

# General Education Review Committee Agenda

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January 25, 2008  
ADM 201  
12:30 p.m. – 1:30 p.m.

## I. Call to Order

### Roll

( ) Erik Hirschman	Mat-Su/ <b>UAB</b>	Humanities/ Social Sciences
( ) Caedmon Liburd	<b>UAB</b>	
( ) Patricia Fagan	CAS	Humanities
( ) Bob Capuozzo	COE	
( ) Jack Pauli	<b>CBPP/UAB</b>	
( ) Jeane Breinig	CAS	Written Communication
( ) Len Smiley	<b>CAS/UAB</b>	Quantitative Skills
( ) Suzanne Forster	<b>CAS/UAB</b>	
( ) Robin Wahto	<b>CTC/UAB</b>	
( ) Walter Olivares	CAS	Fine Arts
( ) Tom Miller	OAA	Guest
( ) Gail Holtzman	<b>CHSW/UAB</b>	Social Sciences
( ) Grant Baker	<b>SOENGR/ UAB</b>	
( ) Barbara Harville	CAS	Oral Communication
( ) vacant		Natural Science
( ) Karl Wing	USUAA	

## II. Approval of Agenda (pg. 1-2)

## III. Approval of Summary (pg. 3-4)

## IV. Chair's Report

## V. Course Action Requests

Chg ATA A492 Air Transportation System Seminar (3 cr) (3+0) (pg. 5-9)

Chg HUMS A495B Human Services Practicum IV (3 cr) (1+9) (pg. 10-19)

Chg LING A101 The Nature of Language (3 cr) (3+0)

**No revisions received**

Chg PHIL A101 Introduction to Logic (3 cr) (3+0)

**No revisions received**

Chg PHIL A201 Introduction to Philosophy (3 cr) (3+0)

**No revisions received**

Chg PHIL A211 History of Philosophy I (3 cr) (3+0)

**No revisions received**

Chg PHIL A212 History of Philosophy II (3 cr) (3+0)

**No revisions received**

Chg PHIL A301 Ethics (3 cr) (3+0)

**No revisions received**

Chg PHIL A313 Eastern Philosophy & Religion (3 cr) (3+0)

**No revisions received**

Chg PHIL A314 Western Religions (3 cr) (3+0)  
**No revisions received**

VI. Old Business

A. Discussion of GER Capstone CCGs

VII. New Business

VIII. Informational Items and Adjournment

# General Education Review Committee Summary

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December 14, 2007  
ADM 201  
12:30 p.m. – 1:30 p.m.

## I. Call to Order @12:45

### Roll

(X) Erik Hirschman	Mat-Su/ <b>UAB</b>	Humanities/ Social Sciences
(X) Caedmon Liburd	<b>UAB</b>	
(X) Patricia Fagan	CAS	Humanities
(E) Bob Capuozzo	COE	
(X) Jack Pauli	<b>CBPP/UAB</b>	
( ) Jeane Breinig	CAS	Written Communication
(X) Len Smiley	<b>CAS/UAB</b>	Quantitative Skills
(X) Suzanne Forster	<b>CAS/UAB</b>	
(E) Robin Wahto	<b>CTC/UAB</b>	
( ) Walter Olivares	CAS	Fine Arts
(E) Tom Miller	OAA	Guest
(E) Gail Holtzman	<b>CHSW/UAB</b>	Social Sciences
( ) Grant Baker	<b>SOENGR/ UAB</b>	
(X) Barbara Harville	CAS	Oral Communication
( ) vacant		Natural Science
( ) Karl Wing	USUAA	

