peak</td>
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<td><strong>Campus wireless hotspots</strong></td>
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<td><strong>Messaging/Collaboration</strong></td>
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<td>43,784</td>
<td>43,288</td>
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<tr>
<td>Faculty</td>
<td>3,183</td>
<td>2,396</td>
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<tr>
<td>Staff</td>
<td>2,407</td>
<td>3,148</td>
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<tr>
<td>Sentinel message traffic (inbound)</td>
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<tr>
<td>Students</td>
<td>3,654</td>
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<tr>
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<td>Sentinel message traffic (outbound)</td>
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</tr>
<tr>
<td>Students</td>
<td>2,102</td>
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<tr>
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<tr>
<td>Staff</td>
<td>1,415</td>
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<td>Campus Exchange accounts</td>
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<tr>
<td>Faculty</td>
<td>22</td>
<td>20</td>
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<tr>
<td>Staff</td>
<td>377</td>
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<tr>
<td>Network storage utilization</td>
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<tr>
<td>Used capacity</td>
<td>1,248GB</td>
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<tr>
<td>Free space</td>
<td>995GB</td>
<td>958GB</td>
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</tr>
<tr>
<td>Metric</td>
<td>March, 2004</td>
<td>February, 2004</td>
<td>Change</td>
</tr>
<tr>
<td>--------</td>
<td>-------------</td>
<td>----------------</td>
<td>--------</td>
</tr>
<tr>
<td><strong>Computers/servers</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Daily DHCP leases</td>
<td>2,838</td>
<td>2,956</td>
<td><strong>Change</strong></td>
</tr>
<tr>
<td>Static IP assignments</td>
<td></td>
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<tr>
<td>Personal computers</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Departmental servers</td>
<td>181</td>
<td>181</td>
<td></td>
</tr>
<tr>
<td>Enterprise servers</td>
<td>51</td>
<td>51</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Enterprise servers</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>File/print service</td>
<td>2</td>
<td>2</td>
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</tr>
<tr>
<td>Application</td>
<td>40</td>
<td>42</td>
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</tr>
<tr>
<td>Web service</td>
<td>7</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
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<tr>
<td><strong>Departmental servers</strong></td>
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</tr>
<tr>
<td>File/print service</td>
<td>186</td>
<td>181</td>
<td></td>
</tr>
<tr>
<td>Application</td>
<td>194</td>
<td>194</td>
<td></td>
</tr>
<tr>
<td>Web service</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td><strong>Call Center (Daily average)</strong></td>
<td></td>
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</tr>
<tr>
<td><strong>Telephone support</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Calls received</td>
<td>141</td>
<td>136</td>
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<tr>
<td>Calls abandoned</td>
<td>4</td>
<td>17</td>
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<tr>
<td>Service level</td>
<td>85%</td>
<td>80%</td>
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<tr>
<td><strong>Voicemail support</strong></td>
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<tr>
<td>Voicemails received</td>
<td>3</td>
<td>3</td>
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<tr>
<td>Voicemails answered</td>
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<td>2</td>
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</tr>
<tr>
<td><strong>Email support</strong></td>
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<tr>
<td>Emails received</td>
<td>47</td>
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<td></td>
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<tr>
<td>Emails answered</td>
<td>31</td>
<td>21</td>
<td></td>
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<tr>
<td>UAA switchboard calls answered</td>
<td>170</td>
<td>163</td>
<td></td>
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<tr>
<td><strong>Anchorage computer labs (Daily average)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>IT open labs (5 labs)</strong></td>
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<tr>
<td>Available computers</td>
<td>112</td>
<td>112</td>
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</tr>
<tr>
<td>Reporting computers</td>
<td>94</td>
<td>94</td>
<td></td>
</tr>
<tr>
<td>Patrons</td>
<td>671</td>
<td>759</td>
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<tr>
<td>Usage hours</td>
<td>396</td>
<td>452</td>
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</tr>
<tr>
<td>Average session length</td>
<td>40</td>
<td>40</td>
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<tr>
<td><strong>Participating labs (37 labs)</strong></td>
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<tr>
<td>Available computers</td>
<td>511</td>
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<tr>
<td>Reporting computers</td>
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<tr>
<td>Patrons</td>
<td>421</td>
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<tr>
<td>Usage hours</td>
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<td>381</td>
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</tr>
<tr>
<td>Average session length</td>
<td>40</td>
<td>31</td>
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<tr>
<td>Metric</td>
<td>March, 2004</td>
<td>February, 2004</td>
<td>Change</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>-------------</td>
<td>----------------</td>
<td>--------</td>
</tr>
<tr>
<td><strong>AV equipment (Daily average)</strong></td>
<td></td>
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<tr>
<td>Equipment dispatches</td>
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<td>74</td>
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<td>Repair requests completed</td>
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<tr>
<td><strong>Inventory</strong></td>
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</tr>
<tr>
<td>TV</td>
<td>18</td>
<td>18</td>
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</tr>
<tr>
<td>Projectors</td>
<td>23</td>
<td>23</td>
<td></td>
</tr>
<tr>
<td>Video-conference carts</td>
<td>3</td>
<td>3</td>
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<tr>
<td><strong>Blackboard course management system</strong></td>
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</tr>
<tr>
<td>Total course shells</td>
<td>3,997</td>
<td>3,997</td>
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<tr>
<td>Active course shells</td>
<td>997</td>
<td>979</td>
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</tr>
<tr>
<td><strong>Training/professional development</strong></td>
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</tr>
<tr>
<td>Faculty contact hours</td>
<td>23</td>
<td>41</td>
<td></td>
</tr>
<tr>
<td>Staff contact hours</td>
<td>9</td>
<td>28</td>
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</tr>
<tr>
<td>Student contact hours</td>
<td>0</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td><strong>Video-conference services</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Endpoint utilization</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>VS-4000 boardroom</td>
<td>28.5 hrs</td>
<td>32.5 hrs</td>
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<tr>
<td>Viewstation video-carts</td>
<td>231.5 hrs</td>
<td>400 hrs</td>
<td></td>
</tr>
<tr>
<td>Desktop video</td>
<td></td>
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</table>
September 2004

