I. Call to Order

II. Introduction of Members

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P= Present   E= Excused

III. Approval of Agenda (pgs. 1-2)

IV. Approval of Meeting Summary (pgs.3-5)

V. President’s Report (pg. 6)

VI. Administrative Reports
   A. Chancellor Ulmer
   B. Provost Driscoll
   C. Vice Chancellor of Administrative Services Spindle
   D. Vice Chancellor of Advancement Olson (pgs. 7-8)
   E. Interim Vice Chancellor for Student Services Schultz
   F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support Carter-Chapman

VII. Governance Reports
   A. System Governance Council
   B. Faculty Senate/ Faculty Alliance (pg. 9)
   C. Staff Alliance (pg. 10)
   D. APT Council
   E. Classified Council (pg. 10)
   F. Union of Students/ Coalition of Students
   G. Alumni Association

VIII. Old Business
   A. Ad Hoc Committee on Assembly Constitution/Bylaws (pgs. 11-19)
   B. Day of Service
IX. New Business
   A. Paula Williams- UAA Director of Sustainability

X. Information/Attachments
   A. Accreditation update
      http://www.uaa.alaska.edu/accreditation/2010.cfm
   B. Faculty and Staff Giving Campaign
   C. UAA Development Day- May 14\textsuperscript{th}
   D. May Assembly meeting- May 7\textsuperscript{th}
   E. Assembly on Accreditation April 3\textsuperscript{rd}, from 11:30-1:00 PSB 166

XI. Adjourn
I. Call to Order

II. Introduction of Members

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III. Approval of Agenda (pg. 1-2)

Approved with changes:
Accreditation update link  [http://www.uaa.alaska.edu/accreditation/2010.cfm](http://www.uaa.alaska.edu/accreditation/2010.cfm)

IV. Approval of Meeting Summary (pgs. 3-5)

Approved

V. President’s Report (pg. 6)

Attached

VI. Administrative Reports

A. Chancellor Ulmer

Legislative season underway
Opening of Integrated Sciences Building most important, concern about funding
Introduction of Maggie Grega, coordinating legislative outreach
In Seattle Friday for workshop with other universities going through accreditation
UAA seems to be well prepared for the accreditation process

B. Provost Driscoll

Will learn more about budget instructions for the coming years
Looking to the future and where we want to go as an institution
Task Force for Promotion and Tenure created; hope to see report by academic year end
Interim vice Provost White working to secure approval of doctoral programs
Search for Interim Deans continues
Dean of CTC advertisements are out, applications coming in

C. Vice Chancellor of Administrative Services Spindle

Encouraged to support the UAA Women’s game tonight @ 5:15
Title 9 complaint filed recently deals with women’s and men’s sports teams being treated fairly, working on short and long term solutions now
Meeting with Regents next week to finalize master plan
Red Cross exercise, March 23rd
D. Vice Chancellor of Advancement Olson
   Unable to attend- Kristen DeSmith will be present (pgs. 7-8)
   Report attached

E. Interim Vice Chancellor for Student Services Schultz (pg. 9-10)
   Hoping to streamline Enrollment services
   Deadline to apply for scholarships is Monday, February 16th
   UAA Fusion, a community service opportunity, usually has 2-3 projects for students to participate in
   Spring Preview Day went well
   Live chat for enrollment now working, found at Enrollment Management main website

F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support
   Carter-Chapman
   No report

VII. Governance Reports
A. System Governance Council
   Part of Presidents Report

B. Faculty Senate/ Faculty Alliance (pg. 11)
   Report attached
   Faculty Evaluation Task Force link posted
   Motion passed in Faculty Senate for Women’s Basketball Team

C. Staff Alliance (pgs. 12-13)
   Report Attached
   Funding for legislative training, thank you to Chancellor

D. APT Council
   APT members want to support service

E. Classified Council
   Report Attached

F. Union of Students/ Coalition of Students
   Proclamation for Women’s Basketball team includes all other sports teams
   Resolution passed for Linda Lazzell and her service
   Late Night Tutors successful last semester, planning to expand
   Student delegates selected for the year
   Legislative trips planned for February 20th- 24th and March 9th-12th