## II. Approval of Agenda (pg. 1)

## III. Approval of Summary (pg. 2-3)

## IV. Chair's Report

## V. Course Action Requests

Chg LING A101 The Nature of Language (3 cr) (3+0)  
**No revisions received**

Chg MATH A107 College Algebra (4 cr) (4+0) (pg. 4-8)  
**Approved**

Chg MATH A108 Trigonometry (3 cr) (3+0) (pg. 9-12)  
**Approved**

Chg MATH A109 Precalculus (6 cr) (6+0) (pg. 13-18)  
**Approved**

Chg MATH A172 Applied Finite Mathematics (3 cr) (3+0) (pg. 19-22)  
**Approved**

Chg MATH A200 Calculus I (4 cr) (4+0) (pg. 23-26)  
**Approved**

Chg MATH A201 Calculus II (4 cr) (4+0) (pg. 27-30)  
**Approved**

Chg MATH A272 Applied Calculus (3 cr) (3+0) (pg. 31-38)  
**Approved**

VI. Old Business

- A. Discussion of GER Capstone CCGs  
Look for more working models for reference  
MEDT courses, CIS A376  
Committee members will email course numbers to Christine to add them to January meeting
- B. Discussion of UAB and Honors

VII. New Business

VIII. Informational Items and Adjournment

**Meeting adjourned @ 1:45 p.m.**



## Curriculum Action Request

### University of Alaska Anchorage

#### Proposal to Initiate, Add, Change, or Delete a Course or Program of Study

1a. School or College CTC		1b. Division AAVI		1c. Department Aviation Administration	
2. Course Prefix ATA	3. Course Number A492	4. Previous Course Prefix & Number AT A492		5a. Credits/CEU 3.0 CREDITS	5b. Contact Hours (Lecture + Lab) (3+0)
6. Complete Course/Program Title Air Transportation System Seminar Air Transportation Sys Seminar <small>Abbreviated Title for Transcript (30 character)</small>					
7. Type of Course <input checked="" type="checkbox"/> Academic <input type="checkbox"/> Non-credit <input type="checkbox"/> CEU <input type="checkbox"/> Professional Development					
8. Type of Action <input checked="" type="checkbox"/> Course <input type="checkbox"/> Program			9. Repeat Status No      # of Repeats      Max Credits		
<input type="checkbox"/> Add <input checked="" type="checkbox"/> Prefix <input type="checkbox"/> Course Number <input checked="" type="checkbox"/> Change <input type="checkbox"/> Credits <input type="checkbox"/> Contact Hours <small>(mark appropriate boxes)</small> <input type="checkbox"/> Title <input type="checkbox"/> Repeat Status <input type="checkbox"/> Delete <input checked="" type="checkbox"/> Grading Basis <input type="checkbox"/> Cross-Listed/Stacked <input type="checkbox"/> Course Description <input checked="" type="checkbox"/> Course Prerequisites <input type="checkbox"/> Test Score Prerequisites <input type="checkbox"/> Co-requisites <input type="checkbox"/> Other Restrictions <input checked="" type="checkbox"/> Registration Restrictions <input type="checkbox"/> Class <input type="checkbox"/> Level <input type="checkbox"/> College <input type="checkbox"/> Major <input checked="" type="checkbox"/> Other Capstone GER			10. Grading Basis <input checked="" type="checkbox"/> A-F <input type="checkbox"/> P/NP <input type="checkbox"/> NG		
			11. Implementation Date semester/year From: Fall/2008      To:      /9999		
			12. <input type="checkbox"/> Cross Listed with N/A  <input type="checkbox"/> Stacked with N/A      _____ Cross-Listed Coordination Signature		
13. List any programs or college requirements that require this course BSAT					
14. Coordinate with Affected Units:      CTC, KPC, KODIAK, MSC, PWS, CBPP, LISTSERVE Department, School, or College  _____ Initiator Signature      _____ Date					
15. <input checked="" type="checkbox"/> General Education Requirement <input type="checkbox"/> Oral Communication <input type="checkbox"/> Written Communication <input type="checkbox"/> Quantitative Skills <input type="checkbox"/> Humanities <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Natural Sciences <input checked="" type="checkbox"/> Integrative Capstone					
16. Course Description Integrates technical, business, and general education knowledge to complete research and project assignments. Analyzes and evaluates current events, issues, globalization, and emerging technologies in the air transportation industry, emphasizing present and future implications for the industry.					
17a. Course Prerequisite(s) (list prefix and number) BA A488		17b. Test Score(s) None		17c. Co-requisite(s) (concurrent enrollment required) None	
17d. Other Restriction(s) <input type="checkbox"/> College <input type="checkbox"/> Major <input type="checkbox"/> Class <input checked="" type="checkbox"/> Level		17e. Registration Restriction(s) (non-codable) Junior standing and Division approval required. Completion of GER Tier I (basic college-level) courses.			
18. <input type="checkbox"/> Mark if course has fees					
19. Justification for Action Course Description and Course Content were modified to fulfill integrative Capstone GER requirements. Prefix was changed to enhance the efficiency of institutional data entry and retrieval. Registration Restrictions and the Prerequisite BA A488 were added to reflect the integrative nature of the course. Grading was changed from P-NP to A-F upon recommendation of the CTC curriculum review committee.					

