I. Call to Order

II. Introduction of Members

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P= Present  E= Excused

III. Approval of Agenda (pg. 1)

IV. Approval of Summary (pg. 2-4)

V. President’s Report

VI. Administrative Reports
   A. Chancellor Ulmer
      FAQ’s [http://www.uaa.alaska.edu/chancellor/faq/index.cfm](http://www.uaa.alaska.edu/chancellor/faq/index.cfm)
   B. Provost Driscoll
   C. Vice Chancellor of Administrative Services Spindle
   D. Vice Chancellor of Advancement Olson (pg. 5-6)
   E. Vice Chancellor for Student Services Schultz (pg. 7-8)

VII. Governance Reports
   A. System Governance Council
   B. Staff Alliance (pg. 9)
   C. APT Council
   D. Classified Council (pg. 9)
   E. Union of Students/ Coalition of Students
   F. Alumni Association - James R. Hemsath
   G. Faculty Senate/ Faculty Alliance

VIII. Old Business
   A. Academic Master Plan Update
   B. Accreditation Update [http://www.uaa.alaska.edu/accreditation/2010](http://www.uaa.alaska.edu/accreditation/2010)
   C. Assistance Requests from Constituent Groups

IX. New Business
   A. New college – Renee Carter-Chapman (pg. 10)
   B. IT Services Report (pg. 11-12)
   C. UAA Day of Service

X. Information/Attachments
   A. Chancellor's search memo sent to President Gamble (pg. 13-14)

XI. Adjourn
Thursday, September 9, 2010
1:00 - 3:30 p.m.
ADM 204

I. Call to Order

II. Introduction of Members

President – Debbie Narang
Vice President – Melodee Monson

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III. Approval of Agenda (pg. 1)
Approved

IV. Approval of Meeting Summary (pgs. 2-3)
Amendment: typo – last sentence first paragraph – insert “and”
Approved as amended

V. President’s Report
Will be holding election of officers even though not as many students present as desired
Chancellor search revving up
Met with Fisher group

Homecoming Information – Timea Webster (no report presented)

VI. Administrative Reports
A. Chancellor Ulmer
   Excused
   FAQ’s [http://www.uaa.alaska.edu/chancellor/faq/index.cfm]

B. Provost Driscoll
   Chancellor Ulmer busy w/ oil spill commission work this week
   Context of budget information –
   General obligations bond coming up in Nov. Change in dynamics for election of AK senator
   raised questions about what voter turnout will look like; complicates bond issue. At least 1
   Anchorage project in bond package. Reminder: Don’t use university resources to discuss the
   bond!
   Looking at FY11 w/ small increases in enrollment & tuition vs. fixed costs, there’s still a gap.
   Academic Master Plan: will probably be a new version coming out shortly to come in front of
   Board of Regents, with a new timeline to let governance leaders & others view it before goes live
   in Dec.
   Accreditation: Provost is pleased with report. Look at chapters 4 and 5 in particular – good for
   demonstrating mission fulfillment. October 4-6 is the site visit by the Accreditation Team.

C. Vice Chancellor of Administrative Services Spindle
   Handout distributed– draft of budgets to go to regents at end of month for approval, September
   meeting in Juneau.
   Three budgets, different scenarios – how much to get from regents, how much to find elsewhere.
   Not a lot of new initiatives. Capital Budget sheet: this year, breaking out deferred maintenance
   from other kinds of maintenance issues classically under maintenance (renewal and repurposing).
   New construction still wide open. UAA student housing plans still TBD.
   Research projects under capital.
   Email Bill if you have questions or for a more detailed requests for budget.

D. Vice Chancellor of Advancement Olson (pg. 4-6)
Follow up report on general obligations bond – campaign manager hired (Josh Applebee) for Political Action Committee – committee plans to connect with folks to get in touch w/ Faculty Staff Association, USUAA, etc.