G. Alumni Association
   Report within Advancement
   2 events coming up in Seattle and the Valley

4
VIII. Old Business
A. Advocacy/Legislative Update- Maggie Grega
   Please look at the Chancellor’s website
   Good luck to groups going to Juneau
   One page document explaining the ISB request on Chancellor’s Office website
B. Ad Hoc Committee on Assembly Constitution/Bylaws
   Met in January
   Working toward 1st reading in March, 2nd reading in April

IX. New Business
A. USUAA Resolution (pg. 14)
   Motion on pg. 11 of February agenda
   Motion passed
B. UAA Logo- Kristin DeSmith
   Trying to “brand” UAA with creation of a logo to be used by all affiliated with UAA
   Power Point presented
C. Cabinet Strategic Plan- Will Jacobs
   How can the accreditation team get things done with less work?
   Finding ways to meet multiple requirements with few steps
   Documents passed out and explained
   Documents presented will be attachment 1 for the PBAC document
   Could be used as a front end document for Statewide
   Can email Will Jacobs (anwaj@uaa.alaska.edu) with any questions or comments
D. UAA Day of Service
   Russell Pressley, Anne Bridges, Karl Wing, Vicky Warren volunteered to be initial planning group
   Would like someone from Advancement who does promotion to assist with planning
   Can talk to Theresa Lyons who works with UAA Fusion
E. March meeting
   Reschedule meeting to March 19th
   Send an email to Assembly Listserv
   Possibly change May meeting date

X. Information/Attachments
A. Board of Regents Appointment
   http://www.alaska.edu/bor/
   Mary Hughes, Ken Fisher
B. Accreditation update
   http://www.uaa.alaska.edu/accreditation/2010.cfm
   Looking at moving forum to last Friday of March or April
   Core themes will be strategic plan
C. Community Celebration 2009
   Wed. May 13th
   Planning meeting tomorrow, Friday, February 13th at 12:00 noon in ULB

XI. Adjourn
I was in Juneau from February 24 – 27 to meet with legislators and advocate for UA. All that I spoke to expressed support for the University, but the operating budget that came out of the House Finance Subcommittee was not what we had hoped for. Since returning from Juneau, the House has finalized their version of the operating budget. We will see what happens in the Senate version. In addition, the Senate is working on their version of the capital budget. There is still much to do! Keep in touch with your legislators and make sure that UA stays in the picture!

UAA Faculty and Staff Association has been running the postcard campaign to legislators, encouraging support for the UA budget, and specifically items of importance to UAA. Although the big push for postcards has tapered, if you would like to participate, please contact Steve Rollins at 786-1825 to request pre-addressed, stamped postcards courtesy of the UAA Faculty and Staff Association and its members.

I am still hopeful that a Day of Service can be planned for this spring. The committee assigned has had some delays in meeting, but will be getting together soon to find out the viability of putting together an event for spring 2009 and what resources would be required.

Remember that constituent groups of UAA Assembly (staff, faculty and student governance groups) should be electing their 2009-2010 members in April. As things currently stand, we are scheduled to hold our UAA Assembly officer elections at our May 7 meeting. We will be electing president and vice-president. I will not be accepting nominations for an office, so if you are interested but have questions, I’d be happy to provide any information that may help in your decision to nominate or accept a nomination.
March 16, 2009

UNIVERSITY ADVANCEMENT
University Assembly Report

Development

- Phonathon - We have a full staff of student callers this semester, all calling alumni who have never been contacted before. The challenge is great and we all know the economy is not helping. That said, we are endeavoring to achieve a total that is 10% over last year’s. I’ll continue to keep you apprised of progress.

- March marks the kick off of the annual UAA faculty and staff giving campaign. The campaign is a time when we, as employees of the university, reflect on the important mission of UAA and the purpose of our work. As dedicated faculty and staff, we all share in the success of every student, every day. The theme of the 2009 campaign is “Express Your Pride”

  The campaign was launched with an e-mail from Chancellor Ulmer asking you to consider a gift this year. This year it is especially important to consider giving to scholarships at UAA. Giving to scholarship funds is one way to directly impact students.