Vice Chancellor Susan Ruddy

Major Accomplishments
Marketing and Communication
"UAA This Week" is a new weekly ad in the Anchorage Press and the "8" section of the Daily News, funded in partnership with several departments around campus. It will run from Aug. 29 until April 28.

Chancellor Maimon will be featured in a new 30-second UAA television commercial. These and other UAA commercials will begin airing on TV Nov. 2, immediately after all the election campaign commercials are off the air.

A new walking tour map of West Campus is being completed, featuring the artwork, trees, and flower gardens of the West Quad, as well as a discussion of UAA’s history. In conjunction with the Bookstore, this map will be used in the summertime to educate tourists and visitors about UAA.

Simon and Seafort’s is the “Food for Thought” partner in September, offering a special dessert. Proceeds from the sale of these specials go to the Alaska Restaurant and Beverage Association Education Fund and the UAA Culinary Arts and Hospitality program to fund student scholarships.

Development
Cumulative giving to UAA as of June 30 was $6,433,878 – surpassing the FY 04 goal of $3 million by an astounding 114 percent. Total alumni giving is at 3 percent, and total employee giving is now at 10 percent. UAA is leading all the UA campuses in its development efforts and successes.

The two-year UAA 50th Anniversary Campaign entered its “public” phase on June 16 with an event in Cuddy Hall. We are now more than 60 percent toward the $12 million goal, with more than $7 million donated to UAA so far. Dr. Leo Bustad and Mr. Marc Langland are co-chairing the 15 person steering committee to help select and cultivate donors.

During the first six months as UAA’s first Major and Planned Giving Manager, Sue Marchant contacted 64 individual major gift prospects and closed 18 gifts totaling over $500,000. Pending gifts for 1st quarter FY05 total $650,000.

The fall 2004 UAA Phonathon will launch Sept. 8. Students will attempt to contact approximately 16,000 alumni to reconnect them to the campus and ask them for a donation. The goal is to raise $35,000 from 600 pledges. The spring 2004 Phonathon raised $20,000 through 370 pledges from alumni. Currently, donors have fulfilled 75-80 percent of the pledges made through this appeal, consistent with national averages.