Just finished efforts at Alaska State Fair – huge amount of time/effort to staff cabin. Not sure what will happen w/ cabin. If you have any comments, please send to Vice Chancellor Olson.

Next issue of Accolades is at printer, coming out Oct. Student phone-a-thon starting next week.

E. Vice Chancellor for Student Services Schultz - Vera Allen Jones attending on behalf of Schultz

Campus kickoff was a huge success.

Enrollment is up; over $25 million in financial aid awarded students.

American with Disabilities Act celebration next week.

VII. Governance Reports – please also address Fisher report experiences (Debbie requests)

A. System Governance Council – (no report presented)

B. Staff Alliance (pg. 7)

   Classified Council had meeting w/ Fisher with some frustration. Joint retreat set for Oct-Nov.

C. APT Council

   Joint retreat being scheduled for APT Council & Classified Council. Consolidation: This year, decision is for joint meetings rather than joining councils, will discuss consolidation again at later date. Fisher meeting was good.

D. Classified Council (pg. 7)

   Second advisory vote on consolidation (included third option) results in. More collaboration rather than consolidation; will discuss again at later date.

E. Union of Students/ Coalition of Students

   Karl Wing presented

   Karl is on Assembly as student-at-large. President Miles Brookes should be present next time.

   Getting ready for homecoming; changing policy via travel board. Homecoming catering going through senate right now.

   Speaker Ribuffo recently appointed.

F. Alumni Association - James R. Hemsath

   Not present

G. Faculty Senate/ Faculty Alliance (pg. 8)

   Faculty interested in moving on w/ ad hoc committee on academic integrity.

   Looking at adopting use of e-portfolios

   Faculty Alliance: Academic Master Plan, President Gamble & Board of Regents submitted comments to Statewide Academic Council, comments are being incorporating as best as possible. Some good-sized concerns about current form.

   Faculty Senate Goals: reevaluation of online course evaluation. What to do to increase response rates?

   Fisher: Faculty Senate, good. Faculty Senate, good. Faculty Alliance – about as bad as you could imagine.

VIII. Old Business

A. Academic Master Plan Update http://www.alaska.edu/research/sac/

B. Accreditation Update http://www.uaa.alaska.edu/accreditation/2010

   Will have open forums separate for staff, faculty, and students.

C. Assistance Requests from Constituent Groups

   None

IX. New Business

A. Chancellor's Search – draft memo to President Gamble (pg. 9)

   Motion to send the memo.

   Seconded.

   Revisions made

   Major point #1: (revised as shown below)
#2: changed to “To accommodate the rigid class and work schedules of the students, faculty, and staff”
#3: changed to “Attending or teaching classes,” rather than “campus”; added “It would be advisable to videotape the session of the individual candidates and keep them on a publicly-accessible site.”

Memo approved

B. Scanned information and stored information – Bob McDonnell and Rich Whitney
   Extra software not put into copiers because GSS wasn’t aware of the problem. New software only wipes new data. Stickers now attached on copiers. Costs $15k for software on all copiers to wipe info. New leased copiers will have software on them already.

C. Election of Officers
   i. President
      Nomination for Debbie Narang
      Seconded
      Approved
   ii. Vice President
      Nomination for Megan Carlson
      Seconded
      Approved
   iii. System Governance Staff Representative
      Bylaws say Megan Carlson now has this position also

X. Information/Attachments

XI. Adjourn
    Meeting adjourned
Alumni Relations
The Office of Alumni Relations is pleased to report a number of recent events that are serving to engage alumni with the University.

- The UAA Alumni Association ‘Alumni of Distinction’ awards were announced and presented at the Green and Gold Gala, October 9, 2010. A reception in their honor took place prior to the awards and included University leadership, Association leadership and Academic Deans and guests of the recipients.
- A College of Education alumni event was hosted during Homecoming week, sponsored by the College of Education.
- The School of Engineering is hosting an alumni event November 9, 2010.
- UAA Athletics and the Alumni Association combined efforts to host Alumni Night at the Kendall Classic Hockey Tournament on Friday, October 8, including reduced priced tickets for alumni, giveaways and special seating at the Sullivan Arena.