  Last year UAA achieved a 10% participation rate in giving. This year our goal is to double that to 20%. The Chancellor has generously agreed to match new and increased gifts to any existing UA Foundation fund of up to $2,500 in support of UAA through the Chancellor’s undesignated foundation fund.

  The easiest way to give is online at www.uaa.alaska.edu/giving The campaign runs through June 30, 2009. If you have any questions, please notify Advancement at 786-4847. Watch for other emails and announcements in the Green and Gold about giving to UAA.

- Did you see the Provost do the Chicken Dance? Dance he did (on Center Ice no less!) at the Governor’s Cup hockey game on Saturday, Feb. 27. Mike’s challenge helped raise $4,808 dollars raised in pledges to athletics legacy scholarships over the last couple of weeks. Congrats and thank you to Provost Driscoll!

- The Advancement Services functions (i.e. gift processing, fund and data management) will reorganize University-wide. Currently, these functions are decentralized at each of the MAUs, but beginning in FY10 they will be centralized at the UA Foundation. Details are emerging about how this will change our day-to-day operations in UAA Advancement. We will communicate the details as soon as they are available.

University Relations

- We are reaching out to alumni more than ever before with the development of school/college specific newsletters, which are mailed to
alumni throughout the year. Our inventory of newsletters now includes: School of Engineering, School of Nursing, WWAMI, College of Business and Public Policy, Research News and College of Arts and Sciences.

- Next issue of Accolades due in homes before May 1 – the theme of this issue is “UAA FIRSTS”
- You may have noticed that there is a UAA-authored column in the Anchorage Daily News on a monthly basis. It is inserted on a space available basis, so I can’t tell you when the March column will run, but I can tell you that the topic is Jim Murphy’s research into military spending on the protection of Persian Gulf oil so that Americans can drive motor vehicles. Prior columns have included subjects like: Fetal Alcohol Spectrum Disorders and Obesity Studies in Hamsters.
- We are also working on a radio partnership that would provide packaged stories for radio audiences as well. We’ll share more as soon as we finalize the details and begin producing the stories.
- If you have story ideas, please contact Kristin DeSmith in University Relations at 786-1263.
- We are initiating a mini media campaign, targeting rural Alaska this Spring, including radio, print outlets and through social media outlets. The goal is to increase awareness of UAA’s offerings and to drive enrollments up.

Alumni/Retiree Relations

- Retiree Luncheon will occur on Friday, May 8th – details including location and time will appear in Green and Gold Daily soon
- Monthly alumni newsletter was sent electronically on Monday, March 2. The issue is now available on the alumni relations web site. Check out the new look!
- Seawolf Connections – the alumni relations office has partnered with UAA Career Services to launch a new mentoring program that partners alumni with first year students. The pilot includes nine alumni and students and we hope to expand this partnership in the future.
- The Alumni Association will hold their next meeting on Saturday, March 21.
- Biologist Tyrone Hayes will be speaking at UAA as part of the Undergraduate Research Symposium on April 15, 2009 in ARTS 150. We will be hosting a reception for biology alumni prior to the public lecture.
Faculty Senate President's Report for March 2009

Increase Communication

This Senate goal for AY 2008-2009 is still focusing on the UA budget request to the State. Students, staff and faculty travelled to Juneau in February to talk with legislators about our funding priorities. Please continue to send messages to legislators as these really make a difference and let them know about our many accomplishments. More information is on the Chancellor's Web site at: http://www.uaa.alaska.edu/chancellor/legislative-advocacy-2009.cfm.

Daniel Julius, Vice President for Academic Affairs, University of Alaska System, spoke and answered questions at the March Senate meeting. Topics included the Academic Master Plan, Doctoral programs at UAA, Overview of what is happening statewide, Vision of the future, and International Activities.