The 2004 Family Campaign raised $19,448. Gifts were given to support Area of Greatest Need, Office of Undergraduate Research, Seawolf Athletics, and the Mathematics Department. Chancellor Gorsuch fulfilled his challenge gift by making a transfer from the Chancellor's Undesignated foundation fund into the Library Endowment foundation fund.

John Van Zyle’s “The Sky’s the Limit” mural was installed in the staircase in the School of Engineering lobby over the summer. Created as part of the 50th Anniversary, the mural is the largest piece Van Zyle has ever done.
Alumni Relations
Alumni Relations is working with Athletics, Student Activities, Student Leadership, and the Bookstore to produce Homecoming 2004. Highlights will include: The opening of the Library, the student and alumni dance, Robert Pinsky’s lecture, the dedication of the pendulum from the Alumni Association to the university, the walking float parade, weenie roast and pep rally, the Alumni College, the Hockey Classic, and the Seawolf Hall of Fame inductions. A complete list of events, days and times can be found at www.uaa.alaska.edu/alumni.

Coming Up . . . . .
Marketing and Communication
We are currently working on:
- New content for the Advancement web pages, including a viewable photo bank and more “self-service” options for campus members
- Updating our 2001 benchmark survey of community perceptions of UAA. This survey will be administered in November.

Development
This fall UAA will conduct its first President’s Associates ($1,000 and above) donor recognition event featuring President Hamilton and Chancellor Maimon. The highlight of this event will be the unveiling of UAA’s Lifetime Giving and Legacy Society Donor Wall in the library.

Office of Development FY05 goals include:
- Attaining the 50th Anniversary Campaign goal of $12 million
- Raising alumni giving to 4 percent (684 alumni donors)
- Raising faculty and staff giving to 15 percent (352 donors)

Alumni Relations
The Alumni and Friends Achievement Awards luncheon will be held Oct. 22.

50th Anniversary Update
On June 16 the official “50th Anniversary Garden” was unveiled on the traffic island near the Business Education Building, as part of the public announcement of the 50th Anniversary campaign.

The grand opening of the “Library of the 21st Century” is on Oct. 8. Robert Pinsky, former Poet Laureate of the United States, will give a free public lecture in the Williamson Auditorium that evening, as well as other special presentations. The “Favorite Poem” project is being conducted in conjunction with Robert Pinsky’s visit to the campus. As Poet Laureate, Mr. Pinsky championed ordinary Americans identifying their favorite poetry and published several books of their selections. Everyone is being asked to send their favorite poem to favoritepoem@uaa.alaska.edu, with their name, age, phone number, occupation, and reason for selecting the poem. Selected poems will be highlighted during the Library opening, and the Creative Writing department will conduct a public reading of some of the poems in the Student Union on Oct. 21.

RIM Architects, interior designers of the University Center facility, will be developing the design for the UAA History Wall, to be unveiled at the UC on UAA’s “anniversary weekend” in February. Dr. Will Jacobs is now completing written drafts, describing key events in UAA’s history, for review by other historians in the community.

“The Fabulous Films of 1954,” a partnership with the Bear Tooth Theater Pub, begins on Nov. 8 with a showing of “Sabrina.” Every film will feature a preview lecture by Ron Crawford.
Activities of the Office of Student Affairs:

◊ Dean Lazzell is heading up Chancellor Maimon’s UAA Voter Registration Initiative that challenges every eligible staff, faculty, and student at UAA to become a registered voter. Voter registration was conducted during the Campus Kick-Off events on August 28, as well as the Welcome Week Answer Desks during the first week of fall classes. Several events in conjunction with this drive are planned for September:
◊ Chancellor Maimon and Dr. Mort Maimon will register vote on campus and kick off the official campaign on September 10 at 2 p.m. in the Student Union.
◊ Final negotiations are being made with WWE’s “The Hurricane” to visit campus on September 16 between 11:30 a.m. and 1:30 p.m. in the Student Union. This is in conjunction with the “Smackdown the Vote” Alaska tour coordinated by Senator Ellis’ office. The “main event” will be free to all and held at West High on September 14 at 6 p.m.
◊ The State of Alaska Division of Elections will conduct voter registrar training on September 16 and 17. If you are interested in becoming a voter registrar, please contact Cindy Marshall at x66133 or anclm@uaa.alaska.edu.
◊ “Battle of the Buildings” student voter registration drive in the residence halls and apartments will begin on September 17.
◊ UAA Democracy Day Town Meeting and Pizza with Chancellor Maimon is planned for September 21 from 1:30 p.m. to 3:00 p.m. in the Student Union Upper Lounge area.
◊ UAA Democracy Day will include Student Union Game Night Kick Off and Voter Registration on September 21 from 7:00 p.m. to 9:00 p.m. in the Student Union. The featured event is a table tennis match between Provost Kassier and Vice Chancellor for Administrative Services Ejigu.
◊ The first quarterly Student Affairs divisional retreat was held on August 18 where President Hamilton and Chancellor Maimon were guest speakers.
◊ Dean Lazzell, as member of the Steering Committee for MyUAPortal, participated in design and implementation planning meetings during the summer. The anticipated launch date for the portal will begin in January 2005.
◊ Dean Lazzell and Associate Dean Schultz participated in 17 Orientation programs throughout the summer. They welcomed students and families to UAA and hosted parent informational sessions.
◊ Over the summer, Student Affairs hosted two audio-conferences, Civil Rights Investigations: Best Practices You Need to Know and Student Suicide: Institutional Policy, Liability, and Prevention. Both conferences will be attended by members of the UAA community.
◊ Associate Dean Schultz held several training sessions for the new residence coordinators, resident advisors, and peer mentors.
◊ Cindy Marshall, Student Affairs Manager, was appointed to the MyUAPortal work group to represent Student Affairs for UAA.

Student Leadership Office:

◊ The 2004-2005 Fact Finder Student Handbook is now available!! Thousands of copies have been distributed across campus. To request copies, contact the Office of Student Leadership Development at 786-1371.
◊ USUAA received a $28,000 grant from the Municipality of Anchorage for the UAA Campus Recycling Program Initiative.
◊ Fifteen clubs, three fraternities, and two sororities participated in The Taste of UAA/Campus Kick-Off Carnival on August 28.
◊ The 2004 UAA Homecoming dance will be held at the Anchorage Museum on October 7 from 7:00 p.m.-11:00 p.m. The USUAA Activities committee will sponsor the event.
◊ The annual UAA Student Leadership Conference will be help on Friday, October 1 from 9:00 a.m.-4:00 p.m. Various workshops featuring on and off-campus resources will be held across campus.
◊ Chris Hall, USUAA President, Michael Blanton, USUAA Vice President, and David Parks, Student Regent, will travel to the Board of Regents meeting in Fairbanks on September 14 and 15.
◊ USUAA and KTUU-TV will hold a political debate on October 26 from 7:00 p.m. – 8:30 p.m. in Wendy Williamson Auditorium.
◊ The following are results of the USUAA Elections held April 13 and 14:
  ◊ President and VP: Chris Hall and Michael Blanton
  ◊ Senators: Luke Thomas
               Emily Tsai
               Ryan Jager
               Samantha Barnhill
               Kalyn Simon
               Zeljka Jutric
  ◊ Concert Board: Loki Gale Tobin
◊ UAA Students also voted in favor of the following:
  ◊ The restructuring of the Student Government fee. The fee would be charged on a per credit basis at a value of $1.00 per credit, beginning at three credits and capped at 12 credits, effective in spring 2005.
  ◊ The elimination of senator stipends, effective fall 2004.
  ◊ The restructuring of the Board of Cultural Awareness to consist of seven voting members appointed by the Chair. Volunteer members not appointed by the Chair may serve as Board members.
  ◊ The restructuring and addition of clauses two, three, and four in Article Five Qualifications in the Constitution, regarding member GPA requirements.
◊ Voices of Planned Parenthood (VOX) and International Youth Fellowship (IYF) submitted registration materials for recognition as new clubs.
◊ Alpha Phi Alpha submitted registration materials for recognition as a new fraternity.
◊ The Office of Student Leadership Development and members of the Greek community participated in the New Student Orientation program Get a Life through out the summer.
◊ The Office of Student Leadership Development created a new initiative called Leadership Lessons. Lessons will be offered on September 24, October 29, and November 19 from 11:00 a.m.-noon in the Student Union Den. The mini-workshops will offer leadership skills and opportunities to students, staff, and faculty. Leadership Lessons are free of charge!