The Office of Alumni Relations is happy to assist departments and colleges in getting to know their alumni and friends. Please let us know how we might be of assistance to you.

Homecoming - - Advancement
Please mark your calendar for October 8 – 15th - - Homecoming is truly becoming an all – University celebration!

The Homecoming committee has been working hard to provide relevant and fun events and activities to meet student needs as well as those of alumni and the community. Please help promote Homecoming activities by encouraging fellow faculty and students to attend.

Homecoming questions directed to: (Mike McCormick, Student Affairs, Timea Webster, Advancement)

- Thomas Lovejoy public lecture, creator of PBS Nature Series, Tues. Oct 12, 7 pm, Wendy Williamson - - all community affair
- Kendall Classic Hockey Tournament – Friday, October 8 – Alumni Night - -all community affair – students, alumni, community
- Kendall Classic Hockey Tournament – Saturday, October 9 – Military Appreciation Night – all community affair, students, alumni, community
- 2010 Green and Gold Gala – UAA Alumni Association fundraising event for scholarships and Awards of Distinction, Marriott Downtown, 6 pm – for all supporters of UAA – a black tie event with ‘green and gold’ flair!
- Various student concerts and events – keep an eye out for the coming Homecoming website to be created by University Advancement
- Alumni Speed Networking - - Wednesday, October 13th, 5:30 – 7 pm, UAA Student Union – connecting students with career networking with alumni
- Good Morning Seawolves - - all around campus, enjoy a cup of Joe, 7:30 am – 9 am – students, community, alumni.
Celebrity Chef Invitational was a successful and fun fundraiser for the Culinary Arts and Hospitality programs, raising $97,000. The event, which showcases UAA’s talented Culinary Arts and Hospitality students to key players in Alaska’s hospitality industry, raises funds to provide scholarship opportunities to students and provides for maintenance of state-of-the-art learning facilities. This year’s Celebrity Chef Invitational was held Sept. 15 in the Lucy Cuddy Hall.

This year’s celebrity chef was Eldeory Arendse from Culver City, CA. He is the executive chef of Fraiche Restaurant – a rustic French and Italian restaurant. Arendse was born and raised in South Africa and after a stint in NYC he made his way to California to become an executive chef.

The event was invitation only, supported by many of the program’s corporate sponsors and individual food lovers.

University Relations
Accolades is at the printer and should be in mailboxes by the end of the month. This issue’s theme is “Success Starts at UAA.”

Check out the new Seawolf municipal bus! The big, green, wrapped PeopleMover is on the streets now!

# # #
October 2010 – UAA Assembly Report for Student Affairs                Dr. Bruce Schultz, Vice Chancellor

Academic & Multicultural Student Services Division

- Advising and Testing hosted a NACADA Webinar “Building the Framework: Advising as Teaching and Learning Process.” Thirteen academic advisors attended representing the Colleges of Arts and Sciences, Business and Public Policy, Community and Technical College, the Honors College, School of Engineering, the Nursing program, the Department of College Preparatory and Developmental Studies, Educational Opportunity Center, International Affairs, and Native Student Services.

- Native Student Services will participate in the annual Alaska Federation of Natives (AFN) Elders and Youth Conference.

- Kaela Parks, the Director of Disability Support Services, presented a number of sessions at the Access Conference held at the Egan Center and received the Alaska Access Award for collaborative efforts related to web accessibility.

- The Equal Employment Office at the Alaska VA Healthcare System, in collaboration with AHAINA Student Program, is developing a system to recruit students of color as candidates for internships and volunteer and career opportunities in healthcare.