Please mark your calendars for:

* April 3rd 11:30-1:00 p.m. in LIB 307 for the Community Assembly on Accreditation. This event is sponsored by Faculty Senate and CAFÉ and is open to the entire UAA community.
* April 3rd 2:30 p.m. in LIB 307 when President Hamilton will attend Faculty Senate to talk and answer questions about issues of interest to UAA.

Accreditation

The Accreditation Leadership Team attended an NWCCU conference in Seattle in February that was devoted to the introduction of the proposed revised standards and process. The Team’s first report was submitted to the NWCCU commission on March 1st and focused on UAA’s Mission, Core Themes, Goals, and Outcomes. Their second report is due September 1st and Ron Baker from the NWCCU will visit the Accreditation Steering Committee in mid-April to discuss the guidelines for the second report in more detail.

For more information, go to: http://www.uaa.alaska.edu/accreditation/2010.cfm

Faculty Evaluation Task Force

This Task Force is reviewing the final draft of the Gap Analysis Report (GAR) in preparation for submitting it to faculty for comment by Fall 2009. The GAR outlines supporting structures that currently exist within UAA as well as gaps and issues that must be addressed to craft a faculty evaluation system aligned with our strategic plan and mission. Literature reviews identified four key components of effective faculty evaluation systems: System is aligned with institutional mission; System includes unifying definitions & expectations of faculty work, yet is sensitive to disciplinary and individual faculty differences; System policy structure and assessment is appropriate and perceived to be fair and workable; and System articulates characteristics of quality (scholarly) work. Further details are available at: http://www.uaa.alaska.edu/academicaffairs/promotion-and-tenure-task-force/index.cfm

IDEA

Although there are no additional updates at present, new information is expected the second week of March. Their website is:
http://www.uaa.alaska.edu/facultyservices/idea-faculty-student-evaluations.cfm

Constitution and Bylaws

At their March meeting, faculty senators passed a motion to accept the latest recommendations and updates of the Faculty Senate Constitution and Bylaws.

Faculty Alliance

Discussions continued on the Academic Master Plan, Distance Education and Need Based Financial Aid. The fiscal status of the university and a legislative update were presented by Wendy Redman. More information is at http://gov.alaska.edu/Faculty/Minutes

The Faculty Senate March meeting summary is at:
http://www.uaa.alaska.edu/governance/facultysenate/index.cfm.

If you have any comments or questions regarding this report or UAA Faculty Senate, please contact Anne Bridges, Faculty Senate President at afab@uaa.alaska.edu or (907) 786-1404.
Staff Alliance & Classified Council Reports to Assembly, March 2009
Megan Carlson, Classified Council President & Staff Alliance Member

Classified Council
At our February meeting, we discussed the details of a survey we plan to send to our constituents to get a better idea of how they would like us to communicate with them, and what they feel our priorities should be. We also discussed the draft recommendations of the Compensation Task Force.

Kristin DeSmith spoke about the UAA logo revision project, and Julia Martinez spoke about the Faculty and Staff Giving Campaign. We agreed to support a challenge in participation rates between APT & Classified Council memberships, and encouraged Julia to extend the challenge to the Faculty Senate.

Governance Travel
Staff Alliance had its annual legislative advocacy trip to Juneau in February. We were able to meet with about a dozen legislators. Overall, the meetings were productive, and we were able to attend a number of important hearings during our time in the capitol. Jennifer Myrick from Kodiak College was also able to join our trip, providing great input from the community campus point of view, as well as some wonderful perspective as a former legislative staffer.

During the Staff Alliance visit, Kim Stanford, Melodee Monson, and Kathy Smith were also in Juneau advocating for UAA. I'm very grateful that Chancellor Ulmer contributed governance funds to support their visit to Juneau.

Staff Alliance
During the Juneau trip, the Staff Alliance held a meeting to attend to business. We spent the majority of our meeting discussing responses to the System Governance Council’s non-retention resolution, and to the draft recommendation for staff salary compensation currently under review by the Compensation Task Force.