\_\_\_\_ Approved  
\_\_\_\_ Disapproved: \_\_\_\_\_  
Initiator (faculty only)      Date

\_\_\_\_ Approved  
\_\_\_\_ Disapproved: \_\_\_\_\_  
Department Chairperson      Date

\_\_\_\_ Approved  
\_\_\_\_ Disapproved: \_\_\_\_\_  
Curriculum Committee Chairperson      Date

\_\_\_\_ Approved  
\_\_\_\_ Disapproved: \_\_\_\_\_  
Dean/Director of School/College      Date

\_\_\_\_ Approved  
\_\_\_\_ Disapproved: \_\_\_\_\_  
Undergraduate or Graduate  
Academic Board Chairperson      Date

\_\_\_\_ Approved  
\_\_\_\_ Disapproved: \_\_\_\_\_  
Provost or Designee      Date

COURSE CONTENT GUIDE (CCG)  
UNIVERSITY OF ALASKA ANCHORAGE  
COMMUNITY AND TECHNICAL COLLEGE

DIVISION: AAVI  
PROGRAM: Aviation Technology  
DEPARTMENT: Aviation Administration

DATE: September 15, 2007

COURSE NUMBER AND TITLE: ATA A492 Air Transportation System Seminar

I. Course Description:

Integrates technical, business, and general education knowledge to complete research and project assignments. Analyzes and evaluates current events, issues, globalization, and emerging technologies in the air transportation industry, emphasizing present and future implications for the industry.

II. Course Design:

- A. Designed as an Integrative Capstone course for students pursuing a Bachelor of Science, Aviation Technology degree.
- B. 3.0 credits (3+0)
- C. Total time of student involvement: 135 hours
  - 1. Formal teacher contact of 15 hours
  - 2. Independent research and project work of 120 hours
- D. This is a required course for the Bachelor of Science, Aviation Technology and is offered as an Integrated Capstone GER.
- E. No lab fees.
- F. Course may be taught in any time frame but not less than three weeks.
- G. This is a revised course.
- H. Coordinated with CTC, KPC, KODIAK, MSC, PWS, CBPP, LISTSERVE
- I. This is an Integrative Capstone course that builds on previous knowledge and requirements.

III. Course Activities:

Working with the instructor, students will complete assigned research topics and projects. In addition, they will present their completed assignments in written reports and oral presentations. Course participants will be given the opportunity to discuss and debate presentations to enhance critical thinking and group interaction skills in preparation for employment.

IV. Prerequisite: BA A488 The Environment of Business

V. Registration Restrictions:

Students must have completed all Tier 1 GER courses, hold Junior standing and Division approval is required.

VI. Course Evaluation:

A. Grades will be A - F.

B. Evaluation will be based on attendance, active and knowledgeable discussion participation, and successful completion of all research and project assignments.