- Native Student Service hosted a “Constitution Week” student round-table discussion which focused on the Constitutionally-based federal-tribal relationship as it has developed from the "commerce clause" of the United States Constitution (Article 1, section 8, clause 3).

- Seventy UAA students participated in UAA FUSION (For Unity and Service in Our Neighborhoods. These students provided approximately 167 volunteer hours through service to Kids Corps, Tanaina Child Care Center, Food Bank of Alaska, and Alaska Native Charter School. FUSION creates volunteer opportunities for UAA students to give back to the Anchorage community.

- Advising and Testing administered the Learning and Study Skills Inventory (LASSI) from June 1 through September 15 to 1,084 fall 2010 freshman. The LASSI results provided advisors access to data which measures each advisee’s non-cognitive factors highly correlated with a successful transition from high school to college.

- The 20th anniversary of the Americans with Disabilities Act was celebrated in the Wendy Williamson Auditorium. Although the event is usually attended by around 250 individuals, the turnout this year was over 750.

- October is Disability Employment Awareness Month. Disability Support Services will be showing videos, providing assistance with resume building, and will host a recruiter from the Workforce Recruitment Program. In recent years, UAA students have received job offers through this federal program at significantly higher rates than the national norm

Enrollment Management Division

- Shirlee Willis-Haslip began as Interim Registrar on October 4.

- Preview Day is scheduled for Friday, October 15. Over five hundred high-school juniors, seniors, and parents are registered to attend.

- UAA was named in GI Jobs as a top military friendly school.

- Doni Williams, International Student Admissions Advisor will serve as conference co-chair and Alaska state representative at the NAFSA Region 1 conference.

- For the UAA Main campus, 393 degrees and certificates were awarded for summer 2010. Diplomas are now available for pick up at the kiosk in the University Center.

- The Publications staff is currently working on the final 2011 spring semester class lists, which will be available October 25 in UAOnline.

- Thanks to the implementation of Degree Works, there are new deadlines for graduation applications beginning fall 2010. These deadlines will allow students to apply much later for graduation with no additional late fees.
Fall deadline is November 1.
Spring deadline is March 1; Students who miss the deadline will not have their name in the Commencement program. Also students will not be able to RSVP to commencement until they have submitted their application for graduation.
Summer deadline (begins summer 2011) is July 1.
The VA student numbers continue to swell, as of the beginning of October, Student Financial Assistance certified 1,222 students for veteran’s benefits. This is up from 556 in fall 2008, a 220% increase.

Student Development Division
The Student Health and Counseling Center is participating in the statewide LEAD (Leadership for Eliminating Alaska Disparities) workgroup. This workgroup is conferencing to review tobacco prevention and control in Alaska.
Career Services Center hosted several potential employers to campus during September, they included Peace Corps and BP.
North Hall staff reenacted Paul Revere’s ride for Constitution Day.
Nearly one hundred student leaders participated in a special Homecoming promotion “Wear it Wednesday” sporting this year’s Homecoming t-shirt.
The Dean of Students Office coordinated Safety Awareness Month activities.
Appointments in the Student Health and Counseling Center have increased 12% from FY09 to FY10. In the same time frame, Mental Health appointments have increased 23%.
The Dean of Students Office published the 2010 Campus Security and Fire Safety Report.
Fourteen women pledged to the two UAA sororities after the recruitment period. Sigma Alpha Epsilon initiated six men to the group in September.
The Daily Den hours have been extended for the academic year to include Monday through Thursday, 8:00 a.m. to 10:00 p.m.

Upcoming events:
National Collegiate Alcohol Awareness Week, October 16-22.
Accounting Week, October 18-22. Please contact 786-4513 for specific employer information, dates, and times.
No Big Heads Juried Art Exhibition – 25th year celebration, featuring Argentina artist, Alicia Candiani as juror, October 26–28.
Staff Alliance & Classified Council Reports to Assembly, October 2010
Megan Carlson, Classified Council President & Staff Alliance Member

Classified Council
The Classified Council met on October 7th. During the meeting, we had Mike Humphrey as a guest to better inform the council on UA’s Disease Management program. This program is part of our health plan, and is designed to help plan members with a small set of chronic conditions (such as asthma, diabetes, and heart failure) better manage their conditions. Participation is voluntary.