Accreditation
In partnership with the Faculty Senate, we are planning a Faculty and Staff Assembly on Accreditation on April 3rd from 11:30-1:00 in PSB 166.

Our first report, focusing on UAA’s Mission, Core Themes, Goals, and Outcomes, was submitted to the commission on March 1st. It has been posted on the Accreditation site, available here: http://www.uaa.alaska.edu/accreditation/2010.cfm. The goals, outcomes, and indicators for each core theme were developed with significant input from working groups with representation from administrative and governance leadership groups closely aligned with each core theme.

We are also gearing up for the second report, due September 1st, which will describe the Resources and Capacity we have to accomplish our mission and core themes. Ron Baker from the NWCCU will be visiting with the Accreditation Steering Committee in mid-April to discuss the guidelines of the second report in greater detail.

UAA Development Day (formerly UAA Community Celebration, and Staff Development Day)
The Community Celebration has been moved to Thursday, May 14th due to a scheduling conflict. The focus of the day is on “Learning to Serve.” There are still plenty of opportunities to help plan the day. If you’re interested, you can contact me, or speak directly with one of the co-chairs (Bridgett Dooley in HR or Betty Hernandez in Advancement).
BYLAWS OF THE CONSTITUTION
OF THE
UNIVERSITY ASSEMBLY
OF THE
UNIVERSITY OF ALASKA ANCHORAGE

DRAFT RECOMMENDED CHANGES FOR UNIVERSITY ASSEMBLY CONSIDERATION, PROPOSED
BY THE AD HOC CONSTITUTION AND BYLAWS REVIEW COMMITTEE
(First reading, March 19, 2009)

Section 1. Purposes, Responsibilities, Structure and Authority (Constitution Article II)

A. The Assembly

The University Assembly of the University of Alaska Anchorage (hereinafter "Assembly") has the only authority to amend the Constitution and shall be empowered to act on any matter not specifically prohibited by the Constitution or the Bylaws.

B. Component Bodies

The component bodies of the Assembly shall be structured, organized and shall operate according to the constitution and bylaws of each respective group.

Section 2. Membership (Constitution Article III)

A. Voting Membership

The voting membership shall be composed of not more than twenty (20) members, including not more than:

- five (5) faculty members, to include the three officers of the UAA Faculty Senate; and at least one faculty member from a Community Campus;
- five (5) members of the UAA Classified Council, at least one of which shall be from a Community Campus;
- five (5) members of the UAA APT Council; at least one of which shall be from a Community Campus; and
- five (5) members representing the students of USUAA, at least one of which shall be from a Community Campus.

For the purposes of the Assembly Bylaws, the term “a Community Campus” is applied to Kenai Peninsula, Kodiak, Matanuska-Susitna, and Prince William Sound campuses.

The President shall not be a voting member. The Vice President shall only vote in the event of a tie.

B. Non-voting Ex-officio Membership

Additionally, there shall be seven (7) ex-officio members including: the Chancellor, five (5) administrative representatives appointed by the Chancellor, and one (1) representative from the UAA Alumni Association.

Comment [mc1]: For consistency

Comment [mc2]: In previous meetings of the committee, it was expressed that we would like to encourage USUAA to appoint a community campus rep for their body.
C. Nominations and Elections

The method of nominations and the election procedures for voting representatives shall be determined by each component body of the Assembly.

The Assembly Executive Committee may, upon written request of ten (10) members of any individual component body, appoint an ad hoc review committee to determine if any election by a component body of the Assembly was conducted improperly. The ad hoc review committee will recommend to the Executive Committee that the election be declared invalid or make other appropriate recommendations.

D. The President of the Assembly shall request component bodies to provide members to fill vacancies on the Assembly as they occur.

Section 3. Officers (Constitution Article IV)

A. President. The President shall be the presiding officer of the Assembly, with the responsibility for appointing special committees of the Assembly. The President shall chair the Executive Committee. The new President of the Assembly shall be elected by the May meeting.

B. The President shall be an ex-officio, non-voting member of all elected and appointed committees of the Assembly. The President may appoint the Vice President as the designated representative on such committees. The President shall not be a voting member.