ACTIVITIES OF CAMPUS LIFE:

◊ Staff changes:
  ◊ Beth Smart was promoted to associate director of Campus Life.
  ◊ Kerry O’Steen-Davis joined the department as the administrative assistant for Student Programs.
  ◊ Wendy Anderson accepted the position of administrative assistant for Student Activities.
◊ Campus Kick Off was attended by over 650 UAA students and their family members. The event included The Taste of UAA, a barbeque, carnival activities, a concert sponsored by KRUA, and a comedy sampler
hosted by the UAA Concert Board.

Student Union

◊ Numerous ‘face lift’ activities took place over the summer and will continue throughout fall semester. New carpet has been installed for upper level, new carpet and wood floor in the Den, refinishing safety plexiglass around the upper level railings, sound proof curtains for Lounge and South Café. Tables in the Den were also refinished and the chairs repaired. Interior Campus Center signs were also replaced with Student Union signs.
◊ Summer bookings were strong with 338 events in the building.
◊ Collaborations continue with two major Anchorage businesses: Subway of Alaska and the Anchorage Concert Association. The Student Union Information Desk now offers Subway sandwiches for sale at the Desk after 6:00 p.m. Monday – Friday and the Arts Break program through the Concert Association was re-confirmed for another year.
◊ New reservation forms were designed and implemented. Watch for the new form on website (http://www.uaa.alaska.edu/campuslife/Student-Union-Home.cfm)
◊ Crickett Watt, Student Union Operations Manager, and Glenna Schoening, Assistant Student Union Operations manager, attended the annual Events Management Systems conference in Denver. This is the reservation system is used in the Student Union.
◊ Challenges with the Student Union hallway fire grates continue. Campus Life staff is working with Facilities, Fire Marshal, UPD, and the Wells Fargo Sports Complex on a solution.

Concert Board

◊ The Board coordinated a three-comic show with Dat Phan, winner of the 2003 Last Comic Standing, along with Rob Paravonian and RETTA. Approximately 350 students and their guests enjoyed the Campus Kick Off show in the Williamson Auditorium.
◊ Planning for 2004 A Cappella Festivella is continuing. Watch for announcements of the bands in a few weeks.

Student Activities and Programs

◊ Student Activities hosted 14 ice cream socials, four pizza busters, and a carwash-barbeque. These activities drew nearly 200 summer students and staff seeking a cleaner vehicle and a little fun.
◊ Over 250 members of the campus community participated in the Annual UAA Juneteenth Celebration held on Tuesday, June 15.
◊ Over 600 students and staff enjoyed the Student Union Gallery's summer exhibitions: Little People & Art by Tanaina Child Development Center, Solo Show by Dave Bown, Myths & Maladies by Enzina Marrari and Amy Devereux, and Emerging Visions by Art 495 Practicum.
◊ A national search for Student Activities coordinator was conducted with three candidates invited to campus. Unfortunately, the top candidate accepted a position at Eastern Washington University. The search closed, unfilled.

Student Media

◊ The Northern Light has a new editor, Barry Piser
◊ Zac Clark is the new station manager for KRUA 88.1FM.

**Student Orientation**

◊ Orientation held 17 orientation programs, including overnights, college specific, half-day, graduate and out of area. Over 450 students and 75 parents participated in these sessions.
◊ Orientation cosponsored an event with International Student Association to welcome all new students from outside the Anchorage area.
◊ Success4Students had over 150 new students attending.
◊ Answer Desks were stationed in four main locations on campus during the critical first week of classes. More than 26 volunteers with a total of 160 hours answered hundreds of questions and generally helped students navigate through the first week of school.
◊ Orientation Reunion was held the first Monday of classes. Students who attended participated in a number of events and were eligible to win door prizes from a variety of on-campus sponsors.