We also discussed the work of the planning committee for the joint retreat with APT Council for later this month, the most recent draft of the performance evaluation form, and Homecoming.

Staff Alliance
Staff Alliance meets in October after the report deadline. In September, Staff Alliance discussed the draft performance evaluation form, our experiences at meetings during the Fisher Review visit, and the health care incentive fund (discussed in greater detail below).

Staff Health Care Committee
The Staff Health Care Committee and Joint Health Care Committee have both held meetings discussing possible uses for a fund designated for promoting wellness at our campuses. There was a lot of interest in options that would better engage our employees, such as competitions for healthy cooking or weight loss challenges. More research on increasing the availability of vouchers for health club memberships is also being discussed.
September 21, 2010

TO: UAA Community

FROM: Fran Ulmer, Chancellor
       Mike Driscoll, Provost and Vice Chancellor for Academic Affairs

RE: BUILDING ALASKA’S HEALTH UNIVERSITY

To build on UAA’s record of success in health education and research, to further strengthen and develop this dimension of our mission, and to prepare for the opening of the new Health Sciences Building, we are undertaking a reorganization that will result in the formation of a new college.

The new college will be configured from existing programs and units in the College of Health and Social Welfare, the College of Arts and Sciences, and the Community and Technical College. This action will integrate the bulk of UAA’s health and health-related programs under one college and will be achieved with the input, consultation and recommendations of administrators, faculty and staff from within the relevant units and from stakeholders in our communities.

In keeping with UAA 2017 and the draft UA Academic Master Plan, the overall objectives of this action are to improve operational efficiency and effectiveness, to provide the framework for improved collaboration across health and health-related disciplines, to build the foundation for the continued expansion and development of UAA’s health education and research in service to Alaska, and to provide the appropriate organization to support and work in concert with health programs at other universities and campuses in the UA system. It is our intention to create and develop strategic opportunities, not to compromise success or to eliminate programs.

The new college will provide comprehensive career pathway advising for the full suite of programs from certificates to graduate degrees, and it will create a supporting environment for building the multi-disciplinary education so important to contemporary health practice. It will also bring together a critical mass of researchers and support staff to do the research necessary to address Alaska’s urban and rural health challenges.

Provost Driscoll will soon meet with administrators, faculty, staff, and students from within the relevant units to discuss this important strategic initiative. Provost Driscoll will then appoint a special task force made up of representatives from those units to address the many details relating to the reorganization, including transition, student advising, curricular planning, faculty appointments, cost estimates, and a name for the new college.

We anticipate that the advisory group will complete its recommendations by December 10, 2010. Final implementation will be contingent upon review and approval by the UA President and the Board of Regents.
Memorandum

To: Debbie Narang, President – University Assembly
From: Dr. Richard Whitney, CIO/Vice Provost for Information Technology
Date: 30 September 2010
Subject: October Assembly Briefing

Future of Blackboard

There have been rampant rumors concerning whether Blackboard will remain as UAA’s course management system. It appears that a financial discussion concerning annual cost to license Blackboard may have largely fueled these rumors. CIO’s are concerned about ever-increasing annual licensing costs and the shifting of 50% of these costs to UAA, UAS and UAF by Statewide. However, there is no plan or consideration to move from Blackboard to another lower cost system. It is universally understood that changing course management systems would require extensive discussion and between 12-18 months to accomplish the actual migration. Financial concerns are manageable at present and a stable Blackboard platform is critical for “plug-in” technology such as anti-plagiarism, ePortfolio and collaboration systems.