C. Each teacher will explain specific grading policies and requirements at the beginning of the semester.

VII. Content Outline:

1.0 INTRODUCTION

1.1 Safety

1.1.1 general rules

1.1.2 emergency and weather-related closures

1.1.3 building exit

1.2 Class Conduct

2.0 COURSE OVERVIEW

2.1 Integration of the Air Transportation System Segments

2.1.1 air traffic control

2.1.2 airlines and general aviation

2.1.3 airports

2.1.4 manufacturers

2.2 Regulatory Agencies and CFR

2.3 National Airspace System

2.4 International Aspects of air Transportation

2.4.1 technical and commercial freedoms

2.4.2 bi-lateral agreements

2.4.3 multi-national agreements

2.4.4 cabotage

2.4.5 globalization

3.0 RESEARCH and PROJECT ASSIGNMENTS

4.0 FORMAL PRESENTATIONS, DISCUSSIONS, AND DEBATES

VIII. Course Instructional Goals, Outcomes and Assessment Procedures:

Instructional Goals	Students will:	Assessment Procedures
Integrate the knowledge and skills students gained in written and oral communication GER courses with management and technical knowledge.	use knowledge and skills gained in written and oral communication GER courses along with technical and management knowledge to complete research and project assignments, and presentations.	Research and project assignments  Presentations
Facilitate effective oral and written communication through research and project assignments, and formal presentations.	a. write, present, discuss, and debate critical elements associated with research and project assignments. b. deliver clear, concise, and convincing presentations on research topics and projects.	Research and project assignments  Presentations  Oral discussions and debates
Enhance critical thinking through facilitating discussions and debates involving the interdependence of the discrete segments constituting the air transportation system and factors affecting the U.S. and world air transportation system.	a. identify the individual segments constituting the air transportation system (airlines, air traffic control, aircraft manufacturers, airports, and the Federal Aviation Administration) and be able to discuss their interdependence. b. discuss and debate the interdependent effects of current events, emerging technologies, and regulatory and policy changes. c. discuss and debate the concepts of globalization, cabotage, open-sky agreements, and technological developments to assess probable impact on future air transportation needs and plans.	Research and project assignments  Presentations  Oral discussions and debates
Facilitate information literacy through reading, interpreting, and researching.	a. engage in information research. b. support findings, draw conclusions, and make recommendations using appropriate published literature. c. demonstrate the ability to use the Code of Federal Regulations' codification system and interpret regulations pertaining to air transportation.	Successful completion of research and project assignments  Oral discussions and debates

IX. Suggested Text:



There is no text for this course. Research topics and projects will be chosen around specific themes as well as specific issues and events transpiring within the aviation transportation system.

X. Bibliography:

Given the thematic approach to this course, the bibliography is course topic specific.



UNIVERSITY OF ALASKA ANCHORAGE  
COURSE CONTENT GUIDE

**I. Initiation Date:** October 2007

**II. Course Information**

- A. College: College of Health and Social Welfare
- B. Course Title: Human Services Practicum IV
- C. Course Subject/Number: HUMS A 495B
- D. Credit Hours: 3.0 Credits
- E. Contact Hours: 1+9 Contact Time
- F. Grading Information: A-F
- G. Course Description: This is the Integrative Capstone course for the BHS degree. The course builds and expands upon material presented in Human Service Practica I-III using theoretical frameworks from other required Human Service coursework. Students gain increasing levels of responsibility in the provision of direct client services in community- based settings.
- H. Status of course relative to degree or certificate program: Applies to the Bachelor of Human Services Degree (BHS)
- I. Lab Fees: \$26.00
- J. Coordination: PWSCC, KPC, Kachamack Bay and MatSu
- K. Course Prerequisites: HUMS A 495A with grade of "C" or higher.
- L. Registration Restrictions: Declared Human Services major, admission to Bachelor of Human Services Degree Program, Practicum IV status approval

**III. Course Justification**

This course is the GER Capstone for the Bachelor of Human Services degree. Course Prerequisite completion of HUMS A495A: Practicum III with a grade of C or better.

**IV. Outline**

- 1.0 Safety
  - 1.1 General campus safety
  - 1.2 Building evacuation procedures
  - 1.3 Specific agency precautions
- 2.0 Confidentiality
  - 2.1 Limits of confidentiality
  - 2.2 Legal reporting requirements
  - 2.3 Health Information Privacy and Portability Act
  - 2.4 Privilege

- 3.0 Client Interactions
  - 3.1 Observation and listening skills
  - 3.2 Communication skills
  - 3.3 Engaging client in helping process
  - 3.4 Assessment skills
  - 3.5 Informed Consent
  - 3.6 Treatment strategies
  
- 4.0 Documentation skills
  - 4.1 Client record keeping
  - 4.2 Following treatment plans
  - 4.3 Writing necessary client reports
  