C. Vice President. The Vice President shall preside at meetings in the absence of the Assembly President. The Vice President shall be elected by the May meeting. The Vice President shall only vote in the event of a tie.

D. The President and Vice President shall not be from the same constituency.

E. Representatives to the Systemwide Governance Council (SGC) shall be decided as follows. The Coalition of Student Leaders will select the student representatives. The USUAA President or his/her designee shall represent students. The Faculty Senate President or his/her designee shall represent faculty. The Assembly President and/or the Vice President shall represent the staff. The staff representative on the SGC will be determined by a vote of the staff representatives to the Assembly. If so the USUAA President will be a representative to SGC only in the capacity of USUAA President. The constituent body that is not represented in the SGC shall appoint an Assembly member to serve in that position.

Section 4. Committees (Constitution Article V)

A. The Standing Committees of the Assembly are:
   1. the Executive Committee;
   2. the Calendar Committee.

B. The Executive Committee shall consist of the President, Vice President, and the presidents of the component bodies or their designated representatives.

Comment [mc3]: Do we want to move the elections to the September meeting, or leave them in the May meeting?

Comment [mc4]: Based on Coalition charter and process

Comment [mc5]: This could also be a general vote of the Assembly, although the other bodies make their own internal selections. Alternately, we could indicate that it is either the APT or Classified president, or that it is decided by the Executive Committee (aka “Governance Leaders”)

Comment [mc6]: Should we add reference that this is also known as Governance Leaders, since that's the name used regularly?
The Executive Committee shall be empowered to act in the name of the University Assembly.

C. The duties of the Executive Committee shall consist of the following:

1. Recommend ad hoc committees deemed necessary to facilitate Assembly business.
2. Recommend the establishing of additional standing committees and will, annually, review the need for existing standing committees.
3. Serve as liaison with statewide bodies and the Office of the President as necessary to ensure open communications on University matters.
4. It shall also be the responsibility of the Executive Committee to certify that elections which affect the Assembly membership are conducted in a manner which protects each individual member’s right to vote privately.

D. The Calendar Committee shall consist of [__________].

E. The Calendar Committee shall function as an advisory body to initiate, devise, revise, and recommend policy for the academic calendar.

Actions by any component body which affects any other component body must be reviewed by the Assembly.

Section 5. Meetings (Constitution, Article VI)

A. There shall be a minimum of eight regular meetings each academic year.

B. Other meetings may be held on special call of the President of the Assembly or a majority of the Executive Committee.

C. All meetings of the Assembly, the Executive Committee, standing and ad hoc committees are open to all members of the University and the general public; however, only members of the Assembly may participate in the meeting. A period for comment by non-members of the Assembly may be provided for on each item of business at the discretion of the President.

D. The agenda of each regular or special meeting of the Assembly shall be distributed electronically to the members of the Assembly at least two (2) calendar days prior to the meeting and posted on the Governance Web Page.

An email message to an assembly member shall be considered the official method of distributing Assembly public meeting notices, agendas, minutes, and general information.

In the case of special meetings, if, at the direction of the Executive Committee, the urgency of the occasion will not permit the usual notice, notice (by phone and email) shall be given as far in advance as possible, together with a statement of the reasons for the lack of normal notice.

E. Any regular or special meeting of the Assembly or of any of its bodies may be conducted by audioconference.
F. Items for business may be presented only by a member of the Assembly. All proposals, except those made by a member during a meeting, will be presented to the Assembly President for listing on the agenda. All proposals must be submitted in writing by the mover of the proposal.

Section 6. Parliamentary Authority (Constitution, Article VIII)

A. No speaker shall speak for more than five (5) minutes on any one topic unless approved in the agenda.

B. The Executive Committee may set time limits on each item on the agenda and when this time limit shall be reached, the item discussion may be extended or carried to the end of the agenda by a two-thirds vote of the members present, and automatically be carried to the end of the agenda unless extended by a two-thirds vote of the members present.