Concerning UAA’s Blackboard version upgrade from v8.0.475.0, there is no plan to do this during our “traditional” December holiday upgrade. There have been complaints about Blackboard v9 and our staff do not believe it is wise to push for a holiday upgrade. We have modified our Blackboard roadmap to anticipate an upgrade to version 9.x or most current version during the 2011 December holiday window. Doing so will permit ample opportunity for faculty input, professional development and migration beginning in the spring of 2011.

Student Gmail Migration

A general announcement of UAA’s migration of student email services to Google’s Gmail service was made last spring. Migration of student email mailboxes/messages from the current Webmail system to Gmail will take place on an opt-in basis beginning in October. Students will be issued new @alaska.edu email addresses but retain their current @uaa.alaska.edu email addresses permanently. This migration process will therefore not interfere with instruction nor faculty-student interaction. The opt-in self-service portal will permit students to create their new email accounts and move all their messages. The opt-in process will remain open through December. Students who have not migrated to the new email service by that time will be migrated en masse prior to January.

UA Username & Unified Directory

UAA began the process of retiring legacy campus- and role-based user accounts for faculty, staff and students last year. The plan is to consolidate legacy user accounts (many individuals have more than one account) to the new UA Username standard where one user account is assigned to anyone affiliated with UA that may be used on any UA campus to access local resources like email, campus wireless, network storage, etc. The UA Username migration effort is associated with the larger implementation of a single directory services system that is common to UAA, UAF and UAS. Upon completion of this project, legacy user accounts at all three of the UA universities will be retired and university computer infrastructure will become inter-connected into a common, system-wide structure.

Students were migrated to the new UA Username standard last spring. This was accomplished via an opt-in self-service process. Due to the prevalence of multiple legacy user accounts for certain individuals and the resources such as mailboxes, network storage locations, etc. that must be consolidated, IT Services will be assisting faculty
and staff in the UA Username migration through scheduled individual visits to departments and offices. These visits and associated user account migrations will begin in October and continue through March, 2011.

**eMedia Services Support**

eMedia’s two instructional designers have accepted positions at institutions outside of Alaska. This departure will create some temporary reduction in instructional design consulting available from eMedia Services. Efforts have been taken to smooth the transition activities – the Fall semester faculty development workshop schedule will remain largely untouched, the ePortfolio book group will continue, key instructional design activities will be supported and the Faculty Technology Center will remain available for faculty use.

While current services will be retained during the interim, these vacancies along with the vacant leadership position within eMedia Services and other organization changes at UAA offer an opportunity to review how UAA can best organize resources to support electronic teaching and learning. This will offer the opportunity for input and feedback from the entire academic community in weeks and months ahead.
Memo

From: UAA Assembly
To: President Gamble
Re: Guidance for the Chancellor Search
Date: September 9, 2010

The UAA community is extremely invested in the selection of a new chancellor to maintain the positive working relationship between the administration and the faculty, staff, and students. The following recommendations are in keeping with past practices.

1. In keeping with the tradition of shared governance at UAA, the search committee should contain members from all constituencies. The committee should include at least one member from each of the following:
   - UAA Apt Council
   - UAA Classified Council
   - UAA Faculty Senate
   - UAA Student Government (USUAA)
   - UAA Alumni (Alumni Association)
   - UAA Community campuses
   - UAA Administration
   - Community members

2. To accommodate the rigid class and work schedules of the students, faculty, and staff, campus visits should offer more than one forum for each constituent group at different times of the day. Video links should be provided to the community campuses if site visits are not feasible. Forums should optimally allow for a brief introduction by the candidate followed by question and answer sessions. Participants should be given forms for feedback, and to give them serious consideration, these forms should be received and read before the next steps are taken.
3. Candidates should come to the campus on different days. Bringing the candidates to the campus at the same time prevents those attending or teaching classes and working in the office the ability to see all of the candidates. It would be advisable to videotape the sessions of the individual candidates and keep them on a publicly-accessible site.