- 5.0 Participation in Agency Activities
  - 5.1 Agency organization
  - 5.2 Agency policies and procedures
  - 5.3 Participation in agency training activities
  - 5.4 Participation in interagency networks and activities
  - 5.5 Knowledge of community resources
  
- 6.0 Agency Project
  - 6.1 Identifying questions of importance to agency
  - 6.2 Researching areas of concern to agency
  - 6.3 Researching best practices
  - 6.4 Developing agency response to identified issue
  - 6.5 Implementing the agency response to identified issue
  - 6.6 Evaluation of response
  - 6.7 Analysis and report on project
  
- 7.0 Professional Development
  - 7.1 Professional values
  - 7.2 Ethical decision making
  - 7.3 Understanding the range of human diversity
  - 7.4 Multicultural competence in working with diverse peoples
  - 7.5 Use of supervision
  - 7.6 Self awareness
  - 7.7 Setting limits and boundaries
  - 7.8 Self care
  
- 8.0 Transition to Human Services Professional
  - 8.1 Networking field trip
  - 8.2 Resume development
  - 8.3 Job search skills
  - 8.4 Professional Organization
  - 8.5 Certification

**V. Instructional Goals and Student Outcomes**

A. Instructional Goals. The Instructor will:

1. Provide student with opportunity to integrate classroom knowledge and skills with hands-on application in an agency.
2. Enhance student’s knowledge of confidentiality as integrated into a Human Services agency environment.
3. Engage the student in a range of effective and meaningful client interactions and documentation using oral and written communication.
4. Enhance student knowledge of service delivery methods and community resources through library and internet research as well as community networking.
5. Facilitate student adoption of ethical standards of Human Service practice in the workplace.
6. Enhance student competency in working with diverse populations.
7. Promote development of professional identify and behavior.
8. Motivate student to develop a meaningful agency project utilizing critical thinking, research methods, project implementation, evaluation and analysis skills

B. Defined Outcomes.

Student Outcomes	Related Integrative Required Courses	Assessment Procedures
Integration of classroom knowledge and skills with hands-on application in a Human Service agency.	HUMS 101, HUMS/SWK 106, HUMS 223, 295 A and B, 321 and 322, and 324. PSY 111, SOC 101, ANTH 200, HUMS 412, 414, 417, 424 and 495A.	Graded paper return, classroom discussions. Agency site visit by practicum instructor to include conference with both agency field instructor and student. Documentation in learning agreement. Review of practicum log.
Demonstrated knowledge of National Organization of Human Services Ethical Code with special emphasis upon confidentiality as integrated into a Human Services agency environment	HUMS 101, HUMS/SWK 106, HUMS 223, 295 A and B, and 324. ANTH 200, HUMS 412, 414, 417, 424 and 495A.	Graded paper return, classroom discussions. Documentation in learning agreement. Review of practicum log.

Demonstrated knowledge in a range of effective and meaningful client interactions to include documentation of using oral, written and internet communication .	SOC 101, ENG 111, PSYCH 111, HUMS 101, 223, 321, 324, 295 A and B, and 424.	Agency field instructor's mid term evaluation of student. Review of learning agreement regarding client interaction proficiency (oral, written, electronic). Graded classroom presentations.
Demonstrated ability to assess client needs and apply a range of appropriate interventions with correct written documentation.	SOC 101, ENG 111, PSYCH 111, HUMS 101, 223, 324, 295 A and B, and 424.	Agency field instructor's mid term evaluation of student. Documentation in learning agreement of client assessment proficiency. Review of practicum log
Demonstrated knowledge of service delivery methods and community resources. Identification of specific community resources and service delivery methods developed through library and internet research and community networking. .	SOC 101, ENG 111, COM 111, HUMS 101, HUMS/SWK 106, HUMS 223, 295A and B, 324, 414, 424, 495A	Graded written and oral reports. Field instructor evaluation. Documentation in learning agreement regarding student understanding of service delivery and community resources. Review of practicum log.
Demonstration of understanding of ethical standards of Human Service practice in the workplace. Integration of ethical reasoning as a foundation for working with diverse Human Services populations.	HUMS 101, 223, 295A and B, 322 324 412, 424, 495A.	Graded papers, classroom discussions, documentation in learning agreement of student's understanding ethical standards and ethical reasoning. Review of practicum log.
Development and implementation culturally competent interventions to work with diverse populations in the 21 <sup>st</sup> century.	SOC 101, ANTH 200, HUMS 101, 223, 295 A and B, 321, 324, 322, 414, 424, 495A	Classroom presentations, documentation in learning agreement of student's cultural competency. Review of practicum log.
Demonstration of critical thinking, research methods, implementation, evaluation and analysis and skills through the development of a meaningful agency project.	ENG 111, COMM 111, STAT 252, HUMS 414, 417 and 424.	Graded agency project report presented both in written and class presentation format.