**Upcoming events:**

◊ Troy Thirdgill, comic, will perform September 10 at 8:00 p.m. in the Student Union Den.
◊ NSO’s *Good Morning UAA* (sponsored by Enrollment Services) will be held September 15 from 8:00 a.m. – 11:00 a.m., Student Union Lounge.
◊ *Swing Dance* hosted by Student Activities is planned for September 17 beginning 9:00 p.m. in the Student Union.
◊ Student Union Game Night will happen September 21 from 7:00 p.m. – 9:00 p.m.
◊ NSO’s *Wisdom Wednesday* will be held September 22 and September 29 from 11:00 a.m. – 1:00 p.m. in the Student Union Lounge.
◊ *Fear Factor* is planned for September 24 beginning at 7:00 p.m. in the Student Union.
◊ Cain Lopez, comic, will perform October 1 beginning at 8:00 p.m. Student Union Den.
◊ NSO’s *The Ultimate Road Trip: Campus2Career* is planned for October 4.

**ACTIVITIES OF THE CAREER SERVICES CENTER:**

◊ Jeny Stone has joined to Center to serve as the Employer Relations Coordinator (ERC) and will coordinate all employer related activities.
◊ April Sharpe will serve as the Center’s office manager and will manage the departmental operations.
◊ The Career Services Center has expanded their already impressive job posting and referral system to a national/international program partner. Students and alumni may now apply on-line via the Center’s web site ([www.uaacareerservices.com](http://www.uaacareerservices.com)) to thousands of national/international job opportunities. This program compliments the more than 1,000 Alaskan employers currently posting job opportunities for our students. The UAA web site has become the largest and most effective way to offer University of Alaska students and alumni career/job opportunities.
◊ The Center and Alumni Association have agreed to provide many valuable career related services to members of the Alumni Association. The Alumni Association will defray any related program/services costs for all active members of the association.
◊ The department is now offering a video loan program exclusively for UAA faculty’s classroom use. The Center has more than 250 career related videos. For more information, please call x64513.
◊ Michael Reeves, Director, has been re-appointment by Anchorage Mayor Begich and confirmed by the municipal assembly to the Municipal Employee Relations Board (ERB) for a second three-year-term of office. The ERB is a board of three members providing legal/regulatory rulings on unfair labor practices and
requests to form labor represented bargaining units. Also, he completed a HIPAA Compliance and Wage and Hour Law Compliance Training program over the summer.

◊ The Center has reached the director’s goal of registering 2,500 students and alumni and 1,000 employers by the end of summer. These registrants are actively using the Center’s web site to identify career/job opportunities or to post career/job openings respectively.

◊ The Career Services Center has conducted 6 tours of the Center for the Military Youth Academy and the Upward Bound Program.

◊ The Center has initiated College Source, an online college catalog system allowing students access to catalogs for thousands of colleges, universities and professional schools.

ACTIVITIES OF DISABILITY SUPPORT SERVICES:

◊ Support services for new and prospective students who experience disabilities have included filling ergonomic furniture requests, preparing faculty notification letters, coordinating real-time access service providers, training students in the use of adaptive software and alternate format materials, setting up testing accommodations and working with note takers.

◊ A pool of TypeWell transcribers has been established. These individuals use laptop computers and sophisticated abbreviation software to provide real-time communication access for students who experience hearing loss. The department sought and received funding for the TypeWell training through PEPNet, the Postsecondary Education Programs Network, and a national collaboration of four Regional Postsecondary Education Centers for Individuals who are Deaf and Hard of Hearing. Disability Support Services is taking a community-minded approach to make UAA’s TypeWell transcribing services available to other institutions and agencies within and around Anchorage. Also, human voice digital audio recordings to the range of alternate format materials that can be produced in house.

◊ Kaela Parks, Director, presented information regarding UAA’s Disability Support Services during the UAS Convocation.

◊ Workshops will be offered through CAFÉ on topics including the accommodation process, Real-time access in the classroom, adaptive technology and alternate format materials.