Section 7. Amendments (Constitution, Article IX)

These Bylaws may be amended by the Assembly by a simple majority vote of the members present and voting at any meeting of the body. A first reading shall be held and action shall not be taken on the proposed amendment until a second reading at the next meeting of the Assembly. Proposed amendments to the Bylaws shall be distributed in writing to Assembly members prior to the meeting at which the amendments will be voted on.

Section 8. Actions of the Assembly (Constitution, Article X)

Actions of the Assembly shall be forwarded to the Chancellor of the University of Alaska Anchorage by the Executive Committee. Motions of the Assembly are acts of legislation for the University of Alaska Anchorage and resolutions of the Assembly are generally advisory in nature unless specifically stated otherwise.
CONSTITUTION OF THE UNIVERSITY ASSEMBLY
OF THE
UNIVERSITY OF ALASKA ANCHORAGE
DRAFT RECOMMENDED CHANGES FOR UNIVERSITY ASSEMBLY CONSIDERATION, PROPOSED
BY THE AD HOC CONSTITUTION AND BYLAWS REVIEW COMMITTEE
(First reading, March 19, 2009)

ARTICLE I. NAME
Section 1.
The name of this organization shall be the UNIVERSITY ASSEMBLY OF THE UNIVERSITY OF ALASKA
ANCHORAGE (herein called the Assembly).

ARTICLE II. PURPOSES, RESPONSIBILITIES, STRUCTURE, AND AUTHORITY
Section 1. Purpose
The purposes of the Assembly are:

A. To provide official representation for the alumni, APT (administrative, professional,
technical) staff, classified staff, faculty, and students of the University of Alaska
Anchorage in matters that affect the general welfare of the University and its
effectiveness, in pursuit of (1) its goal of excellence in teaching, research, and
service; (2) the development of professional careers for all employees, (3) the rights
of students, and (4) the concerns of the alumni.

B. To function as an advisory, coordinating, and legislative body, having primary
authority to initiate, develop, review, and recommend policy pertinent to the
University of Alaska Anchorage including, but not limited to, issues not covered by
collective bargaining agreements or applicable state or federal laws that relate to:

- Budget
- Tuition and Fees
- Human Resources policies pertaining to Health and Safety, ethics
- Security and Transportation
- Space Utilization and Planning
- Academic Resource utilization-including computers, library and facilities
- Parking
- University obligation to students, faculty, staff and alumni
- Academic Calendar
- Advisement, recruitment, and retention of students

Furthermore, the University Assembly shall upon request of the Chancellor
function as an advisory body having secondary authority to review and
recommend policy on

- Review of Instruction
- Admission Standards
- Grading Policies
- Course availability
- Transfer policies
B. To provide consultative services to the Chancellor of the University of Alaska Anchorage by considering all matters referred to it by the Chancellor or by the Assembly constituency.

C. To provide consultative service to the representative groups on issues related to their respective areas of responsibility.

D. To provide for representation to the Systemwide Governance Council.

Section 2. Responsibilities

A. Specific Authority

The Assembly shall carry out its responsibilities and functions subject to the policies and procedures of the Board of Regents. The Assembly's actions will be binding subject to approval by the Chancellor, in accordance with ARTICLE X of this Constitution.

B. Delegated Authority

The Assembly delegates legislative authority to its component bodies as established in ARTICLE II, Section 3, of this Constitution. The Assembly may review, comment on, and recommend changes in any actions taken by its component bodies but the Assembly shall not have veto power over actions taken by its component bodies.

Section 3. Structure

The Assembly shall be composed of the following component bodies:

A. The University of Alaska Anchorage APT Council. (Herein called the APT Council).

B. The University of Alaska Anchorage Classified Council. (Herein called the Classified Council.)

C. The University of Alaska Anchorage Faculty Senate. (Herein called the Faculty Senate.)

D. The Union of Students of the University of Alaska Anchorage. (Herein called the students USUAA).

ARTICLE III. MEMBERSHIP

Section 1. Representation

The Assembly shall be composed of representatives of all component bodies and others as provided in ARTICLE III, Section 2, of this Constitution.