Integration of professional development, knowledge and skills of the Human Services profession within the practicum context.	HUMS 101, 223, 295A and B, 324, 412, 414, 424, 495A.	Graded self-evaluation paper, classroom discussions, field instructor final evaluation. Review of practicum log, all graded papers, classroom discussions..
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**VI: Suggested Texts**

Kiser, P. (2008). *The human services internship: Getting the most from your experience.* (2<sup>nd</sup> Ed). Belmont, CA: Thomson, Brooks/Cole.

Corey, G., Corey, M. and Callanan, P. (2006) *Issues and ethics in the helping professions.* (7<sup>th</sup> Ed). Belmont, CA: Brooks/Cole.

**VII. Bibliography and Resources**

Baird, B. (2007). *The internship, practicum, and field placement handbook: A guide for the helping professions.* (5<sup>th</sup> Ed). NJ: Pearson Prentice Hall.

Egan, G. (2007). *The skilled helper: A problem-management and opportunity development approach to helping.* (8<sup>th</sup> Ed). Pacific Grove, CA: Brooks/Cole.

Ethical Standards of Human Services Professionals. (1996). *Human Service Education.* 16(1), 11-17.

Mandell, B., & Schram. B. (2006). *An introduction to human services: Policy and practice.* Boston: Allyn and Bacon.

Robinson, T. (2005). *The convergence of race, ethnicity, and gender: Multiple identities in Counseling.* Upper Saddle River, NJ: Pearson.

Sweitzer, H., & King, M. (2004). *The successful Internship: Transformations and empowerment.* Belmont, CA: Brooks/Cole-Thomson.

Welfel, E., & Patterson, L. (2005). *The counseling process: A multi-theoretical integrative approach.* (6<sup>th</sup> Ed). Belmont, CA: Thomson Brooks/Cole.

# Fee Request Form

1. School/College : HW - CHSW
2. Course Prefix and Number : HUMS A495B
3. Title : Human Services Practicum IV
4. Lab Fee Account Number:  
Org 11361    Obj 9159    Fund 104110
5. Type of Action:  
Add     Deletion     Change  ( Increase or  Decrease)
6. Fee Amount: \$ 26.00 If a Change, please indicate the *current* approved lab fee \$
7. Anticipated Student enrollment per class section: 11
8. Projected costs of material per class section: \$ 26.00  
(Provide details under #10 Justification for lab fee)
9. Implementation Date : Fall, 2008
10. Justification for fee (include materials/supplies used and the cost per item).  
Fees pays for student insurance and practicum materials

\_\_\_\_\_ Approved

\_\_\_\_\_ Disapproved

\_\_\_\_\_  
Department Chair

\_\_\_\_\_  
Date

\_\_\_\_\_ Approved

\_\_\_\_\_ Disapproved

\_\_\_\_\_  
Dean/Director of School/College

\_\_\_\_\_  
Date

\_\_\_\_\_ Approved

\_\_\_\_\_ Disapproved

\_\_\_\_\_  
Provost

\_\_\_\_\_  
Date



# Library Resource Form

Excerpts from the Northwest Association of Schools and Colleges Accreditation Handbook 1999 Edition

Standard Five - Library And Information Resources

Standard 5.A - Purpose and Scope

The primary purpose for library and information resources is to support teaching, learning, and, if applicable, research in ways consistent with, and supportive of, the institution's mission and goals. Adequate library and information resources and services, at the appropriate level for degrees offered, are available to support the intellectual, cultural, and technical development of students enrolled in courses and programs wherever located and however delivered.