◊ Open Labs will be held on the first Monday of every month to provide additional assistance for current and prospective students, as well as staff and faculty who are interested in learning more about adaptive computing opportunities.

ACTIVITIES OF RESIDENCE LIFE:

◊ Staff changes:
  ◇ Nathan Miller, Residence Coordinator
  ◇ Kimberley Miller, Residence Coordinator
  ◇ Tammy Parnell, Office Manager
  ◇ Allison Perry, Administrative Assistant
  ◇ Heather Stalling, Residence Coordinator
  ◇ Zach Manzella, Associate Director of Residence Life, will be leaving the department November 1 to pursue a career as an attorney. A national search will be conducted for this position.
  ◇ Several training sessions and retreat were held to train the new residence coordinators, resident assistants, and peer mentors. President Hamilton spoke to the staff during one of the training sessions. He gave an inspirational speech about his life’s philosophy.
  ◇ Lindsay Callinsky coordinated and facilitated Welcome Week activities for the residence halls.
  ◇ The first Dining Advisory Meeting will be held September 7 and 8. Attendance is expected to be good as students want to discuss meal plans with the new director of Aramark.

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West and North halls are organizing hall councils. This will allow students the ability to participate in leadership opportunities and express their opinions and concerns.

West Hall is building a stronger Language community and continues to build a great relationship with RRANN program and their passion for nursing.

The department has increased its support of the bridging program sponsored by CIRI. Staff members worked with the mentors of the bridging program to develop skills in being first responders and to increase the mentors’ knowledge of the resources available to students living in the residential community.

Upcoming events:

◊ RHA meeting is planned for September 12 at 6:00 p.m. in The Commons.
◊ German Movie Nights are planned for September 22, October 20, December 1 at 6:30 p.m. Locations to be announced.
◊ Open House in the Languages community is scheduled for September 17 from 12:00 p.m. – 2:00 p.m. in West Hall second floor lounge.

ACTIVITIES OF THE STUDENT HEALTH CENTER:

◊ The Center’s staff participated in eight sessions of New Student Orientation which gave participants information regarding services offered by the Student Health Center. Other orientation sessions were held for international students and

◊ The staff attended a three day training session which covered the Center’s policies and procedures, HIPPA review, medical laboratory review and several other topics.

◊ The Student Health Center staff hosted an informational table, Ask the Student Health Center to advertise services and programs during the week of August 30 to September 3 at various locations around campus.

Upcoming events:

◊ Acupressure presented by Kathy Ungerecht will be held September 8 from 12:00 p.m. to 1:00 p.m. in the Lyla Richards Conference Room.
◊ Headaches presented by Mo Hillstrand, ANP, is planned for September 22 from 2:00 p.m. to 1:00 p.m., Lyla Richards Conference Room.
◊ Don’t Drink the Water: Tips for International Travel presented by Dyann Bowland, RN, MPH, and Mary Anne Wilson, ANP, from 12:00 p.m. to 1:00 p.m., Lyla Richards Conference Room.
Over the summer APT council meetings were suspended.

Staff Alliance held its regular meetings and the annual Fall Governance Leaders Retreat was held in Fairbanks. APT President Kalkowski and Classified Council President Stanford attended that event.

At Staff Alliance Retreat, President Hamilton and staff sounded several themes.

1. The need for increased feedback on Statewide policy.
2. Budget conditions for the coming year (Good for Operating, Bad for Capital)
3. Support for standardization across campuses and system
4. Effect of loss of former chancellors and new leadership coming on.
5. Wellness program coming on line and need for same
6. Success of UA Choice
7. Need for understanding of new budgeting system
8. HR sees need for major effort at internal communications, will model strategy on the success of the UA Choice effort.
9. Recognition of the effect of FLSA reclassifications on morale and personal perceptions.
10. The MYUA Portal project as a major effort this year.

President Hamilton also opened discussions on the Regents Agenda with his staff to Alliance Officers. President Kalkowski attended that session by audio conference.

President Kalkowski elected to Vice Chair of Staff Alliance, with Lisa Sporleder of Statewide named as Chair.