Section 2. Membership

The Assembly shall consist of not more than five (5)-voting representatives from each of the component bodies listed in Article II, Section 3, of this Constitution. Additionally, there shall be seven (7) ex-officio members including: the Chancellor, five (5) administrative representatives appointed by the Chancellor, and one (1) representative from the UAA Alumni Association, plus other representatives as specified in ARTICLE IV of this Constitution.
Section 3. Recall

Any member of the Assembly may be recalled by the electing constituency from which the member was chosen. Such recall shall be in accordance with the procedures established by the member's governance body.

ARTICLE IV. OFFICERS

Section 1. Officers

The Assembly shall, by a majority vote, choose two (2) officers: a President and Vice President.

Section 2. Term of Office

The President and Vice President will serve for a period of one year, and shall assume office at the last regularly scheduled Assembly meeting of the academic year.

Section 3. Election of Officers

The Assembly President and Vice President shall be elected from the Assembly provided that the president and the vice president are not elected from the same component body. Those positions in the Assembly shall be replaced by alternates from their component groups.

ARTICLE V. COMMITTEES

Section 1. Standing Committees

The committees of the Assembly shall be those specified by the Bylaws of the Assembly.

Section 2. Executive Committee

The Executive Committee shall consist of the University Assembly President, Vice President, and the presidents from each component group or their designated representative.

Section 3. Committee Representation

The standing committees of the Assembly shall be elected by and from the Assembly. Members elected to the standing committees shall serve for the duration of their terms on the Assembly.

Section 4. Ad Hoc Committees

By a majority vote of those present at any meeting, the Assembly may establish any ad hoc committee it deems necessary for conducting Assembly business. The Assembly President shall appoint the members of any ad hoc committee which may include, when appropriate, non-Assembly members.

ARTICLE VI. MEETINGS

The Assembly shall meet at least once each semester or more often in accordance with Section V of the Assembly Bylaws.
ARTICLE VII. QUORUM

A Quorum shall consist of 50% of the voting membership, plus one person, including at least one (1) representative from three (3) of the four (4) component bodies.

ARTICLE VIII. PARLIAMENTARY AUTHORITY

The parliamentary authority shall be the latest edition of Robert's Rules of Order.

ARTICLE IX. AMENDMENT

Section 1. Proposal of Amendments

Amendments to the Constitution may be proposed by members of the Assembly. Copies of the proposed amendment shall be sent to all members of the Assembly.

Section 2. Procedure

A first reading and discussion of the proposed amendment will be scheduled for the next meeting of the Assembly after distribution of the proposed amendment is achieved.

Section 3. Approval

Approval of amendments to the Constitution requires a two-thirds vote of all voting members eligible to vote in of the Assembly. The proposed amendment shall be subject to a final vote no sooner than thirty (30) calendar days and not later than sixty (60) calendar days after the first reading.

Section 4. Ratification

All amendments to the Constitution approved by the Assembly shall be transmitted to the Chancellor, System Governance, President, and the Board of Regents.

ARTICLE X. EFFECTIVE DATE OF ACTIONS

Section 1. Chancellor's Action

All actions taken by the Assembly will be forwarded to the Chancellor within five (5) working days following that action. An action of the Assembly will be considered approved if the Chancellor fails to respond to that action within thirty (30) calendar days of the Assembly's forwarding the action to the Chancellor.

Section 2. Assembly Authority

Any action taken by any Assembly component body that affects any other component body or statewide policy shall be submitted to the Assembly, and considered to be an action of the Assembly, unless the Assembly itself may refer the action back to the component body for reconsideration (with comment or specific recommendations) within five (5) working days of the date of the first meeting following that action. The Assembly may refer an action back for reconsideration only once.

Section 3. Appeal of Chancellor's Decision

Appeal of the Chancellor's decision shall be through the System Governance Office to the UA...
President. The decision to appeal the Chancellor's decision shall require a two-thirds majority of the UAA Assembly members eligible to vote.