Standard Two - Educational Program And Its Effectiveness

Standard 2.A. - General Requirements

2.A.8 Faculty, in partnership with library and information resources personnel, ensure that the use of library and information resources is integrated into the learning process.

Program/Course Title: Human Services, HUMS A495B, Human Services Practicum IV

1. Please identify the library liaison consulted in preparation of this proposal.

Name: Sally Bremner ([afsjb@uaa.alaska.edu](mailto:afsjb@uaa.alaska.edu)) 786-1609 LIB 202C

To see who your library liaison is at:

UAA go to: <http://www.lib.uaa.alaska.edu/webgroup/liason.php3>

Kenai Peninsula College go to: <http://www.uaa.alaska.edu/kenai/KPC%20Library%20Webpage/frameset.html>

Kodiak College go to: <http://www.koc.alaska.edu/library/default.html>

Mat-Su College go to: [http://www.matsu.alaska.edu/library/library\\_staff.htm](http://www.matsu.alaska.edu/library/library_staff.htm)

2. Please list any new library and information recommended to support the proposal.

1. N/A
- 2.
- 3.

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Initiator signature

# Resource Implication Form

1. School/College : HW - CHSW

2. Program/Course : Human Services

3. Course Prefix : HUMS

4. Course Number : A495B

5. Implementation Date : Fall, 2008

6. Type of Action and Category

Course addition

Course change

Program addition

Program change

7. Consequences of Actions and Costs: Check all appropriate categories and provide an explanation of how it will be funded and by whom.

- |  |    |
|--|----|
| <input type="checkbox"/> part-time faculty                 | \$ |
| <input type="checkbox"/> new full-time faculty             | \$ |
| <input type="checkbox"/> reassignment of full-time faculty | \$ |
| <input type="checkbox"/> additional class/lab space        | \$ |
| <input type="checkbox"/> modification of class/lab space   | \$ |
| <input type="checkbox"/> additional library resources      | \$ |
| <input type="checkbox"/> additional computer equipment     | \$ |
| <input type="checkbox"/> other costs                       | \$ |

8. Explanation: No additional costs anticipated

\_\_\_\_\_ Approved

\_\_\_\_\_ Disapproved

\_\_\_\_\_  
Department Chair

\_\_\_\_\_  
Date

\_\_\_\_\_ Approved

\_\_\_\_\_ Disapproved

\_\_\_\_\_  
Dean/Director of School/College

\_\_\_\_\_  
Date

\_\_\_\_\_ Approved

\_\_\_\_\_ Disapproved

\_\_\_\_\_  
Provost

\_\_\_\_\_  
Date

# Curriculum Coordination Form

Notification Date: 10/23/07

Initiating unit: UAA HUMS

Affected unit(s): PWSCC, MATSu College, KPC, Kachemack Bay Campus

Course Prefix and Number: HUMS A495B  
N/A

Previous Prefix and Number:

Complete Course/Program Title: Human Services Practicum IV

Previous Course/Program Title: N/a

Description of Action: Course has been revised to fulfill the Capstone requirement for the Human Services BHS major.

Supporting documentation of the proposal is attached.

**Initiating faculty are also REQUIRED to send an email to [uaa-faculty@uaa.alaska.edu](mailto:uaa-faculty@uaa.alaska.edu) describing the proposal, including the proposed action and the course prefix, number, course description, prerequisite, and any other relevant information.**

Any questions concerning the proposed changes may be addressed to the appropriate department chair, or the chair of the appropriate curriculum committee. Written comments may also be sent to the UAB or GAB, in care of the Governance Office, at the following address:

University of Alaska Anchorage  
Governance Office, ADM 213  
3211 Providence Drive  
Anchorage, AK 99508

If no written comments are received by the UAB or GAB within ten (10) days of notification date shown above, it is assumed that there are no objections to the proposal.

Note: Acknowledgement of coordination does not mean approval, it is only meant to verify that coordination has occurred.